



IMPROVING MORE THAN JUST ROADS

AGENDA

**Special Meeting of the Board of Directors
of the
Cameron County Regional Mobility Authority
3470 Carmen Avenue, Suite 5
Rancho Viejo, Texas 78575
September 29, 2023
12:00 Noon**

PUBLIC COMMENTS:

1. Public Comments.

ITEMS FOR DISCUSSION AND ACTION:

2. Action Items.

- A. Consideration and Approval of the September 06, 2023, Special Meeting Minutes.**
- B. Acknowledgement of Claims.**
- C. Approval of Claims.**
- D. Consideration and Approval of the Financial Statements and Budget Amendments for the Month of August 2023.**
- E. Discussion and Possible Action Regarding Fiscal Year 2023-2024 Annual Budget.**
- F. Consideration and Approval of Payment of Invoices and Release of Check to SpawGlass for the Veterans Bridge DAP Project.**
- G. Consideration and Approval of the Cameron County Regional Mobility Authority Quarterly Investment Report for the Period Ending August 31, 2023.**
- H. Consideration and Approval of the Cameron County Regional Mobility Authority Investment Policy.**
- I. Consideration and Approval of the Cameron County Regional Mobility Authority Cost Allocation Policy.**
- J. Consideration and Approval of the Fiscal Year 2023 External Audit Engagement Letter with Burton, McCumber & Longoria, LLP.**
- K. Consideration and Approval of Change Order Number 09 with Kapsch.**

L. Consideration and Approval of Change Order Number 10 with Kapsch.

M. Consideration and Approval of an Interlocal Agreement for Toll Processing between the Cameron County Regional Mobility Authority and the Central Texas Regional Mobility Authority.

N. Consideration and Approval of an Interlocal Agreement between Cameron County and the Cameron County Regional Mobility Authority for Administrative Services.

O. Consideration and Possible Action on the Employment Contract between the Cameron County Regional Mobility Authority and the Cameron County Regional Mobility Authority Executive Director Pedro Sepulveda, Jr.

3. Executive Session.

A. Confer with Legal Counsel for the Cameron County Regional Mobility Authority Regarding Interlocal Agreement between the Cameron County Regional Mobility Authority and Cameron County, Texas for County Administrator Services, Pursuant to Vernon Texas Code Annotated (V.T.C.A.), Government Code, Section 551.071(2) and Section 551.074.

B. Confer with Legal Counsel for the Cameron County Regional Mobility Authority Regarding the Employment Contract with the Cameron County Regional Mobility Authority Executive Director, Pedro Sepulveda, Jr., Including to Deliberate the Evaluation of Executive Director, Pedro Sepulveda, Jr., Pursuant to V.T.C.A., Government Code, Section 551.071 (2) and Section 551.074.

C. Confer with Legal Counsel for the Cameron County Regional Mobility Authority Regarding Interlocal Agreement between the Cameron County Regional Mobility Authority and the Central Texas Regional Mobility Authority, Pursuant to V.T.C.A., Government Code, Section 551.071 (2).

D. Confer with Legal Counsel for the Cameron County Regional Mobility Authority Regarding Legal Issues with the SPI 2nd Causeway Project, Pursuant to V.T.C.A., Government Code, Section 551.071 (1).

4. Action Relative to Executive Session.

A. Possible Action.


B. Possible Action.

C. Possible Action.

D. Possible Action.

ADJOURNMENT:

Signed this 26th day of September 2023.

A handwritten signature in black ink, appearing to read "Frank Parker, Jr.", written over a horizontal line.

**Frank Parker, Jr.
Chairman**

NOTE:

Participation by Telephone Conference Call – One or more members of the CCRMA Board of Directors may participate in this meeting through a telephone conference call, as authorized by Sec. 370.262, Texas Transportation Code. Each part of the telephone conference call meeting that by law must be open to the public shall be audible to the public at the meeting location and will be recorded. On conclusion of the meeting, the recording will be made available to the public.

**2-A CONSIDERATION AND APPROVAL OF THE SEPTEMBER 6, 2023
SPECIAL MEETING MINUTES.**

THE STATE OF TEXAS §
COUNTY OF CAMERON §

BE IT REMEMBERED on the 6th day of September 2023, there was conducted a Special Meeting of the Cameron County Regional Mobility Authority, at the CCRMA Administrative Office, 3470 Carmen Avenue, Suite 5 thereof, in Rancho Viejo, Texas, for the purpose of transacting any and all business that may lawfully be brought before the same.

THE BOARD MET AT:
12:00 P.M.

PRESENT:
FRANK PARKER, JR.
CHAIRPERSON

MICHAEL SCAIEF
VICE CHAIRMAN (ABSENT)

ARTURO A. NELSON
SECRETARY

AL VILLARREAL
TREASURER

MARK ESPARZA
DIRECTOR

LEO R. GARZA
DIRECTOR (ABSENT)

JULIE GUERRA-RAMIREZ
DIRECTOR

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The Meeting was called to order by Chairman Parker, at 12:00 P.M. At this time, the Board considered the following matters as per CCRMA Agenda posted on the CCRMA’s website and physically at 3470 Carmen Avenue, Suite 5, Rancho Viejo, Texas, on this 1st day of September 2023 at 2:10 P.M.

PUBLIC COMMENTS

1 **PUBLIC COMMENTS**

None.

ACTION ITEMS

2-A Consideration and Approval of the August 10, 2023, Special Meeting Minutes.

Director Ramirez moved to approve the August 10, 2023, Special Meeting Minutes. The motion was seconded by Secretary Nelson and carried unanimously.

2-B Acknowledgement of Claims.

Mr. Victor Barron, RMA Controller went over the Claims and presented them into the record.

Treasurer Villarreal moved to acknowledge the Claims as presented. The motion was seconded by Director Esparza and carried unanimously.

The Claims are as follows:

2-C Approval of Claims.

Mr. Victor Barron, RMA Controller went over the Claims and presented them into the record. Mr. Barron also read in pay App #11 for SpawGlass in the amount of \$585,029.31.

Director Esparza moved to approve the Claims as presented to also include SpawGlass. The motion was seconded by Treasurer Villarreal and carried unanimously.

The Claims are as follows:

2-D Consideration and Approval of the Financial Statements and Budget Amendments for the Month of July 2023.

Mr. Victor Barron, RMA Controller, went over the Financial Statements. Mrs. Janett Huerta, Toll Operations Administrator, went over the Toll Operations report for the month of July. Director Esparza asked if we had the total amount of loss on the cost of invoices mailed vs. the revenue collected. Mr. Pete Sepulveda, Jr., Executive Director, advised that they would include a slide that shows that information Director Esparza was inquiring.

Director Ramirez moved to approve the Financial Statements and Budget Amendments for the month of July 2023. The motion was seconded by Director Esparza and carried unanimously.

2-E Consideration and Approval of the Fiscal Year 2024 Holiday Schedule.

Mr. Pete Sepulveda, Jr., RMA Executive Director informed the board of the Fiscal Year 2024 Holiday Schedule. He advised that it was the same schedule that we currently have and there was no changes

and recommended approval.

Director Esparza moved to approve the Fiscal Year 2024 Holiday Schedule. The motion was seconded by Secretary Nelson and carried unanimously.

2-F Discussion and Possible Action Regarding Fiscal Year 2023-2024 Annual Budget.

Mr. Victor Barron, Controller, explained to the board of the proposed Fiscal Year 2023-2024 Annual Budget. Mr. Sepulveda, Executive Director, went on to advise the board of the following budget items: Revenues, TRZ Fund, Costs associated with HCTRA, Bridges, 5% COLA and Insurance. Staff recommended approval of the FY 2023-2024 Annual Budget.

Director Ramirez moved to approve the Fiscal Year 2023-2024 Annual Budget. The motion was seconded by Director Esparza and carried unanimously.

2-G Consideration and Approval of Payment of Invoices and Release of Check to SpawGlass for the Veteran's Bridge DAP Project.

Mr. Victor Barron, Controller, advised the board the need for the approval of Payment of Invoices and Release of Check to SpawGlass for the Veteran's Bridge DAP Project. The estimated amounts were as follows: Pay App#12 \$800,000; Pay App #13 \$1,400,000; Pay App #14 \$800,000.

Director Ramirez moved to approve the payment of invoices and release of check to SpawGlass for the Veteran's Bridge DAP Project. The motion was seconded by Secretary Nelson and carried unanimously.

2-H Consideration and Approval of Recommendation of the Highest Ranked General Engineering Consultant Proposal for Los Fresnos Hike & Bike Trail Project for the Preliminary Engineering, Environmental and PS&E Solicitation and Authorize Staff to Enter into Contract Negotiations.

Mr. Pete Sepulveda, Jr., Executive Director, advised the board of the Interlocal Agreement we currently have with the City of Los Fresnos for the Hike & Bike Trail Project. He went on to further explain that the ranking process used was in-line with the Procurement process used with General Engineering Consultants while using Federal Funds. Mr. Sepulveda recommended the Highest Ranked General Engineering Consultant of GDJ Engineering, LLC, and to enter contract negotiations.

Secretary Nelson motioned to approve the recommendation of the Highest Ranked General Engineering Consultant Proposal for the Los Fresnos Hike & Bike Trail Project for the Preliminary Engineer, Environmental and PS&E Solicitation and authorize staff to enter into Contract Negotiations with GDJ Engineering, LLC. The motion was seconded by Director Ramirez and carried unanimously.

2-I Consideration and Approval of Recommendation of Highest Ranked General Engineering Consultant Proposal for Primera Road Sidewalk Improvement Project for the Preliminary Engineering, Environmental and PS&E Solicitation and Authorize Staff to Enter into Contract Negotiations.

Mr. Pete Sepulveda, Jr., Executive Director, advised the board of the Interlocal Agreement we currently have with the City of Primera for the Sidewalk Projects. He went on to further explain that the ranking process used was in-line with the Procurement process used with General Engineering Consultants while using Federal Funds. Mr. Sepulveda recommended the Highest Ranked General Engineering Consultant of GDJ Engineering, LLC, and to enter contract negotiations.

Director Ramirez motioned to approve the recommendation of the Highest Ranked General Engineering Consultant Proposal for the City of Primera Rd Sidewalk Improvement Project for the Preliminary

Engineer, Environmental and PS&E Solicitation and authorize staff to enter into Contract Negotiations with GDJ Engineering, LLC. The motion was seconded by Director Esparza and carried unanimously.

2-J Consideration and Approval of Recommendation of Highest Ranked General Engineering Consultant Proposal for Stenger Rd. TASA Project for the Preliminary Engineering, Environmental and PS&E Solicitation and Authorize Staff to Enter into Contract Negotiations.

Mr. Pete Sepulveda, Jr., Executive Director, advised the board of the Interlocal Agreement we currently have with the City of San Benito for the Stenger Rd. TASA Project. He went on to further explain that the ranking process used was in-line with the Procurement process used with General Engineering Consultants while using Federal Funds. Mr. Sepulveda recommended the Highest Ranked General Engineering Consultant of GDJ Engineering, LLC, and to enter contract negotiations.

Director Esparza motioned to approve the recommendation of Highest Ranked General Engineering Consultant Proposal for Stenger Rd. TASA Project for the Preliminary Engineering, Environmental and PS&E Solicitation and to enter into contract negotiations with GDJ Engineering, LLC. The motion was seconded by Director Ramirez and carried unanimously.

2-K Consideration and Approval of Termination for Work Authorization 5 with GDJ Engineering for the Development of a Grant Application for Federal Funding for U.S. 77.

Mr. Pete Sepulveda, Jr., Executive Director, advised the board of the need to terminate Work Authorization #5 with GDJ Engineering for the Development of a Grant Application for Federal Funding for U.S. 77. Mr. Sepulveda explained the project was going to be fully funded by TxDOT in the 2024 UTP.

Treasurer Villarreal motioned to approve the Termination for Work Authorization 5 with GDJ Engineering for the Development of a Grant Application for Federal Funding for U.S. 77. The motion was seconded by Secretary Nelson and carried unanimously.

2-L Consideration and Approval of Change Order No. 1 for A & I Custom Manufacturing for the Cameron County Benavides Park Mountain Bike Trail Improvement Project.

Mr. Pete Sepulveda, Jr., Executive Director, advised the board of the need for Change Order No. 1 for A & I Custom Manufacturing for the Cameron County Benavides Park Mountain Bike Trail Improvement Project. The amount of the change order is \$14,999 that will be going back into the fund. Staff recommended approval.

Secretary Nelson motioned to approve Change Order No. 1 for A & I Custom Manufacturing for the Cameron County Benavides Park Mountain Bike Trail Improvement Project. The motion was seconded by Director Ramirez and carried unanimously.

2-M Consideration and Approval of Change Order No. 5 with SpawGlass for the Veterans Bridge at Los Tomates Donation Acceptance Program Project.

Mr. Eric Davila, Chief Development Engineer, explained to the board of the need to approve Change Order No. 5 for SpawGlass for the Veterans Bridge at Los Tomates Donation Acceptance Program Project. Mr. Pete Sepulveda, Jr., Executive Director, also advised the board that the change order had already been approved by Cameron County on September 5, 2023 and the new completion date for the project would be the end of March 2024.

Director Esparza motioned to approve Change Order No. 5 with SpawGlass for the Veterans Bridge at Los Tomates Donation Acceptance Program Project. The motion was seconded by Director Ramirez and carried unanimously.

SUPPLEMENTAL AGENDA

2-A Consideration and Approval of Supplemental Work Authorization No. 1 to Work Authorization No. 26 for the SPI 2nd Access Project with R.R.P. Consulting Engineers, L.L.C.

Mr. Pete Sepulveda, Jr., Executive Director, advised the board of the need for Supplemental Work Authorization No. 1 to Work Authorization No. 26 for the SPI 2nd Access Project with R.R.P. Mr. Sepulveda advised that the Supplemental Work Authorization No. 1 was pending review and approval from legal and TxDOT.

Secretary Nelson motioned to approve Supplemental Work Authorization No. 1 to Work Authorization No. 26 for the SPI 2nd Access Project with R.R.P. Consulting Engineers, L.L.C. pending review and approval from legal and TxDOT. The motion was seconded by Director Ramirez and carried unanimously.

ADJOURNMENT

There being no further business to come before the Board and upon motion by Director Esparza and seconded by Director Ramirez and carried unanimously, the meeting was **ADJOURNED** at 1:27 P.M.

APPROVED this _____ day of _____ 2023.

CHAIRMAN FRANK PARKER, JR.

ATTESTED: _____
ARTURO A. NELSON, SECRETARY

2-B ACKNOWLEDGEMENT OF CLAIMS.

Claims for Acknowledgement



CAMERON COUNTY REGIONAL MOBILITY AUTHORITY Claims September 19, 2023

Operations

Vendor Name	Invoice Number	Cash Required	Invoice/Credit Description	PROJ Title	Transfer Funds	Funding Source	Bank Account
CNA Surety	021149655	\$ 323.75	CNA Surety JAR 8.10.23-8.10.25 Bond Policy # 72584495	Indirect	Y	Local	Ope
Garbo Bailey Design	32827A	486.50	Samples and Materials/ Recessed Lights and Room Deodorizers	Indirect	Y	Local	Ope
Garbo Bailey Design	32827	1,814.05	Window Treatments for Boardroom and Admin Bldg	Indirect	Y	Local	Ope
PEDRO SEPULVEDA JR.	Travel PSJ 4/23	768.66	Travel Reimbursement PSJ April 2023	Indirect	Y	Local	Ope
PEDRO SEPULVEDA JR.	Travel PSJ 5/23	906.19	Travel Reimbursement PSJ May 2023	Indirect	Y	Local	Ope
PEDRO SEPULVEDA JR.	Travel PSJ 6/23	775.12	Travel Reimbursement PSJ June 2023	Indirect	Y	Local	Ope
		<u>5,074.27</u>					

Tolls

Vendor Name	Invoice Number	Cash Required	Invoice/Credit Description	PROJ Title	Transfer Funds	Funding Source	Bank Account
PEDRO SEPULVEDA JR.	Travel PSJ 7/23	\$ 1,291.88	Travel Reimbursement PSJ July 2023	Indirect	Y	Local	Toll
PEDRO SEPULVEDA JR.	Travel PSJ 8/23	1,284.49	Travel Reimbursement Aug 2023	Indirect	Y	Local	Toll
		<u>2,576.37</u>					

Operations \$ 5,074.27
Tolls 2,576.37
Total Transfer 7,650.64

Reviewed by:

Monica R. Ibarra,
Accountant

Monica R. Ibarra 9.19.23

Victor J. Barron,
Controller

Victor J. Barron 9.19.23

Pete Sepulveda Jr.,
Executive Director

Pete Sepulveda Jr. 9.19.23



CAMERON COUNTY REGIONAL MOBILITY AUTHORITY
Claims September 14, 2023

Operations

Vendor Name	Invoice Number	Cash Required	Invoice/Credit Description	PROJ Title	Transfer Funds	Funding Source	Bank Account
Aflac	190073	\$ 56.52	Employee Supplemental Insurance September 2023	Indirect	Y	Local	Ope
JWH and Associates, Inc.	1523	6,020.00	North Railroad Alternatives Update July 2023	North Rail Relocation	Y	Local	TRZ
Lone Star Shredding Document Storage	1990236	97.50	Shredding Services Aug 2023	Indirect	Y	Local	Ope
MPC Studios, Inc	33363	1,250.00	Monthly MPO Powerpoint Presenation Template Annual Report	Indirect	Y	Local	Ope
Rentfro, Irwin, & Irwin, P.L.L.C	2080	2,580.00	Legal Services Aug 2023	Indirect	Y	Local	Ope
Union Pacific Railroad Company	90124474	8,966.76	Harlingen Bypass Track Removal March 2023	North Rail Relocation	Y	Local	TRZ
Valley Municipal Utility District	2030007806 8/23	35.11	Water and Wastewater Ste 7 Aug 2023	Indirect	Y	Local	Ope
Valley Municipal Utility District	2030007907 8/23	35.15	Water and Wastewater Ste 6 Aug 2023	Indirect	Y	Local	Ope
Valley Municipal Utility District	2030008005 8/23	34.81	Water and Wastewater Ste 4 Aug 2023	Indirect	Y	Local	Ope
Valley Municipal Utility District	2030008105 8/23	34.55	Water and Wastewater Ste 3 Aug 2023	Indirect	Y	Local	Ope
Valley Municipal Utility District	2030008306 8/23	34.81	Water and Wastewater Ste 8 Aug 2023	Indirect	Y	Local	Ope
Valley Municipal Utility District	2030008406 8/23	35.38	Water and Wastewater Ste 5 Aug 2023	Indirect	Y	Local	Ope
		<u>19,180.59</u>					

Tolls

Vendor Name	Invoice Number	Cash Required	Invoice/Credit Description	PROJ Title	Transfer Funds	Funding Source	Bank Account
Top Notch Fence, Inc. dba Dependable Fence	1202	\$ 11,175.00	Remove All MBGF Debris & Replace 25' MBGF + 1 Type I	Indirect	Y	Local	Toll
Lily Anne Garcia	Travel LG 9.13.23	67.95	Travel Reimbursement LG 9.13.23	Indirect	Y	Local	Toll
iCheckU Drug and Alcohol Testing	859	60.00	Background Check Dylan Garcia	Indirect	Y	Local	Toll
LexisNexis Risk Solutions FL Inc	1546392-20230831	116.83	Address and Name Lookup Aug 2023	Indirect	Y	Local	Toll
Public Utilities Board	PUB 588837 9/23	222.73	Electricity 180042 SH 550 LOC Bro, TX Sept 2023	Port Spur - SH550	Y	Local	Toll
Texas Department of Motor Vehicles	TxDMV 9.8.23	4,000.00	Name and Address Lookup Sept 2023	Indirect	Y	Local	Toll
Rentfro, Irwin, & Irwin, P.L.L.C	2080	1,236.25	Legal Services Aug 2023	Indirect	Y	Local	Toll
Charter Communications	0879673090323	292.61	Ethernet Intrastate 9673 Sept 2023	Direct Connectors - SH550	Y	Local	Toll
Valley Municipal Utility District	3010066802 8/23	53.01	Water and Wastewater Tolls Aug 2023	Indirect	Y	Local	Toll
		<u>17,224.38</u>					
Operations		\$ 19,180.59					
Tolls		<u>17,224.38</u>					
Total Transfer		<u>36,404.97</u>					

Reviewed by:

Monica R. Ibarra,
Accountant

Monica R. Ibarra 9.14.23

Victor J. Barron,
Controller

Victor J. Barron 9.14.23

Pete Sepulveda Jr.,
Executive Director

Pete Sepulveda Jr. 9.14.23



CAMERON COUNTY REGIONAL MOBILITY AUTHORITY
Claims September 8, 2023

Operations

Vendor Name	Invoice Number	Cash Required	Invoice/Credit Description	PROJ Title	Transfer Funds	Funding Source	Bank Account
Alejandro Garcia	Travel AG Aug 2023	\$ 114.63	Travel Reimbursement AG Aug 2023	Indirect	Y	Local	Ope
Harlingen Area Chamber of Commerce	45291	3,000.00	2023 Annual Gala Sponsorship- Indirect Ruby Red	Indirect	Y	Local	Ope
Housman & Associates, LLC	2023 TTF	2,500.00	2023 Transportation Short Course Partnership	Indirect	Y	Local	Ope
Staples Business Credit	1650762306	45.58	Office Supplies Aug 2023	Indirect	Y	Local	Ope
Charter Communications	0121858090323	1,162.21	Internet/Phones Sept 2023	Indirect	Y	Local	Ope
Toshiba Financial Services	43093284	311.23	Printer Admin Sept 2023	Indirect	Y	Local	Ope
Verizon Wireless	9942740457	75.98	Internet HotSpot Aug 2023	Indirect	Y	Local	Ope
		<u>7,209.63</u>					

Interlocal Agreement

Vendor Name	Invoice Number	Cash Required	Invoice/Credit Description	PROJ Title	Transfer Funds	Funding Source	Bank Account
HDR	1200550132	\$ 12,024.00	MPDG Grant- East Loop Support July 2023	SH 32 (East Loop)	Y	Local	Restri
		<u>12,024.00</u>					

Tolls

Vendor Name	Invoice Number	Cash Required	Invoice/Credit Description	PROJ Title	Transfer Funds	Funding Source	Bank Account
Amazon Capital Services	1DRK-WJRT-4H94	\$ 29.98	Office Supplies Tolls	Indirect	Y	Local	Toll
Law Enforcement Systems LLC	1011838	1,030.90	Out of State DMV Records Aug 2023	Indirect	Y	Local	Toll
Lily Anne Garcia	Travel LG Aug 2023	47.76	Travel Reimbursement LG Aug 2023	Indirect	Y	Local	Toll
Eduardo J. Trevino	Travel EJT Jul-Aug23	37.14	Travel Reimbursement EJT July-Aug 2023	Indirect	Y	Local	Toll
Matus Contractor Company	615	9,500.00	Grass, Garbage, and Herbicide Direct Conn to Paredes Line	Indirect	Y	Local	Toll
Public Utilities Board	PUB 600710 8/23	230.33	Electricity 1100 Fm 511 Hwy Bro, Tx Aug 2023	Direct Connectors - SH550	Y	Local	Toll
Staples Business Credit	1650762306	55.07	Office Supplies Aug 2023	Indirect	Y	Local	Toll
Temp Control, Inc.	301801	90.00	Checked A/C on Old Alice SB fixed breaker	Indirect	Y	Local	Toll
Charter Communications	0121858090323	1,162.20	Internet/Phones Sept 2023	Indirect	Y	Local	Toll
Charter Communications	2868066090323	261.08	Ethernet Intrastate 8066 Sept 2023	Direct Connectors - SH550	Y	Local	Toll
Verizon Wireless	9942740457	75.98	Internet HotSpot Aug 2023	Indirect	Y	Local	Toll
Xtreme Security	84151	119.85	Alarm Monitoring System Tolls Sept-Nov 2023	Indirect	Y	Local	Toll
		<u>12,640.29</u>					
Operations		\$ 7,209.63					
Oper Interlocal		12,024.00					
Tolls		<u>12,640.29</u>					
Total Transfer		<u>31,873.92</u>					

Reviewed by:

Monica R. Ibarra,
Accountant

Monica R. Ibarra 9/8/23

Victor J. Barron,
Controller

Victor J. Barron 9. 8. 23

Pete Sepulveda Jr,
Executive Director

Pete Sepulveda Jr. 9 8 23

2-C APPROVAL OF CLAIMS.



CAMERON COUNTY REGIONAL MOBILITY AUTHORITY
BOD Claims September 29, 2023

Vendor Name	Invoice Number	Cash Required	Invoice/Credit Description	PROJ Title	Transfer Funds	Funding Source	Bank Account
RRP Consulting Engineers, LLC	TX2310.100-01	\$ 46,528.00	SH 550 Maintenance Assessment June-Sept 2023	Indirect	Y	Local	TRZ
Texas County District Retirement System	TCDRS Sept 2023	12,064.05	TCDRS September 2023	Indirect	Y	Local	Ope
TML Health Benefits Pool	PCAMERO62310	15,196.10	Employee Health Insurance Oct 2023	Indirect	Y	Local	Ope
		<u>73,788.15</u>					

Interlocal Agreement

Vendor Name	Invoice Number	Cash Required	Invoice/Credit Description	PROJ Title	Transfer Funds	Funding Source	Bank Account
HDR	1200554909	\$ 21,619.00	MPDG Grant- East Loop Support July-August 2023	SH 32 (East Loop)	Y	Local	Restri
RRP Consulting Engineers, LLC	U2716.260-11	555,352.58	SPI 2nd Access WA 26 June-August 2023	SPI 2nd Access	Y	Local	Restri
RRP Consulting Engineers, LLC	U2716.338-01	31,133.10	East Loop MPDG Grant App Sept 2023	SH 32 (East Loop)	Y	Local	Restri
Spawglass Contractors	3022054 #12	776,583.65	Veteran's International Bridge POV Expansion June 2022	CC-Veterans Bridge	Y	Local	Restri
		<u>1,384,688.33</u>					

Tolls Interlocal Agreements

Vendor Name	Invoice Number	Cash Required	Invoice/Credit Description	PROJ Title	Transfer Funds	Funding Source	Bank Account
TollPlus LLC	US2300109	\$ 6,788.45	Maintenance and Support Pharr Bridge Aug 2023	Pharr-Reynosa Intl Bridge	Y	Local	Toll
		6,788.45					

Tolls

Vendor Name	Invoice Number	Cash Required	Invoice/Credit Description	PROJ Title	Transfer Funds	Funding Source	Bank Account
InfoSend, Inc.	247044	\$ 52,420.14	Printing and Mailing Service Aug 2023	Indirect	Y	Local	Toll
Texas County District Retirement System	TCDRS Sept 2023	4,701.61	TCDRS September 2023	Indirect	Y	Local	Toll
TML Health Benefits Pool	PCAMERO62310	8,616.91	Employee Health Insurance Oct 2023	Indirect	Y	Local	Toll
TollPlus LLC	US2300109	16,389.71	Support and Maintenance Aug 2023	Indirect	Y	Local	Toll
		82,128.37					
Operations		\$ 73,788.15					
Interlocal		1,384,688.33					
Tolls Interlocal		6,788.45					
Tolls		82,128.37					
Total Transfer		\$ 1,547,393.30					

Reviewed by:

Victor J. Barron,
Controller

DocuSigned by:

Victor Barron

9/25/2023

Pete Sepulveda Jr,
Executive Director

DocuSigned by:

Pete Sepulveda, Jr

9/25/2023

**2-D CONSIDERATION AND APPROVAL OF THE FINANCIAL
STATEMENTS AND BUDGET AMENDMENTS FOR THE MONTH OF
AUGUST 2023.**

CAMERON COUNTY REGIONAL MOBILITY AUTHORITY



AUGUST 2023 FINANCIAL REPORT

PETE SEPULVEDA, JR., EXECUTIVE DIRECTOR

VICTOR J. BARRON, CONTROLLER



CCRMA MONTHLY FINANCIAL

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CAMERON COUNTY REGIONAL MOBILITY AUTHORITY
Statement of Revenues and Expenditures - Monthly R - Unposted Transactions Included In Report
From 8/1/2023 Through 8/31/2023

(In Whole Numbers)

	Current Period Actual	Current Year Actual	YTD Budget - Original	Annual Budget Variance - Original	Prior Year Actual	Current Year % Change
Operating Revenues						
Vehicle registration fees	\$ 314,010	\$3,230,520	\$ 3,430,000	\$ (199,480)	\$3,186,490	1.38
Interlocal agreements	17,583	191,748	367,700	(175,952)	192,963	(0.63)
Other revenues	835	9,437	10,080	(643)	7,952	18.67
Total Operating Revenues	<u>332,428</u>	<u>3,431,706</u>	<u>3,807,780</u>	<u>(376,074)</u>	<u>3,387,405</u>	<u>1.31</u>
Operating Expenses						
Personnel costs	97,141	1,249,361	1,477,215	227,854	1,047,868	19.23
Professional services	17,365	221,584	263,750	42,166	201,714	9.85
Advertising & marketing	275	14,803	58,650	43,847	11,443	29.37
Data processing	553	21,209	25,000	3,791	14,137	50.02
Dues & memberships	80	19,850	25,000	5,150	19,515	1.72
Education & training	-	1,545	10,000	8,455	4,243	(63.59)
Fiscal agent fees	1,250	13,975	52,590	38,615	15,695	(10.96)
Insurance	456	7,300	9,200	1,900	7,220	1.10
Maintenance & repairs	1,250	15,406	50,000	34,594	22,219	(30.66)
Office supplies	473	15,336	32,650	17,314	47,047	(67.40)
Road maintenance	-	-	-	-	(10,900)	(100.00)
Leases	311	3,424	3,735	311	3,424	0.00
Travel	-	26,695	32,500	5,805	10,452	155.42
Utilities	1,896	24,040	29,500	5,460	21,518	11.72
Contingency	-	7,256	104,565	97,309	6,690	8.46
Total Operating Expenses	<u>121,051</u>	<u>1,641,783</u>	<u>2,174,355</u>	<u>532,572</u>	<u>1,422,285</u>	<u>15.43</u>
Total Operating Income	<u>211,377</u>	<u>1,789,922</u>	<u>1,633,425</u>	<u>156,497</u>	<u>1,965,120</u>	<u>(8.92)</u>
Non Operating Revenues						
Interest income	61,723	490,479	65,000	425,479	139,627	251.28
TRZ revenue	-	3,708,059	3,000,000	708,059	3,078,965	20.43
Total Non Operating	<u>61,723</u>	<u>4,198,538</u>	<u>3,065,000</u>	<u>1,133,538</u>	<u>3,218,592</u>	<u>30.45</u>
Non Operating Expenses						
Debt principal and interest	448,663	1,855,984	1,973,425	117,441	1,786,699	3.88
Debt interest-LOC	-	-	25,000	25,000	-	0.00
Project expenses	62,655	429,216	2,700,000	2,270,784	253,516	69.31
Total Non Operating	<u>511,318</u>	<u>2,285,200</u>	<u>4,698,425</u>	<u>2,413,225</u>	<u>2,040,215</u>	<u>12.01</u>
Total Changes in Net	<u>\$(238,217)</u>	<u>\$3,703,261</u>	<u>\$ -</u>	<u>\$ 3,703,261</u>	<u>\$3,143,497</u>	<u>17.81</u>

CAMERON COUNTY REGIONAL MOBILITY AUTHORITY

Toll Operations Revenues Expenses - Cash - Toll Operations Revenues Expenditures - Cash - Unposted Transactions Included In Report
From 8/1/2023 Through 8/31/2023

(In Whole Numbers)

	Current Period Actual	Current Year Actual	YTD Budget - Original	Annual Budget Variance - Original	Prior Year Actual	Current Year % Change
Toll Operating Revenues						
TPS Revenues	\$ 342,225	\$ 3,172,892	\$ 2,358,000	\$ 814,892	\$ 2,479,227	27.98
Fuego Revenues	61,390	473,141	180,000	293,141	205,866	129.83
Interop Revenues						
Interop revenues	118,058	912,533	895,000	17,533	929,693	(1.85)
Bridge interoperability	55,390	558,320	500,000	58,320	500,195	11.62
Total Interop Revenues	173,448	1,470,853	1,395,000	75,853	1,429,889	2.86
Other Toll Revenues						
Interlocal agreement revenues	13,207	141,156	172,517	(31,361)	144,342	(2.21)
Total Other Toll Revenues	13,207	141,156	172,517	(31,361)	144,342	(2.21)
Total Toll Operating Revenues	590,269	5,258,042	4,105,517	1,152,525	4,259,324	23.45
Toll Operating Expenses						
Personnel costs	42,463	517,853	638,953	121,101	482,695	7.28
Transaction processing costs	90,577	761,249	941,500	180,251	539,236	41.17
Toll system maintenance/IT	23,178	252,152	280,000	27,848	246,000	2.50
Roadside maintenace	32,042	493,604	542,100	48,496	385,148	28.16
CSC indirect/overhead costs	27,150	198,239	286,142	87,903	207,133	(4.29)
Total Toll Operating Expenses	215,410	2,223,096	2,688,695	465,599	1,860,212	19.51
Total Operating Income (Loss)	374,859	3,034,946	1,416,822	1,618,124	2,399,112	26.50
Non Operating Revenues						
Pass through grant revenues	1,385,000	1,385,000	1,385,000	-	1,385,000	-
Total Non Operating Revenues	1,385,000	1,385,000	1,385,000	-	1,385,000	-
Non Operating Expenses						
Debt principal and interest	769,346	2,606,204	2,801,822	195,618	2,461,444	5.88
Total Non Operating Expenses	769,346	2,606,204	2,801,822	195,618	2,461,444	5.88
Changes in Net Position	\$ 990,513	\$ 1,813,742	\$ -	\$ 1,813,742	\$ 1,322,668	37.13

CAMERON COUNTY REGIONAL MOBILITY AUTHORITY
Combined Statement of Revenues and Expenses - Unposted Transactions Included In Report
From 8/1/2023 Through 8/31/2023

(In Whole Numbers)

	Current Period Actual	Current Year Actual	YTD Budget - Original	Annual Budget Variance - Original	Prior Year Actual	Current Year % Change
Operating Revenues						
Vehicle registration fees	\$ 314,010	3,230,520	3,430,000	\$ (199,480)	\$ 3,186,490	1.38
Interlocal agreement	31,625	\$ 342,342	\$ 550,297	(207,955.00)	345,257	(0.84)
Toll revenues	577,062	5,116,886	3,933,000	1,183,886	4,114,981	24.35
Total Operating Revenues	922,698	8,689,748	7,913,297	776,451	7,646,729	13.64
Operating Expenses						
Personnel costs	139,604	1,767,213	2,116,168	348,955	1,530,563	15.46
Accounting software and services	2,785	2,785	2,800	15	-	100.00
Professional services	12,000	166,080	202,450	36,370	168,648	(1.52)
Contractual services	14,996	134,372	229,000	94,628	34,107	293.97
Advertising & marketing	6,916	85,561	133,650	48,089	65,222	31.18
Data processing	553	21,209	25,000	3,791	14,137	50.02
Dues & memberships	80	27,350	33,000	5,650	22,515	21.48
Education & training	199	1,744	20,000	18,256	6,084	(71.33)
Fiscal agent fees	1,250	13,975	57,790	43,815	18,345	(23.82)
Insurance	1,159	91,390	92,200	810	84,600	8.03
Maintenance & repairs	9,158	53,299	90,000	36,702	40,815	30.59
Office supplies	42,909	385,620	452,150	66,530	348,686	10.59
Road maintenance	73,264	825,390	898,000	72,610	672,893	22.66
Leases	991	19,515	35,497	15,982	43,384	(55.02)
Toll services	17,222	145,565	205,000	59,435	146,614	(0.72)
Travel	7,439	46,396	57,500	11,104	15,680	195.88
Utilities	4,934	61,683	82,900	21,217	57,555	7.17
Contingency	1,000	15,733	129,945	114,212	12,648	24.39
Total Operating Expenses	336,461	3,864,879	4,863,050	998,171	3,282,497	17.74
Net Change from Operations	586,237	4,824,869	3,050,247	1,774,622	4,364,232	10.55
Non Operating Revenue						
Pass through grant revenues	1,385,000	1,385,000	1,385,000	-	1,385,000	0.00
Interest income	61,723	490,479	65,000	425,479	139,627	251.28
TRZ Revenue	0	3,708,059	3,000,000	708,059	3,078,965	20.43
Total Non Operating Revenue	1,446,723	5,583,538	4,450,000	1,133,538	4,603,592	21.29
Non Operating Expenses						
Bond Debt Expense	1,218,009	4,462,188	4,775,247	313,059	4,248,143	5.04
Debt Interest - LOC	-	-	25,000	25,000	-	-
Project expenses	62,655	429,216	2,700,000	2,270,784	253,516	69.31
Total Non Operating Expenses	1,280,664	4,891,404	\$ 7,500,247	2,608,843	4,501,659	8.66
Changes in Net Position	\$ 752,296	\$ 5,517,003	\$ -	\$ 5,517,003	\$ 4,466,165	23.53

CAMERON COUNTY REGIONAL MOBILITY AUTHORITY

Statement of Revenues and Expenditures

From 8/1/2023 Through 8/31/2023

(In Whole Numbers)

	Cameron County	City of Brownsville	City of San Benito	Federal Funds	State Funds	Total
Non Operating Revenues						
Revenues						
SH 32 (East Loop)	\$ 12,024	\$ -	\$ -	\$ -	\$ -	\$ 12,024
N. Williams Road	7,798	-	7,798	-	-	15,595
S. Williams Road	6,213	-	6,213	-	-	12,425
Dana Road- City of Brownsville	-	30,158	-	-	-	30,158
CC- Veterans Bridge	145,194	-	-	961,883	170,734	1,277,811
CC - Consulting Services PF	16,000	-	-	-	-	16,000
Mountain Bike Trail	8,525	-	-	-	-	8,525
Total Revenues	195,753	30,158	14,010	961,883	170,734	1,372,539
Total Non Operating Revenues	195,753	30,158	14,010	961,883	170,734	1,372,539
Non Operating Expenses						
Project expenses						
SH 32 (East Loop)	12,024	-	-	-	-	12,024
N. Williams Road	7,798	-	7,798	-	-	15,595
S. Williams Road	6,213	-	6,213	-	-	12,425
Dana Road- City of Brownsville	-	30,158	-	-	-	30,158
CC- Veterans Bridge	145,194	-	-	961,883	170,734	1,277,811
CC - Consulting Services PF	16,000	-	-	-	-	16,000
Mountain Bike Trail	8,525	-	-	-	-	8,525
Total Project expenses	195,753	30,158	14,010	961,883	170,734	1,372,539
Total Non Operating Expenses	195,753	30,158	14,010	961,883	170,734	1,372,539
Total Changes in Net Position	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

CAMERON COUNTY REGIONAL MOBILITY AUTHORITY
Statement of Revenues and Expenditures
From 10/1/2022 Through 8/31/2023

(In Whole Numbers)

	Cameron County	City of Brownsville	City of San Benito	City of Los Fresnos	Federal Funds	State Funds	Total
Non Operating Revenues							
Revenues							
South Padre Island 2nd Access	\$ 273,470	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 273,470
West Rail Corridor	149,672	-	-	-	-	-	149,672
SH550 GAP II	-	-	-	-	96,390	-	96,390
SH 32 (East Loop)	735,514	-	-	-	-	-	735,514
COLF Side Walk	-	-	-	23,062	-	-	23,062
N. Williams Road	122,941	-	122,941	-	-	-	245,881
S. Williams Road	95,417	-	95,417	-	-	-	190,834
FM 509	68,606	-	-	-	-	-	68,606
Dana Road- City of Brownsville	56,919	260,485	-	-	-	-	317,404
CC- Veterans Bridge	1,455,815	-	-	-	4,105,526	728,731	6,290,072
CC - Old Alice Road	44,751	-	-	-	-	-	44,751
CC - Gateway Bridge	17,862	-	-	-	-	-	17,862
CC - Los Indios LPOE Bldg & Lot	11,973	-	-	-	-	-	11,973
CC - Consulting Services PF	80,000	-	-	-	-	-	80,000
CC - Administration Building & Parking Lot	2,081,451	-	-	-	-	-	2,081,451
CC- Isla Blanca Toll Booths	19,933	-	-	-	-	-	19,933
CC- Pedro Benavides Pavilion	4,143	-	-	-	-	-	4,143
Mountain Bike Trail	333,614	-	-	-	-	-	333,614
Total Revenues	5,552,080	260,485	218,358	23,062	4,201,916	728,731	10,984,632
Total Non Operating Revenues	5,552,080	260,485	218,358	23,062	4,201,916	728,731	10,984,632
Non Operating Expenses							
Project expenses							
South Padre Island 2nd Access	273,470	-	-	-	-	-	273,470
West Rail Corridor	149,672	-	-	-	-	-	149,672
SH550 GAP II	-	-	-	-	96,390	-	96,390
SH 32 (East Loop)	735,514	-	-	-	-	-	735,514
Whipple Road	-	-	-	-	-	-	0
COLF Side Walk	-	-	-	23,062	-	-	23,062
N. Williams Road	122,941	-	122,941	-	-	-	245,881
S. Williams Road	95,417	-	95,417	-	-	-	190,834
FM 509	68,606	-	-	-	-	-	68,606
Dana Road- City of Brownsville	56,919	260,485	-	-	-	-	317,404
CC- Veterans Bridge	1,455,815	-	-	-	4,105,526	728,731	6,290,072
CC - Old Alice Road	44,751	-	-	-	-	-	44,751
CC - Gateway Bridge	17,862	-	-	-	-	-	17,862
CC - Los Indios LPOE Bldg & Lot	11,973	-	-	-	-	-	11,973
CC - Consulting Services PF	80,000	-	-	-	-	-	80,000
CC - Administration Building & Parking Lot	2,081,451	-	-	-	-	-	2,081,451
CC- Isla Blanca Toll Booths	19,933	-	-	-	-	-	19,933
CC- Pedro Benavides Pavilion	4,143	-	-	-	-	-	4,143
Mountain Bike Trail	333,614	-	-	-	-	-	333,614
Total Project expenses	5,552,080	260,485	218,358	23,062	4,201,916	728,731	10,984,632
Total Non Operating Expenses	5,552,080	260,485	218,358	23,062	4,201,916	728,731	10,984,632
Total Changes in Net Position	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

CAMERON COUNTY REGIONAL MOBILITY AUTHORITY

Balance Sheet
As of 8/31/2023

(In Whole Numbers)

	<u>Current Year</u>
ASSETS	
Current Assets:	
Cash and cash equivalents	\$ 4,775,818
Restricted cash - projects	3,929,674
Restricted cash accounts - debt service	6,000,639
Restricted cash - bond proceeds	2,485,138
Restricted cash - Transportation Reinvestment Zone (TRZ)	6,112,234
Accounts receivable, net	
Vehicle Registration Fees - Receivable	914,425
Other	6,396,343
Total Accounts receivable, net	<u>7,310,767</u>
Accounts receivable - other agencies	6,353,030
Prepaid expenses	35,738
Total Current Assets:	<u>37,003,038</u>
Non Current Assets:	
Capital assets, net	95,006,914
Capital projects in progress	24,772,141
Unamortized bond prepaid costs	89,569
Net pension asset	333,644
Total Non Current Assets:	<u>120,202,268</u>
Deferred Outflow of Resources	
Deferred outflows related to bond refunding	43,022
Deferred outflow related to pension	209,354
Total Deferred Outflow of Resources	<u>252,376</u>
Total ASSETS	<u><u>157,457,682</u></u>
LIABILITIES	
Current Liabilities	
Accounts payable	1,189,809
Unearned revenue	3,844,849
Total Current Liabilities	<u>5,034,657</u>
Non Current Liabilities	
Due to other agencies	16,134,188
Long term bond payable	75,139,163
Total Non Current Liabilities	<u>91,273,351</u>
Deferred Inflows of Resources	
Deferred inflows related to pension	331,518
Total LIABILITIES	<u>96,639,526</u>
NET POSITION	
Beginning net position	
	<u>52,054,376</u>
Total Beginning net position	52,054,376
Changes in net position	
	<u>8,763,779</u>
Total Changes in net position	8,763,779
Total NET POSITION	<u>60,818,156</u>
TOTAL LIABILITIES, DEFERRED INFLOWS AND NET POSITION	<u><u>\$ 157,457,682</u></u>

CAMERON COUNTY REGIONAL MOBILITY AUTHORITY
Statement of Cash Flows
As of 8/31/2023

	<u>Current Period</u>	<u>Current Year</u>
Cash Flows from Operating Activities		
Receipts from vehicle registration fees	\$ -	\$ 2,897,830
Receipts from interop toll revenues	172,163	1,432,976
Receipts from TPS toll revenues	419,362	3,789,774
Receipts from other operating revenues	31,625	4,050,401
Payments to vendors	(161,895)	(2,227,631)
Payments to employees	(139,178)	(1,779,972)
Total Cash Flows from Operating Activities	<u>322,076</u>	<u>8,163,378</u>
Cash Flows from Capital and Related Financing Activities		
Acquisitions of property and equipment	-	(1,343,701)
Acquisitions of construction in progress	679,731	(2,167,601)
Payments on principal and interest	(1,218,009)	(4,775,248)
Payment on interlocal project expenses	(1,419,194)	(11,333,848)
Advances and Interlocal project proceeds	2,693,233	10,401,194
Total Cash Flows from Capital and Related Financing Activities	<u>735,761</u>	<u>(9,219,204)</u>
Cash Flows from Investing Activities		
Receipts from interest income	61,723	490,479
Total Cash Flows from Investing Activities	<u>61,723</u>	<u>490,479</u>
Beginning Cash & Cash Equivalents	<u>22,183,943</u>	<u>23,868,851</u>
Ending Cash & Cash Equivalents	<u><u>\$ 23,303,503</u></u>	<u><u>\$ 23,303,503</u></u>



To: Pete Sepulveda

From: Victor J. Barron *VJB*

Date: 9/25/2023

Re: Budget Amendment (Line item transfer) #3 FY2023

GL#	GL Description	Current	Amended	Net Change
525	Toll Operations			
60130	Contractual	155,500	138,400	(17,100)
60160	Education & Training	10,000	5,000	(5,000)
60176	Interop Collection Fees	115,000	118,000	3,000
60180	Office Supplies	25,000	20,000	(5,000)
60189	Postage	380,000	392,000	12,000
60200	Travel	25,000	28,000	3,000
70110	Bridge interoperability	91,000	92,000	1,000
70120	Toll Road Property Insurance	83,000	84,100	1,100
70130	Toll Operational Support	25,000	15,000	(10,000)
70140	Toll System Provider Maintenance	225,000	240,000	15,000
70150	Merchant Card Services	110,000	112,000	2,000
	Total Fund 525	\$ 1,244,500	\$ 1,244,500	\$ -

DocuSigned by:

Pete Sepulveda, Jr

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Pete Sepulveda, Jr. Executive Director

9/25/2023

Date

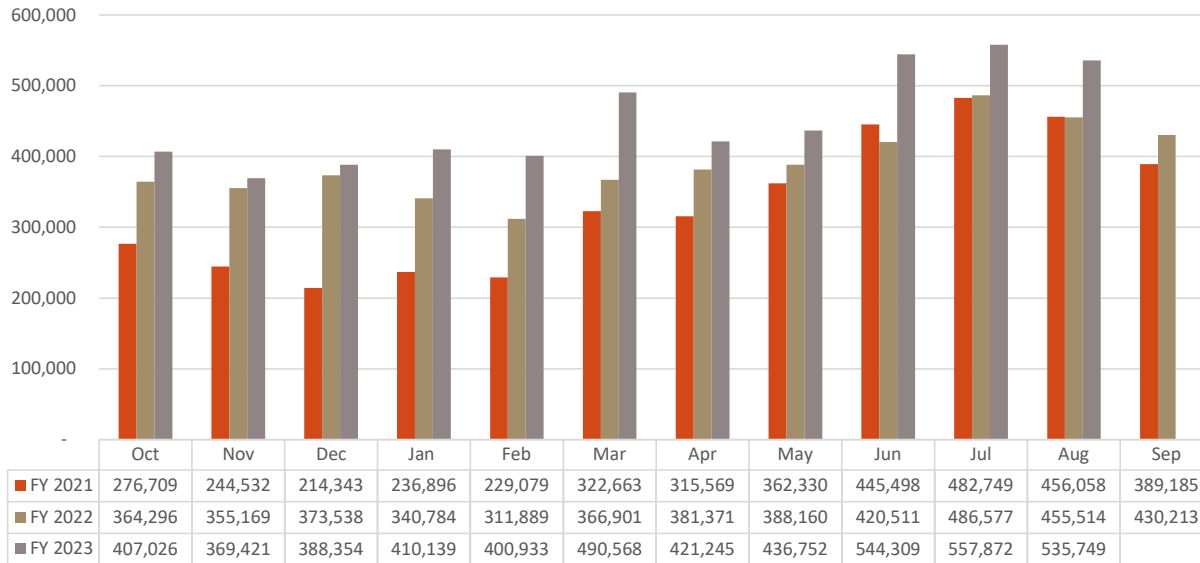
**Cameron County
Regional Mobility Authority**

Duncan Collections FY 2023							
Month	Duncan Total Collections	Duncan Reimbursed Pre-paid Base Tolls	Duncan Collections (Net of Prepaid Base Tolls)	Amount due to Duncan (Violation Fees)	Amount due to CCRMA (Violation Fees)	Base Toll	Total
Oct-22	\$ 23,089	\$ 2,889	\$ 20,200	\$ 8,929	\$ 11,271	\$ 38,332	49,603
Nov-22	20,851	2,010	18,841	8,424	10,417	3,326	13,743
Dec-22	13,694	1,157	12,537	5,490	7,047	23,366	30,413
Jan-23	28,173	2,402	25,771	11,384	14,387	41,196	55,583
Feb-23	38,286	3,594	34,692	15,504	19,187	52,409	71,596
Mar-23	41,258	3,739	37,519	16,647	20,872	37,712	58,584
Apr-23	27,931	2,331	25,600	11,375	14,225	35,255	49,481
May-23	28,016	3,581	24,435	10,841	13,594	92,663	106,257
Jun-23	24,998	3,156	21,842	9,667	12,175	27,530	39,705
Jul-23	24,891	2,263	22,628	9,924	12,704	42,081	54,786
Aug-23	24,283	2,694	21,589	9,563	12,026	37,945	49,971
Total FY'23	295,469	29,816	265,653	117,747	147,905	431,816	579,721



TOLL OPERATIONS REPORT AUGUST 2023

SH 550 Transactions

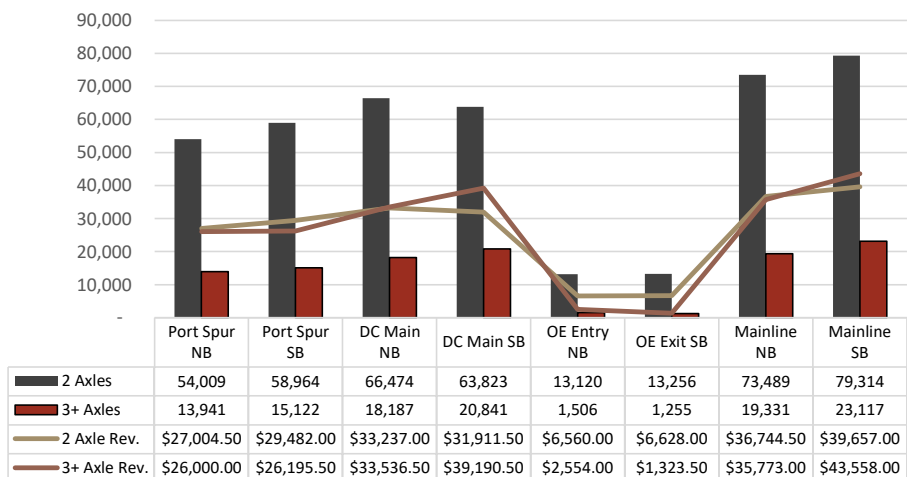


FY YEAR	TOTAL
FY 2021	3,975,611
FY 2022	4,674,923
FY 2023* *Through August	4,962,368

6 % increase from 2022

SH 550 YEAR-TO-YEAR TRAFFIC COMPARISON

Monthly Transactions and Projected Revenue Data by Plaza
2 axle Passenger vs. 3+ axles Commercial Vehicles



August Transaction and Projected Revenue Data by Axle

2 Axle Passenger Vehicle vs. 3+ Axles Commercial Vehicle

per Plaza				
Plaza	2 Axles	3+ Axles	2 Axle Rev.	3+ Axle Rev.
Port Spur NB	54,009	13,941	\$ 27,004.50	\$ 26,000.00
Port Spur SB	58,964	15,122	\$ 29,482.00	\$ 26,195.50
DC Main NB	66,474	18,187	\$ 33,237.00	\$ 33,536.50
DC Main SB	63,823	20,841	\$ 31,911.50	\$ 39,190.50
OE Entry NB	13,120	1,506	\$ 6,560.00	\$ 2,554.00
OE Exit SB	13,256	1,255	\$ 6,628.00	\$ 1,323.50
Mainline NB	73,489	19,331	\$ 36,744.50	\$ 35,773.00
Mainline SB	79,314	23,117	\$ 39,657.00	\$ 43,558.00
Total by Axles	422,449	113,300	\$ 211,224.50	\$ 208,131.00
Month Total		535,749	\$	419,355.50

AUGUST 2023

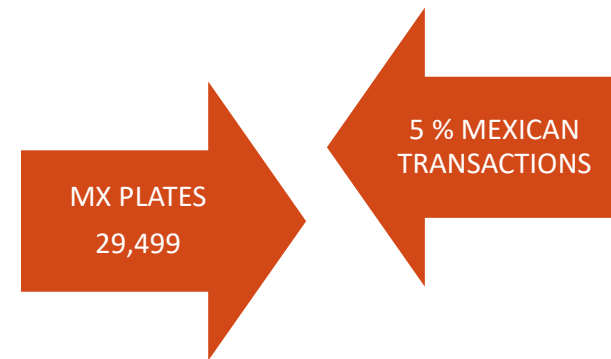
AUGUST ESTIMATE TAG PENETRATION



	CUSIOP TAGS					PBM	TOLL PLUS		
	DNT	HCTRA	KTA	OTA	TEX	OTHER	PHARR	FUEGO	Grand Total
Good Tag	7,604	18,378	367	898	60,618		17,474	41,091	146,430
Invalid Tags	1,819	3,390	68	306	14,094		833	9,048	29,558
Negative	7				3,069				3,076
Non Tag						356,685			356,685
									-
Grand Total	9,430	21,768	435	1,204	77,781	356,685	18,307	50,139	535,749
Percent Inv/Neg	19%	16%	16%	25%	22%		5%	18%	6%
Tag Penetration									33%
Valid Tag Penetration									27%
Estimated PBM 389,319									73%
Estimated Pharr Tag Projected Revenue									\$ 33,682.00
Estimated Fuego Tag Projected Revenue									\$ 29,062.50
Estimated Tag Projected Revenue									\$ 64,398.50
Estimated PBM Projected Revenue									\$ 292,212.50

MEXICAN TRAFFIC REVENUE FY 2023

Month	Transactions	Revenue
October	15,214	\$ (29,853.60)
November	14,012	\$ (27,745.09)
December	17,410	\$ (35,379.81)
January	19,074	\$ (38,735.11)
February	14,462	\$ (29,019.17)
March	26,240	\$ (55,423.72)
April	31,726	\$ (56,155.50)
May	26,887	\$ (59,103.23)
June	31,694	\$ (61,981.18)
July	29,693	\$ (44,469.78)
August	36,197	\$ (46,131.43)
September		
Grand Total	262,609	-\$483,997.62





Mail Report

Dec 2022 - AUGUST 2023



InfoSend Mail Report

	Files Created	Postage	Mail Process Fee	Total Cost
December	74,650	\$37,603.54	\$9,474.51	\$47,078.05
January	51,938	\$25,668.84	\$7,576.51	\$33,245.35
February	46,411	\$25,567.54	\$6,414.32	\$31,981.86
March	64,390	\$30,507.87	\$8,053.90	\$38,561.77
April	49,466	\$23,638.50	\$6,452.86	\$30,091.36
May	65,447	\$31,110.61	\$8,399.79	\$39,510.40
June	62,056	\$29,489.83	\$7,767.46	\$37,257.29
July	65,879	\$33,349.37	\$8,296.46	\$41,645.83
August	82,982	\$41,698.68	\$10,721.46	\$52,420.14



Average Monthly Cost FY23

- Postage: \$31,000
- Processing Fee: \$8,200
- Total Cost: \$39,000

PAYMENT PROCESSING FY23

Source	Payment Mode	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
CSC Payments	Bank												
	Cashier Check	\$17.34	\$16.67	\$19.68	\$71.34		\$1.67	\$8.03			\$22.28		
	Cash	\$1,650.55	\$2,152.99	\$2,523.52	\$2,614.45	\$2,577.16	\$4,139.71	\$2,170.93	\$2,680.83	\$2,111.19	\$2,772.06	\$2,722.97	
	Check	\$10,878.86	\$19,461.18	\$17,516.80	\$19,568.85	\$11,027.50	\$22,775.60	\$12,314.18	\$10,184.83	\$10,637.78	\$13,875.12	\$14,797.52	
	CreditCard	\$27,551.97	\$26,149.38	\$29,543.21	\$31,352.06	\$27,505.60	\$39,183.72	\$31,173.98	\$36,199.34	\$45,325.10	\$42,056.88	\$49,618.30	
	DebitCard	\$24,125.19	\$32,550.20	\$37,707.10	\$48,969.48	\$39,955.39	\$47,777.32	\$30,199.06	\$31,903.88	\$32,159.34	\$38,999.50	\$42,993.19	
	MoneyOrder	\$911.91	\$1,157.27	\$1,204.88	\$1,365.00	\$1,326.38	\$1,041.81	\$651.18	\$963.09	\$771.07	\$800.82	\$1,444.84	
	Total Amount	\$65,135.82	\$ 81,487.69	\$ 88,515.19	\$ 103,941.18	\$ 82,392.03	\$ 114,919.83	\$ 76,517.36	\$ 81,931.97	\$ 91,004.48	\$ 98,526.66	\$ 111,576.82	\$ -
WEB Payments													
	Bank	\$7,915.82	\$6,719.05	\$9,814.23	\$9,275.28	\$7,488.67	\$7,517.07	\$6,288.78	\$5,475.15	\$5,024.99	\$5,836.65	\$7,747.33	
	CreditCard	\$67,795.15	\$86,174.41	\$85,219.42	\$93,148.88	\$66,014.17	\$69,565.98	\$53,981.82	\$62,222.69	\$60,684.49	\$74,982.46	\$91,017.76	
	DebitCard	\$96,892.47	\$125,247.39	\$131,829.05	\$143,723.49	\$108,970.72	\$114,114.03	\$88,695.42	\$88,940.67	\$105,466.77	\$115,936.00	\$131,487.86	
	Total Amount	\$ 172,603.44	\$ 218,140.85	\$ 226,862.70	\$ 246,147.65	\$ 182,473.56	\$ 191,197.08	\$ 148,966.02	\$ 156,638.51	\$ 171,176.25	\$ 196,755.11	\$ 230,252.95	\$ -
	Combined Total	\$ 237,739.26	\$ 299,628.54	\$ 315,377.89	\$ 350,088.83	\$ 264,865.59	\$ 306,116.91	\$ 225,483.38	\$ 238,570.48	\$ 262,180.73	\$ 295,281.77	\$ 341,829.77	\$ -

YTD \$ 3,137,163.15

Daily Average \$2,101.16  \$ 2,716.26 \$ 2,855.33 \$ 3,352.94  \$ 2,942.57 \$ 3,707.09  \$ 2,550.58 \$ 2,642.97  \$ 3,033.48 \$ 3,178.28 \$ 3,599.25 \$ -

Invoices Mailed & Overall Revenue Collected from Dec 2022- August 2023

Total Number of Invoices Mailed : 563,219

Mail Processing & Postage Fee : \$351,792.05

Overall Revenue Collected: \$2,599,795.35

COLLECTION TRANSFER & PAYMENTS AND OUT OF STATE BILLING & PAYMENTS

COLLECTIONS FY 2023

Month	Invoice Count	Amount Transferred to Collections	Amount Paid to CCRMA
October	7,572	\$352,100.47	\$49,602.99
November	778	\$53,602.77	\$13,743.13
December	4,598	\$299,909.27	\$30,412.99
January	7,887	\$514,799.66	\$55,823.24
February	10,365	\$635,370.97	\$71,596.05
March	6,782	\$423,449.64	\$58,584.29
April	5,863	\$387,674.66	\$49,481.10
May	13,075	\$877,752.89	\$106,257.02
June	3,473	\$236,599.58	\$39,704.90
July	5,525	\$371,961.36	\$54,785.60
August	4,987	\$336,084.56	\$49,970.65
September			
Total	70,905	\$4,489,305.83	\$579,961.96

OUT OF STATE FY 2023

Month	Number of Invoices	Invoiced Amount (w/fees)	Amount Paid	Outstanding Amount
October	788	\$21,875.68	\$21,007.56	\$868.12
November	596	\$17,235.72	\$16,489.60	\$746.12
December	646	\$18,995.18	\$18,113.38	\$881.80
January	582	\$17,511.86	\$17,054.28	\$457.58
February	507	\$14,344.78	\$11,272.04	\$3,072.74
March	915	\$23,683.18	\$7,615.19	\$16,067.99
April	697	\$20,715.11	\$5,453.29	\$15,261.82
May	962	\$19,751.81	\$6,949.59	\$12,802.22
June	703	\$11,561.62	\$3,702.83	\$7,858.79
July	853	\$11,534.03	\$3,825.19	\$7,708.84
August	809	\$6,850.30	\$1,213.18	\$5,637.12
September				
Total	8,058	\$184,059.27	\$112,696.13	\$71,363.14

Amounts change due to nonpayment and accrual of fees. New payments also affect balance.

CSC PERFORMACE AUGUST 2023

Total Calls Received: 4,428

- Answered: 4,082
- Missed: 8 %
- Average phone hours : 310 hrs.



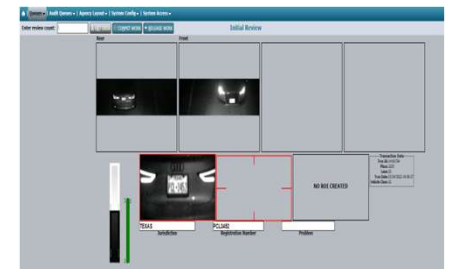
TVC Account Settlements

- 35 Settlements
- Total Amount \$8,482.97
- 17 Fuego Registrations

Image Review

- Total Images Processed: 366,667
- Average Image/min: 13
- Average time on IR: 500 hrs.

10 Disabled Veterans Enrollments





AUGUST 2023 FUEGO ACCOUNTS

TOLL OPERATIONS MONTHLY REPORT

JANETT HUERTA

Toll Operations Administrator

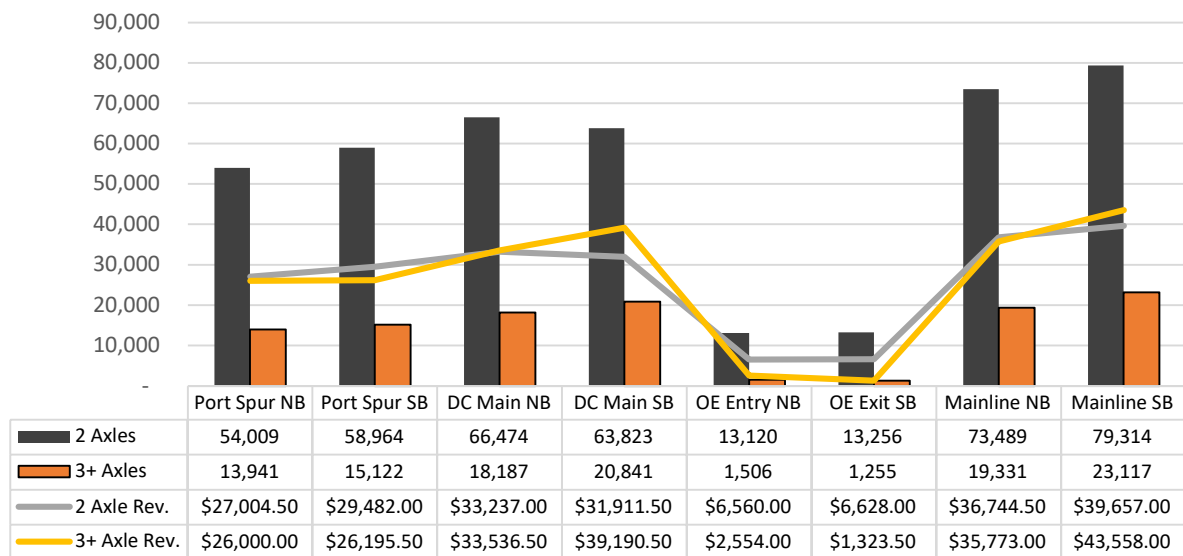
AUGUST 2023



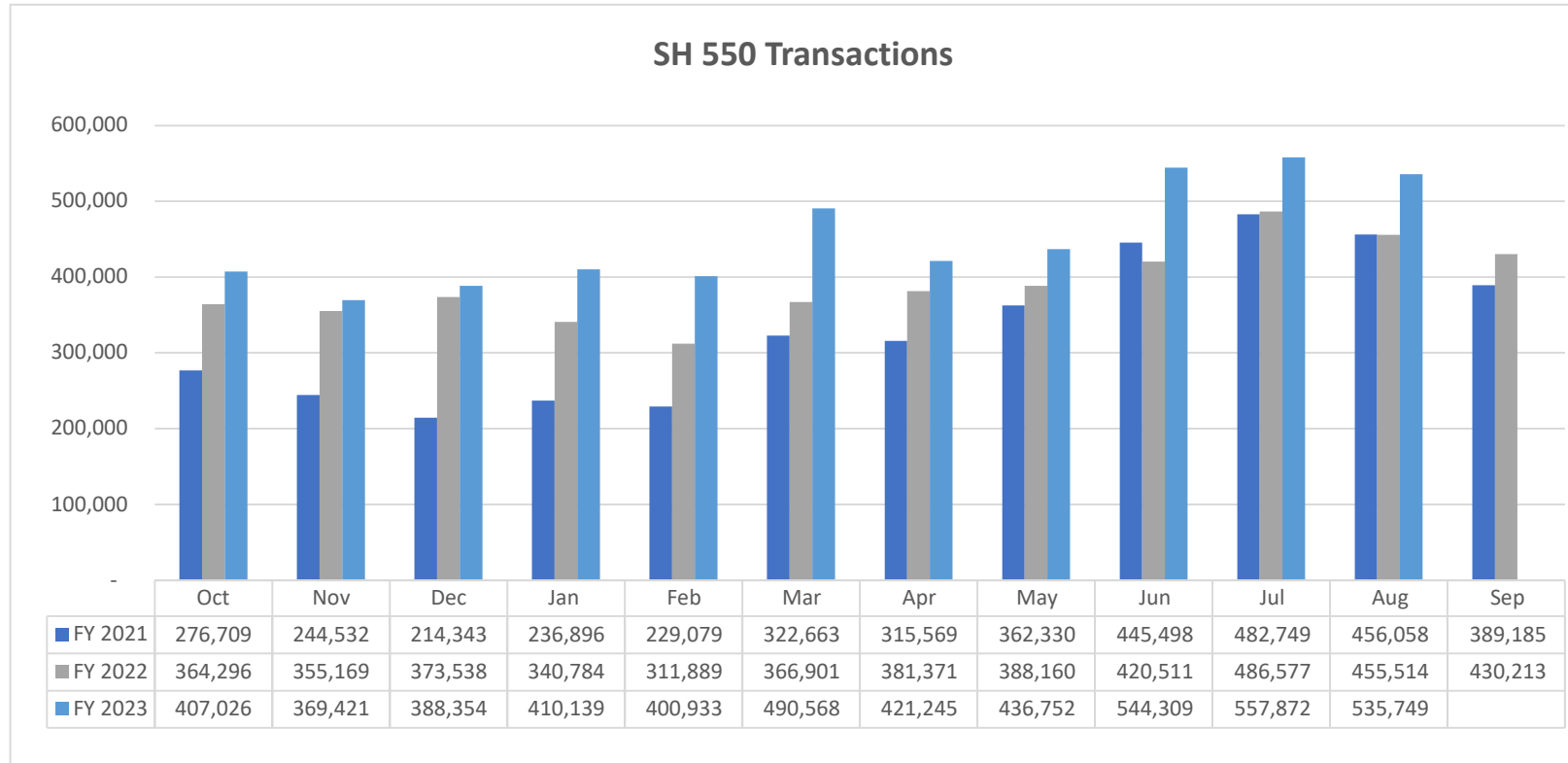


August Transaction and Projected Revenue Data by Axle				
2 Axle Passenger Vehicle vs. 3+ Axles Commercial Vehicle				
per Plaza				
Plaza	2 Axles	3+ Axles	2 Axle Rev.	3+ Axle Rev.
Port Spur NB	54,009	13,941	\$ 27,004.50	\$ 26,000.00
Port Spur SB	58,964	15,122	\$ 29,482.00	\$ 26,195.50
DC Main NB	66,474	18,187	\$ 33,237.00	\$ 33,536.50
DC Main SB	63,823	20,841	\$ 31,911.50	\$ 39,190.50
OE Entry NB	13,120	1,506	\$ 6,560.00	\$ 2,554.00
OE Exit SB	13,256	1,255	\$ 6,628.00	\$ 1,323.50
Mainline NB	73,489	19,331	\$ 36,744.50	\$ 35,773.00
Mainline SB	79,314	23,117	\$ 39,657.00	\$ 43,558.00
Total by Axles	422,449	113,300	\$ 211,224.50	\$ 208,131.00
Month Total		535,749	\$	419,355.50

Monthly Transactions and Projected Revenue Data by Plaza
2 axle Passenger vs. 3+ axles Commercial Vehicles



Year to Year Traffic Comparison 2021-2023



FY Year Total	
FY 2021	3,975,611
FY 2022	4,674,923
FY 2023*	4,962,368
* Through August	

6% increase from 2022

Tag Penetration for the Month

August 2023

	CUSIOP TAGS					PBM	TOLL PLUS		
	DNT	HCTRA	KTA	OTA	TEX	OTHER	PHARR	FUEGO	Grand Total
Good Tag	7,604	18,378	367	898	60,618		17,474	41,091	146,430
Invalid Tags	1,819	3,390	68	306	14,094		833	9,048	29,558
Negative	7				3,069				3,076
Non Tag						356,685			356,685
									-
Grand Total	9,430	21,768	435	1,204	77,781	356,685	18,307	50,139	535,749
Percent Inv/Neg	19%	16%	16%	25%	22%		5%	18%	6%
Tag Penetration									33%
Valid Tag Penetration									27%
Estimated PBM 389,319									73%
Estimated Pharr Tag Projected Revenue									\$ 33,682.00
Estimated Fuego Tag Projected Revenue									\$ 29,062.50
Estimated Tag Projected Revenue									\$ 64,398.50
Estimated PBM Projected Revenue									\$ 292,212.50

SH 550 Mexican Traffic Revenue FY 2023

Month	Transactions	Revenue
October	15,214 \$	(29,853.60)
November	14,012 \$	(27,745.09)
December	17,410 \$	(35,379.81)
January	19,074 \$	(38,735.11)
February	14,462 \$	(29,019.17)
March	26,240 \$	(55,423.72)
April	31,726 \$	(56,155.50)
May	26,887 \$	(59,103.23)
June	31,694 \$	(61,981.18)
July	29,693 \$	(44,469.78)
August	36,197 \$	(46,131.43)
September		
Grand Total	262,609	-\$483,997.62

Mexican License Plates Recorded

29,499

of Transactions

263,766 Total # of Mexican Transactions

262,609 Posted to MX Acct

1,157 Posted to Fuego & TVC (assumption)

4,962,368 Total Transactions for 2023

5% Percentage of MX Transactions

Mexican Vehicle Transaction Count by Axle

FY 2023

Month	6 Axle	5 Axle	4 Axle	3 Axle	2Axle	Total Transactions
October	4,115	4,169	50	413	6,467	15,214
November	3,372	4,475	100	551	5,514	14,012
December	4,895	5,084	105	698	6,628	17,410
January	5,595	5,241	113	827	7,298	19,074
February	3,874	4,272	116	599	5,601	14,462
March	7,738	8,188	236	1,015	9,063	26,240
April	8,263	6,222	162	609	16,470	31,726
May	12,520	3,701	129	718	9,819	26,887
June	11,399	4,599	289	1,407	14,000	31,694
July	4,945	5,193	182	1,372	18,001	29,693
August	3,308	5,868	214	1,821	24,986	36,197
September						-
Grand Total	70,024	57,012	1,696	10,030	123,847	262,609
3axle +	138,762	53%				
2axle	123,847	47%				
Total No. of MX Transactions	262,609					

**these transactions are not getting billed*

Mexican License Plates Recorded

29,499

4,962,368 Total Transactions for FY 2023
5% Percentage of MX Transactions

Out Of State Billing and Payments

FY 2023



Month	Number of Invoices	Invoiced Amount (w/fees)	Amount Paid	Outstanding Amount
October	788	\$21,875.68	\$21,007.56	\$868.12
November	596	\$17,235.72	\$16,489.60	\$746.12
December	646	\$18,995.18	\$18,113.38	\$881.80
January	582	\$17,511.86	\$17,054.28	\$457.58
February	507	\$14,344.78	\$11,272.04	\$3,072.74
March	915	\$23,683.18	\$7,615.19	\$16,067.99
April	697	\$20,715.11	\$5,453.29	\$15,261.82
May	962	\$19,751.81	\$6,949.59	\$12,802.22
June	703	\$11,561.62	\$3,702.83	\$7,858.79
July	853	\$11,534.03	\$3,825.19	\$7,708.84
August	809	\$6,850.30	\$1,213.18	\$5,637.12
September				
Total	8,058	\$184,059.27	\$112,696.13	\$71,363.14

Amounts change due to nonpayment and accrual of fees. New payments also affect balance.

Collection Transfer and Payments

FY 2023



Month	Invoice Count	Amount Transferred to Collections	Amount Paid to CCRMA
October	7,572	\$352,100.47	\$49,602.99
November	778	\$53,602.77	\$13,743.13
December	4,598	\$299,909.27	\$30,412.99
January	7,887	\$514,799.66	\$55,823.24
February	10,365	\$635,370.97	\$71,596.05
March	6,782	\$423,449.64	\$58,584.29
April	5,863	\$387,674.66	\$49,481.10
May	13,075	\$877,752.89	\$106,257.02
June	3,473	\$236,599.58	\$39,704.90
July	5,525	\$371,961.36	\$54,785.60
August	4,987	\$336,084.56	\$49,970.65
September			
Total	70,905	\$4,489,305.83	\$579,961.96

**Payment Processing
2023**



Source	Payment Mode	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
CSC Payments	Bank												
	Cashier Check	\$17.34	\$16.67	\$19.68	\$71.34		\$1.67	\$8.03			\$22.28		
	Cash	\$1,650.55	\$2,152.99	\$2,523.52	\$2,614.45	\$2,577.16	\$4,139.71	\$2,170.93	\$2,680.83	\$2,111.19	\$2,772.06	\$2,722.97	
	Check	\$10,878.86	\$19,461.18	\$17,516.80	\$19,568.85	\$11,027.50	\$22,775.60	\$12,314.18	\$10,184.83	\$10,637.78	\$13,875.12	\$14,797.52	
	CreditCard	\$27,551.97	\$26,149.38	\$29,543.21	\$31,352.06	\$27,505.60	\$39,183.72	\$31,173.98	\$36,199.34	\$45,325.10	\$42,056.88	\$49,618.30	
	DebitCard	\$24,125.19	\$32,550.20	\$37,707.10	\$48,969.48	\$39,955.39	\$47,777.32	\$30,199.06	\$31,903.88	\$32,159.34	\$38,999.50	\$42,993.19	
	MoneyOrder	\$911.91	\$1,157.27	\$1,204.88	\$1,365.00	\$1,326.38	\$1,041.81	\$651.18	\$963.09	\$771.07	\$800.82	\$1,444.84	
	Total Amount	\$65,135.82	\$ 81,487.69	\$ 88,515.19	\$ 103,941.18	\$ 82,392.03	\$ 114,919.83	\$ 76,517.36	\$ 81,931.97	\$ 91,004.48	\$ 98,526.66	\$ 111,576.82	\$ -
WEB Payments	Bank	\$7,915.82	\$6,719.05	\$9,814.23	\$9,275.28	\$7,488.67	\$7,517.07	\$6,288.78	\$5,475.15	\$5,024.99	\$5,836.65	\$7,747.33	
	CreditCard	\$67,795.15	\$86,174.41	\$85,219.42	\$93,148.88	\$66,014.17	\$69,565.98	\$53,981.82	\$62,222.69	\$60,684.49	\$74,982.46	\$91,017.76	
	DebitCard	\$96,892.47	\$125,247.39	\$131,829.05	\$143,723.49	\$108,970.72	\$114,114.03	\$88,695.42	\$88,940.67	\$105,466.77	\$115,936.00	\$131,487.86	
	Total Amount	\$ 172,603.44	\$ 218,140.85	\$ 226,862.70	\$ 246,147.65	\$ 182,473.56	\$ 191,197.08	\$ 148,966.02	\$ 156,638.51	\$ 171,176.25	\$ 196,755.11	\$ 230,252.95	\$ -
	Combined Total	\$ 237,739.26	\$ 299,628.54	\$ 315,377.89	\$ 350,088.83	\$ 264,865.59	\$ 306,116.91	\$ 225,483.38	\$ 238,570.48	\$ 262,180.73	\$ 295,281.77	\$ 341,829.77	\$ -
YTD													\$ 3,137,163.15

Daily Average	\$2,101.16	\$	2,716.26	\$	2,855.33	\$	3,352.94	\$	2,942.57	\$	3,707.09	\$	2,550.58	\$	2,642.97	\$	3,033.48	\$	3,178.28	\$	3,599.25	\$	-
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Mail Batch Summary Report

FY 2023



Month	Toll Bill			1st Notice			2nd Notice			Final Notice			Total Completed
	Generated	Completed	Bad Address	Generated	Completed	Bad Address	Generated	Completed	Bad Address	Generated	Completed	Bad Address	
October	25,641	25,619	22	1,584	1,583	1	889	886	3	806	803	3	28,920
November	20,045	20,013	32	10,945	10,900	45	10,728	10,683	45	8,863	8,840	23	50,581
December	20,846	20,812	34	27,814	27,752	62	13,438	13,406	32	12,552	12,498	54	74,650
January	21,021	17,415		9,974	8,442		20,580	17,212		11,373	8,869		51,938
February	12,996	17,921		6,817	9,214	112	4,617	9,174	100	5,580	9,737	153	46,411
March	26,707	27,382		11,146	10,514	632	8,622	8,099	523	17,240	16,053	1,187	64,390
April	26,800	26,800		10,142	9,598	544	6,890	6,436	454	5,634	5,279	355	49,466
May	29,988	29,988		18,260	17,292	968	9,351	8,745	606	7,848	7,300	548	65,447
June	31,233	31,233		13,239	12,559	680	11,145	10,421	724	6,439	5,981	458	62,056
July	33,638	33,638		13,792	13,158	634	10,497	9,839	658	7,952	7,388	564	65,879
August	35,516	35,516		22,463	21,384	1,079	12,363	11,629	734	12,640	11,782	858	82,982
September													-
	284,431	286,337	88	146,176	142,396	4,757	109,120	106,530	3,879	96,927	94,530	4,203	642,720



IMAGE REVIEW OVERVIEW

FY 2023

Month	1st Review	2nd Review	3rd Review	3rd Review %	Total
October	140,597	135,021	12,462	5%	288,080
November	149,723	146,029	13,873	5%	309,625
December	141,269	159,636	15,298	5%	316,203
January	163,734	163,573	19,402	6%	346,709
February	148,844	141,793	13,107	5%	303,744
March	178,822	178,201	24,278	7%	381,301
April	149,600	142,566	16,874	6%	309,040
May	152,416	133,688	13,242	5%	299,346
June	157,473	163,016	21,565	7%	342,054
July	158,611	147,320	16,906	6%	322,837
August	173,889	174,324	18,454	5%	366,667
September					-
Total p/Review	1,714,978	1,685,167	185,461		
Total Images Processed					3,585,606

IMAGE REVIEW OVERVIEW by CSR

August 2023

CSR	1st Review	2nd Review	3rd Review	Total
Misread			254	254
Barbara	19,659	21,126		40,785
Jose Luis	11,850	17,438	1,141	30,429
Juan	15,546	17,402	2,454	35,402
Keyla	29,892	22,458		52,350
Robert	29,501	35,613		65,114
Dylan	2,533	6,245		8,778
Jose	19,069	14,323		33,392
Lizbeth	28,699	22,780		51,479
Eduardo	3,076	2,767	8,820	14,663
Janett	2,513	3,611	5,676	11,800
Lily	8,977	9,864	109	18,950
Alex	2,574	697		3,271
Total Images Processed				366,667



**Code Off Report
FY 2023**

GANTRY	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	TOTAL
SH550-Main-North	6%	6%	6%	6%	6%	6%	6%	5%	4%	428%	4%			44%
SH550-Main-South	8%	7%	6%	7%	7%	7%	8%	7%	4%	4%	4%			6%
Port Spur NB	8%	7%	9%	8%	7%	6%	6%	7%	5%	6%	6%			7%
Port Spur SB	7%	6%	7%	8%	7%	6%	8%	5%	4%	4%	5%			6%
DC North	7%	7%	8%	7%	6%	6%	6%	4%	4%	4%	4%			6%
DC South	8%	7%	7%	7%	7%	7%	8%	7%	4%	4%	4%			6%
Old Alice Rd E NB	0%	0%	0%					17%	11%	15%	16%			0%
Old Alice Rd X SB	0%	14%	14%	14%	15%	13%	13%	13%	11%	12%	13%			12%
Code Off Rate to Transactions p/mo	4%	5%	5%	5%	4%	4%	5%	4%	3%	3%	4%			4%

August Breakdown - Reason Codes									
	Main N	Main S	Port Spur N	Port Spur S	DC N	DC S	OA N	OA S	Total
Camera Issue	67	86	84	160	100	69	100	5	671
Image Quality	288	370	607	519	156	206	53	119	2,318
Exempt	253	285	193	150	196	165	112	115	1,469
Unreadable	749	778	546	640	604	588	468	121	4,494
Disable Veteran	1588	1665	1176	1172	1532	1458	739	863	10,193
OOO Other									-
Total per Plaza	2,945	3,184	2,606	2,641	2,588	2,486	1,472	1,223	19,145

Code Off Breakdown
by Plaza/Lane
August 2023

	Main N				Main S				Port Spur N				Port Spur S				DC N				DC S				OA N				OA S				Total
	Ln 1	LN 2	LN 3	Total	Ln 4	LN 5	LN 6	Total	Ln 1	LN 2	LN 3	Total	Ln 1	LN 2	LN 3	Total	Ln 1	LN 2	LN 3	Total	Ln 4	LN 5	LN 6	Total	Ln 1	LN 2	LN 3	Total	Ln 1	LN 2	LN 3	Total	
Camera Issue		48	19	67	8	33	45	86	14	70		84	6	154		160	70	24	6	100	20	46	3	69	2	98		100		5		5	671
Image Quality		149	139	288	118	252		370	10	597		607	3	516		519		114	42	156	65	141		206		53		53		119		119	2318
Exempt		102	151	253	77	203	5	285		193		193	1	149		150		110	86	196	76	89		165		112		112		115		115	1469
Unreadable		451	298	749	154	624		778	13	533		546	11	629		640	7	451	146	604	160	427	1	588		468		468		121		121	4494
Disable Veteran		698	890	1588	545	1120		1665	1	1175		1176	2	1170		1172	1	960	571	1532	585	873		1458		739		739		863		863	10193
OOC Other				0				0				0				0				0				0				0				0	0
Total per Plaza		2945				3184				2606				2641				2588				2486				1472				1223			19,145

Code Off Rate to Transactions
for the month 4%

Fuego Accounts Registered

CSR	October	November	December	January	February	March	April	May	June	July	August	September	Total/per person
Barbara	12	14	18	21	28	33	18	25	28	15	29		241
Juan	21	32	38	34	37	31	26	37	26	41	40		363
Jose Luis	17	26	9	28	28	20	12	20	19	18	18		215
Jose Lopez						3	2	6	9	5	4		29
Keyla	3	14	11	28	26	27	19	22	19	15	25		209
Dylan											4		
Robert	3	9	3	13	9	21	5	21	31	37	34		186
Selina	11	8	5	15	10	21	7	6	3				86
Eduardo	4	2	3	5	1	4	2	3	3	4	5		36
Janett		1	1	2	5	2	0	0		1			12
													0
													0
													0
Total FUEGO Accts Opened by CSR	71	106	88	146	144	162	91	140	138	136	159		1377
Total FUEGO Accts Opened	137	209	175	227	223	239	178	221	219	240	253		2321
Enrollment % in Office	52%	51%	50%	64%	65%	68%	51%	63%	63%	57%	63%		59%

FY 2023 CSR Monthly Call Report

CSR Name	October	November	December	January	February	March	April	May	June	July	August	September	Total
Barbara	823	864	642	690	539	536	365	431	384	273	545		6,092
Juan	831	748	621	561	383	305	315	500	467	706	698		6,135
Jose	662	732	557	549	433	499	470	466	586	614	511		6,079
Keyla	686	1062	968	984	766	948	847	888	867	874	1006		9,896
Robert	819	962	655	791	582	691	377	496	512	727	605		7,217
Selina	550	567	485	494	382	337	350	382	155				3,702
Jose Lopez					44	188	212	216	293	19	351		1,323
Dylan										26	284		
Eduardo	41	93	51	81	47	14	6	10	27	49	81		500
Janett	19	31	24	23	7	5	2	2	0	2	1		116
													-
													-
													-
													-
													-
Total Answered Calls	4431	5059	4003	4,173	3,183	3,523	2,944	3,391	3,291	3,571	4,082	-	41,651
Missed Calls	635	1012	693	765	320	369	281	177	267	515	346		5380
Totals Calls Received	5066	6071	4696	4,938	3,503	3,892	3,225	3,568	3,558	4,086	4,428		47,031
% Missed	13%	17%	15%	15%	9%	9%	9%	5%	8%	13%	8%		11%

**2-E DISCUSSION AND POSSIBLE ACTION REGARDING FISCAL YEAR
2023-2024 ANNUAL BUDGET.**

**Appendix A - Administrative Operations
Budget Detail FY2024**



Account	Account name	Budget 2023	Budget 2024	Increase/(Decrease) in Dollars
Operating Revenue				
41100	Vehicle registration fees	\$ 3,430,000	\$ 3,450,000	\$ 20,000
41150	Interlocal revenue			
41150	Admin Services	120,000	156,000	36,000
41150	Construction Manager	107,700	107,700	-
41150	ROW Project Coordinator	65,000	65,000	-
41150	Marketing	75,000	97,000	22,000
41175	Lease revenue	10,080	10,080	-
Total Operating Revenue		3,807,780	3,885,780	78,000
Salaries and Benefits				
51100	Salaries	1,172,866	943,644	(229,222)
51200	Payroll taxes	89,724	106,308	16,584
51300	Retirement	102,274	122,984	20,710
51400	Health insurance	110,826	182,563	71,737
51310	Life insurance	1,525	1,807	282
Total Salaries and Benefits		1,477,215	1,357,306	(119,909)
Administrative and Office Expenses				
60110	Accounting software and services	2,500	3,000	500
60120	Advertising and marketing	55,000	55,000	-
60121	Audit services	32,000	39,000	7,000
60123	Board meetings	2,000	2,400	400
60126	Computer equipment and accessories	7,000	7,000	-
60127	Consulting	190,000	190,000	-
60128	Contingency	104,565	132,250	27,685
60140	Data processing	25,000	30,000	5,000
60150	Dues and memberships	25,000	25,000	-
60160	Education and training	10,000	10,000	-
60161	Fiscal agent fees	37,590	37,590	-
60162	Insurance and surety bonds	2,000	2,200	200
70120	Insurance - building	7,000	7,000	-
60166	Interest - line of credit	25,000	25,000	-
60206	Internet	15,000	12,500	(2,500)
	Phone System	-	4,124	4,124
60192	Lease - copier	3,735	3,735	-
	Lease - computer equipment	-	12,500	12,500
60135	Legal expenses	50,000	50,000	-
60165	Maintenance and repairs	50,000	75,000	25,000

Appendix A - Administrative Operations
Budget Detail FY2024



Account	Account name	Budget 2023	Budget 2024	Increase/(Decrease) in Dollars
60188	Office furniture	2,500	5,000	2,500
60180	Office supplies	20,000	20,000	-
60189	Postage	750	750	-
60200	Travel	25,000	25,000	-
60168	Trustee fees	15,000	15,000	-
60205	Utilities	12,000	15,000	3,000
60207	Website maintenance	3,500	4,000	500
Total Administrative and Office Expenses		722,140	808,049	85,909
Total Operating Expenses		2,199,355	2,165,355	(34,000)
Operating Income (Loss)		1,608,425	1,720,425	112,000
Non-Operating Revenues (Expenses)				
60185	2017 Refunding 2010A Principal & Interest	(1,212,700)	(1,209,700)	3,000
60186	2019 Refunding 2010B Interest	(649,200)	(649,200)	-
60197	2021 VRF Revenue Bond Interest	(111,525)	(111,525)	-
14000	Capital Outlay	(3,000,000)	(2,300,000)	700,000
30000	2021 Bond Proceeds Reserve	3,000,000	2,300,000	(700,000)
41300	TRZ Revenue	3,000,000	4,000,000	1,000,000
70350	TRZ Expense	(2,700,000)	(4,000,000)	(1,300,000)
44000	Interest income	65,000	250,000	185,000
Total Non-Operating Revenues (Expenses)		(1,608,425)	(1,720,425)	(112,000)
Net Increase (Decrease) after Non-Operating Revenues (Expenses)				
		\$ -	\$ -	\$ -

Appendix B - Toll Operations
Budget Detail FY 2024



Account	Account name	Budget 2023	Budget 2024	Increase/(Decrease) in Dollars
Operating Revenue				
41240	TPS revenue	\$2,358,000	\$2,865,000	\$ 507,000
41248	Fuego	180,000	500,000	320,000
41210	CUSIOP interop	895,000	995,000	100,000
41250	Pharr bridge interop	500,000	520,000	20,000
41150	Interlocal revenue	172,517	172,517	-
Total Operating Revenue		4,105,517	5,052,517	947,000
Expenses				
Salaries and Benefits				
51100	Salaries	477,338	677,577	200,239
51200	Payroll taxes	36,516	51,835	15,319
51300	Retirement	41,624	59,966	18,342
51400	Health Insurance	82,854	147,838	64,984
51310	Life Insurance	621	881	260
Total Salaries and Benefits		638,953	938,097	299,144
Transaction processing costs				
60176	HUB interop collection fees	115,000	232,250	117,250
60179	PBM court collections	5,000	5,000	-
60189	Postage	325,000	396,000	71,000
70110	Bridge interoperability collection cost - 15%	75,000	78,000	3,000
70150	Merchant card services & return payment fees	95,000	105,600	10,600
70152	TxDMV	48,000	48,000	-
60130	Contractual - Image Review	145,000	-	(145,000)
	Contractual - Infosend	120,000	120,000	-
70130	Toll operational support	50,000	50,000	-
70155	Out of state DMV	12,000	12,000	-
Total transaction processing costs		990,000	1,046,850	56,850
Toll system maintenance / IT				
70145	Back office system maintenance	280,000	288,000	8,000
Total toll system maintenance / IT		280,000	288,000	8,000
Roadside maintenance				
60170	Facility landscaping and maintenance	160,000	210,000	50,000
60194	Rental - maintenance equipment	12,000	12,000	-
60195	Rental - storage unit	3,200	4,000	800
60196	Shipping charges	2,500	2,500	-
60210	Utilities - electricity SH550	23,400	23,400	-
70120	Property insurance	79,000	85,000	6,000
70140	Toll system maintenance and monitoring	225,000	278,100	53,100
Total roadside maintenance		505,100	615,000	109,900

Appendix B - Toll Operations
Budget Detail FY 2024

Account	Account name	Budget 2023	Budget 2024	Increase/(Decrease) in Dollars
CSC Indirect/overhead				
60120	Advertising and marketing	75,000	100,000	25,000
60126	Computer accessories	7,000	10,000	3,000
60135	Legal expense	25,000	25,000	-
60150	Dues & memberships	7,000	7,000	-
60160	Education and training	10,000	10,000	-
60161	Fiscal agent fees	5,200	5,200	-
60165	Maintenance & repairs	25,000	75,000	50,000
60180	Office supplies	25,000	25,000	-
60188	Office furniture	1,500	10,000	8,500
60192	Lease - copier	3,562	3,562	-
60193	Lease - postage equipment	12,000	-	(12,000)
	Computer equipment	-	12,500	12,500
60200	Travel	20,000	40,000	20,000
60206	Internet/ Phones	15,000	15,000	-
60208	Maintenance/excess- copier	3,000	-	(3,000)
60205	Utilities - Toll office	15,000	15,000	-
60128	Contingency	25,380	217,109	191,729
Total CSC Indirect/overhead		274,642	570,371	295,729
Total Operating Expenses		2,688,695	3,458,318	769,623
Operating Income (Loss)		1,416,822	1,594,199	177,377
Non-Operating Revenues (Expenses)				
42150	Pass through revenue agreement	1,385,000	1,385,000	-
60181	2014 CO Toll Revenue Bonds Principal & Interest	(426,212)	(427,288)	(1,076)
60183	2015 CO Toll Revenue Bonds Interest	(309,981)	(309,913)	68
60184	2016 Toll Refund Bonds Principal & Interest	(649,700)	(649,700)	-
60187	2020 Toll Refund Bonds Principal & Interest	(1,415,929)	(1,592,298)	(176,369)
Total Non-Operating Revenues (Expenses)		(1,416,822)	(1,594,199)	(177,377)
Net Increase (Decrease) after Non-Operating Revenues (Expenses)		\$ -	\$ -	\$ -

**2-F CONSIDERATION AND APPROVAL OF PAYMENT OF INVOICES AND
RELEASE OF CHECKS TO SPAWGLASS FOR THE VETERANS BRIDGE DAP
PROJECT.**

Pay App #13 (July 2023) - \$1,350,000
Pay App #14 (August 2023) - \$825,000

**2-G CONSIDERATION AND APPROVAL OF THE CAMERON COUNTY REGINAL
MOBILITY AUTHORITY QUARTERLY INVESTMENT REPORT FOR THE
PERIOD ENDING AUGUST 31, 2023.**



Investment Report

TO: CCRMA Board of Directors

FROM: Victor J. Barron, Controller *VJB*

DATE: September 29, 2023

SUBJ: Quarterly Report of CCRMA Investments

The Texas Public Funds Investment Act requires that at a minimum on a quarterly basis the following investment report be presented to the Board of Directors. Below is a summary of the current CCRMA investments which comply with the investment strategies approved in the most current CCRMA Investment Policy.






	<u>Beginning Market Value</u>	<u>Ending Market Value</u>	<u>Term</u>	<u>Average Yield</u>	<u>Interest earned and accrued as of 8/31/23</u>
<u>2010 Bond Reserves</u>	\$ 1,056,218.56	\$ 1,067,439.50	Monthly	4.20%	\$ 11,220.94
<u>2010 Bond Reserves</u>	921,697.89	931,489.73	Monthly	4.20%	9,791.84
	\$ 1,977,916.45	\$ 1,998,929.23			<u>\$ 21,012.78</u>
Total Market Value of Principal and Accrued Interest					<u>\$ 1,998,929.23</u>
Required level of security at 102%					<u>\$ 2,038,907.81</u>

I certify this report complies with the Internal Management Reports section of the Texas Public Funds Investment Act.

RETURN SERVICE REQUESTED

CAMERON COUNTY REGIONAL MOBILITY
THE BANK OF NEW YORK MELLON
TRUST COMPANY NA TRUSTEE
3461 CARMEN AVE
RANCHO VIEJO TX 78575-5221

Managing Your Accounts

	Location	Harlingen 77 Banking Center
	Telephone	956-428-7400
	Mailing Address	2019 South 77 Sunshine Strip Harlingen, TX 78550
	Online Access	www.texasregionalbank.com
	24/7 Telebank	866-972-5430

Summary of Accounts

Account Type	Account Number	Ending Balance
TRB MONEY MARKET PUBLIC FUNDS	1448174	\$1,067,439.50

TRB MONEY MARKET PUBLIC FUNDS-1448174

Account Summary

Date	Description	Amount
08/01/2023	Beginning Balance	\$1,063,645.35
	1 Credit(s) This Period	\$3,794.15
	0 Debit(s) This Period	\$0.00
08/31/2023	Ending Balance	\$1,067,439.50

Interest Summary

Description	Amount
Interest Earned From 08/01/2023 Through 08/31/2023	
Annual Percentage Yield Earned	4.28%
Interest Days	31
Interest Earned	\$3,794.15
Interest Paid This Period	\$3,794.15
Interest Paid Year-to-Date	\$26,592.83

Other Credits

Date	Description	Amount
08/31/2023	INTEREST AT 4.2000 %	\$3,794.15

Daily Balances

Date	Amount
08/31/2023	\$1,067,439.50






Overdraft and Returned Item Fees

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

RETURN SERVICE REQUESTED

CAMERON COUNTY REGIONAL MOBILITY
THE BANK OF NEW YORK MELLON
TRUST COMPANY NA TRUSTEE
3461 CARMEN AVE
RANCHO VIEJO TX 78575-5221

Managing Your Accounts

	Location	Harlingen 77 Banking Center
	Telephone	956-428-7400
	Mailing Address	2019 South 77 Sunshine Strip Harlingen, TX 78550
	Online Access	www.texasregionalbank.com
	24/7 Telebank	866-972-5430

Summary of Accounts

Account Type	Account Number	Ending Balance
TRB MONEY MARKET PUBLIC FUNDS	1448570	\$931,489.73

TRB MONEY MARKET PUBLIC FUNDS-1448570

Account Summary

Date	Description	Amount
08/01/2023	Beginning Balance	\$928,178.80
	1 Credit(s) This Period	\$3,310.93
	0 Debit(s) This Period	\$0.00
08/31/2023	Ending Balance	\$931,489.73

Interest Summary

Description	Amount
Interest Earned From 08/01/2023 Through 08/31/2023	
Annual Percentage Yield Earned	4.28%
Interest Days	31
Interest Earned	\$3,310.93
Interest Paid This Period	\$3,310.93
Interest Paid Year-to-Date	\$23,205.96

Other Credits

Date	Description	Amount
08/31/2023	INTEREST AT 4.2000 %	\$3,310.93

Daily Balances

Date	Amount
08/31/2023	\$931,489.73

Overdraft and Returned Item Fees

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00



Statement of Account with FHLB Dallas

As of Date: 8/31/2023

FHFA ID: 52018

Texas Regional Bank
6770 West Interstate 2
Harlingen, TX 78552

FHLB Dallas
8500 Freeport Pkwy #600
Irving, TX, 75063

LOC Number	Expiration Date	Depositor Name	Start Date	Modification Date	Pledge Amount
20000786	02/01/2024	Cameron Co Regional Mobility Author	06/16/2023		\$26,000,000.00
					Total of pledge amount: \$26,000,000.00

Grand total of pledge amount: \$26,000,000.00

**2-H CONSIDERATION AND APPROVAL OF THE CAMERON COUNTY
REGIONAL MOBILITY AUTHORITY INVESTMENT POLICY.**



INVESTMENT POLICY

FISCAL YEAR 2024

I. POLICY

Cameron County Regional Mobility Authority (the “Authority”) recognizes that effective cash management is good fiscal management. Investment earnings are a source of revenue for the Authority. Therefore, it is the Authority’s policy to consider safety and risk of investment, allow for anticipated cash flow requirements, and invest all available funds in conformance with these legal and administrative guidelines, while seeking to optimize investment earnings.

Investments shall be made with the primary objectives of:

- Safety and preservation of principal
- Maintenance of liquidity
- Responsiveness to the public trust
- Diversification of investments
- Optimization of investment earnings

II. PURPOSE

The purpose of this investment Policy is to comply with Chapter 2256 of the Government Code (“Public Funds Investment Act”), which requires the Authority to adopt a written investment policy regarding the investment of its funds and funds under its control. This Investment Policy addresses the methods, procedures and practices that must be exercised to ensure effective and judicious fiscal management of the Authority’s funds.

III. SCOPE

This investment policy shall govern the investment of all financial assets of the Authority as accounted for in the Authority’s Financial Statements, including but not limited to, general operating, debts services, and capital project funds.

When possible, the Authority will consolidate cash balances to maximize investment earnings. Investment income will be allocated, if necessary, to the various funds based on their respective participation and in accordance with generally accepted accounting principles.

This Investment Policy shall apply to all transactions involving the financial assets and related activity of the Authority. However, this Policy does not apply to the assets administered for the benefit of the Authority by outside agencies under deferred compensation programs.

IV. INVESTMENT OBJECTIVES

The Authority shall manage and invest its cash with five primary objectives, listed in order of priority: safety, liquidity, public trust, diversification, and yield, expressed as optimization of investment earnings. The safety of the principal invested always remains the primary objective. All investments shall be designed and managed in a manner responsive to the public trust and consistent with state and local law.

The Authority shall maintain a comprehensive cash management program, which includes collection of account receivables, vendor payments in accordance with invoice terms, and prudent investment of available cash. Cash management is defined as the process of managing monies in order to insure maximum cash availability and maximum earnings on short-term investment of idle cash.

Safety

Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective will be to mitigate credit and interest rate risk.

- Credit Risk – The Authority will minimize credit risk, the risk of loss due to the failure of the issuer or backer of the investment, by:
 - Limiting investments to the safety types of investments
 - Pre-qualifying the financial institutions, pools and broker/dealers with which the Authority will do business
 - Diversifying the investment portfolio so that potential losses on individual issuers' will be minimized.
- Interest Rate Risk – the Authority will minimize the risk that the investment earnings and the market value of investments in the portfolio will fall due to changes in general interest rates, by:
 - Structuring investments to meet cash requirement
 - Investing operating funds primarily in certificates of deposit, shorter term securities, money market mutual funds, or local government investment pools function as money market mutual funds
 - Diversifying maturities and staggering purchase dates to minimize the impact of market movements over time.

Liquidity

The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This is accomplished by structuring the portfolio so that investments mature concurrent with cash needs. Because all possible cash demands cannot be anticipated, a portion of the portfolio will be invested in bank deposits, money market mutual funds or local government investment pools functioning as money market mutual funds that offer same-day liquidity.

Public Trust

All participants in the Authority's investment process shall seek to act responsibly as custodians of the public trust. Investment Officers shall avoid any transaction that might impair public confidence in the Authority's ability to govern effectively.

Diversification

The investment portfolio shall be diversified to avoid unreasonable risks and over concentration of risks. This is accomplished by structuring the portfolio so that a variety of investments are utilized.

Yield (Optimization of Investment Earnings)

The Investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Return on investment is of secondary importance compared to the safety and liquidity objectives described above. "Weighted Average Yield to Maturity" shall be the performance measurement standard for the portfolio.

V. RESPONSIBILITY AND CONTROL

Delegation of Authority

The Authority designates the Controller as the Investment Officer. No person may engage in an investment transaction or the management of Authority's funds except as provided under the terms of this Investment Policy. The investment authority granted to the Investment Officers is effective until rescinded by the Authority's Board of Directors.

Quality and Capability of Investment Management

The Authority shall provide periodic training in investments for the designated Investment Officers and other investment personnel through courses and seminars offered by professional organizations, associations, and other independent sources in order to insure the quality and capability of investment management in compliance with the Public Funds Investment Act.

Training Requirements

The designated Investment Officers shall attend an investment training sessions no less often than once every two years and shall receive not less than 10 hours of instruction relating to investment responsibilities. A newly appointed Investment Officer must attend a training session of at least 10 hours of instruction within six months of the date the Officer took office or assumed the Officer's duties. The Audit Committee shall annually approve the list of authorized investment training providers.

Internal Controls

The Authority's Controller is responsible for establishing and maintaining an internal control structure designed to ensure that the financial assets of the Authority are protected from loss, theft, or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits requires estimates and judgments by management.

Accordingly, the Authority shall establish a process for annual independent review by an external auditor in conjunction with the annual audit to assure compliance with policies and procedures. The internal controls shall address the following points.

- Control of collusion
- Separation of transactions authority from accounting and record keeping
- Custodial safekeeping
- Avoidance of physical delivery securities
- Clear delegation of authority to subordinate staff members
- Written confirmation for telephone (voice) transactions for investments and wire transfers

Prudence

The standard of prudence to be applied by the Investment Officers shall be the "prudent investor" rule. This states that "investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived. In determining whether Investment Officers have exercised prudence with respect to an investment decision, the determination shall be made taking into consideration:

- The investment of all funds, or funds under the Authority's control, over which the Investment Officers had responsibility rather than a consideration as to the prudence of a single investment
- Whether the investment decision was consistent with the written approved Investment Policy of the Authority

Indemnification

The Investment officers, acting in accordance with the prudent investor rule and otherwise with respect to the Authority's written procedures and exercising due diligence, shall not be held personally responsible for a specific investment's credit risk or market price changes, provided that these deviations are reported immediately and the appropriate action is taken to control adverse developments.

Ethics and Conflicts of interest

Investment Officers involved in the investment process shall refrain from personal business activity that would conflict with the proper execution and management of the investment program, or that would impair their ability to make impartial decisions. Investment Officers shall disclose all interests in financial institutions with which they conduct Authority business. They shall further disclose any personal financial/investment positions that could be related to the performance of the investment portfolio. Investment Officers shall refrain from undertaking personal investment transactions with the same individual with which business is conducted on behalf of the Authority.

An Investment Officer of the Authority who has a personal business relationship with an organization seeking to sell an investment to the Authority shall file a statement disclosing that personal business interest. An Investment Officer who is related within the second degree by affinity or consanguinity to an individual seeking to sell an investment to the Authority shall file a statement disclosing that relationship. A statement required under this subsection must be filed with the Texas Ethics Commission and the Authority's Board of Directors.

VI. SUITABLE AND AUTHORIZED INVESTMENTS

Portfolio Management

The Authority currently has a "buy and hold" portfolio strategy. Maturity dates are matched with cash flow requirements and investments are purchased with the intent to be held until maturity. However, investments may be liquidated prior to maturity for the following reasons:

- An investment with declining credit may be liquidated early to minimize loss of principal.
- Cash flow needs of the Authority require that the investment be liquidated.

Investments

Authority funds may be invested in the instruments described below, all of which are authorized by the Public Funds Investment Act. Investment of Authority's funds in any instrument or security not authorized for investment under the Investment Policy is prohibited. The Authority will not be required to liquidate an investment that becomes unauthorized subsequent to its purchase.

I. Authorized

1. Obligations of the United States of America, its agencies and instrumentalities.
2. Certificates of deposit and other evidences of deposit at a financial institution that, a) has its main office or a branch office in Texas and is guaranteed or insured by the Federal Deposit Insurance Corporation or its successor, b) is secured by obligations in a manner and amount provided by law for deposits of the Authority, or c) is executed through a depository institution that has its main office or a branch office in Texas that participated in the Certificate of Deposit Account Registry Service (CDARS) and meets the requirements of the Public Funds Investment Act.
3. Money Market Mutual Funds that are 1) registered and regulated by the Securities and Exchange Commission, 2) invest only in “government” securities or repurchase agreements, 3) rated AAAM, or its equivalent, by at least one nationally recognized rating service, and 4) seek to maintain a net asset value of \$1.00 per share.
4. State and local government investment pools organized under the Inter-local Cooperation Act that 1) meet the requirements of the Public Funds Investment Act, 2) invest only in “government” security or repurchase agreements, 3) are rated no lower than AAAM or an equivalent rating by at least one nationally recognized rating service, and 4) are authorized by resolution or ordinance by the Board of Directors. A public funds investment pool created to function as a money market mutual fund must mark its portfolio to market daily and seek to maintain a \$1.00 net asset value. Any investment pool that does not meet the requirements of one that is created to function as money market mutual fund must maintain a maximum average dollar weighted maturity that does not exceed 365 days, or 366 days in the case of a leap year, and must provide a fixed interest rate and fixed maturity term for each pool position.

All prudent measures will be taken to liquidate an investment that is downgraded to less than the required minimum rating.

II. Not Authorized

Investments including interest-only or principal-only strips of obligations with underlying mortgage-backed security collateral, or collateralized mortgage obligations with an inverse floating interest rate coupons or maturity date of over 10 years are strictly prohibited.

With respect to authorized investments, this Policy is more restrictive than the Public Funds Investment Act.

VII. INVESTMENT PARAMETERS

Maximum Maturities

The longer the maturity of investments, the greater their price volatility. Therefore, it is the Authority's policy to concentrate its investment portfolio in shorter-term securities.

The Authority will not directly invest in securities maturing more than two (2) years from the date of purchase.

Diversification

The Authority recognizes that investment risks can result from issuer defaults, market price changes, or various technical complications leading to temporary illiquidity. Risk is controlled through portfolio diversification that shall be achieved by the following general guidelines:

- Diversifying investments to avoid over concentration,
- Prohibiting investment with higher credit risks,
- Varying maturities, and
- Continuously investing a portion of the portfolio in alternatives that offer same day liquidity.

VIII. INVESTMENT STRATEGIES

Investment Strategies by Fund Type

General Operating Funds: These funds shall have as their primary objectives: safety, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.

1. **Suitability:** Any investment eligible in the Investment Policy is suitable.
2. **Safety:** All investments shall be of high quality securities with no perceived default risk. Market price fluctuations will occur. Managing the weighted average days to maturity for the General Operating Fund's portfolio to less than 365 days and restricting the maximum allowable maturity to two years will minimize the price volatility of the overall portfolio.
3. **Liquidity:** The General Operating Fund requires the greatest short-term liquidity. Short-term investment pools and money market mutual funds will provide daily liquidity and may be utilized as a competitive yield alternative to fixed maturity investments.
4. **Marketability:** Securities with active and efficient secondary markets are necessary in the event of an unanticipated cash flow requirement. The Authority must maintain a reasonable balance of highly liquid assets relative to less liquid assets to ensure adequate liquidity and diversification mix.

5. **Diversification:** Investment maturities should be staggered throughout the cash flow cycle. Diversifying the appropriate maturity structure out through two years will reduce market cycle risk.
6. **Yield:** Attaining a competitive market yield for comparable security-types and portfolio restrictions is the desired objective. The yield of an equally weighted, rolling three-month Treasury-Bill portfolio will be the minimum yield objective.

Debt Service Funds: Investment strategies for debt service shall have as their objective sufficient investment liquidity to timely meet debt service payment obligations in accordance with provisions in the bond documents.

1. **Suitability:** Any investment eligible in the Investment Policy is suitable.
2. **Safety:** All investments shall be of high quality securities with no perceived default risk. Market price fluctuations will occur. However, by managing Debt Service Funds to not exceed the debt service payment schedule the market risk of the overall portfolio will be minimized.
3. **Liquidity:** Debt Service Funds have predictable payment schedules with reduced liquidity requirements. Investment maturities should not exceed the anticipated cash flow requirements. Investments pool and money market mutual funds may provide a competitive yield alternative for short term fixed maturity investments.
4. **Marketability:** Securities with active and efficient secondary markets are not necessary as the event of an unanticipated cash flow requirement is not probable.
5. **Diversification:** Market conditions influence the attractiveness of fully extending maturity to the next “unfunded” payment date. At no time shall the debt service schedule be exceeded in an attempt to bolster yield.
6. **Yield:** Attaining a competitive market yield for comparable security-types and portfolio restrictions is the desired objective. The yield of an equally weighted, rolling three-month Treasury-Bill portfolio will be the minimum yield objective.

Debt Service Reserves: Investment strategies of debt service reserve funds shall have as their primary objective the generation of a dependable revenue stream from high quality securities in accordance with provisions in the bond documents.

1. **Suitability:** Any investment eligible in the Investment Policy is suitable.
2. **Safety:** All investments shall be of high quality securities with no perceived default risk. Market price fluctuations will occur. However, managing Debt Service Reserve Fund maturities to not exceed the call provisions of the borrowing reduces the investment’s market risk if the debt is redeemed and the Reserve Fund liquidated. No stated final investment maturity shall exceed the final maturity of the borrowing.

3. **Liquidity:** Debt Service Reserve Funds have no anticipated expenditures. The Funds are deposited to provide annual debt service payment protection to the debt holders. Market conditions and arbitrage regulation compliance determine the advantage of security diversification and liquidity.
4. **Marketability:** Securities with less active and efficient secondary markets are acceptable.
5. **Diversification:** Market conditions and the arbitrage regulations influence the attractiveness of staggering the maturity of fixed rate investments for Debt Service Reserve Funds. At no time shall the final debt service payment date of the bond issue be exceeded in an attempt to bolster yield.
6. **Yield:** Achieving a positive spread to the applicable borrowing cost is the desired objective. Debt Service Reserve Fund portfolio management shall operate within the limits of the Investment Policy's risk constraints.

Capital Projects Funds: Investment strategies for capital project funds shall have as their primary objective sufficient investment liquidity to timely meet capital project obligations. If the Authority has funds from bond proceeds, they shall be invested in accordance with provisions in the bond documents.

1. **Suitability:** Any investment eligible in the Investment Policy is suitable.
2. **Safety:** All investments shall be of high quality securities with no perceived default risk. Market price fluctuations will occur. However, by managing Capital Project Funds to not exceed the anticipated expenditure schedule the market risk of the overall portfolio will be minimized.
3. **Liquidity:** Capital Project Funds programs have reasonably predictable draw schedules reducing liquidity requirements. Investment pools and money market mutual funds will provide readily available funds or a competitive yield alternative for short term fixed maturity investments.
4. **Marketability:** Securities with active and efficient secondary markets are necessary in the event of an unanticipated cash flow requirement. The Authority must maintain a reasonable balance of highly liquid assets relative to less liquid assets to ensure adequate liquidity and diversification mix.
5. **Diversification:** Market conditions and arbitrage regulations influence the attractiveness of staggering the maturity of fixed rate investments for Capital Project Funds. Generally, when investment rates exceed the applicable cost of borrowing, the Authority is best served by locking in most investments. If the cost of borrowing cannot be exceeded, then concurrent market conditions will determine the attractiveness of diversifying maturities or investing in shorter and larger amounts. At no time shall the anticipated expenditure schedule be exceeded in an attempt to bolster yield.

6. **Yield:** Achieving a positive spread to the applicable borrowing cost is the desired objective. Capital Project Fund portfolio management shall at all times operate within the limits of the Investment Policy's risk constraints.

IX. SELECTION OF BANKS AND BROKER/DEALERS

Depository

A Depository shall be selected by the Authority in accordance with section 7.5(f) and other applicable sections of the Authority's Procurement Policy and shall be based on at least the following selection criteria, as determined by the Authority in its sole and absolute discretion:

- The ability to qualify as a depository for public funds in accordance with state law.
- The ability to provide requested information or financial statements for the periods specified.
- The ability to meet all requirements of the Authority's procurement.
- Complete application in response to all items required by the Authority.
- "Best value" net banking service cost, consistent with the ability to provide an appropriate level of service.
- The credit worthiness and financial stability of the bank.
- A statement showing the financial condition of the depository on the date of the response to the Authority's procurement.
- All depository deposits shall be insured or collateralized in compliance with applicable state law, which includes but is not limited to TEX. GOV'T CODE, Chapter 2257. The Authority reserves the right in its sole and absolute discretion, to accept or reject any form of insurance or collateralization pledged towards depository deposits.
- Whether the Depository provides a certified check or cashier's check for at least one-half percent of the Authority's revenue for the preceding year as a good-faith guarantee that, if the Depository's proposal is accepted, the Depository will execute any bond required by the Authority in its sole and absolute discretion.
- The Depository's compliance with or satisfaction of any and all other requirements described in the Authority's procurement, the Authority's policies, and applicable law.

Any Depository, who is designated after the Authority considers and acts upon the applications, shall be required to sign a Depository Agreement with the Authority. The collateralized deposit portion of the Agreement shall define the Authority's rights to the collateral in case of default, bankruptcy, or closing, and shall establish a perfected security interest in compliance with Federal and State regulations, including:

- The Agreement must be in writing.
- The Agreement has to be executed by the Depository and the Authority contemporaneously with the acquisition of the asset.
- The Agreement must be approved by the Board of Directors of the Authority.
- The Agreement must be approved by the Board of Directors or Designated Committee of the Depository and a copy of the meeting minutes must be delivered to the Authority.
- The Agreement must be part of the Depository's "official record" continuously since its execution.

Authorized Broker/Dealers

The Audit Committee shall, at least annually, review, revise, and adopt a list of qualified broker/dealers and financial institutions authorized to engage in securities transactions with the Authority. Those firms that become qualified shall provide certification stating the firm has received, read and understood the Authority's Investment Policy and agree to comply with the Policy. Authorized firms include primary dealers or secondary dealers that qualify under Securities and Exchange Commission Rule 15C3-1 (Uniform Net Capital Rule), and qualified depositories.

All broker/dealers who desire to become qualified for investment transactions must supply the following (as appropriate):

- Audited Financial Statements demonstrating compliance with state and federal capital adequacy guidelines
- Proof of FINRA certification
- Proof of State Registration
- Certification of having read and understood and agreeing to comply with the Authority's investment policy and certifying that reasonable procedures and controls have been implemented to preclude investment transactions that are not authorized by the Authority's Policy

All financial institutions who desire to become depositories must supply the following (as appropriate):

- Audited Financial Statements demonstrating compliance with state and federal capital adequacy guidelines
- Proof of State registration
- Certification of having read and understood and agreeing to comply with the Authority's investment policy and certifying that reasonable procedures and controls have been implemented to preclude investment transactions that are not authorized by the Authority's Policy

Competitive Bids

It is the policy of the Authority to provide a competitive environment for all individual security purchases and sales, and money market mutual fund and local government investment pool selection. The Investment Officers shall develop and maintain procedures for ensuring a competition in the investment of the Authority's funds.

Delivery vs. Payment

Securities shall be purchased using the **delivery vs. payment** method with the exception of investment pools and mutual funds. Funds will be released after notification that the purchased security has been received.

Investment Advisors

Investment advisors shall adhere to the spirit, philosophy and specific terms of the Policy and shall advise within the same "Standard of Care". Selected investment advisors must be registered under the Investment Advisors Act of 1940 or with the State Securities Board. A contract with an investment advisor may not be for a term longer than two years and must be approved by the Authority's Board of Directors, including any renewals or extensions.

X. SAFEKEEPING OF SECURITIES AND COLLATERAL

Safekeeping and Custodian Agreements

The Authority shall contract with a bank or banks for the safekeeping of securities either owned by the Authority as part of its investment portfolio or held as collateral to secure financial institution deposits.

Securities owned by the Authority shall be held in the Authority's name as evidence by safekeeping receipts of the institution holding the securities. Safekeeping institutions shall be independent from the parties involved in the investment transaction.

Collateral for deposits will be held by a third-party custodian designated by the Authority and pledged to the Authority as evidence by safekeeping receipts shall be obtained. Collateral may be held by a Federal Reserve Bank or branch of a Federal Reserve Bank, a Federal Home Loan Bank, or a third-party bank approved by the Authority and eligible under state law.

Collateral Policy

Consistent with the requirements of the Public Funds Collateral Act, it is the policy of the Authority to require full collateralization of all Authority funds on deposit with a depository bank. In order to anticipate market changes and provide a level of security for all funds, the collateralization level will be 102% of market value of principal and accrued interest on the deposits less any amount insured by the FDIC. At its discretion, the Authority may require a higher level of collateralization for certain investment securities.

Securities pledged as collateral shall be held by an independent third party with whom the Authority has a current custodial agreement. The Authority's Executive Director/Controller is responsible for entering into collateralization agreements with third party custodians in compliance with this Investment Policy. The agreements are to specify the acceptable investment securities for collateral, including provisions relating to possession of the collateral, the substitution or release of investment securities, ownership of securities, and the method of valuation of securities. A clearly marked evidence of ownership (safekeeping receipt) must be supplied to the Authority. Collateral shall be reviewed at least monthly to assure that the market value of the pledged securities is adequate.

Collateral Defined

The Authority shall accept only the following types of collateral:

- Obligations of the United States or its agencies and instrumentalities.
- Direct obligations of the state of Texas or its agencies and instrumentalities.
- Collateralized mortgage obligations directly issued by a federal agency or instrumentality of the United States, the underlying security for which is guaranteed by an agency or instrumentality of the United States.
- Obligations of states, agencies, counties, cities, and other political subdivisions of any state rated as to investment quality by a nationally recognized rating firm not less than A or it's equivalent with a remaining maturity of ten (10) years or less.
- A surety bond issued by an insurance company rated as to investment quality by a nationally recognized rating firm not less than A, or its equivalent.
- A letter of credit issued to the Authority by the Federal Home Loan Bank.

Subject to Audit

All collateral shall be subject to inspection and audit by the Authority's designated financial officer of the Authority's independent auditors.

XI. REPORTING

Methods

The Investment Officers shall prepare an investment report at least quarterly in compliance with generally accepted accounting principles and the Public Funds Investment Act. This report will be prepared in a manner that will allow the Authority to ascertain whether investment activities during the reporting period have conformed to the Investment Policy. The report will be provided to the Authority.

In conjunction with the annual audit, an independent auditor will perform a formal annual review of the quarterly reports with the results reported to the Board of Directors.

Monitoring Market Value

Market value of all collateral, pools and securities will be monitored periodically and obtained from a reputable and independent source.

XII. INVESTMENT POLICY ADOPTION

The Authority's Investment Policy shall be adopted by resolution of the Board of Directors. It is the Authority's intent to comply with state laws and regulations. The Authority's Investment Policy shall be subject to revisions consistent with changing laws, regulations and needs of the Authority. The Board of Directors shall annually adopt a resolution stating that it has reviewed the Policy and Investment strategies, approving any changes or modifications.

University of North Texas Center for Public Management
and
Government Treasurers' Organization of Texas

Certificate of Attendance
presented to

Victor Barron

For completion of training on the Texas Public Funds Investment Act and related investment issues

September 13, 2022..... 5 hours
September 14, 2022..... 5 hours

Patrick Shinkle
Center for Public Management
TSBPA CPE Sponsor 007716

**2-I CONSIDERATION AND APPROVAL OF THE CAMERON COUNTY
REGIONAL MOBILITY AUTHORITY COST ALLOCATION POLICY.**



COST ALLOCATION PLAN

2024 FISCAL YEAR

**PREPARED IN ACCORDANCE WITH
CODE OF FEDERAL REGULATIONS (CFR) UNDER OFFICE OF
MANAGEMENT GRANT GUIDANCE UNDER 2 CFR 200, UNIFORM
ADMINISTRATIVE REQUIREMENTS, COST PRINCIPLES AND AUDIT
REQUIREMENTS FOR STATE, LOCAL, AND INDIAN TRIBAL
GOVERNMENTS**

VICTOR J. BARRON

CONTROLLER

DOCUMENT CONTROL

Revision #	Change Reason	Reviewer	QA Checked By	Status	Date Completed
1.0	Approved FY2018 Policy	Adrian Rincones		Final	9/29/17
2.0	Updated to include Environmental Staff as direct labor cost	Adrian Rincones		Final	11/3/17
3.0	Approved FY2020 Policy	Adrian Rincones		Final	10/4/19
4.0	Approved FY 2021 Policy	Victor J. Barron		Final	9/11/20
5.0	Approved FY 2022 Policy	Victor J. Barron		Final	9/22/21
6.0	Approved FY 2023 Policy	Victor J. Barron		Final	9/22/22
7.0	Approved FY 2024 Policy	Victor J. Barron		Final	9/29/23

CAMERON COUNTY REGIONAL MOBILITY AUTHORITY
COST ALLOCATION PLAN

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CERTIFICATE OF COST ALLOCATION PLAN

This is to certify that I have reviewed the Cost Allocation Plan submitted herewith and to the best of my knowledge and belief hereby certify that:

1. All costs included in this proposal to establish cost allocations or billings for the 2024 Fiscal Year are allowable in accordance with the requirements of 2 CFR 200 “Uniform administrative Requirements, Cost Principals, and Audit Requirements for State, Local, and Indian Tribe Governments,” and the Federal/State Award(s) to which they apply. Unallowable costs have been adjusted for in allocating costs as indicated in the Cost Allocation Plan.
2. All costs included in this proposal are properly allocable to Federal/State awards on the basis of a beneficial or causal relationship between the expenses incurred and the awards to which they are allocated in accordance with applicable requirements. Further, the same costs that have been treated as indirect costs have not been claimed as direct costs. Similar types of costs have been accounted for consistently.

I declare that the foregoing is true and correct.

CAMERON COUNTY REGIONAL MOBILITY AUTHORITY

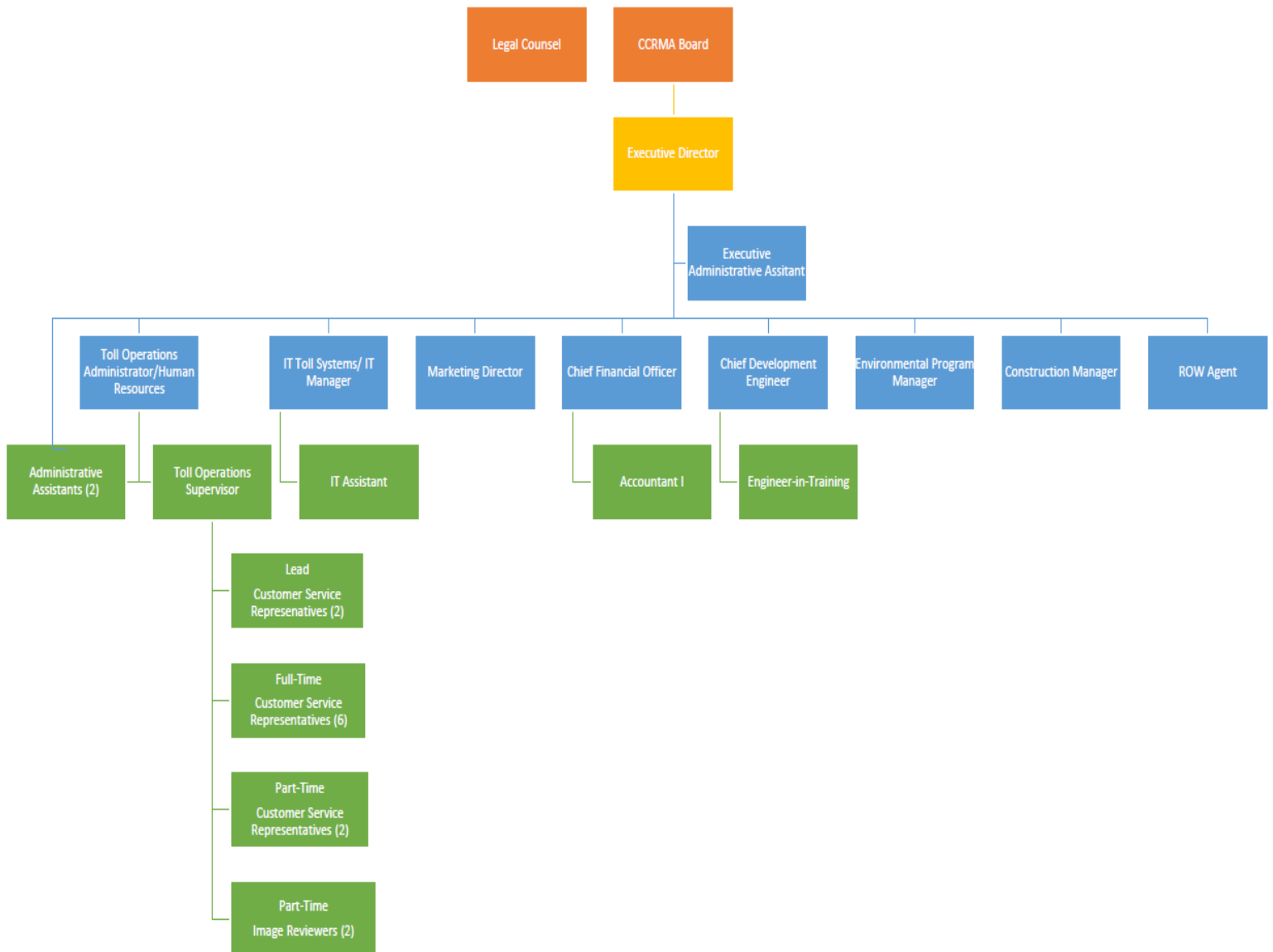
X_____

Victor J. Barron
Controller

X_____

Date

CCRMA Organizational Chart



NARRATIVE

The purpose of this Cost Allocation Plan is to summarize, in writing the methods and procedures the Cameron County Regional Mobility Authority (CCRMA) will use to allocate costs to various Projects, Grants, Contracts and Agreements.

2 CFR 200, “Uniform Administrative Requirements, Cost Principles, and Audit Requirement for State, Local, and Indian Tribal Governments” establishes principles and standards for determining costs for Federal awards carried out through grants, cost reimbursement contracts, and other agreements with State and local governments and Federally-recognized Indian Tribal Governments. 2 CFR 200 is issued under the authority of the Budget and Accounting Act of 1921, as amended; the Budget and Accounting Procedures Act of 1950, as amended; the Chief Financial Officers Act of 1990; Reorganization Plan No. 2 of 1970; and Executive Order No. 11451 (“Prescribing the Duties of the Office of Management and Budget and the Domestic Policy Council in the Executive Office of the President”)

Factors Affecting Allowability of Cost under this Plan:

1. Be necessary and reasonable for proper and efficient performance and administration of Federal/State/Local funds.
2. Be allocable to awards under the provisions of 2 CFR part 200.
3. Be authorized or not prohibited under State and Local laws or regulations.
4. Be consistent with policies, regulations, and procedures that apply to Federal/State/Local awards and other activities of the CCRMA.
5. Be accorded consistent treatment. A cost may not be assigned to a federal award as a direct cost and as an indirect cost for another federal award.
6. Be adequately documented and net of all applicable credits.

Composition of Cost:

Total cost is comprised of the allowable direct cost, plus its allocable portion of allowable indirect costs, less applicable credits.

Direct Costs – Costs that can be identified specifically with a particular final cost objective

Indirect Costs – Costs incurred for a common or joint purpose benefitting more than one cost objective, not readily assignable to the cost objectives specifically benefitted, without effort disproportionate to the results achieved.

DETAIL OF ALLOCATED COSTS

General Approach

1. All allowable direct costs are charged directly to projects, programs, grants, contracts, etc.
2. Allowable direct costs that can be identified to more than one project are prorated individually as direct costs using a base appropriate to the particular cost.
3. All other allowable indirect costs as defined above are allocated to projects, programs, grants, contracts, etc. using a base that results in an equitable distribution.

CCRMA DIRECT COSTS

Costs considered to be allocated as direct costs as mentioned and defined above, are as follows:

- Compensation of Executive Director
- Compensation of Executive Administrative Assistant
- Compensation of Environmental Program Manager
- Compensation of Chief Development Engineer
- Engineer in Training
- Right of Way Agent/Administrative Assistant
- Marketing Director
- Construction Manager
- Contractual project cost for the following professional services; engineering, legal, and other project related services
- Construction and construction management costs
- Project related equipment costs
- Preliminary engineering costs
- Plans, specifications, and engineering costs
- Right of way, utilities, and related costs
- Project related insurance costs
- Financing interest on construction projects
- Project legal costs

CCRMA INDIRECT COSTS

Costs considered to be allocated as indirect costs as mentioned and defined above are as follows:

- Administrative and office personnel compensation & contractual labor
- Education & training
- Dues & membership costs
- Office supplies and other operational costs
- Audit costs
- Other professional services not directly related to projects
- Office & equipment rental costs
- Travel expenses and mileage

SUMMARY OF ALLOCATION BASIS

In order for the CCRMA to promote fair and equitable sharing of indirect costs, recognize the full cost of services, and better manage its resources it must assign an allocation basis that can meet this objective. The allocation basis is designed to have a cause and effect relationship, uphold fairness, be measurable, and match the benefits received. The allocation basis used to determine the applicable direct and indirect costs necessary of allocation is the direct labor percentages of the Executive Director, Executive Administrative Assistant, Environmental Project Manager, Chief Development Engineer, Engineer in Training, Right of Way Agent/Administrative Assistant, Marketing Director and Construction Manager and Environmental Program Manager.

Direct Labor is measured as a percentage of time or documented hours worked on each individual project. The percentage of total applicable direct labor costs per project is then used to allocate the total indirect costs allowable to each project. (See Example below)

Example:

	Executive Director	Executive Administrative Assistant	Environmental Program Manager	Chief Development Engineer	Engineer in Training	Right of Way Agent /Admin. Asst.	Marketing Director	Construction Manager	% of Time allocated to project
Project 1	20%	20%	20%	30%	20%	20%	20%	20%	21.25%
Project 2	15%	15%	10%	15%	10%	10%	10%	10%	11.88%
Project 3	15%	15%	20%	15%	20%	20%	20%	20%	18.13%
Project 4	15%	15%	30%	15%	30%	30%	30%	30%	24.38%
Project 5	15%	15%	10%	15%	10%	10%	10%	10%	11.88%
Project 6	20%	20%	10%	10%	10%	10%	10%	10%	12.50%
Total	100%	100%	100%	100%	100%	100%	100%	100%	100.00%

	% of total Direct Labor Costs	Allocable Indirect cost in \$
Project 1	21.25%	\$ 21
Project 2	11.88%	12
Project 3	18.13%	18
Project 4	24.38%	24
Project 5	11.88%	12
Project 6	12.50%	13
Total	100%	\$ 100

**2-J CONSIDERATION AND APPROVAL OF FISCAL YEAR 2023 EXTERNAL
AUDIT ENGAGEMENT LETTER WITH BURTON, McCUMBER &
LONGORIA, LLP.**

September 21, 2023

Board of Directors
Cameron County Regional Mobility Authority
3461 Carmen Ave.
Rancho Viejo, Texas 78575

Dear members of the Board,

We are pleased to confirm our understanding of the services we are to provide the Cameron County Regional Mobility Authority (the "Authority"), a component unit for Cameron County, Texas for the year ended September 30, 2023.

Audit Scope and Objectives

We will audit the financial statements of the business-type activities including the disclosures, which collectively comprise the basic financial statements, of Cameron County Regional Mobility Authority as of and for the year ended September 30, 2023. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement Cameron County Regional Mobility Authority's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to Cameron County Regional Mobility Authority's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient appropriate evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis.
- 2) Schedule of Changes in Employer's Net Pension Liability and Related Ratios
- 3) Schedule of Employer Contributions

We have also been engaged to report on supplementary information other than RSI that accompanies Cameron County Regional Mobility Authority's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditor's report on the financial statements.

- 1) Schedule of expenditures of federal awards.

Cameron County Regional Mobility Authority – Audit 2023

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinions about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP, and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements. The objectives also include reporting on:

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

Auditor's Responsibilities for the Audit of the Financial Statements and Single Audit

We will conduct our audit in accordance with GAAS; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Cameron County Regional Mobility Authority – Audit 2023

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions.

We will also request written representations from your attorneys as part of the engagement.

We have identified the following significant risk(s) of material misstatement as part of our audit planning:

- Management override of internal controls.
- Improper revenue recognition

We may, from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

Our audit of financial statements does not relieve you of your responsibilities.

Audit Procedures—Internal Control

We will obtain an understanding of the government and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Cameron County Regional Mobility Authority's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of Cameron County Regional Mobility Authority's major programs. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on Cameron County Regional Mobility Authority's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Responsibilities of Management for the Financial Statements and Single Audit

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with accounting principles generally accepted in the United States of America; and for compliance with applicable laws and regulations (including federal statutes), rules, and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are also responsible for making drafts of financial statements, schedule of expenditures of federal awards, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance; (3) additional information that we may request for the purpose of the audit; and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us

Cameron County Regional Mobility Authority – Audit 2023

during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. You are also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received, and COVID-19-related concepts, such as lost revenues, if applicable) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains, and indicates that we have reported on, the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon OR make the audited financial statements readily available to intended users of the schedule of expenditures of federal awards no later than the date the schedule of expenditures of federal awards is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles (GAAP). You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon OR make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or nine months after the end of the audit period.

We will provide copies of our reports to management; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Burton, McCumber & Longoria, LLP and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to U.S. Department of Transportation or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Burton, McCumber & Longoria, LLP's personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of **five years** after the report release date or for any additional period requested by the U.S. Department of Transportation. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Ben Pena, CPA, is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. We expect to begin our audit upon being provided a completed and closed trial balance and schedule of expenditures of federal and state awards.

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses, **will not exceed \$33,500 for the financial statement audit, and if applicable, \$5,000 for the Uniform Guidance (Single Audit).** Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 90 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report(s). You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will keep you informed of any problems we encounter and our fees will be adjusted accordingly.

Cameron County Regional Mobility Authority – Audit 2023

In the unlikely event that any differences concerning our services or fees should arise that are not resolved by mutual agreement, you and we agree that any controversy, dispute or claim (whether in tort, contract, statutory or otherwise) and/or disagreements concerning the breach hereof, or any other dispute or disagreement between the parties hereto, shall first be submitted to non-binding mediation administered by the American Arbitration Association under the Dispute Resolution Rules of Professional Accounting Services Dispute Resolution Rules before resorting to arbitration, litigation, or some other dispute resolution procedure.

If not resolved in such mediation, thereafter settled by binding arbitration in accordance with the Commercial Arbitration Rules of the American Arbitration Association by an arbitrator(s) sitting in Brownsville, Cameron County, Texas. Any award by an arbitrator(s) shall be binding in all parties to this Agreement. The cost of any mediation or arbitration proceedings shall be shared equally by both parties. Any liability resulting from any award as a result of mediation or arbitration shall be limited to a return of the fees paid for the services included in this engagement letter.

The Authority agrees to hold harmless and indemnify Burton McCumber & Longoria, L.L.P. from any and all claims against (or from) the Authority or other third parties which arise from the withholding or concealment of information or known misrepresentations made to Burton McCumber & Longoria, L.L.P. by the Authority's governance, management, employees or its representatives in connection with this engagement. The provisions of this paragraph shall apply regardless of the nature of the claim; including the negligence of any party.

Reporting

We will issue written reports upon completion of our Single Audit. Our reports will be addressed to Board of Directors of the Cameron County Regional Mobility Authority. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will state that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

Government Auditing Standards require that we provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of contract. A copy of our peer review is included below as an attachment. In addition, a copy of our most recent peer review report can be obtained online at www.aicpa.org.

If any portion of this letter is held invalid, it is agreed that such invalidity shall not affect any of the remaining portion.

This engagement includes only those services specifically described in this letter. Costs and time spent in responding to or appearing before judicial proceedings, governmental organizations, or regulatory bodies, whether by request or subpoena, arising out of this engagement will be billed to you separately.

Cameron County Regional Mobility Authority – Audit 2023

We appreciate the opportunity to be of service to Cameron County Regional Mobility Authority and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy and return it to us.

Very truly yours,

BURTON, McCUMBER & LONGORIA, LLP



Ben Pena, CPA
Audit Partner

BP/bp

RESPONSE:

This letter correctly sets forth the understanding of Cameron County Regional Mobility Authority.

Management signature: _____

Title: _____

Date: _____

Governance signature: _____

Title: _____

Date: _____

**2-K CONSIDERATION AND APPROVAL OF CHANGE ORDER NUMBER 9 WITH
KAPSCH**




System Integration Agreement

CCRMA Toll Systems Integration



CCRMA CO #9 – Equipment Refresh – PDU and UPS Upgrade

9/8/2023

	System Integration	
	CCRMA CO #9 – Equipment Refresh – PDU and UPS Upgrade	

Payment Milestones

#	Milestone	% Paid	Cum. % Paid	Amount	Cum. \$'s
A-1	Notice to Proceed	50.0%	50.0%	\$42,536.51	\$42,536.51
A-6	Final System Acceptance	50.0%	100.0%	\$42,535.00	\$85,071.51
Total:		100.0%	100.0%	\$85,071.51	\$85,071.51


Client Acceptance:	
Client name	
Date	
Signature	
Kapsch Acceptance	
Kapsch Name	Mark Stewart
Date	9/8/2023
Signature	

1 Reference Documents:

- N/A

2 Document Version History

Version	Created	Created by	Comments
1.0	9/8/2023	Mark Stewart	Initial Submission


	System Integration	
	CCRMA CO #9 – Equipment Refresh – PDU and UPS Upgrade	

COST SUMMARY				
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Material / Equipment / Subcontract	Qty	Amount	15% Markup	Extended Price
SRT5KRMXLT SMART UPS	4	\$21,509.56	\$3,226.43	\$24,735.99
SRT192 Battery Pack	4	\$6,480.80	\$972.12	\$7,452.92
SRT3000RMXLA SMART UPS	2	\$6,455.24	\$968.29	\$7,423.53
SRT96RMBP Battery Pack	2	\$2,881.64	\$432.25	\$3,313.89
Tripp Lite PDUMH30HVNET	8	\$6,587.52	\$988.13	\$7,575.65
APC AP7901B PDU	10	\$7,665.10	\$1,149.77	\$8,814.87
Total Material / Equipment / Subcontractor:				\$59,316.84

Labor	No. of Hours	Hr. Contract Rate	Total
Maint SW/DB/Admin Support	0.00	\$207.25	\$0.00
Sys/Network Engineer /Sys Admin	0.00	\$234.32	\$0.00
Lead Technician	124.00	\$123.79	\$15,349.96
Install/Maint – Manager	8.00	\$223.19	\$1,785.52
Host/DB SW/HW Engineer	0.00	\$191.29	\$0.00
Gen Support (Admin, Purchasing)	4.00	\$138.16	\$552.64
Testing Support	0.00	\$191.29	\$0.00
Lane SW/HW Engineer	0.00	\$191.29	\$0.00
PM/Asst PM	4.00	\$280.57	\$1,122.28
Total Hours:	140	Total Labor:	\$18,810.40

ODCs / Travel	Qty	Amount	15% Markup	Extended Price
Air Fare	0	\$0.00	\$0.00	\$0.00
Mileage	1000	\$625.00	\$93.75	\$718.75
Lodging	10	\$2,863.50	\$429.53	\$3,293.03
Per Diem	10	\$550.00	\$82.50	\$632.50
Car Rental	0	\$0.00	\$0.00	\$0.00
PM - Other/Misc.	0	\$0.00	\$0.00	\$0.00
Warr/Maint - Other/Misc.	0	\$0.00	\$0.00	\$0.00
Shipping	1	\$2,000.00	\$300.00	\$2,300.00
Total ODCs / Travel:				\$6,944.28
Total Amount Due:				\$85,071.51

	System Integration	
	CCRMA CO #9 – Equipment Refresh – PDU and UPS Upgrade	

Change Request Description

Request ID	CCRMA CO #9
Request Date	9/8/2023
System Module	Equipment Refresh – PDU and UPS Upgrade
Change Type	Hardware
Description	
Replacement of existing Power Distribution Unit (PDU) and existing Uninterrupted Power Supply (UPS) with new Power Distribution Unit (PDU) and Uninterrupted Power Supply (UPS).	
Affected Systems	
<input checked="" type="checkbox"/> Hardware <input type="checkbox"/> Software - Apex <input type="checkbox"/> Software - Host <input type="checkbox"/> Database <input type="checkbox"/> Image Review	
Solution Details	
<p>UPS</p> <ul style="list-style-type: none"> Remove the old UPS and replace it with the new UPS at the following locations: Port Spur SB – 1- SRT3000RMXLA UPS and 1- SRT96RMBP Battery Pack Port Spur NB – 1- SRT3000RMXLA UPS and 1- SRT96RMBP Battery Pack Old Alice Road SB – 1 SRT5KRMXLT UPS and 1 SRT192 Battery Pack Old Alice Road NB – 1 SRT5KRMXLT UPS and 1 SRT192 Battery Pack 77 Direct Connect SB – 1 SRT5KRMXLT UPS and 1 SRT192 Battery Pack 77 Direct Connect NB – 1 SRT5KRMXLT UPS and 1 SRT192 Battery Pack <p>PDU's</p> <ul style="list-style-type: none"> Remove Old PDUs and install New PDUs at the following locations: 550 Mainline NB – 2 APC AP7901B PDU 550 Mainline SB – 2 APC AP7901B PDU Port Spur NB – 2 APC AP7901B PDU Port Spur SB – 2 APC AP7901B PDU Old Alice SB – 2 TrippLite PDUMH30HVNET PDU 77 Direct Connect NB – 2 TrippLite PDUMH30HVNET PDU 77 Direct Connect SB – 2 TrippLite PDUMH30HVNET PDU 2 Spare - TrippLite PDUMH30HVNET PDU 2 Spare - APC AP7901B PDU <p>Key Notes and Assumptions:</p> <ul style="list-style-type: none"> Kapsch assumes all pricing is in U.S. Dollars, and pricing is detailed below. Kapsch will provide a Project Schedule within 30 days of Change Order execution. Pricing valid for 30 days from Initial Submission. 	
Impact	<input checked="" type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low

**2-L CONSIDERATION AND APPROVAL OF CHANGE ORDER NUMBER 10 WITH
KAPSCH.**




System Integration Agreement

CCRMA Toll Systems Integration



CCRMA CO #10 – JAI Camera RMA


9/7/2023

	System Integration	
	CCRMA CO #10 – JAI Camera RMA	

Change Request Description

Request ID	CCRMA CO #10
Request Date	9/7/2023
System Module	JAI Camera RMA
Change Type	Hardware/Software
Description	
Return JAI Cameras to the vendor for repairs.	
Affected Systems	
<input checked="" type="checkbox"/> Hardware <input type="checkbox"/> Software - Apex <input type="checkbox"/> Software - Host <input type="checkbox"/> Database <input type="checkbox"/> Image Review	
Solution Details	
Jai Cameras <ul style="list-style-type: none"> Return 6 Cameras to JAI for repair 	
Key Notes and Assumptions: <ul style="list-style-type: none"> Kapsch assumes all pricing is in U.S. Dollars, and pricing is detailed below. Pricing valid for 30 days from Initial Submission. 	
Impact	<input checked="" type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low

COST SUMMARY				
Material / Equipment / Subcontract	Qty	Amount	15% Markup	Extended Price
JAI RA#52660	1	\$3,063.80	\$495.57	\$3,523.37
Shipping Charges to CCRMA	1	\$33.70	\$5.06	\$38.76
Shipping Charges to JAI	1	\$58.18	\$8.73	\$66.91
Total Material / Equipment / Subcontractor:				\$3,629.03

	System Integration	
	CCRMA CO #10 – JAI Camera RMA	

Labor	No. of Hours	Hr. Contract Rate	Total
Maint SW/DB/Admin Support	0.00	\$207.25	\$0.00
Sys/Network Engineer /Sys Admin	0.00	\$234.32	\$0.00
Lead Technician	0.00	\$123.79	\$0.00
Install/Maint – Manager	4.00	\$223.19	\$892.76
Host/DB SW/HW Engineer	0.00	\$191.29	\$0.00
Gen Support (Admin, Purchasing)	6.00	\$138.16	\$828.96
Testing Support	0.00	\$191.29	\$0.00
Lane SW/HW Engineer	0.00	\$191.29	\$0.00
PM/Asst PM	0.00	\$280.57	\$0.00
Total Hours:	10	Total Labor:	\$1,721.72


ODCs / Travel	Qty	Amount	15% Markup	Extended Price
Air Fare	0	\$0.00	\$0.00	\$0.00
Mileage	0	\$0.00	\$0.00	\$0.00
Lodging	0	\$0.00	\$0.00	\$0.00
Per Diem	0	\$0.00	\$0.00	\$0.00
Car Rental	0	\$0.00	\$0.00	\$0.00
PM - Other/Misc.	0	\$0.00	\$0.00	\$0.00
Warr/Maint - Other/Misc.	0	\$0.00	\$0.00	\$0.00
Total ODCs / Travel:				\$0.00

Total Amount Due:	\$5,350.75
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Client Acceptance:	
Client name	
Date	
Signature	
Kapsch Acceptance	
Kapsch Name	Mark Stewart
Date	9/7/2023
Signature	

1 Reference Documents:

- N/A

	System Integration	
	CCRMA CO #10 – JAI Camera RMA	

2 Document Version History

Version	Created	Created by	Comments
1.0	9/7/2023	Timothy Duke	Initial Submission

**2-M CONSIDERATION AND APPROVAL OF AN INTRLOCAL AGREEMENT FOR
TOLL PROCESSING BETWEEN THE CAMERON COUNTY REGIONAL
MOBILITY AUTHORITY AND THE CENTRAL TEXAS REGIONAL
MOBILITY AUTHORITY.**

INTERLOCAL AGREEMENT

THIS INTERLOCAL AGREEMENT (the “Agreement”) is made and entered into effective as of the October 1, 2023, by and between the CENTRAL TEXAS REGIONAL MOBILITY AUTHORITY (“CTRMA”) and the CAMERON COUNTY REGIONAL MOBILITY AUTHORITY (“CCRMA”), political subdivisions of the State of Texas (collectively, the “Parties”).

WITNESSETH:

WHEREAS, CTRMA is a regional mobility authority created pursuant to the request of Travis and Williamson Counties and operating pursuant to Chapter 370 of the Texas Transportation Code (the “RMA Act”) and 43 TEX. ADMIN. CODE §§ 26.1 *et seq.* (the “RMA Rules”); and

WHEREAS, CTRMA is a party to the Central United States Interoperability Agreement and the Southern States Interoperability Agreement (collectively, the “Interoperability Agreements”), through which toll transactions on various tolled facilities throughout the central and southeast United States are processed and credited to the operator of the facility on which the transaction occurred; and

WHEREAS, CTRMA has developed a proprietary Data Platform System (“DPS”) to submit transactions to the Central United States Interoperability Hub and the South-East Interoperability Hub (collectively, the “Interoperability Hubs”) for processing pursuant to the Interoperability Agreements; and

WHEREAS, CCRMA is a regional mobility authority created pursuant to the request of Cameron County and operating pursuant to the RMA Act and the RMA Rules; and

WHEREAS, CCRMA currently operates the SH 550 Phase I, Segment 1, Direct Connectors and North Port Spur facilities (collectively, the “CCRMA Projects”) and

WHEREAS, CCRMA is in need of transponder-based toll transaction processing services related to the CCRMA Projects and potentially other future transportation projects; and

WHEREAS, Chapter 791 of the Texas Government Code provides that any one or more public agencies may contract with each other for the performance of governmental functions or services in which the contracting parties are mutually interested; and

WHEREAS, Section 370.033 of the RMA Act provides that a regional mobility authority may enter into contracts or agreements with another governmental entity; and

WHEREAS, the Parties have agreed that it would be to their mutual benefit for CTRMA to facilitate the processing of CCRMA’s transactions with CTRMA’s connection to the Interoperability Hubs through its DPS and the Interoperability Agreements; and

WHEREAS, this Interlocal Agreement is made in accordance with TEX. GOV'T CODE § 791.025 to the extent applicable;

NOW, THEREFORE, in consideration of the mutual covenants and agreements herein contained, the undersigned Parties agree as follows:

I. FINDINGS

Recitals. The recitals set forth above are incorporated herein for all purposes and are found by the Parties to be true and correct. It is further found and determined that the Parties have authorized and approved the Agreement by resolution or order adopted by their respective governing bodies, and that this Agreement will be in full force and effect when approved by each party.

II. ACTIONS

1. Provision of Services. Subject to the terms of this Agreement, CTRMA and/or its consultants shall facilitate CCRMA's utilization of the resources and services provided through (i) CTRMA's DPS; (ii) the Interoperability Agreements; and (iii) any amendments or successor agreements, in connection with the provision of transponder-based transaction processing for the CCRMA Projects and any future CCRMA transportation projects.

2. Transponder-based Transactions and Associated Expenses. CTRMA shall submit transponder-based transactions received from CCRMA's Kapsch Project Host Server to the Interoperability Hubs (or any subsequent hub established for transaction processing). The Scope of Services associated with transponder-based transaction processing provided for hereunder is set forth on Attachment "A"; and the fees for such services are set forth on Attachment "B".

3. Associated Expenses. CTRMA is periodically assessed certain costs for maintenance, hardware, software, third party audits, required testing, host server processing enhancements and other miscellaneous costs as a party to the Central United States Interoperability Agreement. Such costs are borne by all the parties to that agreement based on the relative volume of transactions processed for each party in relation to the total volume of transactions processed by the Central United States Interoperability Hub. Because costs are charged to CTRMA as a result of CCRMA's transactions, CCRMA shall reimburse CTRMA for the portion of CTRMA's costs that are attributable to the proportional volume of CCRMA's transactions. The calculation will be based on CCRMA and CTRMA transactions for the previous calendar year. In the event that changes occur to cost sharing under either of the Interoperability Agreements or CCRMA becomes a direct party to either of the Interoperability Agreements or the Interoperability Hubs, the Parties agree to amend this Agreement as necessary to accommodate the changes.

III. GENERAL AND MISCELLANEOUS

1. Term and Termination. Subject to the following, this Agreement shall be effective as of the date first written above and shall continue in full force and effect until August 31, 2028, unless otherwise terminated as set forth below:

- a. if the Central United States Interoperability Agreement or the Southern States Interoperability Agreement is terminated, this Agreement shall terminate on the same day that the Central United States Interoperability Agreement or the Southern States Interoperability Agreement terminates. CTRMA shall give CCRMA written notice of the termination within five (5) business days of the termination;
- b. either party may terminate this Agreement upon ninety (90) days written notice to the other; or
- c. this Agreement may be terminated by mutual written agreement of the Parties.

2. Prior Written Agreements. This Agreement is without regard to any and all prior written contracts or agreements between the Parties regarding any other subject matter and does not modify, amend, ratify, confirm, or renew any such other prior contract or agreement between the Parties.

3. Other Services. Nothing in this Agreement shall be deemed to create, by implication or otherwise, any duty or responsibility of either of the Parties to undertake or not to undertake any other service, or to provide or not to provide any service, except as specifically set forth in this Agreement or in a separate written instrument executed by both Parties.

4. Governmental Immunity. Nothing in this Agreement shall be deemed to waive, modify, or amend any legal defense available at law or in equity to either of the Parties nor to create any legal rights or claims on behalf of any third party. Neither of the Parties waives, modifies, or alters to any extent whatsoever the availability of the defense of governmental immunity under the laws of the State of Texas and of the United States.

5. Amendments and Modifications. This Agreement may not be amended or modified except in writing and executed by both Parties to this Agreement and authorized by their respective governing bodies.

6. Severability. If any provision of this Agreement shall be held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision hereof, but rather this entire Agreement will be construed as if not containing the particular invalid or unenforceable provision(s), and the rights and obligations of the Parties shall be construed and enforced in accordance therewith. The Parties acknowledge that if any provision of this Agreement is determined to be invalid or unenforceable, it is their desire and intention that such provision be reformed and construed in such a manner that it will, to the maximum extent practicable, give effect to the intent of this Agreement and be deemed to be validated and enforceable.

7. Execution in Counterparts. This Agreement may be simultaneously executed in several counterparts, each of which shall be an original and all of which shall be considered fully executed as of the date first written above, when both Parties have executed an identical counterpart, notwithstanding that all signatures may not appear on the same counterpart.

IN WITNESS WHEREOF, the Parties have executed and attested this Agreement by their officers thereunto duly authorized.

**CENTRAL TEXAS REGIONAL
MOBILITY AUTHORITY**

By: _____
James M. Bass
Executive Director

**CAMERON COUNTY
REGIONAL MOBILITY AUTHORITY**

By: _____
Pete Sepulveda, Jr.
Executive Director

ATTACHMENT “A”

SCOPE OF SERVICES-TRANSPONDER TRANSACTIONS

1. CCRMA shall submit transponder-based transactions to CTRMA’s DPS through CCRMA’s Kapsch Project Host Server.
2. CTRMA shall submit transponder-based transactions received from CCRMA to the Interoperability Hubs (or any subsequent hub established for transaction processing), in accordance with the approved interoperable business rules and interface control documents. CTRMA will ensure the transactions are submitted to the Interoperability Hubs but does not guarantee any performance related to acceptance by the Interoperability Hubs, collections or payment.
3. CTRMA shall collect and distribute to CCRMA toll funds collected on behalf of CCRMA within two weeks after CTRMA has received funds due from the last of the other toll agencies remitting funds for CTRMA and/or CCRMA transactions for the preceding month. CTRMA will only forward funds to CCRMA that it receives related to CCRMA's transactions. CTRMA bears no responsibility for funds that have not been reconciled or paid. Payments due to CCRMA shall be made via wire transfer to Texas Regional Bank.
4. CTRMA shall provide timely assistance to CCRMA in properly reconciling the payments from CTRMA to CCRMA.
5. CTRMA shall make a good faith effort to include CCRMA in the review of toll transaction processing agreements that affect the processing of CCRMA transactions or may result in a change to the toll transaction fee structure or performance measures.
6. Either directly or through access to consultant-provided systems and reports, CTRMA shall make all reasonable efforts to provide to CCRMA the same access to information and reports that CTRMA requires to audit, reconcile, or resolve customer service or financial related matters related to electronic toll transactions.
7. CTRMA shall make all reasonable efforts to provide to CCRMA the same ownership of toll transaction related information that CTRMA is afforded through their consultant agreements.
8. Per Article II.3 of the Agreement, CCRMA will reimburse CTRMA for a proportional share of certain actual costs incurred as a party to the Central United States Interoperability Agreement.

ATTACHMENT “B”

TRANSPONDER TRANSACTION FEES

Transactions submitted to the Central United States Interoperability Hub through CTRMA shall be processed at the cost prescribed in the Central United States Interoperability Agreement. The current transaction fees are \$0.05 + 3% of the toll for each transaction or a minimum of \$0.08. These fees will be deducted from the amounts due to CCRMA.

Transactions submitted to the Southern States Interoperability Hub through CTRMA shall be processed at the cost prescribed in the Southern States Interoperability Agreement. The current transaction fees are 3% of the toll for each transaction. These fees will be deducted from the amounts due to CCRMA.

CTRMA DATA PLATFORM TRANSACTION PROCESSING FEES

Transactions submitted to CTRMA’s Data Platform System (DPS) through CCRMA’s Kapsch Project Host Server shall be processed at a cost of \$0.0163 for each transaction. These fees will be deducted from the amounts due to CCRMA.

**2-N CONSIDERATION AND APPROVAL OF AN INTERLOCAL AGREEMENT
BETWEEN CAMERON COUNTY AND THE CAMERON COUNTY REGIONAL
MOBILITY AUTHORITY FOR ADMINISTRATIVE SERVICES.**

CONTRACT NO. 2021C10369

AMENDMENT TO INTERLOCAL AGREEMENT

THIS AMENDMENT TO INTERLOCAL AGREEMENT (CONTRACT NO. 2021C10369) (the "Amendment") is made and entered into effective as of October 1, 2023, hereinafter defined, by and between the CAMERON COUNTY REGIONAL MOBILITY AUTHORITY (the "CCRMA"), a political subdivision of the State of Texas, and CAMERON COUNTY, TEXAS (the "County"), (collectively, the "Parties").

RECITALS

WHEREAS, effective as of October 1, 2021, the Parties entered into that certain Interlocal Agreement (the "Interlocal Agreement") whereby the Parties agreed that Pete Sepulveda, Jr. would serve as the County Administrator; and,

WHEREAS, the Parties wish to amend sections 2.2 and 2.3 of the Interlocal Agreement; and,

NOW, THEREFORE, in consideration of the mutual covenants and agreements set forth herein, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties agree, as follows:

1. Section 2.2 of the Interlocal Agreement shall be amended in its entirety to state, as follows:

"2.2 Term and Termination. The primary term of this Agreement shall commence on October 1, 2023 and shall continue in full force and effect for forty-eight months, i.e. September 30, 2027, unless otherwise amended, terminated, or modified (the "Primary Term"). Notwithstanding the foregoing, either party may unilaterally terminate this Agreement at any time by giving the other party at least thirty (30) days prior written notice of its intent to terminate."

2. Section 2.3 of the Interlocal Agreement shall be amended in its entirety to state, as follows:

"2.3 Compensation. In return for the services provided under this Agreement, the County shall pay the CCRMA the amount of \$13,000.00 in monthly installments during the term of this Agreement. Any monies paid by the County shall be paid from the current revenues of the County. The County represents to the CCRMA that the funds for this Agreement are currently budgeted and will be included in each budget for each applicable fiscal year during the term of this Agreement."

3. All other terms and conditions of the Interlocal Agreement shall otherwise remain in full force and effect.

IN WITNESS WHEREOF, the Parties have executed this Amendment on the dates shown below, to be effective as of October 1, 2023.

ATTEST:

CAMERON COUNTY
REGIONAL MOBILITY AUTHORITY

Arturo Nelson, Secretary of the CCRMA

Frank Parker, Jr., Chairman

Date: _____

ATTEST:

Sylvia Garza Perez
County Clerk



CAMERON COUNTY

Eddie Trevino, Jr.
County Judge

Date: 9/12/2023

**2-O CONSIDERATION AND APPROVAL OF AN AMENDED AND RESTATED
EMPLOYMENT CONTRACT BETWEEN THE CAMERON COUNTY
REGIONAL MOBILITY AUTHORITY AND THE CAMERON COUNTY
REGIONAL MOBILITY AUTHORITY EXECUTIVE DIRECTOR PEDRO
SEPULVEDA, JR.**