



IMPROVING MORE THAN JUST ROADS

POSTED ON WEB  
February 22, 2021  
at 10:29 am

**AGENDA**  
**Regular Meeting of the Board of Directors**  
**of the**  
**Cameron County Regional Mobility Authority**  
**3470 Carmen Avenue, Suite 5**  
**Rancho Viejo, Texas 78575**  
**February 25, 2021**  
**12:00 Noon**

**THIS MEETING WILL BE CONDUCTED AS A TELEPHONIC/AUDIO MEETING DUE TO THE COVID-19 HEALTH EMERGENCY AS AUTHORIZED BY V.T.C.A. 551.121-126, TEXAS GOVERNMENT CODE.**

**IF YOU WOULD LIKE TO COMMENT DURING THE PUBLIC COMMENT PERIOD, YOU MAY DO SO BY CALLING THE TOLL-FREE NUMBER 877.853.5257, MEETING I.D. NO. 921 8816 1486, PASSWORD: 558566. YOU MUST SUBMIT YOUR REQUEST NO LATER THAN 11:15 A.M. ELECTRONICALLY TO [psepulveda@ccrma.org](mailto:psepulveda@ccrma.org) BECAUSE THE NUMBER OF DIAL-IN PARTICIPANTS IS LIMITED, PLEASE USE THE TOLL FREE NUMBER ONLY IF YOU ARE MAKING A COMMENT ON AN AGENDA ITEM.**

**PUBLIC COMMENTS:**

1. Public Comments.

**PRESENTATION**

2. Presentation of the 2020 Cameron County Regional Mobility Authority Annual Financial Report.

**ITEMS FOR DISCUSSION AND ACTION:**

3. Action Items.
  - A. Consideration and Approval of the January 21, 2021 Regular Meeting Minutes.
  - B. Acknowledgement of Claims.
  - C. Approval of Claims.
  - D. Consideration and Approval of the Financial Statements and Budget Amendments for the month of December 2020.

- E. Discussion Regarding the Status of the Cameron County Regional Mobility Authority Projects.
- F. Consideration and Approval of an Interlocal Agreement between Cameron County Regional Mobility Authority and Cameron County for the East Loop Project.
- G. Consideration and Approval of Task Order 2101 With Fagan Consulting for Updating the Fuego Tag Business Rules and the Electronic Toll Collection System Business Rules.
- H. Consideration and Approval of Amendment and Renewal of Toll Revenue Guarantee and Debt Collection Services Contract for RFP No. 2017-003.

4. **EXECUTIVE SESSION:**


- A. Deliberation Regarding Acquisition of Real Property legally described as Units 3 through 8 of the Rancho Viejo Plaza Condominiums, in Rancho Viejo, Cameron County, Texas, Pursuant to V.T.C.A., Government Code, Section 551.072.
- B. Confer with Cameron County Regional Mobility Authority Legal Counsel Regarding legal issues with the CCRMA Toll Tag (Fuego), Pursuant to V.T.C.A., Government Code, Section 551.071 (2).

5. **ACTION RELATIVE TO EXECUTIVE SESSION:**

- A. Possible Action.
- B. Possible Action.

**ADJOURNMENT:**

Signed this 22<sup>nd</sup> day of February 2021.

  
Frank Parker, Jr.  
Chairman

**3-A      CONSIDERATION AND APPROVAL OF THE  
             JANUARY 21, 2021 REGULAR MEETING MINUTES**

THE STATE OF TEXAS §

COUNTY OF CAMERON §

**BE IT REMEMBERED** on the 21st day of January 2021, there was conducted a Regular Meeting of the Cameron County Regional Mobility Authority via a Telephonic /Audio Zoom Meeting due to the COVID – 19 health Emergency as authorized by V.T.C.A., 551.125, Texas Government Code for the purpose of transacting any and all business that may lawfully be brought before the same.

**THE BOARD MET AT:**

**12:00 Noon**

**PRESENT:**

**FRANK PARKER, JR.**

**CHAIRPERSON**

**DR. MARIA VILLEGAS, M.D.**

**DIRECTOR**

**ARTURO A. NELSON**

**DIRECTOR**

**MICHAEL SCAIEF**

**DIRECTOR**

**MARK ESPARZA**

**DIRECTOR**

**LEO R. GARZA**

**DIRECTOR**

**AL VILLARREAL**

**DIRECTOR**

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The Meeting was called to order by Chairman Parker, at 12:00 Noon. At this time, the Board considered the following matters as per CCRMA Agenda posted on the CCRMA's website and physically at 3470 Carmen Avenue, Suite 5, Rancho Viejo, Texas. on this 15<sup>th</sup> day of January 2021.

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**PUBLIC COMMENTS**

**1 PUBLIC COMMENTS**

None.

**Note: Director Villegas joined the meeting at 12:04 PM.**

### **ACTION ITEMS**

**2-A Consideration and Approval of the December 10, 2020 Regular Meeting Minutes.**

Director Esparza moved to Approve the Minutes as presented. The motion was seconded by Director Garza and carried unanimously.

**2-B Acknowledgement of Claims.**

Mr. Pete Sepulveda, Jr., RMA Executive Director went over the Claims and presented into the record.

Secretary Nelson moved to acknowledge the Claims as presented. The motion was seconded by Treasurer Villarreal and carried as follows:

Ayes: Parker, Nelson, Villarreal, and Villegas.

**Abstentions: Scaief, Esparza and Garza.**

**Note: Directors Scaief, Esparza and Garza submitted an Affidavit and are on file.**

**The Claims are as follows:**

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**2-C Approval of Claims**

Mr. Pete Sepulveda, Jr., RMA Executive Director went over the Claims and presented into the record

Director Esparza moved to approve the Claims as presented. The motion was seconded by Director Villegas and carried unanimously.

**The Claims are as follows:**

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**2-D Consideration and Approval of the Financial Statements and Budget Amendments for the Month of November 2020.**

Mr. Victor Barron, CCRMA Comptroller went over the monthly financial statements with the Board.

Vice Chairman Scaief moved to approve the Financial Statements for November 2020. The motion was seconded by Director Villegas and carried unanimously.

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**2 -E Consideration and Approval of Quarterly Investment Report**

Victor Barron, CCRMA Comptroller went over the Quarterly Investment with the Board.

Secretary Nelson moved to approve the Quarterly Investment Report. The motion was seconded by Treasurer Villarreal and carried as follows:

Ayes: Parker, Nelson, Villarreal, and Villegas.

**Abstentions: Scaief, Esparza and Garza.**

**Note: Directors Scaief, Esparza and Garza submitted Affidavits and are on file.**

**2 – F Consideration and Approval of Cameron County Regional Mobility Authority’s Amended Travel Policy to Comply with IRS Mileage Rates 2021.**

Mr. Victor Barron, CCRMA Comptroller went over the new IRS mileage rates with the Board and advised that we needed to amend our policies to comply with the new rates.

Director Garza moved to Approve the new IRS mileage rates. The motion was seconded by Director Esparza and carried unanimously.

**2 – G Discussion Regarding the Status of the Cameron County Regional Mobility Authority Projects.**

Mr. Pete Sepulveda, Jr., RMA Executive Director went over a power point presentation regarding the status of the CCRMA projects.

Director Esparza moved to approve the report. The motion was seconded by Director Villegas and carried unanimously.

**The Power Point is as follows:**

**2 – H Consideration and Approval of an Interlocal Agreement between Cameron County Regional Mobility Authority and Cameron County for legislative services**

Mr. Pete Sepulveda, Jr., went over the purpose and need of the Interlocal Agreement.

Director Esparza moved to approve the Interlocal Agreement. The motion was seconded by Director Villegas and carried unanimously.

**2 – I Consideration and Approval of Work Authorization No. 17 with S&B Infrastructure for SPI 2<sup>nd</sup> Access Schematics.**

Mr. Pete Sepulveda, Jr., explained the need for the work authorization for the SPI2nd Access project.

Secretary Nelson moved to Approve Work Authorization No. 17. The motion was seconded by Director Esparza and carried unanimously.

**2 – J Consideration and Approval of Supplemental Work Authorization No. 2 to Work Authorization No. 20 with S&B Infrastructure for the Cameron County Parks System Parks Administration Building.**

Mr. Pete Sepulveda, Jr., explained to the Board that the need for the supplemental work authorization.

Director Esparza moved to approve Supplemental Work Authorization No. 2 to Work Authorization No. 20 with S&B Infrastructure. The motion was seconded by Director Villegas and carried unanimously.

**2 – K Consideration and Approval of Work Authorization No. 23 with S&B Infrastructure for the Cameron County Parks Isla Blanca Toll Booths.**

Mr. Pete Sepulveda, Jr., explained to the Board that the need for the work authorization.

Director Villegas moved to approve Work Authorization No. 23 with S&B Infrastructure. The motion was seconded by Director Garza and carried unanimously.

**2 – L Discussion and Possible Action Regarding a request from the United States Custom and Border Protection Department of Homeland Security for a Right of Entry for a Survey and Site Assessment on property owned by the Cameron County Regional Mobility Authority.**

Vice Chairman Scaief moved to approve subject to final legal approval. The motion was seconded by Secretary Nelson and carried unanimously.

**3. EXECUTIVE SESSION**

- A. Confer with Cameron County Regional Mobility Authority Legal Counsel Regarding possible litigation with the United States Customs and Border Protection Department of Homeland Security Regarding a Right of Entry for Tract No. RGV – FTB – 2007, property owned by the Cameron County Regional Mobility Authority, Pursuant to V.T.C.A., Government Code, Section 551.071 (1).**
- B. Confer with Cameron County Regional Mobility Authority Legal Counsel Regarding both the Maintenance Agreement and Kapsch for the SH 550 Toll Road and procurement under RFP 2017-002, Pursuant to V.T.C.A., Government Code, Section 551.071 (2).**
- C. Confer with Cameron County Regional Mobility Authority Legal Counsel Regarding the Debt Collections Contract with Professional Account Management, LLC, a Duncan Solutions Company, Pursuant to V.T.C.A., Government Code, Section 551.071 (2).**

Director Garza moved to go into executive session at 12:30 pm. The motion was seconded by Director Villegas and carried unanimously.

**Note: Directors Esparza and Garza did not participate on the discussion on item 3C and an Affidavit is on file for both Directors.**

Vice Chairman Scaief moved to come back into opens session at 12:44 pm. The motion was seconded by Director Villegas and carried unanimously.

4 – A Secretary Nelson moved to acknowledge report of Legal Counsel and proceed as discussed in executive session. The motion was seconded by Director Villegas and carried unanimously.

4 - B Director Esparza moved to acknowledge report of Legal Counsel and proceed as discussed in Executive Session. The motion was seconded by Director Garza and carried unanimously.

4 – C Director Villegas moved to acknowledge report of Legal Counsel and proceed as discussed in Executive Session. The motion was seconded by Vice Chairman Scaief and carried as follows:

Ayes: Parker, Scaief, Nelson, Villarreal, and Villegas.

**Abstentions: Esparza and Garza. Both Directors submitted an Affidavit.**

## **ADJOURNMENT**

There being no further business to come before the Board and upon motion by Director Esparza and seconded by Director Garza and carried unanimously the meeting was **ADJOURNED** at 12:46 P.M.

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**APPROVED** this \_\_\_\_\_ day of \_\_\_\_\_ 2021.

\_\_\_\_\_  
**CHAIRMAN FRANK PARKER, JR.**

**ATTESTED:** \_\_\_\_\_  
**ARTURO A. NELSON, SECRETARY**



**3-B      ACKNOWLEDGEMENT OF CLAIMS**

## Claims for Acknowledgement

## CAMERON COUNTY REGIONAL MOBILITY AUTHORITY

Claims February 17, 2021



## 525 Tolls

Vendor Name	Invoice Number	Cash Required	Invoice/Credit Description	PROJ Title	Transfer Funds	Funding Source	Bank Account
Francisco Gonzalez	02142021FG	\$ 612.50	Road closure at Toll 550 due to the icy weather	SH550-Direct	Y	Local	Tolls
Francisco Gonzalez	02152021FG	595.00	Road closure at Toll 550 due to the icy weather	SH550-Direct	Y	Local	Tolls
Angel Perez	02152021AP	245.00	Road closure at Toll 550 due to the icy weather	SH550-Direct	Y	Local	Tolls
Dustin Ramos	02142021DR	595.00	Road closure at Toll 550 due to the icy weather	SH550-Direct	Y	Local	Tolls
Oscar Sanchez	02152021OS	665.00	Road closure at Toll 550 due to the icy weather	SH550-Direct	Y	Local	Tolls
		<u>2,712.50</u>					
	Tolls	<u>2,712.50</u>					
	Total Transfer	<u>\$ 2,712.50</u>					

Revised by:

Monica R. Ibarra,  
Accounting ClerkMonica R Ibarra 2.17.21Victor J. Barron,  
ControllerDocuSigned by:  
Victor Barron 2/17/2021Pete Sepulveda Jr.,  
Executive DirectorDocuSigned by:  
Pete Sepulveda Jr. 2/17/2021



**CAMERON COUNTY REGIONAL MOBILITY AUTHORITY**  
**Claims February 9, 2021**

**100 Operations**

Vendor Name	Invoice Number	Cash Required	Invoice/Credit Description	PROJ Title	Transfer Funds	Funding Source	Bank Account
Border Trade Alliance	2021-106	\$ 5,000.00	Border Trade Alliance Renewal 2021	Indirect	Y	Local	Ope
Culligan of the Rio Grande Valley	320895 1.28.21	7.99	Culligan 320895 Jan 2021	Indirect	Y	Local	Ope
MPC Studios, Inc	29954	125.00	MPC Studios Feb 2021	Indirect	Y	Local	Ope
Pathfinder Public Affairs, Inc	37	12,000.00	Pathfinder Consulting services Jan 2021	Indirect	Y	Local	Ope
Toshiba Financial Services	37113453	311.23	Toshiba Admin Feb 2021	Indirect	Y	Local	Ope
		<u>17,444.22</u>					

## 525 Tolls

Vendor Name	Invoice Number	Cash Required	Invoice/Credit Description	PROJ Title	Transfer Funds	Funding Source	Bank Account
Culligan of the Rio Grande Valley	320895 1.28.21	\$ 57.95	Culligan 320895 Jan 2021	Indirect	Y	Local	Tolls
Law Enforcement Systems LLC	1003417	491.92	Duncan DMV Record Jan 2021	Indirect	Y	Local	Tolls
LexisNexis Risk Solutions FL Inc	1546392-20210131	106.92	Lexis Nexis Jan 2021	Indirect	Y	Local	Tolls
Matus Contractor Company	278	6,000.00	Matus Grass, garbage, herbicide Port to Alton Gloor	Indirect	Y	Local	Tolls
Prisciliano Delgado	10719	250.00	Prisciliano Delgado Lawn Care Jan 2021	Indirect	Y	Local	Tolls
Public Utilities Board	PUB 600710 1.28.21	233.06	PUB 600710 Jan 2021	Direct Connectors - SH550	Y	Local	Tolls
Quadient Leasing USA, Inc.	N8698501	1,061.10	Quadient Feb 2021	Indirect	Y	Local	Tolls
Tecsidel SA	221	2,575.00	Tecsidel Maintenance Jan 2021	Pharr-Reynosa Intl	Y	Local	Tolls
Verizon Wireless	9871902929	88.36	Verizon Jan 2021	Indirect	Y	Local	Tolls
		<u>10,864.31</u>					
Operations		\$ 17,444.22					
Tolls		<u>10,864.31</u>					
Total Transfer		<u>\$ 28,308.53</u>					

Reviwed by:

Monica R. Ibarra,  
Accounting Clerk

Monica R Ibarra 2.9.21

Victor J. Barron,  
Controller

Victor J Barron 2.9.21

Pete Sepulveda Jr,  
Executive Director

Pete Sepulveda Jr 02.09.21



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Wire Transfer Request

To: Pete Sepulveda  
From: Monica R Ibarra *MR*  
Date: 2/9/2021  
Re: Wire Transfer

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Date	Vendor	Description	Invoice Number	Funding Source	To	Amount
2/9/2021	Tecsidel SA	Maintenance Jan 2021	221	Tolls	Claims	2,575.00
						<u>\$ 2,575.00</u>

*Victor J. Barron*  
\_\_\_\_\_  
Victor J. Barron, Controller

*Pete Sepulveda, Jr.*  
\_\_\_\_\_  
Pete Sepulveda, Jr. Executive Director

**CAMERON COUNTY REGIONAL MOBILITY AUTHORITY**  
**Claims February 1, 2021**



**100 Operations**

Vendor Name	Invoice Number	Cash Required	Invoice/Credit Description	PROJ Title	Transfer Funds	Funding Source	Bank Account
AGC Solutions LLC	Admin Rent Feb 2021	4,460.00	AGC Sol Admin Rent Feb 2021	Indirect	Y	Local	Ope
American Express	AMEX Jan 2021	752.68	AMEX Jan 2021	Indirect	Y	Local	Ope
ROL Consulting LLC	117	8,000.00	ROL consulting services Jan 2021	Indirect	Y	Local	Ope
Direct Energy Business, LLC	210220044549965	16.28	Direct Energy Jan 2021 Ste 7	Indirect	Y	Local	Ope
Direct Energy Business, LLC	210220044549966	24.45	Direct Energy Jan 2021 Ste 3	Indirect	Y	Local	Ope
Direct Energy Business, LLC	210220044549967	11.41	Direct Energy Jan 2021 Ste 4	Indirect	Y	Local	Ope
Direct Energy Business, LLC	210250044566214	4.14	Direct Energy Jan 2021 Ste 5	Indirect	Y	Local	Ope
Gexa Energy, LP	32457585	29.14	GEXA Jan 2021 Ste 6	Indirect	Y	Local	Ope
S&B Infrastructure, LTD	U2716.800-06	5,500.50	S&B Cultrual resources WA 8	Naranjo Road - City of Brownsville	Y	Local	Ope
S&B Infrastructure, LTD	U2716.800-07	2,865.10	S&B Cultural Resources WA 8	Naranjo Road - City of Brownsville	Y	Local	Ope
TML Health Benefits Pool	1212102A	6,411.83	TML Health Benefits Pool Feb 2021	Indirect	Y	Local	Ope
		<u>28,075.53</u>					

## 525 Tolls

Vendor Name	Invoice Number	Cash Required	Invoice/Credit Description	PROJ Title	Transfer Funds	Funding Source	Bank Account
American Express	AMEX Jan 2021	2,415.47	AMEX Jan 2021	Indirect	Y	Local	Tolls
Direct Energy Business, LLC	210220044552915	111.07	Direct Energy Jan 2021 Tolls	Indirect	Y	Local	Tolls
Direct Energy Business, LLC	210260044580490	154.43	Direct Energy 570 Fm 511 Jan 2021	Direct Connectors - SH550	Y	Local	Tolls
Janett Huerta	Travel JH 1.15.21	22.02	Travel Reimbursment JH	Indirect	Y	Local	Tolls
Gexa Energy, LP	32463470	185.00	GEXA Jan 2021 1505 Fm 511 & 1705 Fm 511	Direct Connectors - SH550	Y	Local	Tolls
Gexa Energy, LP	32463575	443.80	GEXA Jan 2021 1895 Fm	FM1847 -	Y	Local	Tolls
E.A. Stone dba Gulf Data Products	Gulf Data 1.21.21	3,100.00	Gulf Data Products 1.21.21	Indirect	Y	Local	Tolls
Kapsch TrafficCom USA, Inc	486021SI01745	14,274.00	Kapsch Toll system maintenace support Dec	Indirect	Y	Local	Tolls
TML Health Benefits Pool	1212102A	6,846.36	TML Health Benefits Pool Feb 2021	Indirect	Y	Local	Tolls
Toshiba Financial Services	37047650	296.86	Toshiba Tolls Jan 2021	Indirect	Y	Local	Tolls
		<u>27,849.01</u>					
	Operations	\$ 28,075.53					
	Tolls	<u>27,849.01</u>					
	Total Transfer	<u>\$ 55,924.54</u>					

Reviwed by:

Monica R. Ibarra,  
Accounting Clerk

Monica R Ibarra 2.1.21

Victor J. Barron,  
Controller

Victor J Barron 2.1.21

Pete Sepulveda Jr,  
Executive Director

Pete Sepulveda Jr 02.01.21



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Wire Transfer Request

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To: Pete Sepulveda

From: Victor J. Barron *ys*

Date: 2/1/2021

Re: Wire Transfer

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Date	Vendor	Description	Invoice Number	Funding Source	To	Amount
2/1/2021	S&B Infrastructure , LTD	Cultrual resources WA 8 Oct 2020	U2716.800-06	Operations	Claims	5,500.50
2/1/2021	S&B Infrastructure , LTD	Cultrual resources WA 8 Nov-Dec 2020	U2716.800-07	Operations	Claims	\$ 2,865.10
						<u>\$ 8,365.60</u>

Victor J. Barron, Controller

Pete Sepulveda, Jr. Executive Director



**CAMERON COUNTY REGIONAL MOBILITY AUTHORITY**  
**Claims January 21, 2021**



**100 Operations**

Vendor Name	Invoice Number	Cash Required	Invoice/Credit Description	PROJ Title	Transfer Funds	Funding Source	Bank Account
Aflac	065392	235.82	Aflac Jan 2021	Indirect	Y	Local	Ope
Burton McCumber & Longoria, LLP	01134621	8,000.00	Burton McCumber & Longoria 07175.0	Indirect	Y	Local	Ope
Lone Star Shredding Document Storage	1964311	67.50	LoneStar shredding services Jan 2021	Indirect	Y	Local	Ope
Valley Municipal Utility District	VMUD Dec 2020 Ste 6	34.55	VMUD Dec 2020 Ste 6	Indirect	Y	Local	Ope
Valley Municipal Utility District	VMUD Dec 2020 Ste 7	34.17	VMUD Dec 2020 Ste 7	Indirect	Y	Local	Ope
Valley Municipal Utility District	VMUD Dec 2020 Ste3	34.17	VMUD Dec 2020 Ste 3	Indirect	Y	Local	Ope
Valley Municipal Utility District	VMUD Dec 2020 Ste4	34.17	VMUD Dec 2020 Ste 4	Indirect	Y	Local	Ope
Valley Municipal Utility District	VMUD Dec 2020 Ste5	34.17	VMUD Dec 2020 Ste 5	Indirect	Y	Local	Ope
		<u>8,474.55</u>					

### 525 Tolls

Vendor Name	Invoice Number	Cash Required	Invoice/Credit Description	PROJ Title	Transfer Funds	Funding Source	Bank Account
Eduardo J. Trevino	EJT Reimburst 1.15.2	11.90	Travel Reimbursement EJT 1.15.21	Indirect	Y	Local	Tolls
International Bridge, Tunnel & Turnpike	INV085825459Q5	2,440.00	IBBTA Membership Dues FY 2021	Indirect	Y	Local	Tolls
Public Utilities Board	PUB 588837 Jan 2020	203.85	PUB 588837 Jan 2020	Port Spur - SH550	Y	Local	Tolls
Superior Alarms	749188	75.00	Superior Alarm Feb-	Indirect	Y	Local	Tolls
United States Postal	USPS Replen 1.21.21	15,000.00	USPS Replenishment	Indirect	Y	Local	Tolls
Valley Municipal Utility District	VMUD Dec 2020 Toll:	34.92	VMUD Dec 2020 Tolls	Indirect	Y	Local	Tolls
Weston Insurance Company	3604546	3,573.00	Weston Insurance FY 2021	Indirect	Y	Local	Tolls
		<u>21,338.67</u>					
	Operations	\$ 8,474.55					
	Tolls	<u>21,338.67</u>					
	Total Transfer	<u>\$ 29,813.22</u>					

Reviewed by:

Monica R. Ibarra,  
Accounting Clerk

Monica R Ibarra 1.22.21

Victor J. Barron,  
Controller

Victor Barron 1.22.21

Pete Sepulveda Jr,  
Executive Director

Pete Sepulveda Jr 01.22.21

### **3-C    APPROVAL OF CLAIMS**

**CAMERON COUNTY REGIONAL MOBILITY AUTHORITY**  
**BOD Claims February 25, 2021**



**100 Interlocal Agreements**

Vendor Name	Invoice Number	Cash Required	Invoice/Credit Description	PROJ Title	Transfer Funds	Funding Source	Bank Account
S&B Infrastructure, LTD	U2716.120-07	\$ 90,440.38	Old Alice Road APD & PS&E WA 12	CC- Old Alice Road	Y	Local	Ope
		<u>90,440.38</u>					

**525 Interlocal Agreements**

Vendor Name	Invoice Number	Cash Required	Invoice/Credit Description	PROJ Title	Transfer Funds	Funding Source	Bank Account
TollPlus LLC	O21005	\$ 6,461.34	TollPlus Maintenance and support Jan 2021	Pharr- Reynosa Intl Bridge	Y	Local	Tolls
		<u>6,461.34</u>					

**525 Tolls**

Vendor Name	Invoice Number	Cash Required	Invoice/Credit Description	PROJ Title	Transfer Funds	Funding Source	Bank Account
TollPlus LLC	O21005	\$ 15,600.00	TollPlus Maintenance and support Jan 2021	Indirect	Y	Local	Tolls
		<u>15,600.00</u>					
		Oper Interlocal	90,440.38				
		Tolls Interlocal	6,461.34				
		Tolls	15,600.00				
		Total Transfer	<u>\$ 112,501.72</u>				

Reviwed by:

Victor J. Barron,  
Controller

DocuSigned by:

*Victor Barron*

2/22/2021

DocuSigned by:

*P. Sepulveda Jr.*

2/22/2021

Pete Sepulveda Jr.,  
Executive Director

**3-D      CONSIDERATION AND APPROVAL OF THE FINANCIAL STATEMENTS  
AND BUDGET AMENDMENTS FOR THE MONTH OF DECEMBER 2020.**



## **DECEMBER 2020 FINANCIAL REPORT**

**PETE SEPULVEDA, JR., EXECUTIVE DIRECTOR**

**VICTOR J. BARRON, CONTROLLER**



# **CCRMA MONTHLY FINANCIAL**

## **TABLE OF CONTENTS**

### **REVENUES & EXPENSES**

ADMINISTRATIVE REVENUES AND EXPENSES .....	1
TOLL OPERATIONS REVENUES AND EXPENSES - CASH .....	2
COMBINED REVENUES AND EXPENSES .....	3
STATEMENT OF REVENUES AND EXPENDITURES - MONTHLY PROJECTS	4

### **FINANCIALS**

BALANCE SHEET .....	5
STATEMENT OF CASH FLOW .....	6



**CAMERON COUNTY REGIONAL MOBILITY AUTHORITY**

Statement of Revenues and Expenditures - Monthly R&E - Unposted Transactions Included In Report  
From 12/1/2020 Through 12/31/2020  
(In Whole Numbers)

	Current Period Actual	Current Year Actual	Annual Budget - Original	Annual Budget Variance - Original	Prior Year Actual
Operating Revenues					
Vehicle registration fees	268,161	753,851	3,250,000	(2,496,149)	719,124
Interlocal agreements	10,000	30,000	120,000	(90,000)	30,000
Total Operating Revenues	278,161	783,851	3,370,000	(2,586,149)	749,124
Operating Expenses					
Personnel costs	155,999	282,675	1,019,206	736,531	257,084
Professional services	27,200	74,893	304,100	229,207	65,326
Contractual services	2,430	4,530	52,000	47,470	6,642
Advertising & marketing	125	375	16,500	16,125	4,165
Data processing	496	841	10,000	9,159	1,953
Dues & memberships	510	585	20,000	19,415	2,415
Education & training	0	0	10,000	10,000	920
Fiscal agent fees	1,250	3,470	53,600	50,130	4,670
Insurance	0	0	2,000	2,000	0
Maintenance & repairs	0	0	5,000	5,000	69
Office supplies	130	891	27,000	26,109	1,683
Leases	4,771	20,041	66,755	46,714	12,802
Travel	30	82	25,000	24,918	8,102
Utilities	1,726	4,979	27,000	22,021	2,854
Contingency	0	0	94,164	94,164	0
Total Operating Expenses	194,667	393,362	1,732,325	1,338,963	368,686
Total Operating Income (Loss)	83,495	390,490	1,637,675	(1,247,185)	380,438
Non Operating Revenues					
Interest income	6,207	17,076	50,000	(32,924)	23,027
TRZ revenue	0	0	1,311,065	(1,311,065)	0
Total Non Operating Revenues	6,207	17,076	1,361,065	(1,343,989)	23,027
Non Operating Expenses					
Debt interest	0	0	1,800,175	1,800,175	0
Debt interest-LOC	0	428	25,500	25,072	0
Project expenses	3,480	13,363	1,173,065	1,159,702	150,924
Total Non Operating Expenses	3,480	13,791	2,998,740	2,984,949	150,924
Total Changes in Net Position	86,222	393,775	0	393,775	252,541



**CAMERON COUNTY REGIONAL MOBILITY AUTHORITY**

Toll Operations Revenues & Expenses - Cash - Toll Operations Revenues & Expenditures - Cash - Unposted Transactions Included In Report  
From 12/1/2020 Through 12/31/2020  
(In Whole Numbers)

	Current Period Actual	Current Year Actual	Annual Budget - Original	Annual Budget Variance - Original	Prior Year Actual
Toll Operating Revenues					
TPS Revenues	162,729	518,398	1,715,000	(1,196,602)	512,847
Interop Revenues					
Interop revenues	45,581	177,039	740,000	(562,961)	202,599
Bridge interoperability	38,370	133,772	420,000	(286,228)	136,687
Total Interop Revenues	83,951	310,811	1,160,000	(849,189)	339,286
Other Toll Revenues					
Interlocal agreement revenues	12,196	36,264	139,876	(103,612)	35,326
Total Other Toll Revenues	12,196	36,264	139,876	(103,612)	35,326
Total Toll Operating Revenues	258,876	865,473	3,014,876	(2,149,403)	887,459
Toll Operating Expenses					
Personnel costs	65,544	135,911	521,270	385,359	192,238
Transaction processing costs	24,913	97,350	401,000	303,650	86,067
Toll system maintenance/IT	27,201	83,995	331,353	247,358	84,259
Roadside maintnenace	34,508	109,332	499,662	390,330	100,364
CSC indirect/overhead costs	5,018	20,585	220,123	199,538	63,655
Total Toll Operating Expenses	157,184	447,173	1,973,408	1,526,235	526,583
Total Operating Income (Loss)	101,692	418,300	1,041,468	(623,168)	360,876
Non Operating Revenues					
Pass through grant revenues	0	0	1,385,000	(1,385,000)	0
Total Non Operating Revenues	0	0	1,385,000	(1,385,000)	0
Non Operating Expenses					
Debt interest	0	0	2,426,468	2,426,468	0
Total Non Operating Expenses	0	0	2,426,468	2,426,468	0
Changes in Net Position	101,692	418,300	0	418,300	360,876

**CAMERON COUNTY REGIONAL MOBILITY AUTHORITY**

Combined Statement of Revenues and Expenses - Unposted Transactions Included In Report  
From 12/1/2020 Through 12/31/2020  
(In Whole Numbers)

	Current Period Actual	Current Year Actual	Annual Budget - Original	Annual Budget Variance - Original	Prior Year Actual
<b>Operating Revenues</b>					
Vehicle registration fees	268,161	753,851	3,250,000	(2,496,149)	719,124
Interlocal agreement	22,196	66,264	259,876	(193,612)	65,326
Toll revenues	246,680	829,209	2,875,000	(2,045,791)	852,133
Total Operating Revenues	<u>537,038</u>	<u>1,649,324</u>	<u>6,384,876</u>	<u>(4,735,552)</u>	<u>1,636,583</u>
<b>Operating Expenses</b>					
Personnel costs	221,543	418,586	1,540,476	1,121,890	449,323
Accounting software and services	0	2,274	2,500	226	1,206
Professional services	27,200	72,620	301,600	228,980	64,120
Contractual services	2,950	5,550	78,000	72,450	9,827
Advertising & marketing	125	2,408	76,500	74,092	32,967
Data processing	496	841	10,000	9,159	1,953
Dues & memberships	510	585	27,000	26,415	4,855
Education & training	0	0	20,000	20,000	920
Fiscal agent fees	2,500	4,720	58,600	53,880	4,670
Insurance	0	16,024	81,000	64,976	19,807
Maintenance & repairs	730	1,310	25,000	23,690	5,399
Office supplies	16,011	61,788	241,000	179,212	52,113
Road maintenance	62,975	184,616	759,615	574,999	170,019
Leases	6,408	29,821	116,378	86,557	22,245
Toll services	5,221	24,340	158,500	134,160	29,252
Travel	30	130	37,000	36,870	13,433
Utilities	5,152	14,923	78,400	63,477	13,160
Contingency	0	0	94,164	94,164	0
Total Operating Expenses	<u>351,851</u>	<u>840,534</u>	<u>3,705,733</u>	<u>2,865,199</u>	<u>895,270</u>
Net Change from Operations	<u>185,187</u>	<u>808,790</u>	<u>2,679,143</u>	<u>(1,870,353)</u>	<u>741,314</u>
<b>Non Operating Revenue</b>					
Pass through grant revenues	0	0	1,385,000	(1,385,000)	0
Interest income	6,207	17,076	50,000	(32,924)	23,027
TRZ Revenue	0	0	1,311,065	(1,311,065)	0
Total Non Operating Revenue	<u>6,207</u>	<u>17,076</u>	<u>2,746,065</u>	<u>(2,728,989)</u>	<u>23,027</u>
<b>Non Operating Expenses</b>					
Bond Debt Expense	0	0	4,226,193	4,226,193	0
Debt Interest - LOC	0	428	25,950	25,522	0
Project expenses	3,480	13,363	1,173,065	1,159,702	360,157
Total Non Operating Expenses	<u>3,480</u>	<u>13,791</u>	<u>5,425,208</u>	<u>5,411,417</u>	<u>360,157</u>
Changes in Net Position	<u>187,914</u>	<u>812,075</u>	<u>0</u>	<u>812,075</u>	<u>404,184</u>

**CAMERON COUNTY REGIONAL MOBILITY AUTHORITY**

Statement of Revenues and Expenditures - Monthly Project I/S - Unposted Transactions Included In Report  
From 12/1/2020 Through 12/31/2020  
(In Whole Numbers)

	Current Period Actual	Current Year Actual
Non Operating Revenues		
Grant revenues		
Whipple Road	62,706	62,706
Total Grant revenues	62,706	62,706
Project revenues		
West Blvd. Project	1,017	11,892
SH 32 (East Loop)	5,645	7,163
Whipple Road	3,860	3,860
CC - Consulting Services PF	8,000	24,000
CC - Administration Building & Parking Lot	-	43,702
Total Project revenues	18,522	90,617
Total Non Operating Revenues	81,228	153,323
Non Operating Expenses		
Project expenses		
West Blvd. Project	1,017	11,892
SH 32 (East Loop)	5,645	7,163
Whipple Road	66,566	66,566
CC - Consulting Services PF	8,000	24,000
CC - Administration Building & Parking Lot	0	43,702
Total Project expenses	81,228	153,323
Total Non Operating Expenses	81,228	153,323
Total Changes in Net Position	-	-

**CAMERON COUNTY REGIONAL MOBILITY AUTHORITY**

Balance Sheet  
As of 12/31/2020  
(In Whole Numbers)

	Current Year
ASSETS	
Current Assets:	
Cash and cash equivalents	5,721,160
Restricted cash accounts - debt service	6,408,745
Accounts receivable, net	
Vehicle Registration Fees - Receivable	497,365
Other	2,192,606
Total Accounts receivable, net	2,689,971
Accounts receivable - other agencies	1,752,465
Accrued interest	0
Total Current Assets:	16,572,341
Non Current Assets:	
Capital assets, net	99,160,214
Capital projects in progress	24,902,178
Unamortized bond prepaid costs	99,746
Net pension asset	58,990
Total Non Current Assets:	124,221,128
Deferred Outflow of Resources	
Deferred outflows related to bond refunding	145,267
Deferred outflow related to pension	138,002
Total Deferred Outflow of Resources	283,269
Total ASSETS	141,076,738
LIABILITIES	
Current Liabilities	
Accounts payable	786,473
Accrued expenses	311,527
Deferred revenue	362,088
Total Current Liabilities	1,460,088
Non Current Liabilities	
Due to other agencies	16,931,709
Long term bond payable	75,293,488
Total Non Current Liabilities	92,225,196
Deferred Inflows of Resources	
Deferred inflows related to pension	31,006
Total LIABILITIES	93,716,290
NET POSITION	
Beginning net position	45,795,243
Total Beginning net position	45,795,243
Changes in net position	1,565,205
Total Changes in net position	1,565,205
Total NET POSITION	47,360,448
TOTAL LIABILITIES, DEFERRED INFLOWS AND NET POSITION	141,076,738

**CAMERON COUNTY REGIONAL MOBILITY AUTHORITY**

## Statement of Cash Flows

As of 12/31/2020

(In Whole Numbers)

	<u>Current Period</u>	<u>Current Year</u>
Cash Flows from Operating Activities		
Receipts from vehicle registration fees	0	804,120
Receipts from interop toll revenues	86,627	334,552
Receipts from TPS toll revenues	165,461	532,018
Receipts from other operating revenues	22,196	68,297
Payments to vendors	(141,380)	(619,066)
Payments to employees	<u>(217,318)</u>	<u>(423,396)</u>
Total Cash Flows from Operating Activities	<u>(84,414)</u>	<u>696,526</u>
Cash Flows from Capital and Related Financing Activities		
Acquisitions of construction in progress	(107,702)	(530,888)
Line of credit payment	0	(462,643)
Proceeds related to redevelopment assets	859,705	2,084,966
Payment on interlocal project expenses	<u>(76,708)</u>	<u>(142,685)</u>
Total Cash Flows from Capital and Related Financing Activities	<u>675,295</u>	<u>948,750</u>
Cash Flows from Investing Activities		
Receipts from interest income	<u>6,207</u>	<u>17,076</u>
Total Cash Flows from Investing Activities	<u>6,207</u>	<u>17,076</u>
Beginning Cash & Cash Equivalents		
	<u>11,532,816</u>	<u>10,467,554</u>
Ending Cash & Cash Equivalents	<u><u>12,129,905</u></u>	<u><u>12,129,905</u></u>

**3-E      DISCUSSION REGARDING THE STATUS OF THE CAMERON COUNTY  
REGIONAL MOBILITY AUTHORITY PROJECTS.**

# CCRMA

## Project Status Presentation

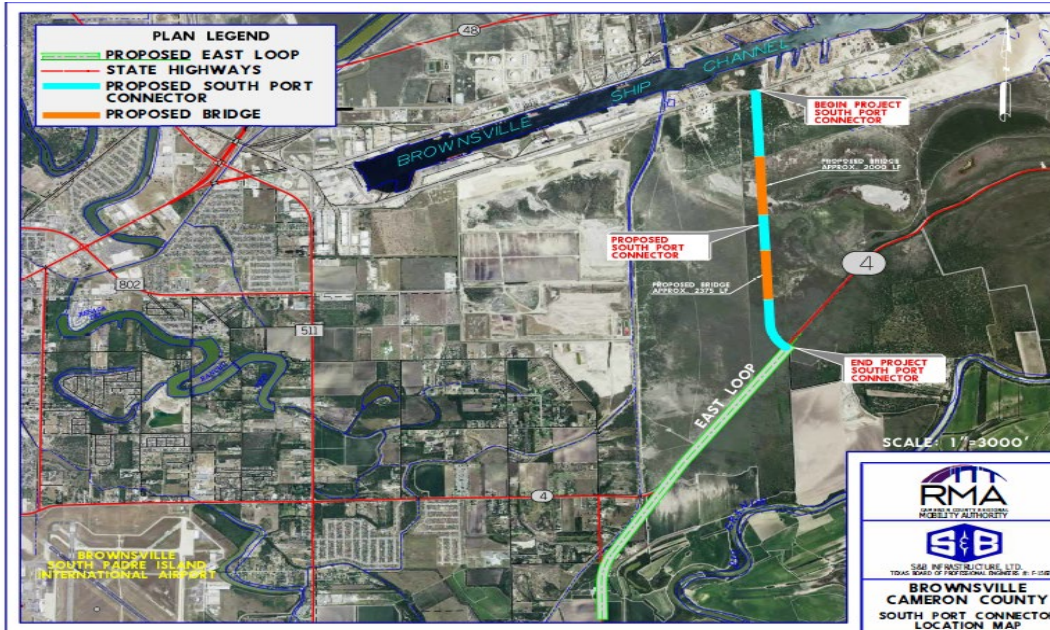
### CCRMA Board Meeting

February 25, 2021



# South Port Connector

CSJ: 0921-06-288



## Recent Activity:

- Construction is underway

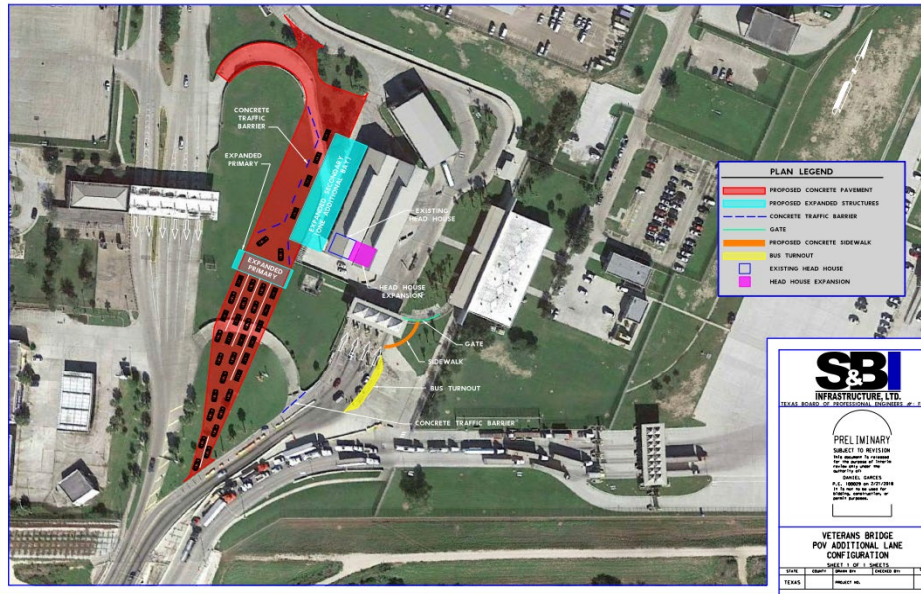
- |   |                         |   |
|---|-------------------------|---|
| 1 | Environmental           | ✓ |
| 2 | Preliminary Engineering | ✓ |
| 3 | ROW & Utilities:        | ✓ |
| 4 | Design                  | ✓ |
| 5 | Funding                 | ✓ |

Under Construction



# Veterans POV Expansion

## CSJ: 0921-06-313



### Recent Activity:

- CBP/GSA Approval Received – Execution of Final DAA by all parties
- Received TxDOT concurrence on Public Interest Finding for specialized equipment
- Pending – TxDOT Final Approval for Project Letting / Approval of 100% PS&E

1

Environmental



2

Preliminary  
Engineering



3

ROW & Utilities:



4

Design



5

Funding



Shovel  
Ready

# SH 550 GAP 2 Project

## CSJ: 0684-01-068



1

Environmental



2

Preliminary  
Engineering



3

ROW & Utilities:



4

Design

- Update in Progress

5

Funding



### Recent Activity:

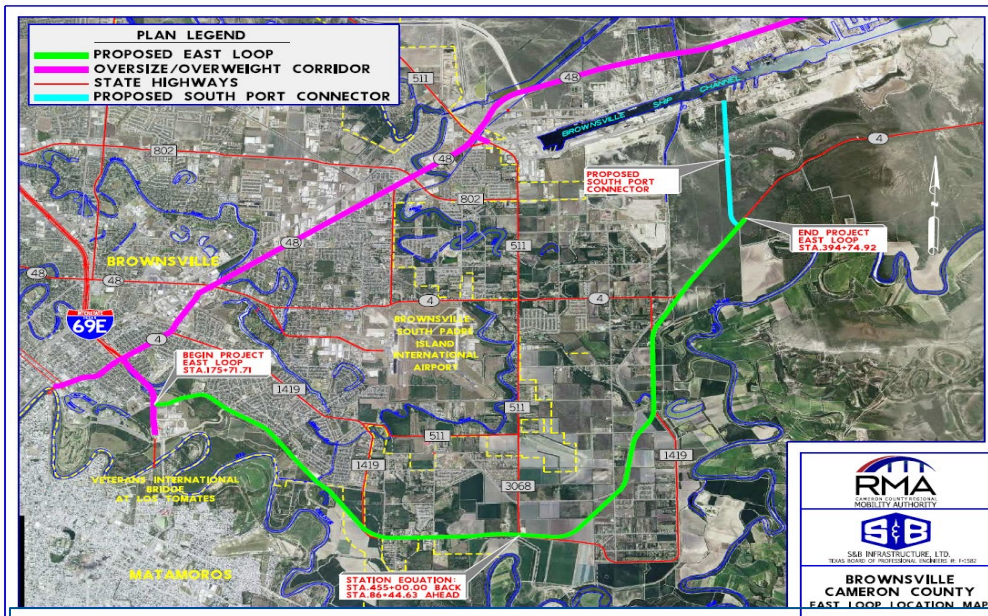
- ROW in Place / Utilities Adjusted
- Environmental Re Evaluation Underway
- PS&E-90% complete
- Anticipated Ready to Let in FY 2021
- TxDOT Commission Approved 2.5 Miles of Interstate Designation - March 2020
- UPRR coordination in progress review of conceptual exhibits underway



Shovel  
Ready

# East Loop

## CSJ: 0921-06-315



### Recent Activity:

- USFWS Land Swap Agreement FONSI Issued
- Environmental Documents are 80% complete
- USFWS and IBWC Addressing 90% schematic comments

- 1 Environmental** - 85% complete
- 2 Preliminary Engineering** ✓
- 3 ROW & Utilities:** - In Process
- 4 Design** - Under Design
- 5 Funding** - Partially Funded

# Old Alice Rd

## CSJ: 0921-06-290



### Recent Activity:

- Submitted 100% Schematics to TxDOT on October 9, 2020, 100% TxDOT Comments addressed November 12, 2020
- 30% PS&E submitted to Txdot
- Virtual Public Meeting Held August 11, 2020
- ROW Acquisition Complete
- Ready to Let in FY 2021

1 **Environmental** - 95% Complete

2 **Preliminary Engineering** ✓

3 **ROW & Utilities:** ✓

4 **Design** - Pending

5 **Funding** ✓





# West Blvd – Roadway CSJ:



## Recent Activity:

- Preliminary Engineering is being completed with 100% Local Funds
- Functional Classification under review by FHWA
- Roadway Construction Funding - FY 2022 of the TIP / MTP
- Environmental Documents Under Development In-House (CCRMA)
- Existing ROW

1

**Environmental** - Underway

2

**Preliminary Engineering** - Underway

3

**ROW & Utilities:** - Existing ROW

4

**Design** - Pending

5

**Funding**



# Whipple Road

## CSJ: 0921-06-292



1 **Environmental** - Underway

2 **Preliminary Engineering** - Underway

3 **ROW & Utilities:** ✓

4 **Design** - Pending

5 **Funding** ✓

### Recent Activity:

- Construction Funds in UTP
- Consultant selected and environmental and schematic are under development
- DCC held on September 14, 2020
- Schematic 30% complete TxDOT comments received
- 80% Design Survey Completed

# FM 509

## CSJ: 0921-06-254



### Recent Activity:

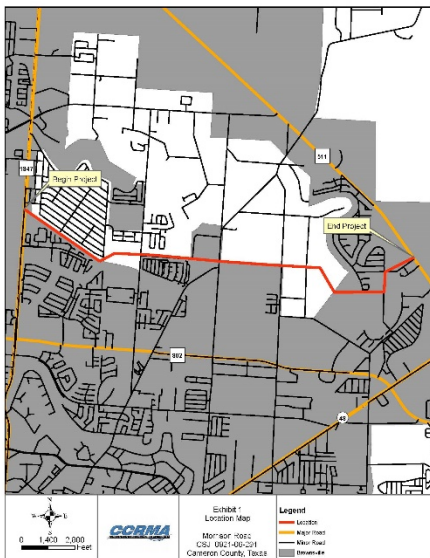
- TxDOT is developing On-System Minute Order
- TxDOT has funded the project fully in the DRAFT 2021 UTP
- Consultant negotiations for Preliminary Engineering Underway
- Functional Classification under review by FHWA

- |   |                                |            |
|---|--------------------------------|------------|
| 1 | <b>Environmental</b>           | - Underway |
| 2 | <b>Preliminary Engineering</b> | - Underway |
| 3 | <b>ROW &amp; Utilities:</b>    | - Pending  |
| 4 | <b>Design</b>                  | - Pending  |
| 5 | <b>Funding</b>                 | ✓          |



# Morrison Road

## CSJ: 0921-06-291



1 **Environmental** - Underway

2 **Preliminary Engineering** - Underway

3 **ROW & Utilities:** - Pending

4 **Design** - Pending

5 **Funding**



### Recent Activity:

- AFA Amendment #1 Fully Executed November 2019
- Construction Funding in Planning Documents - MTP
- Consultant selected and environmental and schematic are under development
- Preliminary Coordination with City and Drainage / District Underway
- Functional Classification under review by FHWA

# U.S. 77 – I69E Plan

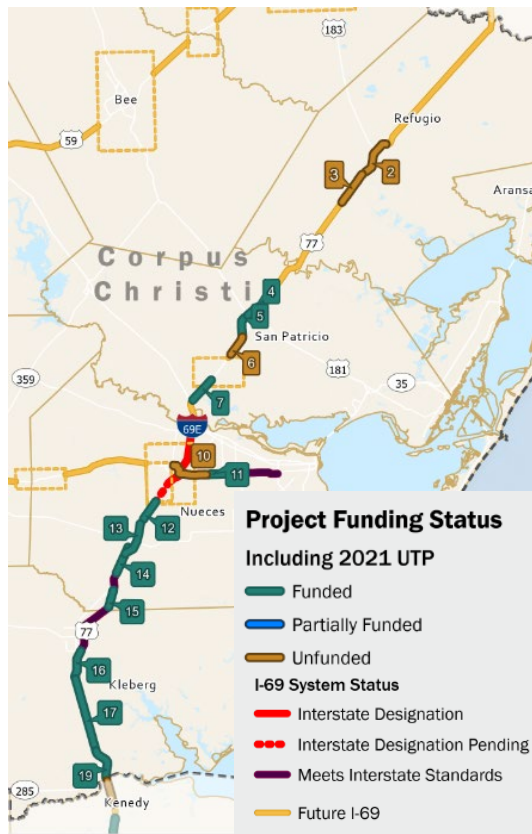
## Fully Funded by TxDOT - 2021 UTP



#	CSJ	HWY	Current XS <sup>2</sup>	Limits	Description	EST CONSTRUCTION COST (M)	EST TOTAL COST <sup>3</sup>	MILES	FUNDING STATUS <sup>5</sup>	LET YEAR
1	0327-02-055	US 77	4D+	KENEDY/KLEBERG COUNTY LINE to 0.71 MILES N. OF LA PARRA AVE.	Interstate Designation	\$23.3	\$28.0	TBD	Unfunded	2025
2	0327-02-056	US 77	4D+	0.87 MILES S. OF LA PARRA AVE. to 8 MILES S. OF LA PARRA AVE.	Interstate Designation	\$66.9	\$80.3	7.1	Full	2026
4	0327-03-048	US 77	4D+	8 MILES S. OF LA PARRA AVE.. to 9.6 MILES N. OF NORIAS RD.	Interstate Designation	\$60.4	\$72.5	12.5	Full	2026
6	0327-04-037	US 77	4D+	9.6 MILES NORTH OF NORIAS RD to NORIAS RD.	Interstate Designation	\$84.6	\$101.5	9.6	Full	2024
8	0327-05-041	US 77	4D+	NORIAS RD to 1.34 MILES N OF WILLACY/KENEDY COUNTY LINE	Interstate Designation	\$108.3	\$130.0	11.6	Partial	2024
10	0327-05-043	US 77	4D+	1.34 MILES N OF WILLACY/KENEDY COUNTY LINE to 1.19 MILES S OF CRYSTAL GATE/NORIAS DI	Construct Main lanes & Overpasses	\$24.5	\$29.4	3.5	Unfunded	2035
11	0327-05-042	US 77	4D+	1.34 MILES N OF WILLACY/KENEDY COUNTY LINE to WILLACY/KENEDY COUNTY LINE	Construct Main lanes & Overpasses (Under Construction; Completion date Nov. 2020)	\$7.2	\$8.6	1.3	Full	2018
12	0327-10-062	US 77	4D+	WILLACY/KENEDY COUNTY LINE to 0.93 MILES S OF WILLACY/KENEDY C.L.	Construct Main lanes & Overpasses (Under Construction; Completion date Nov. 2020)	\$8.2	\$9.9	0.9	Full	2018
13	0327-10-057	US 77	4D+	0.93 MILES S OF WILLACY/KENEDY COUNTY LINE to BUSINESS 77	Construct Main lanes & Overpasses (Under Construction; Completion date Nov. 2020)	\$22.7	\$27.2	4.0	Full	2017
15	0684-01-068	SH 550	4D+	.203 MILES S OF FM 1847 to 1.13 MILES SE OF UPRR OVRPSS AT FM 3248	Construct New Toll Road	\$17.3	\$20.8	3.9	Full	2022
<b>Total</b>						<b>\$1,085.2</b>	<b>\$1,302.3</b>	<b>103.8</b>		

# U.S. 77 – I69E Plan

## Fully Funded by TxDOT - 2021 UTP



#	CSJ	HWY	Current XS <sup>2</sup>	Limits	Description	EST CONST COST (\$)	EST TOTAL COST (\$)	MILES	FUNDING STATUS <sup>5</sup>	LET YEAR
2	0371-03-090	US 77	4CTL, 4D+	N OF REFUGIO TO S OF REFUGIO (RELIEF ROUTE)	Construct New Roadway Lanes	\$360.0	\$432.0	10.1	Unfunded	2029
3	0371-03-130	US 77	4D+	S OF REFUGIO RR TO S OF WOODSBORO	Convert Non-Freeway	\$70.0	\$84.0	4.1	Unfunded	2029
4	0371-04-062	US 77	4D+	CHILTIPI CREEK BR (CONTROL BREAK) to BUSINESS NORTH (SINTON)	Convert Non-Freeway	\$40.0	\$48.0	2.9	Full	2024
5	0372-01-101	US 77	4D+	BUSINESS SOUTH (SINTON) to CHILTIPI CREEK BR (CONTROL BREAK)	Convert Non-Freeway	\$40.0	\$48.0	2.9	Full	2024
6	0372-01-109	US 77	4D+	NORTH OF ODEM to BUSINESS SOUTH (SINTON)	Convert Non-Freeway	\$60.0	\$72.0	2.2	Unfunded	2029
7	0372-01-106	US 77	4D+	IH 37 AND INTERCHANGE to SOUTH OF ODEM	Convert Non-Freeway	\$127.5	\$153.0	4.3	Full	2028
12	0102-02-101	US 77	4D+	NORTH OF FM 2826 to SOUTH OF CR 28 (CONTROL BREAK)	Construct Main Lanes, Frontage Roads And Structures	\$12.7	\$15.2	2.4	Full	2018
13	0102-16-001	US 77	NA	CR 28 to CR 16	Construct New Roadway Lanes	\$82.4	\$98.9	5.1	Full	2018
14	0102-03-082	US 77	4D+	CR 16 to SOUTH OF FM 3354	Convert Non-Freeway	\$23.2	\$27.9	2.9	Full	2018
15	0102-03-087	US 77	4D+	CR 4 to FM 70	Construct Ramps	\$9.0	\$10.8	2.0	Full	2021
16	0102-04-099	US 77	4D+	FM 1356 to CR 2130	Convert Non-Freeway	\$55.2	\$66.3	3.4	Full	2020
17	0102-04-097	US 77	4D+	CR 2130 to 1.5 MILES N. OF SH 285	Convert Non-Freeway	\$115.0	\$138.0	8.6	Full	2022
19	0327-09-002	US 77	NA	1.5 MILES N. OF SH 285 INTERSECTION to KENEDY/KLEBERG COUNTY LINE	Construct New Roadway Lanes	\$110.0	\$132.0	4.0	Full	2024

**3-F      CONSIDERATION AND APPROVAL OF AN INTERLOCAL AGREEMENT BETWEEN  
CAMERON COUNTY REGIONAL MOBILITY AUTHORITY AND CAMERON  
COUNTY FOR THE EAST LOOP PROJECT.**

STATE OF TEXAS            )  
   )  
 CAMERON COUNTY        )

### **AMENDED INTERLOCAL COOPERATION AGREEMENT**

THIS INTERLOCAL COOPERATION AGREEMENT is entered into by and between the COUNTY OF CAMERON, TEXAS, hereinafter referred to as "COUNTY", and the CAMERON COUNTY REGIONAL MOBILITY AUTHORITY, hereinafter referred to as "CCRMA", pursuant to V.T.C.A., Government Code, and Chapter 791, whereby:

**WHEREAS**, the CCRMA is a regional mobility authority created pursuant to the request of Cameron County and operating pursuant to Chapter 370 of the Texas Transportation Code (the "RMA Act") and 43 TEX. ADMIN. CODE §§ 26.1 *et seq.* (the "RMA Rules"); and

**WHEREAS**, the CCRMA, and the County, are each units of "local government" as defined in TEX. GOV'T CODE § 791.003(4); and

**WHEREAS**, Chapter 791 of the Texas Government Code provides that local governments may contract with each other for the performance of governmental functions and services, administrative functions as well as the purchase of goods and services in which the contracting parties are mutually interested; and

**WHEREAS**, this Agreement will increase the efficiency and effectiveness of the CCRMA, the County, as contemplated by TEX. GOV'T CODE § 791.001; and

**WHEREAS**, Section 370.033 of the RMA Act provides that a regional mobility authority may enter into contracts or agreements with another governmental entity; and

**WHEREAS**, the County and the CCRMA hereby find that the services pursuant to this Interlocal Agreement are reasonably required and that this Interlocal Agreement includes an agreement between the CCRMA and the County pursuant to TEX. GOV'T CODE § 791.025 to the extent applicable;

**WHEREAS**, on December 10, 2019, the CCRMA and COUNTY had entered into an Interlocal Agreement regarding the East Loop Project and there is now a need to amend the Interlocal Agreement to increase the original amount by \$316,921.59.

**NOW, THEREFORE**, the County and the CCRMA agree to the following terms:

1. **PURPOSE OF INTERLOCAL COOPERATIVE AGREEMENT:** To authorize the CCRMA to continue with the environmental document and negotiations with IBWC and USFWS as well as other coordination with Txdot as well as surveying, mapping and other coordination required by Txdot.
2. **PROJECT TO BE COMPLETED:** To complete the environmental document and coordinate issues with Txdot.
3. **CCRMA HEREBY AGREES TO:**

- a. To coordinate with the Texas Department of Transportation (TxDOT) the necessary environmental document as well as design and engineering and coordination with any state and federal agencies, including IBWC and USFWS on any issues arising during the environmental phase, design and engineering and right of way acquisition phase.
  - b. To provide monthly progress reports of activities to the COUNTY.
  - c. To Coordinate with TxDOT the environmental clearance of the project.
4. COUNTY HEREBY AGREES TO:
  - a. To provide funding in the amount of \$316,921.59.
5. It is specifically understood and agreed that in the event insufficient funds are appropriated and/or budgeted concerning the obligations under this Interlocal Cooperation Agreement on behalf of either of the Parties, then the Party with the insufficient funds shall notify the other Parties and this Interlocal Cooperation Agreement shall thereafter terminate and be null and void on the last day of the fiscal period for which appropriations were made without penalty, liability, or expense to the Party.
6. Any payment made by either party will be made from current revenues of the paying party. The funds for the above mentioned work will be provided by Cameron County bond proceeds. The CCRMA and COUNTY hereby find that the foregoing goods and services are reasonably required for the East Loop Project.
7. This Interlocal Cooperation Agreement constitutes a one-time Agreement between the Parties and does not constitute a continuing Agreement for the COUNTY and, CCRMA. The Interlocal Cooperation Agreement expires upon the first to occur of when the Projects are completed or a 30 day termination notice is given by either COUNTY and CCRMA.
8. The Rules, Regulations and Orders of the CCRMA shall govern this Interlocal Cooperation Agreement and the Parties agree that the CCRMA shall supervise the performance of this Interlocal Cooperation Agreement. It is also agreed that the CCRMA has the authority to employ personnel to engage in other administrative or governmental functions and services necessary to fulfill the terms of this Agreement.
9. This Interlocal Cooperation Agreement shall have no legal force or effect until such time as it is properly Adopted and Approved by the CAMERON COUNTY COMMISSIONERS COURT and the CAMERON COUNTY REGIONAL MOBILITY AUTHORITY BOARD OF DIRECTORS.

Executed on this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

Attested by: \_\_\_\_\_  
Sylvia Garza-Perez  
County Clerk

\_\_\_\_\_  
Eddie Trevino, Jr.  
County Judge

\_\_\_\_\_  
Arturo A. Nelson  
Secretary

\_\_\_\_\_  
Frank Parker, Jr.  
CCRMA Chairman

**3-G    CONSIDERATION AND APPROVAL OF TASK ORDER 2101 WITH FAGAN  
CONSULTING FOR UPDATING THE FUEGO TAG BUSINESS RULES AND  
ELECTRONIC TOLL COLLECTION SYSTEM BUSINESS RULES.**



## Task Order

### **CAMERON COUNTY REGIONAL MOBILITY AUTHORITY**

*Task Order Number: **2101***

*Task Order Name: Business Rule updates*

*Task Order Effective Date: February 1, 2021*

*CCRMA Contact for this Task Order: Jeff Saurenmann*

#### **I. Introduction (Statement of Purpose and Need)**

This task order defines Fagan Consulting's scope of work as part of Cameron County Regional Mobility Authority's (CCRMA) Back Office System (BOS) and Customer Service Center (CSC) projects. This effort includes a review and update of CCRMA's Business Rules documents to reflect changes required to support the management of CCRMA Fuego Transponder (Tag) and customer accounts.

#### **Project background information:**

CCRMA currently operates toll facilities in Cameron County utilizing an Electronic Toll Collection System (ETCS) that employs Automatic Vehicle Identification (AVI) using transponders and a violation enforcement system with integrated cameras to capture digital images of license plates.

CCRMA utilizes an Interlocal Agreement (ILA) with the Central Texas Regional Mobility Authority for access and exchange of data with the Central United States Interoperability (CUSIOP) System. The CUSIOP system allows customers with TxTag, EZ Tag, TollTag, Pikepass, and K-Tag accounts to pay for their usage of CCRMA's State Highway 550 toll facilities.

In order to better serve CCRMA's customers, CCRMA will begin distributing CCRMA Fuego Tag transponders to customers allowing them to manage their Fuego Tag account via the CCRMA back office system.

By distributing the Fuego Tag directly rather than relying solely on the CUSIOP system, CCRMA will be able to provide customers in the Rio Grande Valley a local option for transponders and also provide enhanced customer service to account holders.





Fagan Consulting's role in this project includes the following:

- Review of the current Business Rule documentation and Interface Control Documents (ICDs) with CCRMA staff and, if necessary, current back office system providers technical staff, to determine any gaps in the existing Business Rules document and provide recommendations for updates.
- The focus of these review will include updates required to support the CCRMA Fuego Tag program, and other inline comments and edits within the most recent version of CCRMA's current Business Rule document
- Based on reviews with CCRMA and recommended updates, revise CCRMA's Business Rule documentation to add information required to support the Fuego Tag program
- Submit a final approved version of the Business Rules documentation to CCRMA for their records and future reference.
- *Optional:* In support of CCRMA's plans for the current and future ETCS, Fagan Consulting recommends a review of the additional sections of the current Business Rules document related to the ETCS In-Lane, ETCS Host, and interoperability to CUSIOP and other systems.

Figure 1	CCRMA System Overview with Interoperability to Pharr-Reynosa International Bridge
Figure 2	Revenue Flow between CCRMA systems
Figure 3	High Level Interaction between CCRMA and external systems
2.1	OPERATIONAL RULES
2.2	CCRMA TOLL RATES AND VEHICLE CLASSIFICATION BUSINESS RULES
2.3	IN-LANE
2.4	HOST TRANSACTION PROCESSING
2.5	CUSIOP INTEROPERABILITY TRANSACTION PROCESSING
2.6	PHARR-REYNOSA INTERNATIONAL BRIDGE (PRIB) INTEROPERABILITY TRANSACTION PROCESSING
2.7	OTHER PROJECT INTEROPERABILITY TRANSACTION PROCESSING



### ***III. Task Outputs by Consultant***

Outputs from the task include the following:

1. Review of as-is documentation including Business Rules, Interface Control Documents, and other information provided by CCRMA and/or CCRMA system vendors as directed by CCRMA.
2. Meetings to discuss and review proposed updates with CCRMA staff and/or CCRMA system vendors as directed by CCRMA
3. Project artifacts include a final version of CCRMA's Business Rule document including updates to individual business rules, diagrams, and other relevant information as needed



#### IV. Work Schedule

The work schedule below represents the scope and tasks as described above. The duration of the task is estimated to last from February 2021 through April 2021.

#### V. Compensation

Compensation will be based on actual hours worked and direct billable expenses incurred. The following is a budgetary Maximum-not-to-Exceed amount.

##### Fuego Tag Business Rule updates

Assigned Staff	Hourly Rate	Total Estimated Hours	Estimated Cost
Amy Bishop	\$184.08	52	\$9,572.16
Jeff Saurenmann	\$184.08	12	\$2,208.96
<b>Sub Total</b>		<b>64</b>	<b>\$11,781.12</b>
Expenses (travel)	\$1,500 per trip	\$0	\$0
<b>Updated Total Cost</b>			<b>\$11,781.12</b>

##### Option 1 ETCS Business Rule Updates

Assigned Staff	Hourly Rate	Total Estimated Hours	Estimated Cost
Amy Bishop	\$184.08	38	\$6,995.04
Jeff Saurenmann	\$184.08	10	\$1,840.80
<b>Sub Total</b>		<b>48</b>	<b>\$8,835.84</b>
Expenses (travel)	\$1,500 per trip	\$0	\$0
<b>Updated Total Cost</b>			<b>\$8,835.84</b>

#### VII. Task Order Maximum-not-to-Exceed Amount (If applicable).

The maximum-not-to-exceed amount of this task order (without option 1) is \$11,781.12

The maximum-not-to-exceed amount of this task order (with option 1) is \$20,616.96



#### **VIII. Governing Terms**

*This Task Order #2101 will be governed by the terms and conditions of the Professional Services Contract between the Cameron County Regional Mobility Authority and Fagan Consulting, LLC dated June 26, 2014, if and as amended (the "Contract"), which is incorporated herein by reference. Any capitalized terms not defined in this Task Order shall have the definitions ascribed to them in the Contract.*

*The Parties have signed, sealed and delivered this Task Order effective as of the Task Order Effective Date set forth above.*

*Cameron County Regional Mobility Authority*

*Fagan Consulting, LLC*

*By: \_\_\_\_\_*

*By: \_\_\_\_\_*

**3-H      CONSIDERATION AND APPROVAL OF AMENDMENT AND RENEWAL OF TOLL  
REVENUE GUARANTEE AND DEBT COLLECTION SERVICES CONTRACT FOR  
RFP NO. 2017-003.**

## Amendment and Renewal of

### Toll Revenue Guarantee and Debt Collection Services Contract for RFP No. 2017-003

THIS AMENDMENT (“Amendment”) to the Cameron County Regional Mobility Authority Toll Revenue Guarantee and Debt Collection Services Contract for RFP No. 2017-003 (“Agreement”) is made and entered into by and between the Cameron County Regional Mobility Authority (“Authority”) and Professional Account Management, LLC (“PAM” or “Contractor”). The Authority and PAM may be individually referred to as a Party or together referred to as the Parties. The effective date of this Amendment (“Effective Date”) shall be February 23, 2021.

1. Term Renewal: The Authority hereby elects to renew the Agreement for a one (1) year renewal period at this time and reserves its right to renew the Agreement for up to an additional two (2) years in accordance with section 3.2 of the Agreement. The renewal shall begin on February 23, 2021 and end on February 23, 2022.

2. Amendments: The Parties hereby agree to add Section 8.1.8 and Section 10.6 as shown below:

**8.1.8 Collection Fees for Negative Balance Transponder Accounts.** For Collection Proceeds collected by Contractor for existing debt for a new Debt Type Portfolio III – Negative Balance Transponder Accounts, Contractor shall retain as its compensation 23% of gross revenue collected. For the avoidance of doubt, Portfolio III – Negative Balance Transponder Accounts shall not be included in the Base Toll Payment in Section 8.1 of the contract.

**10. 6 Programming Costs.** All programming and system development costs to implement Portfolio III – Negative Balance Transponder Accounts, will be incurred by Contractor. The cost to the Authority for the technical system implementation and ongoing support of Portfolio III – Negative Balance Transponder Accounts, shall be \$0.00.

3. Miscellaneous

The Agreement shall otherwise continue in full force and effect. This Amendment may be executed in one or more counterparts, and counterparts may be exchanged by electronic transmission (including by email), each of which will be deemed an original, but all of which together constitute one and the same instrument.

Except as amended and/or modified by this Amendment, all other terms of the Agreement shall remain in full force and effect, unaltered and unchanged by this Amendment. Whether or not specifically amended by this Amendment, all of the terms and provisions of the Agreement are hereby amended to the extent necessary to give effect to the purpose and intent of this Amendment.

IN WITNESS WHEREOF, the parties have executed this Amendment.

CAMERON COUNTY REGIONAL  
MOBILITY AUTHORITY

By: /s/  
Name: Frank Parker, Jr.  
Its: Chairman

PROFESSIONAL ACCOUNT  
MANAGEMENT, LLC

By: /s/ Tim Wendler  
Name: Tim Wendler  
Its: CEO