



**IMPROVING MORE THAN JUST ROADS**

**AGENDA**

**Regular Meeting of the Board of Directors  
of the  
Cameron County Regional Mobility Authority  
3470 Carmen Avenue, Suite 5  
Rancho Viejo, Texas 78575  
September 22, 2022  
12:00 Noon**

**PUBLIC COMMENTS:**

**1. Public Comments.**

**ITEMS FOR DISCUSSION AND ACTION:**

**2. Action Items.**

- A. Consideration and Approval of the August 25, 2022, Regular Meeting Minutes.**
- B. Acknowledgement of Claims.**
- C. Approval of Claims.**
- D. Consideration and Approval of the Financial Statements and Budget Amendments for the Month of August 2022.**
- E. Consideration and Approval of Payment of Invoices and Release of Checks to Noble Texas Builders, Peacock Construction, A&I Manufacturing and SpawGlass for the Cameron County Parks Administration Building, Pedro "Pete" Benavides Basketball Courts, the Isla Blanca Toll Booth Projects, and the Veterans Bridge DAP Project.**
- F. Consideration and Approval of the Cameron County Regional Mobility Authority Quarterly Investment Report for the period ending August 31, 2022.**
- G. Consideration and Approval of the Cameron County Regional Mobility Authority Investment Policy.**
- H. Consideration and Approval of the Cameron County Regional Mobility Authority Cost Allocation Policy.**
- I. Consideration and Approval of an Amendment to the Cameron County Regional Mobility Authority Accounting Policies and Procedures Manual.**

- J. Consideration and Approval of Change Order Number 10 with Toll Plus for the Mail Inserter Services Coordination.**
- K. Consideration and Approval of Supplemental Work Authorization No. 2 to Work Authorization No. 04 with S&B Infrastructure for the SH 550 Gap II Project.**
- L. Consideration and Approval to Purchase Equipment for the SH 550 Toll Road.**
- M. Consideration and Approval of an Extension to the Master Service Agreement with Kapsch and Authorize Executive Director and Legal Counsel to Negotiate such Agreement.**
- N. Consideration and Approval of an Extension to the Master Service Agreement with Mowiz, Inc. and Authorize Executive Director and Legal Counsel to Negotiate such Agreement.**
- O. Consideration and Approval of an Extension to the Master Service Agreement with A-to-Be USA, LLC and Authorize Executive Director and Legal Counsel to Negotiate such Agreement.**
- P. Consideration and Approval of the Cameron County Regional Mobility Authority Fiscal Year 2023 Annual Budget.**

**ADJOURNMENT:**

Signed this 19<sup>th</sup> day of September 2022.



**Frank Parker, Jr.**  
**Chairman**

**NOTE:**

**Participation by Telephone Conference Call** – One or more members of the CCRMA Board of Directors may participate in this meeting through a telephone conference call, as authorized by Sec. 370.262, Texas Transportation Code. Each part of the telephone conference call meeting that by law must be open to the public shall be audible to the public at the meeting location and will be recorded. On conclusion of the meeting, the recording will be made available to the public.

**2-A      CONSIDERATION AND APPROVAL OF THE AUGUST 25, 2022,  
REGULAR MEETING MINUTES.**

THE STATE OF TEXAS                   §

COUNTY OF CAMERON               §

**BE IT REMEMBERED** on the 25th day of August 2022, there was conducted a Regular Meeting of the Cameron County Regional Mobility Authority, at the CCRMA Administrative Office, 3470 Carmen Avenue, Suite 5 thereof, in Rancho Viejo, Texas, for the purpose of transacting any and all business that may lawfully be brought before the same.

**THE BOARD MET AT:**

**12:00 Noon**

**PRESENT:**

**FRANK PARKER, JR.**  
**CHAIRPERSON**

**MICHAEL SCAIEF**  
**VICE CHAIRMAN-ABSENT**

**ARTURO A. NELSON**  
**SECRETARY**

**AL VILLARREAL**  
**TREASURER-ABSENT**

**MARK ESPARZA**  
**DIRECTOR**

**LEO R. GARZA**  
**DIRECTOR**

**DR. MARIA VILLEGAS, M.D.**  
**DIRECTOR-ABSENT**

---

---

The Meeting was called to order by Chairman Parker, at 12:00 Noon. At this time, the Board considered the following matters as per CCRMA Agenda posted on the CCRMA's website and physically at 3470 Carmen Avenue, Suite 5, Rancho Viejo, Texas, on this 22nd day of August 2022 at 10:11 A.M. and Supplemental Notice at 11:32 A.M.

---

**PUBLIC COMMENTS**

**1      PUBLIC COMMENTS**

None.

## **ACTION ITEMS**

### **2-A Consideration and Approval of the July 27, 2022, Special Meeting Minutes.**

Secretary Nelson moved to approve the July 27, 2022, Special Meeting Minutes. The motion was seconded by Director Esparza and carried unanimously.

### **2-B Acknowledgement of Claims.**

Mr. Victor Barron, RMA Controller went over the Claims and presented them into the record.

Director Esparza moved to acknowledge the Claims as presented. The motion was seconded by Director Garza and carried unanimously.

**The Claims are as follows:**

---

### **2-C Approval of Claims.**

Mr. Victor Barron, RMA Controller went over the Claims and presented them into the record.

Treasurer Villarreal moved to approve the Claims as presented. The motion was seconded by Secretary Nelson and carried unanimously.

**The Claims are as follows:**

---

### **2-D Consideration and Approval of the Financial Statements and Budget Amendments for the Month of July 2022.**

Mr. Victor Barron, RMA Controller went over the Financial Statements and Budget Amendments for the Month of July 2022.

Director Esparza moved to approve the Financial Statements and Budget Amendments for the Month of July 2022. The motion was seconded by Director Garza and carried unanimously.

**The Financials are as follows:**

---

### **2-E Consideration and Approval Authorizing Staff to open a Bank Account for the Transportation Reinvestment Zone (TRZ) Funds.**

Mr. Victor Barron, RMA Controller went over the need to open a Bank Account for the Transportation Reinvestment Zone (TRZ) Funds.

Treasurer Villarreal moved to approve Staff to open a Bank Account for the Transportation Reinvestment Zone (TRZ) Funds. The motion was seconded by Secretary Nelson and carried as follows:

Ayes: Parker, Nelson, Villarreal

Nays: None

Abstain: Garza and Esparza

Note: Directors Garza and Esparza submitted an affidavit and abstained from discussion and vote.

**2-F Consideration and Approval of the Fiscal Year 2023 Holiday Schedule.**

Mr. Pete Sepulveda, Jr., RMA Executive Director went over the Fiscal Year 2023 Holiday Schedule.

Director Esparza moved to approve the Fiscal Year 2023 Holiday Schedule. The motion was seconded by Director Garza and carried unanimously.

**The Schedule is as follows:**

---

**2-G Consideration and Approval of Recommendation of highest ranked Proposer for RFP 2022-002 Printing, Insertion and Mailing for Toll Bills and Notices and Approval of Contract with such Proposer.**

Mr. Pete Sepulveda, Jr., RMA Executive Director explained the need to Award RFP No. 2022-002 and Contract for Printing, Insertion and Mailing for Toll Bills and Notices and approval of contract with proposer. Mr. Sepulveda advised the Board that two proposals were received, and staff evaluated and recommend InfoSend for approval subject to final negotiations and legal approval.

Secretary Nelson moved to award RFP 2022-002 and approve the contract for Printing, Insertion and Mailing for Toll Bills and Notices subject to final negotiations and legal approval. The motion was seconded by Director Esparza and carried unanimously.

**The Contract is as follows:**

---

**2-H Consideration and Approval of Work Authorization No. 03 with GDJ Engineering for the Oscar Williams Road (FM 1846) Project (Business 77 to San Jose Ranch Road) for Preliminary Engineering.**

Mr. Eric Davila, RMA Chief Development Engineer went over the need for Work Authorization No. 03 with GDJ Engineering for the Oscar Williams Road (FM 1846) Project (Business 77 to San Jose Ranch Road) for Preliminary Engineering. Mr. Davila informed the board the work authorization had been reviewed for scope of work and fee negotiated and funding for the work authorization would be through an Interlocal with Cameron County and the City of San Benito.

Director Esparza moved to approve Work Authorization No. 03 with GDJ Engineering for the Oscar Williams Road (FM 1846) Project (Business 77 to San Jose Ranch Road) for Preliminary Engineering. The motion was seconded by Secretary Nelson and carried unanimously.

**The Work Authorization is as follows:**

---

**2-I Consideration and Approval of Payment of Invoices and Release of Checks to Noble Texas Builders, Peacock Construction, A&I Manufacturing and SpawGlass for the Cameron County Parks Administration Building, Pedro "Pete" Benavides Basketball Courts, the Isla Blanca Toll Booth Projects and the Veterans Bridge DAP Project.**

Mr. Pete Sepulveda, Jr., RMA Executive Director explained the need for Approval of Payment of Invoices and Release of Checks to Noble Texas Builders, Peacock Construction, A&I Manufacturing

and SpawGlass for the Cameron County Parks Administration Building, Pedro “Pete” Benavides Basketball Courts, the Isla Blanca Toll Booth Projects and the Veterans Bridge DAP Project. Mr. Sepulveda informed the board of the estimated invoice amounts for each project as follows: invoice for Noble Texas Builders for the Cameron County Parks Administration in the amount of \$400,000.00, invoice for Peacock Construction for the Cameron County Pedro “Pete” Benavides Basketball Courts in the amount of \$35,000.00, invoice for A&I Custom Manufacturing for the Cameron County Isla Blanca Toll Booth Projects in the amount of \$15,000, and invoice for SpawGlass for the Veterans Bridge DAP Project in the amount of \$174,459.03. Mr. Sepulveda explained the invoices would be ratified at the next meeting.

Director Garza moved to approve the Payment of Invoices and Release of Checks to Noble Texas Builders, Peacock Construction, A&I Manufacturing and SpawGlass for the Cameron County Parks Administration Building, Pedro “Pete” Benavides Basketball Courts, the Isla Blanca Toll Booth Projects, and the Veterans Bridge DAP Project. The motion was seconded by Treasurer Villarreal and carried unanimously.

**2-J Consideration and Approval of a Non-Revenue User Agreement for SH 550 Toll Road.**

Mr. Pete Sepulveda, Jr., RMA Executive Director went over the need for a Non-Revenue User Agreement for SH 550 Toll Road. Mr. Sepulveda informed the board the agreement had been reviewed by legal and is for exempt vehicles such as law enforcement and emergency vehicles who use SH 550.

Director Esparza moved to approve a Non-Revenue User Agreement for SH 550 Toll Road. The motion was seconded by Director Garza and carried unanimously.

**The Agreement is as follows:**

---

**2-K Consideration and Approval of Contingency and Expenditure Authorization No. 3 for Benavides Park Pavilion.**

Mr. Pete Sepulveda, Jr., RMA Executive Director went over the need for Contingency and Expenditure Authorization No. 3 for Benavides Park Pavilion. Mr. Sepulveda explained the contingency expenditure authorization had no fiscal impact and recommended approval.

Treasurer Villarreal moved to approve the Contingency and Expenditure Authorization No. 3 for Benavides Park Pavilion. The motion was seconded by Director Garza and carried unanimously.

**The Contingency Authorization is as follows:**

---

**2-L Consideration and Approval of Substantial Completion for Benavides Park Pavilion.**

Mr. Pete Sepulveda, Jr., RMA Executive Director went over the need for Approval of Substantial Completion for Benavides Park Pavilion. Mr. Sepulveda explained the project architect and staff recommend approval.

Secretary Nelson moved to approve Substantial Completion for Benavides Park Pavilion. The motion was seconded by Treasurer Villarreal and carried unanimously.

**2-M Consideration and Approval of Supplemental Work Authorization No. 1 to Work Authorization No. 2 with Tecsidel ITS S.L. for the Pharr Reynosa International Bridge Toll Collection System.**

Mr. Pete Sepulveda, Jr., RMA Executive Director went over the need for Supplemental Work Authorization No. 1 to Work Authorization No. 2 with Tecsidel ITS S.L. for the Pharr Reynosa International Bridge Toll Collection System. Mr. Sepulveda explained the work authorization scope of work would remove the purchase of the servers and cost is now reduced from \$47,427.81 to \$7,848.87.

Director Esparza moved to approve Supplemental Work Authorization No. 1 to Work Authorization No. 2 with Tecsidel ITS S.L. for the Pharr Reynosa International Bridge Toll Collection System. The motion was seconded by Director Garza and carried unanimously.

**The Supplemental is as follows:**

---

**2-N Authorization and Approval to purchase servers for the Pharr Reynosa International Bridge Toll Collection System.**

Mr. Pete Sepulveda, Jr., RMA Executive Director went over the need to purchase servers for the Pharr Reynosa International Bridge Toll Collection System. Mr. Sepulveda explained this was removed from Tecsidel's scope of work in an effort to expedite the lead time for the serves and that staff recommends approval.

Treasurer Villarreal moved to approve the approval to purchase servers for the Pharr Reynosa International Bridge Toll Collection System. The motion was seconded by Secretary Nelson and carried unanimously.

**2-O Consideration and Approval of Reimbursement Agreement between Cameron County Regional Mobility Authority and Union Pacific Railroad for Engineering Review Services for the Harlingen Commerce Street Rail Project.**

Mr. Pete Sepulveda, Jr., RMA Executive Director went over the need for a Reimbursement Agreement between Cameron County Regional Mobility Authority and Union Pacific Railroad for Engineering Review Services for the Harlingen Commerce Street Rail Project. Mr. Sepulveda explained that local funds would be used for the agreement and that staff recommends approval subject to final legal review.

Director Esparza moved to approve the Reimbursement Agreement between Cameron County Regional Mobility Authority and Union Pacific Railroad for Engineering Review Services for the Harlingen Commerce Street Rail Project subject to final legal review. The motion was seconded by Secretary Director Garza and carried unanimously.

**The Agreement is as follows:**

---

**2-P Consideration and Approval of Termination Agreement with Quadient for Mailing Services.**

Mr. Pete Sepulveda, Jr., RMA Executive Director went over the need to terminate the Agreement with Quadient for Mailing Services.



Treasurer Villarreal moved to approve the Termination Agreement with Quadient for Mailing Services. The motion was seconded by Director Esparza and carried unanimously.

**The Agreement is as follows:**

---

## **SPECIAL NOTICE AGENDA**

### **ACTION ITEMS**

#### **1-A Discussion and Possible Action Regarding Fiscal Year 2022-2023 Annual Budget**

Mr. Victor Barron, RMA Controller went over the Fiscal Year 2022-2023 Annual Budget for discussion.

Director Esparza moved to acknowledge the Fiscal Year 2022-2023 Annual Budget discussions. The motion was seconded by Director Garza and carried unanimously.

**Director Garza made a motion to go into executive session at 12:51 PM. The motion was seconded by Secretary Nelson and carried unanimously.**

#### **3 – EXECUTIVE SESSION**

**3-A** Confer with Cameron County Regional Mobility Authority Legal Counsel Regarding Legal Issues Related to the Agreement between the Cameron County Regional Mobility Authority and Quadient, Pursuant to V.T.C.A., Government Code, Section 551.071 (2).

**3-B** Confer with Cameron County Regional Mobility Authority Legal Counsel Regarding Legal Issues Related to the Agreement between the Cameron County Regional Mobility Authority and Ternium México, S.A. de C.V. (“Ternium”), Pursuant to V.T.C.A., Government Code, Section 551.071 (2).

**Secretary Nelson made a motion to come back into open session at 1:03 PM. The motion was seconded by Director Esparza and carried unanimously.**

#### **4 -A Possible Action**

Treasurer Villarreal made a motion to proceed as discussed in Executive Session. The motion was seconded by Director Esparza and carried unanimously.

#### **4 -B Possible Action**

Secretary Nelson made a motion to proceed as discussed in Executive Session. The motion was seconded by Director Esparza and carried unanimously.

## **ADJOURNMENT**

There being no further business to come before the Board and upon motion by Secretary Nelson and seconded by Director Esparza and carried unanimously the meeting was **ADJOURNED** at 1:04 P.M.

=====

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_ 2022.

\_\_\_\_\_  
**CHAIRMAN FRANK PARKER, JR.**

ATTESTED: \_\_\_\_\_  
**ARTURO A. NELSON, SECRETARY**

**2-B      ACKNOWLEDGEMENT OF CLAIMS.**

## Claims for Acknowledgement



**CAMERON COUNTY REGIONAL MOBILITY AUTHORITY**  
**Claims September 15, 2022**

**Operations**

Vendor Name	Invoice Number	Cash Required	Invoice/Credit Description	PROJ Title	Transfer Funds	Funding Source	Bank Account
Aflac	843016	\$ 298.62	Employee Supplemental Insurance Sept 2022	Indirect	Y	Local	Ope
Harlingen Area Chamber of Commerce	44494	1,500.00	Gold Sponsorship Greater Chamber Gala FY2022	Indirect	Y	Local	Ope
Pathfinder Public Affairs, Inc	54	12,000.00	Consulting Services June 2022	Indirect	Y	Local	Ope
Pathfinder Public Affairs, Inc	56	12,000.00	Consulting Services August 2022	Indirect	Y	Local	Ope
Charter Communications	0121858090922	1,161.29	Internet/Phones Sept 2022	Indirect	Y	Local	Ope
Valley Municipal Utility District	2030007806 08/22	36.81	Water & Waste Water Ste 7 Aug 2022	Indirect	Y	Local	Ope
Valley Municipal Utility District	2030007907 08/22	35.31	Water & Waste Water Ste 6 Aug 2022	Indirect	Y	Local	Ope
Valley Municipal Utility District	2030008005 08/22	34.92	Water & Waste Water Ste 4 Aug 2022	Indirect	Y	Local	Ope
Valley Municipal Utility District	2030008105 08/22	35.31	Water & Waste Water Ste 3 Aug 2022	Indirect	Y	Local	Ope
Valley Municipal Utility District	2030008306 08/22	34.92	Water & Waste Water Ste 8 Aug 2022	Indirect	Y	Local	Ope
Valley Municipal Utility District	2030008406 08/22	34.17	Water & Waste Water Ste 5 Aug 2022	Indirect	Y	Local	Ope
		<u>27,171.35</u>					

**Operations Interlocal**

Vendor Name	Invoice Number	Cash Required	Invoice/Credit Description	PROJ Title	Transfer Funds	Funding Source	Bank Account
GDJ Engineering	2022-079	\$ 11,854.29	City of Los Fresnos Sidewalk Project July 2022	Sidewalk Project	Y	Local	Restri
GDJ Engineering	2022-089	13,459.73	City of Los Fresnos Sidewalk Project Aug 2022	Sidewalk Project	Y	Local	Restri
		<u>25,314.02</u>					

# Tolls

Vendor Name	Invoice Number	Cash Required	Invoice/Credit Description	PROJ Title	Transfer Funds	Funding Source	Bank Account
LexisNexis Risk Solutions FL Inc	1546392-20220831	\$ 113.43	Address and Name Lookup August 2022	Indirect	Y	Local	Toll
Mowiz Inc.	TC.2022.03	2,652.25	Maintenance March 2022	Pharr-Reynosa Intl Bridge	Y	Local	Toll
Mowiz Inc.	TC.2022.04	2,731.82	Maintenance April 2022	Pharr-Reynosa Intl Bridge	Y	Local	Toll
Mowiz Inc.	TC.2022.05	2,731.82	Maintenance May 2022	Pharr-Reynosa Intl Bridge	Y	Local	Toll
Mowiz Inc.	TC.2022.06	2,731.82	Maintenance June 2022	Pharr-Reynosa Intl Bridge	Y	Local	Toll
Mowiz Inc.	TC.2022.07	2,731.82	Maintenance July 2022	Pharr-Reynosa Intl Bridge	Y	Local	Toll
Mowiz Inc.	TC.2022.08	2,731.82	Maintenance August 2022	Pharr-Reynosa Intl Bridge	Y	Local	Toll
Charter Communications	0121858090922	1,161.28	Internet/Phones Sept 2022	Indirect	Y	Local	Toll
United States Postal Service	USPS Replen 9.14.22	15,000.00	Postage Replenishment Sept 2022	Indirect	Y	Local	Toll
United States Postal Service	FC Stamps 9.15.22	2,400.00	First Class Stamps 9.15.22	Indirect	Y	Local	Toll
Valley Municipal Utility District	3010066802 08/22	41.34	Water & Waste Water Tolls Aug 2022	Indirect	Y	Local	Toll
		<u>35,027.40</u>					
	Operations	\$ 27,171.35					
	Ope Interlocal	25,314.02					
	Tolls	<u>35,027.40</u>					
	Total Transfer	<u>\$ 87,512.77</u>					

Reviewed by:

Monica R. Ibarra,  
Accounting Clerk

M R Ibarra 9.15.22

Victor J. Barron,  
Controller

VJBa 9.15.22

Pete Sepulveda Jr,  
Executive Director

Pro 9.15.22



**CAMERON COUNTY REGIONAL MOBILITY AUTHORITY**  
**Claims September 9, 2022**

**Operations**

Vendor Name	Invoice Number	Cash Required	Invoice/Credit Description	PROJ Title	Transfer Funds	Funding Source	Bank Account
Abila	1050-1000143539	\$ 2,578.90	Accounting Software FY 2022	Indirect	Y	Local	Ope
CDW Government LLC, CDW	CB15447	2,180.46	Microsoft Surface and Access	Indirect	Y	Local	Ope
CDW Government LLC, CDW	CC34593	293.16	Microsoft Access	Indirect	Y	Local	Ope
Alejandro Garcia	Travel AG 8.30.22	298.13	Travel Reimbursement AG 8.30.22	Indirect	Y	Local	Ope
Lone Star Shredding Document Storage	1979297	112.50	Shredding Services August 2022	Indirect	Y	Local	Ope
Toshiba Financial Services	40687237	311.23	Admin Printer Sept 2022	Indirect	Y	Local	Ope
		<u>5,774.38</u>					

# Tolls

Vendor Name	Invoice Number	Cash Required	Invoice/Credit Description	PROJ Title	Transfer Funds	Funding Source	Bank Account
Law Enforcement Systems LLC	1008546	\$ 734.50	Out of State DMV Records August 2022	Indirect	Y	Local	Toll
Prisciliano Delgado	10737	250.00	Lawn Care August 2022	Indirect	Y	Local	Toll
Quadient Leasing USA, Inc.	N9557773	7,934.19	Mailing system software Sept 2022	Indirect	Y	Local	Toll
Texas Department of Motor Vehicles (TxDMV)	TxDMV 9.8.22	3,000.00	Name and Address Lookup 9.8.22	Indirect	Y	Local	Toll
Charter Communications	2868066090322	258.66	Ethernet Intrastate 8066 Sept 2022	Direct Connectors -	Y	Local	Toll
Verizon Wireless	9914177883	75.98	Internet HotSpot August 2022	Indirect	Y	Local	Toll
Xtreme Security	70023	119.85	Tolls Security Sept 2022- Nov 2022	Indirect	Y	Local	Toll
		<u>12,373.18</u>					

Operations \$ 5,774.38  
 Tolls 12,373.18  
 Total Transfer \$ 18,147.56

Reviewed by:

Monica R. Ibarra,  
Accounting Clerk

MR. Ibarra 9.9.22

Victor J. Barron,  
Controller

Victor Barron 9.9.22

Pete Sepulveda Jr.,  
Executive Director

Pete Sepulveda Jr. 09.09.22



**CAMERON COUNTY REGIONAL MOBILITY AUTHORITY**  
**Claims September 2, 2022**

**Operations**

Vendor Name	Invoice Number	Cash Required	Invoice/Credit Description	PROJ Title	Transfer Funds	Funding Source	Bank Account
AAMECC LLC	7515	\$ 785.00	Limited Asbestos Survey 22-2893 Los Indios Port	CC - Los Indios LPOE Bldg & Lot Modification	Y	Local	Ope
American Express	AMEX Aug 2022	2,810.86	Credit Card Charges Aug 2022	Indirect	Y	Local	Ope
Campbells Services	16569	875.00	Janitorial Services August 2022	Indirect	Y	Local	Ope
Culligan of the Rio Grande Valley	320895 08/22	10.99	Bottled Water Delivery August 2022	Indirect	Y	Local	Ope
Ericka Trevino	Travel ET 8.30.22	104.63	Travel Reimbursement ET Aug 2022	Indirect	Y	Local	Ope
Leadership Brownsville Incorporated	Motivator FY2022	2,500.00	Sponsorship-Movitator	Indirect	Y	Local	Ope
Pathfinder Public Affairs, Inc	55	12,000.00	Consulting Services July 2022	Indirect	Y	Local	Ope
Republic Services	0863-002243190	131.68	Waste Container Sept 2022	Indirect	Y	Local	Ope
Staples Business Credit	1643942434	486.49	Office Supplies Envelopes	Indirect	Y	Local	Ope
		<u>19,704.65</u>					



# Tolls

Vendor Name	Invoice Number	Cash Required	Invoice/Credit Description	PROJ Title	Transfer Funds	Funding Source	Bank Account
Allegra Print & Imaging	141412	\$ 370.20	Full Color Magnets 12x18in Full Color Magnets 18.3x24in, Fue	Indirect	Y	Local	Toll
American Express	AMEX Aug 2022	209.90	Credit Card Charges Aug 2022	Indirect	Y	Local	Toll
Culligan of the Rio Grande Valley	320895 08/22	57.95	Bottled Water Delivery August 2022	Indirect	Y	Local	Toll
Direct Energy Business, LLC	222360049831266	221.38	Electricity 570 Fm 511 Aug 2022	Direct Connectors - SH550	Y	Local	Toll
Direct Energy Business, LLC	222360049831267	441.58	Electricity 1895 Fm 511 #1 Aug 2022	FM1847 - SH550	Y	Local	Toll
Kapsch TrafficCom USA, Inc	486023SI00882	14,274.00	Maintenance and Support July 2022	Indirect	Y	Local	Toll
Public Utilities Board	PUB 600710 8/22	324.24	Electricity 1100 Fm 511 Hwy Bro, TX Aug 2022	Direct Connectors - SH550	Y	Local	Toll
Staples Business Credit	1643942434	4,692.28	Office Supplies Envelopes	Indirect	Y	Local	Toll
United States Postal Service	USPS Replen 9.1.22	15,000.00	USPS Replenishment Sept 2022	Indirect	Y	Local	Toll
		<u>35,591.53</u>					
	Operations	\$ 19,704.65					
	Tolls	<u>35,591.53</u>					
	Total Transfer	<u>\$ 55,296.18</u>					

Reviewed by:

Monica R. Ibarra,  
Accounting Clerk

MR mo 9.2.22

Victor J. Barron,  
Controller

VictBar 9.2.22

Pete Sepulveda Jr,  
Executive Director

PSJ 09.2.22



**CAMERON COUNTY REGIONAL MOBILITY AUTHORITY**  
**Claims August 25, 2022**

Vendor Name	Invoice Number	Cash Required	Invoice/Credit Description	PROJ Title	Transfer Funds	Funding Source	Bank Account
Amazon	Amazon Aug 2022	\$ 282.57	Office Supplies/Office	Indirect	Y	Local	Ope
Bank of New York Mellon	252-2489336	1,250.00	VRF Revenue Bonds Series 2021	Indirect	Y	Local	Ope
Direct Energy Business, LLC	222310049806005	60.47	Electricity Ste 7 Aug 2022	Indirect	Y	Local	Ope
Direct Energy Business, LLC	222310049806006	136.20	Electricity Ste 3 Aug 2022	Indirect	Y	Local	Ope
Direct Energy Business, LLC	222310049806007	77.76	Electricity Ste 4 Aug 2022	Indirect	Y	Local	Ope
Direct Energy Business, LLC	222340049815679	105.29	Electricity Ste 5 Aug 2022	Indirect	Y	Local	Ope
Gexa Energy, LP	33210667	95.29	Electricity Ste 6 Aug 2022	Indirect	Y	Local	Ope
Info Tech Inc., DBA Infotech	INV92226	8,000.00	Appia License 4 seats 8.12.22-8.12.23	Indirect	Y	Local	Ope
Info Tech Inc., DBA Infotech	INV92227	4,375.00	Bid Express for Up to 25 Solicitations Annual Fee	CC- Veterans Bridge	Y	Local	Ope
		<u>14,382.58</u>					

Vendor Name	Invoice Number	Cash Required	Invoice/Credit Description	PROJ Title	Transfer Funds	Funding Source	Bank Account
Green, Rubiano & Associates, Inc.	8439	\$ 3,500.00	Cameron County Parks Administration Building Windstorm Insp	CC - Administration Building & Parking Lot	Y	Local	Ope
		<u>3,500.00</u>					

Vendor Name	Invoice Number	Cash Required	Invoice/Credit Description	PROJ Title	Transfer Funds	Funding Source	Bank Account
Amazon	Amazon Aug 2022	\$ 129.98	Office Supplies/Office	Indirect	Y	Local	Toll
Direct Energy Business, LLC	222340049815405	314.15	Electricity Tolls Aug 2022	Indirect	Y	Local	Toll
Gexa Energy, LP	33212276	124.35	Electricity 1505 Fm 511 & 1705 Fm 511 Aug 2022	Direct Connectors - SH550	Y	Local	Toll
NSA Property Holdings, LLC d/b/a Move It Storage- North 77th	Unit#242 9/22	243.00	Storage Unit #242 Sept 2022	Indirect	Y	Local	Toll
Staples Credit Plan	12199	50.69	Custom Stamps for Mail	Indirect	Y	Local	Toll
Staples Credit Plan	12406	269.98	Custom Stamps for Mail	Indirect	Y	Local	Toll
Staples Credit Plan	13174	62.39	Custom Stamps for Mail	Indirect	Y	Local	Toll
Staples Credit Plan	13251	119.99	Custom Stamps for Mail	Indirect	Y	Local	Toll
Temp Control, Inc.	301557	275.00	Checked A/C & Replaced Run Capacitor 1100 Fm 511 Bro, TX	Indirect	Y	Local	Toll
Temp Control, Inc.	301558	540.00	Checked A/C & Used Parts Old Alice SB	Indirect	Y	Local	Toll
Toshiba Financial Services	40614169	296.86	Printer Tolls Aug 2022	Indirect	Y	Local	Toll
		<u>2,426.39</u>					

Operations	\$ 14,382.58
Oper Interlocal	3,500.00
Tolls	<u>2,426.39</u>
Total Transfer	<u>\$ 20,308.97</u>

Reviewed by:

Monica R. Ibarra,  
Accounting Clerk

Monica R. Ibarra 8.25.22

Victor J. Barron,  
Controller

Victor J. Barron 8.25.22

Pete Sepulveda Jr.,  
Executive Director

Pete Sepulveda Jr. 08.25.22

**2-C    APPROVAL OF CLAIMS.**



**CAMERON COUNTY REGIONAL MOBILITY AUTHORITY**  
**BOD Claims September 22, 2022**

**Operations**

Vendor Name	Invoice Number	Cash Required	Invoice/Credit Description	PROJ Title	Transfer Funds	Funding Source	Bank Account
S&B Infrastructure, LTD	U3354-01	\$ 47,271.40	SH 550 Maintenance Assessment WA 1	SH 550	Y	Local	Restri
Texas County District Retirement System	TCDRS Sept 2022	14,027.70	TCDRS September 2022	Indirect	Y	Local	Ope
TML Health Benefits Pool	PCAMERO62210	9,640.07	Employee Health Insurance Oct 2022	Indirect	Y	Local	Ope
		<u>70,939.17</u>					

**Operations Interlocal Agreement**

Vendor Name	Invoice Number	Cash Required	Invoice/Credit Description	PROJ Title	Transfer Funds	Funding Source	Bank Account
GDJ Engineering	2022-090	\$ 58,270.33	Dana Road Project WA#1 August 2022	Dana Rd- City of Brownsville	Y	Local	Restri
GDJ Engineering	2022-091	53,634.20	South Williams Rd (Phase II) WA#2 August 2022	Williams Rd	Y	Local	Ope
Noble Texas Builders, LLC	22.0203.00 #6	525,860.87	Cameron County Parks Admin Bldg Aug 2022	CC - Administration Building & Parking Lot	Y	Local	Ope
Peacock General Contractor, Inc.	2201 #7	40,223.00	Benavides Park Pavilion Aug 2022	CC- Pedro Benavides Pavilion	Y	Local	Restri
S&B Infrastructure, LTD	U2716.260-03	49,208.21	SO Padre Island 2nd Access July 2022	South Padre Island 2nd Access	Y	Local	Restri
S&B Infrastructure, LTD	U2973-09	30,562.41	Los Indios LPOE Export Bldg & Lot Modification	CC - Los Indios LPOE Bldg & Lot Modification	Y	Local	Ope
Spawglass Contractors	3022054 #1	165,736.08	Veteran's International Bridge POV Expansion July 2022	CC- Veterans Bridge	Y	Local	Ope
		<u>923,495.10</u>					

**Tolls Interlocal Agreements**

Vendor Name	Invoice Number	Cash Required	Invoice/Credit Description	PROJ Title	Transfer Funds	Funding Source	Bank Account
TollPlus LLC	US2200111	\$ 6,622.87	Maintenance and Support for Pharr Bridge Aug 2022	Pharr-Reynosa Intl Bridge	Y	Local	Toll
		<u>6,622.87</u>					

**Tolls**

Vendor Name	Invoice Number	Cash Required	Invoice/Credit Description	PROJ Title	Transfer Funds	Funding Source	Bank Account
Texas County District Retirement System	TCDRS Sept 2022	\$ 5,385.91	TCDRS September 2022	Indirect	Y	Local	Toll
TML Health Benefits Pool	PCAMERO62210	7,070.38	Employee Health Insurance Oct 2022	Indirect	Y	Local	Toll
TollPlus LLC	US2200111	15,989.96	Maintenance and Support Aug 2022	Indirect	Y	Local	Toll
		<u>28,446.25</u>					
Operations		\$ 70,939.17					
Oper Interlocal		923,495.10					
Tolls Interlocal		6,622.87					
Tolls		<u>28,446.25</u>					
Total Transfer		<u>\$ 1,029,503.39</u>					

Reviewed by:

Victor J. Barron,  
Controller

*Victor J. Barron*

9.19.22

Pete Sepulveda Jr.,  
Executive Director

*PtS*

*09.19.22*

**2-D      CONSIDERATION AND APPROVAL OF THE FINANCIAL  
STATEMENTS AND BUDGET AMENDMENTS FOR THE MONTH OF  
AUGUST 2022.**





# **AUGUST 2022 FINANCIAL REPORT**

**PETE SEPULVEDA, JR., EXECUTIVE DIRECTOR**

**VICTOR J. BARRON, CONTROLLER**





# **CCRMA MONTHLY FINANCIAL**

## **TABLE OF CONTENTS**

### **REVENUES & EXPENSES**

ADMINISTRATIVE REVENUES AND EXPENSES .....	1
TOLL OPERATIONS REVENUES AND EXPENSES - CASH .....	2
COMBINED REVENUES AND EXPENSES .....	3
STATEMENT OF REVENUES AND EXPENDITURES - MONTHLY PROJECTS	4
STATEMENT OF REVENUES AND EXPENDITURES - YEAR TO DATE PROJECTS	5

### **FINANCIALS**

BALANCE SHEET .....	6
STATEMENT OF CASH FLOW .....	7

**CAMERON COUNTY REGIONAL MOBILITY AUTHORITY**  
Statement of Revenues and Expenditures - Monthly R&E - Unposted  
Transactions Included In Report From 8/1/2022 Through 8/31/2022

	Current Period Actual	Current Year Actual	YTD Budget - Original	Annual Budget Variance - Original	Prior Year Actual	Current Year % Change
Operating Revenues						
Vehicle registration fees	\$ 309,140	\$ 3,186,490	\$ 3,400,000	\$ (213,510)	\$ 3,234,641	(1.49)
Interlocal agreements	17,583	192,963	351,000	(158,037)	112,033	72.24
Other revenues	835	7,952	9,600	(1,648)	-	100.00
Total Operating Revenues	<u>327,558</u>	<u>3,387,405</u>	<u>3,760,600</u>	<u>(373,195)</u>	<u>3,346,675</u>	<u>1.22</u>
Operating Expenses						
Personnel costs	97,681	1,047,868	1,281,987	234,119	875,632	19.67
Professional services	13,680	201,714	340,100	138,386	294,026	(31.40)
Advertising & marketing	275	11,443	16,500	5,057	7,125	60.60
Data processing	547	14,225	16,400	2,175	9,391	51.47
Dues & memberships	1,378	19,515	20,000	485	16,479	18.42
Education & training	795	4,243	10,000	5,757	1,379	207.69
Fiscal agent fees	1,250	15,695	53,600	37,905	9,795	60.23
Insurance	337	7,220	8,000	780	1,085	565.47
Maintenance & repairs	1,533	28,828	46,300	17,472	609	4,635.14
Office supplies	4,197	47,047	51,300	4,253	7,768	505.63
Leases	311	3,424	3,735	311	58,210	(94.12)
Travel	595	10,249	25,000	14,751	1,173	773.88
Utilities	2,103	21,721	27,000	5,279	18,246	19.04
Contingency	-	6,690	115,000	108,310	-	100.00
Total Operating Expenses	<u>124,682</u>	<u>1,439,882</u>	<u>2,014,922</u>	<u>575,040</u>	<u>1,300,919</u>	<u>10.68</u>
Total Operating Income	<u>202,876</u>	<u>1,947,523</u>	<u>1,745,678</u>	<u>201,845</u>	<u>2,045,756</u>	<u>(4.80)</u>
Non Operating Revenues						
Interest income	15,666	139,627	55,000	84,627	60,122	132.24
Other financing sources	-	-	-	-	4,221,593	(100.00)
TRZ revenue	-	3,078,965	2,200,000	878,965	2,208,261	39.43
Total Non Operating	<u>15,666</u>	<u>3,218,592</u>	<u>2,255,000</u>	<u>963,592</u>	<u>6,489,976</u>	<u>(50.41)</u>
Non Operating Expenses						
Debt interest	469,763	1,786,699	1,905,678	118,979	1,730,991	3.22
Debt issuance cost	-	-	-	-	166,615	(100.00)
Debt interest-LOC	-	-	25,000	25,000	380	(100.00)
Project expenses	65,139	256,484	2,070,000	1,813,516	144,697	77.26
Total Non Operating	<u>534,901</u>	<u>2,043,183</u>	<u>4,000,678</u>	<u>1,957,495</u>	<u>2,042,683</u>	<u>0.02</u>
Total Changes in Net Position	<u>\$ (316,359)</u>	<u>\$ 3,122,933</u>	<u>\$ -</u>	<u>\$ 3,122,933</u>	<u>\$ 6,493,048</u>	<u>(51.90)</u>

**CAMERON COUNTY REGIONAL MOBILITY AUTHORITY**  
Toll Operations Revenues Expenses - Cash - Toll Operations Revenues Expenditures - Cash -  
Unposted Transactions Included In Report From 8/1/2022 Through 8/31/2022

	Current Period Actual	Current Year Actual	YTD Budget - Original	Annual Budget Variance - Original	Prior Year Actual	Current Year % Change
Toll Operating Revenues						
TPS Revenues	\$ 370,100	\$ 2,685,093	\$ 1,965,000	\$ 720,093	\$ 1,979,721	35.63
Interop Revenues						
Interop revenues	63,474	930,204	855,000	75,204	880,906	5.60
Bridge interoperability	64,135	500,195	500,000	195	494,495	1.15
Total Interop Revenues	<u>127,609</u>	<u>1,430,399</u>	<u>1,355,000</u>	<u>75,399</u>	<u>1,375,400</u>	<u>4.00</u>
Other Toll Revenues						
Interlocal agreement revenues	11,823	144,342	161,880	(17,538)	124,914	15.55
Total Other Toll Revenues	<u>11,823</u>	<u>144,342</u>	<u>161,880</u>	<u>(17,538)</u>	<u>124,914</u>	<u>15.55</u>
Total Toll Operating Revenues	<u>509,532</u>	<u>4,259,834</u>	<u>3,481,880</u>	<u>777,954</u>	<u>3,480,036</u>	<u>22.41</u>
Toll Operating Expenses						
Personnel costs	40,331	482,695	599,724	117,029	448,832	7.54
Transaction processing costs	61,366	539,198	585,600	46,403	478,615	12.66
Toll system maintenance/IT	22,613	246,000	273,000	27,000	241,419	1.90
Roadside maintnenace	36,956	396,212	457,100	60,888	354,483	11.77
CSC indirect/overhead costs	28,935	210,543	288,690	78,147	164,628	27.89
Total Toll Operating Expenses	<u>190,200</u>	<u>1,874,647</u>	<u>2,204,114</u>	<u>329,467</u>	<u>1,687,977</u>	<u>11.06</u>
Total Operating Income (Loss)	<u>319,332</u>	<u>2,385,187</u>	<u>1,277,766</u>	<u>1,107,421</u>	<u>1,792,059</u>	<u>33.10</u>
Non Operating Revenues						
Pass through grant revenues	1,385,000	1,385,000	1,385,000	-	1,385,000	-
Total Non Operating Revenues	<u>1,385,000</u>	<u>1,385,000</u>	<u>1,385,000</u>	<u>-</u>	<u>1,385,000</u>	<u>-</u>
Non Operating Expenses						
Debt interest	782,477	2,461,444	2,662,766	201,322	2,290,442	7.47
Total Non Operating Expenses	<u>782,477</u>	<u>2,461,444</u>	<u>2,662,766</u>	<u>201,322</u>	<u>2,290,442</u>	<u>7.47</u>
Changes in Net Position	<u>\$ 921,855</u>	<u>\$ 1,308,743</u>	<u>\$ -</u>	<u>\$ 1,308,743</u>	<u>\$ 886,618</u>	<u>47.61</u>

**CAMERON COUNTY REGIONAL MOBILITY AUTHORITY**  
Combined Statement of Revenues and Expenses - Unposted Transactions Included In  
Report From 8/1/2022 Through 8/31/2022

	Current Period Actual	Current Year Actual	YTD Budget - Original	Annual Budget Variance - Original	Prior Year Actual	Current Year % Change
Operating Revenues						
Vehicle registration fees	\$ 309,140	\$ 3,186,490	\$ 3,400,000	\$ (213,510)	\$ 3,234,641	(1.49)
Interlocal agreement	30,242	345,257	522,480	(177,223)	236,948	45.71
Toll revenues	497,709	4,115,492	3,320,000	795,492	3,355,122	22.66
Total Operating Revenues	<u>837,091</u>	<u>7,647,239</u>	<u>7,242,480</u>	<u>404,759</u>	<u>6,826,711</u>	<u>12.02</u>
Operating Expenses						
Personnel costs	138,011	1,530,563	1,881,711	351,148	1,324,465	15.56
Accounting software and services	-	-	2,500	2,500	4,695	(100.00)
Professional services	12,000	168,648	287,600	118,952	252,120	(33.11)
Contractual services	1,680	34,107	65,000	30,893	43,733	(22.01)
Advertising & marketing	645	65,222	91,500	26,278	36,492	78.73
Data processing	547	14,225	16,400	2,175	9,391	51.47
Dues & memberships	1,378	22,515	27,000	4,485	19,419	15.94
Education & training	795	6,084	15,000	8,916	1,478	311.64
Fiscal agent fees	1,250	18,345	58,800	40,455	14,945	22.75
Insurance	337	84,600	87,000	2,400	73,725	14.75
Maintenance & repairs	2,916	47,424	66,300	18,876	5,505	761.39
Office supplies	58,180	348,886	375,300	26,414	244,192	42.87
Road maintenance	76,693	694,657	777,000	82,343	650,821	6.74
Leases	1,897	43,384	56,247	12,863	95,332	(54.49)
Toll services	12,008	146,576	160,600	14,024	140,173	4.57
Travel	764	15,478	40,000	24,523	4,540	240.88
Utilities	5,781	57,758	75,400	17,642	67,870	(14.90)
Contingency	-	16,058	135,678	119,620	-	100.00
Total Operating Expenses	<u>314,882</u>	<u>3,314,529</u>	<u>4,219,036</u>	<u>904,507</u>	<u>2,988,896</u>	<u>10.89</u>
Net Change from Operations	<u>522,209</u>	<u>4,332,710</u>	<u>3,023,444</u>	<u>1,309,266</u>	<u>3,837,815</u>	<u>12.90</u>
Non Operating Revenue						
Pass through grant revenues	1,385,000	1,385,000	1,385,000	-	1,385,000	0.00
Interest income	15,666	139,627	55,000	84,627	60,122	132.24
TRZ Revenue	-	3,078,965	2,200,000	878,965	2,208,261	39.43
Other financing sources	-	-	-	-	4,221,593	(100.00)
Total Non Operating Revenue	<u>1,400,666</u>	<u>4,603,592</u>	<u>3,640,000</u>	<u>963,592</u>	<u>7,874,976</u>	<u>(41.54)</u>
Non Operating Expenses						
Bond Debt Expense	1,252,239	4,248,143	4,568,444	320,301	4,188,048	1.43
Debt Interest - LOC	-	-	25,000	25,000	380	(100.00)
Project expenses	65,139	256,484	2,070,000	1,813,516	144,697	77.26
Total Non Operating Expenses	<u>1,317,378</u>	<u>4,504,627</u>	<u>6,663,444</u>	<u>2,158,817</u>	<u>4,333,125</u>	<u>3.96</u>
Changes in Net Position	<u>\$ 605,496</u>	<u>\$ 4,431,676</u>	<u>\$ -</u>	<u>\$ 4,431,676</u>	<u>\$ 7,379,666</u>	<u>(39.95)</u>

**CAMERON COUNTY REGIONAL MOBILITY AUTHORITY**

## Statement of Revenues and Expenditures

From 8/1/2022 Through 8/31/2022

	<u>Cameron County</u>	<u>Total</u>
Non Operating Revenues		
Revenues		
CC - Administration Building & Parking Lot	\$ 421,767	\$ 421,767
CC- Isla Blanca Toll Booths	74,100	74,100
CC- Pedro Benavides Pavilion	10,925	10,925
Total Revenues	<u>506,792</u>	<u>506,792</u>
Total Non Operating Revenues	<u>506,792</u>	<u>506,792</u>
Non Operating Expenses		
Project expenses		
CC - Administration Building & Parking Lot	421,767	421,767
CC- Isla Blanca Toll Booths	74,100	74,100
CC- Pedro Benavides Pavilion	10,925	10,925
Total Project expenses	<u>506,792</u>	<u>506,792</u>
Total Non Operating Expenses	<u>506,792</u>	<u>506,792</u>
Total Changes in Net Position	<u>\$ -</u>	<u>\$ -</u>

**CAMERON COUNTY REGIONAL MOBILITY AUTHORITY**

Statement of Revenues and Expenditures

From 10/1/2021 Through 8/31/2022

	<u>Cameron County</u>	<u>City of Los Fresnos</u>	<u>Federal Grant</u>	<u>Total</u>
<b>Non Operating Revenues</b>				
Revenues				
South Padre Island 2nd Access	\$ 141,614	\$ -	\$ -	\$ 141,614
West Rail Corridor	89,231	-	-	89,231
SH550 GAP II	-	-	16,256	16,256
SH 32 (East Loop)	1,357,115	-	-	1,357,115
Whipple Road	-	1,615	-	1,615
COLF Side Walk	-	14,643	-	14,643
Flor De Mayo Bridge	55,577	-	-	55,577
CC- Veterans Bridge	44,984	-	-	44,984
CC - Old Alice Road	89,663	-	-	89,663
CC - Los Indios LPOE Bldg & Lot	61,125	-	-	61,125
CC - Consulting Services PF	64,000	-	-	64,000
CC - Administration Building & Parking Lot	1,467,419	-	-	1,467,419
CC- Isla Blanca Toll Booths	370,504	-	-	370,504
CC- Pedro Benavides Pavilion	602,064	-	-	602,064
CC- Isla Blanca Parking Lot	574,800	-	-	574,800
CC - International Bridge	23,275	-	-	23,275
Total Revenues	<u>4,941,370</u>	<u>16,258</u>	<u>16,256</u>	<u>4,973,884</u>
Total Non Operating Revenues	<u>4,941,370</u>	<u>16,258</u>	<u>16,256</u>	<u>4,973,884</u>
<b>Non Operating Expenses</b>				
Project expenses				
South Padre Island 2nd Access	141,614	-	-	141,614
West Rail Corridor	89,231	-	-	89,231
SH550 GAP II	-	-	16,256	16,256
SH 32 (East Loop)	1,154,467	-	-	1,154,467
Whipple Road	-	1,615	-	1,615
COLF Side Walk	-	14,643	-	14,643
Flor De Mayo Bridge	55,577	-	-	55,577
CC- Veterans Bridge	44,984	-	-	44,984
CC - Old Alice Road	89,663	-	-	89,663
CC - Los Indios LPOE Bldg & Lot	61,125	-	-	61,125
CC - Consulting Services PF	64,000	-	-	64,000
CC - Administration Building & Parking Lot	1,467,419	-	-	1,467,419
CC- Isla Blanca Toll Booths	370,504	-	-	370,504
CC- Pedro Benavides Pavilion	602,064	-	-	602,064
CC- Isla Blanca Parking Lot	574,800	-	-	574,800
CC - International Bridge	92,787	-	-	92,787
Total Project expenses	<u>4,808,234</u>	<u>16,258</u>	<u>16,256</u>	<u>4,840,748</u>
Total Non Operating Expenses	<u>4,808,234</u>	<u>16,258</u>	<u>16,256</u>	<u>4,840,748</u>
Total Changes in Net Position	<u>\$ 133,135</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 133,135</u>

**CAMERON COUNTY REGIONAL MOBILITY AUTHORITY**

Balance Sheet  
As of 8/31/2022

	<u>Current Year</u>
<b>ASSETS</b>	
Current Assets:	
Cash and cash equivalents	\$ 4,823,290
Restricted cash - projects	8,306,825
Restricted cash accounts - debt service	6,474,133
Restricted cash - bond proceeds	3,088,355
Accounts receivable, net	
Vehicle Registration Fees - Receivable	591,335
Other	6,046,157
Total Accounts receivable, net	<u>6,637,492</u>
Accounts receivable - other agencies	7,176,784
Prepaid expenses	21,181
Total Current Assets:	<u>36,528,059</u>
Non Current Assets:	
Capital assets, net	96,875,883
Capital projects in progress	24,834,850
Unamortized bond prepaid costs	94,960
Net pension asset	122,663
Total Non Current Assets:	<u>121,928,356</u>
Deferred Outflow of Resources	
Deferred outflows related to bond refunding	97,585
Deferred outflow related to pension	192,320
Total Deferred Outflow of Resources	<u>289,905</u>
Total ASSETS	<u><u>\$ 158,746,320</u></u>
<b>LIABILITIES</b>	
Current Liabilities	
Accounts payable	\$ 830,159
Unearned revenue	6,912,791
Total Current Liabilities	<u>7,742,950</u>
Non Current Liabilities	
Due to other agencies	16,134,188
Long term bond payable	77,467,246
Total Non Current Liabilities	<u>93,601,434</u>
Deferred Inflows of Resources	
Deferred inflows related to pension	168,027
Total LIABILITIES	<u><u>101,512,410</u></u>
<b>NET POSITION</b>	
Beginning net position	
	48,482,312
Total Beginning net position	<u>48,482,312</u>
Changes in net position	
	8,751,598
Total Changes in net position	<u>8,751,598</u>
Total NET POSITION	<u><u>57,233,910</u></u>
TOTAL LIABILITIES, DEFERRED INFLOWS AND NET POSITION	<u><u>\$ 158,746,320</u></u>

**CAMERON COUNTY REGIONAL MOBILITY AUTHORITY**

## Statement of Cash Flows

As of 8/31/2022

	<u>Current Period</u>	<u>Current Year</u>
Cash Flows from Operating Activities		
Receipts from vehicle registration fees	\$ 315,800	\$ 3,167,560
Receipts from interop toll revenues	147,095	1,487,263
Receipts from TPS toll revenues	379,174	2,761,641
Receipts from other operating revenues	30,242	3,425,172
Payments to vendors	(177,320)	(2,071,714)
Payments to employees	(138,023)	(1,535,362)
Total Cash Flows from Operating Activities	<u>556,968</u>	<u>7,234,560</u>
Cash Flows from Capital and Related Financing Activities		
Acquisitions of property and equipment	-	(990,895)
Acquisitions of construction in progress	(482,521)	(730,929)
Payments on principal and interest	(1,252,239)	(4,568,444)
Payment on interlocal project expenses	(571,931)	(5,118,032)
Advances and Interlocal project proceeds	2,796,601	9,424,942
Total Cash Flows from Capital and Related Financing Activities	<u>489,910</u>	<u>(1,983,359)</u>
Cash Flows from Investing Activities		
Receipts from interest income	15,666	139,627
Total Cash Flows from Investing Activities	<u>15,666</u>	<u>139,627</u>
Beginning Cash & Cash Equivalents	<u>21,630,059</u>	<u>17,301,774</u>
Ending Cash & Cash Equivalents	<u>\$ 22,692,603</u>	<u>\$ 22,692,603</u>





**To:** Pete Sepulveda

**From:** Victor J. Barron *VJB*

**Date:** 9/22/2022

**Re:** Budget Amendment #5 FY2022

**Description:**

**100 Operations Fund**

GL#	GL Description	Current	Budget	
			Amended	Net Change
1	60110 Accountng software and services	\$ 2,500	\$ 2,600	\$ 100
2	60150 Dues and memberships	20,000	25,000	5,000
2	60127 Consulting	138,000	128,000	(10,000)
3	60180 Office Supplies	14,300	17,405	3,105
4	60207 Website maintenance	1,500	2,600	1,100
5	60168 Trustee fees	10,000	10,695	695
	Total Fund 100	\$ 186,300	\$ 186,300	\$ -

**525 Toll Fund**

GL#	GL Description	Current	Budget	
			Amended	Net Change
1	60176 Interop Collection Fees	\$ 107,600	\$ 115,600	\$ 8,000
2	70110 Bridge Interop Maintenance	80,000	90,000	10,000
3	70150 Merchant Card Services	80,000	90,000	10,000
4	60120 Advertising and marketing	75,000	65,000	(10,000)
5	60200 Travel	15,000	11,000	(4,000)
6	60126 Computer Equipment and Accessories	7,000	8,935	1,935
7	60135 Legal	15,000	11,000	(4,000)
8	60160 Education and Traning	5,000	3,000	(2,000)
9	60165 Maintenance & Repair	200,000	202,000	2,000
10	60180 Office Supplies	47,000	52,000	5,000
11	60189 Postage	265,000	271,000	6,000
12	51100 Payroll	440,960	430,960	(10,000)
13	60205 Utilities	10,000	7,000	(3,000)
14	60208 Maintenance/excess copier	3,000	3,065	65
15	60128 Contingency	20,678	10,678	(10,000)
	Total Fund 525	\$ 1,371,238	\$ 1,371,238	\$ -

DocuSigned by:

*Pete Sepulveda, Jr*

Pete Sepulveda, Jr. Executive Director

9/20/2022

Date

**2-E      CONSIDERATION AND APPROVAL OF PAYMENT OF INVOICES  
AND RELEASE OF CHECKS TO NOBLE TEXAS BUILDERS,  
PEACOCK CONSTRUCTION, A&I MANUFACTURING AND  
SPAWGLASS FOR THE CAMERON COUNTY PARKS  
ADMINISTRATION BUILDING, PEDRO “PETE” BENAVIDES  
BASKETBALL COURTS, THE ISLA BLANCA TOLL BOOTH  
PROJECTS, AND THE VETERANS BRIDGE DAP PROJECT.**

A&I Manufacturing-\$33,457.72

Peacock Construction-\$75,328.50

SpawGlass-\$450,000.00

**2-F      CONSIDERATION AND APPROVAL OF THE CAMERON COUNTY  
REGIONAL MOBILITY AUTHORITY QUARTERLY INVESTMENT  
REPORT FOR THE PERIOD ENDING AUGUST 31, 2022.**



## Investment Report

**TO:** CCRMA Board of Directors

**FROM:** Victor J. Barron, Controller *VJB*

**DATE:** September 22, 2022

**SUBJ:** Quarterly Report of CCRMA Investments

The Texas Public Funds Investment Act requires that at a minimum on a quarterly basis the following investment report be presented to the Board of Directors. Below is a summary of the current CCRMA investments which comply with the investment strategies approved in the most current CCRMA Investment Policy.

	<u>Beginning Market Value</u>	<u>Ending Market Value</u>	<u>Term</u>	<u>Average Yield</u>	<u>Interest earned and accrued as of 8/31/2022</u>
<b>2010 Bond Reserves</b>	\$ 1,034,792.89	\$ 1,037,403.32	Monthly	1.00%	\$ 2,610.43
<b>2010 Bond Reserves</b>	903,001.02	905,278.98	Monthly	1.00%	2,277.96
	\$ 1,937,793.91	\$ 1,942,682.30			<u>\$ 4,888.39</u>
Total Market Value of Principal and Accrued Interest					<u>\$ 1,942,682.30</u>
Required level of security at 102%					<u>\$ 1,981,535.95</u>

I certify this report complies with the Internal Management Reports section of the Texas Public Funds Investment Act.

CAMERON COUNTY REGIONAL MOBILITY  
THE BANK OF NEW YORK MELLON  
TRUST COMPANY NA TRUSTEE  
3461 CARMEN AVE  
RANCHO VIEJO TX 78575

30  
0  
0

=====

TRB MONEY MARKET PUBLIC FUNDS ACCOUNT 1448174 (BNY MELLON 701107)

=====

AVG AVAILABLE BALANCE	1,036,466.24	LAST STATEMENT 07/29/22	1,036,466.24
AVERAGE BALANCE	1,036,466.24	1 CREDITS	937.08
		DEBITS	.00
		THIS STATEMENT 08/31/22	1,037,403.32

- - - - - OTHER CREDITS - - - - -			
DESCRIPTION		DATE	AMOUNT
INTEREST AT 1.0000 %		08/31	937.08

- - - - - I N T E R E S T - - - - -

AVERAGE LEDGER BALANCE:	1,036,466.24	INTEREST EARNED:	937.08
AVERAGE AVAILABLE BALANCE:	1,036,466.24	DAYS IN PERIOD:	33
INTEREST PAID THIS PERIOD:	937.08	ANNUAL PERCENTAGE YIELD EARNED:	1.00%
INTEREST PAID 2022:	6,880.74		

- - - ITEMIZATION OF OVERDRAFT AND RETURNED ITEM FEES - - -

*****			
*		TOTAL FOR	TOTAL
*		THIS PERIOD	YEAR TO DATE
*-----*			
* TOTAL OVERDRAFT FEES:		\$ .00	\$ .00
*-----*			
* TOTAL RETURNED ITEM FEES:		\$ .00	\$ .00
*****			

- - - - - DAILY BALANCE - - - - -			
DATE.....BALANCE	DATE.....BALANCE	DATE.....BALANCE	
08/31 1,037,403.32			

- END OF STATEMENT -

CAMERON COUNTY REGIONAL MOBILITY  
THE BANK OF NEW YORK MELLON  
TRUST COMPANY NA TRUSTEE  
3461 CARMEN AVE  
RANCHO VIEJO TX 78575

30  
0  
0

=====

TRB MONEY MARKET PUBLIC FUNDS ACCOUNT 1448570

=====

AVG AVAILABLE BALANCE	904,461.25	LAST STATEMENT 07/29/22	904,461.25
AVERAGE BALANCE	904,461.25	1 CREDITS	817.73
		DEBITS	.00
		THIS STATEMENT 08/31/22	905,278.98

- - - - - OTHER CREDITS - - - - -		
DESCRIPTION	DATE	AMOUNT
INTEREST AT 1.000000 %	08/31	817.73

- - - - - I N T E R E S T - - - - -

AVERAGE LEDGER BALANCE:	904,461.25	INTEREST EARNED:	817.73
AVERAGE AVAILABLE BALANCE:	904,461.25	DAYS IN PERIOD:	33
INTEREST PAID THIS PERIOD:	817.73	ANNUAL PERCENTAGE YIELD EARNED:	1.00%
INTEREST PAID 2022:	6,004.41		

- - - ITEMIZATION OF OVERDRAFT AND RETURNED ITEM FEES - - -

```

*****
*                                     | TOTAL FOR | TOTAL      *
*                                     | THIS PERIOD | YEAR TO DATE *
*-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
* TOTAL OVERDRAFT FEES:           |          $.00 |          $.00 *
*-----|-----|-----|-----|-----|-----|-----|-----|-----|
* TOTAL RETURNED ITEM FEES:       |          $.00 |          $.00 *
*****

```

- - - - - DAILY BALANCE - - - - -	
DATE.....BALANCE	DATE.....BALANCE
08/31 905,278.98	

- END OF STATEMENT -

as of **08/31/2022**

**PLEDGES to PLEDGEE**  
Pledged To: CAMERON CO REG MOBILITY AUTH

For Holding Company **Texas Regional Bank** Customer **Texas Regional Bank**

<u>SafeKeeping</u> Code Receipt# Location	CUSIP Trans#	Description Coupon Maturity Date	FAS 115 PreRefund Price	Moody S&P	Original Face Remaining Face Pledged%	Pledged			
						Original Face	Par Value	Book Value	Market Value
FHLB	3140QAQU7 C12797	FN CA3166 4.500000 02/01/2034	AFS	NA NA	2,000,000.00 2,000,000.00 30.00%	600,000.00	254,672.30	271,629.65	260,318.46
FEDERAL HOME LOAN BANK									
FHLB	91282CBJ9 C12981	T 0 3/4 01/31/28 0.750000 01/31/2028	AFS 0.00	Aaa NA	3,000,000.00 3,000,000.00 6.67%	200,000.00	200,000.00	195,393.39	174,648.40
FEDERAL HOME LOAN BANK									
FHLB	91282CBJ9 C12980	T 0 3/4 01/31/28 0.750000 01/31/2028	AFS 0.00	Aaa NA	2,500,000.00 2,500,000.00 100.00%	2,500,000.00	2,500,000.00	2,462,412.76	2,183,105.00
FEDERAL HOME LOAN BANK									
FHLB	91282CCE9 C13010	T 1 1/4 05/31/28 1.250000 05/31/2028	AFS 0.00	Aaa NA	5,000,000.00 5,000,000.00 1.80%	90,000.00	90,000.00	89,836.50	80,300.43
FEDERAL HOME LOAN BANK									
FHLB	91282CCE9 C13010	T 1 1/4 05/31/28 1.250000 05/31/2028	AFS 0.00	Aaa NA	5,000,000.00 5,000,000.00 8.00%	400,000.00	400,000.00	399,273.35	356,890.80
FEDERAL HOME LOAN BANK									
FHLB	91282CCJ8 C13015	T 0 7/8 06/30/26 0.875000 06/30/2026	AFS 0.00	Aaa NA	5,000,000.00 5,000,000.00 69.80%	3,490,000.00	3,490,000.00	3,499,705.61	3,172,765.98
FEDERAL HOME LOAN BANK									
FHLB	91282CCP4 C13016	T 0 5/8 07/31/26 0.625000 07/31/2026	AFS	Aaa NA	3,500,000.00 3,500,000.00 3.43%	120,000.00	120,000.00	119,641.58	107,812.56
FEDERAL HOME LOAN BANK									
FHLB	91282CCP4 C13017	T 0 5/8 07/31/26 0.625000 07/31/2026	AFS	Aaa NA	3,500,000.00 3,500,000.00 3.43%	120,000.00	120,000.00	119,355.88	107,812.56
FEDERAL HOME LOAN BANK									
FHLB	91282CCP4 C13020	T 0 5/8 07/31/26 0.625000 07/31/2026	AFS	Aaa NA	3,500,000.00 3,500,000.00 7.14%	250,000.00	250,000.00	248,105.98	224,609.50
FEDERAL HOME LOAN BANK									
FHLB	91282CCP4 C13020	T 0 5/8 07/31/26 0.625000 07/31/2026	AFS	Aaa NA	3,500,000.00 3,500,000.00 20.00%	700,000.00	700,000.00	694,696.74	628,906.60
FEDERAL HOME LOAN BANK									
10 Total Pledged	To: CAME CAMERON CO REG MOBILITY AUTH					8,470,000.00	8,124,672.30	8,100,051.45	7,297,170.29

The information contained herein, while believed to be reliable, is not guaranteed.

**2-G      CONSIDERATION AND APPROVAL OF THE CAMERON COUNTY  
REGIONAL MOBILITY AUTHORITY INVESTMENT POLICY.**





# INVESTMENT POLICY

## FISCAL YEAR 2023

## **I. POLICY**

Cameron County Regional Mobility Authority (the “Authority”) recognizes that effective cash management is good fiscal management. Investment earnings are a source of revenue for the Authority. Therefore, it is the Authority’s policy to consider safety and risk of investment, allow for anticipated cash flow requirements, and invest all available funds in conformance with these legal and administrative guidelines, while seeking to optimize investment earnings.

Investments shall be made with the primary objectives of:

- Safety and preservation of principal
- Maintenance of liquidity
- Responsiveness to the public trust
- Diversification of investments
- Optimization of investment earnings

## **II. PURPOSE**

The purpose of this investment Policy is to comply with Chapter 2256 of the Government Code (“Public Funds Investment Act”), which requires the Authority to adopt a written investment policy regarding the investment of its funds and funds under its control. This Investment Policy addresses the methods, procedures and practices that must be exercised to ensure effective and judicious fiscal management of the Authority’s funds.

## **III. SCOPE**

This investment policy shall govern the investment of all financial assets of the Authority as accounted for in the Authority’s Financial Statements, including but not limited to, general operating, debts services, and capital project funds.

When possible, the Authority will consolidate cash balances to maximize investment earnings. Investment income will be allocated, if necessary, to the various funds based on their respective participation and in accordance with generally accepted accounting principles.

This Investment Policy shall apply to all transactions involving the financial assets and related activity of the Authority. However, this Policy does not apply to the assets administered for the benefit of the Authority by outside agencies under deferred compensation programs.

#### **IV. INVESTMENT OBJECTIVES**

The Authority shall manage and invest its cash with five primary objectives, listed in order of priority: safety, liquidity, public trust, diversification, and yield, expressed as optimization of investment earnings. The safety of the principal invested always remains the primary objective. All investments shall be designed and managed in a manner responsive to the public trust and consistent with state and local law.

The Authority shall maintain a comprehensive cash management program, which includes collection of account receivables, vendor payments in accordance with invoice terms, and prudent investment of available cash. Cash management is defined as the process of managing monies in order to insure maximum cash availability and maximum earnings on short-term investment of idle cash.

##### **Safety**

Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective will be to mitigate credit and interest rate risk.

- Credit Risk – The Authority will minimize credit risk, the risk of loss due to the failure of the issuer or backer of the investment, by:
  - Limiting investments to the safety types of investments
  - Pre-qualifying the financial institutions, pools and broker/dealers with which the Authority will do business
  - Diversifying the investment portfolio so that potential losses on individual issuers' will be minimized.
- Interest Rate Risk – the Authority will minimize the risk that the investment earnings and the market value of investments in the portfolio will fall due to changes in general interest rates, by:
  - Structuring investments to meet cash requirement
  - Investing operating funds primarily in certificates of deposit, shorter term securities, money market mutual funds, or local government investment pools function as money market mutual funds
  - Diversifying maturities and staggering purchase dates to minimize the impact of market movements over time.

### **Liquidity**

The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This is accomplished by structuring the portfolio so that investments mature concurrent with cash needs. Because all possible cash demands cannot be anticipated, a portion of the portfolio will be invested in bank deposits, money market mutual funds or local government investment pools functioning as money market mutual funds that offer same-day liquidity.

### **Public Trust**

All participants in the Authority's investment process shall seek to act responsibly as custodians of the public trust. Investment Officers shall avoid any transaction that might impair public confidence in the Authority's ability to govern effectively.

### **Diversification**

The investment portfolio shall be diversified to avoid unreasonable risks and over concentration of risks. This is accomplished by structuring the portfolio so that a variety of investments are utilized.

### **Yield (Optimization of Investment Earnings)**

The Investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Return on investment is of secondary importance compared to the safety and liquidity objectives described above. "Weighted Average Yield to Maturity" shall be the performance measurement standard for the portfolio.

## **V. RESPONSIBILITY AND CONTROL**

### **Delegation of Authority**

The Authority designates the Controller as the Investment Officer. No person may engage in an investment transaction or the management of Authority's funds except as provided under the terms of this Investment Policy. The investment authority granted to the Investment Officers is effective until rescinded by the Authority's Board of Directors.

### **Quality and Capability of Investment Management**

The Authority shall provide periodic training in investments for the designated Investment Officers and other investment personnel through courses and seminars offered by professional organizations, associations, and other independent sources in order to insure the quality and capability of investment management in compliance with the Public Funds Investment Act.

## **Training Requirements**

The designated Investment Officers shall attend an investment training sessions no less often than once every two years and shall receive not less than 10 hours of instruction relating to investment responsibilities. A newly appointed Investment Officer must attend a training session of at least 10 hours of instruction within six months of the date the Officer took office or assumed the Officer's duties. The Audit Committee shall annually approve the list of authorized investment training providers.

## **Internal Controls**

The Authority's Director of Finance/Controller is responsible for establishing and maintaining an internal control structure designed to ensure that the financial assets of the Authority are protected from loss, theft, or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits requires estimates and judgments by management.

Accordingly, the Authority shall establish a process for annual independent review by an external auditor in conjunction with the annual audit to assure compliance with policies and procedures. The internal controls shall address the following points.

- Control of collusion
- Separation of transactions authority from accounting and record keeping
- Custodial safekeeping
- Avoidance of physical delivery securities
- Clear delegation of authority to subordinate staff members
- Written confirmation for telephone (voice) transactions for investments and wire transfers

## **Prudence**

The standard of prudence to be applied by the Investment Officers shall be the "prudent investor" rule. This states that "investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived. In determining whether Investment Officers have exercised prudence with respect to an investment decision, the determination shall be made taking into consideration:

- The investment of all funds, or funds under the Authority's control, over which the Investment Officers had responsibility rather than a consideration as to the prudence of a single investment
- Whether the investment decision was consistent with the written approved Investment Policy of the Authority

### **Indemnification**

The Investment officers, acting in accordance with the prudent investor rule and otherwise with respect to the Authority's written procedures and exercising due diligence, shall not be held personally responsible for a specific investment's credit risk or market price changes, provided that these deviations are reported immediately and the appropriate action is taken to control adverse developments.

### **Ethics and Conflicts of interest**

Investment Officers involved in the investment process shall refrain from personal business activity that would conflict with the proper execution and management of the investment program, or that would impair their ability to make impartial decisions. Investment Officers shall disclose all interests in financial institutions with which they conduct Authority business. They shall further disclose any personal financial/investment positions that could be related to the performance of the investment portfolio. Investment Officers shall refrain from undertaking personal investment transactions with the same individual with which business is conducted on behalf of the Authority.

An Investment Officer of the Authority who has a personal business relationship with an organization seeking to sell an investment to the Authority shall file a statement disclosing that personal business interest. An Investment Officer who is related within the second degree by affinity or consanguinity to an individual seeking to sell an investment to the Authority shall file a statement disclosing that relationship. A statement required under this subsection must be filed with the Texas Ethics Commission and the Authority's Board of Directors.

## **VI. SUITABLE AND AUTHORIZED INVESTMENTS**

### **Portfolio Management**

The Authority currently has a "buy and hold" portfolio strategy. Maturity dates are matched with cash flow requirements and investments are purchased with the intent to be held until maturity. However, investments may be liquidated prior to maturity for the following reasons:

- An investment with declining credit may be liquidated early to minimize loss of principal.
- Cash flow needs of the Authority require that the investment be liquidated.

### **Investments**

Authority funds may be invested in the instruments described below, all of which are authorized by the Public Funds Investment Act. Investment of Authority's funds in any instrument or security not authorized for investment under the Investment Policy is prohibited. The Authority will not be required to liquidate an investment that becomes unauthorized subsequent to its purchase.

## **I. Authorized**

1. Obligations of the United States of America, its agencies and instrumentalities.
2. Certificates of deposit and other evidences of deposit at a financial institution that, a) has its main office or a branch office in Texas and is guaranteed or insured by the Federal Deposit Insurance Corporation or its successor, b) is secured by obligations in a manner and amount provided by law for deposits of the Authority, or c) is executed through a depository institution that has its main office or a branch office in Texas that participated in the Certificate of Deposit Account Registry Service (CDARS) and meets the requirements of the Public Funds Investment Act.
3. Money Market Mutual Funds that are 1) registered and regulated by the Securities and Exchange Commission, 2) invest only in “government” securities or repurchase agreements, 3) rated AAAM, or its equivalent, by at least one nationally recognized rating service, and 4) seek to maintain a net asset value of \$1.00 per share.
4. State and local government investment pools organized under the Inter-local Cooperation Act that 1) meet the requirements of the Public Funds Investment Act, 2) invest only in “government” security or repurchase agreements, 3) are rated no lower than AAAM or an equivalent rating by at least one nationally recognized rating service, and 4) are authorized by resolution or ordinance by the Board of Directors. A public funds investment pool created to function as a money market mutual fund must mark its portfolio to market daily and seek to maintain a \$1.00 net asset value. Any investment pool that does not meet the requirements of one that is created to function as money market mutual fund must maintain a maximum average dollar weighted maturity that does not exceed 365 days, or 366 days in the case of a leap year, and must provide a fixed interest rate and fixed maturity term for each pool position.

All prudent measures will be taken to liquidate an investment that is downgraded to less than the required minimum rating.

## **II. Not Authorized**

Investments including interest-only or principal-only strips of obligations with underlying mortgage-backed security collateral, or collateralized mortgage obligations with an inverse floating interest rate coupons or maturity date of over 10 years are strictly prohibited.

With respect to authorized investments, this Policy is more restrictive than the Public Funds Investment Act.

## VII. INVESTMENT PARAMETERS

### **Maximum Maturities**

The longer the maturity of investments, the greater their price volatility. Therefore, it is the Authority's policy to concentrate its investment portfolio in shorter-term securities.

The Authority will not directly invest in securities maturing more than two (2) years from the date of purchase.

### **Diversification**

The Authority recognizes that investment risks can result from issuer defaults, market price changes, or various technical complications leading to temporary illiquidity. Risk is controlled through portfolio diversification that shall be achieved by the following general guidelines:

- Diversifying investments to avoid over concentration,
- Prohibiting investment with higher credit risks,
- Varying maturities, and
- Continuously investing a portion of the portfolio in alternatives that offer same day liquidity.

## VIII. INVESTMENT STRATEGIES

### **Investment Strategies by Fund Type**

**General Operating Funds:** These funds shall have as their primary objectives: safety, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.

1. **Suitability:** Any investment eligible in the Investment Policy is suitable.
2. **Safety:** All investments shall be of high quality securities with no perceived default risk. Market price fluctuations will occur. Managing the weighted average days to maturity for the General Operating Fund's portfolio to less than 365 days and restricting the maximum allowable maturity to two years will minimize the price volatility of the overall portfolio.
3. **Liquidity:** The General Operating Fund requires the greatest short-term liquidity. Short-term investment pools and money market mutual funds will provide daily liquidity and may be utilized as a competitive yield alternative to fixed maturity investments.
4. **Marketability:** Securities with active and efficient secondary markets are necessary in the event of an unanticipated cash flow requirement. The Authority must maintain a reasonable balance of highly liquid assets relative to less liquid assets to ensure adequate liquidity and diversification mix.



5. **Diversification:** Investment maturities should be staggered throughout the cash flow cycle. Diversifying the appropriate maturity structure out through two years will reduce market cycle risk.
6. **Yield:** Attaining a competitive market yield for comparable security-types and portfolio restrictions is the desired objective. The yield of an equally weighted, rolling three-month Treasury-Bill portfolio will be the minimum yield objective.

**Debt Service Funds:** Investment strategies for debt service shall have as their objective sufficient investment liquidity to timely meet debt service payment obligations in accordance with provisions in the bond documents.

1. **Suitability:** Any investment eligible in the Investment Policy is suitable.
2. **Safety:** All investments shall be of high quality securities with no perceived default risk. Market price fluctuations will occur. However, by managing Debt Service Funds to not exceed the debt service payment schedule the market risk of the overall portfolio will be minimized.
3. **Liquidity:** Debt Service Funds have predictable payment schedules with reduced liquidity requirements. Investment maturities should not exceed the anticipated cash flow requirements. Investments pool and money market mutual funds may provide a competitive yield alternative for short term fixed maturity investments.
4. **Marketability:** Securities with active and efficient secondary markets are not necessary as the event of an unanticipated cash flow requirement is not probable.
5. **Diversification:** Market conditions influence the attractiveness of fully extending maturity to the next “unfunded” payment date. At no time shall the debt service schedule be exceeded in an attempt to bolster yield.
6. **Yield:** Attaining a competitive market yield for comparable security-types and portfolio restrictions is the desired objective. The yield of an equally weighted, rolling three-month Treasury-Bill portfolio will be the minimum yield objective.

**Debt Service Reserves:** Investment strategies of debt service reserve funds shall have as their primary objective the generation of a dependable revenue stream from high quality securities in accordance with provisions in the bond documents.

1. **Suitability:** Any investment eligible in the Investment Policy is suitable.
2. **Safety:** All investments shall be of high quality securities with no perceived default risk. Market price fluctuations will occur. However, managing Debt Service Reserve Fund maturities to not exceed the call provisions of the borrowing reduces the investment’s market risk if the debt is redeemed and the Reserve Fund liquidated. No stated final investment maturity shall exceed the final maturity of the borrowing.

3. **Liquidity:** Debt Service Reserve Funds have no anticipated expenditures. The Funds are deposited to provide annual debt service payment protection to the debt holders. Market conditions and arbitrage regulation compliance determine the advantage of security diversification and liquidity.
4. **Marketability:** Securities with less active and efficient secondary markets are acceptable.
5. **Diversification:** Market conditions and the arbitrage regulations influence the attractiveness of staggering the maturity of fixed rate investments for Debt Service Reserve Funds. At no time shall the final debt service payment date of the bond issue be exceeded in an attempt to bolster yield.
6. **Yield:** Achieving a positive spread to the applicable borrowing cost is the desired objective. Debt Service Reserve Fund portfolio management shall operate within the limits of the Investment Policy's risk constraints.

**Capital Projects Funds:** Investment strategies for capital project funds shall have as their primary objective sufficient investment liquidity to timely meet capital project obligations. If the Authority has funds from bond proceeds, they shall be invested in accordance with provisions in the bond documents.

1. **Suitability:** Any investment eligible in the Investment Policy is suitable.
2. **Safety:** All investments shall be of high quality securities with no perceived default risk. Market price fluctuations will occur. However, by managing Capital Project Funds to not exceed the anticipated expenditure schedule the market risk of the overall portfolio will be minimized.
3. **Liquidity:** Capital Project Funds programs have reasonably predictable draw schedules reducing liquidity requirements. Investment pools and money market mutual funds will provide readily available funds or a competitive yield alternative for short term fixed maturity investments.
4. **Marketability:** Securities with active and efficient secondary markets are necessary in the event of an unanticipated cash flow requirement. The Authority must maintain a reasonable balance of highly liquid assets relative to less liquid assets to ensure adequate liquidity and diversification mix.
5. **Diversification:** Market conditions and arbitrage regulations influence the attractiveness of staggering the maturity of fixed rate investments for Capital Project Funds. Generally, when investment rates exceed the applicable cost of borrowing, the Authority is best served by locking in most investments. If the cost of borrowing cannot be exceeded, then concurrent market conditions will determine the attractiveness of diversifying maturities or investing in shorter and larger amounts. At no time shall the anticipated expenditure schedule be exceeded in an attempt to bolster yield.

6. **Yield:** Achieving a positive spread to the applicable borrowing cost is the desired objective. Capital Project Fund portfolio management shall at all times operate within the limits of the Investment Policy's risk constraints.

## **IX. SELECTION OF BANKS AND BROKER/DEALERS**

### **Depository**

A Depository shall be selected by the Authority in accordance with section 7.5(f) and other applicable sections of the Authority's Procurement Policy and shall be based on at least the following selection criteria, as determined by the Authority in its sole and absolute discretion:

- The ability to qualify as a depository for public funds in accordance with state law.
- The ability to provide requested information or financial statements for the periods specified.
- The ability to meet all requirements of the Authority's procurement.
- Complete application in response to all items required by the Authority.
- "Best value" net banking service cost, consistent with the ability to provide an appropriate level of service.
- The credit worthiness and financial stability of the bank.
- A statement showing the financial condition of the depository on the date of the response to the Authority's procurement.
- All depository deposits shall be insured or collateralized in compliance with applicable state law, which includes but is not limited to TEX. GOV'T CODE, Chapter 2257. The Authority reserves the right in its sole and absolute discretion, to accept or reject any form of insurance or collateralization pledged towards depository deposits.
- Whether the Depository provides a certified check or cashier's check for at least one-half percent of the Authority's revenue for the preceding year as a good-faith guarantee that, if the Depository's proposal is accepted, the Depository will execute any bond required by the Authority in its sole and absolute discretion.
- The Depository's compliance with or satisfaction of any and all other requirements described in the Authority's procurement, the Authority's policies, and applicable law.

Any Depository, who is designated after the Authority considers and acts upon the applications, shall be required to sign a Depository Agreement with the Authority. The collateralized deposit portion of the Agreement shall define the Authority's rights to the collateral in case of default, bankruptcy, or closing, and shall establish a perfected security interest in compliance with Federal and State regulations, including:

- The Agreement must be in writing.
- The Agreement has to be executed by the Depository and the Authority contemporaneously with the acquisition of the asset.
- The Agreement must be approved by the Board of Directors of the Authority.
- The Agreement must be approved by the Board of Directors or Designated Committee of the Depository and a copy of the meeting minutes must be delivered to the Authority.
- The Agreement must be part of the Depository's "official record" continuously since its execution.

### **Authorized Broker/Dealers**

The Audit Committee shall, at least annually, review, revise, and adopt a list of qualified broker/dealers and financial institutions authorized to engage in securities transactions with the Authority. Those firms that become qualified shall provide certification stating the firm has received, read and understood the Authority's Investment Policy and agree to comply with the Policy. Authorized firms include primary dealers or secondary dealers that qualify under Securities and Exchange Commission Rule 15C3-1 (Uniform Net Capital Rule), and qualified depositories.

All broker/dealers who desire to become qualified for investment transactions must supply the following (as appropriate):

- Audited Financial Statements demonstrating compliance with state and federal capital adequacy guidelines
- Proof of FINRA certification
- Proof of State Registration
- Certification of having read and understood and agreeing to comply with the Authority's investment policy and certifying that reasonable procedures and controls have been implemented to preclude investment transactions that are not authorized by the Authority's Policy

All financial institutions who desire to become depositories must supply the following (as appropriate):

- Audited Financial Statements demonstrating compliance with state and federal capital adequacy guidelines
- Proof of State registration
- Certification of having read and understood and agreeing to comply with the Authority's investment policy and certifying that reasonable procedures and controls have been implemented to preclude investment transactions that are not authorized by the Authority's Policy

### **Competitive Bids**

It is the policy of the Authority to provide a competitive environment for all individual security purchases and sales, and money market mutual fund and local government investment pool selection. The Investment Officers shall develop and maintain procedures for ensuring a competition in the investment of the Authority's funds.

### **Delivery vs. Payment**

Securities shall be purchased using the **delivery vs. payment** method with the exception of investment pools and mutual funds. Funds will be released after notification that the purchased security has been received.

### **Investment Advisors**

Investment advisors shall adhere to the spirit, philosophy and specific terms of the Policy and shall advise within the same "Standard of Care". Selected investment advisors must be registered under the Investment Advisors Act of 1940 or with the State Securities Board. A contract with an investment advisor may not be for a term longer than two years and must be approved by the Authority's Board of Directors, including any renewals or extensions.

## **X. SAFEKEEPING OF SECURITIES AND COLLATERAL**

### **Safekeeping and Custodian Agreements**

The Authority shall contract with a bank or banks for the safekeeping of securities either owned by the Authority as part of its investment portfolio or held as collateral to secure financial institution deposits.

Securities owned by the Authority shall be held in the Authority's name as evidence by safekeeping receipts of the institution holding the securities. Safekeeping institutions shall be independent from the parties involved in the investment transaction.

Collateral for deposits will be held by a third-party custodian designated by the Authority and pledged to the Authority as evidence by safekeeping receipts shall be obtained. Collateral may be held by a Federal Reserve Bank or branch of a Federal Reserve Bank, a Federal Home Loan Bank, or a third-party bank approved by the Authority and eligible under state law.

### **Collateral Policy**

Consistent with the requirements of the Public Funds Collateral Act, it is the policy of the Authority to require full collateralization of all Authority funds on deposit with a depository bank. In order to anticipate market changes and provide a level of security for all funds, the collateralization level will be 102% of market value of principal and accrued interest on the deposits less any amount insured by the FDIC. At its discretion, the Authority may require a higher level of collateralization for certain investment securities.

Securities pledged as collateral shall be held by an independent third party with whom the Authority has a current custodial agreement. The Authority's Controller is responsible for entering into collateralization agreements with third party custodians in compliance with this Investment Policy. The agreements are to specify the acceptable investment securities for collateral, including provisions relating to possession of the collateral, the substitution or release of investment securities, ownership of securities, and the method of valuation of securities. A clearly marked evidence of ownership (safekeeping receipt) must be supplied to the Authority. Collateral shall be reviewed at least monthly to assure that the market value of the pledged securities is adequate.

### **Collateral Defined**

The Authority shall accept only the following types of collateral:

- Obligations of the United States or its agencies and instrumentalities.
- Direct obligations of the state of Texas or its agencies and instrumentalities.
- Collateralized mortgage obligations directly issued by a federal agency or instrumentality of the United States, the underlying security for which is guaranteed by an agency or instrumentality of the United States.
- Obligations of states, agencies, counties, cities, and other political subdivisions of any state rated as to investment quality by a nationally recognized rating firm not less than A or it's equivalent with a remaining maturity of ten (10) years or less.
- A surety bond issued by an insurance company rated as to investment quality by a nationally recognized rating firm not less than A, or its equivalent.
- A letter of credit issued to the Authority by the Federal Home Loan Bank.

### **Subject to Audit**

All collateral shall be subject to inspection and audit by the Authority's designated financial officer of the Authority's independent auditors.

## **XI. REPORTING**

### **Methods**

The Investment Officers shall prepare an investment report at least quarterly in compliance with generally accepted accounting principles and the Public Funds Investment Act. This report will be prepared in a manner that will allow the Authority to ascertain whether investment activities during the reporting period have conformed to the Investment Policy. The report will be provided to the Authority.

In conjunction with the annual audit, an independent auditor will perform a formal annual review of the quarterly reports with the results reported to the Board of Directors.

### **Monitoring Market Value**

Market value of all collateral, pools and securities will be monitored periodically and obtained from a reputable and independent source.

## **XII. INVESTMENT POLICY ADOPTION**

The Authority's Investment Policy shall be adopted by resolution of the Board of Directors. It is the Authority's intent to comply with state laws and regulations. The Authority's Investment Policy shall be subject to revisions consistent with changing laws, regulations and needs of the Authority. The Board of Directors shall annually adopt a resolution stating that it has reviewed the Policy and Investment strategies, approving any changes or modifications.

**2-H      CONSIDERATION AND APPROVAL OF THE CAMERON COUNTY  
REGIONAL MOBILITY AUTHORITY COST ALLOCATION POLICY.**





## MEMORANDUM

**TO: CCRMA Board of Directors**

**FROM: Victor J. Barron** *VJB*

**DATE: September 22, 2022**

**SUBJ: Consideration and Approval of CCRMA Cost Allocation Plan of FY2023**

---

The purpose of the cost allocation plan is to provide a framework for which certain project costs can be eligible for reimbursement in the event Federal or State Grant funds are available.

Staff recommends approval.



# **COST ALLOCATION PLAN**

**2023 FISCAL YEAR**

**PREPARED IN ACCORDANCE WITH  
CODE OF FEDERAL REGULATIONS (CFR) UNDER OFFICE OF  
MANAGEMENT GRANT GUIDANCE UNDER 2 CFR 200, UNIFORM  
ADMINISTRATIVE REQUIREMENTS, COST PRINCIPLES AND AUDIT  
REQUIREMENTS FOR STATE, LOCAL, AND INDIAN TRIBAL  
GOVERNMENTS**

**VICTOR J. BARRON**

**CONTROLLER**

## DOCUMENT CONTROL

Revision #	Change Reason	Reviewer	QA Checked By	Status	Date Completed
1.0	Approved FY2018 Policy	Adrian Rincones		Final	9/29/17
2.0	Updated to include Environmental Staff as direct labor cost	Adrian Rincones		Final	11/3/17
3.0	Approved FY2020 Policy	Adrian Rincones		Final	10/4/19
4.0	Approved FY 2021 Policy	Victor J. Barron		Final	9/11/20
5.0	Approved FY 2022 Policy	Victor J. Barron		Final	9/22/21
6.0	Approved FY 2023 Policy	Victor J. Barron		Final	9/22/22

CAMERON COUNTY REGIONAL MOBILITY AUTHORITY  
COST ALLOCATION PLAN

TABLE OF CONTENTS

	Page
OFFICIAL CERTIFICATION .....	2
ORGANIZATIONAL CHART .....	3
GENERAL COMMENTS	
NARRATIVE .....	4
DETAIL OF ALLOCATED COSTS .....	5
SUMMARY OF ALLOCATION BASIS .....	7

## CERTIFICATE OF COST ALLOCATION PLAN

This is to certify that I have reviewed the Cost Allocation Plan submitted herewith and to the best of my knowledge and belief hereby certify that:

1. All costs included in this proposal to establish cost allocations or billings for the 2023 Fiscal Year are allowable in accordance with the requirements of 2 CFR 200 "Uniform administrative Requirements, Cost Principals, and Audit Requirements for State, Local, and Indian Tribe Governments," and the Federal/State Award(s) to which they apply. Unallowable costs have been adjusted for in allocating costs as indicated in the Cost Allocation Plan.
2. All costs included in this proposal are properly allocable to Federal/State awards on the basis of a beneficial or causal relationship between the expenses incurred and the awards to which they are allocated in accordance with applicable requirements. Further, the same costs that have been treated as indirect costs have not been claimed as direct costs. Similar types of costs have been accounted for consistently.

I declare that the foregoing is true and correct.

CAMERON COUNTY REGIONAL MOBILITY AUTHORITY

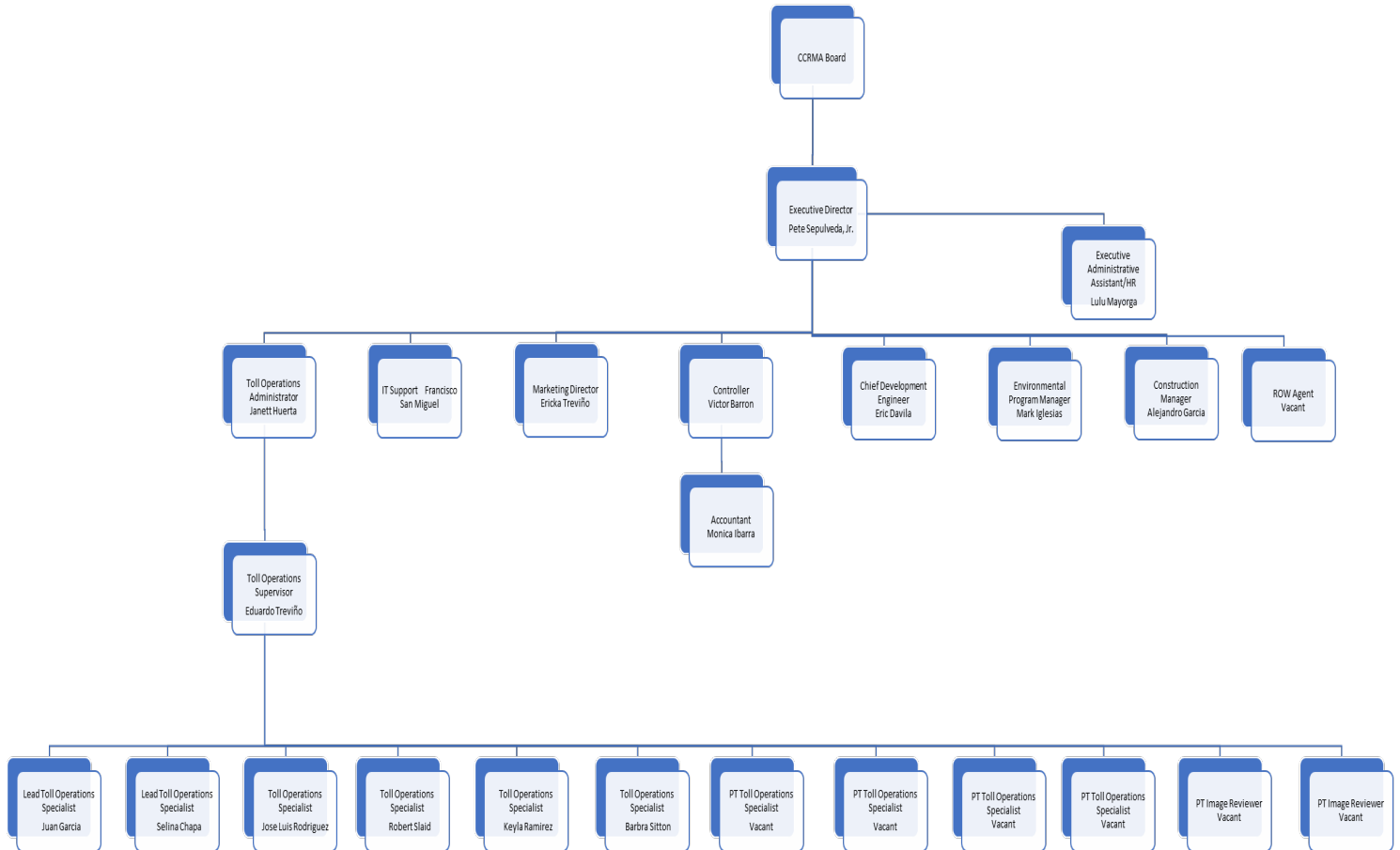
X Victor J. Barron

Victor J. Barron  
Controller

X 9.22.22

Date

# ORGANIZATIONAL CHART



## NARRATIVE

The purpose of this Cost Allocation Plan is to summarize, in writing the methods and procedures the Cameron County Regional Mobility Authority (CCRMA) will use to allocate costs to various Projects, Grants, Contracts and Agreements.

2 CFR 200, “Uniform Administrative Requirements, Cost Principles, and Audit Requirement for State, Local, and Indian Tribal Governments” establishes principles and standards for determining costs for Federal awards carried out through grants, cost reimbursement contracts, and other agreements with State and local governments and Federally-recognized Indian Tribal Governments. 2 CFR 200 is issued under the authority of the Budget and Accounting Act of 1921, as amended; the Budget and Accounting Procedures Act of 1950, as amended; the Chief Financial Officers Act of 1990; Reorganization Plan No. 2 of 1970; and Executive Order No. 11451 (“Prescribing the Duties of the Office of Management and Budget and the Domestic Policy Council in the Executive Office of the President”)

Factors Affecting Allowability of Cost under this Plan:

1. Be necessary and reasonable for proper and efficient performance and administration of Federal/State/Local funds.
2. Be allocable to awards under the provisions of 2 CFR part 200.
3. Be authorized or not prohibited under State and Local laws or regulations.
4. Be consistent with policies, regulations, and procedures that apply to Federal/State/Local awards and other activities of the CCRMA.
5. Be accorded consistent treatment. A cost may not be assigned to a federal award as a direct cost and as an indirect cost for another federal award.
6. Be adequately documented and net of all applicable credits.

Composition of Cost:

Total cost is comprised of the allowable direct cost, plus its allocable portion of allowable indirect costs, less applicable credits.

Direct Costs – Costs that can be identified specifically with a particular final cost objective

Indirect Costs – Costs incurred for a common or joint purpose benefitting more than one cost objective, not readily assignable to the cost objectives specifically benefitted, without effort disproportionate to the results achieved.

## **DETAIL OF ALLOCATED COSTS**

### **General Approach**

1. All allowable direct costs are charged directly to projects, programs, grants, contracts, etc.
2. Allowable direct costs that can be identified to more than one project are prorated individually as direct costs using a base appropriate to the particular cost.
3. All other allowable indirect costs as defined above are allocated to projects, programs, grants, contracts, etc. using a base that results in an equitable distribution.

### **CCRMA DIRECT COSTS**

Costs considered to be allocated as direct costs as mentioned and defined above, are as follows:

- Compensation of Executive Director
- Compensation of Executive Administrative Assistant
- Compensation of Environmental Program Manager
- Compensation of Chief Development Engineer
- Contractual project cost for the following professional services; engineering, legal, and other project related services
- Construction and construction management costs
- Project related equipment costs
- Preliminary engineering costs
- Plans, specifications, and engineering costs
- Right of way, utilities, and related costs
- Project related insurance costs
- Financing interest on construction projects
- Project legal costs



## CCRMA INDIRECT COSTS

Costs considered to be allocated as indirect costs as mentioned and defined above are as follows:

- Administrative and office personnel compensation & contractual labor
- Education & training
- Dues & membership costs
- Office supplies and other operational costs
- Audit costs
- Other professional services not directly related to projects
- Office & equipment rental costs
- Travel expenses and mileage

## SUMMARY OF ALLOCATION BASIS

In order for the CCRMA to promote fair and equitable sharing of indirect costs, recognize the full cost of services, and better manage its resources it must assign an allocation basis that can meet this objective. The allocation basis is designed to have a cause and effect relationship, uphold fairness, be measurable, and match the benefits received. The allocation basis used to determine the applicable direct and indirect costs necessary of allocation is the direct labor percentages of the Executive Director, Executive Administrative Assistant, Chief Development Engineer and Environmental Program Manager.

Direct Labor is measured as a percentage of time or documented hours worked on each individual project. The percentage of total applicable direct labor costs per project is then used to allocate the total indirect costs allowable to each project. (See Example below)

### Example

	Executive Director	Executive Administrative Assistant	Chief Development Engineer	Environmental Program Manager	% of Time allocated to project
Project 1	20%	20%	30%	20%	22.50%
Project 2	15%	15%	15%	10%	13.75%
Project 3	15%	15%	15%	20%	16.25%
Project 4	15%	15%	15%	30%	18.75%
Project 5	15%	15%	15%	10%	13.75%
Project 6	20%	20%	10%	10%	15.00%
Total	100%	100%	100%	100%	100.00%

	% of total Direct Labor Costs	Allocable Indirect cost in \$
Project 1	22.50%	\$ 23
Project 2	13.75%	14
Project 3	16.25%	16
Project 4	18.75%	19
Project 5	13.75%	14
Project 6	15.00%	15
Total	100%	\$ 100

**2-I      CONSIDERATION AND APPROVAL OF AN AMENDMENT TO THE  
CAMERON COUNTY REGIONAL MOBILITY AUTHORITY  
ACCOUNTING POLICIES AND PROCEDURES MANUAL.**



## MEMORANDUM

**TO: CCRMA Board of Directors**

**FROM: Victor J. Barron, Controller** *VJB*

**DATE: September 22, 2022**

**SUBJ: Consideration and Approval of Amendment to the Cameron County Regional Mobility Authority Accounting Policies and Procedures Manual**

---

The purpose of amending Section 8.0 of the accounting policies and procedures manual is to reduce the capitalization amount. Currently, the amount is at \$10,000. To keep close track of our capital assets, staff recommends \$5,000.

A capital asset is an asset that has an initial useful life extending beyond a single reporting period. The most common types of capital assets for the CCRMA are those assets commonly known as property, plant and equipment; that is, fixed assets such as buildings, highways, toll- roads, and bridges.

### 8.1. Capitalization of Assets

The CCRMA generally capitalizes assets with a value of \$5,000 or more. Capital assets, which include property, equipment, and infrastructure assets, are initially reported at cost.

#### Land

When land is acquired with existing improvements or buildings, the total cost is allocated between the categories at the date of acquisition. The allocation will be based on the purchase documents showing the allocation. If documents do not show allocation, other sources may be used, such as expert appraisals, tax records, or real estate tax assessment records. Land is a non-depreciable asset.

#### Improvements of Capital Assets

An improvement to a capital asset provides additional value. Such added value is achieved either by lengthening a capital asset's estimated useful life or by increasing a capital asset's ability to provide service (i.e., greater effectiveness or efficiency).

Improvements are capitalized and recognized as an expense over the estimated useful life of the improvement.

If the improvement increases the quality of service of the asset:

Improvement	XXX
Cash (or Accounts Payable)	XXX

### 8.2. Depreciation

Depreciation of the property, equipment, and infrastructure assets is computed based on the straight-line method. The following estimated useful lives are used to calculate the amount of depreciation that is accounted for with respect to each different type of assets:



**2-J      CONSIDERATION AND APPROVAL OF CHANGE ORDER NUMBER 10 WITH  
TOLL PLUS FOR THE MAIL INSERTER SERVICES COORDINATION.**



<b>Request No:</b> CCRMA-CO-10-SEPT192022		<b>Project/System:</b> CCRMA Back-Office System	
<b>Name of the Client:</b> Cameron County Regional Mobility Authority ("CCRMA")			
<b>Originator:</b> CCRMA		<b>Affected Area:</b> CCRMA BOS	
<b>Date Raised:</b> JUN-24-2022		<b>Priority:</b>	<b>Normal</b>
<b>Type:</b> Change Order		<b>Phase/Milestone:</b> See below	
<b>CO Authority:</b>  <p>This Change Order (CO) is issued pursuant to Article 4 of the Agreement for Back-Office System Implementation and Management ("BOS Agreement") dated May 2, 2016, between TollPlus, LLC, and CCRMA. CCRMA has requested a CO providing an estimate for certain changes to the Cameron County Regional Mobility Authority ("CCRMA") Back-Office System to implement systems updates to use a new Mail House vendor. Any terms not defined in this CO will have the meanings defined in the BOS Agreement. This CO is subject to the terms of the BOS Agreement, including without limitation its provisions regarding obligations, variations, coordination, delay and force majeure.</p> <p><b>Background:</b></p> <p>This CO is issued in response to a request by CCRMA for a cost estimate to implement systems updates to use a new Mail House vendor.</p> <p><b>Proposed Change Description:</b></p> <p>The Back-Office System for CCRMA needs to be updated to support the following changes:</p> <ol style="list-style-type: none"> <li>1. Update the existing systems and network to allow for use of a new SFTP connection point.</li> <li>2. Update letter generation batch job to use the new connection point.</li> <li>3. Update the NCOA processing to use the new connection point.</li> <li>4. Update the acknowledgement file processing to download the files from the new connection point.</li> <li>5. Configuration and setup for the updated jobs.</li> <li>6. Create a new job to copy the Tag Fulfillment letters files needed for local printing to a location that CCRMA provides.</li> <li>7. Provide for a manual process for a controlled release of the backlog of letters following the go-live.</li> </ol> <p><b>Assumptions:</b></p> <ol style="list-style-type: none"> <li>1. The existing interface specification will be used. Any files or reports not included in the current specification or updates to the specification are not included in this estimate.</li> <li>2. No new templates or letters will be added.</li> <li>3. The TP BOS will connect to a SFTP Host provided by the vendor to drop off and pickup the required interface files.</li> <li>4. The new Mail House vendor will be InfoSend.</li> <li>5. This estimate does not assume any report changes.</li> <li>6. If required, the current batch job will be updated to process and store the InfoSend CFR file format in place of the ACK file in the current specification. The duration will be provided for this effort when required.</li> </ol> <p><b>Actions proposed to be taken and impacted areas:</b></p> <ul style="list-style-type: none"> <li>• Update the network and infrastructure configurations to allow use of the new SFTP server.</li> <li>• Develop the updates to the CSV Extract job and SFTP upload job to use the new SFTP server.</li> <li>• Develop the updates to the ack and NCOA download jobs to use the new SFTP server.</li> <li>• Perform Integration testing with the new mail house vendor to ensure all aspects of the interface are tested.</li> <li>• Updates to the existing systems maintenance and monitoring procedures.</li> <li>• Manually update CCRMA accounts for a controlled release of the current invoice backlog per a schedule to be coordinated with CCRMA and InfoSend.</li> </ul>			

**Total CO Estimated Cost:** \$46,816.00 for Design, Development, Testing and Implementation

**Proposed Milestone Payment Schedule:**

NTP - 20%  
Start of Testing - 30%  
Testing approved - 30%  
Go-Live - 20%

**Estimated time for completion:** 15 days from NTP to Start of Testing contingent on InfoSend's availability. Integration Testing and Go-Live will be dependent on mail house vendor schedule, currently 12 weeks, and availability.

The estimated costs and time for completion given in this estimate are valid for 90 days, expiring on December 18, 2022. The estimated time for completion is only an estimate and could change depending on when CCRMA gives the NTP.

Sincerely,



Mark Cantelli, Chief Technology Officer  
TollPlus, LLC

Accepted by:

Cameron County Regional Mobility Authority

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



**2-K      CONSIDERATION AND APPROVAL OF SUPPLEMENTAL WORK  
AUTHORIZATION NO. 2 TO WORK AUTHORIZATION NO. 04 WITH S&B  
INFRASTRUCTURE FOR THE SH 550 GAP II PROJECT.**

**2-L      CONSIDERATION AND APPROVAL TO PURCHASE EQUIPMENT FOR THE  
SH 550 TOLL ROAD.**

## SH 550 Equipment List

Option #	Equipment	Subconsultants	ODCs	Labor	Markup *	Subtotal	Task
Option 1	\$ 107,233.00	\$ -	\$ 2,000.00	\$ 127,789.91	\$ 10,923.30	\$ 247,946.21	ZIC Upgrade
Option 2	\$ 81,459.00	\$ -	\$ 1,000.00	\$ 24,961.12	\$ 8,245.90	\$ 115,666.02	Switch Upgrade
Option 3	Not Selected					\$ -	AVI Upgrade (Kapsch)
Option 4	\$ 118,174.00	\$ -	\$ 1,000.00	\$ 28,835.42	\$ 11,917.40	\$ 159,926.82	AVI Upgrade (Titan)
Option 5	Not Selected					\$ -	AVI Upgrade (Neology)
Option 6	\$ 11,420.00	\$ -	\$ -	\$ 5,393.10	\$ 1,142.00	\$ 17,955.10	CCTV Addition
Option 7	\$ 3,607.50	\$ 21,600.00	\$ 1,000.00	\$ 9,015.96	\$ 2,620.75	\$ 37,844.21	Loop Replacement
Option 8	\$ 5,000.00	\$ -	\$ -	\$ 75,208.46	\$ 500.00	\$ 80,708.46	OCR & VIP Implementation
<b>Total</b>	<b>\$ 326,893.50</b>	<b>\$ 21,600.00</b>	<b>\$ 5,000.00</b>	<b>\$ 271,203.97</b>	<b>\$ 35,349.35</b>	<b>\$ 660,046.82</b>	

\* Markup at 10% for Equipment, Subconsultants, and ODCs.

## SH 550 A/C Equipment

Site	Brand	Model	Type	Description	Quantity	Cost
SH550 SPARE UNIT	IceQube	IQ10000V	Cabinet	A/C	1	\$4,966.00
SH550 OAR NB	IceQube	IQ6000VS	Cabinet	A/C	1	\$3,002.00
SH 550 SPARE UNIT	IceQube	IQ6000VS	Cabinet	A/C	1	\$3,002.00
SH550 Mainline NB	Marvair 1	AVPA36ACA100MU-100	Building	A/C	1	\$6,000.00
SH550 Mainline NB	Marvair 2	AVPA36ACA100MU-101	Building	A/C	1	\$6,000.00
SH550 Port Spur SB	Automation Direct	TA10-060-16-4x	Cabinet	A/C	1	\$4,125.00
SH550 SPARE UNIT	Automation Direct	TA10-060-16-4x	Cabinet	A/C	1	\$4,125.00
						<b>\$36,186.00</b>

<b>Total</b>	<b>\$ 696,232.82</b>
--------------	----------------------

# *CCRMA – Program Refresh*

*September 19, 2022*

# Project Team

*CCRMA – Toll System Maintenance*



## Key Team Personnel:

- > Project Manager – Mark Stewart
- > Project Coordinator – Ruzelle Witte
- > Maintenance Manager – Tim Duke
- > Lead Technician – Jose Castillo
- > Software Team Lead – Zachary Riley
- > Database Developer – Gary Riggins

# Equipment Refresh

## CCRMA – Toll System Maintenance



CCRMA Equipment Refresh - ZIC Upgrade						
Item Description / Option	Equipment	Subcontractors	ODCs	Markup (15%)	Labor	Total
Refresh Option 1 - ZIC Upgrade	\$ 107,233.00	\$ -	\$ 2,000.00	\$ 16,384.95	\$ 127,789.91	\$ 253,407.86
Assumptions: <ul style="list-style-type: none"><li>- Upgrade eight (8) existing CCRMA Toll Locations to the most current Zone Controller Configuration</li><li>- Develop and provide sixteen (16) Dell Zone Controllers that will interface with existing lanes</li><li>- Install new Idris Rack, Idris Power Supply, Idris Detector Card, and Interface Cable</li><li>- Includes spare Dell R340 Server (2), Idris Rack (1), Serial Hub (4), Idris Power Supply (2), Idris Detector Card (8), Interface Cable (4)</li><li>- Equipment lead time is 10-12 weeks</li></ul>						

CCRMA Equipment Refresh - Switch Upgrade						
Item Description / Option	Equipment	Subcontractors	ODCs	Markup (15%)	Labor	Total
Refresh Option 2 - Switch Upgrade	\$ 81,459.00	\$ -	\$ 1,000.00	\$ 12,368.85	\$ 24,961.12	\$ 119,788.97
Assumptions: <ul style="list-style-type: none"><li>- Replace network switches at eight (8) existing CCRMA Toll Locations</li><li>- Install sixteen (16) Cisco Layer 3 9200L Series switches</li><li>- Includes spare Cisco Switch (3)</li><li>- Stack Module lead time is 36-40 weeks; remaining equipment 2-4 weeks</li></ul>						



# Equipment Refresh

## CCRMA – Toll System Maintenance



CCRMA Equipment Refresh - AVI Upgrade (Kapsch)						
Item Description / Option	Equipment	Subcontractors	ODCs	Markup (15%)	Labor	Total
Refresh Option 3 - AVI Upgrade (Kapsch)	\$ 102,620.00	\$ -	\$ 1,000.00	\$ 15,543.00	\$ 28,835.42	\$ 147,998.42
Assumptions: <ul style="list-style-type: none"><li>- Replace Vehicle Identification System at eight (8) existing CCRMA Toll Locations</li><li>- Install twelve (12) Kapsch Multi-Protocol 4.1 Readers and twelve (12) Transcore Antennas</li><li>- Includes spare Reader (2), Antenna (2)</li><li>- Reader lead time is 16-18 weeks; Antenna lead time is 24 weeks</li></ul>						

CCRMA Equipment Refresh - AVI Upgrade (Titan)						
Item Description / Option	Equipment	Subcontractors	ODCs	Markup (15%)	Labor	Total
Refresh Option 4 - AVI Upgrade (Titan)	\$ 118,174.00	\$ -	\$ 1,000.00	\$ 17,876.10	\$ 28,835.42	\$ 165,885.52
Assumptions: <ul style="list-style-type: none"><li>- Replace Vehicle Identification System at eight (8) existing CCRMA Toll Locations</li><li>- Install twelve (12) Star System Titan Multi-Protocol Readers and twelve (12) Transcore Antennas</li><li>- Includes spare Reader (2), Antenna (2)</li><li>- Reader lead time is 10-12 weeks; Antenna lead time is 24 weeks</li></ul>						

CCRMA Equipment Refresh - AVI Upgrade (Neology)						
Item Description / Option	Equipment	Subcontractors	ODCs	Markup (15%)	Labor	Total
Refresh Option 5 - AVI Upgrade (Neology)	\$ 263,900.00	\$ -	\$ 1,000.00	\$ 39,735.00	\$ 19,462.62	\$ 324,097.62
Assumptions: <ul style="list-style-type: none"><li>- Replace Vehicle Identification System at eight (8) existing CCRMA Toll Locations</li><li>- Install twelve (12) Neology Multi-Protocol 7204 Readers and twelve (12) Transcore Antennas</li><li>- Includes spare Reader (2), Antenna (2)</li><li>- Reader lead time is 10-12 weeks; Antenna lead time is 24 weeks</li></ul>						

# Equipment Refresh

## CCRMA – Toll System Maintenance



CCRMA Equipment Refresh - CCTV Addition						
Item Description / Option	Equipment	Subcontractors	ODCs	Markup (15%)	Labor	Total
Refresh Option 6 - CCTV Addition	\$ 11,420.00	\$ -	\$ -	\$ 1,713.00	\$ 5,393.10	\$ 18,526.10
Assumptions: <ul style="list-style-type: none"><li>- Add Traffic and Incident Monitoring Capabilities to the SH550 Corridor</li><li>- Install one (1) CCTV at 1847 Toll Location and one (1) CCTV at Port Spur Toll Location</li><li>- Includes spare Cohu CCTV (1)</li><li>- Equipment lead time is 6 weeks</li></ul>						

CCRMA Equipment Refresh - Loop Replacements						
Item Description / Option	Equipment	Subcontractors	ODCs	Markup (15%)	Labor	Total
Refresh Option 7 - Loop Replacement	\$ 3,607.50	\$ 21,600.00	\$ 1,000.00	\$ 3,931.13	\$ 9,015.96	\$ 39,154.59
Assumptions: <ul style="list-style-type: none"><li>- Replace four (4) sets of axle loops - SH550 ML NB Lane 3; SH550 ML SB Lane 6; SH550 DC SB Lane 2; SH550 DC SB Lane 3</li><li>- Does not include MOT</li></ul>						



# Image Review Implementation

## CCRMA – Toll System Maintenance



CCRMA Optical Character Recognition (OCR) & Vehicle Image Processing (VIP)						
Item Description / Option	Equipment	Subcontractors	ODCs	Markup (15%)	Labor	Total
Refresh Option 8 - OCR & VIP Implementation	\$ 5,000.00	\$ -	\$ -	\$ 750.00	\$ 75,208.46	\$ 80,958.46
Assumptions: - Develop and deploy OCR solution to existing Application Server - Develop and deploy VIP application to existing Application Server - Develop and deploy Image Review workflows						

CCRMA Image Review Services - Fee Schedule			
Item Description / Option	Term	Unit (Billed Monthly)	Unit Price
Optical Character Recognition (OCR) Review	3-Year	Per Transaction	\$ 0.0259
Assumptions: - The OCR charging method is based on a review process that includes successfully matched images through OCR, only. - OCR confidence threshold to be set in coordination with Kapsch and the Authority			
Vehicle Image Processing (VIP) Manual Review	3-Year	Per Transaction	\$ 0.0459
Assumptions: - The Manual Review charging method includes successfully matched images through one of the following methods: - OCR and Manual Review match - 2 successful Manual Review matches			
<b>** Pricing to be adjusted on every first of June by the annual percentage increase for the preceding year in the U.S. Government's Consumer Price Index (CPI) applicable to the Austin, TX metropolitan area</b>			

# System Maintenance Support

## CCRMA – Toll System Maintenance



CCRMA System Maintenance Support - Service Fee Schedule				
Item Description / Option	Units	Qty	Unit Price	Contract Price
Service Option 1 - Remote System Maintenance (RSM)	Monthly	36	\$ 15,500.00	\$ 558,000.00
Assumptions: <ul style="list-style-type: none"><li>- Tier 2/3/4 Remote Software and System Support (20 hours included)</li><li>- 24/7 Help Desk Support (Responsible for the triage of incidents and service requests by the Authority)</li><li>- Does not include daily system checks or 24/7 system monitoring (presumes that the Authority will perform all daily/periodic system checks and any emergency maintenance services)</li></ul>				
Service Option 2 - RSM + 24/7 System Monitoring (SM)	Monthly	36	\$ 19,500.00	\$ 702,000.00
Assumptions: <ul style="list-style-type: none"><li>- Service Option 1 Included</li><li>- 24/7 Tier 1 System Monitoring (Responsible for the identification and triage of incidents)</li><li>- 1 X Daily System Checks</li></ul>				
Service Option 3 - RSM + SM + 3rd Party HW/SW	Monthly	36	\$ 20,500.00	\$ 738,000.00
Assumptions: <ul style="list-style-type: none"><li>- Service Option 1 &amp; 2 Included</li><li>- 3rd Party SW Support Agreements &amp; Licenses</li><li>- 3rd Party HW Support Agreements &amp; Warranties</li></ul>				
<b>** Pricing to be adjusted on every first of June by the annual percentage increase for the preceding year in the U.S. Government's Consumer Price Index (CPI) applicable to the Austin, TX metropolitan area</b>				

# Preventive Maintenance Support

## CCRMA – Toll System Maintenance



CCRMA System Maintenance Support - Preventive Maintenance Fee Schedule				
Item Description / Option	Units	Qty	Unit Price	Contract Price
Preventive Maintenance Option 1 - Annual	Yearly	3	\$ 6,500.00	\$ 19,500.00
Assumptions: - Annual On-Site Preventive Maintenance for All Current Toll Locations - Includes Labor, Travel, ODC's, etc				
Preventive Maintenance Option 2 - Annual + Performance Audit/Tuning	Yearly	3	\$ 10,500.00	\$ 31,500.00
Assumptions: - Preventive Maintenance Option 1 Included - Yearly Performance Audit and Tuning of Vehicle Detection, Vehicle Classification, Vehicle Identification, and Image Capture - Includes up to 20 hours of On-Site System Support, Travel, ODC's, etc				
<b>** Pricing to be adjusted on every first of June by the annual percentage increase for the preceding year in the U.S. Government's Consumer Price Index (CPI) applicable to the Austin, TX metropolitan area</b>				

# Time & Material Rate Schedule

## CCRMA – Toll System Maintenance



CCRMA System Maintenance Support - Rate Schedule				
Item Description / Position Title	June 1, 2022	June 1, 2023	June 1, 2024	June 1, 2025
PM/Asst PM	\$ 280.57	\$ 288.99	\$ 297.66	\$ 306.59
Sys/Network Engineer /Sys Admin	\$ 234.32	\$ 241.35	\$ 248.59	\$ 256.04
Lane SW/HW Engineer	\$ 191.29	\$ 197.03	\$ 202.94	\$ 209.03
Host/DB SW/HW Engineer	\$ 191.29	\$ 197.03	\$ 202.94	\$ 209.03
CSC SW/HW Engineer	\$ 233.81	\$ 240.83	\$ 248.05	\$ 255.49
Testing Support	\$ 191.29	\$ 197.03	\$ 202.94	\$ 209.03
Gen Support (Admin, Purchasing)	\$ 138.16	\$ 142.31	\$ 146.58	\$ 150.98
Drafter/CAD-Operator/Tech Writer	\$ 138.16	\$ 142.31	\$ 146.58	\$ 150.98
Install/Maint – Manager	\$ 223.19	\$ 229.88	\$ 236.78	\$ 243.88
Install/Maint – Supervisor	\$ 154.74	\$ 159.39	\$ 164.17	\$ 169.09
Install/Maint - Lead tech	\$ 123.79	\$ 127.50	\$ 131.33	\$ 135.27
Install/Maint - Field tech	\$ 99.47	\$ 102.46	\$ 105.53	\$ 108.70
Maint SW/DB/Admin Support	\$ 207.25	\$ 213.46	\$ 219.87	\$ 226.46
<b>** Pricing to be adjusted on every first of June by the annual percentage increase for the preceding year in the U.S. Government's Consumer Price Index (CPI) applicable to the Austin, TX metropolitan area. Successive years displayed above are using a projected 3% yearly increase and are for reference only.</b>				

**2-M    CONSIDERATION AND APPROVAL OF AN EXTENSION TO THE  
MASTER SERVICE AGREEMENT WITH KAPSCH AND AUTHORIZE  
EXECUTIVE DIRECTOR AND LEGAL COUNSEL TO NEGOTIATE  
SUCH AGREEMENT.**

**2-N      CONSIDERATION AND APPROVAL OF AN EXTENSION TO THE  
MASTER SERVICE AGREEMENT WITH MOWIZ, INC. AND  
AUTHORIZE EXECUTIVE DIRECTOR AND LEGAL COUNSEL TO  
NEGOTIATE SUCH AGREEMENT.**

**2-O      CONSIDERATION AND APPROVAL OF AN EXTENSION TO THE  
MASTER SERVICE AGREEMENT WITH A-TO-BE USA, LLC AND  
AUTHORIZE EXECUTIVE DIRECTOR AND LEGAL COUNSEL TO  
NEGOTIATE SUCH AGREEMENT.**

**2-P      CONSIDERATION AND APPROVAL OF THE CAMERON COUNTY  
REGIONAL MOBILITY AUTHORITY FISCAL YEAR 2023 ANNUAL  
BUDGET.**



**Appendix A - Administrative Operations  
Budget Detail FY2023**



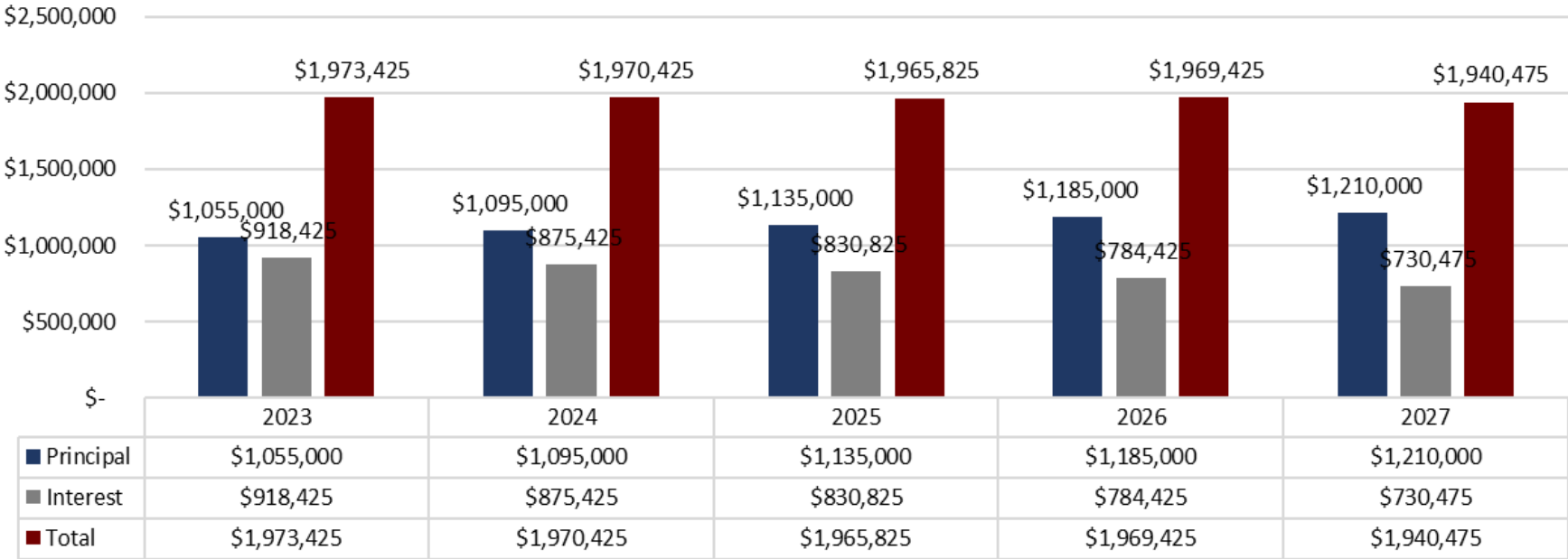
Account	Account name	Budget 2022	Budget 2023	Increase/(Decrease) in Dollars
<b>Operating Revenue</b>				
41100	Vehicle registration fees	\$ 3,400,000	\$ 3,430,000	\$ 30,000
41150	Interlocal revenue			
41150	Admin Services	120,000	120,000	-
41150	Construction Manager	91,000	107,700	16,700
41150	ROW Project Coordinator	65,000	65,000	-
41150	Marketing	75,000	75,000	-
41175	Lease revenue	9,600	10,080	480
<b>Total Operating Revenue</b>		<b>3,760,600</b>	<b>3,807,780</b>	<b>47,180</b>
<b>Salaries and Benefits</b>				
51100	Salaries	995,860	1,172,866	177,006
51200	Payroll taxes	76,183	89,724	13,541
51300	Retirement	107,752	102,274	(5,478)
51400	Health insurance	100,798	110,826	10,028
51310	Life insurance	1,394	1,525	131
<b>Total Salaries and Benefits</b>		<b>1,281,987</b>	<b>1,477,215</b>	<b>195,228</b>
<b>Administrative and Office Expenses</b>				
60110	Accounting software and services	2,500	2,500	-
60120	Advertising and marketing	15,000	55,000	40,000
60121	Audit services	32,000	32,000	-
60123	Board meetings	2,000	2,000	-
60126	Computer equipment and accessories	7,000	7,000	-
60127	Consulting	270,600	190,000	(80,600)
60128	Contingency	125,000	104,565	(20,435)
60140	Data processing	12,000	25,000	13,000
60150	Dues and memberships	20,000	25,000	5,000
60160	Education and training	10,000	10,000	-
60161	Fiscal agent fees	43,600	37,590	(6,010)
60162	Insurance and surety bonds	2,000	2,000	-
70120	Insurance - building	6,000	7,000	1,000
60166	Interest - line of credit	25,000	25,000	-
60206	Internet/Phones	15,000	15,000	-
60192	Lease - copier	3,735	3,735	-
60135	Legal expenses	50,000	50,000	-
60165	Maintenance and repairs	50,000	50,000	-

**Appendix A - Administrative Operations**  
**Budget Detail FY2023**



Account	Account name	Budget 2022	Budget 2023	Increase/(Decrease) in Dollars
60188	Office furniture	2,500	2,500	-
60180	Office supplies	15,000	20,000	5,000
60189	Postage	500	750	250
60200	Travel	25,000	25,000	-
60168	Trustee fees	10,000	15,000	5,000
60205	Utilities	12,000	12,000	-
60207	Website maintenance	1,500	3,500	2,000
<b>Total Administrative and Office Expenses</b>		<b>757,935</b>	<b>722,140</b>	<b>(35,795)</b>
<b>Total Operating Expenses</b>		<b>2,039,922</b>	<b>2,199,355</b>	<b>159,433</b>
<b>Operating Income (Loss)</b>		<b>1,720,678</b>	<b>1,608,425</b>	<b>(112,253)</b>
<b>Non-Operating Revenues (Expenses)</b>				
60182	2014 Refunding 2010A Principal & Interest	(970,800)	-	970,800
60185	2017 Refunding 2010A Principal & Interest	(178,800)	(1,212,700)	(1,033,900)
60186	2019 Refunding 2010B Interest	(649,200)	(649,200)	-
60197	2021 VRF Revenue Bond Interest	(106,878)	(111,525)	(4,647)
14000	Capital Outlay	(4,050,000)	(3,000,000)	1,050,000
30000	2021 Bond Proceeds Reserve	4,050,000	3,000,000	(1,050,000)
41300	TRZ Revenue	2,200,000	3,000,000	800,000
70350	TRZ Expense	(2,070,000)	(2,700,000)	(630,000)
44000	Interest income	55,000	65,000	10,000
<b>Total Non-Operating Revenues (Expenses)</b>		<b>(1,720,678)</b>	<b>(1,608,425)</b>	<b>112,253</b>
<b>Net Increase (Decrease) after Non-Operating Revenues (Expenses)</b>				
		\$ -	\$ -	\$ -

Cameron County Regional Mobility Authority  
Five Year Principal and Interest  
VRF Bonds



**Appendix B - Toll Operations  
Budget Detail FY 2023**

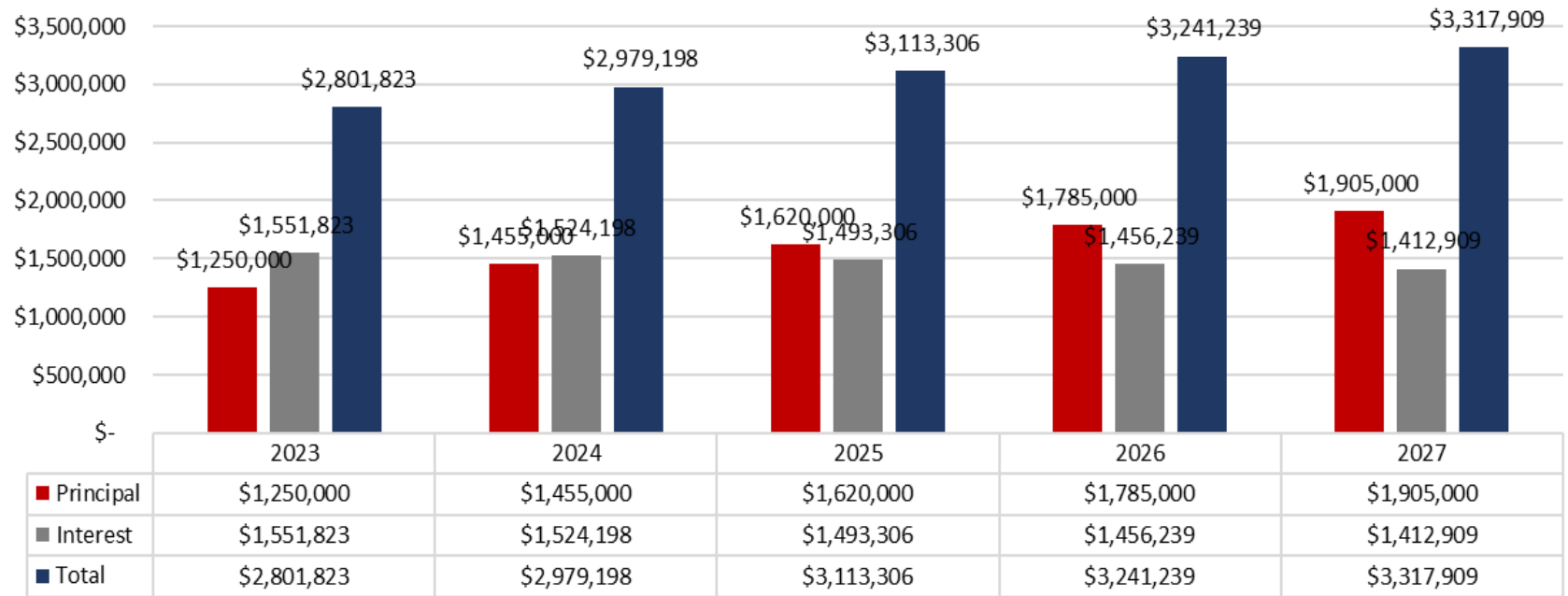


Account	Account name	Budget 2022	Budget 2023	Increase/(Decrease) in Dollars
<b>Operating Revenue</b>				
41240	TPS revenue	\$ 1,965,000	\$ 2,358,000	\$ 393,000
41248	Fuego	-	180,000	180,000
41210	CUSIOP interop	855,000	895,000	40,000
41250	Pharr bridge interop	500,000	500,000	-
41150	Interlocal revenue	161,880	172,517	10,637
<b>Total Operating Revenue</b>		<b>3,481,880</b>	<b>4,105,517</b>	<b>623,637</b>
<b>Expenses</b>				
<b>Salaries and Benefits</b>				
51100	Salaries	465,960	477,338	11,378
51200	Payroll taxes	34,094	36,516	2,422
51300	Retirement	50,417	41,624	(8,793)
51400	Health Insurance	83,601	82,854	(747)
51310	Life Insurance	652	621	(31)
<b>Total Salaries and Benefits</b>		<b>634,724</b>	<b>638,953</b>	<b>4,229</b>
<b>Transaction processing costs</b>				
60176	HUB interop collection fees	102,600	115,000	12,400
60179	PBM court collections	5,000	5,000	-
60189	Postage	215,000	325,000	110,000
70110	Bridge interoperability collection cost	75,000	75,000	-
70150	Merchant card services & return payment fees	70,000	95,000	25,000
70152	TxDMV	48,000	48,000	-
60130	Contractual	-	265,000	265,000
70130	Toll operational support	-	50,000	50,000
70155	Out of state DMV	12,000	12,000	-
<b>Total transaction processing costs</b>		<b>527,600</b>	<b>990,000</b>	<b>462,400</b>
<b>Toll system maintenance / IT</b>				
70145	Back office system maintenance	273,000	280,000	7,000
<b>Total toll system maintenance / IT</b>		<b>273,000</b>	<b>280,000</b>	<b>7,000</b>
<b>Roadside maintenance</b>				
60170	Facility landscaping and maintenance	144,000	160,000	16,000
60194	Rental - maintenance equipment	6,000	12,000	6,000
60195	Rental - storage unit	2,700	3,200	500
60196	Shipping charges	2,500	2,500	-
60210	Utilities - electricity SH550	23,400	23,400	-
70120	Property insurance	79,000	79,000	-
70140	Toll system maintenance and monitoring	210,000	225,000	15,000
<b>Total roadside maintenance</b>		<b>467,600</b>	<b>505,100</b>	<b>37,500</b>

**Appendix B - Toll Operations**  
**Budget Detail FY 2023**

Account	Account name	Budget 2022	Budget 2023	Increase/(Decrease) in Dollars
<b>CSC Indirect/overhead</b>				
60120	Advertising and marketing	75,000	75,000	-
60126	Computer equipment and accessories	7,000	7,000	-
60135	Legal expense	25,000	25,000	-
60150	Dues & memberships	7,000	7,000	-
60160	Education and training	10,000	10,000	-
60161	Fiscal agent fees	5,200	5,200	-
60165	Maintenance & repairs	20,000	25,000	5,000
60180	Office supplies	32,000	25,000	(7,000)
60188	Office furniture	1,500	1,500	-
60192	Lease - copier	3,562	3,562	-
60193	Lease - postage equipment	40,250	12,000	(28,250)
60200	Travel	15,000	20,000	5,000
60206	Internet/ Phones	15,000	15,000	-
60208	Maintenance/excess- copier	3,000	3,000	-
60209	Uniforms	6,000	-	(6,000)
60205	Utilities - Toll office	15,000	15,000	-
60128	Contingency	20,678	25,380	4,702
<b>Total CSC Indirect/overhead</b>		<b>301,190</b>	<b>274,642</b>	<b>(26,548)</b>
<b>Total Operating Expenses</b>		<b>2,204,114</b>	<b>2,688,695</b>	<b>484,581</b>
<b>Operating Income (Loss)</b>		<b>1,277,766</b>	<b>1,416,822</b>	<b>139,056</b>
<b>Non-Operating Revenues (Expenses)</b>				
42150	Pass through revenue agreement	1,385,000	1,385,000	-
60164	2012 Toll Revenue Bonds Principal & Interest	(671,375)	-	671,375
60181	2014 CO Toll Revenue Bonds Principal & Interest	(430,244)	(426,212)	4,032
60183	2015 CO Toll Revenue Bonds Interest	(299,556)	(309,981)	(10,425)
60184	2016 Toll Refund Bonds Principal & Interest	(649,700)	(649,700)	-
60187	2020 Toll Refund Bonds Principal & Interest	(611,891)	(1,415,929)	(804,038)
<b>Total Non-Operating Revenues (Expenses)</b>		<b>(1,277,766)</b>	<b>(1,416,822)</b>	<b>(139,056)</b>
<b>Net Increase (Decrease) after Non-Operating Revenues (Expenses)</b>				
		\$ -	\$ -	\$ -

# Cameron County Regional Mobility Authority Five Year Principal and Interest Toll Revenue Bonds



## Appendix C - Capital Projects Budget Summary FY 2023

	Federal/State Funding	Local Government Funding	CCRMA TRZ Funding	CCRMA Direct Admin
	2023	2023	2023	2023
<b>Capital Projects</b>				
SPI 2nd Access	\$ -	\$ 2,500,000	\$ 500,000	\$ -
SH 550 GAP II**	17,000,000	3,000,000	100,000	100,000
East Loop**	4,000,000	250,000	150,000	200,000
FM 509**	500,000	100,000	100,000	100,000
Veterans Bridge POV Expansion **	14,824,094	850,000	-	100,000
West Boulevard Road	6,500,000	500,000	25,000	50,000
Old Alice Road**	16,650,000	780,000	50,000	150,000
Whipple Road**	-	-	50,000	25,000
Flor de Mayo	-	250,000	-	50,000
Dana Road	-	600,000	50,000	50,000
Williams Road North	-	800,000	50,000	25,000
Williams Road South	-	1,200,000	50,000	75,000
	<u>\$ 59,474,094</u>	<u>\$ 10,830,000</u>	<u>\$1,125,000</u>	<u>\$925,000</u>

\*\* Approved Advance Funding Agreement (Federal/State )

<b>Transportation Reinvestment Zone (TRZ)</b>	
	2023
TRZ Restricted Revenue	\$ 3,000,000