



IMPROVING MORE THAN JUST ROADS

Posted on Web
09/20/2024
at 9:40 a.m.

AGENDA
Regular Meeting of the Board of Directors
of the
Cameron County Regional Mobility Authority
3470 Carmen Avenue, Suite 5
Rancho Viejo, Texas 78575
September 26, 2024
12:00 PM

PUBLIC COMMENTS:

1. Public Comments.

ITEMS FOR DISCUSSION AND ACTION:

2. Action Items.
 - A. Consideration and Approval of the August 29, 2024, Regular Meeting Minutes.
 - B. Acknowledgement of Claims.
 - C. Approval of Claims.
 - D. Consideration and Approval of the Financial Statements and Budget Amendments for the Month of July 2024.
 - E. Consideration and Approval of the Cameron County Regional Mobility Authority Quarterly Investment Report for the Period Ending August 31, 2024.
 - F. Consideration and Approval of the Cameron County Regional Mobility Authority Investment Policy.
 - G. Consideration and Approval of the Cameron County Regional Mobility Authority Cost Allocation Policy.
 - H. Consideration and Approval to Terminate Interlocal Agreement for Toll Processing between the Cameron County Regional Mobility Authority and the Central Texas Regional Mobility Authority.
 - I. Consideration and Approval to Designate Certain Furniture and Fixtures as Surplus and Authorizing the Executive Director to Dispose of them as Required by State Law.
 - J. Consideration and Approval of Supplemental Work Authorization No. 1 to Work Authorization No. 6 with GDJ Engineering for MPO Assistance and Planning Purposes.

K. Consideration and Approval of Amendment No. 2 to Professional Services Agreement between the Cameron County Regional Mobility Authority and R.R.P. Consulting Engineers, L.L.C. for the Free Trade Bridge Donation Acceptance Program Project.

L. Consideration and Approval to Increase the TCDRS Retirement Matching Contribution for Cameron County Regional Mobility Authority Employees Effective January 01, 2025.

M. Consideration and Approval of the Fiscal Year 2024-2025 Annual Budget.

3. Executive Session.

A. Confer with Legal Counsel for the Cameron County Regional Mobility Authority Regarding Legal Issues with the Increase to the TCDRS Retirement Matching Contribution for Cameron County Regional Mobility Authority Employees Pursuant to V.T.C.A., Government Code, Section 551.071.

B. Confer with Legal Counsel for the Cameron County Regional Mobility Authority Regarding the Employment Contract with the Cameron County Regional Mobility Authority Executive Director, Pedro Sepulveda, Jr., Including to Deliberate the Evaluation of the Executive Director Pursuant to V.T.C.A., Government Code, Section 551.071(2) and Section 551.074.

4. Action Relative to Executive Session.

A. Possible Action.

B. Possible Action.

ADJOURNMENT:

Signed this 20th day of September 2024



**Frank Parker, Jr.
Chairman**

NOTE:

Participation by Telephone Conference Call – One or more members of the CCRMA Board of Directors may participate in this meeting through a telephone conference call, as authorized by Sec. 370.262, Texas Transportation Code. Each part of the telephone conference call meeting that by law must be open to the public shall be audible to the public at the meeting location and will be recorded. On conclusion of the meeting, the recording will be made available to the public.

**2-A CONSIDERATION AND APPROVAL OF THE AUGUST 29,
2024, REGULAR MEETING MINUTES.**

ACTION ITEMS

2-A Consideration and Approval of the July 25, 2024, Regular Meeting Minutes and of the July 25, 2024 Board Workshop.

Secretary Nelson moved to approve the July 25, 2024, Regular Meeting Minutes and of the July 25, 2024 Board Workshop. The motion was seconded by Director Esparza and carried unanimously.

2-B Acknowledgement of Claims.

Mr. Victor Barron, RMA Chief Financial Officer went over the Claims and presented them into the record.

Director Esparza moved to acknowledge the Claims as presented. The motion was seconded by Director Garza and carried unanimously.

The Claims are as follows:

2-C Approval of Claims.

Mr. Victor Barron, RMA Chief Financial Officer went over the Claims and presented them into the record.

Treasure Villarreal moved to approve the Claims as presented. The motion was seconded by Secretary Nelson and carried unanimously.

The Claims are as follows:

2-D Consideration and Approval to Authorize Cameron County Regional Mobility Staff to advertise for the Request for Proposals for Bank Depository Service.

Mr. Victor Barron, RMA Chief Financial Officer, advised the board of the need to approve to Authorize Cameron County Regional Mobility staff to advertise for Request for Proposals for Bank Depository Service. Mr. Barron went on to advise that the current depository is due to expire in January 2025.

Secretary Nelson moved to approve to Authorize Cameron County Regional Mobility Staff to advertise for Request for Proposals for Bank Depository Service. The motion was seconded by Treasurer Villarreal and carried unanimously.

2-E Consideration and Approval of the Fiscal Year 2024 External Audit Engagement Letter with Burton, McCumber & Longoria, LLP.

Mr. Victor Barron, RMA Chief Financial Officer, advised the board of the need to approve the Fiscal Year 2024 External Audit Engagement Letter with Burt, McCumber & Longoria, LLP. Mr. Barron further advised that the fees are the same as last year of \$33,500 for the financial statement audit and anything over \$750,000 will require a single audit for an additional \$5,000 totaling \$38,500.

Secretary Nelson moved to approve the Fiscal Year 2024 External Audit Engagement Letter with

Burton, McCumber & Longoria, LLP. The motion was seconded by Director Esparza and carried unanimously.

The Engagement Letter is as follows:

2-F Consideration and Approval of Change Order Number 10 for the Veterans Bridge at Los Tomates DAP Project.

Mr. Pete Sepulveda, Jr., RMA Executive Director, advised the board of the need to approve Change Order No. 10 for the Veterans Bridge at Los Tomates DAP Project. Mr. Sepulveda went on to advise the board that the lanes have been open, and this change order is a final reconciliation and closes out the project. Mr. Sepulveda further explained that the change order was still pending the approval of Cameron County and TxDOT. Mr. Sepulveda advised the board this change order was going to the Cameron County Commissioners Court for approval on September 3, 2024. Staff recommends approval.

Director Esparza moved to approve Change Order Number 10 for the Veteran's Bridge at Los Tomates DAP Project subject to Cameron County and TxDOT approval. The motion was seconded by Director Garza and carried unanimously.

The Change Order is as follows:

2-G Consideration and Approval of Payment of Invoices and Release of Checks to SpawGlass for the Cameron Cuntly Veterans Bridge DAP Project.

Mr. Victor Barron, RMA Chief Financial Officer, advised the board of the need to approve the payment of invoices and release of checks to SpawGlass for the Cameron County Veterans Bridge DAP Project for and estimated amount of Pay App #24 for \$24,325.91, Pay App #25 for \$221,784.09 and Pay App #26 for \$64,533.32.

Director Esparza moved to approve the payment of Invoices and Release of Checks to SpawGlass for the Cameron County Veterans Bridge DAP Project. The motion was seconded by Director Garza and carried unanimously.

2-H Consideration and Approval to Increase the TCDRS Retirement Matching Contribution for Cameron County Regional Mobility Authority Employees to 250% (2.5 to 1) Effective January 01, 2025.

Treasurer Villarreal moved to table the item to Increase the TCDRS Retirement Matching Contribution for Cameron County Regional Mobility Authority Employees to 250% (2.5 to 1) Effective January 01, 2025. The motion was seconded by Secretary Nelson and carried unanimously.

2-I Consideration and Approval of a First Amendment to Interlocal Agreement between the Cameron County Regional Mobility Authority and Harris County.

Mr. Pete Sepulveda, Jr., RMA Executive Director, advised the board of the need to approve the First Amendment to Interlocal Agreement between the Cameron County Regional Mobility Authority and Harris County. Mr. Sepulveda further went on to advise that the amended agreement is to be more in

line with the CCRMA Rules and includes Hidalgo Count Toll Road. He also advised that it is still pending final legal review and approval.

Director Garza moved to approve the Amended Interlocal Agreement between the Cameron County Regional Mobility Authority and Harris County pending legal review and approval. The motion was seconded by Secretary Nelson and carried unanimously.

The Amended Interlocal Agreement is as follows:

2-J Consideration and Approval of an Interlocal Agreement Between the Cameron County Regional Mobility Authority and the Hidalgo County Regional Mobility Authority.

Mr. Pete Sepulveda, Jr., RMA Executive Director, advised the board of the need to approve an Interlocal Agreement between the Cameron County Regional Mobility Authority and the Hidalgo County Regional Mobility Authority. Mr. Sepulveda also advised the Interlocal Agreement was still pending final legal review and approval.

Director Garza moved to approve an the Interlocal Agreement between the Cameron County Regional Mobility Authority and the Hidalgo County Regional Mobility Authority. The motion was seconded by Secretary Nelson and carried unanimously.

The Interlocal Agreement is as follows:

2-K Discussion and Possible Action Regarding the Budget for Fiscal Year 2025.

Mr. Victor Barron, Chief Financial Officer, informed the board of the proposed Budget for Fiscal Year 2025. Mr. Barron went on to further advise the board that these were preliminary numbers, and the budget includes a 5% Cost of Living Adjustment (COLA) and an increase in the retirement contributions for employees. The budget will be brought to the Board for final approval at the next board meeting as per discussions held today.

Director Garza moved to acknowledge the Budget for Fiscal Year 2025. The motion was seconded by Secretary Nelson and carried unanimously.

2-L Consideration and Approval of the Fiscal Year 2025 Holiday Schedule.

Mr. Pete Sepulveda, Jr., RMA Executive Director advised the board of the need to approve the Fiscal Year 2025 Holiday Schedule. Staff recommends approval.

Treasurer Villarreal moved to approve the Fiscal Year 2025 Holiday Schedule. The motion was seconded by Director Garza and carried unanimously.

The Holiday Schedule is as follows:

2-M Consideration and approval of the Amended Cameron County Regional Mobility Authority's Policies and Procedures for Toll Collections and Roadway Operations.

Mrs. Janett Huerta, Tolls Operations Administrator advised the board of the need to approve the Amended Cameron County Regional Mobility Authority's Policies and Procedures for Toll Collections and Roadway Operations. Staff recommends approval.

Director Garza moved to approve the Amended Cameron County Regional Mobility Authority's Policies and Procedures for Toll Collections and Roadway Operations. The motion was seconded by Director Esparza and carried unanimously.

The Amended Policies and Procedures is as follows:

2-N Consideration and Approval of Substantial Completion and Final Payment to American Contracting USA, Inc. for Roofing Improvements on the CCRMA Administration Building.

Mr. Alejandro Garcia, Construction Manager, advised the board of the need to approve the Substantial Completion and final payment to American Contracting USA, Inc. for roofing improvements on the CCRMA Administration Building. Mr. Garcia further went to advise that the final payment includes the retainage. Staff recommends approval

Treasurer Villarreal moved to approve the Substantial Completion and Final Payment to American Contracting USA, Inc. for Roofing Improvements on the CCRMA Administration Building. The motion was seconded by Director Garza and carried unanimously.

2-O Consideration and Approval of Amendment No. 1 to Contract between the Texas Department of Motor Vehicles and the Cameron County Regional Mobility Authority for the processing of Toll Transactions.

Mrs. Janett Huerta, Tolls Operations Administrator advised the board of the need to approve Amendment No. 1 to the contract between the Texas Department of Motor Vehicles and the Cameron County Regional Mobility Authority for the processing of Toll Transactions. Mrs. Huerta further advised that this amendment was to be used for License Plate inquiries only.

Director Garza moved to approve Amendment No. 1 to contract between the Texas Department of Motor Vehicles and the Cameron County Regional Mobility Authority for the processing of Toll Transactions. The motion was seconded by Director Esparza and carried unanimously.

The Amendment is as follows:

3. EXECUTIVE SESSION

3-A Confer with Legal Counsel for the Cameron County Regional Mobility Authority Regarding Legal Issues with the Interlocal Agreement with the Hidalgo County Regional Mobility Authority, Pursuant to V.T.C.A., Government Code, Section 551.071 (1) & (2).

4. Possible Action Relative to Executive Session

4-A Possible Action

Item 3-A was Tabled. No discussion in Executive Session.

Director Garza moved to Table Item 3-A. The motion was seconded by Director Esparza and carried unanimously.

ADJOURNMENT

There being no further business to come before the Board and upon motion by Treasurer Villarreal and seconded by Secretary Nelson and carried unanimously, the meeting was **ADJOURNED** at 1:04 P.M.



APPROVED this _____ day of _____ 2024.

CHAIRMAN FRANK PARKER, JR.

ATTESTED: _____
ARTURO A. NELSON, SECRETARY

2-B ACKNOWLEDGEMENT OF CLAIMS.



CAMERON COUNTY REGIONAL MOBILITY AUTHORITY
 Claims September 19, 2024

Operations

Vendor Name	Invoice Number	Cash Required	Invoice/Credit Description	PROJ Title	Transfer Funds	Funding Source	Bank Account
Bernard's Electric, LLC	545484	S 180.00	Unclogged drain on A/C unit in Board Room	Indirect	Y	Local	Ope
CheckMark	119054 8/24	51.00	TimeClock Services August 2024	Indirect	Y	Local	Ope
Jose De Jesus Rocha Acosta	Contract JR 8.23.24	275.00	Contract Labor JR Trade Expos Mexico 8.23.24	Indirect	Y	Local	Ope
MPC Studios, Inc	34580	334.00	Website Hosting September 2024	Indirect	Y	Local	Ope
Pathfinder Public Affairs, Inc	80	12,000.00	Consulting Services August 2024	Indirect	Y	Local	Ope
		<u>12,840.00</u>					

Tolls

Vendor Name	Invoice Number	Cash Required	Invoice/Credit Description	PROJ Title	Transfer Funds	Funding Source	Bank Account
Aflac	342037	\$ 73.20	Employee Supplemental Insurance Sept 2024	Indirect	Y	Local	Tolls
Jose De Jesus Rocha Acosta	Contract JR 8.23.24	275.00	Contract Labor JR Trade Expos Mexico 8.23.24	Indirect	Y	Local	Tolls
Public Utilities Board	588837 9/24	202.40	Electricity 180042 SH550 LOC Bro, TX Sept 2024	Port Spur - SH550	Y	Local	Tolls
		<u>550.60</u>					
	Operations	12,840.00					
	Tolls	<u>550.60</u>					
	Total Transfer	<u>13,390.60</u>					

Reviewed by:

Monica R. Ibarra,
Accountant

MR Ibarra 9.19.24

Victor J. Barron,
Chief Financial Officer

VJB 9.19.24

Pete Sepulveda Jr,
Executive Director

PS 9.19.24



CAMERON COUNTY REGIONAL MOBILITY AUTHORITY
 Claims September 18, 2024

Interlocal Agreement

Vendor Name	Invoice Number	Cash Required	Invoice/Credit Description	PROJ Title	Transfer Funds	Funding Source	Bank Account
SpawGlass Contractors, Inc.	3022054 #25	\$ 222,196.66	Veterans Bridge POV Expansion July 2024	CC- Veterans Bridge	Y	Local	Restri
		<u>222,196.66</u>					
	Interlocal Agre	<u>222,196.66</u>					
	Total Transfer	<u>222,196.66</u>					

Reviewed by:

Monica R. Ibarra,
 Accountant

MR Ibarra 9.18.24

Victor J. Barron,
 Chief Financial Officer

VJB 9.18.24

Pete Sepulveda Jr,
 Executive Director

PS 9.18.24



CAMERON COUNTY REGIONAL MOBILITY AUTHORITY
Claims September 12, 2024

Operations

Vendor Name	Invoice Number	Cash Required	Invoice/Credit Description	PROJ Title	Transfer Funds	Funding Source	Bank Account
Amazon Capital Services	IRXP-TK3L-JPLC	\$ 691.35	Office Supplies & Furniture Admin/Tolls Aug 2024	Indirect	Y	Local	Ope
JWH and Associates, Inc.	1027	8,600.00	Gateway Bridge Pedestrian August 2024	CC - Gateway Bridge	Y	Local	TRZ
JWH and Associates, Inc.	1028	4,150.00	Railroad Alternatives and Harlingen Yard Aug 2024	North Rail Relocation	Y	Local	TRZ
Lone Star Shredding Document Storage	2000367	97.50	Shredding Services Aug 2024	Indirect	Y	Local	Ope
SmartCom Telephone LLC	10000989807	2,441.00	Custom Boring and Fiber Optic Cable Installation	Indirect	Y	Local	Ope
Rentfro, Irwin, & Irwin, P.L.L.C	2592	2,069.38	Legal Services August 2024	Indirect	Y	Local	Ope
Charter Communcations	185525901090124	774.06	Internet Admin/Tolls Sept 2024	Indirect	Y	Local	Ope
Toshiba Financial Services	536408883	576.90	Printer Admin Aug-Sept 2024	Indirect	Y	Local	Ope
Valley Municipal Utility District	2030007806 8/24	34.88	Water & Wastewater Ste 7 Aug 2024	Indirect	Y	Local	Ope
Valley Municipal Utility District	2030007907 8/24	35.07	Water & Wastewater Ste 6 Aug 2024	Indirect	Y	Local	Ope
Valley Municipal Utility District	2030008005 8/24	35.11	Water & Wastewater Ste 4 Aug 2024	Indirect	Y	Local	Ope
Valley Municipal Utility District	2030008105 8/24	34.85	Water & Wastewater Ste 3 Aug 2024	Indirect	Y	Local	Ope
Valley Municipal Utility District	2030008306 8/24	34.70	Water & Wastewater Ste 8 Aug 2024	Indirect	Y	Local	Ope
Valley Municipal Utility District	2030008406 8/24	34.36	Water & Wastewater Ste 5 Aug 2024	Indirect	Y	Local	Ope
		19,609.16					

Interlocal Agreements

Vendor Name	Invoice Number	Cash Required	Invoice/Credit Description	PROJ Title	Transfer Funds	Funding Source	Bank Account
GDJ Engineering	2024-179	\$ 3,433.44	Primera Rd Sidewalk Proj August 2024	Primera Rd Sidewalk Improvements Project	Y	Local	Restri
R.R.P. Consulting Engineers, L.L.C.	U2972.ALL-07	2,260.40	Veterans POV Expansion June 2024	CC- Veterans Bridge	Y	Local	Ope
		5,693.84					

Tolls

Vendor Name	Invoice Number	Cash Required	Invoice/Credit Description	PROJ Title	Transfer Funds	Funding Source	Bank Account
Amazon Capital Services	IRXP-TK3L-JPLC	S 2,408.85	Office Supplies & Furniture Admin/Tolls Aug 2024	Indirect	Y	Local	Tolls
Janett Huerta	Travel JH Aug 2024	103.50	Travel Reimbursement JH Aug 2024	Indirect	Y	Local	Tolls
Mary Chapa	Travel MC Aug 2024	103.50	Travel Reimbursement MC Aug 2024	Indirect	Y	Local	Tolls
Victor J. Barron	Travel VJB 8.28.24	484.27	Travel Reimbursement VJB HCTRA 8.28.24	Indirect	Y	Local	Tolls
Fagan Consulting LLC	BOS-2408	781.70	Back Office System Transition Support Aug 2024	Indirect	Y	Local	Tolls
FASTSIGNS	INV-145440	132.41	69.5h x 30.5w Perforated Vinyl Removal and Installation	Indirect	Y	Local	Tolls
FRANCISCO J SANMIGUEL	Travel FSM 2-5/2024	1,928.26	Travel Reimbursement FSM CC Feb-May 2024	Indirect	Y	Local	Tolls
Kapsch TrafficCom USA, Inc	486025SI00845	10,941.00	Annual Preventive Maintenance Performance Audit	Indirect	Y	Local	Tolls
LexisNexis Risk Solutions FL Inc	1546392-20240831	120.33	Address and Name Lookup Aug 2024	Indirect	Y	Local	Tolls
NSA Property Holdings LLC d/b/a Move It Storage-Los Fresnos	Unit #923 9/24	321.00	Storage Unit #923 September 2024	Indirect	Y	Local	Tolls
PEDRO SEPULVEDA JR.	Travel PSJ Aug 2024	2,330.93	Travel Reimbursement PSJ Aug 2024	Indirect	Y	Local	Tolls
SmartCom Telephone LLC	10000989807	2,441.00	Custom Boring and Fiber Optic Cable Installation	Indirect	Y	Local	Tolls
Rentfro, Irwin, & Irwin, P.L.L.C	2592	2,821.87	Legal Services August 2024	Indirect	Y	Local	Tolls
Charter Communcations	185399301090124	588.66	Ethernet Intrastate Sept 2024	Direct Connectors - SH550	Y	Local	Tolls
Charter Communcations	185525901090124	774.06	Internet Admin/Tolls Sept 2024	Indirect	Y	Local	Tolls
Charter Communcations	239414901090124	714.03	Ethernet Intrastate 7301 Metropolis Dr Sept 2024	Direct Connectors - SH550	Y	Local	Tolls
Valley Municipal Utility District	3010066802 8/24	53.01	Water & Wastewater Tolls Aug 2024	Indirect	Y	Local	Tolls
Xtreme Security	98255	119.85	Tolls Alarm Services Sept 2024-Nov 2024	Indirect	Y	Local	Tolls
		<u>27,168.23</u>					
	Operations	19,609.16					
	Interlocal Agree	5,693.84					
	Tolls	<u>27,168.23</u>					
	Total Transfer	<u>52,471.23</u>					

Reviewed by:

Monica R. Ibarra,
Accountant

M.R. Ibarra 9.12.24

Victor J. Barron,
Chief Financial Officer

V. Barron 9.12.24

Pete Sepulveda Jr.,
Executive Director

P. Sepulveda Jr. 9/12/24



CAMERON COUNTY REGIONAL MOBILITY AUTHORITY
Claims September 5, 2024

Operations

Vendor Name	Invoice Number	Cash Required	Invoice/Credit Description	PROJ Title	Transfer Funds	Funding Source	Bank Account
American Contracting USA, Inc.	Pay App #5	\$ 16,220.50	Roof Repairs Pay App #5	Indirect	Y	Local	Bond Pro
Culligan of the Rio Grande Valley	320895 8/24	28.97	Bottled Water Delivery Aug 2024	Indirect	Y	Local	Ope
Diamante Super Clean	11-019	850.00	Janitorial Services August 2024	Indirect	Y	Local	Ope
Alejandro Garcia	Travel AG Aug 2024	147.40	Travel Reimbursement AG Aug 2024	Indirect	Y	Local	Ope
GDJ Engineering	2024-178	9,009.62	MPO Project August 2024	Indirect	Y	Local	TRZ
Info Tech Inc., DBA Infotech	INV92943	4,375.00	Bid Express-Service Annual Fee	Indirect	Y	Local	Ope
MPC Studios, Inc	34462	1,279.00	Website Hosting August 2024 and July 2024 Overages	Indirect	Y	Local	Ope
RGV Appraisal Services LLC	2024-222	1,750.00	Appraisal for 129.71 acres East Loop Full Report	SH 32 (East Loop)	Y	Local	Ope
Verizon Wireless	9972186697	75.98	Internet Hotspot Aug 2024	Indirect	Y	Local	Ope
		33,736.47					

Tolls

Vendor Name	Invoice Number	Cash Required	Invoice/Credit Description	PROJ Title	Transfer Funds	Funding Source	Bank Account
Culligan of the Rio Grande Valley	320895 8/24	\$ 57.95	Bottled Water Delivery Aug 2024	Indirect	Y	Local	Tolls
Prisciliano Delgado	10619	250.00	Lawn Care August 2024	Indirect	Y	Local	Tolls
Public Utilities Board	600710 8/24	248.06	Electricity 1100 Fm 511 HWY Bro, TX Aug 2024	Direct Connectors - SH550	Y	Local	Tolls
Verizon Wireless	9972186697	75.98	Internet Hotspot Aug 2024	Indirect	Y	Local	Tolls
		<u>631.99</u>					
	Operations	33,736.47					
	Tolls	<u>631.99</u>					
	Total Transfer	<u>34,368.46</u>					

Reviewed by:

Monica R. Ibarra,
Accountant

Monica R. Ibarra 9.5.24

Victor J. Barron,
Chief Financial Officer

Victor J. Barron 09/05/24

Pete Sepulveda Jr, Executive
Director

Pete Sepulveda Jr 9/5/24



CAMERON COUNTY REGIONAL MOBILITY AUTHORITY
 Claims September 3, 2024

Tolls

Vendor Name	Invoice Number	Cash Required	Invoice/Credit Description	PROJ Title	Transfer Funds	Funding Source	Bank Account
MD Anderson Cancer Center	Bronze Sponsorship	1,000.00	Golf Tournament Sponsorship Bronze Level	Indirect	Y	Local	Tolls
		<u>1,000.00</u>					
	Tolls	<u>1,000.00</u>					
	Total Transfer	<u>1,000.00</u>					

Reviewed by:

Monica R. Ibarra,
 Accountant

MR. Ibarra 9.3.24

Victor J. Barron,
 Chief Financial Officer

VJB 9.3.24

Pete Sepulveda Jr,
 Executive Director

PS 9.3.24

CAMERON COUNTY REGIONAL MOBILITY AUTHORITY
Claims August 29, 2024



Operations

Vendor Name	Invoice Number	Cash Required	Invoice/Credit Description	PROJ Title	Transfer Funds	Funding Source	Bank Account
American Express	AMEX Aug 2024	\$ 1,041.74	Credit Card Charges August 2024	Indirect	Y	Local	Ope
Direct Energy Business, LLC	242330055057670	60.41	Electricity Ste 7 Aug 2024	Indirect	Y	Local	Ope
Direct Energy Business, LLC	242330055057671	124.50	Electricity Ste 3 Aug 2024	Indirect	Y	Local	Ope
Direct Energy Business, LLC	242330055057672	88.37	Electricity Ste 5 Aug 2024	Indirect	Y	Local	Ope
Direct Energy Business, LLC	242330055057673	70.91	Electricity Ste 4 Aug 2024	Indirect	Y	Local	Ope
Harlingen Area Chamber of Commerce	Ruby Red Sponsorship	3,000.00	2024 Greater Chamber of Harlingen Gala Ruby Red Sponsorship	Indirect	Y	Local	Ope
Republic Services	0863-002604868	140.26	Waste Container Sept 2024	Indirect	Y	Local	Ope
R.R.P. Consulting Engineers, L.L.C.	U2716.339-11	3,490.29	SH 48 Master Plan July 2024	SH 48 Master Plan	Y	Local	TRZ
		<u>8,016.48</u>					

Interlocal Agreement

Vendor Name	Invoice Number	Cash Required	Invoice/Credit Description	PROJ Title	Transfer Funds	Funding Source	Bank Account
GDJ Engineering	2024-168	\$ 11,735.58	Dana Rd Proj July 2024	Dana Rd	Y	Local	Ope
Pathfinder Public Affairs, Inc	78-B	8,000.00	Consulting Services ILA June 2024	CC - Consulting Services PF	Y	Local	Ope
Pathfinder Public Affairs, Inc	79-B	8,000.00	Consulting Services ILA July 2024	CC - Consulting Services PF	Y	Local	Ope
R.R.P. Consulting Engineers, L.L.C.	U2716.334-07	70.00	Flor De Mayo NEPA WA 34 July 2024	Flor De Mayo Bridge	Y	Local	Restri
SpawGlass Contractors, Inc.	3022054 #24	14,325.91	Veterans Bridge POV June 2024	CC- Veterans Bridge	Y	Local	Ope
		<u>42,131.49</u>					

Tolls

Vendor Name	Invoice Number	Cash Required	Invoice/Credit Description	PROJ Title	Transfer Funds	Funding Source	Bank Account
American Express	AMEX Aug 2024	\$ 76.92	Credit Card Charges August 2024	Indirect	Y	Local	Tolls
Direct Energy Business, LLC	242330055057674	447.84	Electricity Tolls Aug 2024	Indirect	Y	Local	Tolls
Direct Energy Business, LLC	242360055091258	258.53	Electricity 570 Fm 511 Aug 2024	Direct Connectors - SH550	Y	Local	Tolls
Direct Energy Business, LLC	242360055091259	400.57	Electricity 1895 Fm 511 #1 Aug 2024	FM1847 - SH550	Y	Local	Tolls
Direct Energy Business, LLC	242360055092309	72.65	Electricity 1505 Fm 511 Aug 2024	Direct Connectors - SH550	Y	Local	Tolls
Direct Energy Business, LLC	242360055092310	55.56	Electricity 1705 Fm 511 Aug 2024	Direct Connectors - SH550	Y	Local	Tolls
Matus Contractor Company	767	9,975.00	Grass, Garbage, Herbicide Alton Gloor to SH48 Zone 3	Indirect	Y	Local	Tolls
		<u>11,287.07</u>					
	Operations	8,016.48					
	Interlocal Agree	42,131.49					
	Tolls	<u>11,287.07</u>					
	Total Transfer	<u>61,435.04</u>					

Reviewed by:

Monica R. Ibarra,
Accountant

MR 8.29.24

Victor J. Barron,
Chief Financial Officer

VJB 8.29.24

Pete Sepulveda Jr.,
Executive Director

PS 8.29.24

2-C APPROVAL OF CLAIMS.



CAMERON COUNTY REGIONAL MOBILITY AUTHORITY
Claims September 26, 2024

Operations

Vendor Name	Invoice Number	Cash Required	Invoice/Credit Description	PROJ Title	Transfer Funds	Funding Source	Bank Account
GDJ Engineering	2024-183	\$ 15,860.37	Stenger Rd TASA Proj August	Stenger Rd TASA	Y	Local	TRZ
R.R.P. Consulting Engineers, L.L.C.	U2716.500-22	222,919.72	East Loop APD WA 5 August 2024	SH 32 (East Loop)	Y	Local	TRZ
Texas County District Retirement System	TCDRS Aug-Sept 2024	14,222.73	TCDRS August- September 2024	Indirect	Y	Local	Ope
TML Health Benefits Pool	PCAMERO62410	12,969.42	Employee Health Insurance Oct 2024	Indirect	Y	Local	Ope
		<u>265,972.24</u>					

Interlocal Agreement

Vendor Name	Invoice Number	Cash Required	Invoice/Credit Description	PROJ Title	Transfer Funds	Funding Source	Bank Account
GDJ Engineering	2024-183	\$ 7,940.13	Stenger Rd TASA Proj August	Stenger Rd TASA	Y	Local	Ope
R.R.P. Consulting Engineers, L.L.C.	U2716.500-22	9,440.91	East Loop APD WA 5 August 2024	SH 32 (East Loop)	Y	Local	Ope
R.R.P. Consulting Engineers, L.L.C.	U2716.441-03	48,574.23	South Parallel Corridor Phase III August 2024	South Parallel Corridor	Y	Local	Ope
		<u>65,955.27</u>					

Tolls

Vendor Name	Invoice Number	Cash Required	Invoice/Credit Description	PROJ Title	Transfer Funds	Funding Source	Bank Account
Kapsch TrafficCom USA, Inc	486025SI00992	\$ 22,094.00	Toll System Maintenance Support August 2024	Indirect	Y	Local	Tolls
Texas County District Retirement System	TCDRS Aug-Sept 2024	5,788.83	TCDRS August- September 2024	Indirect	Y	Local	Tolls
TML Health Benefits Pool	PCAMERO62410	12,386.94	Employee Health Insurance Oct 2024	Indirect	Y	Local	Tolls
		<u>40,269.77</u>					
	Operations	\$ 265,972.24					
	Interlocal Agree	65,955.27					
	Tolls	40,269.77					
	Total Transfer	<u>\$ 372,197.28</u>					

Reviewed by:

Victor J. Barron,
Chief Financial Officer

VJB 9.20.24

Pete Sepulveda Jr, Executive
Director

Pete Sepulveda, Jr. 09.20.24

2-D CONSIDERATION AND APPROVAL OF THE FINANCIAL STATEMENTS AND BUDGET AMENDMENTS FOR THE MONTH OF JULY 2024.

CAMERON COUNTY REGIONAL MOBILITY AUTHORITY

July 2024 Financial Report



PETE SEPULVEDA, JR., EXECUTIVE DIRECTOR
VICTOR J. BARRON, CHIEF FINANCIAL OFFICER

Administrative Operations Revenues and Expenses

- ▶ Total operating revenues Current Year Actual increased 2.57% compared to Prior Year Current Year
- ▶ Operating expenses in line with budget
- ▶ Total operating income Current Year Actual increased 11.88% compared to Prior Year Current Year.
- ▶ Current Year Actual Net Position \$8,601,517

	Current Period Actual	Current Year Actual	YTD Budget - Original	Annual Budget Variance - Original	Prior Year Actual	Current Year % Change
Operating Revenues						
Vehicle registration fees	\$ 312,220	\$ 2,957,220	\$ 3,450,000	\$ (492,780)	\$ 2,916,510	1.40
Interlocal agreements	16,843	202,105	425,700	(223,595)	158,998	27.11
Other revenues	-	4,188	10,080	(5,892)	8,602	(51.31)
Total Operating Revenues	329,063	3,163,513	3,885,780	(722,267)	3,084,111	2.57
Operating Expenses						
Personnel costs	79,735	958,752	1,343,306	384,554	1,152,219	(16.79)
Professional services	15,760	207,051	288,000	80,949	204,218	1.39
Advertising & marketing	4,829	21,910	59,000	37,090	14,528	50.81
Data processing	1,211	29,110	30,000	890	20,655	40.93
Dues & memberships	-	25,000	25,500	500	19,770	26.45
Education & training	-	199	10,000	9,801	1,545	(87.12)
Fiscal agent fees	-	9,480	52,590	43,110	12,725	(25.50)
Insurance	-	3,508	9,200	5,692	6,844	(48.74)
Maintenance & repairs	2,507	12,330	65,000	52,670	14,156	(12.90)
Office supplies	773	24,783	36,650	11,867	14,864	66.74
Leases	311	27,443	32,735	5,292	3,112	781.76
Travel	3,075	26,558	28,000	1,442	26,695	(0.51)
Utilities	2,225	22,320	33,124	10,804	22,220	0.45
Contingency	-	37,980	127,250	89,270	-	100.00
Total Operating Expenses	110,426	1,406,425	2,140,355	733,930	1,513,553	(7.08)
Total Operating Income (Loss)	218,636	1,757,088	1,745,425	11,663	1,570,558	11.88
Non Operating Revenues						
Interest income	121,257	879,623	250,000	629,623	428,756	105.16
TRZ revenue	-	7,624,815	4,000,000	3,624,815	3,462,631	120.20
Insurance proceeds	848,635	848,635	-	848,635	-	100.00
Total Non Operating Revenues	969,891	9,353,073	4,250,000	5,103,073	3,891,387	140.35
Non Operating Expenses						
Debt principal and interest	-	1,431,497	1,970,425	538,928	1,407,322	1.72
Debt interest-LOC	-	-	25,000	25,000	-	-
Project expenses	134,821	1,077,147	4,000,000	2,922,853	342,463	214.53
Total Non Operating Expenses	134,821	2,508,644	5,995,425	3,486,781	1,749,785	43.37
Total Changes in Net Position	\$ 1,053,706	\$ 8,601,517	\$ -	\$ 8,601,517	\$ 3,712,160	131.71

Toll Operation Revenues and Expenses

- ▶ Total toll operating revenue Current Year Actual increased 13.99% compared to Prior Year Current Year
- ▶ Operating expenses in line with budget
- ▶ Total operating income Current Year Actual increased 14.98% compared to Prior Year Current Year
- ▶ Net Position Current Year Actual \$1,185,350.

	Current Period Actual	Current Year Actual	YTD Budget - Original	Annual Budget Variance - Original	Prior Year Actual	Current Year % Change
Toll Operating Revenues						
TPS Revenues	\$ 282,795	\$ 3,033,046	\$ 2,865,000	\$ 168,046	\$ 2,830,340	7.16
Fuego Revenues	53,168	692,062	500,000	192,062	412,079	67.94
Interop Revenues						
Interop revenues	122,668	1,163,809	995,000	168,809	794,475	46.49
Bridge interoperability	-	326,913	520,000	(193,088)	502,930	(35.00)
Total Interop Revenues	<u>122,668</u>	<u>1,490,721</u>	<u>1,515,000</u>	<u>(24,279)</u>	<u>1,297,405</u>	<u>14.90</u>
Other Toll Revenues						
Interlocal agreement revenues	5,262	108,714	172,517	(63,803)	131,282	(17.19)
Total Other Toll Revenues	<u>5,262</u>	<u>108,714</u>	<u>172,517</u>	<u>(63,803)</u>	<u>131,282</u>	<u>(17.19)</u>
Total Toll Operating Revenues	<u>463,893</u>	<u>5,324,544</u>	<u>5,052,517</u>	<u>272,027</u>	<u>4,671,106</u>	<u>13.99</u>
Toll Operating Expenses						
Personnel costs	54,348	581,039	938,097	357,058	475,390	22.22
Transaction processing costs	33,394	687,024	1,039,850	352,826	670,672	2.44
Toll system maintenance/IT	46,799	252,173	288,000	35,827	228,974	10.13
Roadside maintenance	40,414	498,734	620,000	121,266	465,786	7.07
CSC indirect/overhead costs	27,471	235,989	572,371	336,382	160,517	47.02
Total Toll Operating Expenses	<u>202,427</u>	<u>2,254,958</u>	<u>3,458,318</u>	<u>1,203,360</u>	<u>2,001,338</u>	<u>12.67</u>
Total Operating Income (Loss)	<u>261,466</u>	<u>3,069,586</u>	<u>1,594,199</u>	<u>1,475,387</u>	<u>2,669,768</u>	<u>14.98</u>
Non Operating Revenues						
Other Financing Sources						
Pass through grant revenues	-	-	1,385,000	(1,385,000)	-	-
Insurance Recovery	147,774	147,774	-	147,774	-	100.00
Total Other Financing Sources	<u>147,774</u>	<u>147,774</u>	<u>1,385,000</u>	<u>(1,237,226)</u>	<u>-</u>	<u>100.00</u>
Total Non Operating Revenues	<u>147,774</u>	<u>147,774</u>	<u>1,385,000</u>	<u>(1,237,226)</u>	<u>-</u>	<u>100.00</u>
Non Operating Expenses						
Debt principal and interest	-	2,032,010	2,979,199	947,189	1,836,858	10.62
Total Non Operating Expenses	<u>-</u>	<u>2,032,010</u>	<u>2,979,199</u>	<u>947,189</u>	<u>1,836,858</u>	<u>10.62</u>
Changes in Net Position	<u>\$ 409,240</u>	<u>\$ 1,185,350</u>	<u>\$ -</u>	<u>\$ 1,185,350</u>	<u>\$ 832,910</u>	<u>42.31</u>

Combined Revenues and Expenses

- ▶ Total operating revenue Current Year Actual increased 9.45% compared to Prior Year Current Year
- ▶ Operating expenses in line with budget
- ▶ Total net change from operations increased 13.83% compared to Prior Year Current Year
- ▶ Net Position Current Year Actual \$9,786,867.

	Current Period Actual	Current Year Actual	YTD Budget - Original	Annual Budget Variance - Original	Prior Year Actual	Current Year % Change
Operating Revenues						
Vehicle registration fees	\$ 312,220	\$ 2,957,220	\$ 3,450,000	\$ (492,780)	\$ 2,916,510	1.40
Interlocal agreement	22,104	315,007	608,297	(293,290)	298,883	5.39
Toll revenues	458,631	5,215,829	4,880,000	335,829	4,539,824	14.89
Total Operating Revenues	792,955	8,488,057	8,938,297	(450,240)	7,755,217	9.45
Operating Expenses						
Personnel costs	134,084	1,539,791	2,281,403	741,612	1,627,609	(5.40)
Accounting software and services	-	-	3,000	3,000	-	-
Professional services	12,000	156,027	220,000	63,973	154,080	1.26
Contractual services	9,351	151,426	210,000	58,574	119,376	26.85
Advertising & marketing	17,649	98,379	159,000	60,621	78,645	25.09
Data processing	1,211	29,110	30,000	890	20,655	40.93
Dues & memberships	-	31,910	33,500	1,590	27,270	17.01
Education & training	400	599	20,000	19,401	1,545	(61.23)
Fiscal agent fees	-	9,480	57,790	48,310	12,725	(25.50)
Insurance	7,160	86,707	99,200	12,493	90,230	(3.91)
Maintenance & repairs	3,169	23,996	140,000	116,004	33,511	(28.39)
Office supplies	18,205	337,548	474,950	137,402	342,414	(1.42)
Road maintenance	80,887	787,747	959,700	171,953	756,107	4.18
Leases	632	56,985	73,497	16,512	19,063	198.93
Toll services	8,921	166,976	340,250	173,274	128,344	30.10
Travel	7,660	51,077	68,000	16,923	38,957	31.11
Utilities	6,383	57,672	87,524	29,852	56,883	1.39
Contingency	5,143	75,953	340,859	264,906	7,476	915.89
Total Operating Expenses	312,853	3,661,383	5,598,673	1,937,290	3,514,891	4.17
Net Change from Operations	480,102	4,826,673	3,339,624	1,487,049	4,240,326	13.83
Non Operating Revenue						
Pass through grant revenues	-	-	1,385,000	(1,385,000)	-	-
Interest income	121,257	879,623	250,000	629,623	428,756	105.16
TRZ Revenue	-	7,624,815	4,000,000	3,624,815	3,462,631	120.20
Other financing sources	996,409	996,409	-	996,409	-	100.00
Total Non Operating Revenue	1,117,666	9,500,847	5,635,000	3,865,847	3,891,387	144.15
Non Operating Expenses						
Bond Debt Expense	-	3,463,507	4,949,624	1,486,117	3,244,179	6.76
Debt Interest - LOC	-	-	25,000	25,000	-	-
Project expenses	134,821	1,077,147	4,000,000	2,922,853	342,463	214.53
Total Non Operating Expenses	134,821	4,540,654	8,974,624	4,433,970	3,586,642	26.60
Changes in Net Position	\$ 1,462,947	\$ 9,786,867	\$ -	\$ 9,786,867	\$ 4,545,071	115.33

Interlocal Revenues and Expenses – Monthly

CAMERON COUNTY REGIONAL MOBILITY AUTHORITY

Statement of Revenues and Expenses

From 7/1/2024 Through 7/31/2024

	Cameron County	City of Los Fresnos	Total
Interlocal Revenues			
West Rail Corridor	\$ 64,701	\$ -	\$ 64,701
South Parallel Corridor	40,045	-	40,045
COLF Side Walk	-	1,589	1,589
FM 509	21,162	-	21,162
281 Connector	19,981	-	19,981
Flor De Mayo Bridge	28,503	-	28,503
Dana Rd	28,578	-	28,578
CC - Consulting Services PF	16,000	-	16,000
Total Interlocal Revenues	218,970	1,589	220,559
Interlocal Expenses			
West Rail Corridor	64,701	-	64,701
South Parallel Corridor	40,045	-	40,045
COLF Side Walk	-	1,589	1,589
FM 509	21,162	-	21,162
281 Connector	19,981	-	19,981
Flor De Mayo Bridge	28,503	-	28,503
Dana Rd	28,578	-	28,578
CC - Consulting Services PF	16,000	-	16,000
Total Interlocal Expenses	218,970	1,589	220,559
Total Changes in Net Position	\$ -	\$ -	\$ -

Unaudited Financial Statements Subject to Change

Interlocal Revenues and Expenses – Year to Date

Statement of Revenues and Expenses

From 10/1/2023 Through 7/31/2024

	Cameron County	City of Brownsville	City of San Benito	City of Los Fresnos	Federal Funds	State Funds	Total
Interlocal Revenues							
South Padre Island 2nd Access	\$ 174,584	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 174,584
West Rail Corridor	64,701	-	-	-	-	-	64,701
SH550 GAP II	-	-	-	-	19,223	-	19,223
SH 32 (East Loop)	196,853	1,638,507	-	-	-	-	1,835,360
South Parallel Corridor	40,045	-	-	-	-	-	40,045
COLF Side Walk	-	-	-	28,823	-	-	28,823
COLF Hike & Bike Trail Project	-	-	-	8,167	-	-	8,167
Stenger Rd TASA	-	-	6,560	-	-	-	6,560
FM 509	99,206	-	-	-	-	-	99,206
281 Connector	19,981	-	-	-	-	-	19,981
Flor De Mayo Bridge	410,643	-	-	-	-	-	410,643
Dana Rd	242,158	7,210	-	-	-	-	249,368
CC- Veterans Bridge	2,548,092	-	-	-	2,905,354	515,700	5,969,147
CC - Gateway Bridge	2,750	-	-	-	-	-	2,750
CC - Consulting Services PF	80,000	-	-	-	-	-	80,000
CC - Administration Building & Parking Lot	16,288	-	-	-	-	-	16,288
Total Interlocal Revenues	3,895,301	1,645,717	6,560	36,990	2,924,577	515,700	9,024,846
Interlocal Expenses							
South Padre Island 2nd Access	174,584	-	-	-	-	-	174,584
West Rail Corridor	64,701	-	-	-	-	-	64,701
SH550 GAP II	-	-	-	-	19,223	-	19,223
SH 32 (East Loop)	196,853	1,638,507	-	-	-	-	1,835,360
South Parallel Corridor	40,045	-	-	-	-	-	40,045
COLF Side Walk	-	-	-	28,823	-	-	28,823
COLF Hike & Bike Trail Project	-	-	-	8,167	-	-	8,167
Stenger Rd TASA	-	-	6,560	-	-	-	6,560
FM 509	99,206	-	-	-	-	-	99,206
281 Connector	19,981	-	-	-	-	-	19,981
Flor De Mayo Bridge	410,643	-	-	-	-	-	410,643
Dana Rd	242,158	7,210	-	-	-	-	249,368
CC- Veterans Bridge	2,548,092	-	-	-	2,905,354	515,700	5,969,147
CC - Gateway Bridge	2,750	-	-	-	-	-	2,750
CC - Consulting Services PF	80,000	-	-	-	-	-	80,000
CC - Administration Building & Parking Lot	16,288	-	-	-	-	-	16,288
Total Interlocal Expenses	3,895,301	1,645,717	6,560	36,990	2,924,577	515,700	9,024,846
Total Changes in Net Position	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Balance Sheet

	Current Year
ASSETS	
Current Assets:	
Cash and cash equivalents	\$ 8,089,321
Restricted cash - projects	4,290,003
Restricted cash accounts - debt service	5,385,014
Restricted cash - bond proceeds	1,962,518
Restricted cash - Transportation Reinvestment Zone (TRZ)	16,709,113
Accounts receivable, net	
Vehicle Registration Fees - Receivable	933,425
Other	5,553,211
Total Accounts receivable, net	6,486,636
Accounts receivable - other agencies	3,277,680
Prepaid expenses	42,390
Total Current Assets:	46,242,673
Non Current Assets:	
Capital assets, net	93,794,579
Capital projects in progress	23,555,444
Unamortized bond prepaid costs	85,388
Net pension asset	164,797
Total Non Current Assets:	117,600,207
Deferred Outflow of Resources	
Deferred outflow related to pension	288,854
Total ASSETS	164,131,735
LIABILITIES	
Current Liabilities	
Accounts payable	539,032
Unearned revenue	4,478,457
Total Current Liabilities	5,017,489
Non Current Liabilities	
Due to other agencies	16,134,188
Long term bond payable	72,662,883
Total Non Current Liabilities	88,797,071
Deferred Inflows of Resources	
Deferred inflows related to pension	170,943
Total LIABILITIES	93,985,503
NET POSITION	
Beginning net position	55,690,575
Total Beginning net position	55,690,575
Changes in net position	
Total Changes in net position	14,455,657
Total NET POSITION	70,146,232
TOTAL LIABILITIES, DEFERRED INFLOWS AND NET POSITION	\$ 164,131,735

CAMERON COUNTY REGIONAL MOBILITY AUTHORITY

Statement of Cash Flows

As of 7/31/2024

	<u>Current Period</u>	<u>Current Year</u>
Cash Flows from Operating Activities		
Receipts from vehicle registration fees	\$ -	\$ 2,620,120
Receipts from interop toll revenues	99,828	1,467,850
Receipts from TPS toll revenues	98,698	3,673,018
Receipts from other operating revenues	22,104	7,939,022
Payments to vendors	(251,082)	(2,243,376)
Payments to employees	(134,084)	(1,548,891)
Total Cash Flows from Operating Activities	<u>(164,535)</u>	<u>11,907,743</u>
Cash Flows from Capital and Related Financing Activities		
Acquisitions of property and equipment	(141,474)	(910,161)
Acquisitions of construction in progress	(771,906)	(4,881,641)
Payments on principal and interest	-	(3,768,009)
Payment on interlocal project expenses	(339,380)	(10,038,993)
Advances and Interlocal project proceeds	8,713,959	19,312,746
Total Cash Flows from Capital and Related Financing Activities	<u>7,461,199</u>	<u>(286,057)</u>
Cash Flows from Investing Activities		
Receipts from interest income	121,257	879,623
Total Cash Flows from Investing Activities	<u>121,257</u>	<u>879,623</u>
Beginning Cash & Cash Equivalents	<u>29,018,047</u>	<u>23,934,659</u>
Ending Cash & Cash Equivalents	<u>\$ 36,435,968</u>	<u>\$ 36,435,968</u>

Unaudited Financial Statements Subject to Change

Statement of Cash Flows



To: Pete Sepulveda

From: Victor J. Barron

Date: 9/26/2024

Budget Amendment (Line item transfer) #5 FY2024

Description:

GL#	GL Description	Current	Budget Amended	Net Change
100	Admin Operation			
60140	Data Processing	\$ 30,000	\$ 31,600	\$ 1,600
60160	Education & Training	9,801	5,266	(4,535)
60180	Office Supplies	22,469	24,069	1,600
60192	Lease-Copier	3,735	4,120	385
60200	Travel	28,000	28,500	500
60207	Website Maintenance	4,000	4,450	450
	Total Fund 100	\$ 98,005	\$ 98,005	\$ -

GL#	GL Description	Current	Amended	Net Change
525	Toll Operations			
51400	Payroll Benefits-Health	\$ 147,838	\$ 130,938	\$ (16,900)
60131	Contractual -Infosend	120,000	100,000	(20,000)
60176	Interop Collection Fees	232,250	222,050	(10,200)
60191	Lease-Computer Equipment	21,000	25,200	4,200
70110	Bridge Interoperability	78,000	50,000	(28,000)
70120	Insurance	90,000	103,500	13,500
70140	Toll System Provider Maintenance	278,100	311,300	33,200
70145	BOS System Provider Maintenance	288,000	312,200	24,200
	Total Fund 525	\$ 1,255,188	\$ 1,255,188	\$ -

Victor J. Barron

Victor J. Barron, Chief Financial Officer

9.19.24

Date

Pete Sepulveda, Jr.
Pete Sepulveda, Jr. Executive Director

09.19.24

Date

Budget Amendment



To: Pete Sepulveda

From: Victor J. Barron

Date: 9/26/2024

Budget Amendment (Line item transfer) #5 FY2024

Description:

GL#	GL Description	Current	Budget Amended	Net Change
100	Admin Operation			
60140	Data Processing	\$ 30,000	\$ 31,600	\$ 1,600
60160	Education & Training	9,801	5,266	(4,535)
60180	Office Supplies	22,469	24,069	1,600
60192	Lease-Copier	3,735	4,120	385
60200	Travel	28,000	28,500	500
60207	Website Maintenance	4,000	4,450	450
	Total Fund 100	\$ 98,005	\$ 98,005	\$ -

GL#	GL Description	Current	Amended	Net Change
525	Toll Operations			
51400	Payroll Benefits-Health	\$ 147,838	\$ 130,938	\$ (16,900)
60131	Contractual -Infosend	120,000	100,000	(20,000)
60176	Interop Collection Fees	232,250	222,050	(10,200)
60191	Lease-Computer Equipment	21,000	25,200	4,200
70110	Bridge Interoperability	78,000	50,000	(28,000)
70120	Insurance	90,000	103,500	13,500
70140	Toll System Provider Maintenance	278,100	311,300	33,200
70145	BOS System Provider Maintenance	288,000	312,200	24,200
	Total Fund 525	\$ 1,255,188	\$ 1,255,188	\$ -

Victor J. Barron

Victor J. Barron, Chief Financial Officer

9.19.24

Date

Pete Sepulveda, Jr.
Pete Sepulveda, Jr. Executive Director

09.19.24

Date

CAMERON COUNTY REGIONAL MOBILITY AUTHORITY

August 2024 Toll Operations Report



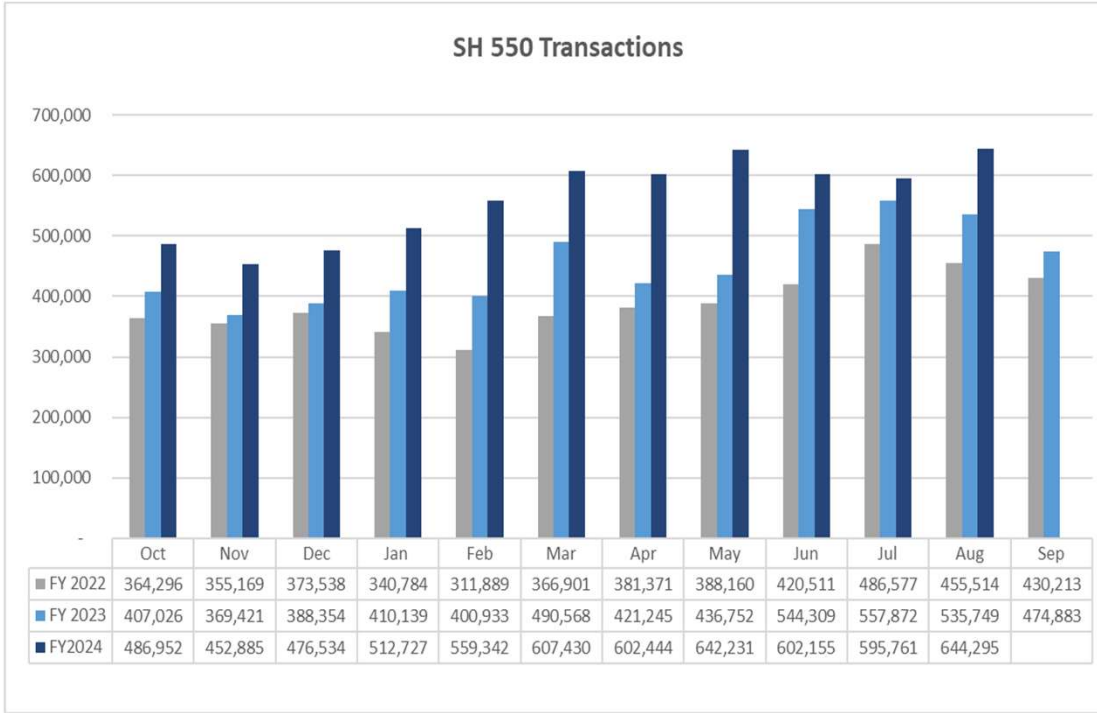
JANETT HUERTA
TOLL OPERATIONS ADMINISTRATOR



Year to Year Traffic Comparison

7% Increase from July 2023

20% Increase from August 2023

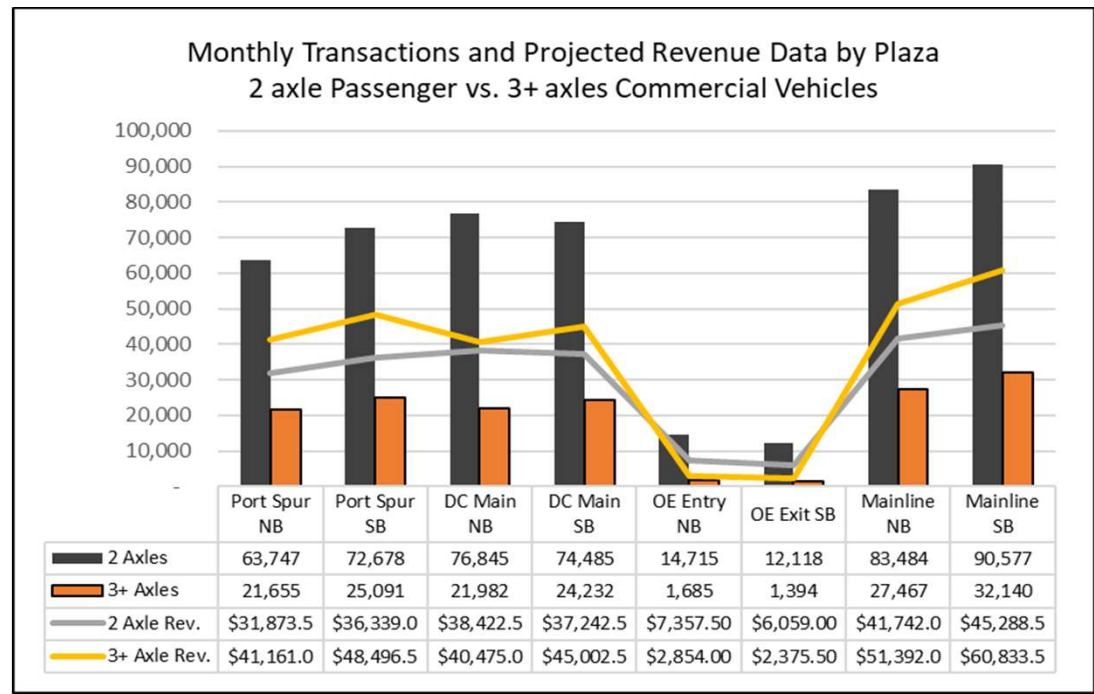


FY Year Total	
FY 2022	4,674,923
FY 2023	5,437,251
FY 2024*	6,182,756
*Through August	

Transactions & Revenue by Axle



Monthly Transactions and Projected Revenue Data by Plaza
2 axle Passenger vs. 3+ axles Commercial Vehicles



Tag Penetration August 2024



Agency	Projected Revenue
FUEGO	\$ 73,232.36
HCTRA	\$ 48,264.20
TXTAG	\$ 66,666.00
NTTA	\$ 10,547.00
KTA	\$ 382.50
PIKEPASS	\$ 1,982.00
BANKPASS	\$ 200.00
Total	\$ 201,274.06



Image Review Overview

FY 2024	
Month	Total
October	332,339
November	359,962
December	392,645
January	462,018
February	468,239
March	477,236
April	497,994
May	442,918
June	345,825
July	433,274
August	-
September	-
Total p/Review	
Total Images Processed	4,212,450

Code Off Report FY 2024					
August Breakdown - Reason Codes	Gantries				
	Direct Connector	FM1847	Old Alice	Port Spur	Total
Blurred Plate	484	815	75	924	2,298
DMV Mismatch	142	202	22	124	490
No Image	10	10		3	23
No Plate	2157	2836	255	1554	6,802
No Vehicle	171	16	58	1	246
Partial Plate	591	571	116	553	1,831
Plate Obstruction	1262	1577	153	1126	4,118
Too Bright	45	60	42	34	181
Too Dark	1	4		5	10
Unknown State	195	236	15	134	580
Blank	178	59	8	93	338
Total per Plaza	5,236	6,386	744	4,551	16,917

4% Code Off Rate

Source	Payment Mode	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	
CSC Payments	Bank											\$15.00		
	Cashier Check					\$2.34	\$72.35	\$66.17			\$4.68			
	Cash	\$2,665.61	\$1,742.68	\$2,425.12	\$2,106.53	\$2,485.62	\$3,435.97	\$2,633.34	\$1,912.23	\$1,996.75	\$2,908.52	\$1,300.60		
	Check/Money Order	\$15,621.92	\$14,373.56	\$10,673.12	\$15,960.69	\$13,380.71	\$15,194.61	\$17,169.92	\$20,807.18	\$19,374.68	\$14,822.83	\$10,780.31		
	CreditCard/DebitCard	\$91,027.94	\$87,408.24	\$82,714.04	\$90,185.93	\$113,393.60	\$114,222.15	\$124,115.18	\$120,564.74	\$104,735.59	\$118,232.80	\$82,977.28		
	Total Amount	\$109,315.47	\$ 103,524.48	\$ 95,812.28	\$ 108,253.15	\$ 129,262.27	\$ 132,925.08	\$ 143,984.61	\$ 143,284.15	\$ 126,107.02	\$ 135,968.83	\$ 95,073.19	\$ -	
WEB Payments	Bank	\$7,842.95	\$5,561.19	\$5,912.36	\$5,496.99	\$8,227.22	\$6,561.67	\$9,532.16	\$2,253.74		\$4,945.66	\$3,304.86		
	CreditCard/Debit Card	\$212,372.84	\$192,639.71	\$175,151.18	\$184,842.62	\$178,294.29	\$211,255.47	\$195,186.88	\$209,405.08	\$213,490.44	\$76,174.34	\$74,475.31		
		Total Amount	\$220,215.79	\$198,200.90	\$ 181,063.54	\$ 190,339.61	\$ 186,521.51	\$ 217,817.14	\$ 204,719.04	\$ 211,658.82	\$213,490.44	\$81,120.00	\$ 77,780.17	\$ -
		Combined Total	\$ 329,531.26	\$ 301,725.38	\$ 276,875.82	\$ 298,592.76	\$ 315,783.78	\$ 350,742.22	\$ 348,703.65	\$ 354,942.97	\$ 339,597.46	\$217,088.83	\$ 172,853.36	\$ -

YTD \$ 3,306,437.49

FY 2024 Payment Processing



FY 2024 CSR Monthly Call Report

CSR Name	October	November	December	January	February	March	April	May	June	July	August	September	Total
Barbara	646	506	411	447	454	471	556	241	304	538	265		4,839
Itzel						96	568	559	513	103	153		1,992
Juan	560	487	386	465	345	332	304	278	390	424	258		4,229
Jose Luis	542	353	344	360	257	305	295	280	303	410	307		3,756
Keyla	691	334	221	226	250	348	399	228	403	608	224		3,932
Robert	372	261	226	180	262	232	103	232	197	140	575		2,780
Melissa	123	447	511	609	492	465	842	756	354	723	48		5,370
Shelby		230	271	323	416	508	175	465	437	500	270		3,595
Mary	111	53	39	64	92	19	45	51	58	8			540
Lily	70	73	56	85	109	41	30	18	2	0			484
Janett	20	12	15	4	11	4	3	4	13	0			86
Cameron	225												225
Eduardo	15												15
Jose Lopez	304	229	178	62									
Total Answered Calls	3679	2,985	2,658	2,825	2,688	2,821	3,320	3,112	2,974	3,454	2,100		32,616
Missed Calls	192	144	85	97	116	61	88	96	77	703	226		1885
Totals Calls Received	3871	3,129	2,743	2,922	2,804	2,882	3,408	3,208	3,051	4,157	2,326		34,501
% Missed	5%	5%	3%	3%	4%	2%	3%	3%	3%	20%	11%		5%

FY 2024 Fuego Accounts Registered



CSR	October	November	December	January	February	March	April	May	June	July	August	September	Total/per person
Barbara	28	28	11	12	26	16	19	4	20	15	5		184
Juan	28	22	14	19	22	16	11	18	21	14	8		193
Jose Luis	5	5	12	7	7	15	11	4	7	3	2		78
Keyla	11	16	9	19	19	9	11	13	3	12	2		124
Robert	19	20	9	16	13	21	6	18	19	13	12		166
Melissa		31	25	17	24	29	36	30	9	41	7		249
Shelby		4	13	11	9	8	13	26	20	12	5		121
Itzel							4	10	7	20	13		54
Lily	2	5		1	6			1	0				15
Mary	1			2	3		4	1	2				13
Janett	2		1			1		1	0		2		7
													0
Eduardo	2												2
Cameron	3												3
Jose Lopez	2	5	3	3									13
													0
Total FUEGO Accts Opened by CSR	103	136	97	107	129	115	115	126	108	130	56		1222
Total FUEGO Accts Opened	172	209	163	175	211	218	222	195	190	225	135		2115
Enrollment % in Office	60%	65%	60%	61%	61%	53%	52%	65%	57%	58%	41%		58%

**2-E CONSIDERATION AND APPROVAL OF THE CAMERON
COUNTY REGIONAL MOBILITY AUTHORITY
QUARTERLY INVESTMENT REPORT FOR THE PERIOD
ENDING AUGUST 31, 2024.**



Investment Report

TO: CCRMA Board of Directors

FROM: Victor J. Barron, CFO *VJB*

DATE: September 26, 2024

SUBJ: Quarterly Report of CCRMA Investments

The Texas Public Funds Investment Act requires that at a minimum on a quarterly basis the following investment report be presented to the Board of Directors. Below is a summary of the current CCRMA investments which comply with the investment strategies approved in the most current CCRMA Investment Policy.

	<u>Beginning Market Value</u>	<u>Ending Market Value</u>	<u>Term</u>	<u>Average Yield</u>	<u>Interest earned and accrued as of 08/31/24</u>
2010 Bond Reserves	\$ 1,101,569.89	\$ 1,113,144.90	Monthly	4.20%	\$ 11,575.01
2010 Bond Reserves	961,273.24	971,374.05	Monthly	4.20%	10,100.81
	\$ 2,062,843.13	\$ 2,084,518.95			<u>\$ 21,675.82</u>
Total Market Value of Principal and Accrued Interest					<u>\$ 2,084,518.95</u>
Required level of security at 102%					<u>\$ 2,126,209.33</u>

I certify this report complies with the Internal Management Reports section of the Texas Public Funds Investment Act.



P.O. Box 5555, McAllen, TX 78502






RETURN SERVICE REQUESTED

CAMERON COUNTY REGIONAL MOBILITY
THE BANK OF NEW YORK MELLON
TRUST COMPANY NA TRUSTEE
3461 CARMEN AVE
RANCHO VIEJO TX 78575-5221

Statement Ending 08/30/2024

Page 1 of 2

Managing Your Accounts

	Location	Harlingen 77 Banking Center
	Telephone	956-428-7400
	Mailing Address	2019 South 77 Sunshine Strip Harlingen, TX 78550
	Online Access	www.texasregionalbank.com
	24/7 Telebank	866-972-5430

Summary of Accounts

Account Type	Account Number	Ending Balance
TRB MONEY MARKET PUBLIC FUNDS	1448174	\$1,113,144.90

TRB MONEY MARKET PUBLIC FUNDS - 1448174**Account Summary**

Date	Description	Amount
08/01/2024	Beginning Balance	\$1,109,315.48
	1 Credit(s) This Period	\$3,829.42
	0 Debit(s) This Period	\$0.00
08/30/2024	Ending Balance	\$1,113,144.90

Interest Summary

Description	Amount
Interest Earned From 08/01/2024 Through 08/30/2024	
Annual Percentage Yield Earned	4.28%
Interest Days	30
Interest Earned	\$3,829.42
Interest Paid This Period	\$3,829.42
Interest Paid Year-to-Date	\$30,889.51

Other Credits

Date	Description	Amount
08/30/2024	INTEREST AT 4.2000 %	\$3,829.42

Daily Balances

Date	Amount
08/30/2024	\$1,113,144.90






Overdraft and Returned Item Fees

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

RETURN SERVICE REQUESTED

CAMERON COUNTY REGIONAL MOBILITY
THE BANK OF NEW YORK MELLON
TRUST COMPANY NA TRUSTEE
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Managing Your Accounts

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	Telephone	956-428-7400
	Mailing Address	2019 South 77 Sunshine Strip Harlingen, TX 78550
	Online Access	www.texasregionalbank.com
	24/7 Telebank	866-972-5430

Summary of Accounts

Account Type	Account Number	Ending Balance
TRB MONEY MARKET PUBLIC FUNDS	1448570	\$971,374.05

TRB MONEY MARKET PUBLIC FUNDS - 1448570

Account Summary

Date	Description	Amount
08/01/2024	Beginning Balance	\$968,032.35
	1 Credit(s) This Period	\$3,341.70
	0 Debit(s) This Period	\$0.00
08/30/2024	Ending Balance	\$971,374.05

Interest Summary

Description	Amount
Interest Earned From 08/01/2024 Through 08/30/2024	
Annual Percentage Yield Earned	4.28%
Interest Days	30
Interest Earned	\$3,341.70
Interest Paid This Period	\$3,341.70
Interest Paid Year-to-Date	\$26,955.39

Other Credits

Date	Description	Amount
08/30/2024	INTEREST AT 4.2000 %	\$3,341.70

Daily Balances

Date	Amount
08/30/2024	\$971,374.05

Overdraft and Returned Item Fees

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00



Statement of Account with FHLB Dallas

As of Date: 8/30/2024

FHFA ID: 52018

Texas Regional Bank
6770 West Interstate 2
Harlingen, TX 78552

FHLB Dallas
8500 Freeport Pkwy #600
Irving, TX, 75063

LOC Number	Expiration Date	Depositor Name	Start Date	Modification Date	Pledge Amount
20000786	04/01/2025	Cameron Co Regional Mobility Author	06/16/2023	7/29/2024	\$33,000,000.00
Total of pledge amount: \$33,000,000.00					

Grand total of pledge amount: \$33,000,000.00

**2-F CONSIDERATION AND APPROVAL OF THE CAMERON
COUNTY REGIONAL MOBILITY AUTHORITY
INVESTMENT POLICY.**



INVESTMENT POLICY
FISCAL YEAR 2025

I. POLICY

Cameron County Regional Mobility Authority (the “Authority”) recognizes that effective cash management is good fiscal management. Investment earnings are a source of revenue for the Authority. Therefore, it is the Authority’s policy to consider safety and risk of investment, allow for anticipated cash flow requirements, and invest all available funds in conformance with these legal and administrative guidelines, while seeking to optimize investment earnings.

Investments shall be made with the primary objectives of:

- Safety and preservation of principal
- Maintenance of liquidity
- Responsiveness to the public trust
- Diversification of investments
- Optimization of investment earnings

II. PURPOSE

The purpose of this investment Policy is to comply with Chapter 2256 of the Government Code (“Public Funds Investment Act”), which requires the Authority to adopt a written investment policy regarding the investment of its funds and funds under its control. This Investment Policy addresses the methods, procedures and practices that must be exercised to ensure effective and judicious fiscal management of the Authority’s funds.

III. SCOPE

This investment policy shall govern the investment of all financial assets of the Authority as accounted for in the Authority’s Financial Statements, including but not limited to, general operating, debts services, and capital project funds.

When possible, the Authority will consolidate cash balances to maximize investment earnings. Investment income will be allocated, if necessary, to the various funds based on their respective participation and in accordance with generally accepted accounting principles.

This Investment Policy shall apply to all transactions involving the financial assets and related activity of the Authority. However, this Policy does not apply to the assets administered for the benefit of the Authority by outside agencies under deferred compensation programs.

IV. INVESTMENT OBJECTIVES

The Authority shall manage and invest its cash with five primary objectives, listed in order of priority: safety, liquidity, public trust, diversification, and yield, expressed as optimization of investment earnings. The safety of the principal invested always remains the primary objective. All investments shall be designed and managed in a manner responsive to the public trust and consistent with state and local law.

The Authority shall maintain a comprehensive cash management program, which includes collection of account receivables, vendor payments in accordance with invoice terms, and prudent investment of available cash. Cash management is defined as the process of managing monies in order to insure maximum cash availability and maximum earnings on short-term investment of idle cash.

Safety

Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective will be to mitigate credit and interest rate risk.

- Credit Risk – The Authority will minimize credit risk, the risk of loss due to the failure of the issuer or backer of the investment, by:
 - Limiting investments to the safety types of investments
 - Pre-qualifying the financial institutions, pools and broker/dealers with which the Authority will do business
 - Diversifying the investment portfolio so that potential losses on individual issuers' will be minimized.
- Interest Rate Risk – the Authority will minimize the risk that the investment earnings and the market value of investments in the portfolio will fall due to changes in general interest rates, by:
 - Structuring investments to meet cash requirement
 - Investing operating funds primarily in certificates of deposit, shorter term securities, money market mutual funds, or local government investment pools function as money market mutual funds
 - Diversifying maturities and staggering purchase dates to minimize the impact of market movements over time.

Liquidity

The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This is accomplished by structuring the portfolio so that investments mature concurrent with cash needs. Because all possible cash demands cannot be anticipated, a portion of the portfolio will be invested in bank deposits, money market mutual funds or local government investment pools functioning as money market mutual funds that offer same-day liquidity.

Public Trust

All participants in the Authority's investment process shall seek to act responsibly as custodians of the public trust. Investment Officers shall avoid any transaction that might impair public confidence in the Authority's ability to govern effectively.

Diversification

The investment portfolio shall be diversified to avoid unreasonable risks and over concentration of risks. This is accomplished by structuring the portfolio so that a variety of investments are utilized.

Yield (Optimization of Investment Earnings)

The Investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Return on investment is of secondary importance compared to the safety and liquidity objectives described above. "Weighted Average Yield to Maturity" shall be the performance measurement standard for the portfolio.

V. RESPONSIBILITY AND CONTROL**Delegation of Authority**

The Authority designates the Chief Financial Officer as the Investment Officer. No person may engage in an investment transaction or the management of Authority's funds except as provided under the terms of this Investment Policy. The investment authority granted to the Investment Officers is effective until rescinded by the Authority's Board of Directors.

Quality and Capability of Investment Management

The Authority shall provide periodic training in investments for the designated Investment Officers and other investment personnel through courses and seminars offered by professional organizations, associations, and other independent sources in order to insure the quality and capability of investment management in compliance with the Public Funds Investment Act.

Training Requirements

The designated Investment Officers shall attend an investment training sessions no less often than once every two years and shall receive not less than 10 hours of instruction relating to investment responsibilities. A newly appointed Investment Officer must attend a training session of at least 10 hours of instruction within six months of the date the Officer took office or assumed the Officer's duties. The Audit Committee shall annually approve the list of authorized investment training providers.

Internal Controls

The Authority's Chief Financial Officer is responsible for establishing and maintaining an internal control structure designed to ensure that the financial assets of the Authority are protected from loss, theft, or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits requires estimates and judgments by management.

Accordingly, the Authority shall establish a process for annual independent review by an external auditor in conjunction with the annual audit to assure compliance with policies and procedures. The internal controls shall address the following points.

- Control of collusion
- Separation of transactions authority from accounting and record keeping
- Custodial safekeeping
- Avoidance of physical delivery securities
- Clear delegation of authority to subordinate staff members
- Written confirmation for telephone (voice) transactions for investments and wire transfers

Prudence

The standard of prudence to be applied by the Investment Officers shall be the "prudent investor" rule. This states that "investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived. In determining whether Investment Officers have exercised prudence with respect to an investment decision, the determination shall be made taking into consideration:

- The investment of all funds, or funds under the Authority's control, over which the Investment Officers had responsibility rather than a consideration as to the prudence of a single investment
- Whether the investment decision was consistent with the written approved Investment Policy of the Authority

Indemnification

The Investment officers, acting in accordance with the prudent investor rule and otherwise with respect to the Authority's written procedures and exercising due diligence, shall not be held personally responsible for a specific investment's credit risk or market price changes, provided that these deviations are reported immediately and the appropriate action is taken to control adverse developments.

Ethics and Conflicts of interest

Investment Officers involved in the investment process shall refrain from personal business activity that would conflict with the proper execution and management of the investment program, or that would impair their ability to make impartial decisions. Investment Officers shall disclose all interests in financial institutions with which they conduct Authority business. They shall further disclose any personal financial/investment positions that could be related to the performance of the investment portfolio. Investment Officers shall refrain from undertaking personal investment transactions with the same individual with which business is conducted on behalf of the Authority.

An Investment Officer of the Authority who has a personal business relationship with an organization seeking to sell an investment to the Authority shall file a statement disclosing that personal business interest. An Investment Officer who is related within the second degree by affinity or consanguinity to an individual seeking to sell an investment to the Authority shall file a statement disclosing that relationship. A statement required under this subsection must be filed with the Texas Ethics Commission and the Authority's Board of Directors.

VI. SUITABLE AND AUTHORIZED INVESTMENTS

Portfolio Management

The Authority currently has a "buy and hold" portfolio strategy. Maturity dates are matched with cash flow requirements and investments are purchased with the intent to be held until maturity. However, investments may be liquidated prior to maturity for the following reasons:

- An investment with declining credit may be liquidated early to minimize loss of principal.
- Cash flow needs of the Authority require that the investment be liquidated.

Investments

Authority funds may be invested in the instruments described below, all of which are authorized by the Public Funds Investment Act. Investment of Authority's funds in any instrument or security not authorized for investment under the Investment Policy is prohibited. The Authority will not be required to liquidate an investment that becomes unauthorized subsequent to its purchase.

I. Authorized

1. Obligations of the United States of America, its agencies and instrumentalities.
2. Certificates of deposit and other evidences of deposit at a financial institution that, a) has its main office or a branch office in Texas and is guaranteed or insured by the Federal Deposit Insurance Corporation or its successor, b) is secured by obligations in a manner and amount provided by law for deposits of the Authority, or c) is executed through a depository institution that has its main office or a branch office in Texas that participated in the Certificate of Deposit Account Registry Service (CDARS) and meets the requirements of the Public Funds Investment Act.
3. Money Market Mutual Funds that are 1) registered and regulated by the Securities and Exchange Commission, 2) invest only in “government” securities or repurchase agreements, 3) rated AAAM, or its equivalent, by at least one nationally recognized rating service, and 4) seek to maintain a net asset value of \$1.00 per share.
4. State and local government investment pools organized under the Inter-local Cooperation Act that 1) meet the requirements of the Public Funds Investment Act, 2) invest only in “government” security or repurchase agreements, 3) are rated no lower than AAAM or an equivalent rating by at least one nationally recognized rating service, and 4) are authorized by resolution or ordinance by the Board of Directors. A public funds investment pool created to function as a money market mutual fund must mark its portfolio to market daily and seek to maintain a \$1.00 net asset value. Any investment pool that does not meet the requirements of one that is created to function as money market mutual fund must maintain a maximum average dollar weighted maturity that does not exceed 365 days, or 366 days in the case of a leap year, and must provide a fixed interest rate and fixed maturity term for each pool position.

All prudent measures will be taken to liquidate an investment that is downgraded to less than the required minimum rating.

II. Not Authorized

Investments including interest-only or principal-only strips of obligations with underlying mortgage-backed security collateral, or collateralized mortgage obligations with an inverse floating interest rate coupons or maturity date of over 10 years are strictly prohibited.

With respect to authorized investments, this Policy is more restrictive than the Public Funds Investment Act.

VII. INVESTMENT PARAMETERS

Maximum Maturities

The longer the maturity of investments, the greater their price volatility. Therefore, it is the Authority's policy to concentrate its investment portfolio in shorter-term securities.

The Authority will not directly invest in securities maturing more than two (2) years from the date of purchase.

Diversification

The Authority recognizes that investment risks can result from issuer defaults, market price changes, or various technical complications leading to temporary illiquidity. Risk is controlled through portfolio diversification that shall be achieved by the following general guidelines:

- Diversifying investments to avoid over concentration,
- Prohibiting investment with higher credit risks,
- Varying maturities, and
- Continuously investing a portion of the portfolio in alternatives that offer same day liquidity.

VIII. INVESTMENT STRATEGIES

Investment Strategies by Fund Type

General Operating Funds: These funds shall have as their primary objectives: safety, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.

1. **Suitability:** Any investment eligible in the Investment Policy is suitable.
2. **Safety:** All investments shall be of high quality securities with no perceived default risk. Market price fluctuations will occur. Managing the weighted average days to maturity for the General Operating Fund's portfolio to less than 365 days and restricting the maximum allowable maturity to two years will minimize the price volatility of the overall portfolio.
3. **Liquidity:** The General Operating Fund requires the greatest short-term liquidity. Short-term investment pools and money market mutual funds will provide daily liquidity and may be utilized as a competitive yield alternative to fixed maturity investments.
4. **Marketability:** Securities with active and efficient secondary markets are necessary in the event of an unanticipated cash flow requirement. The Authority must maintain a reasonable balance of highly liquid assets relative to less liquid assets to ensure adequate liquidity and diversification mix.

5. **Diversification:** Investment maturities should be staggered throughout the cash flow cycle. Diversifying the appropriate maturity structure out through two years will reduce market cycle risk.
6. **Yield:** Attaining a competitive market yield for comparable security-types and portfolio restrictions is the desired objective. The yield of an equally weighted, rolling three-month Treasury-Bill portfolio will be the minimum yield objective.

Debt Service Funds: Investment strategies for debt service shall have as their objective sufficient investment liquidity to timely meet debt service payment obligations in accordance with provisions in the bond documents.

1. **Suitability:** Any investment eligible in the Investment Policy is suitable.
2. **Safety:** All investments shall be of high quality securities with no perceived default risk. Market price fluctuations will occur. However, by managing Debt Service Funds to not exceed the debt service payment schedule the market risk of the overall portfolio will be minimized.
3. **Liquidity:** Debt Service Funds have predictable payment schedules with reduced liquidity requirements. Investment maturities should not exceed the anticipated cash flow requirements. Investments pool and money market mutual funds may provide a competitive yield alternative for short term fixed maturity investments.
4. **Marketability:** Securities with active and efficient secondary markets are not necessary as the event of an unanticipated cash flow requirement is not probable.
5. **Diversification:** Market conditions influence the attractiveness of fully extending maturity to the next “unfunded” payment date. At no time shall the debt service schedule be exceeded in an attempt to bolster yield.
6. **Yield:** Attaining a competitive market yield for comparable security-types and portfolio restrictions is the desired objective. The yield of an equally weighted, rolling three-month Treasury-Bill portfolio will be the minimum yield objective.

Debt Service Reserves: Investment strategies of debt service reserve funds shall have as their primary objective the generation of a dependable revenue stream from high quality securities in accordance with provisions in the bond documents.

1. **Suitability:** Any investment eligible in the Investment Policy is suitable.
2. **Safety:** All investments shall be of high quality securities with no perceived default risk. Market price fluctuations will occur. However, managing Debt Service Reserve Fund maturities to not exceed the call provisions of the borrowing reduces the investment’s market risk if the debt is redeemed and the Reserve Fund liquidated. No stated final investment maturity shall exceed the final maturity of the borrowing.

3. **Liquidity:** Debt Service Reserve Funds have no anticipated expenditures. The Funds are deposited to provide annual debt service payment protection to the debt holders. Market conditions and arbitrage regulation compliance determine the advantage of security diversification and liquidity.
4. **Marketability:** Securities with less active and efficient secondary markets are acceptable.
5. **Diversification:** Market conditions and the arbitrage regulations influence the attractiveness of staggering the maturity of fixed rate investments for Debt Service Reserve Funds. At no time shall the final debt service payment date of the bond issue be exceeded in an attempt to bolster yield.
6. **Yield:** Achieving a positive spread to the applicable borrowing cost is the desired objective. Debt Service Reserve Fund portfolio management shall operate within the limits of the Investment Policy's risk constraints.

Capital Projects Funds: Investment strategies for capital project funds shall have as their primary objective sufficient investment liquidity to timely meet capital project obligations. If the Authority has funds from bond proceeds, they shall be invested in accordance with provisions in the bond documents.

1. **Suitability:** Any investment eligible in the Investment Policy is suitable.
2. **Safety:** All investments shall be of high quality securities with no perceived default risk. Market price fluctuations will occur. However, by managing Capital Project Funds to not exceed the anticipated expenditure schedule the market risk of the overall portfolio will be minimized.
3. **Liquidity:** Capital Project Funds programs have reasonably predictable draw schedules reducing liquidity requirements. Investment pools and money market mutual funds will provide readily available funds or a competitive yield alternative for short term fixed maturity investments.
4. **Marketability:** Securities with active and efficient secondary markets are necessary in the event of an unanticipated cash flow requirement. The Authority must maintain a reasonable balance of highly liquid assets relative to less liquid assets to ensure adequate liquidity and diversification mix.
5. **Diversification:** Market conditions and arbitrage regulations influence the attractiveness of staggering the maturity of fixed rate investments for Capital Project Funds. Generally, when investment rates exceed the applicable cost of borrowing, the Authority is best served by locking in most investments. If the cost of borrowing cannot be exceeded, then concurrent market conditions will determine the attractiveness of diversifying maturities or investing in shorter and larger amounts. At no time shall the anticipated expenditure schedule be exceeded in an attempt to bolster yield.

6. **Yield:** Achieving a positive spread to the applicable borrowing cost is the desired objective. Capital Project Fund portfolio management shall at all times operate within the limits of the Investment Policy's risk constraints.

IX. SELECTION OF BANKS AND BROKER/DEALERS

Depository

A Depository shall be selected by the Authority in accordance with section 7.5(f) and other applicable sections of the Authority's Procurement Policy and shall be based on at least the following selection criteria, as determined by the Authority in its sole and absolute discretion:

- The ability to qualify as a depository for public funds in accordance with state law.
- The ability to provide requested information or financial statements for the periods specified.
- The ability to meet all requirements of the Authority's procurement.
- Complete application in response to all items required by the Authority.
- "Best value" net banking service cost, consistent with the ability to provide an appropriate level of service.
- The credit worthiness and financial stability of the bank.
- A statement showing the financial condition of the depository on the date of the response to the Authority's procurement.
- All depository deposits shall be insured or collateralized in compliance with applicable state law, which includes but is not limited to TEX. GOV'T CODE, Chapter 2257. The Authority reserves the right in its sole and absolute discretion, to accept or reject any form of insurance or collateralization pledged towards depository deposits.
- Whether the Depository provides a certified check or cashier's check for at least one-half percent of the Authority's revenue for the preceding year as a good-faith guarantee that, if the Depository's proposal is accepted, the Depository will execute any bond required by the Authority in its sole and absolute discretion.
- The Depository's compliance with or satisfaction of any and all other requirements described in the Authority's procurement, the Authority's policies, and applicable law.

Any Depository, who is designated after the Authority considers and acts upon the applications, shall be required to sign a Depository Agreement with the Authority. The collateralized deposit portion of the Agreement shall define the Authority's rights to the collateral in case of default, bankruptcy, or closing, and shall establish a perfected security interest in compliance with Federal and State regulations, including:

- The Agreement must be in writing.
- The Agreement has to be executed by the Depository and the Authority contemporaneously with the acquisition of the asset.
- The Agreement must be approved by the Board of Directors of the Authority.
- The Agreement must be approved by the Board of Directors or Designated Committee of the Depository and a copy of the meeting minutes must be delivered to the Authority.
- The Agreement must be part of the Depository's "official record" continuously since its execution.

Authorized Broker/Dealers

The Audit Committee shall, at least annually, review, revise, and adopt a list of qualified broker/dealers and financial institutions authorized to engage in securities transactions with the Authority. Those firms that become qualified shall provide certification stating the firm has received, read and understood the Authority's Investment Policy and agree to comply with the Policy. Authorized firms include primary dealers or secondary dealers that qualify under Securities and Exchange Commission Rule 15C3-1 (Uniform Net Capital Rule), and qualified depositories.

All broker/dealers who desire to become qualified for investment transactions must supply the following (as appropriate):

- Audited Financial Statements demonstrating compliance with state and federal capital adequacy guidelines
- Proof of FINRA certification
- Proof of State Registration
- Certification of having read and understood and agreeing to comply with the Authority's investment policy and certifying that reasonable procedures and controls have been implemented to preclude investment transactions that are not authorized by the Authority's Policy

All financial institutions who desire to become depositories must supply the following (as appropriate):

- Audited Financial Statements demonstrating compliance with state and federal capital adequacy guidelines
- Proof of State registration
- Certification of having read and understood and agreeing to comply with the Authority's investment policy and certifying that reasonable procedures and controls have been implemented to preclude investment transactions that are not authorized by the Authority's Policy

Competitive Bids

It is the policy of the Authority to provide a competitive environment for all individual security purchases and sales, and money market mutual fund and local government investment pool selection. The Investment Officers shall develop and maintain procedures for ensuring a competition in the investment of the Authority's funds.

Delivery vs. Payment

Securities shall be purchased using the **delivery vs. payment** method with the exception of investment pools and mutual funds. Funds will be released after notification that the purchased security has been received.

Investment Advisors

Investment advisors shall adhere to the spirit, philosophy and specific terms of the Policy and shall advise within the same "Standard of Care". Selected investment advisors must be registered under the Investment Advisors Act of 1940 or with the State Securities Board. A contract with an investment advisor may not be for a term longer than two years and must be approved by the Authority's Board of Directors, including any renewals or extensions.

X. SAFEKEEPING OF SECURITIES AND COLLATERAL

Safekeeping and Custodian Agreements

The Authority shall contract with a bank or banks for the safekeeping of securities either owned by the Authority as part of its investment portfolio or held as collateral to secure financial institution deposits.

Securities owned by the Authority shall be held in the Authority's name as evidence by safekeeping receipts of the institution holding the securities. Safekeeping institutions shall be independent from the parties involved in the investment transaction.

Collateral for deposits will be held by a third-party custodian designated by the Authority and pledged to the Authority as evidence by safekeeping receipts shall be obtained. Collateral may be held by a Federal Reserve Bank or branch of a Federal Reserve Bank, a Federal Home Loan Bank, or a third-party bank approved by the Authority and eligible under state law.

Collateral Policy

Consistent with the requirements of the Public Funds Collateral Act, it is the policy of the Authority to require full collateralization of all Authority funds on deposit with a depository bank. In order to anticipate market changes and provide a level of security for all funds, the collateralization level will be 102% of market value of principal and accrued interest on the deposits less any amount insured by the FDIC. At its discretion, the Authority may require a higher level of collateralization for certain investment securities.

Securities pledged as collateral shall be held by an independent third party with whom the Authority has a current custodial agreement. The Authority's Executive Director/Chief Financial Officer is responsible for entering into collateralization agreements with third party custodians in compliance with this Investment Policy. The agreements are to specify the acceptable investment securities for collateral, including provisions relating to possession of the collateral, the substitution or release of investment securities, ownership of securities, and the method of valuation of securities. A clearly marked evidence of ownership (safekeeping receipt) must be supplied to the Authority. Collateral shall be reviewed at least monthly to assure that the market value of the pledged securities is adequate.

Collateral Defined

The Authority shall accept only the following types of collateral:

- Obligations of the United States or its agencies and instrumentalities.
- Direct obligations of the state of Texas or its agencies and instrumentalities.
- Collateralized mortgage obligations directly issued by a federal agency or instrumentality of the United States, the underlying security for which is guaranteed by an agency or instrumentality of the United States.
- Obligations of states, agencies, counties, cities, and other political subdivisions of any state rated as to investment quality by a nationally recognized rating firm not less than A or it's equivalent with a remaining maturity of ten (10) years or less.
- A surety bond issued by an insurance company rated as to investment quality by a nationally recognized rating firm not less than A, or its equivalent.
- A letter of credit issued to the Authority by the Federal Home Loan Bank.

Subject to Audit

All collateral shall be subject to inspection and audit by the Authority's designated financial officer of the Authority's independent auditors.

XI. REPORTING

Methods

The Investment Officers shall prepare an investment report at least quarterly in compliance with generally accepted accounting principles and the Public Funds Investment Act. This report will be prepared in a manner that will allow the Authority to ascertain whether investment activities during the reporting period have conformed to the Investment Policy. The report will be provided to the Authority.

In conjunction with the annual audit, an independent auditor will perform a formal annual review of the quarterly reports with the results reported to the Board of Directors.

Monitoring Market Value

Market value of all collateral, pools and securities will be monitored periodically and obtained from a reputable and independent source.

XII. INVESTMENT POLICY ADOPTION

The Authority's Investment Policy shall be adopted by resolution of the Board of Directors. It is the Authority's intent to comply with state laws and regulations. The Authority's Investment Policy shall be subject to revisions consistent with changing laws, regulations and needs of the Authority. The Board of Directors shall annually adopt a resolution stating that it has reviewed the Policy and Investment strategies, approving any changes or modifications.

2-G CONSIDERATION AND APPROVAL OF THE CAMERON COUNTY REGIONAL MOBILITY AUTHORITY COST ALLOCATION POLICY.



MEMORANDUM

TO: CCRMA Board of Directors

FROM: Victor J. Barron *VJB*

DATE: September 26, 2024

SUBJ: Consideration and Approval of CCRMA Cost Allocation Plan of FY2025

The purpose of the cost allocation plan is to provide a framework for which certain project costs can be eligible for reimbursement in the event Federal or State Grant funds are available.

Staff recommends approval.



COST ALLOCATION PLAN

2025 FISCAL YEAR

PREPARED IN ACCORDANCE WITH

CODE OF FEDERAL REGULATIONS (CFR) UNDER OFFICE OF
MANAGEMENT GRANT GUIDANCE UNDER 2 CFR 200, UNIFORM
ADMINISTRATIVE REQUIREMENTS, COST PRINCIPLES AND AUDIT
REQUIREMENTS FOR STATE, LOCAL, AND INDIAN TRIBAL
GOVERNMENTS

VICTOR J. BARRON
CHIEF FINANCIAL OFFICER

DOCUMENT CONTROL

Revision #	Change Reason	Reviewer	QA Checked By	Status	Date Completed
1.0	Approved FY2018 Policy	Adrian Rincones		Final	9/29/17
2.0	Updated to include Environmental Staff as direct labor cost	Adrian Rincones		Final	11/3/17
3.0	Approved FY2020 Policy	Adrian Rincones		Final	10/4/19
4.0	Approved FY 2021 Policy	Victor J. Barron		Final	9/11/20
5.0	Approved FY 2022 Policy	Victor J. Barron		Final	9/22/21
6.0	Approved FY 2023 Policy	Victor J. Barron		Final	9/22/22
7.0	Approved FY 2024 Policy	Victor J. Barron		Final	9/29/23
8.0	Approved FY 2025 Policy	Victor J. Barron		Final	9/26/24

CAMERON COUNTY REGIONAL MOBILITY AUTHORITY
COST ALLOCATION PLAN

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CERTIFICATE OF COST ALLOCATION PLAN

This is to certify that I have reviewed the Cost Allocation Plan submitted herewith and to the best of my knowledge and belief hereby certify that:

1. All costs included in this proposal to establish cost allocations or billings for the 2025 Fiscal Year are allowable in accordance with the requirements of 2 CFR 200 “Uniform administrative Requirements, Cost Principals, and Audit Requirements for State, Local, and Indian Tribe Governments,” and the Federal/State Award(s) to which they apply. Unallowable costs have been adjusted for in allocating costs as indicated in the Cost Allocation Plan.
2. All costs included in this proposal are properly allocable to Federal/State awards on the basis of a beneficial or causal relationship between the expenses incurred and the awards to which they are allocated in accordance with applicable requirements. Further, the same costs that have been treated as indirect costs have not been claimed as direct costs. Similar types of costs have been accounted for consistently.

I declare that the foregoing is true and correct.

CAMERON COUNTY REGIONAL MOBILITY AUTHORITY

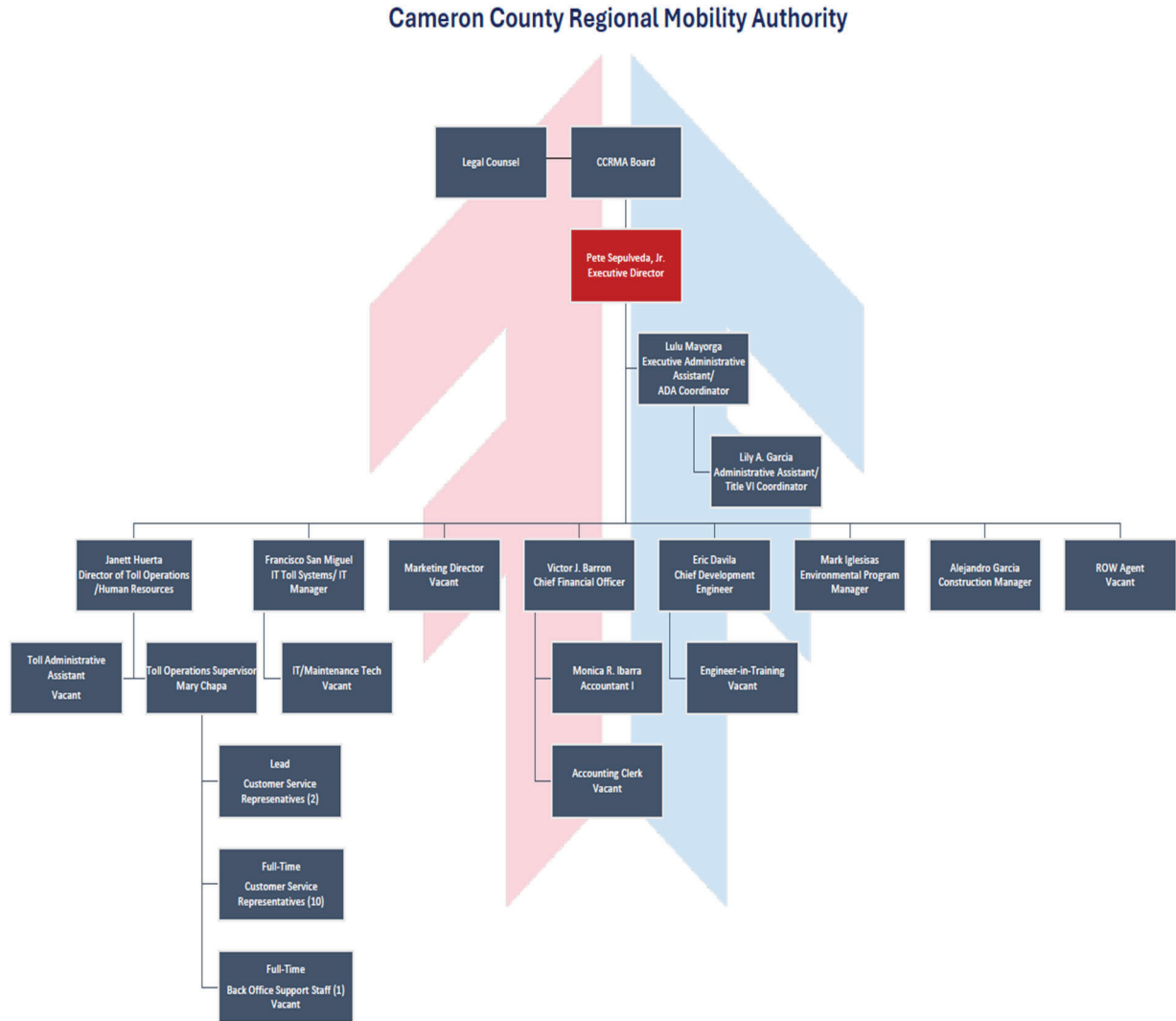
X  _____

Victor J. Barron
Chief Financial Officer

X 9.22.24 _____

Date

ORGANIZATIONAL CHART



NARRATIVE

The purpose of this Cost Allocation Plan is to summarize, in writing the methods and procedures the Cameron County Regional Mobility Authority (CCRMA) will use to allocate costs to various Projects, Grants, Contracts and Agreements.

2 CFR 200, “Uniform Administrative Requirements, Cost Principles, and Audit Requirement for State, Local, and Indian Tribal Governments” establishes principles and standards for determining costs for Federal awards carried out through grants, cost reimbursement contracts, and other agreements with State and local governments and Federally-recognized Indian Tribal Governments. 2 CFR 200 is issued under the authority of the Budget and Accounting Act of 1921, as amended; the Budget and Accounting Procedures Act of 1950, as amended; the Chief Financial Officers Act of 1990; Reorganization Plan No. 2 of 1970; and Executive Order No. 11451 (“Prescribing the Duties of the Office of Management and Budget and the Domestic Policy Council in the Executive Office of the President”)

Factors Affecting Allowability of Cost under this Plan:

1. Be necessary and reasonable for proper and efficient performance and administration of Federal/State/Local funds.
2. Be allocable to awards under the provisions of 2 CFR part 200.
3. Be authorized or not prohibited under State and Local laws or regulations.
4. Be consistent with policies, regulations, and procedures that apply to Federal/State/Local awards and other activities of the CCRMA.
5. Be accorded consistent treatment. A cost may not be assigned to a federal award as a direct cost and as an indirect cost for another federal award.
6. Be adequately documented and net of all applicable credits.

Composition of Cost:

Total cost is comprised of the allowable direct cost, plus its allocable portion of allowable indirect costs, less applicable credits.

Direct Costs – Costs that can be identified specifically with a particular final cost objective

Indirect Costs – Costs incurred for a common or joint purpose benefitting more than one cost objective, not readily assignable to the cost objectives specifically benefitted, without effort disproportionate to the results achieved.

DETAIL OF ALLOCATED COSTS

General Approach

1. All allowable direct costs are charged directly to projects, programs, grants, contracts, etc.
2. Allowable direct costs that can be identified to more than one project are prorated individually as direct costs using a base appropriate to the particular cost.
3. All other allowable indirect costs as defined above are allocated to projects, programs, grants, contracts, etc. using a base that results in an equitable distribution.

CCRMA DIRECT COSTS

Costs considered to be allocated as direct costs as mentioned and defined above, are as follows:

- Compensation of Executive Director
- Compensation of Executive Administrative Assistant
- Compensation of Environmental Program Manager
- Compensation of Chief Development Engineer
- Contractual project cost for the following professional services; engineering, legal, and other project related services
- Construction and construction management costs
- Project related equipment costs
- Preliminary engineering costs
- Plans, specifications, and engineering costs
- Right of way, utilities, and related costs
- Project related insurance costs
- Financing interest on construction projects
- Project legal costs

CCRMA INDIRECT COSTS

Costs considered to be allocated as indirect costs as mentioned and defined above are as follows:

- Administrative and office personnel compensation & contractual labor
- Education & training
- Dues & membership costs
- Office supplies and other operational costs
- Audit costs
- Other professional services not directly related to projects
- Office & equipment rental costs
- Travel expenses and mileage

SUMMARY OF ALLOCATION BASIS

In order for the CCRMA to promote fair and equitable sharing of indirect costs, recognize the full cost of services, and better manage its resources it must assign an allocation basis that can meet this objective. The allocation basis is designed to have a cause-and-effect relationship, uphold fairness, be measurable, and match the benefits received. The allocation basis used to determine the applicable direct and indirect costs necessary of allocation is the direct labor percentages of the Executive Director, Executive Administrative Assistant, Environmental Project Manager, Chief Development Engineer.

Direct Labor is measured as a percentage of time or documented hours worked on each individual project. The percentage of total applicable direct labor costs per project is then used to allocate the total indirect costs allowable to each project. (See Example below)

Example:

	Executive Director	Executive Administrative Assistant	Environmental Program Manager	Chief Development Engineer	% of Time allocated to project
Project 1	20%	20%	20%	30%	22.50%
Project 2	15%	15%	10%	15%	13.75%
Project 3	15%	15%	20%	15%	16.25%
Project 4	15%	15%	30%	15%	18.75%
Project 5	15%	15%	10%	15%	13.75%
Project 6	20%	20%	10%	10%	15.00%
Total	100%	100%	100%	100%	100.00%

	% of total Direct Labor Costs	Allocable Indirect cost in \$
Project 1	22.50%	\$ 26
Project 2	13.75%	14
Project 3	16.25%	16
Project 4	18.75%	17
Project 5	13.75%	14
Project 6	15.00%	13
Total	100%	\$ 100

**2-H CONSIDERATION AND APPROVAL TO TERMINATE
INTERLOCAL AGREEMENT FOR TOLL PROCESSING
BETWEEN THE CAMERON COUNTY REGIONAL
MOBILITY AUTHORITY AND THE CENTRAL TEXAS
REGIONAL MOBILITY AUTHORITY.**

**IMPROVING MORE THAN JUST ROADS**

M E M O R A N D U M

To: Board of Directors

From: Pete Sepulveda, Jr., Executive Director *P SJ*

Date: September 26, 2024

Subj: Item 2H Consideration and Approval to Terminate Interlocal Agreement for Toll Processing between the Cameron County Regional Mobility Authority and the Central Texas Regional Mobility Authority.

On September 29, 2023 CCRMA Board of Directors approved an Interlocal Agreement with Central Texas Regional Mobility Authority (CTRMA) for transaction processing services via CTRMA's Data Platform System (DPS) which routed them to the Central United States Interoperability (CUSIOP) or Southeast Interoperability (SEIOP) hub for processing and posting to a valid customers account.

As of July 8, 2024, CCRMA successfully transitioned the processing from CTRMA's Data Platform System to HCTRA's Back Office System for Central United States Interoperability (CUSIOP) transactions.

CCRMA would like to terminate the Interlocal Agreement with CTRMA as per Article III General and Miscellaneous 1(b) Term and Termination- "either party may terminate this Agreement upon ninety (90) days written notice to the other." Staff recommends written notice be provided to CTRMA upon Board approval.

**2-I CONSIDERATION AND APPROVAL TO DESIGNATE
CERTAIN FURNITURE AND FIXTURES AS SURPLUS AND
AUTHORIZING THE EXECUTIVE DIRECTOR TO DISPOSE
OF THEM AS REQUIRED BY STATE LAW.**



IMPROVING MORE THAN JUST ROADS

MEMORANDUM

To: Board of Directors

From: Pete Sepulveda, Jr., Executive Director *P SJ*

Date: September 26, 2024

Subj: Item 2I Consideration and Approval to Designate Certain Furniture and Fixtures as Surplus Authorizing the Executive Director to Dispose of them as Required by State Law.

Staff has identified the following list of property as surplus and is requesting approval from the Board to dispose of the property. Property would be disposed of by way of public online auction, donation to a local charitable organization, or by using a waste or recycling service.

QTY	Brand	Model	Serial	Description
3	N/A	N/A	N/A	Black office guest chairs
13	N/A	N/A	N/A	Black executive chairs
1	Sharp	R-306LW	57583	Small kitchen microwave

**2-J CONSIDERATION AND APPROVAL OF SUPPLEMENTAL
WORK AUTHORIZATION NO. 1 TO WORK
AUTHORIZATION NO. 6 WITH GDJ ENGINEERING FOR
MPO ASSISTANCE AND PLANNING PURPOSES.**

SUPPLEMENTAL WORK AUTHORIZATION NO. 1**WORK AUTHORIZATION NO. 6**

This Supplemental Work Authorization No. 1 to Work Authorization No. 6 is made as of this ____ day of _____, 2024, under the terms and conditions established in the AGREEMENT FOR GENERAL CONSULTING ENGINEERING SERVICES, dated as of March 17, 2022 (the “Agreement”), between the Cameron County Regional Mobility Authority (“Authority”) and GDJ Engineering, LLC (“GEC”).

This Supplemental Work Authorization is made for the following purpose, consistent with the Services defined in the Agreement: *12 Month Time Extension for Project Coordination and Planning Support with the RGVMPPO.*

Section A. - Scope of Services – No Change**Section B. - Schedule**

Section B is hereby amended to extend the Work Authorization termination date for a 12-month period starting November 28, 2024. GEC shall perform the Services and deliver the related Documents (if any) according to the following schedule: 12-month support service.

See Exhibit 2 – Project Schedule as requested by the Authority.

Section C. - Compensation

C.1. Paragraph C.1 is hereby amended to increase the overall maximum amount payable from \$108,115.44 to \$216,230.88, an increase of \$108,115.44 based on the attached fee estimate as shown in **Exhibit 1**. Compensation shall be in 12 equal monthly installments of \$9,009.62 and in accordance with the Agreement.

Section D. – Authority’s Responsibilities – No Change**Section E. - Other Provisions**

The parties agree to the following provisions with respect to this specific Work Authorization: NONE

Except to the extent expressly modified herein, all terms and conditions of the Agreement shall continue in full force and effect.

Authority: Cameron County Regional
Mobility Authority

GEC: GDJ Engineering, LLC

By: Frank Parker, Jr.

By: Robert Macheska

Signature: _____

Signature:  _____

Title: Chairman

Title: Exec. VP/COO

Date: _____

Date: _____

LIST OF EXHIBITS

- Exhibit 1 – Fee Estimate
- Exhibit 2 – Project Schedule

**"Exhibit 1"
Fee Estimate**



CCRMA RGVMPD Project Coordination and Planning Support - Monthly

CCRMA RGVMPD Project Coordination and Planning Support Supplemental #1 to Work Authorization #6		MANHOURS										Total Hours	Total Line Item Cost
		Senior Project Manager/ Principal	Project Manager	Sr. Planner / Project Engineer	Utility/ Environmental Manager	Environmental Specialist	EIT	Senior Engineering Tech	GIS Operator	Engineering Tech	Admin/Clerical		
TASK													
1	Project Development Support			8					4		4	16	\$ 1,659.68
2	Ongoing Evaluation of Projects in Planning Documents (TIP/STIP/MTP/UTP)			8							2	10	\$ 1,221.44
3	CIP Project Development Support / Exhibits and Estimates			7	9				4	2	3	25	\$ 2,799.70
4	Report Preparation for RGVMPD TAC and Policy Meetings			4							4	8	\$ 775.84
5	Correspondence and Project Agreement Development and Review			8							4	12	\$ 1,331.52
6	Meetings/Coordination/Management Oversight			8							2	10	\$ 1,221.44
Subtotal		0	0	43	9	0	0	0	8	2	19	81	
Labor Hours		0	0	43	9	0	0	0	8	2	19	81	
Contract Rate		\$ 165.40	\$ 152.16	\$ 138.92	\$ 132.32	\$ 99.24	\$ 72.76	\$ 96.32	\$ 82.04	\$ 71.55	\$ 55.04		
Total Labor Costs		\$ -	\$ -	\$ 5,973.56	\$ 1,190.88	\$ -	\$ -	\$ -	\$ 656.32	\$ 143.10	\$ 1,045.76	\$ 9,009.62	\$ 9,009.62

LINE ITEM EXPENSES

N/A

\$ -

Total Expenses

\$ -

GDJ Engineering Total Cost

\$ 9,009.62

**EXHIBIT "2"
PROJECT SCHEDULE**

CCRMA RGVMPPO Project Coordination and Planning Support - Monthly

TASK AND DESCRIPTION	2024		2025									
	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	JUL	AUG	SEP	OCT
Project Planning & Coordination Support												
Project Development Support												
Ongoing Evaluation of Projects in Planning Documents (TIP/STIP/MTP/UTP)												
CIP Project Development Support / Exhibits and Estimates												
Report Preparation for RGVMPPO TAC and Policy Meetings												
Correspondence and Project Agreement Development and Review												
Meetings/Coordination/Management Oversight												

 GDI Engineering Work
 CCRMA

2-K CONSIDERATION AND APPROVAL OF AMENDMENT NO. 2 TO PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CAMERON COUNTY REGIONAL MOBILITY AUTHORITY AND R.R.P. CONSULTING ENGINEERS, L.L.C. FOR THE FREE TRADE BRIDGE DONATION ACCEPTANCE PROGRAM PROJECT.

**AMENDMENT NO. 2 TO PROFESSIONAL SERVICES AGREEMENT BETWEEN
CAMERON COUNTY REGIONAL MOBILITY AUTHORITY
AND R.R.P. CONSULTING ENGINEERS, L.L.C.**

This Amendment to that certain “Professional Services Agreement” (the Agreement) dated June 28, 2019 and that was amended by Amendment #1 dated March 25, 2022, between Cameron County Regional Mobility Authority (the “Authority”) and another engineering company, that divested a portion of its assets to R.R.P. Consulting Engineers, L.L.C. (“Engineer”), is made for the purpose of amending the not-to-exceed value of the Agreement as well as expanding the Services provided by the Engineer to include Construction phase services and Construction Management Services for the construction for the Los Indios Port of Entry Export dock expansion.

The parties therefore agree to amend the Agreement, as follows:

1. Section 3.1 of the Agreement is hereby amended in its entirety to state, as follows:
“**3.1** The total not-to-exceed (NTE) value of the Agreement is the amount of **TWO HUNDRED FORTY-THREE THOUSAND EIGHT HUNDRED THIRTY-NINE AND 27/100 DOLLARS (\$243,839.27)** an increase of **\$97,550.01** based on the attached fee estimate to be paid in accordance with the provisions herein. The Engineer exceeds the NTE amount at its own risk. The Authority reserves the right to amend this amount (increase/decrease) at any time during the Agreement when the Authority determines, in its sole discretion, that doing so is in its best interests. The foregoing right includes the Authority requiring the Engineer to modify the Services by executing an amendment or other supplemental agreement.”
2. The documents attached hereto as **Exhibit 1** and incorporated by reference shall be added as part of **Exhibit 1** to the Agreement.
3. The document attached hereto as **Exhibit 3** and incorporated by reference shall be added as part of **Exhibit 3** to the Agreement.
4. All other terms and conditions of the Agreement shall remain in full force and effect.

By their signatures below, the parties to the Agreement evidence their agreement to this Amendment.

**CAMERON COUNTY REGIONAL
MOBILITY AUTHORITY**

R.R.P. CONSULTING ENGINEERS, L.L.C.

By: _____
Frank Parker, Jr. Chairman

By: _____
Daniel O. Rios, P.E., President

Date: _____

Date: _____

EXHIBIT 1

Authorities Responsibilities

The following provides an outline of the services to be provided by the Authority in the development of the Project for this work authorization.

GENERAL

The Authority will provide to the Engineer the following:

1. A Notice to Proceed.
2. Payment for work performed by the Engineer and accepted by Authority in accordance with this Agreement.
3. Assistance to the Engineer, as necessary, to obtain the required data and information from other local, regional, State and Federal agencies that the Engineer cannot easily obtain.
4. Timely review and decisions in response to the Engineer's request for information and/or required submittals and deliverables, in order for the Engineer to maintain an agreed-upon work schedule.
5. Coordination with CBP and GSA for Donation Acceptance Agreement.
6. Provide day to day inspection for the project. Including reviewing and processing payment apps from General Contractor.
7. Coordination with CBP and GSA for the Commissioning of the project upon construction completion.

Exhibit 1

Services to be Provided by the Engineer

GENERAL DESCRIPTION

For this work authorization, Engineer shall perform activities for the development of the Construction Phase services and Construction Management services for the construction for the **Los Indios Port of Entry Export dock Expansion**. The following tasks have been identified:

TASK 320 – CONSTRUCTION PHASE SERVICES & CONSTRUCTION MANAGEMENT

CONSTRUCTION PHASE SERVICES

The Engineer shall perform and/or assist the Authority with the following:

- A. Assist the Authority at the Bid Opening.
- B. Review the qualifications of construction contractors, verify the tabulating of all construction contract bids received as tabulated by the construction manager, review bids relative to budgets and make recommendations to the Authority with respect to the award of construction contracts. Pre-bid RFI's

CONSTRUCTION ADMINISTRATION/MANAGEMENT

- A. Advise and assist the Authority and the construction manager on all matters of engineering related to interpretation of design details, construction techniques and procedures, specifications, standard construction details, and construction plans.
- B. Advise and assist the authority and the construction manager in evaluating and resolving construction problems and providing guidance in matters relating to construction quality assurance.
- C. Attend construction meetings and make site visits. Review and respond to RFI's and submittals as required. Design consultant Civil, Architectural and MEP attendance shall be limited to an as-needed basis. The fee is based on Monthly visits from the Civil, 3 visits from the Architect, and 2 visits from the MEP – Electrical and Mechanical Engineer.
- D. Review construction contract shop drawings, erection drawings, working drawings, samples, material and product certifications, and catalog cuts and brochure submittals for general conformance with the design plans and specifications.
- E. Review mill and shop inspection and laboratory tests and field tests of construction materials performed by the testing engineer and the testing verification engineer.
- F. Review and recommend approval of certificates of completion submitted by the testing engineer, geotechnical engineer, land surveyor, and all other consultants retained by the Authority to assist in designing and constructing the project.
- G. Verify and certify final inspection reports of the completed construction issued by the construction manager and issue recommendations and certifications of completion of construction.

- H. Compile and provide the Authority with Record Plans incorporating all construction revisions into the original “as bid” construction plans. Such Record Plans will be based on information furnished by the constructors to the construction manager showing the changes made during construction. The construction manager shall post the “as built” plan revision information it receives on the original tracings and/or digital plan designs. All standard drawings issued before or during construction and/or modified or supplemented during construction shall likewise be made part of the final plans set delivered electronically in .pdf format to the Authority.

CONSTRUCTION MATERIAL TESTING

The ENGINEER will provide the AUTHORITY with construction material testing services for the Project. The services to be provided include sampling and testing of all construction materials as required by the project plans and specifications. All sampling frequencies and test procedures will be performed in general accordance with the Texas Department of Transportation TEX methods (or ASTM methods as required) as outlined in the Guide Schedule for Sampling and Testing (Latest Version) or Project Plans and Specifications (or as directed by the AUTHORITY). The construction material testing includes, but is not limited to the following:

- a. Sampling and laboratory testing of soils and base materials proposed for use in the construction of Project (Roads/Bridges/Misc.) to determine compliance of these materials with project plans and specifications.
- b. Field density testing of soils and base materials to ensure proper compaction as required by project plans and specifications.
- c. Field sampling and testing of fresh concrete, and laboratory testing of hardened concrete to determine compliance with project plans and specifications.
- d. Field compaction testing of asphalt to ensure proper compaction during lay down operations.
- e. Field inspection, sampling and laboratory testing of asphalt materials to determine their material properties and their compliance with project plans and specifications.
- f. Any additional laboratory testing as required/requested by the AUTHORITY and the project plans and specifications.
- g. Providing accurate and timely reports to the AUTHORITY and all/other recipients as designated by the AUTHORITY.

09/19/24

PROJECT: Los Indios Export Lot Modification
 CLIENT: CCRMA
 CONTRACT:
 CS:
 COUNTY: Cameron County
 RRP JOB NO.: U2973 Amendment 2

EXHIBIT 1 - FEE ESTIMATE

ACTIVITY CODE	FUNCTION CODE	DESCRIPTION	FIRM	SERVICE	MAN-HOURS														ESTIMATED FEE	TOTALS											
					Principal	Quality Manager	Project Manager	Env Manager	Env Scientist I/II	GIS Manager	Engineer Structural	Engineer (V)	Engineer (IV)	Engineer (III)	Senior CADD / Construction Insp	CADD Operator (I) / Record Keeper	Secretary	TOTAL HRS													
	320 - 145.01	PROJECT ADMINISTRATION AND COORDINATION																													
		Prj Manager 1.5 hours per week	RRP	BASIC				13																							
		Cameron County RMA Project Coordination	RRP	BASIC				4							4																
		Clerical .5 hours per week	RRP	BASIC																					13						
		Sub Total (320 - 145.01 - PROJECT ADMINISTRATION AND COORDINATION)						17							4										13	34					
	320	CONSTRUCTION PHASE & MANAGEMENT SERVICES																													
681040		CONSTRUCTION BIDDING	RRP	SPECIAL																											
681040		Bid Tabulation/Recommendation of Award	RRP	SPECIAL				2							2	30	16	10								60	\$6,701.72				
681040		DURING CONSTRUCTION	RRP	SPECIAL																											
681040		Attend Preconstruction Meeting	RRP	SPECIAL				4							4		8	8									24	\$2,842.48			
681040		Construction Mgmt. & Administration	RRP	SPECIAL				4							80			20									104	\$14,563.84			
681040		Construction Mgmt. & Administration (Arch & Mech)	SJPA	SPECIAL																								-	\$39,500.00		
681040		Construction Material Testing	B2Z	SPECIAL																									-	\$21,894.77	
681040		Review of Shop Drawings	RRP	SPECIAL																										\$0.00	
681040		Concrete Mix Design	RRP	SPECIAL														4											6	\$665.00	
681040		Final Documents	RRP	SPECIAL				2									8	20	20										50	\$4,480.20	
		Sub Total (320 - CONSTRUCTION PHASE & MANAGEMENT SERVICES)						12							86	42	44	60											244		
		LABOR TOTALS																													
		Total Hours	MULTIPLIER			0	0	29	0	0	0	0	0	0	90	42	44	60	13	278											
		CONTRACT RATES: (\$/MAN-HOUR)			2.442	271.06	305.25	271.06	151.40	75.70	107.45	244.20	244.20	151.40	132.06	75.70	68.38	73.26													
		BASE RATES: (\$/MAN-HOUR)				111.00	125.00	111.00	62.00	31.00	44.00	100.00	100.00	62.00	54.08	31.00	28.00	30.00													
	160	NON LABOR																													
		Travel - Mileage During Plan Development (7 Project Status Mtgs, Pre-Bid Mtg and Precon Mtg)	RRP(nl)	SPECIAL				Mileage per trip =	100	Trips =	8				Mileage Rate (\$/mi.) =	\$ 0.670															\$536.00
		Courier Service	RRP(nl)	SPECIAL																											\$200.00
		Sub Total (F.C. 160)																													\$736.00
		PROJECT TOTAL																													\$97,550.01

EXHIBIT 1 - B2Z Cost Proposal
ESTIMATED MAN-HOURS AND TEST BREAKDOWN

RRP Consulting Engineers
Los Indios Land Port of Entry (LPOE)
Construction Materials Testing

Subgrade Roadway

- Sampling and laboratory testing of soils and base materials proposed for use in the construction of Project (Roads/Bridges/Misc.) to determine compliance of these materials with project plans and specifications.
- Field density testing of soils and base materials to ensure proposer compaction as required by project plans and specifications.

	Test	Guide Specs	Additional Assumptions	Unit	Qty.	Contract Rate	Total
Determining Liquid Limits of Soils	Tex-104-E			Each	1	\$40.00	\$40.00
Determining Plastic Limits of Soils	Tex-105-E			Each	1	\$40.00	\$40.00
Calculating the Plasticity Index of Soils	Tex-106E	One Per Phase		Each	1	\$50.00	\$50.00
Moisture/Density	Tex-114-E	One Per Phase		Each	1	\$215.00	\$215.00
In-Place Density	Tex-115-E	Every 1,000 Square Yard	Assuming 3 FD per trip	Each	3	\$30.00	\$90.00
Reports			PI, MD & FD	Each	4	\$28.00	\$112.00
Construction Inspector (Tech)			PI, MD & FD	Hour	21	\$99.53	\$2,090.13
# of Trips (Tech)			3 Trips (90 Miles R/T)	Each	270	\$0.54	\$145.80
**Admin/Clerical				Hour	4	\$64.54	\$258.16
Item Subtotal							\$3,041.09

Flex Base Roadway

- Sampling and laboratory testing of soils and base materials proposed for use in the construction of Project (Roads/Bridges/Misc.) to determine compliance of these materials with project plans and specifications.
- Field density testing of soils and base materials to ensure proposer compaction as required by project plans and specifications.

	Test	Guide Specs	Additional Assumptions	Unit	Qty.	Contract Rate	Total
Determining Liquid Limits of Soils	Tex-104-E			Each	1	\$40.00	\$40.00
Determining Plastic Limits of Soils	Tex-105-E			Each	1	\$40.00	\$40.00
Calculating the Plasticity Index of Soils	Tex-106E	One Per Phase		Each	1	\$50.00	\$50.00
Moisture/Density	Tex-113-E	One Per Phase		Each	1	\$215.00	\$215.00
In-Place Density	Tex-115-E	Every 1,000 Square Yard	Assuming 3 FD per trip	Each	3	\$30.00	\$90.00
Wet Ball Mill	Tex-116-E	Every 20,000 CY		Each	1	\$230.00	\$230.00
Triaxial	Tex-117-E	Every 20,000 CY		Each	1	\$1,200.00	\$1,200.00
Reports			PI, MD, FD, WB, & TRXL	Each	5	\$28.00	\$140.00
Construction Inspector (Tech)			PI, MD, FD, WB, & TRXL	Hour	25	\$99.53	\$2,488.25
# of Trips (Tech)			3 Trips (90 Miles R/T)	Each	270	\$0.54	\$145.80
**Admin/Clerical				Hour	5	\$64.54	\$322.70
Item Subtotal							\$4,961.75

Pipe Final Backfill Material 8" Lifts Drainage

- Sampling and laboratory testing of soils and base materials proposed for use in the construction of Project (Roads/Bridges/Misc.) to determine compliance of these materials with project plans and specifications.
- Field density testing of soils and base materials to ensure proposer compaction as required by project plans and specifications.

	Test	Guide Spec	Additional Assumptions	Unit	Qty.	Contract Rate	Total
Determining Liquid Limits of Soils	Tex-104-E			Each	1	\$40.00	\$40.00
Determining Plastic Limits of Soils	Tex-105-E			Each	1	\$40.00	\$40.00
Calculating the Plasticity Index of Soils	Tex-106E	One Per Phase		Each	1	\$50.00	\$50.00
Moisture/Density	Tex-114-E	One Per Phase	1 Assume Material Changes	Each	2	\$215.00	\$430.00
In-Place Density	Tex-115-E		Assuming 3 FD per trip	Each	12	\$30.00	\$360.00
Test Reports			PI, MD & FD	Each	8	\$28.00	\$224.00
Construction Inspector (Tech)			PI, MD & FD	Hour	29	\$99.53	\$2,886.37
# of Trips (Tech)			8 Trips (90 Miles R/T)	Each	720	\$0.54	\$388.80
**Admin/Clerical				Hour	8	\$64.54	\$516.32
Item Subtotal							\$4,935.49

Hydraulic Cement Concrete ~ Reinforced Concrete Pavement

- Field sampling and testing of fresh concrete and laboratory testing of hardened concrete to determine compliance with project plans and specifications.
- Concrete batching as well as the asphalt testing at the plants to insure delivery of acceptable material to the job site (as required).

	TxDOT Test	TxDOT Guide Specs	Additional Assumptions	Unit	Qty.	Contract Rate	Total
Coarse Aggr.			QA Test. (QC by Source)				
Decantation	Tex-406-A	Each 20,000 CY(or source)		Each	1	\$50.00	\$50.00
Sieve Analysis	Tex-401-A	Each 1,000 CY (ea source)	5 Sieve	Each	1	\$90.00	\$90.00
Deleterious Matl.	Tex-413-A	Each 20,000 CY(or source)		Each	1	\$50.00	\$50.00
L.A. Abrasion	Tex-410-A	Two Each Source	if CRSQC meets Project Spec ~ Remove	Each	0	\$200.00	\$0.00
Soundness	Tex-411-A	Two Each Source	if CRSQC meets Project Spec ~ Remove	Each	0	\$250.00	\$0.00
Fine Aggr.			QA Test. (QC by Source)				
Sand Equivalent	Tex-203-F	Each 1,000 CY(ea source)		Each	1	\$80.00	\$80.00
Organic Imp.	Tex-408-A	One Per Project Per Source		Each	1	\$50.00	\$50.00
Sieve Analysis	Tex-401-A	Each 1,000 CY(ea source)		Each	1	\$90.00	\$90.00
Fineness Mod.	Tex-402-A	Each 1,000 CY(ea source)		Each	1	\$20.00	\$20.00
Deleterious Matl.	Tex-413-A	Each 20,000 CY(or source)		Each	1	\$50.00	\$50.00
Acid Insoluble	Tex-612-J	Two Each Source	if CRSQC meets Project Spec ~ Remove	Each	0	\$90.00	\$0.00
Mineral Filler			QA Test. (QC by Source)				
Sieve Analysis	Tex-401-A	Two Each Source	if No Mineral Filler utilized in Mix ~ Remove	Each	0	\$90.00	\$0.00
Concrete							\$0.00
Strength	Tex-447-A & Tex-418-A	Each 60 CY(2 Sets = 5 Cyl.)	use 2 Sets per Pour (12 Pours)	Each	10	\$40.00	\$400.00
Slump	Tex-415-A	One per 2 Sets		Each	2	\$25.00	\$50.00
Entrained Air	Tex-416-A	One per 2 Sets		Each	2	\$30.00	\$60.00
Temperature	Tex-422-A	One per 2 Sets		Each	2	\$15.00	\$30.00
Test Reports			CA,FA,MF,Conc.	Each	12	\$28.00	\$336.00
Construction Inspector (Tech)				Hour	34	\$99.53	\$3,384.02
# of Trips (Tech)			6 Trips (90 Miles R/T)	Mile	540	\$0.54	\$291.60
**Admin/Clerical				Hour	6	\$64.54	\$387.24
Item Subtotal							\$5,418.86

Hydraulic Cement Concrete Sidewalk

- Field sampling and testing of fresh concrete and laboratory testing of hardened concrete to determine compliance with project plans and specifications.
- Concrete batching as well as the asphalt testing at the plants to insure delivery of acceptable material to the job site (as required).

	Test	Guide Specs	Additional Assumptions	Unit	Qty.	Contract Rate	Total
Concrete							
Strength	Tex-447-A & Tex-418-A	Every 1500 LF	1 Set=3 Cyl	Each	3	\$40.00	\$120.00
Reports				Each	2	\$28.00	\$56.00
Construction Inspector (Tech)				Hour	6	\$99.53	\$597.18
# of Trips (Tech)			2 Trips (90 Miles R/T)	Each	180	\$0.54	\$97.20
**Admin/Clerical				Hour	2	\$64.54	\$129.08
Item Subtotal							\$999.46

** Project Administrative Fee is assessed on a per invoice basis and involves engineering review, evaluation, management and administration

Summary	
Sub-Total (CMT Items) =	\$19,356.65
Construction Manager/Engineer (12 hrs x \$136.86/hr):	\$1,642.32
Engineer IV (6 hrs x 149.30/hr):	\$895.80

Constuction Materials Testing Total : \$21,894.77

Exhibit 1 Cost Proposal



September 19, 2024

Mr. Phillip Pawelek,
RRP Consulting Eng
5400 North 10th Street
McAllen, Texas 78504

Re: *Los Indios LPOE Export Building and Lot Modification*
Professional Services Proposal

Dear Phillip,

It is my pleasure to provide you with this proposal for Construction Administration services for the *Los Indios LPOE Export Building and Lot Modification located at 3300 S. Expressway 77/83, Brownsville, Texas, 78521.*

Cost Proposal

CONSTRUCTION ADMINISTRATION	\$39,500.00
Architecture	\$34,000.00
MEP Engineering	\$5,500.00

Steve J. Patmon, AIA
President



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www.sjpadesign.com

210.979.3888 |p
210.979.3880 |f
210.885.1934 |m

EXHIBIT 1 SCHEDULE OF WORK

The Engineer will diligently pursue the completion of the Project as defined by the milestones and deliverable due dates.

The Engineer will inform the Authority (in reasonable advance of the delay) should the Engineer encounter delays that would prevent the performance of all work in accordance with the established schedule(s) of work.

NOTICE TO PROCEED	Upon Execution
Bidding Date	Sept. 26, 2024
Review the Bids	One Week
Construction Phase Services	7 months
PSA Completion	August 31, 2025

Exhibit 3

For this Professional Services agreement, subconsultant services will be provided by B2Z and SJPA.

**2-L CONSIDERATION AND APPROVAL TO INCREASE THE
TCDRS RETIREMENT MATCHING CONTRIBUTION FOR
THE CAMERON COUNTY REGIONAL MOBILITY
AUTHORITY EMPLOYEES EFFECTIVE JANUARY 01, 2025.**

TCDRS Cost

	(A) FY 2024 (200%)	(B) FY 2025 (200%)	(C) FY 2025 (250%) Future	(D) FY 2025 (250%) Past & Future	(E) FY 2025 (225%) Future	(F) FY 2025 (225%) Past & Future
Admin	114,711.13	115,229.60	152,559.33	180,167.77	133,894.46	147,633.88
Tolls	49,026.88	49,248.47	65,202.98	77,002.66	57,225.72	63,097.87
Total	163,738.01	164,478.07	217,762.30	257,170.43	191,120.19	210,731.74

Number of Employees for Administration 8

Number of Employees for Tolls 11

Difference between B and C is \$53,284.23

Difference between B and D is \$92,692.36

Difference between C and D is \$39,408.13

Difference between B and E \$26,642.12

Difference between B and F \$46,253.68

Difference between E and F \$19,611.56

**2-M CONSIDERATION AND APPROVAL OF THE FISCAL YEAR
2024-2025 ANNUAL BUDGET.**

CAMERON COUNTY REGIONAL MOBILITY AUTHORITY

FISCAL YEAR 2025 BUDGET



PETE SEPULVEDA, JR., EXECUTIVE DIRECTOR
VICTOR J. BARRON, CHIEF FINANCIAL OFFICER



Account	Account name	Budget 2024	Budget 2025	Increase/(Decrease) in Dollars
Operating Revenue				
41100	Vehicle registration fees	\$ 3,450,000	\$ 3,490,000	\$ 40,000
41150	Interlocal revenue			
41150	Admin Services	156,000	156,000	-
41150	Construction Manager	107,700	107,700	-
41150	ROW Project Coordinator	65,000	65,000	-
41150	Marketing	97,000	97,000	-
41175	Lease revenue	10,080	-	(10,080)
44000	Interest income	250,000	425,000	175,000
Total Operating Revenue		4,135,780	4,340,700	204,920
Salaries and Benefits				
51100	Salaries	943,644	1,041,084	97,440
51200	Payroll taxes	106,308	119,449	13,141
* 51300	Retirement	122,984	138,811	15,827
51400	Health insurance	182,563	185,925	3,362
51310	Life insurance	1,807	2,186	379
Total Salaries and Benefits		1,357,306	1,487,455	130,149
Administrative and Office Expenses				
60110	Accounting software and services	3,000	10,000	7,000
60120	Advertising and marketing	55,000	55,000	-
60121	Audit services	39,000	39,000	-
60123	Board meetings	2,400	2,800	400
	Capital Outlay	-	50,000	50,000
60126	Computer equipment and accessories	7,000	12,500	5,500
60191	Computer equipment	12,500	-	(12,500)
60127	Consulting	190,000	175,000	(15,000)
60128	Contingency	132,250	176,460	44,210
60140	Data processing	30,000	40,000	10,000
60150	Dues and memberships	25,000	30,000	5,000
60160	Education and training	10,000	10,000	-
60161	Fiscal agent fees	37,590	37,590	-
60162	Insurance and surety bonds	2,200	2,200	-
70120	Insurance - building	7,000	7,100	100
60166	Interest - line of credit	25,000	25,000	-
60206	Internet	12,500	12,500	-
60192	Lease - copier	3,735	2,870	(865)
60135	Legal expenses	50,000	60,000	10,000
60165	Maintenance and repairs - building	75,000	85,000	10,000

* Retirement is based at 200%. Depending on action taken on Item 2L, the amount will change accordingly.



Account	Account name	Budget 2024	Budget 2025	Increase/(Decrease) in Dollars
60188	Office furniture	5,000	5,000	-
60180	Office supplies	20,000	25,000	5,000
60211	Phone System	4,124	4,650	526
60189	Postage	750	750	-
60200	Travel	25,000	30,000	5,000
60168	Trustee fees	15,000	15,000	-
60205	Utilities	15,000	17,000	2,000
60207	Website maintenance	4,000	7,000	3,000
Total Administrative and Office Expenses		808,049	937,420	129,371
Total Operating Expenses		2,165,355	2,424,875	259,520
Operating Income (Loss)		1,970,425	1,915,825	(54,600)
Non-Operating Revenues (Expenses)				
60185	2017 Refunding 2010A Principal & Interest	(1,209,700)	(1,205,100)	4,600
60186	2019 Refunding 2010B Interest	(649,200)	(649,200)	-
60197	2021 VRF Revenue Bond Interest	(111,525)	(111,525)	-
14000	Capital Outlay (Bond Proceeds)	(2,300,000)	(1,700,000)	600,000
30000	2021 Bond Proceeds Reserve	2,300,000	1,700,000	(600,000)
41300	TRZ Revenue	4,000,000	9,000,000	5,000,000
70350	TRZ Expense	(4,000,000)	(9,000,000)	(5,000,000)
	Reserve	-	50,000	50,000
Total Non-Operating Revenues (Expenses)		(1,970,425)	(1,915,825)	54,600
Net Increase (Decrease) after Non-Operating Revenues (Expenses)				
		\$ -	\$ 0	\$ 0



Account	Account name	Budget 2024	Budget 2025	Increase/(Decrease) in Dollars
Operating Revenue				
41240	Pay By Mail	\$ 2,865,000	\$ 3,250,000	\$ 385,000
41248	Fuego	500,000	750,000	250,000
41210	CUSIOP interop	995,000	1,295,000	300,000
41250	Pharr bridge interop	520,000	-	(520,000)
41150	Interlocal revenue	172,517	43,600	(128,917)
Total Operating Revenue		5,052,517	5,338,600	286,083
Expenses				
Salaries and Benefits				
51100	Salaries	677,577	795,673	118,096
51200	Payroll taxes	51,835	60,869	9,034
* 51300	Retirement	59,966	70,735	10,769
51400	Health Insurance	147,838	213,378	65,540
51310	Life Insurance	881	1,114	233
Total Salaries and Benefits		938,097	1,141,769	203,672
Transaction processing costs				
60176	HUB interop collection fees	232,250	120,000	(112,250)
60179	PBM court collections	5,000	10,000	5,000
60189	Postage	396,000	5,000	(391,000)
70110	Bridge interoperability	78,000	-	(78,000)
70150	Merchant card services & return payment fees	105,600	-	(105,600)
70152	TxDMV	48,000	-	(48,000)
60131	Contractual - Infosend	120,000	-	(120,000)
	Contractual - HCTRA Back office	-	360,000	360,000
70130	Toll operational support	50,000	100,000	50,000
70155	Out of state DMV	12,000	-	(12,000)
Total transaction processing costs		1,046,850	595,000	(451,850)
Toll system maintenance / IT				
70145	Back office system maintenance	288,000	-	(288,000)
Total toll system maintenance / IT		288,000	-	(288,000)
Roadside maintenance				
60170	Facility landscaping and maintenance	210,000	250,000	40,000
60194	Rental - maintenance equipment	12,000	12,000	-
60195	Rental - storage unit	4,000	10,000	6,000
60196	Shipping charges	2,500	2,500	-
60210	Utilities - electricity SH550	23,400	33,000	9,600
70120	Property / vehicle insurance	85,000	93,600	8,600
	Vehicle maintenance	-	15,000	15,000
70140	Toll system maintenance and monitoring	278,100	300,000	21,900
Total roadside maintenance		615,000	716,100	101,100

* Retirement is at based 200%. Depending on action taken on Item 2L, the amount will change accordingly.

Account	Account name	Budget 2024	Budget 2025	Increase/(Decrease) in Dollars
CSC Indirect/overhead				
60120	Advertising and marketing	100,000	250,000	150,000
	Capital Outlay	-	75,000	75,000
60126	Computer accessories	10,000	15,000	5,000
60135	Legal expense	25,000	35,000	10,000
60150	Dues & memberships	7,000	12,000	5,000
60160	Education and training	10,000	10,000	-
60161	Fiscal agent fees	5,200	5,200	-
60165	Maintenance & repairs	75,000	125,000	50,000
60180	Office supplies	25,000	30,000	5,000
60188	Office furniture	10,000	10,000	-
60192	Lease - copier	3,562	-	(3,562)
60191	Computer equipment	12,500	12,500	-
60200	Travel	40,000	50,000	10,000
60206	Internet/ Phones	15,000	26,292	11,292
60205	Utilities - Toll office	15,000	15,000	-
60128	Contingency	217,109	468,958	251,849
Total CSC Indirect/overhead		570,371	1,139,950	569,579
Total Operating Expenses		3,458,318	3,592,819	134,501
Operating Income (Loss)		1,594,199	1,745,781	151,582
Non-Operating Revenues (Expenses)				
42150	Pass through revenue agreement	1,385,000	1,385,000	-
60181	2014 CO Toll Revenue Bonds Principal & Intere	(427,288)	(294,531)	132,757
60183	2015 CO Toll Revenue Bonds Interest	(309,913)	(309,588)	326
60184	2016 Toll Refund Bonds Principal & Interest	(649,700)	(649,700)	-
60187	2020 Toll Refund Bonds Principal & Interest	(1,592,298)	(1,725,462)	(133,164)
	2024 Toll Refund Bonds Principal & Interest	-	(151,500)	(151,500)
Total Non-Operating Revenues (Expenses)		(1,594,199)	(1,745,781)	(151,582)
Net Increase (Decrease) after Non-Operating Revenues (Expenses)		\$ -	\$ (0)	\$ (0)