



IMPROVING MORE THAN JUST ROADS

AMERICANS WITH DISABILITIES (ADA) POLICY

CAMERON COUNTY REGIONAL MOBILITY AUTHORITY
3461 CARMEN AVENUE
RANCHO VIEJO, TX. 78575

ADA CONTACT INFORMATION:

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May 30, 2024



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A. INTRODUCTION AND ADA AUTHORITIES & REGULATORY REQUIREMENTS

The purpose of this Policy is to ensure compliance with the Americans with Disabilities Act (hereinafter "ADA" or "Act") and related statutes & regulatory requirements and to assure that persons with disabilities have equal access to Cameron County Regional Mobility Authority ("CCRMA") facilities, services, programs, activities and employment.

By way of background, Section 504 of the Rehabilitation Act of 1973, requires that all organizations receiving federal funds make their programs available without discrimination to persons with disabilities. The Act, which became known as the "civil rights act" of persons with disabilities, states:

No otherwise qualified individual with a disability in the United States shall solely by reason of his or her disability be excluded from the participation in be denied the benefits at; or be subjected to discrimination under any program or activity receiving Federal financial assistance. (See Section 504).

Subsequent to the enactment of the Rehabilitation Act of 1973, Congress passed the ADA on July 26, 1990, and the ADA provides a comprehensive mandate of the rights of individuals with disabilities. Details of the ADA can be found at: www.ada.gov.

Title II of the ADA covers public entities, including Cameron County Regional Mobility Authority (CCRMA), and all its programs, services, and activities. Title II regulations prohibit public entities from discriminating against or excluding individuals with disabilities from programs, services, or activities on the basis of disability. (See 28 CFR Part 35). The provisions of Title II fall into four broad areas: 1). General non-discrimination, 2). Equal effective communication, 3). Employment and 4). Program and facility accessibility

CCRMA will continue to strive to provide equal opportunity through reasonable modification in policies, practices, or procedures; ensure effective communication through the provisions of auxiliary aids and services; require nondiscriminatory employment practices; and make programs accessible through programmatic or architectural modifications.



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CCRMA is obligated to observe the applicable requirements of the ADA and the ADA Access Guidelines of 2012 (ADAAG) that apply to facilities and other physical holdings, as well as any other applicable law, as amended. Additionally, the CCRMA is to also comply with applicable provisions of the Texas Accessibility Standards (TAS), Elimination of Architectural Barriers contained in Texas Government Code, Chapter 469 (See: [GOVERNMENT CODE CHAPTER 469. ELIMINATION OF ARCHITECTURAL BARRIERS \(texas.gov\)](#)) as well as Texas Department of Licensing and Regulations, under the Architectural Barriers Act.

B. ACCESSIBILITY REQUIREMENTS

Pursuant to the ADA and other accessibility laws and regulations, including Title II, CCRMA as a public entity and recipient of financial assistance through the Department of Transportation is required to execute the following administrative requirements referenced below to ensure compliance with the law and be eligible to receive federal funds:

1. Establishment of an ADA Coordinator

In accordance with §35.107(a), an ADA Coordinator must be designated. Responsibilities of the ADA Coordinator (or designee) will include:

- Familiarity with the ADA and applicable DOJ regulations.
- Monitoring the CCRMA's compliance with the ADA and applicable DOJ regulations.
- Coordination of accommodations for visitors and employees.
- Serving as the contact person for people who need information about the ADA.
- Educating CCRMA Directors and employees about their responsibilities under the ADA.
- Coordination of self-evaluations and barrier identification.
- Handle ADA grievances.

Anyone who requires auxiliary aid or service for, or has a complaint related to, effective communication, or a modification of policies or procedures to allow participation in a program, service or activity offered by the CCRMA should contact:

Lulu Mayorga, Executive Admin. Asst.
ADA/504 Coordinator
3461 Carmen Avenue
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Phone: (956) 621-5573
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Cameron County Regional Mobility Authority will not place a surcharge on a particular individual with a disability or any group of individuals with disabilities to cover the cost of providing auxiliary aids/services to accommodate access to or participation in programs or services.

Notwithstanding any other provision herein, the ADA does not require CCRMA to undertake any action that the CCRMA can demonstrate would result in a fundamental alteration to the nature of a program or activity, would create a hazardous condition for other people, or would represent an undue financial and/or administrative burden. The ADA Coordinator (or designee) shall make these determinations based on an evaluation of available applicable resources and shall provide a statement citing reasons for reaching that conclusion.

2. ADA Accessibility Policy, ADA Assurances & ADA Notice Statement

In accordance with 28 CFR §35.106, CCRMA provides information to applicants, participants, beneficiaries, employees, and other interested parties through this policy, as well as the ADA Notice, ADA Nondiscrimination Statement, & ADA Assurances regarding the rights and protections afforded by Title II of the ADA and application of the same to the CCRMA's particular programs, services, and activities. (Attachments 01, 02, & 03).

3. Conduct a Self-Evaluations of All Public Facilities & Programs

In accordance with 28 CFR §35.105, CCRMA will conduct a comprehensive review of the following four major areas in an effort to determine physical obstacles that limit the accessibility of the public entity's programs, services, or activities to people with disabilities. A public entity shall provide an opportunity to interested persons, including individuals with disabilities or organizations representing individuals with disabilities, to participate in the self-evaluation process by submitting comments. CCRMA may hire an independent consultant to conduct a self-evaluation.

Policies and Procedures. The self-evaluation involves a thorough review of general policies and procedures to ensure non-discrimination. CCRMA will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of the CCRMA's programs, services, and activities.

Communications. CCRMA will, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities so they may participate equally in the CCRMA's programs, services, and activities.

Employment. CCRMA does not discriminate on the basis of disability in its hiring or employment practices and complies with all regulations promulgated by the U.S. Equal Employment Opportunity Commission under Title I of the Americans with Disabilities Act (ADA).



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Program Facility Accessibility. Title II of the ADA prohibits public entities from excluding individuals with disabilities from programs, services, or activities because of inaccessible facilities. The CCRMA will conduct a facility access review to determine and ensure program accessibility.

4. Develop a Transition Plan

In accordance with 28 CFR §35.105, CCRMA will develop an ADA Transition Plan as part of the conducted self-evaluation. At a minimum, the Transition Plan should:

- a. Identify the CCRMA's ADA Coordinator by name and include contact information;
- b. Include the ADA policy and related documents;
- c. Include the grievance procedure for ADA complaints;
- d. Include the ADA self-evaluation results (for programs and facilities);
- e. Identify the design standards for all facilities (buildings, streets, roadway, and walkway assets, including a schedule for providing curb ramps or other sloped areas where pedestrian walks cross curbs.);and
- f. Include a prioritization schedule for remediating assets and programs that are not ADA compliant and include the following information, if known:
 - The estimated completion date for each item on the schedule; and/or
 - A budget to be applied to the items on the prioritization schedule together with cost estimates for their remediation
- g. Demonstrate that public involvement opportunities were provided in the development of this plan. (i.e.: including, but not limited to requesting public input at public meetings and/or through public surveys).
- h. Identify that the plan will be updated periodically to ensure the ongoing needs of the community continue to be met; and
- i. Effectuate the plan by the signature of the ADA Coordinator upon adoption of the plan by the Cameron County Regional Mobility Authority's Board.

5. Design & Build Accessible Facilities & Programs

CCRMA utilizes the design standards indicated above, including, but not limited to: the ADA Accessibility Guidelines (ADAAG), and the Texas Accessibility Standards (TAS), Proposed Guidelines for Accessible Rights-of-Way (PROWAG).

Generally, the CCRMA, under the guidance of the ADA Coordinator shall ensure that CCRMA built and operated facilities are compliant with applicable design standards. During all emergency planning (mitigation, preparedness, response, and recovery), CCRMA shall ensure awareness and compliance with ADA requirements.



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6. ADA Complaint and Public Input/Request Procedure.

- a. Purpose- Public input regarding ADA-related matters may be obtained as described above while conducting a self-evaluation or developing a transition plan, or through the complaint/input procedure described below. This Complaint Procedure is established to meet ADA requirements and may be used by anyone who wishes to file a complaint alleging discrimination on the basis of disability in the provision of services, activities, programs, or benefits by the Cameron County Regional Mobility Authority.

Any person who believes that he or she, individually, as a member of a disabled community, has been subject to discrimination prohibited by the ADA, sections 504 or 508 of the Rehabilitation Act of 1973, as amended, may file a complaint as provided herein. A complaint may also be filed by a representative on behalf of such a person or group.

Prior to filing a formal complaint, individuals are encouraged, but not required, to bring any such disability-related concern or complaint to the attention of the ADA Coordinator in an effort to resolve the matter informally.

CAMERON COUNTY REGIONAL MOBILITY AUTHORITY EMPLOYEES – Cameron County Regional Mobility Authority employees seeking to file an ADA complaint shall utilize the CCRMA's complaint process/procedures available through the CCRMA Personnel Policy Manual. Any CCRMA employee utilizing the complaint procedures under this ADA policy will be redirected to follow the CCRMA employee complaint procedure at the CCRMA's discretion.

These procedures do not deny the right of the complainant to file formal complaints with other state or federal agencies or to seek private counsel for complaints alleging discrimination.

- b. Filing an ADA Complaint- The complaint should be in writing and contain information about the alleged discrimination such as Complainant's name, address, and method of contact (i.e., telephone number, email address, etc.); location, date, and description of the problem/alleged disability discrimination; location, names and contact information of any witnesses; and any other information that Complainant deems significant. Alternative means of filing complaints, such as personal interviews or a tape recording of the complaint will be made available for persons with disabilities upon request. All complaints must be signed by the complainant and/or by the complainant's representative, unless unable to do so due to disability.



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Time frame for filing a complaint: If Complainant decides to proceed with a formal ADA complaint, it should be submitted by the Complainant and/or his/her designee as soon as possible but no later than **180 calendar days** after the alleged violation or the date the person(s) became aware of the alleged act(s) of discrimination. The CCRMA may extend the time for filing or waive the time limit in the interest of justice, specifying in writing the reason for so doing.

Complaint Form: Complainant should use the External Title VI/ADA Discrimination Complaint Form (Attachment 04) to file a formal written complaint alleging discrimination on the basis of disability, which may be obtained in English or Spanish at the Cameron County Regional Mobility Authority ADA Coordinator's Office or online at: www.ccrma.org/ada

Where to file a complaint The written complaint form and any supporting documentation should be submitted by the complainant and/or his or her designee to:

Lulu Mayorga, Executive Admin. Asst.
ADA/504 Coordinator
3461 Carmen Avenue
Rancho Viejo, Tx. 78575
Phone: (956) 621-5573
Email: lmayorga@ccrma.org

ADA Coordinator's Roles & Responsibilities. The ADA Coordinator or designee is charged with the primary responsibility of processing ADA discrimination complaints received by the CCRMA. Failure to submit an ADA complaint to the ADA Coordinator may result in the complaint not being processed. The ADA Coordinator or designee shall follow the processes established herein when addressing an ADA complaint.

- c. **Complaint Process.** Within ten (10) business days of receipt of a complaint alleging discrimination based on disability, the ADA Coordinator will acknowledge receipt of the complaint and begin an investigation. The ADA Coordinator must also provide appropriate assistance to complainants, including those persons with disabilities, or who may be limited in their ability to communicate in English.

The ADA Coordinator has overall responsibility for the discrimination complaint process and procedures, and may at his/her discretion, assign a capable person to investigate the complaint. The designated investigator will conduct an impartial and objective investigation, collect factual information and prepare a fact-finding report based upon information obtained from the investigation.



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The ADA Coordinator shall make every effort to address all complaints expeditiously and thoroughly. The ADA Coordinator will contact the complainant in writing no later than thirty (30) business days after receipt of the complaint for additional information, if needed. The Complaint will be copied, filed, and logged. If the complainant fails to provide the requested information in a timely basis, ADA Coordinator may administratively close the complaint.

The ADA Coordinator will complete the investigation within sixty (60) calendar days of receipt of a complaint. If additional time is needed for the investigation, the complainant will be notified. A written investigation report will be prepared by the ADA Coordinator. This report shall include a summary description of the incident, findings for each issue, and recommended corrective action if any. The written investigation report will be provided to CCRMA legal counsel.

If required by applicable grant requirements, the investigation and recommended decision will be forwarded to the appropriate state/federal agency.

- d. Disposition of Complaint. A final written response letter will be provided to the complainant, and where appropriate, in a format accessible to the Complainant, within ten (10) calendar days of completing the investigation. The final response letter will explain the position of the CCRMA and, if appropriate, offer options for substantive resolution of the complaint. The Complainant will also be advised of his or her right to appeal the CCRMA's decision with the CCRMA's board within five (5) business days from receipt of the closing letter or that they may file a complaint externally with an applicable state/federal agency. If there is no appeal or no findings, the complaint will be closed.
- e. Appeal Process. Upon receipt of a written request for appeal, the ADA Coordinator or designee will verify the timeliness of filing. An appeal request mailed via US mail is considered filed on the date postmarked. If determined to be filed timely, the ADA Coordinator or designee will initiate the ADA Appeal Committee review process and send a notice of receipt of the appeal to the Complainant advising of the appointment of the appeal committee and the general appeal process.

The ADA Appeals Committee will be composed of three (3) members and will be tasked with reviewing any ADA appeal and submitting a written appeal decision. The three-member committee will consist of three (3) members appointed by the ADA Coordinator or designee.

If a Committee representative is otherwise conflicted to participate as a member of the committee, the ADA Coordinator or designee will have the discretion to choose a replacement. The ADA Appeals Committee will choose one individual among them to serve as chair of the committee.

The CCRMA's Legal Counsel will serve to advise the committee as needed.



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Within thirty (30) calendar days after receipt of the appeal, the CCRMA's ADA Appeals Committee will review the Complainant's permanent file including but not limited to the final investigation. During this time, the Committee shall confer a minimum of one (1) time to discuss the matter and their decision.

After review of the Complainant's permanent file, any other relevant documents on file with the CCRMA, and written testimony, if any, submitted by the Complainant, the Committee shall vote to either:

- i. Accept the CCRMA's findings;
- ii. Reject the CCRMA's findings;
- iii. Accept in part and Reject in part the CCRMA's findings; and/or
- iv. Recommend any applicable action to be taken.

Within 15 calendar days after the ADA Appeals Committee's final decision, the ADA Appeals Committee will provide a written appeal decision to the ADA Coordinator which shall include the Committee's conclusions.

The ADA Coordinator shall provide the complainant with a copy of the ADA Appeals Committee's final appeal decision, and where appropriate, in a format accessible to the Complainant. If necessary, the ADA Coordinator may take the recommended action.

- f. Complaint Logs-The ADA Coordinator shall maintain a log (Attachment 05) of any discrimination complaints or lawsuits filed naming the Cameron County Regional Mobility Authority, which alleges discrimination with respect to disability discrimination and/or ADA concerns. The log shall include information on each complainant to include:
- The identity of the complainant,
 - The recipient,
 - The claimed disability of the complainant,
 - The nature of the complaint,
 - The dates the complaint was filed,
 - A summary of the allegation,
 - The date the investigation was completed,
 - The disposition and date of disposition,
 - If concerning a lawsuit, include whether the parties to a lawsuit have entered into a consent decree/settlement agreement; and
 - Any other pertinent information (such as age)



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- g. CCRMA's Departments Responsibilities: (under this Section)- All ADA/disability discrimination complaints received by a CCRMA department must be forwarded to the ADA Coordinator to investigate, regardless of whether the CCRMA department is required to conduct a separate investigation. The ADA Coordinator's investigation does not replace any other statutory obligation to investigate.

The CCRMA Department Head must:

Post the ADA Notice (Attachment 01) in a conspicuous location in the departments/offices under their supervision, whereby the public and employees have access to the information;

Forward any ADA/disability discrimination complaint to the ADA Coordinator within 48 hours of receipt.

- h. Record Keeping- The ADA Coordinator will maintain permanent records, which include, but are not limited to:

- Signed acknowledgements of receipt from the employees indicating the receipt of the Cameron County Regional Mobility Authority ADA Policy;
- Copies of the ADA complaints or lawsuits and related documentation;
- Compliance records and records of correspondence to and from complainants;
- ADA investigations; and
- Any appeals decisions, responses or other pertinent records

The records shall be maintained for a period of ten (10) years or in accordance with Records Retention Schedules issued by the Texas State Library and Archives Commission, whichever is longer; however, should records be the subject of a grievance, administrative action, litigation or other formal complaint, said records must be maintained for the minimum retention period and thereafter until the final disposition or resolution of the complaint.

7. Monitor & Maintain Compliance.

In addition to implementing an ADA Transition Plan, CCRMA will make subsequent plan updates which will demonstrate and evidence progress that has been made in order to reflect good faith efforts to comply with the requirements. The Transition Plan should be viewed as a "living document" and updated regularly to reflect changes in real world conditions and to address any possible new areas of compliance or noncompliance. As indicated above, the plan will be updated periodically to ensure the ongoing needs of the community continue to be met. The ADA Coordinator or designee, in coordination with CCRMA policy makers and stakeholders, will discuss and evaluate the effectiveness of the CCRMA's ADA Transition Plan, maintain applicable data and monitor compliance with the priorities set therein.



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C. SUMMARY OF ATTACHMENTS

Attachment 01 - ADA Notice

Attachment 02 - ADA Nondiscrimination Statement

Attachment 03 - ADA Assurance

Attachment 04 - External Title VI/ ADA Discrimination Complaint Form

Attachment 05 - ADA Coordinator's ADA Complaint Log



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NOTICE

AMERICANS WITH DISABILITIES ACT

AND SECTION 04 OF THE REHABILITATION ACT OF 1973

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), the Cameron County Regional Mobility Authority (CCRMA) will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs or activities.

The CCRMA does not discriminate on the basis of disability in its hiring or employment practices and complies with all regulations promulgated by the U.S. Equal Employment Opportunity Commission under Title I of the ADA.

The CCRMA will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities so they can participate equally in CCRMA's programs, services and activities, including qualified sign language interpreters, documents in Braille and other ways of making information and communications accessible to people who have speech, hearing or vision impairments.

The CCRMA will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services and activities. For example, individuals with service animals are welcomed in CCRMA offices, even where pets are generally prohibited.

Anyone who requires auxiliary aids or services for effective communication, or a modification of policies and procedures to participate in a program, service or activity of the CCRMA, should contact the ADA/504 Coordinator as soon as possible, but no later than 96 hours before the scheduled event.

The Americans with Disabilities Act does not require the CCRMA to take any action that would fundamentally alter the nature of its programs or services, or impose an undue financial or administrative burden.

Complaints that a program, service or activity of the CCRMA is not accessible to persons with disabilities should be directed to the ADA/504 Coordinator.

The CCRMA will not place a fee on a particular individual with a disability or any group of individuals with disabilities to cover the cost of providing auxiliary aids and services or reasonable modifications of policy, such as retrieving items from locations that are open to the public but are not accessible to persons who use wheelchairs.



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NOTAR

LEY DE ESTADOUNIDENSES CON DISCAPACIDADES Y EL ARTICULO 504 DE LA LEY DEL REHABILITACIÓN DE 1973

De acuerdo con los requisitos del Título II de la Ley de Estadounidenses con Discapacidades de 1990 (ADA), la Autoridad de Movilidad Regional del Condado de Cameron (CCRMA) no discriminará a las personas calificadas con discapacidades por motivos de discapacidad en sus servicios, programas o actividades.

La CCRMA no discrimina sobre la base de la discapacidad en sus prácticas de contratación o empleo y cumple con todas las regulaciones promulgadas por la Comisión de Igualdad de Oportunidades en el Empleo de los Estados Unidos bajo el Título I de la ADA.

La CCRMA generalmente, previa solicitud, proporcionará ayudas y servicios apropiados que conduzcan a una comunicación efectiva para las personas calificadas con discapacidades para que puedan participar por igual en los programas, servicios y actividades de CCRMA, incluidos intérpretes calificados de lenguaje de señas, documentos en Braille y otras formas de hacer que la información y las comunicaciones sean accesibles para las personas que tienen discapacidades del habla, la audición o la visión.

La CCRMA hará todas las modificaciones razonables a las políticas y programas para garantizar que las personas con discapacidades tengan la misma oportunidad de disfrutar de todos sus programas, servicios y actividades. Por ejemplo, las personas con animales de servicio son bienvenidas en las oficinas de CCRMA, incluso donde las mascotas generalmente están prohibidas.

Cualquier persona que requiera ayudas o servicios auxiliares para una comunicación efectiva, o una modificación de las políticas y procedimientos para participar en un programa, servicio o actividad de la CCRMA, debe comunicarse con el Coordinador de ADA/504 tan pronto como sea posible, pero a más tardar 96 horas antes del evento programado.

La Ley de Estadounidenses con Discapacidades no requiere que la CCRMA tome ninguna acción que altere fundamentalmente la naturaleza de sus programas o servicios, o imponga una carga financiera o administrativa indebida.

Las quejas de que un programa, servicio o actividad de la CCRMA no es accesible para las personas con discapacidades deben dirigirse al Coordinador de ADA/504.

La CCRMA no impondrá una tarifa a una persona en particular con una discapacidad o a cualquier grupo de personas con discapacidades para cubrir el costo de proporcionar ayudas y servicios auxiliares o modificaciones razonables de la política, como recuperar artículos de lugares que están abiertos al público, pero que no son accesibles para personas que usan sillas de ruedas.



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AMERICAN WITH DISABILITIES ACT and SECTION 504 OF THE
REHABILITATION ACT OF 1973

NONDISCRIMINATION STATEMENT

The Cameron County Regional Mobility Authority (CCRMA) does not discriminate against any qualified disabled person solely by reason of his or her disability, exclude from participation in, deny the benefits of, or otherwise subject individuals to discrimination, including discrimination of employment, under any program or activity that receives or benefits from federal financial assistance.

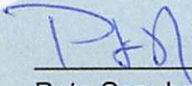
Additionally, the CCRMA ensures its programs will be conducted, and its facilities operated, in compliance with all non-discriminatory practices and requirements imposed by or pursuant to 49 Code of Regulations (CFR) Part 27, 28 CFR Part 35 and 42 USC §12101-12213.

AMERICAN CON DISABILIDADES ACT y
ARTÍCULO 504 DE LA LEY DE REHABILITACIÓN DE 1973

DECLARACIÓN DE NO DISCRIMINACIÓN

La Autoridad de Movilidad Regional del Condado de Cameron (CCRMA, por sus siglas en inglés) no discrimina a ninguna persona discapacitada calificada únicamente por razón de su discapacidad, excluye de la participación, niega los beneficios de, o somete a personas a discriminación, incluyendo discriminación de empleo, bajo cualquier programa o actividad que reciba o beneficie de la asistencia financiera federal.

Además, el CCRMA garantiza que sus programas se llevarán a cabo, y sus instalaciones operadas, de conformidad con todas las prácticas y requisitos no discriminatorios impuestos por o de conformidad con el Código de Regulación (CFR) Parte 27, 28 CFR Parte 35 y 42 USC n.o 12101-12213.



Pete Sepulveda, Jr.
Executive Director

7.26.24

Date



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AMERICAN WITH DISABILITIES ACT AND SECTION 504 OF THE REHABILITATION ACT OF 1973

ASSURANCE

28 Code of Federal Regulations (C.F.R.) §35.130, implementing Title II of the American with Disabilities Act prohibits discrimination on the basis of disability by public entities. Subtitle A of the ADA protects qualified individuals with disabilities from discrimination on the basis of disability in the services, programs, or activities of all state and local governments. It extends the prohibition of discrimination in federally assisted programs established by Section 504 of the Rehabilitation Act of 1973 to all activities of state and local governments, including those that do not receive federal financial assistance, and incorporates specific prohibitions of discrimination on the basis of disability from Titles I, III, and V of the Americans with Disabilities Act. This rule, therefore, adopts the general prohibitions of discrimination established under Section 504, as well as the requirements for making programs accessible to individuals with disabilities and for providing equally effective communications. It also sets forth standards for what constitutes discrimination on the basis of mental or physical disability, provides a definition of disability and qualified individual with a disability, and established a complaint mechanism for resolving allegations of discrimination.

The Cameron County Regional Mobility Authority (CCRMA) hereby agrees that, as a condition of being a subrecipient of any Federal financial assistance from the U.S. Department of Transportation through the Federal Highway Administration and the Texas Department of Transportation, it is subject to and will comply with all laws and regulations, and hereby gives assurance that no qualified disabled person shall, solely by reason of his or her disability, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination, including discrimination of employment, under any program or activity that receives or benefits from this Federal financial assistance. The CCRMA further assures that its programs will be conducted, and its facilities operated, in compliance with all the requirements imposed by, or pursuant to 49 Code of Regulations (CFR) Part 27, 28 CFR Part 35 and 42 USC § 12101-12213.

Pete Sepulveda, Jr.
Executive Director

Date



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GARANTÍA de la LEY PARA ESTADOUNIDENSES CON DISCAPACIDADES (ADA) y la SECCIÓN 504 DE LA LEY DE REHABILITACIÓN DE 1973

La parte 35.130 del Título 28 del Código de Regulaciones Federales (CFR), que implementa el Título II de la Ley de Estadounidenses con Discapacidades, prohíbe la discriminación por motivos de discapacidad por parte de las entidades públicas. El subtítulo A protege a las personas con discapacidad calificadas contra la discriminación por motivos de discapacidad en los servicios, programas o actividades de todos los gobiernos estatales y locales. Extiende la prohibición de discriminación en los programas con asistencia federal establecida por la Sección 504 de la Ley de Rehabilitación de 1973 a todas las actividades de los gobiernos estatales y locales, incluidas aquellas que no reciben asistencia financiera federal, e incorpora prohibiciones específicas de discriminación por motivos de discapacidad de los Títulos I, III y V de la Ley de Estadounidenses con Discapacidades. Esta regla, por lo tanto, adopta las prohibiciones generales de discriminación establecidas en la Sección 504, así como los requisitos para que los programas sean accesibles a personas con discapacidades y para proporcionar comunicaciones igualmente efectivas. También establece normas sobre lo que constituye discriminación por motivos de discapacidad mental o física, proporciona una definición de discapacidad y de persona con discapacidad calificada y establece un mecanismo de quejas para resolver las acusaciones de discriminación.

Por medio de la presente, La Autoridad de Movilidad Regional del Condado de Cameron (CCRMA, por sus siglas en inglés), acepta que, como condición para recibir asistencia financiera federal de la Administración Federal de Carreteras (Federal Highway Administration) del Departamento de Transporte (Department of Transportation) de los EE. UU., está sujeta y cumplirá con todas las leyes y reglamentos, y por la presente garantiza que ninguna persona discapacidad calificada, se le impida participar, se le nieguen los beneficios, o se le trate de forma discriminatoria, incluida la discriminación en el empleo, únicamente por su discapacidad, en el marco de cualquier programa o actividad que haya recibido o se beneficie de la asistencia financiera de esta ley federal. Además, el CCRMA asegura que tanto sus programas como sus instalaciones operarán de conformidad con todos los requisitos impuestos o establecidos por la Parte 27 del Título 49 y Parte 35 del Título 28 del CFR, y las secciones 12101-12213 del Título 42 del USC.

Esta garantía de la ADA y la Sección 504 de la Ley de Rehabilitación de 1973 fue adoptada por la Mesa Directiva de La Autoridad de Movilidad Regional del Condado de Cameron del día 30 de mayo de 2024.

Pete Sepulveda, Jr.
Pete Sepulveda, Jr.
Executive Director

7.26.24
Date



**Cameron County Regional Mobility Authority
Title VI and ADA External Discrimination
Complaint Form**

Mail the completed and signed form to:

CCRMA
Title VI/ADA Coordinator
3461 Carmen Ave.
Rancho Viejo, Tx. 78575

Last Name:	First Name and Middle Initial:
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Mailing Address (include city, state, and zip code):

Telephone:	Email:
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Preferred Method of Contact:
 Telephone
 Email
 Other (Please Specify)

Please indicate the basis of your complaint by checking one or more of the options listed:

Race _____

Color _____

Age _____

Gender _____

National Origin _____

Disability _____

Date and place of alleged discriminatory action(s). Please indicate the earliest date of discrimination and the most recent date of discrimination.

How were you discriminated against? Please explain your complaint as clearly as possible. Include how other persons were treated differently. Use additional sheet(s), if necessary. Attach supporting documents, if available.

The law prohibits intimidation or retaliation against anyone because they have either taken action, or participated in action, to secure rights protected by the laws. If you feel that you have been retaliated against, separate from the discrimination alleged above, please explain the circumstances below. Describe the action you took which you believe was the cause for the alleged retaliation.

Names of persons (witnesses, coworkers, supervisors or others) whom we may contact for additional information to support or clarify your complaint (attach additional pages, if necessary).

Name	Address	Telephone
1)		
2)		
3)		
4)		

What action(s) have you or your representative taken to attempt to resolve this complaint? Please include filing dates or other dates as applicable.

Action:

Date:

- | | |
|---|-------|
| <input type="checkbox"/> Filed with the Federal Highway Administration | _____ |
| <input type="checkbox"/> Filed with the U.S. Department of Transportation | _____ |
| <input type="checkbox"/> Filed with another Federal Agency | _____ |
| <input type="checkbox"/> Filed in Federal Court | _____ |
| <input type="checkbox"/> Other Action | _____ |

Please provide any additional information you feel would be helpful in investigating this matter.

Briefly explain what remedy, or action, you are seeking for the alleged discrimination.

We do not accept unsigned complaints. Please make sure to sign and date the complaint form below.

Signature

Date



Cameron County Regional Mobility Authority

Formulario de denuncia de discriminación

externa del Título VI y la ADA

Envíe el formulario completo a:

CCRMA

Coordinador del Título VI/ADA

3461 Carmen Ave.

Rancho Viejo, Tx. 78575

Apellido:	Nombre:
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Dirección domiciliar (ciudad, estado, código postal):

Número de teléfono:	Correo Electrónico:
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Método preferido de contacto: Teléfono Correo Electrónico

Otro (especifique por favor) _____

Por favor indique el motivo de su queja.

Raza _____

Color _____

Edad _____

Sexo _____

Origen Nacional _____

Impedimento _____

Fecha aproximada del presunto acto de discriminación. Indique por favor la primera vez que ocurrió la discriminación y la fecha más reciente de la discriminación.

¿Cómo es que fue discriminado? Por favor describa en sus propias palabras el acto de la presunta discriminación. Relate lo que ocurrió y cómo han tratado a otras personas de manera distinta. Utilice hojas adicionales en caso de ser necesario. Adjunte otros documentos que demuestren lo ocurrido.

La ley prohíbe la intimidación y venganza contra cualquier persona que haya tomado acción o que haya participando en la investigación de una queja de discriminación. Si usted se siente que lo han amenazado, a parte de la discriminación alegada anteriormente, por favor explique las circunstancias abajo. Describa la acción que usted tomó que pudo haber causado esta amenaza.

Por favor escriba el nombre(s) e información de contacto para cualquier persona (testigos, otros empleados, supervisores, u otros) que podamos contactar para obtener información adicional y clarificar o justificar su alegación(es). Utilice las hojas adicionales, en caso de ser necesario.

	Nombre	Dirección domiciliar	Número de teléfono
1)			
2)			
3)			
4)			

¿Qué acciones ha tomado usted o su representante para resolver esta queja? Por favor incluya las fechas de su representación u otras fechas que apliquen a su caso.

Acción:

Fecha:

Administración Federal de Carreteras de los EE.UU

Departamento de Transporte de los EE.UU.

Otras Agencias Federales de los EE.UU.

Tribunal Federal de los EE.UU.

Otros

Favor de proporcionar cualquier información adicional y/o fotografías que sean pertinentes a la investigación.

Explique que medidas o acciones esta buscando para remediar el presunto acto de discriminación.

No podemos aceptar una queja sin firma. Favor de incluir su firma y la fecha a continuación:

Firma

Fecha

