

THE STATE OF TEXAS §

COUNTY OF CAMERON §

BE IT REMEMBERED on the 01st day of May, 2020, there was conducted a Regular Meeting of the Cameron County Regional Mobility Authority via a Telephonic /Audio Zoom Meeting due to the COVID – 19 health Emergency as authorized by V.T.C.A., 551.125, Texas Government Code for the purpose of transacting any and all business that may lawfully be brought before the same.

THE BOARD MET AT:

12:06 PM

PRESENT:

FRANK PARKER, JR.
CHAIRPERSON

MICHAEL F. SCAIEF
DIRECTOR

ARTURO A. NELSON
DIRECTOR

AL VILLARREAL VIA PHONE
DIRECTOR

MARK ESPARZA
DIRECTOR

DR. MARIA VILLEGAS, M.D.
DIRECTOR

LEO R. GARZA
DIRECTOR

ABSENT

ABSENT

ABSENT

=====

The Meeting was called to order by Chairman Parker, at 12:06 PM. At this time, the Board considered the following matters as per CCRMA Agenda posted on the CCRMA's website and physically at 3470 Carmen Avenue, Suite 5, Rancho Viejo, Texas. on this 28th day of April 2020.



IMPROVING MORE THAN JUST ROADS

POSTED ON WEB
April 28, 2020
at 11:12 A.M.

AGENDA
Regular Meeting of the Board of Directors
of the
Cameron County Regional Mobility Authority
3470 Carmen Avenue, Suite 5
Rancho Viejo, Texas 78575
May 01, 2020
12:00 Noon

THIS MEETING WILL BE CONDUCTED AS A TELEPHONIC/AUDIO MEETING DUE TO THE COVID-19 HEALTH EMERGENCY AS AUTHORIZED BY V.T.C.A. 551.125, TEXAS GOVERNMENT CODE.

IF YOU WOULD LIKE TO COMMENT DURING THE PUBLIC COMMENT PERIOD, YOU MAY DO SO BY CALLING THE TOLL FREE NUMBER 877.853.5257, MEETING I.D. NO. 922 3063 9519 , PASSWORD 429234 . YOU MUST SUBMIT YOUR REQUEST NO LATER THAN 11:15 A.M. ELECTRONICALLY TO psepulveda@ccrma.org BECAUSE THE NUMBER OF DIAL-IN PARTICIPANTS IS LIMITED, PLEASE USE THE TOLL FREE NUMBER ONLY IF YOU ARE MAKING A COMMENT ON AN AGENDA ITEM.

AN ELECTRONIC COPY OF THE AGENDA PACKET FOR THE MEETING WILL BE POSTED AT <https://ccrma.org/> BEFORE THE DAY OF THE MEETING. THE MEETING WILL BE RECORDED, AND THE AUDIO FROM THE OPEN PORTIONS OF THE MEETING WILL BE AVAILABLE THE FOLLOWING DAY AT THAT INTERNET ADDRESS.

PUBLIC COMMENTS:

- 1. Public Comments.**

ITEMS FOR DISCUSSION AND ACTION:

- 2. Action Items.**
 - A. Acknowledgement of Claims.**
 - B. Approval of Claims.**
 - C. Consideration and Approval of the Financial Statements and Budget Amendments for the month of February 2020 and March 2020.**

- D. Consideration and Approval of Designating Victor Barron as the CCRMA's Investment Officer.**
- E. Consideration and Approval of the Quarterly Investment Report.**
- F. Consideration and Approval of WA 04 with S&B Infrastructure for providing engineering services required for the updating and repackaging of plans, specifications and estimates (PS&E) for the construction of SH 550 tolled main lanes between existing frontage road lanes from 0.2 miles south of FM 1847 to 1.13 miles south of Union Pacific Railroad #2.**
- G. Consideration and Approval of WA 20 with S&B Infrastructure for the Cameron County Parks System Administration Building Design.**
- H. Consideration and Approval of Final Payment to Lucania Construction for the Cameron County International Bridge System Maintenance Project.**

ADJOURNMENT:

Signed this 28th day of April 2020.

A handwritten signature in black ink, appearing to read "Frank Parker, Jr.", is written over a horizontal line.

Frank Parker, Jr.
Chairman

PUBLIC COMMENTS

1 PUBLIC COMMENTS

None.

ACTION ITEMS

2-A Acknowledgement of Claims.

Mr. Victor Barron, RMA Controller went over the Claims for Acknowledgement and presented into the record.

Secretary Nelson moved to acknowledge the Claims as presented. The motion was seconded by Director Villegas and vote is as follows:

NOTE: Vice Chairman Scaief, Director Esparza and Director Garza abstained from discussion and voting.

AYE: Chairman Parker, Secretary Nelson, Treasurer Villarreal and Director Villegas.

NAY: None.

ABSTAINED: Vice Chair Scaief, Director Esparza and Director Garza.

The Claims are as follows:

2-B Approval of Claims.

Mr. Victor Barron, RMA Controller went over the Claims and presented into the record.

Vice Chairman Scaief moved to approve the Claims as presented. The motion was seconded by Director Villegas and carried unanimously.

The Claims are as follows:

2-C Consideration and Approval of the Financial Statements and Budget Amendments for the month of February 2020 and March 2020.

Mr. Victor Barron, RMA Controller went over the Financial Statements for February 2020 and March 2020 with the Board.

Director Esparza moved to approve the Financial Statements for February 2020 and March 2020 as presented. The motion was seconded by Director Garza and carried unanimously.

The Financial Statements are as follows:

2-D Consideration and Approval of Designating Victor Barron as the CCRMA's Investment Officer.

Mr. Pete Sepulveda, Jr., RMA Executive Director went over the item with the Board and the purpose of the need to appoint Victor Barron as the CCRMA's Investment Officer.

Vice Chairman Scaief moved to approve the appointment of Victor Barron as the CCRMA's Investment Officer. The motion was seconded by Director Esparza and carried unanimously.

2-E Consideration and Approval of the Quarterly Investment Report.

Mr. Victor Barron, CCRMA Controller went over the quarterly investment report with the Board.

Secretary Nelson moved to approve the Quarterly Investment Report. The motion was seconded by Director Villegas and carried as follows:

NOTE: Vice Chairman Scaief, Director Esparza and Director Garza abstained from discussion and voting.

AYE: Chairman Parker, Secretary Nelson, Treasurer Villarreal and Director Villegas.

NAY: None.

ABSTAINED: Vice Chair Scaief, Director Esparza and Director Garza.

The Quarterly Investment Report is as follows:

2-F Consideration and Approval of WA 04 with S&B Infrastructure for providing engineering services required for the updating and repackaging of plans, specifications and estimates (PS&E) for the construction of SH 550 tolled main lanes between existing frontage road lanes from .2 miles south of FM 1847 to 1.3 miles south of union Pacific Railroad #2.

Mr. Pete Sepulveda, Jr., RMA Executive Director advised the board that this work authorization was for the last remaining gap on SH 550. This would complete Interstate 169 from Olmito to the entrance to the port of Brownsville. Mr. Sepulveda also stated that Txdot had approved of the work authorization.

Director Esparza moved to approve Work Authorization 04 with S&B Infrastructure. The motion was seconded by Secretary Nelson and carried unanimously.

The Work Authorization is as follows:

2-G Consideration and Approval of WA 20 with S&B infrastructure for the Cameron County Parks System Administration Building Design.

Mr. Pete Sepulveda, Jr., RMA Executive Director advised the Board that Cameron County is funding engineering and architectural services for the Parks System Administration building. County has approved funds for the design of the building and parking lot.

Director Esparza moved to approve Work Authorization 20 with S&B Infrastructure. The motion was seconded by Director Garza and carried unanimously.

The Work Authorization is as follows:

2-H Consideration and Approval of Final Payment to Lucania Construction for the Cameron County International Bridge System Maintenance Project.

Mr. Pete Sepulveda, Jr., RMA Executive Director advised the Board that the final payment was in the amount not to exceed \$34,380.00. Cameron County is receiving a credit in the amount of \$44,172.89.

Secretary Nelson moved to approve final payment to Lucania Construction. The motion was seconded by Vice Chairman Scaief and carried unanimously.

The Final Payment is as follows:

ADJOURNMENT

There being no further business to come before the Board and upon motion by Director Esparza and seconded by Director Garza and carried unanimously the meeting was **ADJOURNED** at 12:32 P.M.

APPROVED this 28th day of May 2020.


CHAIRMAN FRANK PARKER, JR.

ATTESTED: 
ARTURO A. NELSON, SECRETARY

2-A ACKNOWLEDGEMENT OF CLAIMS

Claims for Acknowledgement



CAMERON COUNTY REGIONAL MOBILITY AUTHORITY

Claims April 23, 2020

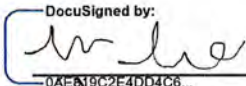
100 - Operations				PROJ	Transfer	g	Bank
Vendor Name	Invoice Number	Cash Required	Invoice/Credit Description	Title	Funds	Source	Account
Aflac	308214	\$ 235.82	Aflac April 2020	Indirect	Y	Local	Ope
Bank of New York Mellon	252-2280092	1,325.00	BNY April 2020 Revenue & Tax Bonds, Series 2014	Indirect	Y	Local	Ope
Bank of New York Mellon	252-2280093	1,325.00	BNY April 2020 Revenue, Tax Bonds, Series 2015	Indirect	Y	Local	Ope
Staples Business Credit	1628478058	992.83	Admin & Tolls Office	Indirect	Y	Local	Ope
Rentfro, Irwin, & Irwin, P.L.L.C	380	2,632.00	General File March 2020	Indirect	Y	Local	Ope
Rentfro, Irwin, & Irwin, P.L.L.C	422	1,960.00	General File April 2020	Indirect	Y	Local	Ope
Valley Municipal	VMUD Ste 3 3.	104.87	Water & Sewer Utilities Ste	Indirect	Y	Local	Ope
Valley Municipal	VMUD Ste 4 3.	35.31	Water & Sewer Utilites Ste 4	Indirect	Y	Local	Ope
Valley Municipal	VMUD Ste 5 3.	34.17	Water & Sewer Utilites Ste	Indirect	Y	Local	Ope
Valley Municipal	VMUD Ste 6 3.	34.92	Water & Sewer Utilites Ste	Indirect	Y	Local	Ope
Valley Municipal	VMUD Ste 7 3.	35.68	Water & Sewer Utilities Ste	Indirect	Y	Local	Ope
Utility District			7				
Operations		<u>8,715.60</u>					

525 - Tolls

Vendor Name	Invoice Number	Cash Required	Invoice/Credit Description	PROJ Title	Transfer Funds	g Source	Bank Account
LexisNexis Risk	1546392-20200	\$ 106.92	Lexis Nexis Mar 2020	Indirect	Y	Local	Tolls
Matus Contractor Company	000177	4,500.00	Cutting grass and garbage collection Paredes line to	Indirect	Y	Local	Tolls
Public Utilities Board	588867 4.7.20	226.21	PUB April 2020	Port	Y	Local	Tolls
Quadient Leasing	N8249906	1,061.10	Quadient April 2020	Indirect	Y	Local	Tolls
Ruben Ibanez	RI 4.21.20	198.95	RI Travel Reimbursement	Indirect	Y	Local	Tolls
Staples Business Credit	1628478058	992.83	Admin & Tolls Office	Indirect	Y	Local	Tolls
Superior Alarms	718476	75.00	Superior Alarms May- Jul	Indirect	Y	Local	Tolls
Time Warner Cable Business Class	0121856040920	2,213.00	Spectrum Inv April 2020	Indirect	Y	Local	Tolls
Toshiba Financial	35343552	296.86	Toshiba Tolls April 2020	Indirect	Y	Local	Tolls
United States Postal Service	USPS 4.17.20	5,500.00	USPS Replenishment (First Class Stamps)	Indirect	Y	Local	Tolls
United States Postal	USPS Account	10,000.00	USPS Account	Indirect	Y	Local	Tolls
Valley Municipal	VMUD Tolls 3.	41.34	Water & Sewer Utilities	Indirect	Y	Local	Tolls
	Tolls	<u>25,212.21</u>					
	Operations	\$ 8,715.60					
	Tolls	<u>25,212.21</u>					
	Total Transfer	<u>\$33,927.81</u>					

Reviewed by:

Monica Ibarra,
Accounting Clerk

DocuSigned by:

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4/23/2020

Victor J. Barron,
Controller



Pete Sepulveda Jr.,
Executive Director



CAMERON COUNTY REGIONAL MOBILITY AUTHORITY
Claims April 14, 2020



100 - Operations

Vendor Name	Invoice Number	Cash Required	Invoice/Credit Description	PROJ Title	Transfer Funds	Funding Source	Bank Account
Culligan of the Rio Grande	320895 3.30.20	\$ 7.99	Culligan Water and	Indirect	Y	Local	Oper
ROL Consulting LLC	107	10,550.00	Consulting Services	Indirect	Y	Local	Oper
Lone Star Shredding Document	1957823	112.50	Shredding Servcies	Indirect	Y	Local	Oper
Pathfinder Public Affairs, Inc	26-1	12,000.00	Consulting Services	Indirect	Y	Local	Oper
Toshiba Financial Services	35218975	637.14	Toshiba Admin	Indirect	Y	Local	Oper
Operations		<u>23,307.63</u>					

525 - Tolls

Vendor Name	Invoice Number	Cash Required	Invoice/Credit Description	PROJ Title	Transfer Funds	Funding Source	Bank Account
Culligan of the Rio Grande	320895 3.30.20	\$ 57.95	Culligan Water and	Indirect	Y	Local	Tolls
Fagan Consulting LLC	CCOS2003	1,472.64	Operation Support	Indirect	Y	Local	Tolls
Kapsch TrafficCom USA, Inc	486020SI02064	14,274.00	Tolls System	Indirect	Y	Local	Tolls
Public Utilities Board	PUB 600710 3.2	243.02	PUB 1100 FM 511	Direct	Y	Local	Tolls
Toshiba Financial Services	35151047	593.72	Toshiba Printer Tolls	Indirect	Y	Local	Tolls
Verizon Wireless	9851116489	90.69	Verizon Business	Indirect	Y	Local	Tolls
		<u>16,732.02</u>					

Operations \$ 23,307.63
Tolls 16,732.02
Total Transfer \$ 40,039.65

Reviwed by:

Victor J. Barron, Controller Victor J. Barron 4.14.20

Jesus Adrian Rincones, CPA Chief Financial Officer [Signature] 4.14.20

Pete Sepulveda Jr, Executive Director [Signature] 4.15.20



CAMERON COUNTY REGIONAL MOBILITY AUTHORITY
Claims April 1, 2020

100 - Operations

Vendor Name	Invoice Number	Cash Required	Invoice/Credit Description	PROJ Title	Transfer Funds	Funding Source	Bank Account
Aflac	887840	\$ 235.82	Aflac April 2020	Indirect	Y	Local	Oper
AGC Solutions LLC	AGC April 2020	4,060.00	Monthly rent payment	Indirect	Y	Local	Oper
American Express	AMEX March 20	562.14	AMEX March 2020	Indirect	Y	Local	Oper
CNA Surety	Bond # 72171861	87.50	Arturo A. Nelson Surety	Indirect	Y	Local	Oper
CNA Surety	Bond #72177035	125.00	Alonzo A. Villarreal	Indirect	Y	Local	Oper
Gexa Energy, LP	30213049	189.79	Utilities Admin Ste 3 & 4	Indirect	Y	Local	Oper
Gexa Energy, LP	30216079	170.05	Utilities Admin Ste 5 & 7	Indirect	Y	Local	Oper
Gexa Energy, LP	30217083	51.43	Utilities Admin Ste 6 &	Indirect	Y	Local	Oper
MPC Studios, Inc	28844	125.00	April web hosting	Indirect	Y	Local	Oper
Republic Services	0863-001802519	135.17	Republic Services	Indirect	Y	Local	Oper
Texas Regional Bank	LOC 3.26.20	2,292.44	TRB Line of Credit	SH 32	Y	Local	Oper
TML Health	1212004A	6,737.84	TML Health Pool Feb	Indirect	Y	Local	Oper
	Operations	<u>14,772.18</u>					

525 - Tolls

Vendor Name	Invoice Number	Cash Required	Invoice/Credit Description	PROJ Title	Transfer Funds	Funding Source	Bank Account
American Express	AMEX March 20	2,168.81	AMEX March 2020	Indirect	Y	Local	Tolls
Gexa Energy, LP	30217083	\$ 272.62	Utilities Admin Ste 6 &	Indirect	Y	Local	Tolls
Gexa Energy, LP	30241551-4	517.52	Utilities 570 FM 511 &	Direct	Y	Local	Tolls
Gexa Energy, LP	30241699-4	172.55	Utilities 1505 FM511 &	Direct	Y	Local	Tolls
North American	INV-000775	500.00	NASCO Annual	Indirect	Y	Local	Tolls
Neology	18320	14,000.00	Neology Reader Item #	Indirect	Y	Local	Tolls
Professional Account	PAM : Valerie Se	132.57	PAM : Re: Valerie	Indirect	Y	Local	Tolls
Ruben Ibanez	RI 3.31.20	276.00	RI Mileage	Indirect	Y	Local	Tolls
TML Health	1212004A	7,407.72	TML Health Pool Feb	Indirect	Y	Local	Tolls
	Tolls	<u>25,447.79</u>					
	Operations	\$ 14,772.18					
	Tolls	<u>25,447.79</u>					
	Total Tolls	<u>\$ 40,219.97</u>					

Revised by:

Victor J. Barron,
Controller

Victor J. Barron 4.1.20

Rincones, CPA
Chief Financial
Officer

Pete Sepulveda Jr,
Executive Director

CAMERON COUNTY REGIONAL MOBILITY AUTHORITY
Claims March 20, 2020



100 - Operations

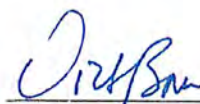
Vendor Name	Invoice Number	Cash Required	Invoice/Credit Description	PROJ Title	Transfer Funds	Funding Source	Bank Account
Amazon	Amazon Feb 2020	\$ 258.04	Amazon Supplies	Indirect	Y	Local	Oper
Ericka Trevino	ET 3.19.20	58.31	E-T Travel	Indirect	Y	Local	Oper
Maria D Mayorga	MI 3.19.20	261.63	M Mileage	Indirect	Y	Local	Oper
Sanchez, Whittington	85183	25.00	Professional	SH 32	Y	Local	Oper
Valley Municipal	Admin Ste 3	36.71	Utilities Admin	Indirect	Y	Local	Oper
Valley Municipal	Admin Ste 4	34.92	VMUD Admin	Indirect	Y	Local	Oper
Valley Municipal	Admin Ste 5 2.28.2	34.17	Utilities Admin	Indirect	Y	Local	Oper
Valley Municipal	Admin Ste 6 2.28	35.31	Utilities Admin	Indirect	Y	Local	Oper
Valley Municipal	Admin Ste 7 2.28	35.31	VMUD Admin	Indirect	Y	Local	Oper
Utility District			Ste 7				
	Operations	<u>779.40</u>					

525 - Tolls

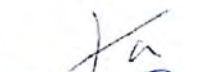
Vendor Name	Invoice Number	Cash Required	Invoice/Credit Description	PROJ Title	Transfer Funds	Funding Source	Bank Account
Amazon	Amazon Feb 2020	107.07	Amazon Supplies	Indirect	Y	Local	Tolls
Professional Account	Valerie Serrano	189.69	PAM Re. Valerie	Indirect	Y	Local	Tolls
Public Utilities Board	PUB SH 1550 3 8 20	218.32	PUB SH 1550 Feb	Port Spur	Y	Local	Tolls
Ruben Ibanez	RI 3.18.20	124.78	RI Mileage	Indirect	Y	Local	Tolls
Time Warner Cable	0121858030920	2,200.20	Phone and Internet Services	Indirect	Y	Local	Tolls
Business Class							
Valley Municipal	Tolls 2.28.20	45.10	Tolls Utilities	Indirect	Y	Local	Tolls
	Tolls	<u>2,885.16</u>					
	Operations	\$ 779.40					
	Tolls	2,885.16					
	Total Tolls	<u>\$ 3,664.56</u>					

Reviewed by:

Victor J. Barron,
Controller

 3.20.20

Jesus Adrian
Rincones, CPA Chief
Financial Officer

 3.20.20

Pete Sepulveda Jr.,
Executive Director

 04.28.20

2-B APPROVAL OF CLAIMS

CAMERON COUNTY REGIONAL MOBILITY AUTHORITY
BOD Claims May 1, 2020



100 - Operations

Vendor Name	Invoice Number	Cash Required	Invoice/Credit Description	PROJ Title	Transfer Funds	Funding Source	Bank Account
S&B Infrastructure	U2716.210-01	\$ 15,109.92	Morrison Road APD	Morrison Road	Y	Local	Ope
S&B Infrastructure	U2716.500-05	15,048.60	East Loop APD	East Loop	Y	Local	Ope
	Operations	<u>30,158.52</u>					

100 - Interlocal Agreement

Vendor Name	Invoice Number	Cash Required	Invoice/Credit Description	PROJ Title	Transfer Funds	Funding Source	Bank Account
S&B Infrastructure	U2716.120-01	\$ 83,556.70	Old Alice Road APD & PSE	Old Alice	Y	Local	Ope
S&B Infrastructure	U2716.120-02	15,070.02	Old Alice Road APD & PSE	Old Alice	Y	Local	Ope
S&B Infrastructure	U3048-01	80,622.20	West Park Blvd	West Park	Y	Local	Ope
S&B Infrastructure	U2716.110-09	17,194.14	CC Bridge Constuction Mangement	CC- Bridge Projects	Y	Local	Ope
S&B Infrastructure	U2716.500-05	29,963.12	East Loop APD	East Loop	Y	Local	Ope
	Interlocal Agreements	<u>226,406.18</u>					

525 Tolls - Interlocal Agreement

Vendor Name	Invoice Number	Cash Required	Invoice/Credit Description	PROJ Title	Transfer Funds	Funding Source	Bank Account
TollPlus LLC	020018	\$ 6,303.75	Back Office Maintenance and Support March 2020	Indirect	Y	Local	Tolls
	Tolls Interlocal	<u>6,303.75</u>					

525 - Tolls

Vendor Name	Invoice Number	Cash Required	Invoice/Credit Description	PROJ Title	Transfer Funds	Funding Source	Bank Account
Estrada Hinojosa & Company Inc.	4135	\$ 18,112.34	SH550 Bonds Issuance Cost Shortfall	Indirect	Y	Local	Tolls
Texas Municipal League Intergovernmental Risk Pool	9384 4.1.20	\$ 16,291.25	Insurance Wind Hail & Storm and Real Property	Indirect	Y	Local	Tolls
TollPlus LLC	020018	15,271.91	Back Office Maintenance and Support March 2020	Indirect	Y	Local	Tolls
	Total Tolls	<u>49,675.50</u>					
	Total	<u>\$ 312,543.95</u>					

Reviwed by:

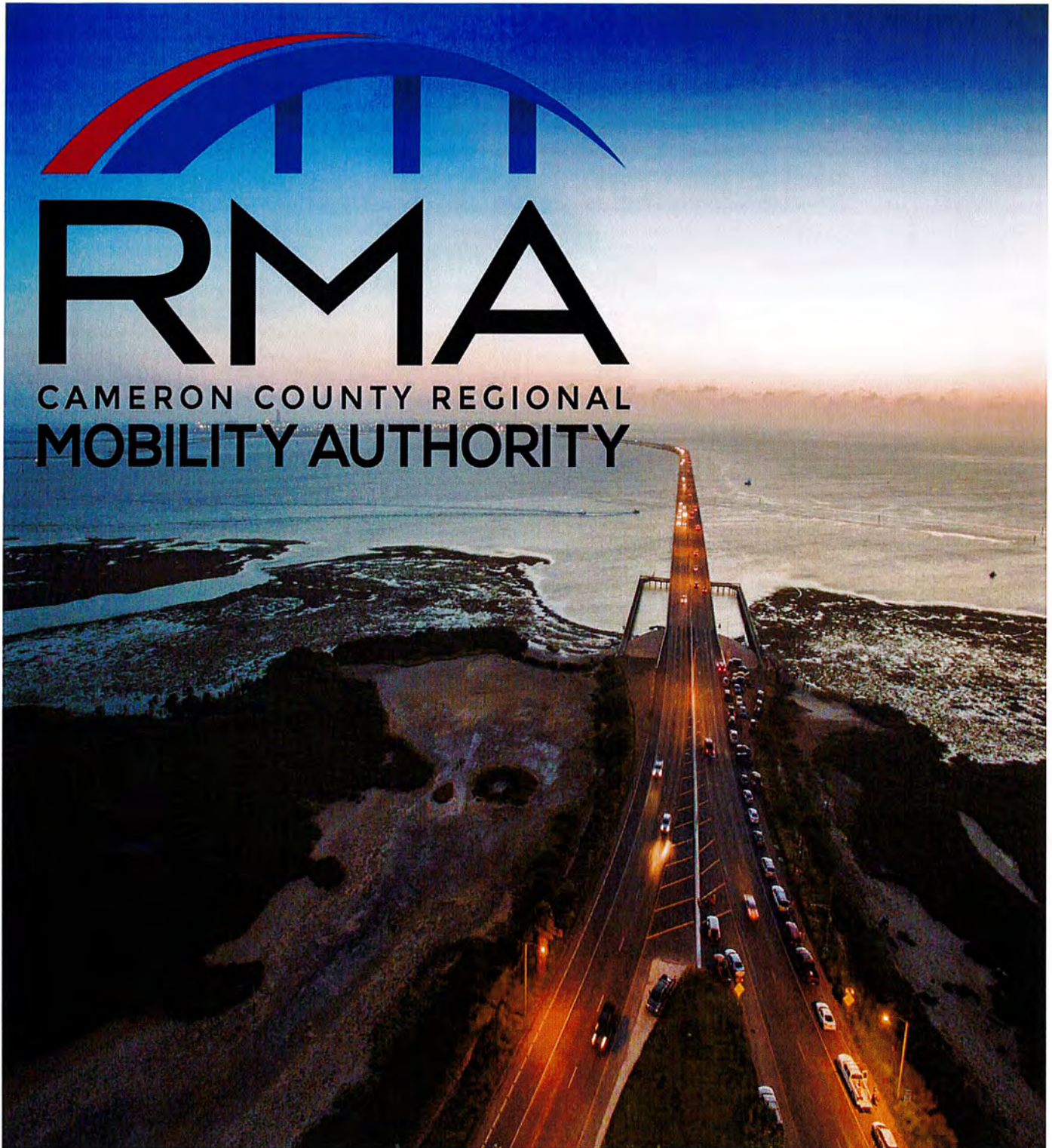
Victor J. Barron.
Controller

Victor J. Barron

Pete Sepulveda Jr.
Executive Director

Pete Sepulveda Jr.

**2-C CONSIDERATION AND APPROVAL OF THE FINANCIAL STATEMENTS
AND BUDGET AMENDMENTS FOR THE MONTH OF FEBRUARY 2020
AND MARCH 2020**



FEBRUARY 2020 FINANCIAL REPORT

PETE SEPULVEDA, JR., EXECUTIVE DIRECTOR

JESUS A. RINCONES, CPA, CHIEF FINANCIAL OFFICER



CCRMA MONTHLY FINANCIAL

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REVENUES & EXPENSES

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FINANCIALS

BALANCE SHEET 5

STATEMENT OF CASH FLOW 6

CAMERON COUNTY REGIONAL MOBILITY AUTHORITY
Statement of Revenues and Expenditures - Monthly R&E - Unposted Transactions Included In
Report From 2/1/2020 Through 2/29/2020
(In Whole Numbers)

	Current Period Actual	Current Year Actual	Annual Budget - Original	Annual Budget Variance - Original	Prior Year Actual
Operating Revenues					
Vehicle registration fees	269,870	1,266,994	3,250,000	(1,983,006)	1,238,730
Interlocal agreement revenues	13,164	77,164	120,000	(42,836)	5,175
Other revenues	0	0	0	0	167,081
Total Operating Revenues	283,034	1,344,158	3,370,000	(2,025,842)	1,410,986
Operating Expenses					
Personnel costs	70,370	432,645	846,528	413,883	371,227
Professional services	12,591	150,119	306,642	156,523	78,951
Contractual services	4,419	12,106	110,000	97,894	14,126
Advertising & marketing	125	4,510	18,500	13,990	1,346
Data processing	0	2,164	10,000	7,836	1,991
Dues & memberships	0	7,738	20,000	12,262	1,488
Education & training	0	920	10,000	9,080	3,967
Fiscal agent fees	0	4,670	50,000	45,330	4,720
Insurance	324	324	5,000	4,676	1,083
Maintenance & repairs	103	172	10,000	9,828	1,530
Office supplies	4,127	10,657	22,500	11,843	8,543
Rent	10,098	26,961	62,420	35,459	23,005
Travel	971	12,490	30,000	17,510	13,556
Utilities	887	4,725	12,000	7,275	4,951
Total Operating Expenses	104,014	670,200	1,513,590	843,390	530,482
Total Operating Income (Loss)	179,020	673,958	1,856,410	(1,182,452)	880,503
Non Operating Revenues					
Grant revenues	0	0	0	0	611,759
Interest income	3,932	32,044	68,200	(36,156)	18,637
Total Non Operating Revenues	3,932	32,044	68,200	(36,156)	630,396
Non Operating Expenses					
Debt interest	1,253,431	1,253,431	1,799,750	546,319	478,464
Debt interest-LOC	1,479	1,479	25,500	24,021	4,255
Total Non Operating Expenses	1,254,910	1,254,910	1,825,250	570,340	482,719
Total Changes in Net Position	(1,071,959)	(548,909)	99,360	(648,268)	1,028,180

CAMERON COUNTY REGIONAL MOBILITY AUTHORITY

Toll Operations Revenues & Expenses - Cash - Toll Operations Revenues & Expenditures - Cash - Unposted Transactions Included In Report
From 2/1/2020 Through 2/29/2020
(In Whole Numbers)

	Current Period Actual	Current Year Actual	Annual Budget - Original	Annual Budget Variance - Original	Prior Year Actual
Toll Operating Revenues					
TPS Revenues	152,772	828,157	1,900,000	(1,071,843)	824,274
Interop Revenues					
Interop revenues	69,722	338,168	700,000	(361,832)	259,828
Bridge interoperability	40,014	224,883	525,000	(300,117)	135,435
Total Interop Revenues	109,736	563,051	1,225,000	(661,949)	395,263
Other Toll Revenues					
Interlocal agreement revenues	11,493	58,578	136,000	(77,422)	18,709
Total Other Toll Revenues	11,493	58,578	136,000	(77,422)	18,709
Total Toll Operating Revenues	274,001	1,449,787	3,261,000	(1,811,213)	1,238,246
Toll Operating Expenses					
Personnel costs	58,205	329,330	909,077	579,747	272,279
Transaction processing costs	30,959	150,277	411,500	261,223	149,209
Toll system maintenance/IT	27,693	119,211	350,000	230,789	92,147
Roadside maintenance	29,078	172,253	500,485	328,232	199,189
CSC indirect/overhead costs	4,767	72,501	225,550	153,049	46,897
Total Toll Operating Expenses	150,703	843,572	2,396,612	1,553,040	759,721
Total Operating Income (Loss)	123,298	606,215	864,388	(258,173)	478,526
Non Operating Revenues					
Pass through grant revenues	0	0	1,385,000	(1,385,000)	0
Total Non Operating Revenues	0	0	1,385,000	(1,385,000)	0
Non Operating Expenses					
Debt interest	843,351	843,351	2,249,388	1,406,037	843,352
Total Non Operating Expenses	843,351	843,351	2,249,388	1,406,037	843,352
Changes in Net Position	(720,053)	(237,136)	(0)	(237,136)	(364,826)

CAMERON COUNTY REGIONAL MOBILITY AUTHORITY
 Combined Statement of Revenues and Expenses - Unposted Transactions Included In Report
 From 2/1/2020 Through 2/29/2020
 (In Whole Numbers)

	Current Period Actual	Current Year Actual	Annual Budget - Original	Annual Budget Variance - Original	Prior Year Actual
Operating Revenues					
Vehicle registration fees	269,870	1,266,994	3,250,000	(1,983,006)	1,238,730
Interlocal Agreement Revenue	24,657	135,742	256,000	(120,258)	23,884
Toll revenues	262,508	1,391,209	3,125,000	(1,733,791)	1,219,538
Other revenue	0	0	0	0	167,081
Total Operating Revenues	557,035	2,793,945	6,631,000	(3,837,055)	2,649,232
Operating Expenses					
Personnel costs	128,575	761,975	1,755,606	993,631	643,506
Accounting software and services	0	1,206	10,000	8,794	2,412
Professional services	12,591	148,913	296,642	147,729	76,539
Contractual services	4,419	16,251	135,000	118,749	20,669
Advertising & marketing	2,294	35,481	78,500	43,019	14,370
Data processing	0	2,164	10,000	7,836	1,991
Dues & memberships	0	10,178	27,000	16,822	6,614
Education & training	0	920	20,000	19,080	5,062
Fiscal agent fees	0	4,670	50,000	45,330	4,720
Insurance	324	36,422	80,485	44,063	39,799
Maintenance & repairs	1,519	8,315	40,000	31,685	9,739
Office supplies	21,583	98,709	214,500	115,791	85,683
Road maintenance	57,751	260,621	755,000	494,379	246,311
Rent	10,373	38,506	106,970	68,464	29,445
Toll services	9,131	46,815	226,500	179,685	63,804
Travel	1,467	18,544	42,000	23,456	17,718
Utilities	4,691	24,081	62,000	37,919	21,823
Total Operating Expenses	254,718	1,513,772	3,910,203	2,396,430	1,290,203
Net Change from Operations	302,317	1,280,172	2,720,797	(1,440,625)	1,359,029
Non Operating Revenue					
Grant revenues	0	0	0	0	611,759
Pass through grant revenues	0	0	1,385,000	(1,385,000)	0
Interest income	3,932	32,044	68,200	(36,156)	18,637
Total Non Operating Revenue	3,932	32,044	1,453,200	(1,421,156)	630,396
Non Operating Expenses					
Bond Debt Expense	2,096,782	2,096,782	4,048,688	1,951,906	1,321,815
Debt Interest - LOC	1,479	1,479	25,950	24,471	4,255
Total Non Operating Expenses	2,098,261	2,098,261	4,074,638	1,976,377	1,326,071
Changes in Net Position	(1,792,012)	(786,045)	99,359	(885,404)	663,354

CAMERON COUNTY REGIONAL MOBILITY AUTHORITY

Statement of Revenues and Expenditures - Monthly Project I/S - Unposted Transactions Included In Report

From 2/1/2020 Through 2/29/2020

(In Whole Numbers)

	Current Period Actual	Current Year Actual
Non Operating Revenues		
Project revenues		
West Blvd. Project	150,000	150,000
SH 32 (East Loop)	0	511,961
Indiana Road - COB	0	62,500
CC- Veterans Bridge	5,420	156,549
CC - Parks Circulation Study	0	11,628
CC - Bridge Maintenance Projects	3,045	432,102
CC - Gateway Bridge	0	155
CC - Parks Traffic Circulation Study	352	1,762
CC - Los Indios LPOE Bldg & Lot Modification	3,582	12,537
CC - International Bridge	0	447,000
CC - Parks	0	479,980
Total Project revenues	<u>162,400</u>	<u>2,266,174</u>
Total Non Operating Revenues	<u>162,400</u>	<u>2,266,174</u>
Non Operating Expenses		
Project expenses		
Indirect	1,109	1,109
South Padre Island 2nd Access	0	227
West Blvd. Project	6,036	192,162
Outer Parkway	0	227
West Rail Relocation	0	600
SH 550	985	147,274
SH 32 (East Loop)	3,700	833,754
South Port Connector - SH32	1,363	5,717
Whipple Road	1,162	34,317
FM 509	1,361	43,734
Morrison Road	227	7,022
Indiana Road - COB	0	470
CC- Veterans Bridge	7,003	55,364
CC - Old Alice Road	3,221	7,115
CC BRIDGE ADVISORY SERVICES	0	1,136
CC - Bridge Maintenance Projects	3,272	433,919
CC - Gateway Bridge	1,136	2,199
CC - Parks Traffic Circulation Study	2,170	17,270
CC - Los Indios LPOE Bldg & Lot Modification	3,582	12,537
CC - International Bridge	3,119	277,648
CC - Parks	2,019	542,527
Total Project expenses	<u>41,465</u>	<u>2,616,328</u>
Total Non Operating Expenses	<u>41,465</u>	<u>2,616,328</u>
Total Changes in Net Position	<u>120,935</u>	<u>(350,154)</u>

CAMERON COUNTY REGIONAL MOBILITY AUTHORITY

Balance Sheet
As of 2/29/2020
(In Whole Numbers)

	<u>Current Year</u>
ASSETS	
Current Assets:	
Cash and cash equivalents	3,105,000
Restricted cash accounts - debt service	5,815,178
Accounts receivable, net	2,610,955
Accounts receivable - other agencies	<u>1,666,898</u>
Total Current Assets:	13,198,031
Non Current Assets:	
Capital assets, net	102,369,990
Capital projects in progress	23,355,753
Unamortized bond prepaid costs	104,532
Net pension asset	<u>5,150</u>
Total Non Current Assets:	125,835,425
Deferred Outflow of Resources	
Deferred outflows related to bond refunding	193,715
Deferred outflow related to pension	<u>168,350</u>
Total Deferred Outflow of Resources	<u>362,065</u>
Total ASSETS	<u><u>139,395,521</u></u>
LIABILITIES	
Current Liabilities	
Accounts payable	176,630
Line of Credit	
Line of Credit - TRB	<u>511,961</u>
Total Line of Credit	511,961
Deferred revenue	<u>364,075</u>
Total Current Liabilities	1,052,666
Non Current Liabilities	
Due to other agencies	16,184,188
Long term bond payable	<u>76,418,371</u>
Total Non Current Liabilities	92,602,558
Deferred Inflows of Resources	
Deferred inflows related to pension	<u>11,943</u>
Total LIABILITIES	<u><u>93,667,167</u></u>
NET POSITION	
Beginning net position	
	<u>45,105,290</u>
Total Beginning net position	45,105,290
Changes in net position	
	<u>623,063</u>
Total Changes in net position	<u>623,063</u>
Total NET POSITION	<u><u>45,728,353</u></u>
TOTAL LIABILITIES, DEFERRED INFLOWS AND NET POSITION	<u><u>139,395,521</u></u>

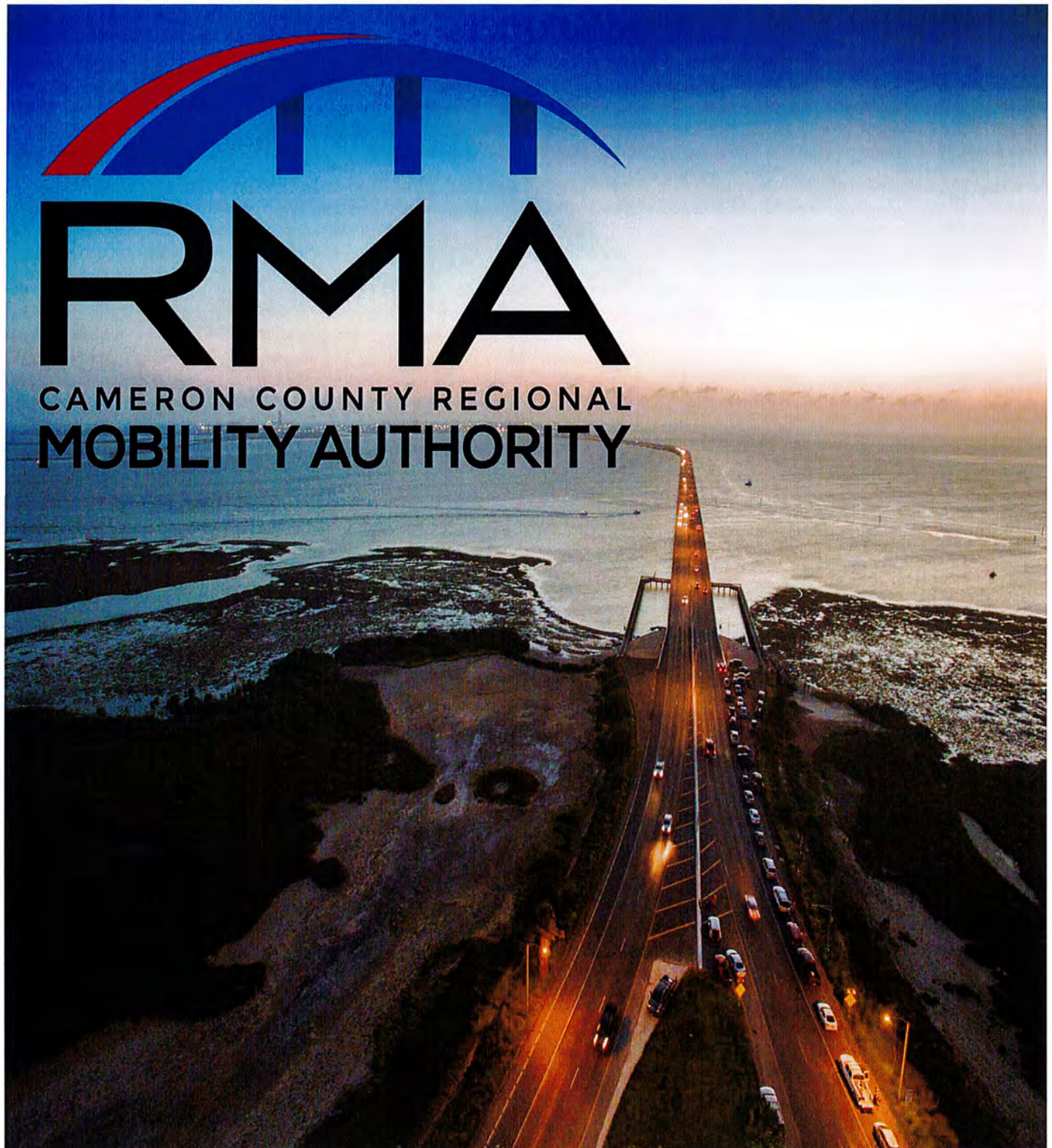
CAMERON COUNTY REGIONAL MOBILITY AUTHORITY

Statement of Cash Flows

As of 2/29/2020

(In Whole Numbers)

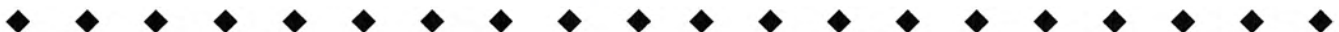
	Current Period	Current Year
Cash Flows from Operating Activities		
Receipts from Vehicle Registration Fees	946,860	1,170,480
Receipts from Interop Toll revenues	141,803	696,391
Receipts from TPS Toll Revenues	449,226	1,070,815
Receipts from Other Operating Revenues	21,324	132,409
Payments to Vendors	(188,399)	(821,208)
Payments to Employees	(105,066)	(667,046)
Total Cash Flows from Operating Activities	<u>1,265,748</u>	<u>1,581,841</u>
Cash Flows from Capital and Related Financing Activities		
Acquisitions of Construction in Progress	(466,257)	(1,737,660)
Payments on principal and interest	(2,489,044)	(2,489,044)
Bond and Debt Proceeds	511,961	511,961
Proceeds related to redevelopment assets	(172,964)	(316,290)
Payment on interlocal project expenses	(13,935)	(1,555,011)
Interlocal project proceeds	162,400	1,754,213
Total Cash Flows from Capital and Related Financing Activities	<u>(2,467,840)</u>	<u>(3,831,831)</u>
Cash Flows from Investing Activities		
Receipts from Interest Income	<u>3,932</u>	<u>32,044</u>
Total Cash Flows from Investing Activities	<u>3,932</u>	<u>32,044</u>
Beginning Cash & Cash Equivalents	10,118,338	11,138,124
Ending Cash & Cash Equivalents	<u><u>8,920,178</u></u>	<u><u>8,920,178</u></u>



MARCH 2020 FINANCIAL REPORT

PETE SEPULVEDA, JR., EXECUTIVE DIRECTOR

JESUS A. RINCONES, CPA, CHIEF FINANCIAL OFFICER



CCRMA MONTHLY FINANCIAL

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CAMERON COUNTY REGIONAL MOBILITY AUTHORITY
Statement of Revenues and Expenditures - Monthly R&E - Unposted Transactions Included In
Report From 3/1/2020 Through 3/31/2020
(In Whole Numbers)

	Current Period Actual	Current Year Actual	Annual Budget - Original	Annual Budget Variance - Original	Prior Year Actual
Operating Revenues					
Vehicle registration fees	304,860	1,571,854	3,250,000	(1,678,146)	1,590,750
Interlocal agreement revenues	10,000	87,164	120,000	(32,836)	10,335
Other revenues	0	0	0	0	167,081
Total Operating Revenues	314,860	1,659,018	3,370,000	(1,710,982)	1,768,166
Operating Expenses					
Personnel costs	67,246	499,891	846,528	346,637	447,215
Professional services	22,550	172,669	306,642	133,973	85,314
Contractual services	3,199	15,305	110,000	94,695	20,092
Advertising & marketing	250	4,760	18,500	13,740	1,346
Data processing	277	2,441	10,000	7,559	2,113
Dues & memberships	0	7,738	20,000	12,262	1,488
Education & training	0	920	10,000	9,080	3,967
Fiscal agent fees	1,325	5,995	50,000	44,005	4,720
Insurance	88	411	5,000	4,589	1,083
Maintenance & repairs	0	172	10,000	9,828	1,530
Office supplies	1,536	12,193	22,500	10,307	9,355
Rent	4,697	31,658	62,420	30,762	27,523
Travel	320	12,810	30,000	17,190	19,008
Utilities	912	5,637	12,000	6,363	5,627
Total Operating Expenses	102,400	772,600	1,513,590	740,990	630,381
Total Operating Income (Loss)	212,460	886,418	1,856,410	(969,992)	1,137,785
Non Operating Revenues					
Grant revenues	0	0	0	0	702,977
Interest income	3,978	36,021	68,200	(32,179)	22,646
Total Non Operating Revenues	3,978	36,021	68,200	(32,179)	725,624
Non Operating Expenses					
Debt interest	0	1,253,431	1,799,750	546,319	478,464
Debt interest-LOC	2,292	3,771	25,500	21,729	4,255
Total Non Operating Expenses	2,292	1,257,202	1,825,250	568,048	482,719
Total Changes in Net Position	214,146	(334,763)	99,360	(434,123)	1,380,689

CAMERON COUNTY REGIONAL MOBILITY AUTHORITY

Toll Operations Revenues & Expenses - Cash - Toll Operations Revenues & Expenditures - Cash - Unposted Transactions Included In Report
From 3/1/2020 Through 3/31/2020
(In Whole Numbers)

	Current Period Actual	Current Year Actual	Annual Budget - Original	Annual Budget Variance - Original	Prior Year Actual
Toll Operating Revenues					
TPS Revenues	147,573	975,731	1,900,000	(924,269)	983,134
Interop Revenues					
Interop revenues	70,390	408,558	700,000	(291,443)	313,042
Bridge interoperability	49,728	274,612	525,000	(250,388)	176,929
Total Interop Revenues	120,118	683,169	1,225,000	(541,831)	489,971
Other Toll Revenues					
Interlocal agreement revenues	11,493	70,071	136,000	(65,929)	22,634
Total Other Toll Revenues	11,493	70,071	136,000	(65,929)	22,634
Total Toll Operating Revenues	279,185	1,728,971	3,261,000	(1,532,029)	1,495,738
Toll Operating Expenses					
Personnel costs	55,573	384,902	909,077	524,175	331,196
Transaction processing costs	21,596	171,873	411,500	239,627	176,131
Toll system maintenance/IT	28,796	148,007	350,000	201,993	111,447
Roadside maintenance	57,693	229,946	500,485	270,539	223,501
CSC indirect/overhead costs	12,436	84,938	225,550	140,612	54,867
Total Toll Operating Expenses	176,094	1,019,666	2,396,612	1,376,946	897,142
Total Operating Income (Loss)	103,091	709,305	864,388	(155,083)	598,596
Non Operating Revenues					
Pass through grant revenues	0	0	1,385,000	(1,385,000)	0
Total Non Operating Revenues	0	0	1,385,000	(1,385,000)	0
Non Operating Expenses					
Debt interest	0	843,351	2,249,388	1,406,037	843,352
Project expenses	0	0	0	0	74,201
Total Non Operating Expenses	0	843,351	2,249,388	1,406,037	917,553
Changes in Net Position	103,091	(134,045)	(0)	(134,045)	(318,957)

CAMERON COUNTY REGIONAL MOBILITY AUTHORITY
 Combined Statement of Revenues and Expenses - Unposted Transactions Included In Report
 From 3/1/2020 Through 3/31/2020
 (In Whole Numbers)

	Current Period Actual	Current Year Actual	Annual Budget - Original	Annual Budget Variance - Original	Prior Year Actual
Operating Revenues					
Vehicle registration fees	304,860	1,571,854	3,250,000	(1,678,146)	1,590,750
Interlocal Agreement Revenue	21,493	157,235	256,000	(98,765)	32,969
Toll revenues	267,691	1,658,900	3,125,000	(1,466,100)	1,473,104
Other revenue	0	0	0	0	167,081
Total Operating Revenues	594,045	3,387,989	6,631,000	(3,243,011)	3,263,904
Operating Expenses					
Personnel costs	122,819	884,794	1,755,606	870,812	778,411
Accounting software and services	0	1,206	10,000	8,794	3,741
Professional services	22,550	171,463	296,642	125,179	82,037
Contractual services	3,199	19,450	135,000	115,550	26,635
Advertising & marketing	322	35,803	78,500	42,697	14,400
Data processing	277	2,441	10,000	7,559	2,113
Dues & memberships	500	10,678	27,000	16,322	6,614
Education & training	0	920	20,000	19,080	5,702
Fiscal agent fees	1,325	5,995	50,000	44,005	4,720
Insurance	3,727	40,149	80,485	40,336	39,799
Maintenance & repairs	1,439	9,754	40,000	30,246	11,353
Office supplies	12,391	111,100	214,500	103,400	104,491
Road maintenance	83,106	343,727	755,000	411,273	289,111
Rent	12,164	50,670	106,970	56,300	35,274
Toll services	9,124	55,939	226,500	170,561	73,181
Travel	721	19,265	42,000	22,735	24,093
Utilities	4,831	28,912	62,000	33,088	25,849
Total Operating Expenses	278,494	1,792,266	3,910,203	2,117,937	1,527,522
Net Change from Operations	315,551	1,595,723	2,720,797	(1,125,074)	1,736,381
Non Operating Revenue					
Grant revenues	0	0	0	0	948,916
Pass through grant revenues	0	0	1,385,000	(1,385,000)	0
Interest income	3,978	36,021	68,200	(32,179)	22,646
Total Non Operating Revenue	3,978	36,021	1,453,200	(1,417,179)	971,563
Non Operating Expenses					
Bond Debt Expense	0	2,096,782	4,048,688	1,951,906	1,321,815
Debt Interest - LOC	2,292	3,771	25,950	22,179	4,255
Total Non Operating Expenses	2,292	2,100,553	4,074,638	1,974,085	1,326,071
Changes in Net Position	317,236	(468,808)	99,359	(568,168)	1,381,873

CAMERON COUNTY REGIONAL MOBILITY AUTHORITY

Statement of Revenues and Expenditures - Monthly Project I/S - Unposted Transactions Included In Report
From 3/1/2020 Through 3/31/2020
(In Whole Numbers)

	Current Period Actual	Current Year Actual
Non Operating Revenues		
Project revenues		
West Blvd. Project	0	150,000
SH 32 (East Loop)	0	511,961
Indiana Road - COB	0	62,500
CC- Veterans Bridge	0	156,549
CC - Parks Circulation Study	0	11,628
CC - Bridge Maintenance Projects	0	432,102
CC - Gateway Bridge	0	155
CC - Parks Traffic Circulation Study	0	1,762
CC - Los Indios LPOE Bldg & Lot Modification	0	12,537
CC - International Bridge	0	447,000
CC - Parks	0	479,980
Total Project revenues	<u>0</u>	<u>2,266,174</u>
Total Non Operating Revenues	<u>0</u>	<u>2,266,174</u>
Non Operating Expenses		
Project expenses		
Indirect	0	1,109
South Padre Island 2nd Access	0	227
West Blvd. Project	2,728	194,891
Outer Parkway	0	227
West Rail Relocation	0	600
SH 550	0	147,274
SH 32 (East Loop)	5,911	839,664
South Port Connector - SH32	1,136	6,853
Whipple Road	454	34,771
FM 509	985	44,719
Morrison Road	454	7,477
Indiana Road - COB	454	925
CC- Veterans Bridge	6,984	62,348
CC - Old ALice Road	86,813	93,929
CC BRIDGE ADVISORY SERVICES	0	1,136
CC - Bridge Maintenance Projects	17,194	451,113
CC - Gateway Bridge	909	3,108
CC - Parks Traffic Circulation Study	227	17,497
CC - Los Indios LPOE Bldg & Lot Modification	3,582	16,119
CC - International Bridge	2,019	279,667
CC - Parks	673	543,200
Total Project expenses	<u>130,524</u>	<u>2,746,852</u>
Total Non Operating Expenses	<u>130,524</u>	<u>2,746,852</u>
Total Changes in Net Position	<u>(130,524)</u>	<u>(480,679)</u>

CAMERON COUNTY REGIONAL MOBILITY AUTHORITY

Balance Sheet
As of 3/31/2020
(In Whole Numbers)

	<u>Current Year</u>
ASSETS	
Current Assets:	
Cash and cash equivalents	3,511,598
Restricted cash accounts - debt service	5,815,597
Accounts receivable, net	3,064,105
Accounts receivable - other agencies	1,311,310
Prepaid expenses	1,750
Total Current Assets:	<u>13,704,359</u>
Non Current Assets:	
Capital assets, net	102,369,990
Capital projects in progress	23,375,415
Unamortized bond prepaid costs	104,532
Net pension asset	5,150
Total Non Current Assets:	<u>125,855,087</u>
Deferred Outflow of Resources	
Deferred outflows related to bond refunding	193,715
Deferred outflow related to pension	168,350
Total Deferred Outflow of Resources	<u>362,065</u>
Total ASSETS	<u><u>139,921,511</u></u>
LIABILITIES	
Current Liabilities	
Accounts payable	316,451
Line of Credit	
Line of Credit - TRB	511,961
Total Line of Credit	511,961
Deferred revenue	364,075
Total Current Liabilities	<u>1,192,486</u>
Non Current Liabilities	
Due to other agencies	16,184,188
Long term bond payable	76,418,371
Total Non Current Liabilities	<u>92,602,558</u>
Deferred Inflows of Resources	
Deferred inflows related to pension	11,943
Total LIABILITIES	<u><u>93,806,988</u></u>
NET POSITION	
Beginning net position	
	45,105,290
Total Beginning net position	45,105,290
Changes in net position	
	1,009,234
Total Changes in net position	1,009,234
Total NET POSITION	<u><u>46,114,524</u></u>
TOTAL LIABILITIES, DEFERRED INFLOWS AND NET POSITION	<u><u>139,921,511</u></u>

CAMERON COUNTY REGIONAL MOBILITY AUTHORITY

Statement of Cash Flows

As of 3/31/2020

(In Whole Numbers)

	Current Period	Current Year
Cash Flows from Operating Activities		
Receipts from Vehicle Registration Fees	0	1,170,480
Receipts from Interop Toll revenues	156,856	853,248
Receipts from TPS Toll Revenues	118,251	1,189,066
Receipts from Other Operating Revenues	18,160	150,569
Payments to Vendors	(125,609)	(946,817)
Payments to Employees	(89,132)	(756,178)
Total Cash Flows from Operating Activities	78,526	1,660,367
Cash Flows from Capital and Related Financing Activities		
Acquisitions of Construction in Progress	81,538	(1,656,122)
Payments on principal and interest	0	(2,489,044)
Bond and Debt Proceeds	0	511,961
Proceeds related to redevelopment assets	355,588	39,297
Payment on interlocal project expenses	(110,862)	(1,665,874)
Interlocal project proceeds	0	1,754,213
Total Cash Flows from Capital and Related Financing Activities	326,263	(3,505,568)
Cash Flows from Investing Activities		
Receipts from Interest Income	2,228	34,271
Total Cash Flows from Investing Activities	2,228	34,271
Beginning Cash & Cash Equivalents	8,920,178	11,138,124
Ending Cash & Cash Equivalents	9,327,195	9,327,195

**2-D CONSIDERATION AND APPROVAL OF DESIGNATING VICTOR BARRON
AS THE CCRMA'S INVESTMENT OFFICER**



IMPROVING MORE THAN JUST ROADS

MEMORANDUM

TO: CCRMA Board of Directors

FROM: Pete Sepulveda, Jr., Executive Director *PSJ*

DATE: May 01, 2020

RE: Item 2(D)-Consideration and Approval of Designating Victor Barron as the CCRMA's Investment Officer

As per Texas Government Sec. 2256.005. INVESTMENT POLICIES; INVESTMENT STRATEGIES; INVESTMENT OFFICER.

(f) Each investing entity shall designate, by rule, order, ordinance, or resolution, as appropriate, one or more officers or employees of the state agency, local government, or investment pool as investment officer to be responsible for the investment of its funds consistent with the investment policy adopted by the entity.

If the governing body of an investing entity has contracted with another investing entity to invest its funds, the investment officer of the other investing entity is considered to be the investment officer of the first investing entity for purposes of this chapter. Authority granted to a person to invest an entity's funds is effective until rescinded by the investing entity, until the expiration of the officer's term or the termination of the person's employment by the investing entity, or if an investment management firm, until the expiration of the contract with the investing entity.

In the administration of the duties of an investment officer, the person designated as investment officer shall exercise the judgment and care, under prevailing circumstances, that a prudent person would exercise in the management of the person's own affairs, but the governing body of the investing entity retains ultimate responsibility as fiduciaries of the assets of the entity. Unless authorized by law, a person may not deposit, withdraw, transfer, or manage in any other manner the funds of the investing entity.

Due to the termination of employment of our previous Investment Officer and to comply with the Texas Government Code, I recommend approval of Victor Barron as the Investment Officer for the Cameron County Regional Mobility Authority.

**2-E CONSIDERATION AND APPROVAL OF THE QUARTERLY
INVESTMENT REPORT**



Investment Report

TO: CCRMA Board of Directors

FROM: Adrian Rincones, Chief Financial Officer *ju*

DATE: April 21, 2020

SUBJ: Quarterly Report of CCRMA Investments

The Texas Public Funds Investment Act requires that at a minimum on a quarterly basis the following investment report be presented to the Board of Directors. Below is a summary of the current CCRMA investments which comply with the investment strategies approved in the most current CCRMA Investment Policy.

	<u>Certificate of Deposit</u>	<u>Beginning Market Value</u>	<u>Ending Market Value</u>	<u>Date Opened</u>	<u>Term</u>	<u>Maturity Date</u>	<u>Average Yield</u>	<u>Interest earned and accrued as of 2/29/2020</u>
2010 Bond Reserves	28746	\$ 1,000,000.00	\$ 1,010,137.15	12/8/19	6 months	6/8/20	1.30%	\$ 3,058.09
2010 Bond Reserves	28748	\$ 870,000.00	\$ 881,045.10	12/8/19	6 months	6/8/20	1.40%	\$ 2,872.45
		\$ 1,870,000.00	\$ 1,891,182.25					\$ 5,930.54

Total Market Value of Principal and Accrued Interest
Required level of security at 102%

\$ 1,897,112.79
\$ 1,935,055.05

<u>Collateral Pledged</u>	<u>Cusip</u>	<u>Market Value 2/29/20</u>	<u>FDIC Insurance</u>	<u>Total Pledged & Insured Value</u>	<u>Safekeeping Location</u>
FNMA15	31417UZ40	\$ 2,404.51		\$ 2,404.51	Federal Home Loan Bank
FNMA15	3138AURT6	\$ 352,250.69		\$ 352,250.69	Federal Home Loan Bank
FNMA15	3138W9GC8	\$ 503,900.41		\$ 503,900.41	Federal Home Loan Bank
FNMA 15	3138WA5D5	\$ 544,483.60		\$ 544,483.60	Federal Home Loan Bank
FHLMC 15	3128MEC33	\$ 119,571.57		\$ 119,571.57	Federal Home Loan Bank
FNMA 20	31418AAJ7	\$ 24,829.42		\$ 24,829.42	Federal Home Loan Bank
FHR 4305	3137B87B7	\$ 167,045.37		\$ 167,045.37	Federal Home Loan Bank
	N/A	N/A	\$ 250,000.00	\$ 250,000.00	Federal Deposit Insurance
		\$ 1,714,485.57	\$ 250,000.00	\$ 1,964,485.57	

I certify this report complies with the Internal Management Reports section of the Texas Public Funds Investment Act.

TEXAS REGIONAL BANK
 CERTIFICATES OF DEPOSIT SYSTEM
 PUBLIC FUNDS

CERTIFICATE	BR	NAME	CL	RSP TYP	CURRENT BALANCE	CURRENT ACCRUED	RATE	MMIT TERM	MATURITY DATE	ISSUED DATE
28746	07	CAMERON COUNTY REGIONAL MOBILITY	08	PFA 518	1,010,137.15	3,058.09	1.3000	0 Q 6	06/08/20	12/08/15
						ORIGINAL AMOUNT:	750,000.00			
28748	07	CAMERON COUNTY REGIONAL MOBILITY	08	PFA 518	881,045.10	2,872.45	1.4000	0 Q 6	06/08/20	12/08/15
						ORIGINAL AMOUNT:	900,000.00			
TOTALS FOR TYPE 518										
	NUMBER	PREVIOUS BALANCE		CURRENT BALANCE	WEIGHTED YIELD	ORIGINAL AMOUNT				
	2	1,891,182.25		1,891,182.25	5,930.54	1.3466W	1,650,000.00			

Pledged To: CAMERON CO REG MOBILITY AUTH

Pledges By Pledgee And Maturity



Texas Regional Bank - McAllen, TX

As Of 2/29/2020

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Receipt# Safekeeping Location	CUSIP	ASC 320	Description Maturity	Prerefund	Pool/Type Coupon	Moody S&P	Original Face Pledged Percent	Pledged			
								Original Face	Par	Book Value	Market Value
FHLB: FED HOME LOAN BANK	31417UZ40	AFS	FNMA 15YR 01/01/25		AC7962 4.50		4,861,587.00 0.82%	40,000.00	2,304.83	2,398.27	2,404.51
FHLB: FED HOME LOAN BANK	3138AURT6	AFS	FNMA 15YR 10/01/26		AJ3197 3.50		3,200,000.00 2.50%	80,000.00	14,370.39	14,841.56	14,989.39
FHLB: FED HOME LOAN BANK	3138AURT6	AFS	FNMA 15YR 10/01/26		AJ3197 3.50		3,200,000.00 3.13%	100,000.00	17,962.98	18,551.95	18,736.74
FHLB: FED HOME LOAN BANK	3138AURT6	AFS	FNMA 15YR 10/01/26		AJ3197 3.50		3,200,000.00 6.25%	200,000.00	35,925.96	37,103.90	37,473.48
FHLB: FED HOME LOAN BANK	3138AURT6	AFS	FNMA 15YR 10/01/26		AJ3197 3.50		3,200,000.00 6.25%	200,000.00	35,925.96	37,103.90	37,473.48
FHLB: FED HOME LOAN BANK	3138AURT6	AFS	FNMA 15YR 10/01/26		AJ3197 3.50		3,200,000.00 6.25%	200,000.00	35,925.96	37,103.90	37,473.48
FHLB: FED HOME LOAN BANK	3138AURT6	AFS	FNMA 15YR 10/01/26		AJ3197 3.50		3,200,000.00 15.63%	500,000.00	89,814.91	92,759.76	93,683.69
FHLB: FED HOME LOAN BANK	3138AURT6	AFS	FNMA 15YR 10/01/26		AJ3197 3.50		3,200,000.00 12.50%	400,000.00	71,851.93	74,207.81	74,946.95
FHLB: FED HOME LOAN BANK	3138AURT6	AFS	FNMA 15YR 10/01/26		AJ3197 3.50		3,200,000.00 6.25%	200,000.00	35,925.96	37,103.90	37,473.48
FHLB: FED HOME LOAN BANK	3138W9GC8	AFS	FNMA 15YR 08/01/28		AS0194 3.00		1,500,000.00 100.00%	1,500,000.00	485,481.59	503,208.49	503,900.41
FHLB: FED HOME LOAN BANK	3138WA5D5	AFS	FNMA 15YR 02/01/29		AS1743 3.00		1,650,000.00 100.00%	1,650,000.00	526,769.10	544,296.51	544,483.60
FHLB: FED HOME LOAN BANK	3128MEC33	AFS	FHLMC 15YR 02/01/30		G15290 3.50		1,625,000.00 6.15%	100,000.00	37,785.77	39,666.86	39,857.19
FHLB: FED HOME LOAN BANK	3128MEC33	AFS	FHLMC 15YR 02/01/30		G15290 3.50		1,625,000.00 6.15%	100,000.00	37,785.77	39,666.86	39,857.19

Although the information in this report has been obtained from sources believed to be reliable, its accuracy cannot be guaranteed.

3/2/2020 8:09 AM - JDB / TRBC

BBA - Baker Bond Accounting ®

Pledges By Pledgee And Maturity



Pledged To: CAMERON CO REG MOBILITY AUTH

Texas Regional Bank - McAllen, TX

As Of 2/29/2020

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Receipt# Safekeeping Location	CUSIP	ASC 320	Description Maturity	Prerefund	Pool/Type Coupon	Moody S&P	Original Face Pledged Percent	Pledged			
								Original Face	Par	Book Value	Market Value
FHLB: FED HOME LOAN BANK	3128MEC33	AFS	FHLMC 15YR 02/01/30		G15290 3.50		1,500,000.00 6.67%	100,000.00	37,785.77	39,574.44	39,857.19
FHLB: FED HOME LOAN BANK	31418AAJ7	AFS	FNMA 20YR 11/01/31		MA0908 4.00		2,270,000.00 3.96%	90,000.00	18,131.55	19,399.10	19,431.72
FHLB: FED HOME LOAN BANK	31418AAJ7	AFS	FNMA 20YR 11/01/31		MA0908 4.00		2,270,000.00 1.10%	25,000.00	5,036.54	5,388.64	5,397.70
FHLB: FED HOME LOAN BANK	3137B87B7	AFS	FHR 4305 MA 08/15/38		3.00		1,280,000.00 10.16%	130,000.00	37,865.71	38,409.88	38,435.22
FHLB: FED HOME LOAN BANK	3137B87B7	AFS	FHR 4305 MA 08/15/38		3.00		1,280,000.00 27.34%	350,000.00	101,946.15	103,411.21	103,479.43
FHLB: FED HOME LOAN BANK	3137B87B7	AFS	FHR 4305 MA 08/15/38		3.00		1,280,000.00 6.64%	85,000.00	24,758.35	25,114.15	25,130.72
19 Securities Pledged To: CAME - CAMERON CO REG MOBILITY AUTH								6,050,000.00	1,653,355.18	1,709,311.10	1,714,485.57

Although the information in this report has been obtained from sources believed to be reliable, its accuracy cannot be guaranteed.
3/2/2020 8:09 AM - JDB / TRBC

2-F CONSIDERATION AND APPROVAL OF WA 04 WITH S&B INFRASTRUCTURE FOR PROVIDING ENGINEERING SERVICES REQUIRED FOR THE UPDATING AND REPACKAGING OF PLANS, SPECIFICATIONS AND ESTIMATES (PS&E) FOR THE CONSTRUCTION OF SH 550 TOLLED MAIN LANES BETWEEN EXISTING FRONTAGE ROAD LANES FROM 0.2 MILES SOUTH OF FM 1847 TO 1.13 MILES SOUTH OF UNION PACIFIC RAILROAD #2

WORK AUTHORIZATION NO. 4

This Work Authorization is made as of this 1st day of May, 2020, under the terms and conditions established in the AGREEMENT FOR GENERAL CONSULTING CIVIL ENGINEERING SERVICES, dated as of May 10, 2018 (the "Agreement"), between the Cameron County Regional Mobility Authority ("Authority") and S&B Infrastructure, Ltd. ("GEC"). This Work Authorization is made for the following purpose, consistent with the Services defined in the Agreement:

Professional services including: The work to be performed by the CONSULTANT under this contract shall consist of providing engineering services required for the updating and repackaging of plans, specifications and estimates (PS&E) for the construction of SH 550 tolled main lanes between existing frontage road lanes from 0.2 miles south of FM 1847 to 1.13 miles south of Union Pacific Railroad #2.

Section A. - Scope of Services

A.1. GEC shall perform the following Services:

GEC shall perform the Services as listed in Exhibit B and as requested by the Authority.

Section B. - Schedule

GEC shall perform the Services and deliver the related Documents (if any) according to the following schedule as shown on Exhibit C.

Section C. - Compensation

C.1. In return for the performance of the foregoing obligations, the Authority shall pay to the GEC the amount not to exceed \$951,318.07, based on the attached fee estimate shown on Exhibit D. Compensation shall be in accordance with the Agreement.

C.2. The Authority shall pay the GEC under the following acceptable payment method – Lump Sum Payment Method.

C.3. Compensation for Additional Services (if any) shall be paid by the Authority to the GEC according to the terms of a future Work Authorization.

Section D. - Authority's Responsibilities

The Authority shall perform and/or provide the services as stated in Exhibit A in a timely manner so as not to delay the Services of the GEC.

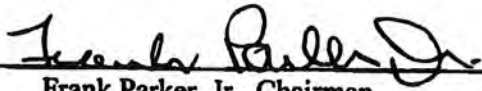
Section E. - Other Provisions

The parties agree to the following provisions with respect to this specific Work Authorization:


-SIGNATURES ON NEXT PAGE-

Except to the extent expressly modified herein, all terms and conditions of the Agreement shall continue in full force and effect.

CAMERON COUNTY REGIONAL MOBILITY AUTHORITY

By: 
Name: Frank Parker, Jr., Chairman
Date: 5/4/20

S&B INFRASTRUCTURE, LTD.

By: 
Name: Daniel O. Rios, PE, President
Date: 05/04/20

LIST OF EXHIBITS

- Exhibit A - Authority's Responsibilities
- Exhibit B - Services to be Provided by Engineer
- Exhibit C - Work Schedule
- Exhibit D - Fee Schedule

EXHIBIT A

Authorities Responsibilities

The following provides an outline of the services to be provided by the **Authority** in the development of the **Project** for this work authorization. (The **Project** is further defined and more particularly identified in **Exhibit "A"** attached to this work authorization).

GENERAL

The **Authority** will provide to the **Engineer** the following:

- (1) Provide **Engineer** with a Notices to Proceed.
- (2) Payment for work performed by the **Engineer** and accepted by **Authority** in accordance with this Agreement.
- (3) Assistance to the **Engineer**, as necessary, to obtain the required data and information from other local, regional, **State** and Federal agencies that the **Engineer** cannot easily obtain.
- (4) Provide timely review and decisions in response to the **Engineer's** request for information and/or required submittals and deliverables, in order for the **Engineer** to maintain an agreed-upon work schedule.
- (5) Coordinate with TxDOT for items as needed. The Authority will negotiate and approve all change orders and other contract revisions that the Authority finds necessary or convenient to accomplish the construction activities for the Project. For change orders and other contract revisions that affect prior environmental approvals or result in non-conformity with the specifications and standards agreed upon for the Project, the Authority must assess any potential environmental effects and any additional or revised environmental permits, issues, coordination, mitigation, and commitments required as a result of the contract revisions.
- (6) Provide the **Engineer** the previous obtained mylars and electronic Microstation files for the project.
- (7) Assist the **Engineer** in notifying previous Engineer Designers of modifications being made to existing plan designs.

EXHIBIT B Scope of Work

County: Cameron
Project: PS&E SH 550 GAP II

Services – Project Understanding and Goals

I. Final Design and Production of Construction Plans and Specifications

Services under this section begin upon receipt of capital sufficient to develop the transportation project and/or upon issuance of a Notice to Proceed or a Partial Notice to Proceed by the Authority.

The work to be performed by the CONSULTANT under this contract shall consist of providing engineering services required for the updating and repackaging of plans, specifications and estimates (PS&E) for the construction of SH 550 tolled main lanes between existing frontage road lanes from 0.2 miles south of FM 1847 to 1.13 miles south of Union Pacific Railroad #2. These limits are illustrated below:



II. General

The Engineer is aware of the current design criteria deficiencies in the existing set of plans and what has to be achieved so that SH 550 Gap II can satisfy Interstate Standards. Basically, the design of Gap II suggest that the Mainlane alignment was developed in unison with the existing frontage roads and ROW. Major realignment would encroach on clear zones and ROW constraints. The Engineers approach shall be to minimize major alignment changes and satisfy the criteria challenges utilizing the below methods:

- 1) Both the North and South tie in points are located within curves. These curves are designated as SH550CL-8 and SH550CL-14 which have radii's of 11,000-ft and possesses no superelevation. This condition does not satisfy interstate standards. Therefore, superelevation will be added and the following items will be required:
 - The reconstruction of approximately 2000-ft of existing mainlanes at both tie-ins.
 - The overpass at FM 1847 (North end) is approximately 45-ft away from the curve PC which would place the existing bridge within the transition limits. The Engineer will adjust transition so bridge will remain in place.
- 2) Seven other curves within the project limits do not meet Interstate Standards as well, two of which are within the limits of the proposed retaining walls that have been already designed. These curves are designated as SH550CL-11 and 12.
 - Adding Superelevation will require the redesign of the retaining walls to accommodate for height and transition differences.

FUNCTION CODE 110 – ROUTE AND DESIGN STUDIES

The services will include the following:

Prior to beginning the geotechnical report, the CONSULTANT shall collect, review and evaluate all available existing data pertaining to the project and assemble a reference file of existing data.

The CONSULTANT will utilize information gathered from the previous studies to provide the AUTHORITY with Geotechnical Engineering results and analyses for the project. The findings and conclusions derived from the results and analyses will be presented in an engineering report and provided to the AUTHORITY (electronic .pdf medium only). The report will provide analyses and engineering recommendations as follows:

- 1.) Pavement Subgrade Stabilization Analysis & Recommendations
- 2.) Flexible Pavement Design (Using FPS 21 w/ Triaxial Check – Various Designs)
- 3.) Pavement Material Recommendations
- 4.) Pavement Design Report (including Geo Report)
- 5.) Meetings, Conf Call, Invoice, Progress Reports, Admin, etc.

The report will provide general comments and applicable recommendations regarding construction methods, sequences, and potential difficulties that may arise during overall construction as it relates to the soil aspects of this project. This information may serve to guide both geometric modeling and foundation selection and design as well as provide assistance in the preparation of specifications for the project.

Deliverable:

Pavement Design Report

FUNCTION CODE 120 – SOCIAL, ENVIRONMENTAL, AND PUBLIC INVOLVEMENT

Environmental Permits Issues and Commitments (EPIC) Sheets: The Engineer shall complete the latest version of the EPIC sheets per information provided by the State. These sheets shall be signed, sealed, and dated by the Engineer as indicated in signature block. The final sheets shall be submitted for the State's signature.

A team of two biologists (including one holding a permit for Aplomado Falcon surveys) will conduct a minimum of five ten-minute unlimited diameter point counts in the 1.5 mile 550 GAP II project area. The survey will be conducted during the period mid-April to mid-May in suitable weather on one day. If an overpass prevents visibility on both sides of the road simultaneously the point will be split with 5 minutes on each side of the highway. All birds of prey including hawks and falcons and all stick nests and platforms suitable for nesting by Aplomado Falcons will be recorded. TX NDD forms will be filled out for state listed species including Aplomado Falcon, Gray Hawk, White-tailed Hawk, Peregrine Falcon.

Engineer shall prepare EPIC sheet for the project based on TxDOT existing Reevaluation and above stated survey.

FUNCTION CODE 150 – FIELD SURVEY

The Engineer shall reestablish control points and obtain existing tie in topography at the beginning and end of job. This shall include approximate 2000 ft at each tie in location.

FUNCTION CODE 163 – MISCELLANEOUS ROADWAY

General Plan Sheet Revisions:

The following plan sheets will be completely redesigned based on the general scope of work stated above this will include limits, sheet quantities, sheet numbers, specification call outs, etc.

1. Title Sheet (1 Sheet)
2. Index of Sheets (2 Sheets)
3. Project Layout (2 Sheets)
4. Existing Typical Section (1 Sheet)
5. Proposed Typical (4 Sheets)
6. General Notes (2 Sheets)
7. E & Q Sheets (2 Sheets)
8. TCP Summary Sheets (2 Sheets)
9. Roadway Quantities Sheets (1 Sheets)
10. Earthwork Quantities Sheets (2 Sheets)
11. Drainage Summary Sheets (1 Sheets)
12. SW3P & Retaining Wall Summary Sheets (1 Sheets)
13. Illumination Summary Sheets (1 Sheets)
14. Summary of Large Signs Sheets (2 Sheets)
15. Summary of Small Signs Sheets (1 Sheets)
16. Pavement Marking Summary Sheets (1 Sheets)
17. Delineator and Object Marker Summary Sheets (1 Sheets)
18. Miscellaneous Sign Summary Sheets (1 Sheets)
19. TCP General Notes Sheets (1 Sheets)

20. TCP Sequence of Work Sheets (1 Sheets)
21. TCP Typical Sections Sheets (3 Sheets)
22. TCP Advance Warning Signs Sheets (3 Sheets)
23. TCP Phase I Sheets (7 Sheets)
24. TCP Phase II Sheets (7 Sheets)
25. TCP Culvert Sheets (15 Sheets)
26. TCP SH 550 Ramp Tie-Ins Sheets (2 Sheets)
27. TCP Road Closure Sheets (7 Sheets)
28. TCP Disconnect Electrical Service Sheets (4 Sheets)
29. TCP Standards Sheets (42 Sheets)
30. Horizontal and Vertical Control Sheets (5 Sheets)
31. Horizontal Alignment Data Sheets (3 Sheets)
32. SH 550 Mainlane Plan Sheets (7 Sheets)
33. SH 550 Ramp Profile Sheets (7 Sheets)
34. Miscellaneous Roadway Detail Sheets (3 Sheets)
35. Roadway Standards Sheets (30 Sheets)
36. Retaining Wall Alignment Data Sheets (2 Sheets)
37. Retaining Wall Location Sheets (1 Sheets)
38. Retaining Wall Layouts Sheets (6 Sheets)
39. Test Hole Data Sheets Retaining Wall/Embankment Sheets (2 Sheets)
40. Retaining Wall Standards Sheets (6 Sheets)
41. Drainage Area Maps - Small Areas Sheets (1 Sheets)
42. Drainage Area Maps - Large Areas Sheets (3 Sheets)
43. Hydraulic Data Sheets (2 Sheets)
44. Hydraulic Computation Sheets (3 Sheets)
45. Drain Ditch Profile Sheets (7 Sheets)
46. SH 550 Utility and Drainage Sheets (7 Sheets)
47. SH 550 Culvert Layouts Sheets (4 Sheets)
48. Storm Drain Cross Sections Sheets (2 Sheets)
49. Cut and Restore Quantities Sheets (1 Sheets)
50. Miscellaneous Drainage Details Sheets (1 Sheets)
51. Drainage Standards Sheets (10 Sheets)
52. Bridge Sheets (Layouts and Standards) (74 Sheets)
53. Illumination Layouts Sheets (4 Sheets)
54. Electrical Service Summary Sheets (1 Sheets)
55. Illumination Standards Sheets (26 Sheets)
56. Signing and Pavement Marking Layout Sheets (7 Sheets)
57. Sign Details Sheets (3 Sheets)
58. Sign Standards Sheets (14 Sheets)
59. Pavement Marking Standards Sheets (14 Sheets)
60. Storm Water Pollution Prevention Plan Sheets (1 Sheets)
61. Mainlane SW3P Layouts Sheets (9 Sheets)
62. Environmental Standards Sheets (4 Sheets)
63. Form Liner Details Sheets (1 Sheets)
64. Railroad Exhibits Sheets (10 Sheets)

FUNCTION CODE 145/164 – PROJECT MANAGEMENT

- A. Continue to coordinate with TxDOT staff, local municipal agencies, UPRR and utility companies.

- B. Develop geometric and design criteria to establish uniform practices to be followed. Assemble existing TxDOT standard plans and prepare supplemental details for use as standard or guide plans for pavement, drainage, structures, traffic interchange facilities, traffic control, and other necessary appurtenances, all subject to the approval of the Authority.
- C. Provide the Authority with monthly reports of progress and a summary of key decisions that have been made or need to be made.
- D. Recommend approved designs, plans, and specifications and deliver to the Authority for bid advertisement. Assist the Authority in the process of bidding and award of construction contracts. Prepare final estimates of construction costs prior to the opening of construction bids.
- E. Professional engineers' seals shall conform to the guidelines and regulations adopted by the Texas Board of Professional Engineers.

FUNCTION CODE 170 – BRIDGE DESIGN

The ENGINEER will re-design and re-analyze the SH 550 at UPRR #2 Bridges (NB and SB) for the PROJECT based on the requirements of the latest TxDOT design manuals.

The ENGINEER will update and re-detail as needed all plan sheets for use by the Owner including but not limited to: Bridge Layout, Railroad Exhibit, EQ and Bearing Seat Elevation Sheet, Abutment Details, Interior Bent Details, Girder Layout Details, Slab Plan and Typical Sections, Girder Design Sheet, Misc. RR Details (if needed), All Pertinent Standards and Standards (MOD).

Work Authorization Deliverables

The Engineer shall provide the following information at each submittal:

1. **30% Plans Submittal:**
 - Three (3) sets of 11" x 17" plan sheets and .pdf copy for the State District Review.
 - Title Sheet
 - Index Sheet (including Corresponding Standard Details Sheets)
 - Existing and Proposed Typical Sections Sheets
 - Plan & Profile Sheets
 - Alignment Data Sheets
 - Hydrologic Drainage Area Maps
 - Bridge and Retaining Wall Layouts
 - Geotechnical Report including External Stability Analysis for Retaining Walls and a Bridge Foundation Recommendation from previous work order.
 - Corresponding Quantity Summary Sheets
 - Applicable General Notes
 - Preliminary Estimate of Construction Cost.
 - Engineer's internal QA and QC markup set.
 - Updated Draft Form 1002 and Design Exceptions with existing and proposed typical sections, location map and, design exception exhibits.

- Draft Special Specifications and Special Provisions with a completed Form 1814.
- One (1) set of roll format TCP phasing layouts and significant project procedures form (State Form 2229) to present at the TCAT for the State review.

2. 60% Plans Submittal:

- Ten (10) sets of 11" x 17" plan sheets for the State District review. In addition to updated sheets from previous submittals also include:
 - Hydrologic Computation Sheets
 - Hydraulic Data Sheets
 - Drainage Area Maps
 - Drainage Plan & Profile
 - Drainage Structure Details
 - Storm Sewer Details
 - Storm Water Pollution Prevention Plan
 - EPIC Sheet (Data To be Provided by TxDOT)
 - Corresponding Quantity Summary Sheets
 - Corresponding Standard Details Sheets
 - Applicable General Notes
- Preliminary Estimate of Construction Cost.
- Engineer's internal QA and QC marked up set.
- Two (2) sets of 11" x 17" Cross Section Sheets.
- Revised Supporting Documents from 30% Plans Submittal.
- Utility adjustment/relocation details.
- ROW acquisition details.
- Final Geotechnical Report signed and sealed by a Registered Professional Engineer in the State of Texas.
- Final Hydraulic Report signed and sealed by a Registered Professional Engineer in the State of Texas.
- District Design Review Team Form.

3. Review Submittal (90%):

- Ten (10) sets of 11" x 17" plan sheets for the State District Review. In addition to updated sheets from previous submittals also include:
 - Signing and Pavement Marking Sheets
 - Illumination Sheets
 - Corresponding Quantity Summary Sheets
 - Corresponding Standard Details Sheets
 - Applicable General Notes
- Preliminary Estimate of Construction Cost.
- Engineer's internal QA and QC marked up set.
- Revised Supporting Documents from 60% Plans Submittal.
- Two (2) sets of 11" x 17" Cross Section Sheets.
- Completed Construction Estimate
- Completed Specification List
- List of governing Specifications and Special Provisions in addition to those required.
- Triple Zero Special Provisions.
- Engineer sign, seal and date supplemental sheets (8 ½" x 11").
- Construction Contract Time Schedule Estimate.
- Significant project procedures form.

- Right of Way, Railroad and utilities certification.

4. Review Submittal (95%):

- One (1) paper set and PDF copy of 11" x 17" plan sheets.
- One (1) paper set and PDF copy of 11" x 17" cross section sheets and associated cross section information for Contractor's use.
- Revised Supporting Documents as stated above from 90% Review Submittal.
- Three (3) originals, signed and sealed, of each of the Utility, ROW Encroachment, ROW Acquisition, ROW Relocation, and Railroad Certifications.
- PS&E LGG Checklist
- Bid Proposal
- The Engineer shall submit an electronic PS&E submittal as outlined by the State's Design Division.

5. Final submittal (100%):

- One (1) paper set and PDF copy of 11" x 17" plan sheets.
- One (1) paper set and PDF copy of 11" x 17" final cross section sheets and associated cross section information for Contractor's use.
- Revised Supporting Documents from 95% Review Submittal.
- Three (3) originals, signed and sealed, of each of the Utility, ROW Encroachment, ROW Acquisition, ROW Relocation, and Railroad Certifications.
- Final PS&E LGG Checklist
- Bid Proposal
- The Engineer shall submit an electronic PS&E submittal as outlined by the State's Design Division.

6. Electronic Copies: The Engineer shall furnish the CCRMA and State with three (3) CDs or DVDs of the final plans in the format of current CADD system used by the State, .pdf format, and in the State's File Management System (FMS) format.

Each CD/DVD shall be labeled and include the following:

- CSJ
- County
- Highway
- Date of the CD Burn
- INTERIM (in 1" letters) Note: As-built shall specify FINAL
- Volume sequence (i.e. Disk 1 of 3)

The Engineer shall also provide separate CD or DVD containing cross section information (in dgn, XLR, & ASCII formats) for the State contractor to use.

7. Calculations: The Engineer shall provide the following:

- A 3-ring binder with all quantity and non-structural design calculations.
- A bound copy of all engineering calculations, analysis, input calculations, quantities, geometric designs (GEOPAK GPK files), etc. relating to the project's structural elements. Project structural elements include, but are not limited to: bridges, retaining walls, overhead sign foundations, high-mast illumination foundations, non-standard culverts, custom headwalls and drainage appurtenances.
- Working copies of all spreadsheets and output from any programs utilized on a CD or DVD in a universally reliable format.

The Engineer may provide the calculations in .pdf format in lieu of the bound hard copies. The .pdf file should be submitted on a CD, DVD, or in ProjectWise (if applicable).

FC 350 - CONSTRUCTION PHASE SERVICES

These services shall include:

- Advise and assist the Authority in the preparation and advertising of construction contract bidding opportunities.
- Responding to requests for information (RFIs)
 - o Answering general questions
 - o Providing clarification
- Review the qualifications of construction contractors, verify the tabulating of all construction contract bids received as tabulated by the construction manager, review bids relative to budgets and make recommendations to the Authority with respect to the award of construction contracts.
- Attend Preconstruction Meeting
- Review and approval of shop drawings including Concrete and Hot Mix Designs, Large guide signs and Bridges

EXHIBIT “C”

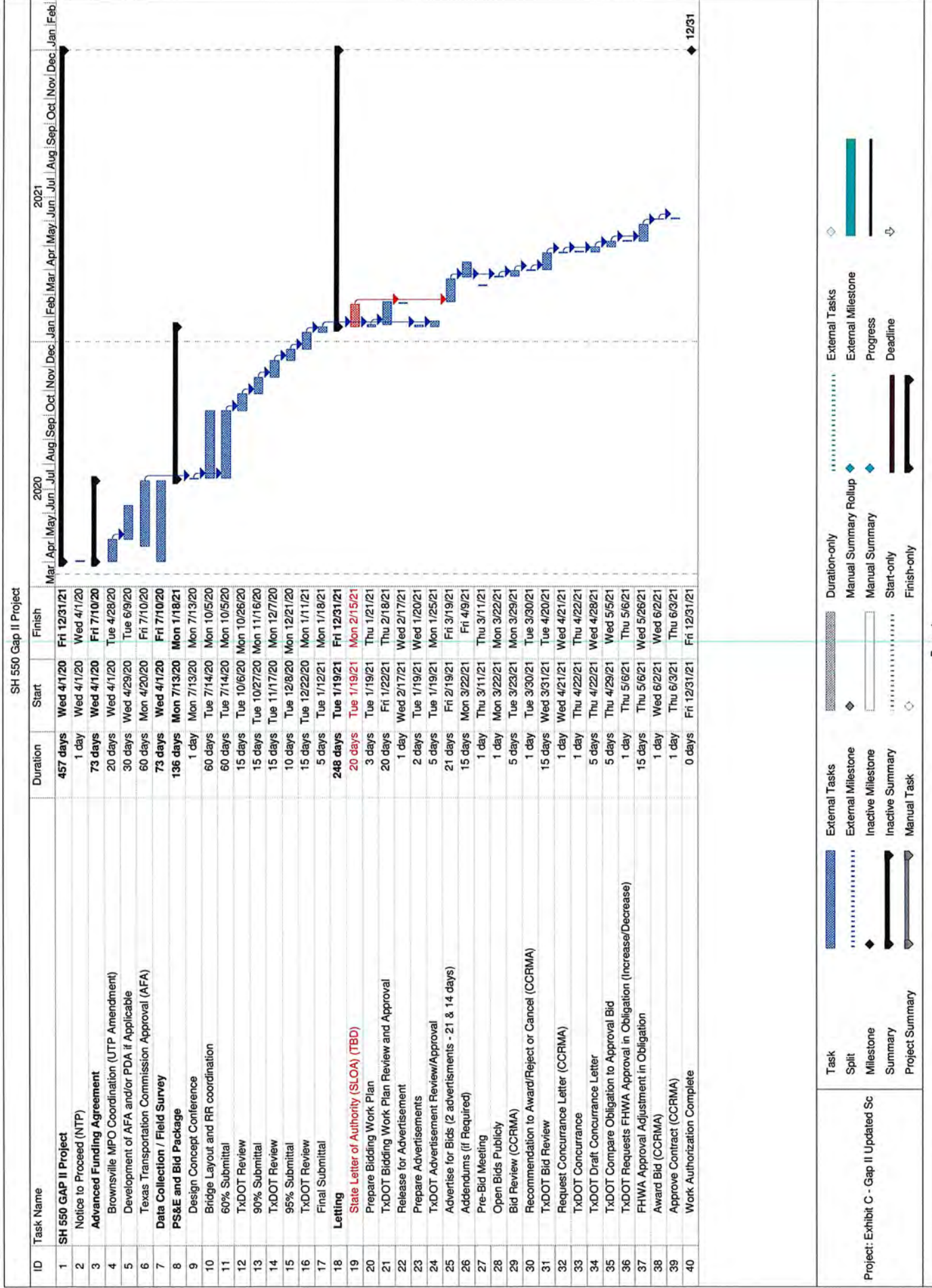
Schedule of Work

The **Engineer** will diligently pursue the completion of the **Project** as defined by the milestones and deliverable due dates.

The **Engineer** will inform the **Owner** (in reasonable advance of the delay) should the **Engineer** encounter delays that would prevent the performance of all work in accordance with the established schedule(s) of work.

NOTICE TO PROCEED -- Upon Execution

SEE ATTACHED SCHEDULE



PROJECT: SH 550 Gap II
CLIENT: CCRMA
CONTRACT: GEC Contract
CSJ: x
COUNTY: Cameron
S & B JOB NO.: U2716.400

03/27/20

EXHIBIT D -- FEE ESTIMATE

ACTIVITY CODE		FUNCTION CODE	DESCRIPTION from Attachment B	FIRM	SERVICE	Principal	Quality Manager	Project Manager	Env Manager	Env Scientist	Engineer (IV)	Engineer (III)	Senior CADD	CADD Operator (I)	Secretary	TOTAL HRS	ESTIMATED FEE	TOTALS	
684540 682540	120		SOCIAL & ENVIRONMENTAL STUDIES AND PUBLIC INVOLVEMENT	Landhawk S & B	SPECIAL BASIC				2	4							0 18	\$7,580.20 \$1,890.00	
			Update EPIC sheets																
			Sub Total (120 - SOCIAL & ENVIRONMENTAL STUDIES AND PUBLIC INVOLVEMENT)																
684560 682560	150		FIELD SURVEYING AND PHOTOGRAMMETRY	RODS S & B	SPECIAL SPECIAL		1				4		10	10		25	\$60,751.20 \$3,324.92		
			Verify and Set Control																
			Sub Total (150 - FIELD SURVEYING AND PHOTOGRAMMETRY)																
682220	160		PAVEMENT DESIGN	BZZ	SPECIAL												0	\$34,232.96	
			Pavement Design																
			Sub Total (160 - PAVEMENT DESIGN)																
682221 682221 681020 681022 68																			

PROJECT: SH 550 Gap II
CLIENT: CCRMA
CONTRACT: GEC Contract
CSJ: x
COUNTY: Cameron
S & B JOB NO.: U2716.400

03/27/20

EXHIBIT D -- FEE ESTIMATE

ACTIVITY CODE	FUNCTION CODE	DESCRIPTION from Attachment B	FIRM	SERVICE	Principal	Quality Manager	Project Manager	Env Manager	Env Scientist	Env Scientist III	Engineer Structural	Engineer (V)	Engineer (IV)	Engineer (III)	Senior CADD	CADD Operator (I)	Secretary	TOTAL HRS	ESTIMATED FEE	TOTALS
681022		Electrical Service Summary Sheets (1 Sheets)	S & B	BASIC			1					2		10			10	23	\$3,422.26	
681022		Illumination Standards Sheets (26 Sheets)	S & B	BASIC			1							13			13	27	\$3,781.49	
681022		Signing and Pavement Marking Layout Sheets (7 Sheets)	S & B	BASIC			1					4		10		20		35	\$4,872.22	
681022		Sign Details Sheets (3 Sheets)	S & B	BASIC			1					4		10		20		35	\$4,872.22	
681022		Sign Standards Sheets (14 Sheets)	S & B	BASIC			1							14		7		22	\$3,351.22	
681022		Pavement Marking Standards Sheets (14 Sheets)	S & B	BASIC			1							14		7		22	\$3,351.22	
681022		Storm Water Pollution Prevention Plan Sheets (1 Sheets)	S & B	BASIC			1					3		8		10		22	\$3,307.76	
681022		Mainline SWQP Layouts Sheets (3 Sheets)	S & B	BASIC			1					20		60	20	40		141	\$21,258.40	
681022		Environmental Standards Sheets (4 Sheets)	S & B	BASIC			1	2	4			2		4				17	\$2,613.88	
681022		Form Liner Details Sheets (1 Sheets)	S & B	BASIC								1					4	7	\$1,115.30	
		Sub Total (163 - Miscellaneous Drafting/Standards Revised sheets)			0	0	66	2	4	0	6	361	0	881	587	1,413	0	3,320	\$459,985.87	
	163	MISCELLANEOUS ROADWAY																	\$0.00	
681020		Compute and Tabulate Quantities for Revised Limits	S & B	BASIC							20	40		140				200	\$37,684.60	
682120		Estimates - Prepare Estimates based on New																		
681022		Specifications and Quantities	S & B	BASIC				5			5	20		80				110	\$20,228.80	
681022		Specifications (Update to 2014 Specifications)	S & B	BASIC							5	20		100				125	\$22,698.40	
681022		General Notes (Update to 2014 Specifications)	S & B	BASIC							2	10		50				62	\$11,226.62	
681022		Prepare Construction Time Schedule	S & B	BASIC							20	20		40				60	\$11,288.80	
681022		Project Submittals 30%, 60%, 95% and 100%	S & B	BASIC			6				4	12		36		36		94	\$15,040.68	
681022		Project Submittals - Bridge Layouts 60%, 95% and 100%	S & B	BASIC			6				12	12		30	30	36		96	\$15,983.58	
681022		Project Submittals - Railroad Exhibit (2 Submittals)	S & B	BASIC			6				12	20		10		40		88	\$14,788.82	
681022		Assembly of Final Documents (Graphic Files of Plan Sheets and Geopak Files)	S & B	BASIC												80		80	\$8,000.00	
		Sub Total (163 - MISCELLANEOUS ROADWAY)			0	0	18	5	0	0	60	154	0	486	0	192	0	915	\$166,920.30	
	164	GENERAL COORDINATION for Bid Packaging and Letting																		
681002		a Project Manager (Proj Coord)(2 hrs/week)	S & B	BASIC			30											30	\$8,250.00	
681010		b Project Manager Weekly Meeting (Proj. Rpts)	S & B	BASIC			15					10		10			10	45	\$8,722.10	
681010		c Proj. Meetings (DOC, 30% 60%, 95%, 100% Submittals)	S & B	BASIC			12					12		12		12		48	\$8,159.76	
681010		d Railroad Coordination	S & B	BASIC			20				20	20		10		10	20	90	\$17,002.80	
681010		e Prepare Proj. Meetings Notes	S & B	BASIC								4					4	8	\$1,159.92	
681004		f Project Secretary/CLERICAL (2 hrs/week)	S & B	BASIC													30	30	\$1,950.00	
		Sub Total (164 - GENERAL COORDINATION for Bid Packaging and Letting)			0	0	77	0	0	0	20	46	0	10	12	10	76	251	\$45,444.58	
	170	BRIDGE DESIGN (UPRR #2 NB & SB)																		
681022		Update Bridge Sheets	L&G	BASIC														0	\$113,458.72	
		Sub Total (170 - BRIDGE DESIGN (UPRR #2 NB & SB))			0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$113,458.72	
		Sub Total (102 - 170)			0	0	162	9	8	12	86	565	0	1,377	609	1,625	76	4,529	\$667,565.67	
	350	CONSTRUCTION PHASE SERVICES																		
681040		CONSTRUCTION BIDDING	S & B	SPECIAL																
681040		RTS/Agreements	S & B	SPECIAL			16				16	16			24			72	\$14,682.24	
681040		Pre Bid Conference	S & B	SPECIAL			6				6	6			6			30	\$5,324.52	
681040		Bid Opening	S & B	SPECIAL			4				4	4						8	\$1,999.92	
681040		Bid Tabulation/Recommendation of Award	S & B	SPECIAL			2				2	2		20		40		68	\$10,006.76	
681040		DURING CONSTRUCTION	S & B	SPECIAL																
681040		Attend Preconstruction Meeting	S & B	SPECIAL			6				6	6			6			30	\$5,324.52	
681040		Review of Shop Drawings	S & B	SPECIAL														0	\$0.00	
681040		Sign Bridges	S & B	SPECIAL										12				12	\$2,036.76	
681040		Concrete Mix Design	S & B	SPECIAL										12				12	\$2,036.76	
681040		Hot Mix Design	S & B	SPECIAL										12				12	\$2,036.76	
681040		UPRR Overpass NB	S & B	SPECIAL																
681040		Prestressed Concrete I Beams Design	S & B	SPECIAL							10							10	\$2,451.60	
681040		Prestressed Concrete I Beams Detail	S & B	SPECIAL							10							10	\$2,451.60	
681040		Bearing Pads	S & B	SPECIAL							8							8	\$1,961.28	
681040		Prestressed Concrete Layout	S & B	SPECIAL							8							8	\$1,961.28	
681040		Bridge Railing	S & B	SPECIAL							8							8	\$1,961.28	
681040		UPRR Overpass SB	S & B	SPECIAL																
681040		Prestressed Concrete I Beams Design	S & B	SPECIAL							10							10	\$2,451.60	
681040		Prestressed Concrete I Beams Detail	S & B	SPECIAL							10							10	\$2,451.60	
681040		Bearing Pads	S & B	SPECIAL							8							8	\$1,961.28	
681040		Prestressed Concrete Layout	S & B	SPECIAL							8							8	\$1,961.28	
681040		Bridge Railing	S & B	SPECIAL							8							8	\$1,961.28	
		Sub Total (350 - CONSTRUCTION PHASE SERVICES)			0	0	34	0	0	0	104	34	32	36	76	0	16	332	\$65,024.32	
		LABOR TOTALS			0	0	196	9	8	12	190	599	32	1,413	685	1,625	92	4,861	\$948,613.07	
		Total Hours			299.96	249.59	275.00	185.00	110.00	90.00	245.16	224.95	207.44	169.73	115.00	100.00	65.00			
		CONTRACT RATES: (\$/MAN-HOUR)																		
		MULTIPLIER																		
		3.7717																		

PROJECT: SH 550 Gap II
 CLIENT: CCIMA
 CONTRACT: GEC Contract
 CSJ: x
 COUNTY: Cameron
 S & B JOB NO.: U2716.400

03/27/20

EXHIBIT D -- FEE ESTIMATE

ACTIVITY CODE	FUNCTION CODE	DESCRIPTION from Attachment B	FIRM	SERVICE	Principal	Quality Manager	Project Manager	Env Manager	Env Scientist	Env Scientist III	Engineer Structural	Engineer (V)	Engineer (IV)	Engineer (III)	Senior CADD	CADD Operator (I)	Secretary	TOTAL HRS	ESTIMATED FEE	TOTALS
		BASE RATES: (\$/MAN-HOUR)			79.53	66.28	72.91	48.05	20.17	23.86	65.00	59.65	55.00	45.00	30.48	26.51	17.23			
	160	NON LABOR																		
50550		b. Outside reproduction (29 Sets @ 200 Sheet Avg @ \$0.35 11	S & B	SPECIAL															\$2,030.00	
52400		c Travel - Mileage During Plan Development (9 Migs and Precon Mtg)	S & B	SPECIAL	Mileage per trip =		120	Trip =	10										\$648.00	
52400		d. Travel to District Area Office- Mileage 5 Meetings	S & B	SPECIAL	Mileage per trip =		10	Trip =	5										\$27.00	
		Sub Total (F.C. 160)																		\$2,705.00
		NON LABOR TOTAL																	\$2,705.00	
		BASIC SERVICE TOTAL																	\$	777,699.47
		SPECIAL SERVICE TOTAL																	\$	173,618.60
		PROJECT TOTAL																		\$951,318.07



	Contracted Rate	Project Manager	Engineer V	Engineer IV	Engineer III	EIT	CADD Operator		TOTAL HOURS	TOTAL DOLLARS
TASK 170 BRIDGE DESIGN										
TASK 170.01 - BRIDGE LAYOUTS AND DETAIL DESIGN										
Subtask 170.01.01 - Bridge Layouts										
Prepare Bridge Layout for bridge on FM 511 over UPRR #2 NB (2 Sheets)	2	2	2	2	8	8	12		34	
Prepare Bridge Layout for bridge on FM 511 over UPRR #2 SB (2 Sheets)	2	2	2	2	8	8	12		34	
Prepare Railroad Exhibits for bridge on FM 511 over UPRR #2 NB (2 Sheets)	2	2	2	4	10	12	12		42	
Prepare Railroad Exhibits for bridge on FM 511 over UPRR #2 SB (2 Sheets)	2	2	2	4	10	12	12		42	
Subtask 170.01.02 - Detail Structural Design										
D) UPRR #2 EBMAL & VBMAL Overpasses										
1) Estimated Quantities & Bearing Seat Elevations (1 sheet each)	4		12	20	24	24	24		108	
2) Abutment Details (2 sheets each)			12	12	24	24	24		96	
3) Interior Bent Details (3 sheets each)			12	12	24	24	40		112	
4) Girder Layout Details (2 sheets each)			12	12	20	24	24		92	
5) Slab Plan & Typical Sections (4 sheets each)	4		12	12	20	40	60		148	
6) Girder Design (1 sheet each)			12	24	32	20	16		104	
7) Misc. R.R. Details (as requested by UPRR) (1 sheet)			2	8	8	10	10		38	
8) Standards and Standards (MOJ)(24 sheets)					16		16		32	
TASK 170.01 SUBTOTAL (L&G)	16	3,443.36	82	112	204	208	362		882	\$95,631.60
TASK 170.02 - SUMMARIES, ESTIMATE, AND SPECIFICATIONS										
Prepare and submit engineering estimate	2		2	4					12	
Prepare and submit General notes, special provisions and special specifications	2		2	2	2				8	
TASK 170.02 SUBTOTAL (L&G)	4	860.84	4	6	6				20	\$5,187.60
TASK 170.03 - QUALITY CONTROL / QUALITY ASSURANCE (QC/QA)										
Comprehensive QC/QA Review at 50% milestone	8		10						18	
Comprehensive QC/QA Review at 50% milestone	8		10						18	
Comprehensive QC/QA Review at 50% milestone	8		10						18	
Comprehensive QC/QA Review at 50% milestone	8		10						18	
TASK 170.03 SUBTOTAL (L&G)	32	\$8,888.72	40						72	\$14,099.12
TASK 170 BRIDGE DESIGN SUBTOTAL (L&G)		\$11,190.92	\$22,719.06	\$16,472.80	\$26,873.70	\$17,374.04	\$18,287.60		974	\$112,918.12
TOTALS										
TOTAL HOURS (L&G)		52	126	118	210	206	262		974	
TOTAL LABOR COST (L&G)		\$11,190.92	\$22,719.06	\$16,472.80	\$26,873.70	\$17,374.04	\$18,287.60			\$112,918.12
L&G Direct Expenses										
11"x 17" Color Copies (Regular Bond) at \$1.25 per page	155									\$193.75
Mileage (2 Site visits - 60 miles one way) at \$0.54 per mile	240									\$129.60
Mileage (4 visits to S&B office - 10 miles one way) at \$0.54 per mile	80									\$43.20
Mileage (4 visits to Cam / CCRMA office - 40 miles one way) at \$0.54 per mile	320									\$172.80
Total L&G Direct Expenses										\$540.60
TOTAL =										\$113,458.72



Proposed Budget for 550 GAP II

Prospective Survey date: mid April to mid May

Personnel:

Environmental Scientist IV \$115/hour

GIS Specialist \$86.25/hour

Environmental Scientist III: \$103.50/hour

Environmental Scientist I/II: \$80.50/hour

A team of two biologists (including one holding a permit for Aplomado Falcon surveys) will conduct a minimum of five ten-minute unlimited diameter point counts in the 1.5 mile 550 GAP II project area. The survey will be conducted during the period mid-April to mid-May in suitable weather on one day. If an overpass prevents visibility on both sides of the road simultaneously the point will be split with 5 minutes on each side of the highway. All birds of prey including hawks and falcons and all stick nests and platforms suitable for nesting by Aplomado Falcons will be recorded. TX NDD forms will be filled out for state listed species including Aplomado Falcon, Gray Hawk, White-tailed Hawk, Peregrine Falcon.

Field survey/Travel time: 6 hours x \$103.50 = \$621.00

6 hours x \$80.50 = \$483.00

Mileage: 280 miles x \$0.54 = \$151.20

Field work total: \$1,255.20

GIS Manager 20 hours x \$86.25 = \$1725.00

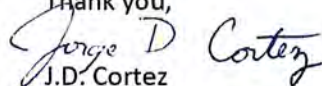
Report development: 40 hours x \$115.00 = \$4600.00

Report work total: \$6,325.00

Equipment

GPS rental: N/A

Total: \$7580.20

Thank you,

J.D. Cortez

President/Senior Wildlife Biologist

Landhawk Consulting, LLC

jcortez@landhawkconsulting.com

**2-G CONSIDERATION AND APPROVAL OF WA 20 WITH S&B
INFRASTRUCTURE FOR THE CAMERON COUNTY PARKS SYSTEM
ADMINISTRATION BUILDING DESIGN**

WORK AUTHORIZATION NO. 20

This Work Authorization is made as of this 1st day of May, 2020, under the terms and conditions established in the AGREEMENT FOR GENERAL CONSULTING CIVIL ENGINEERING SERVICES, dated as of May 10, 2018 (the "Agreement"), between the Cameron County Regional Mobility Authority (the "Authority") and S&B Infrastructure, Ltd. (the "GEC").

This Work Authorization is made for the following purpose, consistent with the Services defined in the Agreement: *Professional services including: providing engineering services for the preparation of Construction Documents and support services for the Cameron County Administration Building and additional Parking Lot at the approach to Isla Blanca Park in Cameron County.*

Section A. - Scope of Services

A.1. GEC shall perform the following Services:

GEC shall perform the Services as listed in Exhibit A and as requested by the Authority.

Section B. - Schedule

GEC shall perform the Services and deliver the related Documents (if any) according to the following schedule as shown on Exhibit C.

Section C. - Compensation

C.1. In return for the performance of the foregoing obligations, the Authority shall pay to the Engineer the amount not to exceed \$148,045.14, based on the attached fee estimate shown on Exhibit D. Compensation shall be in accordance with the Agreement.

C.2. The Authority shall pay the GEC under the following acceptable payment method –
Lump Sum Payment Method.

C.3. Compensation for Additional Services (if any) shall be paid by the Authority to the GEC according to the terms of a future Work Authorization.

Section D. - Authority's Responsibilities

The Authority shall perform and/or provide the services as stated in Exhibit A in a timely manner so as not to delay the Services of the Engineer.

Section E. - Other Provisions

The parties agree to the following provisions with respect to this specific Work Authorization: None.

-SIGNATURES ON NEXT PAGE-

Except to the extent expressly modified herein, all terms and conditions of the Agreement shall continue in full force and effect.

CAMERON COUNTY REGIONAL MOBILITY AUTHORITY

By: Frank Parker Jr.
Frank Parker, Jr., Chairman
Date: 5/4/20

S&B INFRASTRUCTURE, LTD.

By: Daniel O. Rios
Daniel O. Rios, PE, President
Date: _____

LIST OF EXHIBITS

- Exhibit A - Authority's Responsibilities
- Exhibit B - Services to be Provided by Engineer
- Exhibit C - Work Schedule
- Exhibit D - Cost Proposal

EXHIBIT A

Authority's Responsibilities

The following provides an outline of the services to be provided by the **Authority** in the development of the **Project** for this work authorization.

GENERAL

The **Authority** will provide to the **Engineer** the following:

- (1) Payment for work performed by the **Engineer** and accepted by **Authority** in accordance with this Agreement.
- (2) Assistance to the **Engineer**, as necessary, to obtain the required data and information from other local, regional, **State** and Federal agencies that the **Engineer** cannot easily obtain.
- (3) Provide timely review and decisions in response to the **Engineer's** request for information and/or required submittals and deliverables, in order for the **Engineer** to maintain an agreed-upon work schedule.
- (4) Right of Entry
- (5) Survey already performed for Cameron County.
- (6) United States Coast Guard Coordination and approval for any encroachments and/or easements required.
- (7) Any permits for subject property. The **Engineer** shall identify all necessary permits from governmental authorities which will be needed to construct the Project. The **Authority** shall apply for all necessary permits except the building permit that the contractor will be responsible for. The authority shall pay all other applicable permit fees. The **Engineer** shall assist in obtaining said permits or approvals. All permits, except for Building Permits, will be obtained prior to Bidding.
- (8) Advertise bidding documents.

EXHIBIT B

Services to be Provided by the Engineer

GENERAL DESCRIPTION

For this work authorization, Engineer shall perform activities for the design and construction plans of the **Cameron County Parks Administration Building and a Cameron County Parks Parking lot along PR 100 at the approach of the Isla Blanca Park, Cameron County, Texas.**

GENERAL DESCRIPTION

For this work authorization, S&BI shall perform activities for the development of the *final design including, plans, specifications, and estimates (PS&E), and bidding documents* for the following facilities:

**ADMINISTRATION BUILDING:
PARKING LOT:**

**WILL BE DESIGNED FOR 3,300 SF
WILL BE DESIGNED FOR 222 SPACES**

Data Collection:

The **survey** is to be provided by the Authority.

GEOTECHNICAL BORINGS AND INVESTIGATIONS

The **Engineer** shall determine the location of proposed soil borings for proposed foundation and proposed pavement structure.

1. The **Engineer** shall undertake the following drilling program:

Foundation borings:

2 Holes @ 40' depth

Parking Lot Borings***:

6 Holes @ 10' depth

Total 8 Borings

Total Linear Footage – 140 linear feet

2. All geotechnical work should be performed in accordance with the applicable industry standards. American Society for Testing Materials (ASTM) test procedures can be used only in the absence of the State's procedures. All soil classification should be done in accordance with the Unified Soil Classification System.
3. The **Engineer** shall provide a signed, sealed and dated geotechnical report which contains, but is not limited to, soil boring locations, boring logs, laboratory test results, generalized subsurface conditions, ground water conditions, analyses and recommendations for type of foundations and the pavement structure.
4. The **Engineer** shall sign, seal and date soil boring sheets to be used in the construction documents.

The project will be executed in phases as follows;

- 15%- Concept Development: Development of a preliminary concept for approval to proceed to design development or construction documents.

- 30%- Design Development: Development of design development documents for approval to proceed to construction documents.
- 60%- Midpoint Documents: Development of construction documents to a midpoint level of completion.
- 90%- Pre-Final Documents: Development of construction documents to a pre-final level of completion.
- 100% - Final: Signed and sealed set of documents for permit and construction.

The **Engineer** shall prepare, for approval by the **Authority**, Schematic Design Documents consisting of documents illustrating the scale of Project components and their basic relationship. These documents shall consist of the following:

- Preliminary Site Plan
- Preliminary Floor Plans with overall dimensions
- Preliminary Exterior Building Elevations
- Preliminary Building Section(s)
- Image Sketches and other such Graphics, as required for workshop presentations
- Project Narrative
- Statement of Probable Costs

The **Engineer**, upon the approval of the Schematic Design documents by the **Authority**, will continue to meet with the **Authority** representatives to develop the architectural, civil, structural, mechanical, and electrical systems. The Development Document Phase of the work will consist of the interior character and finishes. The **Engineer** will further develop the budget and make adjustments in the design using options in materials and finishes, and provide the **Authority** with an updated budget estimate. The **Engineer** will continue development of the detailed Construction Drawings and Specifications to construct the Project, including detailed architectural, civil, landscape, structural, mechanical, and electrical plans and specifications. A meeting with the Fire Marshal and Building Official will be held to review during this phase. The **Engineer** will develop and provide to the **Authority** an updated cost estimate

These CADD drafted documents shall consist of the following:

- Building Code Review Summary
- Site Plan
- Floor Plans
- Exterior Building Elevations
- Building Sections
- Typical Wall Section(s)
- Reflected Ceiling Plans
- Preliminary Finish Plans
- Window and Door Schedules
- Preliminary Structural, Mechanical, Electrical and Plumbing Engineering
- Outline Specification
- Updated Statement of Probable Costs

CONSTRUCTION DOCUMENT PHASE Based on the approved Design Development Documents, including revisions, the **Engineer** shall prepare, for approval by the **Authority** permitting and construction, Construction Documents setting forth the requirements for the

construction of the Project. The final Construction Documents will be prepared for approval by the **Authority** for bidding. Upon **Authority** approval of the completed Construction Documents, the **Engineer** shall assist the **Authority** and / or General Contractor in making application for the Building Permits, by providing clarification of the drawings and / or revisions required by government agencies having jurisdiction.

BIDDING / NEGOTIATIONS PHASE Following the **Authority's** approval of the Construction Documents ("Construction Documents" shall mean the entire contract for construction, including all addendums or alterations thereto, drawings and technical specifications, and the latest Statement of Probable Construction Cost) the **Engineer** shall assist the **Authority** in preparing bid specifications, evaluating bids, and preparing construction contracts. The **Engineer** will provide the **Authority** with bid-ready documents and assist in the selection of a contractor after bids are received. Services include but are not limited to, a review of contract proposals, review of contractor's submitted credentials, review of subcontractors' submitted credentials, analysis and recommendations to assist the **Authority** in their selection of a contractor. WINDSTORM and TDLR requirements are included in the **Engineers** scope.

CONSTRUCTION PHASE (Site Visits and Administrative Services) The Construction Phase will commence with the Notice of Commencement and will terminate when the **Authority's** Director or his designee has approved a proper and final application for payment from the party awarded the contract to construct the Project, hereafter referred to as the Contractor. This contract shall provide basic services during the entire construction phase. The **Engineer**, as the representative of the **Authority** and as administrator of the Contract during the Construction Phase, shall advise and consult with the **Authority** and all instructions to the Contractor shall be issued through the **Engineer**. The **Engineer or Engineers representative** shall hold necessary pre-construction meetings and other job progress meetings as necessary.

The **Engineer** will visit the construction site before key building components are completed to ensure quality compliance with the documents. At a minimum, observations will be at the following stages:

- A. Prior to foundation pour.
- B. Prior to slab pour.
- C. Prior to tie beam.
- D. At roof framing completion
- E. Prior to and during roofing.
- F. Prior stucco/exterior finish.
- G. Air conditioning ductwork.
- H. Rough electrical.
- I. Rough framing.
- J. Gypsum board prior to finishing.
- K. All stages of roads & parking lot.
- L. Landscaping installation.

Additionally, the **Engineer** shall be in attendance at the site frequently enough to familiarize himself with the progress and quality of the Work to determine if the Work is proceeding in accordance with the Contract Documents. On the basis of his on-site observations, the **Engineer** shall use its best efforts to guard the **Authority** against

defects, deficiencies, and poor workmanship in the Work of the Contractor and take necessary administrative actions to facilitate timely completion of the Work in accordance with the contract documents including approved Change Orders.

The **Engineer** shall not be responsible for construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Work. The **Engineer** shall regularly keep the **Authority** informed as to the progress and quality of the work. The **Engineer** shall visit the Project at intervals appropriate to the stage of construction to become generally familiar with the progress of the work completed, to determine, in general, if the work is being performed in a manner indicating that the work, when fully completed, will meet with the intent of the construction documents.

Additionally, if requested by the **Authority**, the **Engineer**, based on observation of percentages of work completed, shall assist the **Authority** in determining amounts due the Contractor. Based on such observations at the site and on the Contractor's Application for Payment, the **Engineer** shall determine the amount owing to the Contractor, and shall issue Certificates for Payment in such amounts. The issuance of a Certificate for Payment shall constitute a representation by the **Engineer** to the **Authority** based on the **Engineer's** observations at the site and the data comprising the Application for Payment, that the Work has progressed to the point indicated; that to the best of the **Engineers** knowledge, information and belief, the quality of the Work is in accordance with the Contract Documents (which shall include, but not be limited to all approved Change Orders) subject to an evaluation of the Work for conformance with the Contract Documents upon Substantial Completion, to the results of any subsequent tests required by the Contract Documents, to minor deviations from the Contract Documents correctable prior to completion, and to any specific qualifications stated in the Certificate for Payment; and that the Contractor is entitled to payment in the amount certified.

The **Engineer** shall have the responsibility and the authority to reject all Work which does not conform to the Contract Documents. He will have authority to request special inspection or testing of any Work in accordance with the provisions of the Contract Documents whether or not such Work be then fabricated, installed or completed. The **Authority** will then have the option of choosing the vendor to perform such testing or inspection services. However, neither this authority of the **Engineer** nor a decision made in good faith either to exercise or not to exercise such authority shall give rise to a duty or responsibility of the **Engineer** to the Contractor, Subcontractors, material and equipment suppliers, their agents or employees or other persons performing portions of the Work.

The **Engineer** shall review and approve or take other appropriate action on shop drawings, samples, as-built drawings, and other submissions of the Contractor for conformance with the Design Concept of the Project and for compliance with the information given in the Contract Documents, including General Condition of the Contract for Construction AIA 201, 1997 edition.

The **Engineer** shall evaluate all requests for Change Order and prepare necessary Change Orders (for either increased compensation or time) in a form acceptable to the **Authority** and review and make recommendations on all requests for Change Orders made by Contractor. The **Engineer** shall assist the **Authority** in any negotiations with Contractor relative to compensation required as a part of any Change Order and shall also advise the **Authority** regarding any changes necessary in the construction time schedule.

The **Engineer** shall conduct inspections to determine the Dates of "Substantial Completion" and "Final Completion," shall receive and review written guarantees and warranties and related documents assembled by the Contractor, and shall issue a final Certificate for Payment .

At completion of construction, the **Engineer** shall furnish and deliver to the **Authority**, neatly arranged in a file, shop drawings, warranties, and instruction literature furnished by the Contractor, etc., and also deliver to the **Authority**, a reproducible set of construction drawings, revised by contractor to "as-built" conditions, based on marked-up prints, drawings or other data furnished by Contractor. The **Engineer** shall not be required to furnish this information itself, but shall use its best efforts to obtain these documents from Contractor and shall not approve final payment until they are received. The **Engineer** will review the Contractor's documentation of field revisions on a monthly basis prior to issuance of certificates for payment. Upon construction completion, the **Engineer** shall write a letter and certify to the **Authority** that the entire project was constructed in compliance with the contract documents in accordance with the Contract documents; this letter must be signed, dated and bear the **Architect's seal** and all other appropriate professional's seals. The services during this phase shall include providing clarifications and / or revisions to the construction documents arising out of the normal process of construction (including conflict resolution) and the review of shop drawings, product data and samples for conformance with the information given and/or concepts expressed in the construction documents

Construction administration services shall include but not be limited to providing an on-site the **Engineer's** representative on a bi-weekly basis to monitor and observe the work and review construction for compliance with the Construction documents and contract documents for the entire construction period. The **Engineer's** representative shall be at the site to monitor, observe and review construction at all appropriate times to properly administer the Contract. the **Engineer** shall cause such other visits to be made to the site by the necessary professionals to properly administer this contract and fulfill its obligations and comply with this Contract.

As to the Contractor constructing the project, the **Engineer** shall interpret and decide matters concerning performance of the Contractor under the requirements of the Construction Contract documents. Such interpretations shall be made with reasonable promptness. The **Engineer** shall, within a reasonable time, issue written decisions on all claims, disputes or other matters in question between the **Authority** and the Contractor relating to the execution or progress of the Work as provided in the Contract documents.

Project Management

The Engineer shall perform the following management activities during the development of the project:

1. Prepare / manage WA, including recordkeeping, filing, administration, etc. and overall Quality Assurance / Quality Control (QA/QC).
2. Coordinate / prepare sub-provider WA and manage sub-consultants (3 sub-consultants projected).
3. Preparation of invoices and progress reports.
4. Research / review existing plans and data.
5. Monitor sub-providers' schedules on a monthly basis.
6. Organize and download electronic file deliverables.

Note:

Environmental reports, Environmental testing, investigation and documentation of hazardous materials, and Permitting new facilities are not included in this scope of work.

EXHIBIT C

Schedule of Work

The **GEC** will diligently pursue the completion of the **Project** as defined by the milestones and deliverable due dates.

The **GEC** will inform the **Authority** (in reasonable advance of the delay) should the **GEC** encounter delays that would prevent the performance of all work in accordance with the established schedule(s) of work.

NOTICE TO PROCEED -- Upon Execution

- | | | |
|--|----------------|---------------------|
| 1. Schematic Document Phase | 30 days | (1 Months) |
| 2. Design Document Phase | 45 days | (1.5 Months) |
| 3. Final Construction Documents Phase | 75 days | (2.5 Months) |
| 4. Bidding or Negotiation Phase | 30 days | (1 Month) |

Work Authorization Complete

January 31, 2021

PROJECT: Cameron County Administrative Bldg & Parking Lot
 CLIENT: CCRMA
 CONTRACT: CCRMA
 COUNTY: Cameron County
 S & B JOB NO.: U2716.220

04/21/20

EXHIBIT D -- FEE ESTIMATE

ACTIVITY CODE	FUNCTION CODE	DESCRIPTION from Attachment B	FIRM	SERVICE	Principal	Quality Manager	Project Manager	Env Manager	Env Scientist	Engineer (LI)	Senior CADD	CADD Operator (I)	Secretary	TOTAL HRS	ESTIMATED FEE	TOTALS
		SCHEMATIC PHASE														
		Oversight of subcontractors	S & B	BASIC						4				2	\$1,908.86	
		Geotechnical services and Report		SPECIAL											\$21,000.00	
		Schematic Documents Parking Lot	GMS	SPECIAL											\$6,327.00	
		Schematic Documents Admin Bldg	GMS	SPECIAL											\$8,662.50	
		Sub Total (- SCHEMATIC PHASE)			0	0	4	0	0	4	0	0	0	2		\$37,893.36
		DESIGN DOCUMENT PHASE														
		Oversight of subcontractors	S & B	BASIC						4				2	\$1,908.86	
		Design Development Documents Parking Lot	GMS	SPECIAL											\$8,436.00	
		Design Development Documents Admin Bldg	GMS	SPECIAL											\$11,550.00	
		Sub Total (- DESIGN DOCUMENT PHASE)			0	0	4	0	0	4	0	0	0	2		\$21,894.86
		CONSTRUCTION DOCUMENTS PHASE														
		Oversight of subcontractors	S & B	BASIC						12				4	\$5,596.60	
		Construction Documents Parking Lot	GMS	SPECIAL											\$16,875.00	
		Construction Documents Admin Bldg	GMS	SPECIAL											\$20,120.00	
		Sub Total (- CONSTRUCTION DOCUMENTS PHASE)			0	0	12	0	0	12	0	0	0	4		\$42,591.60
		BIDDING PHASE														
		Oversight of subcontractors	S & B	BASIC						4				2	\$1,908.86	
		Construction Documents Parking Lot	GMS	SPECIAL											\$2,109.00	
		Construction Documents Admin Bldg	GMS	SPECIAL											\$2,867.00	
		Sub Total (- BIDDING PHASE)			0	0	4	0	0	4	0	0	0	2		\$6,884.86
		CONSTRUCTION ADMINISTRATION														
		Construction Documents Parking Lot	GMS	SPECIAL											\$8,433.00	
		Construction Documents Admin Bldg	GMS	SPECIAL											\$14,550.00	
		Sub Total (- CONSTRUCTION ADMINISTRATION)			0	0	0	0	0	0	0	0	0	0		\$22,983.00
		Project Administration and Coordination														
		Project Coordination Meetings	S & B	BASIC						12				24	\$5,336.64	
		Prepare Proj. Meetings Notes	S & B	BASIC										12	\$79.88	
		Cameron County RMA Project Coordination	S & B	BASIC										12	\$3,299.88	
		Sub Total (- Project Administration and Coordination)			0	0	24	0	0	12	0	0	0	12		\$9,416.40
		LABOR TOTALS														
		Total Hours	MULTIPLIER		0	0	48	0	0	36	0	0	0	22		\$141,669.08
		CONTRACT RATES: (\$/MAN-HOUR)	3.7717		299.96	249.99	274.99	185.00	110.02	169.73	115.00	99.99	64.99	96		
		BASE RATES: (\$/MAN-HOUR)			79.53	66.28	72.91	49.05	29.17	45.00	30.49	26.51	17.23			
		NON LABOR														
	160	WINDSTORM for Admin Bldg	GMS	SPECIAL											\$4,500.00	
		TDLR Review for both Projects	GMS	SPECIAL											\$1,500.00	
		Outside reproduction 4 submittals @ \$75/submittal	S & B	SPECIAL											\$260.50	
		Travel - Mileage Project Site Visits	S & B	SPECIAL											\$115.56	
		Sub Total (F.C. 150)														\$6,376.06
		NON LABOR TOTAL													\$	\$6,376.06
		BASIC SERVICE TOTAL														20,739.58
		PROJECT TOTAL														\$148,045.14

4/21/2020

**2-H CONSIDERATION AND APPROVAL OF FINAL PAYMENT TO LUCANIA
CONSTRUCTION FOR THE CAMERON COUNTY INTERNATIONAL
BRIDGE SYSTEM MAINTENANCE PROJECT**



2-H

April 1, 2020

Mr. Pete Sepulveda Jr.
Executive Director
Cameron County Regional Mobility Authority (CCRMA)
3461 Carmen Ave.
Rancho Viejo, Texas 78575

Re: As Built Plans
Cameron County International Bridges Rehabilitation and Maintenance Project
CCRMA Project No. 2019-01-INTL
S & B Project No. U2716

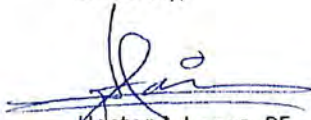
Dear Mr. Sepulveda:

A copy of the As-Built Plans for the work performed by Lucania Construction, LLC (Lucania) related to the Cameron County International Bridges Rehabilitation and Maintenance Project is attached for your reference and recordkeeping. S & B Infrastructure, Ltd. has verified that the work has been completed as indicated in the As-Built plans and per the contract requirements, including change order directives.

In addition, attached also find a Summary Checklist of the activities undertaken by the scope of work that addresses the TxDOT corrective actions presented in their Bridge Inspection Follow-Up Action Worksheets, dated November 16, 2017. The Summary Checklist includes the corrective action by TxDOT, the action taken by CCRMA and a reference to the As-built Plans sheet.

We appreciate the opportunity to be of continued service to the CCRMA on this project. If you have any comments or need additional information, please do not hesitate to contact us.

Sincerely,



Hector J. Lopez, PE
Project Manager

cc: Josue Garcia, Jr. – Bridge Director - Cameron County International Bridge System

Attachments: As stated.