

THE STATE OF TEXAS           §

COUNTY OF CAMERON         §

**BE IT REMEMBERED** on the 19th day of March, 2020, there was conducted a Regular Meeting of the Cameron County Regional Mobility Authority, at the CCRMA Administrative Office, 3470 Carmen Avenue, Suite 5 thereof, in Rancho Viejo, Texas, for the purpose of transacting any and all business that may lawfully be brought before the same.

**THE BOARD MET AT:**

**12:00 Noon**

**PRESENT:**

**FRANK PARKER, JR.**  
**CHAIRPERSON**

**MICHAEL F. SCAIEF**  
**DIRECTOR**

**ARTURO A. NELSON**  
**DIRECTOR**

**AL VILLARREAL VIA PHONE**  
**DIRECTOR**

**MARK ESPARZA**  
**DIRECTOR**

**DR. MARIA VILLEGAS, M.D.**  
**DIRECTOR**

**LEO R. GARZA**  
**DIRECTOR**

\_\_\_\_\_  
**ABSENT**

\_\_\_\_\_  
**ABSENT**

\_\_\_\_\_  
**ABSENT**

\_\_\_\_\_  
\_\_\_\_\_  
The Meeting was called to order by Chairman Parker, at 12:04 PM. At this time, the Board considered the following matters as per CCRMA Agenda posted and filed for Record in the Office of the County Clerk on this 16<sup>th</sup> day of March 2020.



**IMPROVING MORE THAN JUST ROADS**

FILED FOR RECORD  
AT \_\_\_\_\_ O'CLOCK \_\_\_\_ M

MAR 16 2020

SYLVIA GARZA-PEREZ  
CAMERON COUNTY CLERK  
By AS Deputy

## **AGENDA**

**Regular Meeting of the Board of Directors  
of the  
Cameron County Regional Mobility Authority  
3470 Carmen Avenue, Suite 5  
Rancho Viejo, Texas 78575**

POSTED ON WEB  
March 16, 2020  
at 11:05 A.M.

**March 19, 2020**

**12:00 Noon**

### **PUBLIC COMMENTS:**

1. Public Comments.

### **CONSENT ITEMS:**

2. All Item(s) under the Consent RMA Agenda are heard collectively unless opposition is presented, in which case the contested Item will be considered, discussed, and appropriate action taken separately.

#### **A. Consideration and Approval of the Minutes for:**

**February 21, 2020 – Regular Meeting.**

### **ITEMS FOR DISCUSSION AND ACTION:**

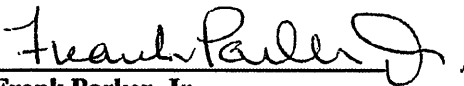
3. Action Items.

- A. Acknowledgement of Claims.
- B. Approval of Claims.
- C. Consideration and Approval of the Financial Statements and Budget Amendments for the month of January 2020.
- D. Consideration and Approval of Amended Cameron County Regional Mobility Authority Personnel Policies and Procedures as Well as an Amended Organizational Chart.
- E. Consideration and Approval of Continuation Operating Plan for the Cameron County Regional Mobility Authority.

- F. Consideration and Approval of a Resolution and an Amendment to the Advance Funding Agreement between the Cameron County Regional Mobility Authority and the Texas Department of Transportation regarding Whipple Road.**
  - G. Consideration and Approval of an Interlocal Agreement between Cameron County and the Cameron County Regional Mobility Authority regarding Old Alice Road.**
  - H. Consideration and Approval of Change Order Number 5 with Lucania Construction, LLC for the Cameron County International Bridge System Maintenance Project.**
  - I. Consideration and Approval of Termination of the General Engineering Consultant Agreement between the Cameron County Regional Mobility Authority and FIGG Engineering.**
  - J. Consideration and Authorization for Cameron County Regional Mobility Authority Staff to issue a Request for Qualifications for a General Engineering Consultant.**
- 
- K. Discussion and Possible Action regarding Investing funds currently held with the Bank of New York Mellon.**
  - L. Discussion and Possible Action regarding Toll Operation Projects at the Cameron County International Bridge System, the Cameron County Parks System and Cameron County Regional Mobility Authority Toll Tag Accounts.**
  - M. Consideration and Approval of Recommendation of highest ranked GEC Proposal for the East Loop Project for preliminary Engineering Solicitation and Authorize Staff to Enter into Contract Negotiations.**

**ADJOURNMENT:**

Signed this 16th day of March 2020.



**Frank Parker, Jr.**  
**Chairman**

**NOTE:**

**Participation by Telephone Conference Call** – One or more members of the CCRMA Board of Directors may participate in this meeting through a telephone conference call, as authorized by Sec. 370.262, Texas Transportation Code. Each part of the telephone conference call meeting that by law must be open to the public shall be audible to the public at the meeting location and will be recorded. On conclusion of the meeting, the recording will be made available to the public.

## **PUBLIC COMMENTS**

### **1 PUBLIC COMMENTS**

None.

## **CONSENT ITEMS**

**ALL ITEM(S) UNDER THE CONSENT RMA AGENDA ARE HEARD COLLECTIVELY UNLESS OPPOSITION IS PRESENTED, IN WHICH CASE THE CONTESTED ITEM WILL BE CONSIDERED, DISCUSSED AND APPROPRIATE ACTION TAKEN SEPARATELY**

### **2-A Consideration and Approval of the Minutes for:**

**February 21, 2020 – Regular Meeting.**

Mr. Pete Sepulveda, Jr., RMA Executive Director introduced the item to the Board.

Director Esparza moved to approve the minutes for January 31, 2020 Regular Meeting. The motion was seconded by Director Garza and carried unanimously.

## **ACTION ITEMS**

### **3-A Acknowledgement of Claims.**

Mr. Adrian Rincones, RMA Chief Financial Officer went over the Claims for Acknowledgement and presented into the record.

Secretary Nelson moved to acknowledge the Claims as presented. The motion was seconded by Director Villegas and carried as follows:

**NOTE: Vice Chairman Scaief, Director Esparza and Director Garza abstained from discussion and voting.**

AYE: Chairman Parker, Secretary Nelson, Treasurer Villarreal and Director Villegas.

NAY: None.

ABSTAINED: Vice Chairman Scaief, Director Esparza and Director Garza.

**The Claims are as follows:**

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### **3-B Approval of Claims.**

Mr. Adrian Rincones, RMA Chief Financial Officer went over the Claims and presented into the record.



Director Esparza moved to approve the Claims as presented. The motion was seconded by Director Garza and carried unanimously.

**The Claims are as follows:**

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**3-C Consideration and Approval of the Financial Statements and Budget Amendments for the month of January 2020.**

Mr. Adrian Rincones, RMA Chief Financial Officer went over the Financial Statements for January 2020 with the Board.

Director Esparza moved to approve the Financial Statements for December 2019 and January 2020 as presented. The motion was seconded by Secretary Nelson and carried unanimously.

**The Financial Statements are as follows:**

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**3-D Consideration and Approval of Amended Cameron County Regional Mobility Authority Personnel Policies and Procedures as Well as an Amended Organizational Chart.**

Mr. Pete Sepulveda, Jr., RMA Executive Director went over the item with the Board and the purpose of the need to amend the Personnel Policies and Organizational Chart. Mr. Sepulveda went over the proposed changes which included Lulu Mayorga being the Project Development Administrator, Ericka Trevino as Human Resources Coordinator, Mark Iglesias as Environmental Coordinator and Francisco San Miguel as IT Coordinator. All of the above positions will report directly to the Executive Director. Toll Operations, Controller and Accounting Clerk will remain under the Chief Financial Officer.

Director Esparza moved to approve the Amended Personnel Policies and procedures as well as the Amended Organizational Chart. The motion was seconded by Director Garza and carried unanimously.

**The Organizational Chart is as follows:**

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**3-E Consideration and Approval of Continuation Operating Plan for the Cameron County Regional Mobility Authority.**

Mr. Pete Sepulveda, Jr., RMA Executive Director went over the need for continued plan of operation in the event that the Governor of the State of Texas or the Cameron County Judge issue stay at home orders. Mr. Sepulveda went over the plan with the Board.

Secretary Nelson moved to approve the Continuation Operating Plan for the Cameron County Regional Mobility Authority. The motion was seconded by Director Esparza and carried unanimously.

**The Operating Plan is as follows:**

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**3-F Consideration and Approval of a Resolution and an Amendment to the Advance Funding Agreement between the Cameron County Regional Mobility Authority and the Texas Department of Transportation regarding Whipple Road.**

Mr. Pete Sepulveda, Jr., RMA Executive Director advised the board that the CCRMA had previously done an Advance Funding Agreement with Txdot, but that there was a need to amend it to include construction engineering.

Director Garza moved to approve the Resolution and the Amendment to the Advance Funding Agreement with Txdot. The motion was seconded by Vice Chairman Scaief and carried unanimously.

**The Amendment to the Advance Funding Agreement is as follows:**

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**3-G Consideration and Approval of Interlocal Agreement between Cameron County and the Cameron County Regional Mobility Authority regarding Old Alice Road.**

Mr. Pete Sepulveda, Jr., RMA Executive Director advised the Board that Cameron County is funding engineering services for Old Alice Road between Highway 100 in Los Fresnos to Sports Park Blvd. in Brownsville.

Secretary Nelson moved to approve the Interlocal Agreement between Cameron County and the Cameron County Regional Mobility Authority regarding the Old Alice Road Project. The motion was seconded by Director Esparza and carried unanimously.

**The Interlocal Agreement is as follows:**

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**3-H Consideration and Approval of Change Order Number 5 with Lucania Construction, LLC for the Cameron County International Bridge System Maintenance Project.**

Mr. Pete Sepulveda, Jr., RMA Executive Director advised the Board that the Change Order included improvements needed on the SH 550 South bound Direct Connector. A joint needs to be improved before it gets in worst condition. Cameron Count Bridge System is also adding additional minor scope to the project. The total amount of the Change Order is \$43,963.71.

Secretary Nelson moved to approve Change Order number 5 with Lucania Construction, LLC. The motion was seconded by Director Garza and carried unanimously.

**The Change Order is as follows:**

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**3-I Consideration and Approval of Termination of the General Engineering Consultant Agreement between the Cameron County Regional Mobility Authority and FIGG Engineering.**

Mr. Pete Sepulveda, Jr., RMA Executive Director advised the Board that after consulting with Legal Counsel, Staff recommended that the General Engineering Consultant Agreement with FIGG Engineering be terminated.

Director Esparza moved to accept Staff's recommendation and terminate the General Engineering Consultant Agreement between the Cameron County Regional Mobility Authority and FIGG Engineering. The motion was seconded by Vice Chairman Scaief and carried unanimously.

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**3-J Consideration and Authorization for Cameron County Regional Mobility Authority Staff to issue a Request for Qualifications for a General Engineering Consultant.**

Mr. Pete Sepulveda, Jr., RMA Executive Director went over the need to procure General Engineering Consulting services.

Director Villegas moved to authorize staff to procure General Engineering Consulting Services. The motion was seconded by Vice Chairman Scaief and carried unanimously.

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**3-K Discussion and possible Action regarding Investing funds currently held with the Bank of New York Mellon.**

Mr. Adrian Rincones, CCRMA CFO introduced the item and the need for investing funds with Bank of New York Mellon.

Treasurer Villarreal moved to table the item. The motion was seconded by Vice Chairman Scaief and carried unanimously.

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**3-L Discussion and Possible Action Regarding Toll operation Projects at the Cameron County International Bridge System and, the Cameron County Park system and Cameron County Regional Mobility Authority Toll Tag Accounts.**

Mr. Adrian Rincones, CCRMA CFO introduced the item and gave a brief status on each of the three projects. Mr. Sepulveda mentioned there were issues that needed to be worked out with the Cameron County Bridge System since they expressed concerns about the system being proposed for them.

Secretary Nelson moved to acknowledge the status reports. The motion was seconded by Director Garza and carried as follows:

**NOTE: Vice Chair Scaief, Director Villarreal, Director Esparza and Director Garza abstained on the item and submitted an Affidavit.**

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**3-M Consideration and Approval of Recommendation off highest ranked GEC Proposal for the East Loop Project for preliminary Engineering solicitation and Authorize Staff to Enter into Contract Negotiations.**

Mr. Pete Sepulveda, Jr., RMA Executive Director went over the item and Staff's recommendation. A Memorandum was given to the Board explaining the process and the two highest ranked firms.

Vice Chairman Scaief moved to accept Staff's recommendation and authorize Staff to enter into negotiations with S&B infrastructure. The motion was seconded by Director Esparza and carried unanimously.

**NOTE: Vice Chair Scaief, Director Villarreal, Director Esparza and Director Garza abstained**

**The Memorandum is as follows:**

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## ADJOURNMENT

There being no further business to come before the Board and upon motion by Director Esparza and seconded by Vice Chairman Scaief and carried unanimously the meeting was **ADJOURNED** at 12:44 P.M.

APPROVED this 28th day of May 2020.

  
\_\_\_\_\_  
CHAIRMAN FRANK PARKER, JR.

ATTESTED:

  
\_\_\_\_\_  
ARTURO A. NELSON, SECRETARY

### **3-A    ACKNOWLEDGEMENT OF CLAIMS**

# Claims for acknowledgement

## CAMERON COUNTY REGIONAL MOBILITY AUTHORITY Claims March 16, 2020



### 100-Operations

Vendor Name	Invoice Number	Cash Required	Invoice/Credit Description	PROJ Title	Transfer Funds	Funding Source	Bank Account
Bank of New York Mellon	252-2272950	\$ 1,325.00	BNY Mellon Administration	Indirect	Y	Local	Ope
Lone Star Shredding Document Storage	1957150	112.50	Shredding services Feb	Indirect	Y	Local	Ope
Rentfro, Irwin, & Irwin, P.L.L.C	340	3,880.00	CCRMA / General File Feb 2020	Indirect	Y	Local	Ope
	Operations	5,317.50					

### 525 Tolls

Vendor Name	Invoice Numl	Cash Required	Invoice/Credit Description	PROJ Title	Transfer Funds	Funding Source	Bank Account
Daniel Huerta	03102020	\$ 175.00	SD Daniel	Indirect	Y	Local	Tolls
LexisNexis Risk Solutions FL Inc	146392-2020	106.92	Lexix Nexis Feb 2020	Indirect	Y	Local	Tolls
Matus Contractor	169	2,800.00	Gap 1	Indirect	Y	Local	Tolls
Matus Contractor Company	170	4,000.00	Section 3 Maintenance	Indirect	Y	Local	Tolls
Professional Account Management, LLC	PAM - T. Sal	270.00	PAM balance RE: Teresa	Indirect	Y	Local	Tolls
Professional Account Management, LLC	PAM Re: Del	647.48	PAM Re: Delanza	Indirect	Y	Local	Tolls
Professional Account Management, LLC	PAM RE: M	16.36	PAM RE: Marken Okoi	Indirect	Y	Local	Tolls
Professional Account Management, LLC	PAM Re: Sta	52.28	PAM RE: Stallian	Indirect	Y	Local	Tolls
Professional Account Management, LLC	PAM Re: Ter	125.00	PAM Re: Teresa Salazar	Indirect	Y	Local	Tolls
Professional Account Management, LLC	PAM Re: Val	63.23	PAM Re: Valerie	Indirect	Y	Local	Tolls
Quadient Leasing	N81867515	6,873.09	Mail	Indirect	Y	Local	Tolls
Jorge J. Marquez	03102020	175.00	SD Jorge	Indirect	Y	Local	Tolls
Toshiba America Business Solutions, Inc	1966882	12.50	Tolls Printer Toner	Indirect	Y	Local	Tolls
United States Postal	USPS 3.5.20	8,250.00	USPS	Indirect	Y	Local	Tolls
Xtreme Security	32739	104.85	Monitoring	Indirect	Y	Local	Tolls
	Tolls	23,671.71					



Operations	\$	5,317.50
Tolls		<u>23,671.71</u>
	\$	<u><u>28,989.21</u></u>

Reviwed by:

Date :

Victor J. Barron,  
Controller



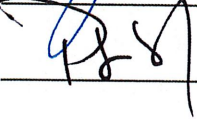
3.16.20

Jesus Adrian Rincones,  
CPA Chief Financial  
Officer



7.16.20

Pete Sepulveda Jr.,  
Executive Director



03.16.20

**CAMERON COUNTY REGIONAL MOBILITY AUTHORITY**  
**Claims March 6, 2020**



**100-Operations**

Vendor Name	Invoice Number	Cash Required	Invoice/Credit Description	PROJ Title	Transfer Funds	Funding Source	Bank Account
AGC Solutions LLC	AGC March 2020	\$ 4,060.00	Admin Bldg Lease	Indirect	Y	Local	Ope
Culligan of the Rio Grande Valley	Culligan March 20	87.86	Drinking Water and Cooler Rental	Indirect	Y	Local	Ope
ROL Consulting LLC	106	8,091.07	On Call Consulting Services Contract	Indirect	Y	Local	Ope
Gexa Energy, LP	29963636	48.14	Utilities Tolls and	Indirect	Y	Local	Ope
Gexa Energy, LP	29964392	204.15	Utilities Admin Ste 3	Indirect	Y	Local	Ope
Gexa Energy, LP	29965899-4	182.47	Utilities Ste 5 and 7	Indirect	Y	Local	Ope
MPC Studios, Inc	28730	125.00	March 2020 Website	Indirect	Y	Local	Ope
Ruben Ibanez	RI 2.27.20	60.18	RI Mileage	Indirect	Y	Local	Ope
			Reimbursement				
	Operations	<u>12,858.87</u>					

**100-Interlocal Agreement**

Pathfinder Public Affairs, Inc	22-B	\$ 8,000.00	Consulting Services CC- Interlocal	Indirect	Y	Local	Ope
	Interlocal	<u>8,000.00</u>					

# 525 Tolls

Vendor Name	Invoice Number	Cash Required	Invoice/Credit Description	PROJ Title	Transfer Funds	Funding Source	Bank Account
Culligan of the Rio Grande Valley	Culligan March 20	52.99	Drinking Water and Cooler Rental	Indirect	Y	Local	Tolls
Law Enforcement	DS0000005541	588.64	Duncan DMV Record	Indirect	Y	Local	Tolls
Ema Jaramillo	EJ 2.28.20	26.22	EJ Travel	Indirect	Y	Local	Tolls
Robert Slaid	RI 2.29.20	22.77	RS Travel	Indirect	Y	Local	Tolls
Fagan Consulting LLC	CCOS2002	736.32	Operations Support Feb	Indirect	Y	Local	Tolls
Gexa Energy, LP	29963636	276.97	Utilities Tolls and	Indirect	Y	Local	Tolls
Kapsch TrafficCom USA, Inc	486020SI01993	14,274.00	Toll System Maintenance Support	Indirect	Y	Local	Tolls
Megashine Cleaning	1468	1,190.00	Janitorial Services	Indirect	Y	Local	Tolls
Public Utilities Board	PUB Feb 2020	241.05	PUB FM 511 HWY	Direct	Y	Local	Tolls
Ruben Ibanez	RI 2.27.20	167.33	RI Mileage	Indirect	Y	Local	Tolls
			Toll Collection System	Pharr-	Y	Local	Tolls
Tecsidel	220	2,500.00	for Pharr Maintenance	Reynosa			
Texas Municipal League	TML 9384	3,639.00	Workers' Comp Audit TML	Indirect	Y	Local	Tolls
Verizon Wireless	9849018241	95.78	Hotspot and	Indirect	Y	Local	Tolls
	Tolls	<u>23,811.07</u>					
	Operations	\$ 12,858.87					
	Operations-Interk	8,000.00					
	Tolls	<u>23,811.07</u>					
		<u>\$ 44,669.94</u>					

Reviwed by:

Date :

Victor J. Barron,  
Controller

*Victor Barron*

3.6.20

Jesus Adrian  
Rincones, CPA Chief  
Financial Officer

*Jesus Adrian Rincones*

3.6.20

Pete Sepulveda Jr,  
Executive Director

*Pete Sepulveda Jr*

**CAMERON COUNTY REGIONAL MOBILITY AUTHORITY**  
**Claims February 28, 2020**



Vendor Name	Invoice Number	Cash Required	Invoice/Credit Description	PROJ Title	Transfer Funds	Funding Source	Bank Account
Aflac	470815	235.82	Aflac Supplemental Insurance February 2020	Indirect	Y	Local	Ope
American Express	AMEX Feb 2020	3,685.65	AMEX Feb 2020	Indirect	Y	Local	Ope
Blanca C. Betancourt	BCB Travel 2.28.20	11.33	BCB Travel	Indirect	Y	Local	Ope
Staples Credit Plan	Staples Jan 2019	407.21	Office Supplies Jan	Indirect	Y	Local	Ope
Texas Regional Bank	TRB LOC Interest	1,478.99	TRB LOC Interest	Indirect	Y	Local	Ope
TML Health Benefits Pool	1212003A	6,737.84	Health Benefits Insurance March	Indirect	Y	Local	Ope
	Total	<u>12,556.84</u>					

525 Tolls

Vendor Name	Invoice Number	Cash Required	Invoice/Credit Description	PROJ Title	Transfer Funds	Funding Source	Bank Account
American Express	AMEX Feb 2020	4,612.28	AMEX Feb 2020	Indirect	Y	Local	Tolls
Selina Serna	SS 2.21.20	45.54	CSR Travel to Post	Indirect	Y	Local	Tolls
Gexa Energy, LP	29983959	500.89	Utilities 570 FM	Direct	Y	Local	Tolls
Gexa Energy, LP	29984181	182.48	Utilities 1505	Direct	Y	Local	Tolls
Prisciliano Delgado	10707	200.00	Lawn Care	Indirect	Y	Local	Tolls
Prisciliano Delgado	1078	200.00	Lawn care Feb	Indirect	Y	Local	Tolls
Public Utilities Board	SH550 DC Jan 202	209.00	SH550 DC Jan	Port Spur	Y	Local	Tolls
TML Health Benefits	1212003A	5,976.50	Health Benefits	Indirect	Y	Local	Tolls
Toshiba America Business Solutions,	1961580	12.50	Black Toner for Toshiba Toll Printer	Indirect	Y	Local	Tolls
		<u>11,939.19</u>					
	Operations	\$ 12,556.84					
	Tolls	<u>11,939.19</u>					
	Total Transfer	<u>\$ 24,496.03</u>					

Reviewed by:

Victor J. Barron,  
Controller

Jesus Adrian Rincones,  
CPA Chief Financial  
Officer

Pete Sepulveda Jr,  
Executive Director

*[Signature]*  
*[Signature]* 2.28.20  
*[Signature]* 02.28.20



**CAMERON COUNTY REGIONAL MOBILITY AUTHORITY**  
**Claims February 20, 2020**



**100-Operations**

Vendor Name	Invoice Number	Cash Required	Invoice/Credit Description	PROJ Title	Transfer Funds	Funding Source	Bank Account
GeoSearch LLC	20--1075	\$ 1,109.00	West Blvd Haz Mat Report	Indirect	Y	Local	Ope
Pathfinder Public Affairs,	25	12,000.00	Government Activities	Indirect	Y	Local	Ope
Ruben Ibanez	RI 2.19.20	274.01	RI Reimbursement	Indirect	Y	Local	Ope
Smith-Reagan & Associates, Inc DBA Smith-Reagan Insurance Ag	10743	323.75	Leo Garza Bond	Indirect	Y	Local	Ope
Valley Municipal Utility	Admin Ste 6 1.29.20	34.92	Admin Ste 6 Jan 2020	Indirect	Y	Local	Ope
Valley Municipal Utility	Admin Ste 7 1.29.20	36.43	Admin Ste 7 Jan 2020	Indirect	Y	Local	Ope
Valley Municipal Utility	VMUD Ste 1.29.20	34.55	VMUD Admin Ste 5	Indirect	Y	Local	Ope
Valley Municipal Utility	VMUD Ste 3	37.94	Admin Suite 3 Utilities	Indirect	Y	Local	Ope
Valley Municipal Utility District	VMUD Ste 4 1.29.20	34.17	Admin Water Utiliteis Admin Ste 4	Indirect	Y	Local	Ope
		<u>\$ 13,884.77</u>					

**100-Interlocal Agreement**

Vendor Name	Invoice Number	Cash Required	Invoice/Credit Description	PROJ Title	Transfer Funds	Funding Source	Bank Account
Pathfinder Public Affairs, Inc	24-B	\$ 8,000.00	Dec 2019 CC Consulting Services for Interlocal	Indirect	Y	Local	Ope
		<u>8,000.00</u>					

**525 Tolls**

Vendor Name	Invoice Number	Cash Required	Invoice/Credit Description	PROJ Title	Transfer Funds	Funding Source	Bank Account
Tecsidel	719	\$ 2,500.00	Toll Collection Pharr	Pharr-Reynosa	Y	Local	Tolls
Time Warner Cable Business Class	0121858020920	2,200.20	Phone and Internet Service	Indirect	Y	Local	Tolls
US Post Master	USPS 2.18.19	15,000.00	USPS Replenishment	Indirect	Y	Local	Tolls
Valley Municipal Utility	VMUD Jan 2020	45.86	Tolls VMUD Jan 2020	Indirect	Y	Local	Tolls
		<u>19,746.06</u>					

Operations \$ 13,884.77  
Operations-Interlocal 8,000.00  
Tolls 19,746.06  
\$ 41,630.83

Reviwed by:

Victor J. Barron, Controller

Jesus Adrian Rincones, CPA

Chief Financial Officer

Pete Sepulveda Jr,

Executive Director

**CAMERON COUNTY REGIONAL MOBILITY AUTHORITY**  
**Claims March 19, 2020**



**525 - Tolls**

Vendor Name	Invoice Number	Cash Required	Invoice/Credit Description	PROJ Title	Transfer Funds	Funding Source	Bank Account
TollPlus LLC	020014	15,271.91	Maintenance and Support for Back Office Feb 2020	Indirect	Y	Local	Tolls
		<u>15,271.91</u>					

**525 Tolls - Interlocal Agreement**

Vendor Name	Invoice Number	Cash Required	Invoice/Credit Description	PROJ Title	Transfer Funds	Funding Source	Bank Account
TollPlus LLC	020014	6,303.75	Maintenance and Support for Back Office Feb 2020	Pharr-Reynosa Internato	Y	Local	Tolls
		<u>6,303.75</u>					

Tolls	\$	15,271.91
Interlocal Tolls		<u>6,303.75</u>
Total Tolls	\$	<u><u>21,575.66</u></u>

Reviwed by:

Victor J. Barron,  
Controller

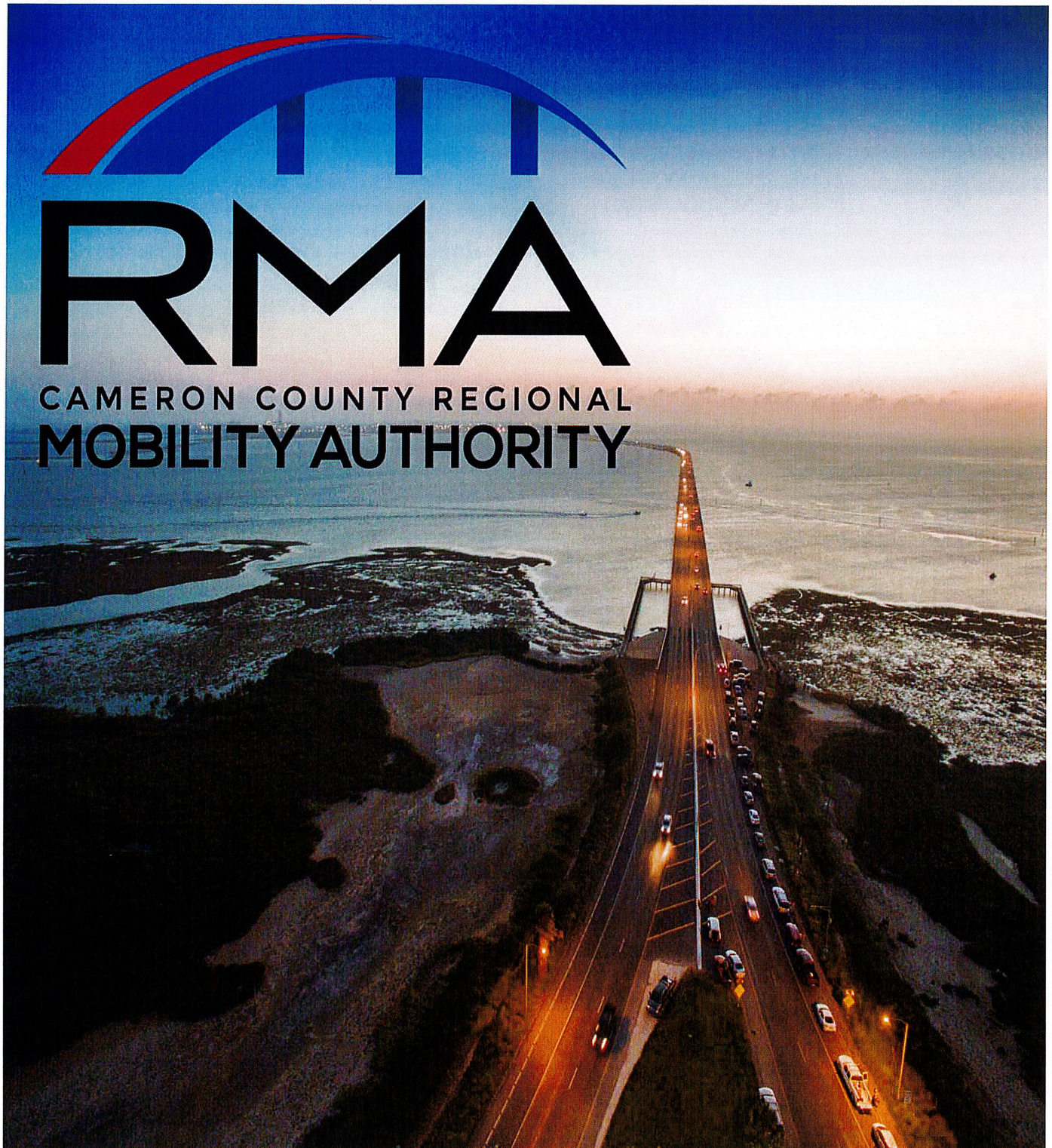
Jesus Adrian  
Rincones, CPA Chief  
Financial Officer

Pete Sepulveda Jr,  
Executive Director



**3-C      CONSIDERATION AND APPROVAL OF THE FINANCIAL STATEMENTS  
AND BUDGET AMENDMENTS FOR THE MONTH OF JANUARY 2020**





## **JANUARY 2020 FINANCIAL REPORT**

**PETE SEPULVEDA, JR., EXECUTIVE DIRECTOR**

**JESUS A. RINCONES, CPA, CHIEF FINANCIAL OFFICER**





**CCRMA MONTHLY FINANCIAL**

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**FINANCIALS**

BALANCE SHEET ..... 5

STATEMENT OF CASH FLOW ..... 6

**CAMERON COUNTY REGIONAL MOBILITY AUTHORITY**

Statement of Revenues and Expenditures - Montly R&E - Unposted Transactions Included In Report  
From 1/1/2020 Through 1/31/2020  
(In Whole Numbers)

	Current Period Actual	Current Year Actual	Annual Budget - Original	Annual Budget Variance - Original	Prior Year Actual
<b>Operating Revenues</b>					
Vehicle registration fees	278,000	997,124	3,250,000	(2,252,876)	972,770
Interlocal agreement revenues	10,000	64,000	120,000	(56,000)	(2,825)
Other revenues	0	0	0	0	167,081
<b>Total Operating Revenues</b>	<b>288,000</b>	<b>1,061,124</b>	<b>3,370,000</b>	<b>(2,308,876)</b>	<b>1,137,026</b>
<b>Operating Expenses</b>					
Personnel costs	110,105	395,670	846,528	450,858	318,326
Professional services	56,202	137,653	306,642	168,989	61,428
Contractual services	1,045	7,686	110,000	102,314	11,696
Advertising & marketing	220	4,260	18,500	14,240	1,346
Data processing	211	2,164	10,000	7,836	1,631
Dues & memberships	5,323	7,738	20,000	12,262	1,238
Education & training	0	920	10,000	9,080	3,568
Fiscal agent fees	0	4,670	50,000	45,330	4,720
Insurance	0	0	5,000	5,000	1,083
Maintenance & repairs	0	69	10,000	9,931	1,110
Office supplies	1,318	6,530	22,500	15,970	7,738
Rent	4,060	16,862	62,420	45,558	18,487
Travel	3,417	11,519	30,000	18,481	12,351
Utilities	984	3,838	12,000	8,162	3,945
<b>Total Operating Expenses</b>	<b>182,884</b>	<b>599,581</b>	<b>1,513,590</b>	<b>914,010</b>	<b>448,666</b>
<b>Total Operating Income (Loss)</b>	<b>105,116</b>	<b>461,543</b>	<b>1,856,410</b>	<b>(1,394,866)</b>	<b>688,360</b>
<b>Non Operating Revenues</b>					
Grant revenues	0	0	0	0	522,339
Interest income	5,154	28,182	68,200	(40,018)	14,943
<b>Total Non Operating Revenues</b>	<b>5,154</b>	<b>28,182</b>	<b>68,200</b>	<b>(40,018)</b>	<b>537,282</b>
<b>Non Operating Expenses</b>					
Debt interest	0	0	1,799,750	1,799,750	0
Debt interest-LOC	0	0	25,500	25,500	4,034
<b>Total Non Operating Expenses</b>	<b>0</b>	<b>0</b>	<b>1,825,250</b>	<b>1,825,250</b>	<b>4,034</b>
<b>Total Changes in Net Position</b>	<b>110,271</b>	<b>489,725</b>	<b>99,360</b>	<b>390,365</b>	<b>1,221,608</b>

**CAMERON COUNTY REGIONAL MOBILITY AUTHORITY**

Toll Operations Revenues & Expenses - Cash - Toll Operations Revenues & Expenditures - Cash - Unposted Transactions Included In Report  
From 1/1/2020 Through 1/31/2020  
(In Whole Numbers)

	Current Period Actual	Current Year Actual	Annual Budget - Original	Annual Budget Variance - Original	Prior Year Actual
Toll Operating Revenues					
TPS Revenues	172,685	675,385	1,900,000	(1,224,615)	693,211
Interop Revenues					
Interop revenues	65,847	268,446	700,000	(431,554)	207,005
Bridge interoperability	48,182	184,870	525,000	(340,130)	97,975
Total Interop Revenues	114,029	453,316	1,225,000	(771,684)	304,980
Other Toll Revenues					
Interlocal agreement revenues	11,758	47,085	136,000	(88,915)	14,968
Total Other Toll Revenues	11,758	47,085	136,000	(88,915)	14,968
Total Toll Operating Revenues	298,473	1,175,786	3,261,000	(2,085,214)	1,013,159
Toll Operating Expenses					
Personnel costs	73,973	237,730	909,077	671,347	228,078
Transaction processing costs	33,251	119,318	411,500	292,182	136,882
Toll system maintenance/IT	28,556	91,517	350,000	258,483	73,256
Roadside maintenance	42,811	143,175	500,485	357,310	139,301
CSC indirect/overhead costs	7,609	67,735	225,550	157,815	38,273
Total Toll Operating Expenses	186,199	659,474	2,396,612	1,737,138	615,789
Total Operating Income (Loss)	112,274	516,312	864,388	(348,076)	397,370
Non Operating Revenues					
Pass through grant revenues	0	0	1,385,000	(1,385,000)	0
Total Non Operating Revenues	0	0	1,385,000	(1,385,000)	0
Non Operating Expenses					
Debt interest	0	0	2,249,388	2,249,388	0
Total Non Operating Expenses	0	0	2,249,388	2,249,388	0
Changes in Net Position	112,274	516,312	(0)	516,312	397,370

**CAMERON COUNTY REGIONAL MOBILITY AUTHORITY**

Combined Statement of Revenues and Expenses - Unposted Transactions Included In Report  
From 1/1/2020 Through 1/31/2020  
(In Whole Numbers)

	Current Period Actual	Current Year Actual	Annual Budget - Original	Annual Budget Variance - Original	Prior Year Actual
<b>Operating Revenues</b>					
Vehicle registration fees	278,000	997,124	3,250,000	(2,252,876)	972,770
Interlocal Agreement Revenue	21,758	111,085	256,000	(144,915)	12,143
Toll revenues	286,715	1,128,701	3,125,000	(1,996,299)	998,191
Other revenue	0	0	0	0	167,081
<b>Total Operating Revenues</b>	<b>586,473</b>	<b>2,236,910</b>	<b>6,631,000</b>	<b>(4,394,090)</b>	<b>2,150,184</b>
<b>Operating Expenses</b>					
Personnel costs	184,077	633,400	1,755,606	1,122,206	546,404
Accounting software and services	12,500	13,831	10,000	(3,831)	2,412
Professional services	43,702	123,822	296,642	172,820	59,016
Contractual services	2,005	11,832	135,000	123,169	18,179
Advertising & marketing	220	33,062	78,500	45,438	11,323
Data processing	211	2,164	10,000	7,836	1,631
Dues & memberships	5,323	10,178	27,000	16,822	5,864
Education & training	0	920	20,000	19,080	3,767
Fiscal agent fees	0	4,670	50,000	45,330	4,720
Insurance	16,291	36,099	80,485	44,387	39,799
Maintenance & repairs	1,398	6,796	40,000	33,204	7,764
Office supplies	25,013	77,126	214,500	137,374	80,827
Road maintenance	54,149	202,870	755,000	552,130	167,932
Rent	5,888	28,133	106,970	78,837	23,640
Toll services	8,432	37,684	226,500	188,816	57,877
Travel	3,645	17,078	42,000	24,922	15,934
Utilities	6,230	19,390	62,000	42,610	17,367
<b>Total Operating Expenses</b>	<b>369,083</b>	<b>1,259,055</b>	<b>3,910,203</b>	<b>2,651,148</b>	<b>1,064,455</b>
<b>Net Change from Operations</b>	<b>217,390</b>	<b>977,855</b>	<b>2,720,797</b>	<b>(1,742,942)</b>	<b>1,085,729</b>
<b>Non Operating Revenue</b>					
Grant revenues	0	0	0	0	522,339
Pass through grant revenues	0	0	1,385,000	(1,385,000)	0
Interest income	5,154	28,182	68,200	(40,018)	14,943
<b>Total Non Operating Revenue</b>	<b>5,154</b>	<b>28,182</b>	<b>1,453,200</b>	<b>(1,425,018)</b>	<b>537,282</b>
<b>Non Operating Expenses</b>					
Bond Debt Expense	0	0	4,048,688	4,048,688	0
Debt Interest - LOC	0	0	25,950	25,950	4,034
<b>Total Non Operating Expenses</b>	<b>0</b>	<b>0</b>	<b>4,074,638</b>	<b>4,074,638</b>	<b>4,034</b>
<b>Changes in Net Position</b>	<b>222,545</b>	<b>1,006,037</b>	<b>99,359</b>	<b>906,677</b>	<b>1,618,978</b>



**CAMERON COUNTY REGIONAL MOBILITY AUTHORITY**

Statement of Revenues and Expenditures - Monthly Project I/S - Unposted Transactions Included In Report  
From 1/1/2020 Through 1/31/2020  
(In Whole Numbers)

	Current Period Actual	Current Year Actual
Non Operating Revenues		
Project revenues		
SH 32 (East Loop)	511,961	511,961
Indiana Road - COB	0	62,500
CC- Veterans Bridge	0	151,129
CC - Parks Circulation Study	0	11,628
CC - Bridge Maintenance Projects	302,443	429,057
CC - Gateway Bridge	0	155
CC - Parks Traffic Circulation Study	1,410	1,410
CC - Los Indios LPOE Bldg & Lot Modification	3,582	8,955
CC - International Bridge	223,500	447,000
CC - Parks	119,995	479,980
Total Project revenues	<u>1,162,891</u>	<u>2,103,774</u>
Total Non Operating Revenues	<u>1,162,891</u>	<u>2,103,774</u>
Non Operating Expenses		
Project expenses		
West Blvd. Project	30,892	180,892
West Rail Relocation	600	600
SH 550	0	142,590
SH 32 (East Loop)	497,863	803,621
Whipple Road	30,732	30,732
FM 509	30,732	31,180
CC- Veterans Bridge	0	43,362
CC - Old ALice Road	0	475
CC - Bridge Maintenance Projects	302,443	429,057
CC - Gateway Bridge	0	155
CC - Parks Traffic Circulation Study	1,410	13,038
CC - Los Indios LPOE Bldg & Lot Modification	3,582	8,955
CC - International Bridge	167,103	268,268
CC - Parks	425,574	534,091
Total Project expenses	<u>1,490,930</u>	<u>2,487,016</u>
Total Non Operating Expenses	<u>1,490,930</u>	<u>2,487,016</u>
Total Changes in Net Position	<u>(328,039)</u>	<u>(383,241)</u>

**CAMERON COUNTY REGIONAL MOBILITY AUTHORITY**

Balance Sheet  
As of 1/31/2020  
(In Whole Numbers)

	<u>Current Year</u>
<b>ASSETS</b>	
Current Assets:	
Cash and cash equivalents	3,367,473
Restricted cash accounts - debt service	6,750,935
Accounts receivable, net	3,159,826
Accounts receivable - other agencies	<u>1,490,335</u>
Total Current Assets:	14,768,569
Non Current Assets:	
Capital assets, net	102,369,990
Capital projects in progress	23,240,376
Unamortized bond prepaid costs	104,532
Net pension asset	<u>5,150</u>
Total Non Current Assets:	125,720,048
Deferred Outflow of Resources	
Deferred outflows related to bond refunding	193,715
Deferred outflow related to pension	<u>168,350</u>
Total Deferred Outflow of Resources	<u>362,065</u>
Total ASSETS	<u><u>140,850,682</u></u>
<b>LIABILITIES</b>	
Current Liabilities	
Accounts payable	672,345
Accrued expenses	392,262
Deferred revenue	<u>39,075</u>
Total Current Liabilities	1,103,681
Non Current Liabilities	
Due to other agencies	16,184,188
Long term bond payable	<u>76,418,371</u>
Total Non Current Liabilities	92,602,558
Deferred Inflows of Resources	
Deferred inflows related to pension	<u>11,943</u>
Total LIABILITIES	<u><u>93,718,183</u></u>
<b>NET POSITION</b>	
Beginning net position	
	<u>45,105,290</u>
Total Beginning net position	45,105,290
Changes in net position	
	<u>2,027,209</u>
Total Changes in net position	<u>2,027,209</u>
Total NET POSITION	<u><u>47,132,499</u></u>
TOTAL LIABILITIES, DEFERRED INFLOWS AND NET POSITION	<u><u>140,850,682</u></u>

**CAMERON COUNTY REGIONAL MOBILITY AUTHORITY**

## Statement of Cash Flows

As of 1/31/2020

(In Whole Numbers)

	Current Period	Current Year
Cash Flows from Operating Activities		
Receipts from Vehicle Registration Fees	0	223,620
Receipts from MSB/Interop Toll revenues	145,538	554,589
Receipts from TPS Toll Revenues	144,494	621,590
Receipts from Other Operating Revenues	18,160	107,486
Payments to Vendors	(113,696)	(618,764)
Payments to Employees	(195,481)	(663,873)
Total Cash Flows from Operating Activities	(984)	224,647
Cash Flows from Capital and Related Financing Activities		
Acquisitions of Construction in Progress	(137,067)	(1,183,555)
Proceeds related to Redevelopment Assets	(281,458)	(139,727)
Payment on interlocal project expenses	(993,787)	(1,541,076)
Interlocal project proceeds	650,930	1,591,813
Total Cash Flows from Capital and Related Financing Activities	(761,383)	(1,272,545)
Cash Flows from Investing Activities		
Receipts from Interest Income	5,154	28,182
Total Cash Flows from Investing Activities	5,154	28,182
Beginning Cash & Cash Equivalents	10,875,621	11,138,124
Ending Cash & Cash Equivalents	10,118,408	10,118,408





# 1<sup>ST</sup> QUARTER REPORT 2020

## CCRMA – TOLL OPERATIONS

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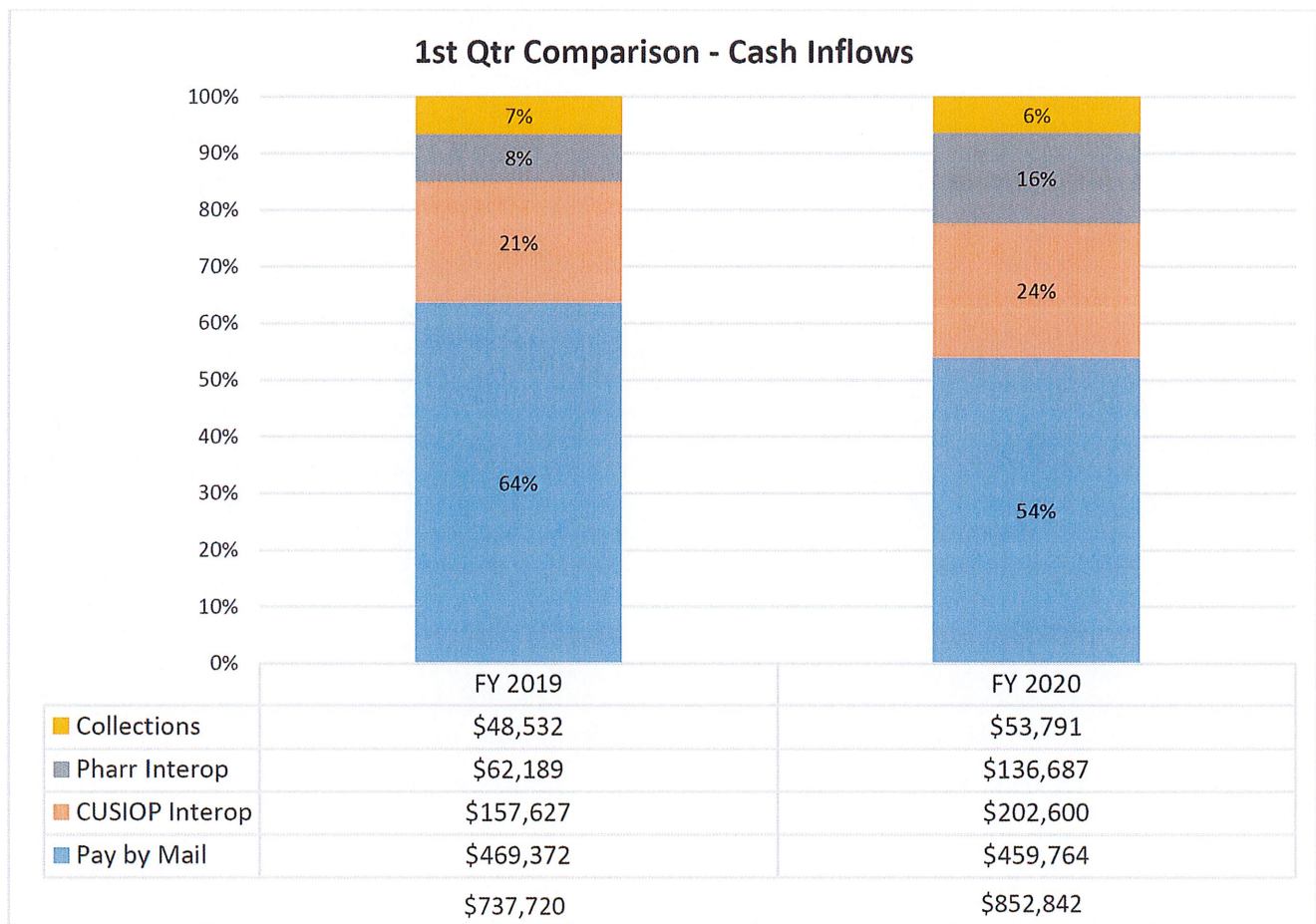


# FINANCIAL SUMMARY

## Cash Inflows

The comparison below is the 1<sup>st</sup> Quarter results for FY 2020 in comparison with the prior year.

- Cash inflows are the actual cash collections from all toll operations activity



Year over year Electronic Toll Collection (ETC) increased in both the CUSIOP (Central United States Interoperability HUB) and Pharr Interoperability, with Pharr Tolling growing the most significantly. ETC is the most effective and cost-efficient way to collect toll revenue for open road tolling operations as shown in the following section.



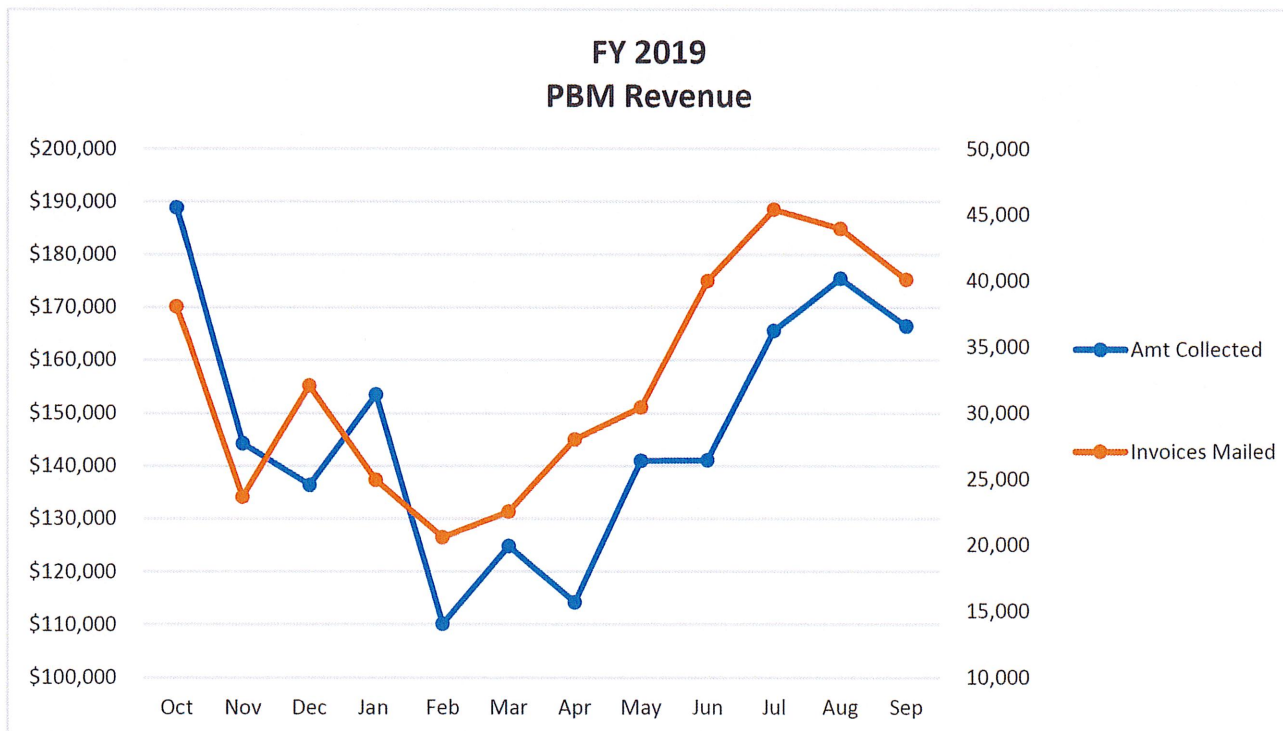
## Cost of Revenue Collection

Cost of collection below is the cost to collect \$1.00 of the revenue on the cash basis. The change in cost for the Pharr Interop is due to the interoperability activity was not fully launched in the 1<sup>st</sup> Quarter of FY19 compared to FY20 when it was fully operational. We estimate the cost for revenue collection with the new CCRMA tag would be in the range of \$0.25 to \$0.30.

Operations (Depreciation Excluded)			Operations (Depreciation Included)		
	FY 2019	FY 2020		FY 2019	FY 2020
CUSIOP Interop	\$0.54	\$0.48	CUSIOP Interop	\$0.76	\$0.65
Pharr Interop	\$0.64	\$0.39	Pharr Interop	\$0.78	\$0.46
Pay by Mail	\$0.59	\$0.62	Pay by Mail	\$0.77	\$0.80
Collections	\$0.26	\$0.27	Collections	\$0.26	\$0.27

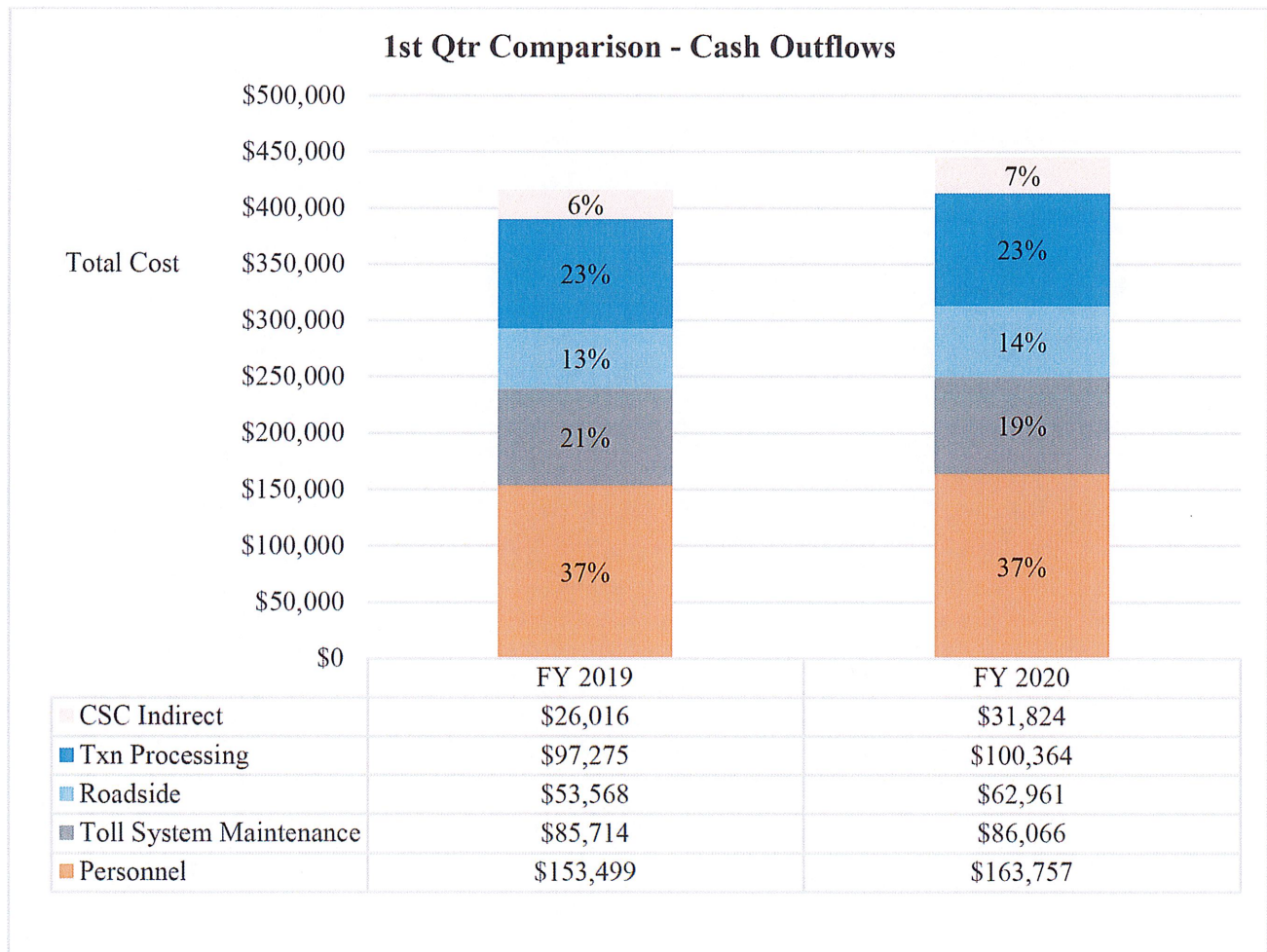
## Pay by Mail Revenue to outgoing Invoices

The following chart illustrates the correlation of incoming cash collections to outgoing invoices mailed from our CSC. Once an invoice has reached its current maturity cycle it is then referred to collections, collections is not included in these totals.



## Cash Outflows

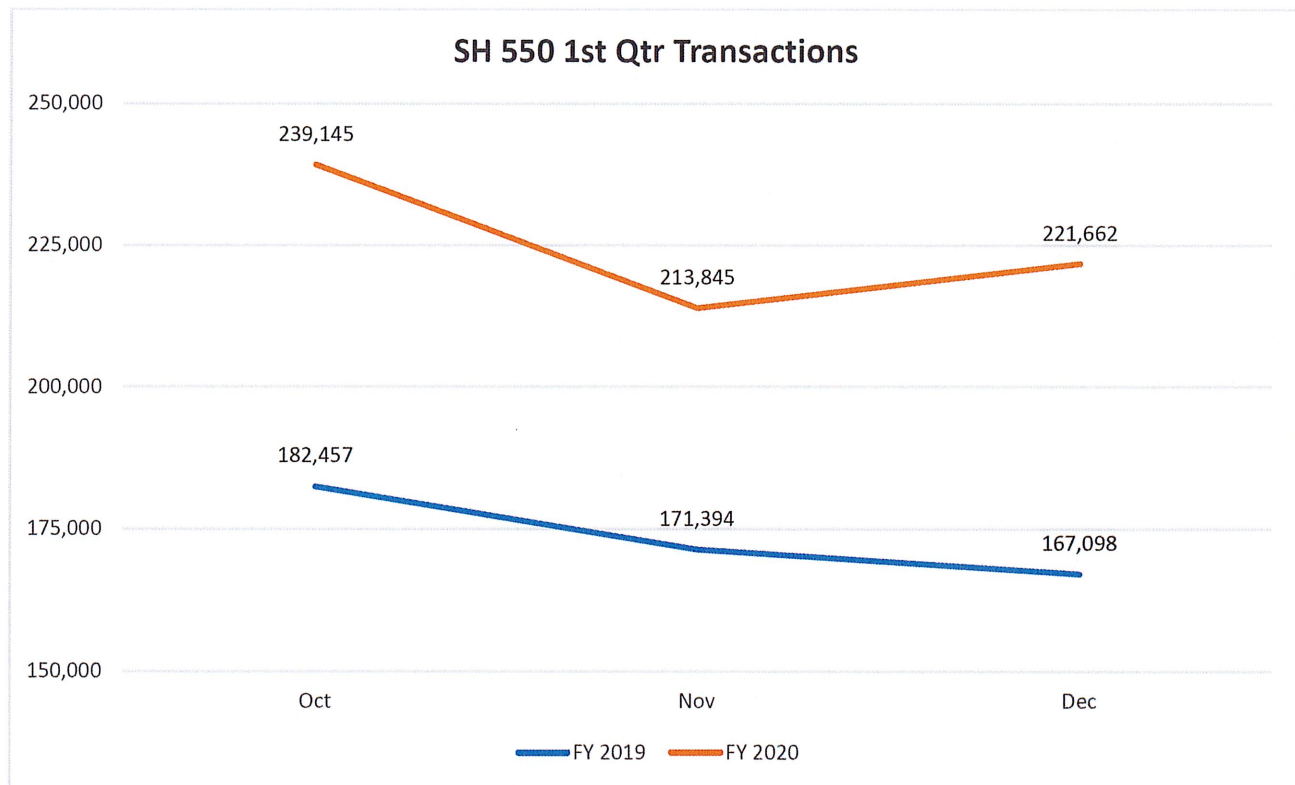
Cash outflows remained relatively fixed year over year. The Toll Operations in general is designed to absorb additional growth in traffic and revenue without an equal correlation of growth in cost. As the SH550 and other tolling operations ramp up, the cost should not interchange at the same rate.



# TRAFFIC SUMMARY

## Traffic Transactions

- Each transaction represents a crossing of a toll gantry. Most vehicles using the SH 550 cross one or more toll gantries in a single trip. Transactions include all vehicle types.

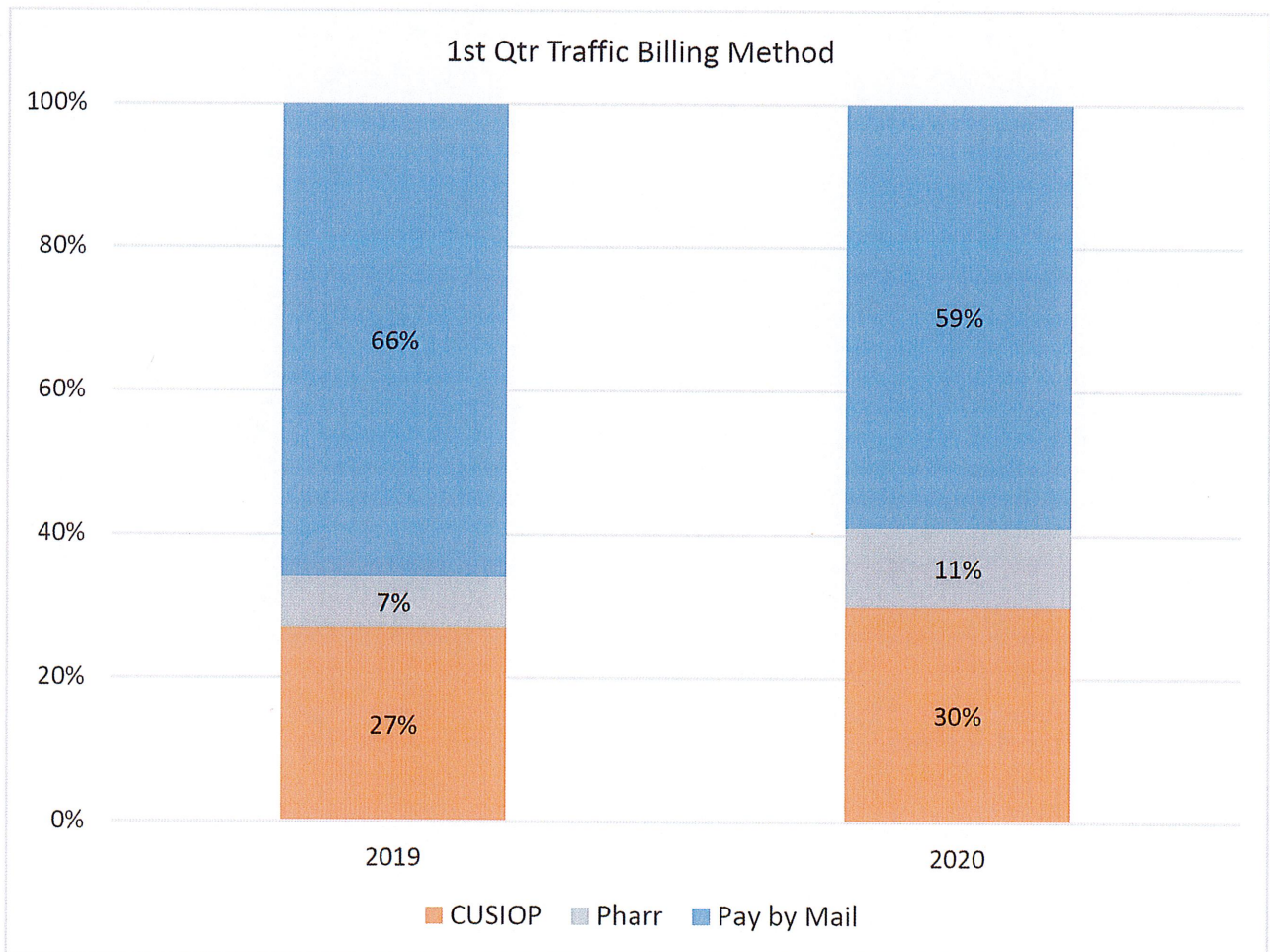


Year over year we have seen significant growth in the number of transactions.

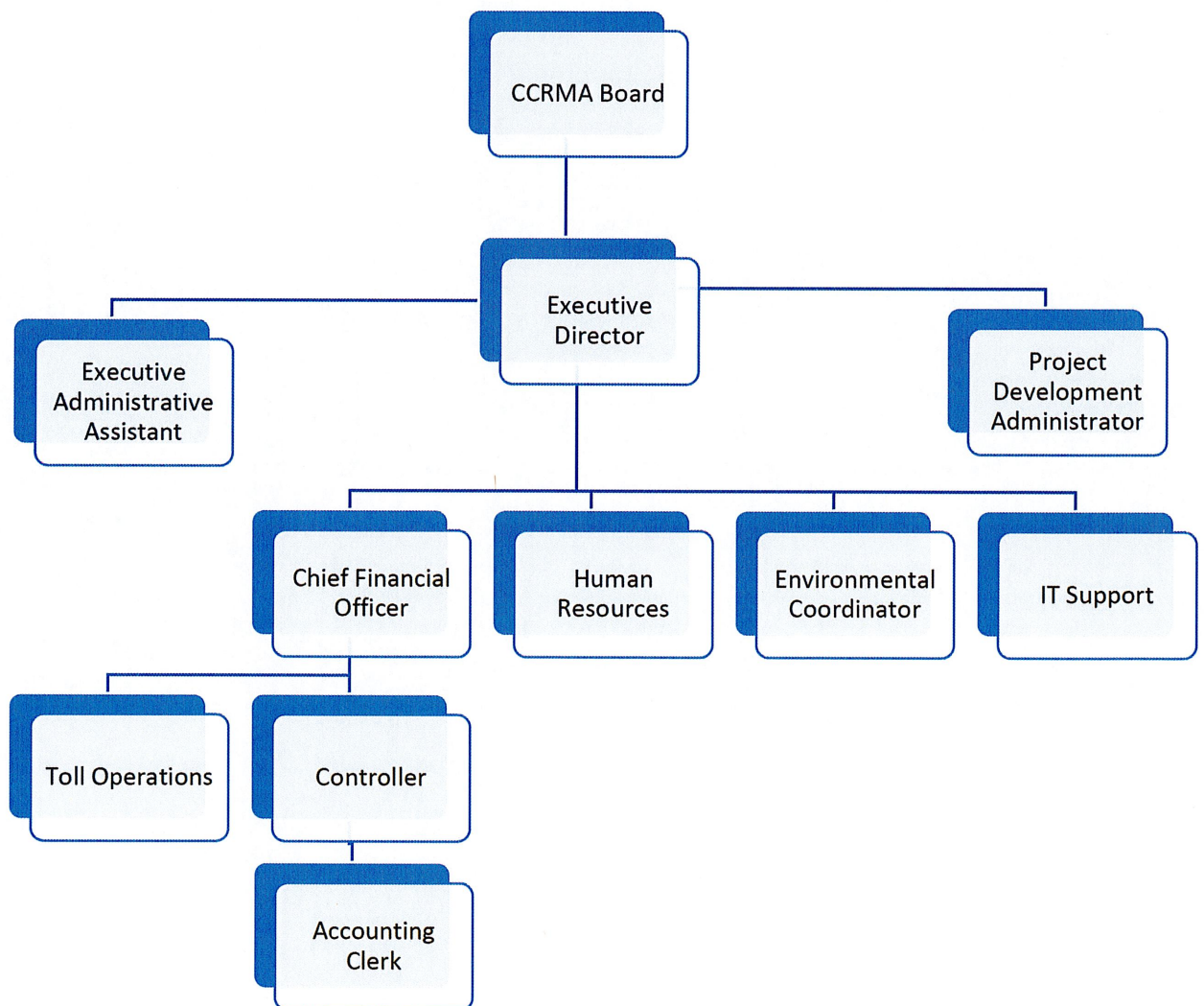


## Transactions by Billing Method

- Each transaction that occurs will qualify for one of the following billing methods: CUSIOP Interoperability, Pharr Interoperability, or Pay by Mail. The following graph provides you a comparison of the overall transaction billing method for the SH 550 traffic. Approximately 60% of our traffic is Pay by Mail compared to the industry average in Texas where it is closer to 20%.
- The long-term goal is to shift more of the transactions to a form of ETC by using our own tag combined with the CUSIOP and Pharr tags. With our tag scheduled to be released in the current year, we forecast that by FY 2022 the graph would be inverted from what it is today.



**3-D    CONSIDERATION AND APPROVAL OF AMENDED CAMERON COUNTY  
REGIONAL MOBILITY AUTHORITY PERSONNEL POLICIES AND  
PROCEDURES AS WELL AS AN AMENDED ORGANIZATIONAL CHART**



**3-E      CONSIDERATION AND APPROVAL OF CONTINUATION  
OPERATING PLAN FOR THE CAMERON COUNTY REGIONAL  
MOBILITY AUTHORITY**



## Emergency Work Plan

### Phase I: Limited Customer Interaction – Partial shut down in Office

1. CCRMA would prohibit customers from paying in the office at the CSC. Customers would be allowed a customer pay window where they will be allowed to communicate with a CSR for payments during operating hours.
2. Customers can still pay online, over the phone, or through mail in payments.
3. Office will be partially staffed for customers to be attended by phone and mail in payments will be processed.
4. Some CSR's will be assigned remote work assignments for Image Review and other CSR duties.
5. Live Chat service will be initiated to allow customers to access a CSR through Live Chat.
6. All check payments can be deposited remotely using our remote deposit capture machine.
7. Cash will be held until quarantine is over
8. Claims and payroll will be disbursed as normal

### Phase II: No Customer Interaction – Office Shutdown – Post Office in operation

1. CCRMA would not accept payments in person at the CSC. Customers will be provided direction to the customer support by phone and live chat services.
2. Customers can still pay online, over the phone, or through mail in payments.
3. Office will be partially staffed 1-2 employees a day for mail in payment processing and to send outgoing invoices.
4. CSR's will be assigned remote work assignments for Image Review and other CSR duties.
5. Live Chat service will be initiated to allow customers to access a CSR through Live Chat.
6. Claims will be processed using remote approval process and limited check disbursement.
7. Payroll will be processed remotely

### Phase III: No Customer Interaction – Office Shutdown – Post Office Shut down

1. Customers will be provided direction to the customer support by phone and live chat services.
2. Customers can still pay online, over the phone, and will be advised that mail in payments will be delayed.
3. Office will be not be staffed.
4. CSR's will be assigned remote work assignments for Image Review and other CSR duties.
5. Phone support will be provided through remote work for CSR's.
6. Live Chat service will be initiated to allow customers to access a CSR.
7. Claims will be held until quarantine period is over
8. Payroll will be processed remotely

**3-F      CONSIDERATION AND APPROVAL OF A RESOLUTION AND AN  
AMENDMENT TO THE ADVANCE FUNDING AGREEMENT BETWEEN THE  
CAMERON COUNTY REGIONAL MOBILITY AUTHORITY AND THE TEXAS  
DEPARTMENT OF TRANSPORTATION REGARDING WHIPPLE ROAD**

**THE STATE OF TEXAS**

**COUNTY OF CAMERON**

**RESOLUTION**

BE IT RESOLVED THAT ON THE 19th DAY OF March, 2020, THE CAMERON COUNTY REGIONAL MOBILITY AUTHORITY BOARD OF DIRECTORS CONVENED IN REGULAR SESSION, AND UPON THE REQUEST OF THE CAMERON COUNTY REGIONAL MOBILITY AUTHORITY BOARD OF DIRECTORS, THE FOLLOWING ITEM WAS OFFERED AND ADOPTED, TO WIT:

**“Consideration and Approval of a Resolution and an Amended Advanced Funding Agreement between the Cameron County Regional Mobility Authority and the Texas Department of Transportation for the Whipple Road Project”**

**WHEREAS:** the Cameron County Regional Mobility Authority is in the process of entering into an Amended Advance Funding Agreement with the Texas Department of Transportation (TxDOT) to prepare an environmental document and preliminary design to include traffic study, schematic, technical reports, construction & construction engineering and agency coordination for the construction of Whipple Road as a 2 lane roadway with continuous left turn lane from SH 1575 to FM 1847; and

**WHEREAS:** Cameron County Regional Mobility Authority by this Resolution authorizes the Chairman to execute an Amended Advance Funding Agreement to prepare an environmental document and preliminary design to include traffic study, schematic, technical reports, construction & construction engineering and agency coordination for the construction of Whipple Road as a 2 lane roadway with continuous left turn lane from SH 1575 to FM 1847; and

**WHEREAS:** this Amended Advance Funding Agreement will fund the above mentioned tasks for the Whipple Road Project.


**NOW THEREFORE BE IT FURTHER PROCLAIMED,** that the Cameron County Regional Mobility Authority Board of Directors approves the Amended Advance Funding Agreement and authorizes the Chairman to execute said Amended Advance Funding Agreement and any other documents required by TxDOT.

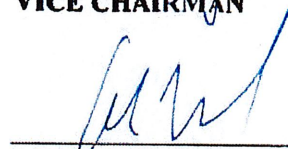
Passed, Approved and Adopted on this 19th day of March, 2020.

**CAMERON COUNTY REGIONAL MOBILITY AUTHORITY**


  
**FRANK PARKER, JR.**  
**CHAIRMAN**

  
**MICHAEL F. SCAIEF**  
**VICE CHAIRMAN**

  
**ARTURO A. NELSON**  
**SECRETARY**

  
**AL VILLARREAL**  
**TREASURER**

  
**MARK ESPARZA**  
**DIRECTOR**

  
**DR. MARIA VILLEGAS, M.D.**  
**DIRECTOR**

  
**LEO GARZA**  
**DIRECTOR**



CSJ # **0921-06-292**  
District # **21- Pharr**  
Code Chart 64 # **60038**  
Project: **Whipple Road,**  
**from FM 1575 to FM 1847**  
Federal Highway Administration  
CFDA Title: Highway Planning  
and Construction  
CFDA No.: 20.205  
Not Research and Development

STATE OF TEXAS           §

COUNTY OF TRAVIS       §

**ADVANCE FUNDING AGREEMENT  
AMENDMENT # 1**

**THIS AMENDMENT** is made by and between the State of Texas, acting through the Texas Department of Transportation, called the State, and **Cameron County Regional Mobility Authority**, acting by and through its duly authorized officials, called the Local Government.

**W I T N E S S E T H**

**WHEREAS**, the State and the Local Government executed a contract on **1st day of March, 2019** to effectuate their agreement for **preliminary engineering for the construction of Whipple Road as a new 2 lane roadway with continuous left turn lane from FM 1575 to FM 1847**, and,

**WHEREAS**, it has become necessary to amend that contract;

**NOW THEREFORE**, in consideration of the premises and of the mutual covenants and agreements of the parties, the State and the Local Government do agree as follows:

**A G R E E M E N T**

**1. Description of Amended Items**

**The 4<sup>th</sup> Whereas is deleted in its entirety and replaced with:**

**WHEREAS**, the Texas Transportation Commission passed Minute Order Number **115291** authorizing the State to undertake and complete a highway improvement or other transportation project generally described as **preliminary engineering, construction and construction engineering, for the widening of Whipple Road from FM 1575 to FM 1847**. The portion of the project work covered by this Agreement is identified in the Agreement, Article 3, Scope of Work (Project), and

**Article 1, Responsible Parties**, is amended by replacing the "N/A" with "Local Government" for item 4, Construction Responsibilities.

CSJ # 0921-06-292  
District # 21- Pharr  
Code Chart 64 # 60038  
Project: Whipple Road,  
from FM 1575 to FM 1847  
Federal Highway Administration  
CFDA Title: Highway Planning  
and Construction  
CFDA No.: 20.205  
Not Research and Development

**Article 3, Scope of Work is deleted in its entirety and replaced with:**

The Local Government will prepare the environmental document and preliminary design to include traffic study, schematic, technical reports, agency coordination, and construction of the widening of Whipple Road from FM 1575 to FM 1847.

**Article 24. Inspection of Books and Records is deleted in its entirety and replaced with:**

**24. Inspection of Books and Records**

The parties to this Agreement shall maintain all books, documents, papers, accounting records, and other documentation relating to costs incurred under this Agreement and shall make such materials available to the State, the Local Government, and, if federally funded, the FHWA and the U.S. Office of the Inspector General or their duly authorized representatives for review and inspection at its office during the Agreement period and for seven (7) years from the date of final reimbursement by FHWA under this Agreement or until any impending litigation or claims are resolved. Additionally, the State, the Local Government, and the FHWA and their duly authorized representatives shall have access to all the governmental records that are directly applicable to this Agreement for the purpose of making audits, examinations, excerpts, and transcriptions.

Attachment A "Resolution or Ordinance" is deleted in its entirety and replaced with Attachment A-1 "Resolution or Ordinance", which is attached to this amendment.

Attachment C "Project Budget" is deleted in its entirety and replaced with Attachment C-1 "Project Budget", which is attached to this amendment. Maximum total contract amount is increased from \$476,630 to \$6,478,503, an increase of \$6,001,873.

As a result of recent updates to by the Rio Grande Valley Metropolitan Planning Organization, Category 7 (Surface Transportation Block Grant) funds were added for the construction and construction engineering of this project. The total Category 7 funds were increased from \$380,300 to \$4,820,300; a total increase of \$4,440,000.

All other provisions of the original contract are unchanged and remain in full force and effect.

CSJ # **0921-06-292**  
District # **21- Pharr**  
Code Chart 64 # **60038**  
Project: **Whipple Road,**  
**from FM 1575 to FM 1847**  
Federal Highway Administration  
CFDA Title: Highway Planning  
and Construction  
CFDA No.: 20.205  
Not Research and Development

## 2. Signatory Warranty

Each signatory warrants that the signatory has necessary authority to execute this agreement on behalf of the entity represented.

Each party is signing this amendment on the date stated under that party's signature.

### THE LOCAL GOVERNMENT

DocuSigned by:

*Frank Parker, Jr.*

2770AB3DD0334AB

Frank Parker, Jr.  
Chairman  
Cameron County Regional Mobility Authority  
3/27/2020

Date

### THE STATE OF TEXAS

DocuSigned by:

*Kenneth Stewart*

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Kenneth Stewart  
Director of Contract Services  
Texas Department of Transportation  
3/27/2020

Date

CSJ # 0921-06-292  
District # 21- Pharr  
Code Chart 64 # 60038  
Project: Whipple Road,  
from FM 1575 to FM 1847  
Federal Highway Administration  
CFDA Title: Highway Planning  
and Construction  
CFDA No.: 20.205  
Not Research and Development

## **ATTACHMENT A-1 RESOLUTION**

**THE STATE OF TEXAS**

**COUNTY OF CAMERON**

### **RESOLUTION**

BE IT RESOLVED THAT ON THE 19th DAY OF March, 2020, THE CAMERON COUNTY REGIONAL MOBILITY AUTHORITY BOARD OF DIRECTORS CONVENED IN REGULAR SESSION, AND UPON THE REQUEST OF THE CAMERON COUNTY REGIONAL MOBILITY AUTHORITY BOARD OF DIRECTORS, THE FOLLOWING ITEM WAS OFFERED AND ADOPTED, TO WIT:

**“Consideration and Approval of a Resolution and an Amended Advanced Funding Agreement between the Cameron County Regional Mobility Authority and the Texas Department of Transportation for the Whipple Road Project”**

**WHEREAS:** the Cameron County Regional Mobility Authority is in the process of entering into an Amended Advance Funding Agreement with the Texas Department of Transportation (TxDOT) to prepare an environmental document and preliminary design to include traffic study, schematic, technical reports, construction & construction engineering and agency coordination for the construction of Whipple Road as a 2 lane roadway with continuous left turn lane from SH 1575 to FM 1847; and

**WHEREAS:** Cameron County Regional Mobility Authority by this Resolution authorizes the Chairman to execute an Amended Advance Funding Agreement to prepare an environmental document and preliminary design to include traffic study, schematic, technical reports, construction & construction engineering and agency coordination for the construction of Whipple Road as a 2 lane roadway with continuous left turn lane from SH 1575 to FM 1847; and

**WHEREAS:** this Amended Advance Funding Agreement will fund the above mentioned tasks for the Whipple Road Project.

**NOW THEREFORE BE IT FURTHER PROCLAIMED,** that the Cameron County Regional Mobility Authority Board of Directors approves the Amended Advance Funding Agreement and authorizes the Chairman to execute said Amended Advance Funding Agreement and any other documents required by TxDOT.

Passed, Approved and Adopted on this 19th day of March, 2020.



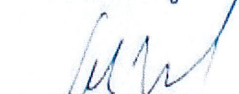
CSJ # 0921-06-292  
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CAMERON COUNTY REGIONAL MOBILITY AUTHORITY


  
FRANK PARKER, JR.  
CHAIRMAN

  
MICHAEL F. SCAIEF  
VICE CHAIRMAN

  
ARTURO A. NELSON  
SECRETARY

  
AL VILLARREAL  
TREASURER

  
MARK ESPARZA  
DIRECTOR

  
DR. MARIA VILLEGAS, M.D.  
DIRECTOR

  
LEO GARZA  
DIRECTOR

CSJ # 0921-06-292  
 District # 21- Pharr  
 Code Chart 64 # 60038  
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 from FM 1575 to FM 1847  
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### ATTACHMENT C-1 PROJECT BUDGET

The project received a total of \$4,820,300 in Category 7 (Surface Transportation Block Grant) federal funds for preliminary engineering, construction, and construction engineering. Considering a 71% Economically Disadvantaged County Program reduction to the project's preliminary engineering, the federal share is 80%, the state share is 14.2% and the local government share is 5.8% until the Federal funding reaches the maximum obligated amount. Considering a 77% Economically Disadvantaged County Program reduction to the project's construction and construction engineering, the federal share is 80%, the state share is 15.4% and the local government share is 4.6% until the Federal funding reaches the maximum obligated amount. The Local Government will be responsible for 100% of all Direct State costs except for Construction Direct State costs. The Local Government will be responsible for 4.6% of Construction Direct State costs and all project costs exceeding the approved federal and state funding. The following is an estimated breakdown of the project costs and funding participation:

Description	Total Estimated Cost	Federal Participation		State Participation			Local Participation		
		%	Cost	% Before EDC Adj.	% After EDC Adj.	Cost After EDC Adj.	% Before EDC Adj.	% After EDC Adj.	Cost After EDC Adj.
Preliminary Engineering (by LG) Cat 7	\$380,300	80%	\$304,240	0%	14.2%	\$54,003	20%	5.8%	\$22,057
Construction (by LG)	\$1,263,727	0%	\$0	0%	0%	\$0	100%	100%	\$1,263,727
Construction (by LG) Cat. 7	\$4,000,000	80%	\$3,200,000	0%	15.4%	\$616,000	20%	4.6%	\$184,000
Construction Engineering (by LG) Cat. 7	\$330,000	80%	\$264,000	0%	15.4%	\$50,820	20%	4.6%	\$15,180
<b>Subtotal</b>	<b>\$5,974,027</b>		<b>\$3,768,240</b>			<b>\$720,823</b>			<b>\$1,484,964</b>
Environ. Direct State Costs	\$22,818	0%	\$0	0%		\$0	100%	100%	\$22,818
Right of Way Direct State Costs	\$7,606	0%	\$0	0%		\$0	100%	100%	\$7,606
Engineer. Direct State Costs	\$38,030	0%	\$0	0%		\$0	100%	100%	\$38,030
Utility Direct State Costs	\$7,606	0%	\$0	0%		\$0	100%	100%	\$7,606
Construction Direct State Costs (State review and oversight of Construction Engineering) Cat. 7	\$110,000	80%	\$88,000	0%	15.4%	\$13,640	100%	4.6%	\$5,060
Indirect State Costs (5.3%)	\$318,416	0%	\$0	100%	100%	\$318,416	0%	0%	\$0
<b>Subtotal</b>	<b>\$504,476</b>		<b>\$88,000</b>			<b>\$332,056</b>			<b>\$81,120</b>
<b>TOTAL</b>	<b>\$6,478,503</b>		<b>\$3,856,240</b>			<b>\$1,052,878</b>			<b>\$1,566,084</b>

Initial payment by the Local Government to the State: \$ 76,060  
 Payment by the Local Government to the State before construction: \$ 5,060  
 Estimated total payment by the Local Government to the State: \$ 81,120

This is an estimate. The final amount of Local Government participation will be based on actual costs.

**3-G    CONSIDERATION AND APPROVAL OF AN INTERLOCAL AGREEMENT  
BETWEEN CAMERON COUNTY AND THE CAMERON COUNTY REGIONAL  
MOBILITY AUTHORITY REGARDING OLD ALICE ROAD**

STATE OF TEXAS           X  
                                   X  
 CAMERON COUNTY       X

### **INTERLOCAL COOPERATION AGREEMENT**

THIS INTERLOCAL COOPERATION AGREEMENT is entered into by and between the COUNTY OF CAMERON, TEXAS, hereinafter referred to as "COUNTY", and the CAMERON COUNTY REGIONAL MOBILITY AUTHORITY, hereinafter referred to as "CCRMA" pursuant to V.T.C.A., Government Code, and Chapter 791, whereby:

1. **PURPOSE OF INTERLOCAL COOPERATIVE AGREEMENT:** To allow the CCRMA to develop Preliminary Engineering and Environmental documents as well as Plans, Specifications, and Estimates, and complete any project development activities to develop the project to a Ready-to-Let Status for construction. This project is fully funded with local funds for Preliminary Engineering and fully funded for construction and construction engineering with Category 7 funds at the Metropolitan Planning Organization based on current estimates.
2. **PROJECT TO BE COMPLETED:** To advance the Old Alice Road Project to a Ready-to-Let Status with TxDOT. Project Limits are from Highway 100 to Sports Park Blvd.
3. **CCRMA HEREBY AGREES TO:**
  - a. To utilize one of the CCRMA's consultants to develop engineering/design plans, coordinate any ROW acquisition or utility adjustments, and conduct environmental studies and traffic studies.
  - b. To coordinate with the Texas Department of Transportation (TxDOT) the necessary environmental document as well as design and engineering and coordination with any state and federal agencies on any issues arising during the environmental phase and design and engineering.
  - c. To provide monthly progress reports of activities to the COUNTY.
  - d. To provide for consultations with the environmental agencies.
  - e. To Coordinate with TxDOT and the Regional MPO for any additional funding needed for the Construction phase.
  - f. To locally let the project through the CCRMA utilizing CCRMA staff and consultants.
  - g. In addition to serving as Project Manager, the CCRMA will be responsible for the preparation of the Environmental document, Traffic studies and Cultural Resource studies totaling approximately \$229,000.00
4. **COUNTY HEREBY AGREES TO:**
  - a. To provide funding in the amount of \$350,000 for completing the work described in sections 2 and 3 herein.
  - b. To provide any engineering plans or surveys currently available at the COUNTY.
  - c. To provide funding for any local match required by TxDOT for design, engineering, and construction.
5. It is specifically understood and agreed that in the event insufficient funds are appropriated and/or budgeted concerning the obligations under this Interlocal Cooperation Agreement on behalf of either of the Parties, then the Party with the insufficient funds shall notify the other Parties and this Interlocal Cooperation Agreement shall thereafter terminate and be null and void on the last day of the fiscal period for which appropriations were made without penalty, liability or expense to the Party. CCRMA will invoice COUNTY on a monthly basis.



6. Any payment made by either party will be made from current revenues of the paying party.
7. This Interlocal Cooperation Agreement constitutes a one-time Agreement between the Parties and does not constitute a continuing Agreement for the COUNTY and CCRMA. This Interlocal Cooperation Agreement expires on the earlier to occur of when the Project is completed or a 30 day termination notice is given by either COUNTY or CCRMA.
8. The CCRMA and COUNTY hereby find that the foregoing goods and governmental functions and services are reasonably required for the Cameron County Airport and this Interlocal Agreement includes an agreement between the CCRMA and the County pursuant to TEX. GOV'T CODE § 791.025 to the extent applicable.
9. All notices to Cameron County shall be sent by Certified or Registered Mail, addressed to:

Cameron County Judge Eddie Trevino, Jr.  
Dancy Courthouse  
1100 East Monroe Street  
Brownsville, Texas 78521

All notices to the Cameron County Regional Mobility Authority shall be sent Certified or Registered Mail, addressed to:

Frank Parker, Jr.  
CCRMA Chairman  
3461 Carmen Avenue  
Rancho Viejo, Texas 78575

10. The Rules, Regulations and Orders of the CCRMA shall govern this Interlocal Cooperation Agreement and the Parties agree that the CCRMA shall supervise the performance of this Interlocal Cooperation Agreement.
11. This Interlocal Cooperation Agreement shall have no legal force or effect until such time as it is properly Adopted and Approved by the CAMERON COUNTY COMMISSIONERS COURT and the CAMERON COUNTY REGIONAL MOBILITY AUTHORITY BOARD OF DIRECTORS.

Executed on this 17 day of March, 2020.

Attested by:

Sylvia Garza-Perez  
County Clerk

Eddie Trevino, Jr.  
County Judge

Attested by:

Arturo A. Nelson  
CCRMA Secretary

Frank Parker, Jr.  
CCRMA Chairman

**3-H    CONSIDERATION AND APPROVAL OF CHANGE ORDER NUMBER 5 WITH  
LUCANIA CONSTRUCTION, LLC FOR THE CAMERON COUNTY  
INTERNATIONAL BRIDGE SYSTEM MAINTENANCE PROJECT**

**CONSTRUCTION CONTRACT CHANGE ORDER: 005**

Contract No.: CCRMA 2019-01-INTL

Contractor: Lucania Construction, LLC

Project Location: Cameron County Intl. Bridges

Type of Change Order: Minor Major/Minor

Describe the change and the reason for the change order. When necessary, include exceptions to this agreement.

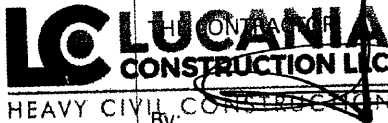
Some contract items on Veterans and Los Indios Bridges had to be overrun due an undetected existing conditions. Also Additional work requested by Cameron County on SH 550 south bound lane ramp consisting of an asphalt pavement repair.

New or revised plan sheets: See attached Detail Sheets

Each Signatory hereby warrants that each has the authority to execute this Change Order

By signing this change order, the contractor agrees to waive any and all claims for additional compensation due to any and all other expense; additional changes for time, overhead and profit; or loss of compensation as a result of this change. Further the contractor agrees that this agreement is made in accordance with Item 4L and the Contract. Exceptions should be noted in the description of reason for the change order.

By signing this change order, the CCRMA agrees to the changes described herein. Further the CCRMA agrees that this agreement is made in accordance with Item 4L and the Contract. Exceptions should be noted in the description of reason for the change order.



Date: 3-19-20

CCRMA

Date: \_\_\_\_\_

By: [Signature]  
Type/Printed Name: Nicola Iuvone  
Type/Printed Title: MEMBER

By: [Signature]  
Type/Printed Name: Pete Segulinski  
Type/Printed Title: Ex. Director

Contract Price Prior to Change Order ..... \$ 1,002,580.17

Net Increase/Decrease of this Change Order ..... \$ 43,963.71

Contract Price with Change Order ..... \$ 1,046,543.88

Increase/Decrease in Time N/A

Adjusted Completion Date December 2, 2019

**Recommended for Execution:**

[Signature] 03/11/20  
Hector J. Lopez, PE, Project Manager Date  
SAB Infrastructure, Ltd.

Table A: Contract Items Change Order # 5

ITEM	DESCRIPTION	UNIT	ORIGINAL + PREVIOUSLY REVISED		REVISED		OVERRUN/ UNDERRUN	
			UNIT COST	QUANTITY	ITEM COST	QUANTITY		ITEM COST
VETERANS INTERNATIONAL BRIDGE								
ADDITION								
713 6004	CLEANING AND SEALING EXP JOINT	LF	42.00	156.00	6,552.00	252.00	4,032.00	
432 6027	RIPRAP (STONE COMMON)(DRY)(24 IN)	LF	0.00	0.00	0.00	11.11	3,991.71	
LOS INDIOS FREE TRADE INTERNATIONAL BRIDGE								
ADDITION								
531 6001	DEMOLITION & REPLACEMENT OF 4" CONC. SIDEWALK (SOUTHBOUND)	SF	0.00	0.00	0.00	80.00	1,560.00	
SH 550 OVERLAY								
ADDITION								
310 6009	PRIME COAT (MC-30)	GAL	0.00	0.00	0.00	17.00	680.00	
340 6138	D-GR HMA (SQ) TY D PG 76-22	TON	0.00	0.00	0.00	20.00	17,800.00	
105 6035	REMOVING STAB BASE & ASPH PAV (0-2")	SY	0.00	0.00	0.00	170.00	12,750.00	
666 6003	REFL PAV MRK TY I (W)4"(BRK)(100MIL)	LF	0.00	0.00	0.00	80.00	1,600.00	
666 6012	REFL PAV MRK TY I (W)4"(SLD)(100MIL)	LF	0.00	0.00	0.00	10.00	200.00	
678 6001	PAV SURF PREP FOR MRK (4")	LF	0.00	0.00	0.00	90.00	1,350.00	
TOTALS					6,552.00		50,515.71	43,963.71



Mission, January 14, 2020

Mr.  
JONATHAN PRUKOP, EIT  
Civil Structural Specialist  
S & B Infrastructure, LTD  
5408 North 10<sup>th</sup> Street  
McAllen, TX  
78504

Ref.: Overlay at the Southbound Direct  
Connector from US 77 to SH.  
Cameron County International Bridges  
Rehabilitation and Maintenance Project  
Contract No. 2019-01-INTL  
Cameron County, Texas

Dear Mr. Prukop,

According with the request of price on your email dated 1.7.20 for the **“Overlay at the Southbound Direct Connector from US 77 to SH”**, regarding to the contract No. 2019-01-INTL “Cameron County International Bridges Rehabilitation and Maintenance Project”, we are pleased to submit the following quote:

Item	Description	Unit	Qty	Unit Price (\$/UNIT)	Total (\$)
1	PRIME COAT (MC-30)	GAL	17	36.00	612.00
2	D-GR HMA (SQ) TY D PG76-22	TON	20	765.00	15,300.00
3	PLANE ASPHALT CONCRETE PAVEMENT (0" TO 2")	SY	170	52.00	8,840.00
4	RPM (W) (4") (SLD) (100 MIL)	LF	80	20.00	1,600.00
5	RPM (W) (4") (BRK) (100 MIL)	LF	10	20.00	200.00
6	PREP PAV SURFACE FOR MRK (4 IN)	LF	90	15.00	1,350.00
7	MOBILIZATION	LS	1	3,678.00	3,678.00
8	TRAFFIC CONTROL	LS	1	2,800.00	2,800.00
Great Total:					34,380.00

Or



Item	Description	Unit	Qty	Balanceed Unit Price (\$/UNIT)	Total Balanced (\$)
1	PRIME COAT (MC-30)	GAL	17	40.00	680.00
2	D-GR HMA (SQ) TY D PG76-22	TON	20	890.00	17,800.00
3	PLANE ASPHALT CONCRETE PAVEMENT (0" TO 2")	SY	170	75.00	12,750.00
4	RPM (W) (4") (SLD) (100 MIL)	LF	80	20.00	1,600.00
5	RPM (W) (4") (BRK) (100 MIL)	LF	10	20.00	200.00
6	PREP PAV SURFACE FOR MRK (4 IN)	LF	90	15.00	1,350.00
<b>Great Total:</b>					<b>34,380.00</b>

The difference between the items above is due in the last one, we included the Mobilization and the Traffic Control spread in the rest of items.

Estimate duration: 4 working days

Considering that this is a small quantity, the unit prices looks extremely high because we should have included the total cost of a complete crew to lay down 20 Ton/shift of asphalt instead 1,600 Ton/shift which is the average production and to milling 170 sy/shift instead a 7,500 sy/shift like the average production.

Our profit on this calculation was 15 %.

**Notes:**

- This prices includes material, labor and equipment.
- Because the HMA required is a superpave and is a small quantity, the date to do the work will depend of the asphalt plant production schedule. The supplier only could sell us this small quantity at the moment they are producing the same superpave for another client who ask for major quantities.
- The traffic control plan quoted only included the used of barrels, type III barricades and traffic sign. Do not include another devices like crash cushion attenuator, for example.

If you have any question or futher clarification, please do not hesitate to contact me.

**NICOLA IUVONE  
LUCANIA CONSTRUCTION LLC  
MANAGING MEMBER  
956-600-4471**

**3-I      CONSIDERATION AND APPROVAL OF TERMINATION OF THE GENERAL  
ENGINEERING CONSULTANT AGREEMENT BETWEEN THE CAMERON  
COUNTY REGIONAL MOBILITY AUTHORITY AND FIGG ENGINEERING**



## IMPROVING MORE THAN JUST ROADS

### MEMORANDUM

**TO:** CCRMA Board of Directors

**FROM:** Pete Sepulveda, Executive Director *PSJ*

**DATE:** March 19, 2020

**RE:** Item 3(I) – Consideration and approval of termination of the Agreement for General Consulting Civil Engineering Services dated May 10, 2018 (the “Agreement”) between the Cameron County Regional Mobility Authority and Figg Bridge Engineers, Inc. (“Figg”)

On May 10, 2018, the Board of Directors approved entering into the Agreement with Figg based on the statement of qualifications submitted by Figg at that time. Since then, on January 10, 2020, the Texas Department of Transportation removed Figg as the engineer-of-record from its \$800 million US 181 Harbor Bridge replacement project in Corpus Christi instructing the developer to replace Figg as the project’s lead engineer. TxDOT took this action after reviewing Figg’s design work and after reviewing the findings by the National Transportation Safety Board (“NTSB”) on the 2018 pedestrian bridge collapse in Miami. The NTSB concluded that errors by Figg had been the main reasons for the fatal bridge collapse. Moreover, on January 11, 2020, the Harris County Toll Road Authority stopped construction on a portion of the Sam Houston Tollway Ship Channel Bridge after an independent design review uncovered an issue related to Figg’s design of the curved portions of the main pylons’ legs on the bridge’s cable-stayed segment. I have discussed the foregoing with legal counsel and he recommends termination of the Agreement.

Figg denies the findings by the NTSB; however, based on the foregoing and recommendation from legal counsel, I recommend that the CCRMA terminate the Agreement with Figg. Had the CCRMA known that the NTSB would make the findings they did about Figg, the CCRMA would not have determined Figg to be qualified and would not have recommended that the Board of Directors approve entering into a contract with Figg. In addition, continuing to contract with Figg will cause funding issues with the CCRMA’s projects in which Figg would be involved because the CCRMA will likely be unable to obtain TxDOT and Federal funds for those projects.

Given that the Agreement was suspended on November 8, 2019 and that Figg is not currently performing any services for the CCRMA, and based on recommendation from legal counsel, I recommend that the Board exercise its option to terminate the Agreement pursuant to section 7 of the Agreement.

**3-J      CONSIDERATION AND AUTHORIZATION FOR CAMERON COUNTY  
REGIONAL MOBILITY AUTHORITY STAFF TO ISSUE A REQUEST FOR  
QUALIFICATIONS FOR A GENERAL ENGINEERING CONSULTANT**





**IMPROVING MORE THAN JUST ROADS**

## MEMORANDUM

To: CCRMA Board of Directors

From: Pete Sepulveda, Jr. *PSJ*  
Executive Director

Date: March 19, 2020

Subj: Agenda Item 3J

Staff would like authority to issue an RFQ for General Engineering Consultant. Staff will follow the proper procurement procedure as required by Txdot. Once approval from Txdot is obtained to proceed with procurement process, we will do that.

Once Staff goes through the process and has a recommendation, we will place on a Board agenda for the Board's consideration.



**3-K    DISCUSSION AND POSSIBLE ACTION REGARDING INVESTING FUNDS  
CURRENTLY HELD WITH THE BANK OF NEW YORK MELLON (TABLED)**

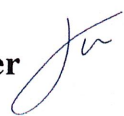
**3-L    DISCUSSION AND POSSIBLE ACTION REGARDING TOLL OPERATION  
PROJECTS AT THE CAMERON COUNTY INTERNATIONAL BRIDGE  
SYSTEM, THE CAMERON COUNTY PARKS SYSTEM AND CAMERON  
COUNTY REGIONAL MOBILITY AUTHORITY TOLL TAG ACCOUNTS**



**IMPROVING MORE THAN JUST ROADS**

## MEMORANDUM

**TO:** CCRMA Board of Directors

**FROM:** Jesus Adrian Rincones, Chief Financial Officer 

**DATE:** March 19, 2020

**RE: Item 3L Discussion and Possible Action regarding Toll Operation Projects at the Cameron County International Bridge System, the Cameron County Parks System and Cameron County Regional Mobility Authority Toll Tag Accounts**

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### **Cameron County International Bridge Toll Collection System**

In July 2019 the CCRMA board executed an interlocal agreement with Cameron County for the upgrade of the Bridge Toll Collection System including Interoperability with the CCRMA Tag. The purpose of the project is to modernize the current system for additional Electronic Toll Collection Methods, consolidate customers to one account (CCRMA Tag) and improve the system controls. System enhancements include:

- Improved lane system functionality
- Additional ETC Methods: Proximity Card and Account Tickets
- Lane Level Account Replenishments
- Automation of Turnstile with ETC Methods
- New Customer Account Functionality with full service online access
- Complete Digital and Video Auditing System for full transaction transparency

The project is currently scheduled to go live near or after July 2020 (tentative on COVID 19 Impacts).

## **Cameron County Parks User Fee Collection System**

In July 2019 the CCRMA board executed an interlocal agreement with Cameron County for the upgrade of the Parks User Fee Collection System including Interoperability with the CCRMA Tag. The purpose of the project is to modernize the current system for additional Electronic Toll Collection Methods, consolidate customers to one account (CCRMA Tag) and improve the system controls. System enhancements include:

- Improved lane system functionality to include Credit Card acceptance in lanes
- Daily, 30 day, and annual pass sales available with ETC
- Improved access control with RV Passes
- Automated License Plate readers to improve daily pass enforcement
- New Systemwide reports
- Automation of Trash Bag Collection Fee

The project go live is TBD. The current summer season and other park infrastructure projects have impacted the current go live schedule.

## **Back Office Update – System Enhancements/CCRMA Fuego Tag**

In July 2019 the CCRMA board executed a change order for the back-office update with TollPlus. This update was to provide the following major enhancements to the system:

- New CCRMA Tag Functionality (Tag, Proximity Card, and Tickets)
- Prepaid Accounts - account migration from post paid
- Enhanced PBM Account Management including integration of Print and Mail functions with Neopost
- Interoperability Functionality for the Cameron County Bridges, Cameron County Parks, and Future site (Port of Brownsville).
- Additional Communication tools such as electronic invoicing, SMS Alerts and mass email/sms capability
- Improved DMV integration and Address Verification
- New System Reports

The project has been substantially completed and is prepared to Go Live. A recommended date for Go Live would be in May of 2020 (tentative on COVID 19 Impacts).

Next Steps:

- Purchase inventory of Fuego Tags (1-2 month turn around)
- Communication and product release plan (communication required with existing customers for account migration and product release plan presented at next meeting)
- Staff Training in April

**3-M    CONSIDERATION AND APPROVAL OF RECOMMENDATION OF HIGHEST  
RANKED GEC PROPOSAL FOR THE EAST LOOP PROJECT FOR  
PRELIMINARY ENGINEERING SOLICITATION AND AUTHORIZE STAFF  
TO ENTER INTO CONTRACT NEGOTIATIONS**





**IMPROVING MORE THAN JUST ROADS**

## MEMORANDUM

To: Board of Directors

From: Pete Sepulveda, Jr. *PSS*  
Executive Director

Date: March 19, 2020

Subj: Item 3M

---

On November 7, 2019, the CCRMA Board of Directors passed a resolution for the approval of the Advanced Funding Agreement (AFA) for the East Loop project to prepare the Preliminary Engineering of the project.

The AFA provides for federal funding in the form of Category 7 funds for the engineering work to be performed by a consultant. The local participation share of the funding will be required for this project.

Per our procurement policies and in compliance with Federal Standards listed in 23 CFR section 172 for the procurement, management and administration of engineering and design related services for the use of Federal Government Aid, the CCRMA administered a solicitation within its approved GEC's for the work to be performed.

The solicitation was reviewed and approved to be released by TxDOT prior to issuance. The solicitation was strictly qualifications based with no cost estimates provided. Each response was evaluated in the following categories:

- Specific Project Team and Staffing Plan
- Consultant Comments and Approach
- Consultant Availability

Below is a summary of the resulting scores from the evaluation.





## IMPROVING MORE THAN JUST ROADS

**Project**

**East Loop CSJ: 0921-06-315**

<b>Strength</b>	A feature of a Consultant that will contribute to better-than-acceptable performance.
<b>Meets</b>	The Consultant offers acceptable performance in relation to the scope of work being evaluated.
<b>Weak</b>	A feature of a Consultant that is below the applicable requirement(s) of the scope of work but may contribute with less than acceptable performance.
<b>Fail</b>	Failure, no response

### Step 2 - Review Quantitative Score

	<b>S&amp;B</b>		<b>Halff</b>	
<b>Specific Project Team and Staffing Plan</b>	Meets	33.3	Meets	33.3
<b>Consultant Comments &amp; Approach</b>	Strength	25	Weak	8.3
<b>Consultant Availability</b>	Strength	25	Meets	16.7
<b>Consultant Interview (if applicable)</b>	Fail	0	Fail	0
<b>Total Score</b>		83.3		58.3

### Ranking

The CCRMA has ranked the firms responses in order from highest to lowest as follows:

1. S&B Infrastructure
2. Halff Associates, Inc.

In accordance with 23 CFR §172.9 and 40 U.S. Code §1104(b) the staff is requesting to commence negotiations for a final contract with the highest ranked firm S&B Infrastructure.