

THE STATE OF TEXAS §

COUNTY OF CAMERON §

BE IT REMEMBERED on the 12th day of December 2019, there was conducted a Regular Meeting of the Cameron County Regional Mobility Authority, at the CCRMA Administrative Office, 3470 Carmen Avenue, Suite 5 thereof, in Rancho Viejo, Texas, for the purpose of transacting any and all business that may lawfully be brought before the same.

THE BOARD MET AT:

12:00 Noon

PRESENT:

FRANK PARKER, JR.
CHAIRPERSON

MICHAEL F. SCAIEF
DIRECTOR

ARTURO A. NELSON
DIRECTOR

AL VILLARREAL
DIRECTOR

MARK ESPARZA
DIRECTOR

DIRECTOR

DIRECTOR

DR. MARIA VILLEGAS, M.D.
ABSENT

ABSENT

ABSENT



The Meeting was called to order by Chairman Parker, at 12:03 P.M. At this time, the Board considered the following matters as per CCRMA Agenda posted and filed for Record in the Office of the County Clerk on this 6th day of December, 2019 at 10:12 A.M.



IMPROVING MORE THAN JUST ROADS

ACCEPTED FOR FILING
CAMERON COUNTY

DEC 06 2019

SYLVIA GARZA-PEREZ
COUNTY CLERK

POSTED ON WEB
December 6, 2019
at 11:05 A.M.

AGENDA

**Regular Meeting of the Board of Directors
of the
Cameron County Regional Mobility Authority**

3470 Carmen Avenue, Suite 5

Rancho Viejo, Texas 78575

December 12, 2019

12:00 Noon

PUBLIC COMMENTS:

1. Public Comments.

PRESENTATIONS:

2. Presentation of CCRMA Project Status.

CONSENT ITEMS:

3. All Item(s) under the Consent RMA Agenda are heard collectively unless opposition is presented, in which case the contested Item will be considered, discussed, and appropriate action taken separately.

A. Consideration and Approval of the Minutes for:

November 7, 2019 – Special Meeting.

ITEMS FOR DISCUSSION AND ACTION:

4. Action Items.

A. Acknowledgement of Claims.

B. Approval of Claims.

C. Consideration and Approval of Agreement between the Cameron County Regional Mobility Authority and Pathfinders Public Affairs.

D. Consideration and Approval of an Interlocal Agreement between Cameron County and the Cameron County Regional Mobility Authority regarding the East Loop Project.

- E. Consideration and Approval of Interlocal Agreement between the Cameron County Regional Mobility Authority and the City of Brownsville for the West Blvd. Project.**
- F. Consideration and Approval of Interlocal Agreement between the Cameron County Regional Mobility Authority and Cameron County for the West Blvd. Project.**
- G. Discussion and Possible Action regarding the Texas Department of Transportation Category 12 Funds.**
- H. Consideration and Approval of a Resolution and an Advance Funding Agreement between the Cameron County Regional Mobility Authority and the Texas Department of Transportation for the West Blvd. Hike and Bike Project.**
- I. Consideration and Approval of RFP for Bank Depository Services.**
- J. Consideration and Approval of Supplemental Work Authorization No. 1 to Work Authorization No. 8 with S&B Infrastructure regarding the Veterans Bridge at Los Tomates.**
- K. Consideration and Approval of Supplemental Work Authorization No. 1 to Work Authorization No. 5 with S&B Infrastructure for East Loop Project Aerial Mapping, Right of Way Mapping and Subsurface Utility Engineering.**
- L. Consideration and Approval of Work Authorization No. 11 with S&B Infrastructure for the Morrison Road Project.**
- M. Consideration and Approval of Recommendation of highest ranked GEC proposal for FM 509 Project for Preliminary Engineering Solicitation and Authorize Staff to Enter into Contract Negotiations.**
- N. Consideration and Approval of Recommendation of highest ranked GEC proposal for Whipple Road Project for Preliminary Engineering Solicitation and Authorize Staff to Enter into Contract Negotiations.**
- O. Consideration and Approval of Recommendation of highest ranked GEC proposal for SH 550 Gap II Project for Engineering (PS&E) Solicitation and Authorize Staff to Enter into Contract Negotiations.**
- P. Consideration and Approval of Toll Rate Fare Schedule for the SH 550 Toll Road.**
- Q. Consideration and Authorization to Declare Surplus Property and Authorize Staff to Dispose of that Surplus Property.**
- R. Consideration and Approval of Master Lease Agreement for a Printer and Service Contract with Toshiba utilizing the DIR CO-OP**

EXECUTIVE SESSION:

5. Executive Session.

- A. Deliberation and Discussion Concerning the Evaluation and Duties of the Cameron County Regional Mobility Authority Executive Director, Pete Sepulveda, Jr., pursuant to Vernon Texas Code Annotated (V.T.C.A.), Government Code, Section 551.074 (1).**
- B. Confer with Legal Counsel regarding legal issues with an Agreement between the Cameron County Regional Mobility Authority and Pathfinders Public Affairs pursuant to V.T.C.A. Government Code, Section 551.071(2).**
- C. Deliberation Regarding Acquisition of Real Property legally described as JY Trevino Abstract 6, 130 Acres out of 383.01 Acres, Tract C, San Martin Grant, Share 7, Cameron County, Texas, Pursuant to Vernon Texas Code Annotated (V.T.C.A.), Government Code, Section 551.072.**
- D. Deliberation Regarding Acquisition of Real Property legally described as JY Trevino Abstract 6, 90 Acres out of 383.01 Acres, Tract C, San Martin Grant, Share 7, Cameron County, Texas, Pursuant to Vernon Texas Code Annotated (V.T.C.A.), Government Code, Section 551.072.**
- E. Deliberation Regarding Acquisition of Real Property legally described as Units 3 through 8 of the Rancho Viejo Plaza Condominiums, in Rancho Viejo, Cameron County, Texas, Pursuant to Vernon Texas Code Annotated (V.T.C.A.), Government Code, Section 551.072.**
- F. Confer with Cameron County Regional Mobility Authority Legal Counsel regarding issues with the CCRMA Toll Tag, Pursuant to V.T.C.A. Government Code, Section 551.071(2).**
- G. Confer with Cameron County Regional Mobility Authority Legal Counsel regarding issues with the CCRMA Toll Rate Schedule, Pursuant to V.T.C.A. Government Code, Section 551.071(2).**

6. Action Relative to Executive Session.

- A. Possible Action.**
- B. Possible Action.**
- C. Possible Action.**
- D. Possible Action.**
- E. Possible Action.**
- F. Possible Action.**
- G. Possible Action.**

ADJOURNMENT:

Signed this 6th day of December 2019.



Frank Parker, Jr.
Chairman

NOTE:

Participation by Telephone Conference Call – One or more members of the CCRMA Board of Directors may participate in this meeting through a telephone conference call, as authorized by Sec. 370.262, Texas Transportation Code. Each part of the telephone conference call meeting that by law must be open to the public shall be audible to the public at the meeting location and will be recorded. On conclusion of the meeting, the recording will be made available to the public.

PUBLIC COMMENTS

1 PUBLIC COMMENTS

None.

PRESENTATIONS, RESOLUTIONS AND/OR PROCLAMATION ITEMS

2-A Presentation of CCRMA Project Status.

Mr. Pete Sepulveda, Jr., RMA Executive Director went over a Presentation on the Status of CCRMA Projects including the funding for East Loop, South Port Connector, I69 Connector and FM 509.

Vice Chair Scaief moved to acknowledge the Presentation as presented. The motion was seconded by Director Esparza and carried unanimously.

The Presentation is as follows:

CONSENT ITEMS

ALL ITEM(S) UNDER THE CONSENT RMA AGENDA ARE HEARD COLLECTIVELY UNLESS OPPOSITION IS PRESENTED, IN WHICH CASE THE CONTESTED ITEM WILL BE CONSIDERED, DISCUSSED AND APPROPRIATE ACTION TAKEN SEPARATELY

3-A Consideration and Approval of the Minutes for:

November 7, 2019 – Special Meeting.

Mr. Pete Sepulveda, Jr., RMA Executive Director introduced the item to the Board.

Director Esparza moved to approve the minutes for November 7, 2019 Special Meeting. The motion was seconded by Secretary Nelson and carried unanimously.

ACTION ITEMS

4-A Acknowledgement of Claims.

Mr. Victor Barron, RMA Controller went over the Claims for Acknowledgement and presented into the record.

Director Villarreal moved to acknowledge the Claims as presented. The motion was seconded by Director Esparza and carried unanimously.

The Claims are as follows:

4-B Approval of Claims.

Mr. Victor Barron, RMA Controller went over the Claims and presented into the record.

Director Esparza moved to approve the Claims including TxDOT Claim in the amount of \$150,000.00, subject to approval of Item 4-H. The motion was seconded by Director Garza and carried unanimously.

The Claims are as follows:

4-C Consideration and Approval of Agreement between the Cameron County Regional Mobility and Pathfinders Public Affairs.

Mr. Pete Sepulveda, Jr., RMA Executive Director went over the item with the Board. Mr. Sepulveda explained to the Board the need for the Agreement and went into further detail that this was for legislative representation in Austin and coordination with TxDOT.

Director Esparza moved to approve the Agreement between the Cameron County Regional Mobility and Pathfinders Public Affairs. The motion was seconded by Secretary Nelson and carried unanimously.

The Agreement is as follows:

4-D Consideration and Approval of Agreement between Cameron County and the Cameron County Regional Mobility regarding the East Loop Project.

Mr. Pete Sepulveda, Jr., RMA Executive Director went over the item with the Board. Mr. Sepulveda mentioned that this Agreement was for funding to cover aerial photography, subsurface utility engineering, right of way mapping and mitigation issues with USFWS. Cameron County has approved the Interlocal Agreement and the Funding.

Director Esparza moved to approve the Agreement between Cameron County and the Cameron County Regional Mobility regarding the East Loop Project. The motion was seconded by Secretary Nelson and carried unanimously.

The Agreement is as follows:

4-E Consideration and Approval of Interlocal Agreement between the Cameron County Regional Mobility Authority and the City of Brownsville for the West Blvd. Project.

Mr. Pete Sepulveda, Jr., RMA Executive Director went over the item with the Board and explained to the Board that this would cover the schematics for the Hike and Bike Component of the Project. City of Brownsville has approved the Interlocal Agreement and the Funding.

Secretary Nelson moved to approve the Interlocal Agreement between the Cameron County Regional Mobility Authority and the City of Brownsville for the West Blvd. Project. The motion was seconded by Director Esparza and carried unanimously.

The Agreement is as follows:

4-F Consideration and Approval of Interlocal Agreement between the Cameron County Regional Mobility Authority and Cameron County for the West Blvd. Project.

Mr. Pete Sepulveda, Jr., RMA Executive Director went over the item with the Board. Mr. Sepulveda mentioned that this will allow us to proceed and develop schematics for the Road Component of the Project. Cameron County has approved the Interlocal Agreement and the Funding.

Secretary Nelson moved to approve the Interlocal Agreement between the Cameron County Regional Mobility Authority and Cameron County for the West Blvd. Project. The motion was seconded by Director Esparza and carried unanimously.

The Agreement is as follows:

4-G Discussion and Possible Action regarding the Texas Department of Transportation Category 12 Funds.

Mr. Pete Sepulveda, Jr., RMA Executive Director went over the item with the Board. Mr. Sepulveda mentioned this request needed to be made to the Texas Transportation Commission to transfer approximately \$16.4 million to the West Boulevard road component. See attached memo.

Vice Chair Scaief moved to approve requesting that the Texas Department of Transportation transfer Category 12 Funds into the Road Component of the West Blvd. Project. The motion was seconded by Director Esparza and carried unanimously.

The Memo is as follows:

4-H Consideration and Approval of a Resolution and an Advance Funding Agreement between the Cameron County Regional Mobility Authority and the Texas Department of Transportation for the West Blvd. Hike and Bike Project.

Mr. Pete Sepulveda, Jr., RMA Executive Director went over the item with the Board. Mr. Sepulveda mentioned that the Advance Funding Agreement was needed to cover the Hike and Bike Component of this Project.

Director Esparza moved to approve the Resolution and the Advance Funding Agreement between the Cameron County Regional Mobility Authority and the Texas Department of Transportation for the West Blvd. Hike and Bike Project. The motion was seconded by Director Garza and carried unanimously.

The Resolution and Agreement are as follows:

4-I Consideration and Approval of RFP for Bank Depository Services.

Mr. Pete Sepulveda, Jr., RMA Executive Director went over the item with the Board. Mr. Sepulveda mentioned this is a need to go through an RFP process for bank depository services.

Chairman Parker moved to approve the RFP for Bank Depository Services. The motion was seconded by Secretary Nelson and carried as follows:

NOTE: Vice Chair Scaief, Director Esparza, Director Villarreal and Director Garza abstained and did not participate in the discussion of the RFP for Bank Depository Services item. Affidavits for each Director are on file.

AYE: Chairman Parker, Secretary Nelson.

NAY: None.

ABSTAINED: Vice Chair Scaief, Director Esparza, Director Villarreal and Director Garza.

The RFP is as follows:

4-J Consideration and Approval of Supplemental Work Authorization No. 1 to Work Authorization No. 8 with S&B Infrastructure regarding the Veterans Bridge at Los Tomates.

Mr. Pete Sepulveda, Jr., RMA Executive Director went over the item with the Board and explained to the Board the Supplemental Work Authorization is for cultural resources at the Veterans Bridge Project. Mr. Sepulveda further explained that the correct Work Authorization number is 18. Since the content of the Work Authorization did not change, the Board can consider it.

Secretary Nelson moved to approve Supplemental Work Authorization No. 1 to Work Authorization No. 8 with S&B Infrastructure regarding the Veterans Bridge at Los Tomates. The motion was seconded by Director Villarreal and carried unanimously.

The Supplemental Work Authorization is as follows:

4-K Consideration and Approval of Supplemental Work Authorization No. 1 to Work Authorization No. 5 with S&B Infrastructure for East Loop Project Aerial Mapping, Right of Way Mapping and Subsurface Utility Engineering.

Mr. Pete Sepulveda, Jr., RMA Executive Director went over the item with the Board and explained to the Board the Supplemental Work Authorization is for right of way mapping, aerial photography and subsurface utility engineering. Cameron County will provide Funding.

Director Esparza moved to approve Supplemental Work Authorization No. 1 to Work Authorization No. 5 with S&B Infrastructure for East Loop Project Aerial Mapping, Right of Way Mapping and Subsurface Utility Engineering. The motion was seconded by Vice Chair Scaief and carried unanimously.

The Supplemental Work Authorization is as follows:

4-L Consideration and Approval of Work Authorization No. 11 with S&B Infrastructure for the Morrison Road Project.

Mr. Pete Sepulveda, Jr., RMA Executive Director went over the item with the Board and explained to the Board the purpose for the Work Authorization. This Work Authorization is for the Environmental Document.

Director Esparza moved to approve Work Authorization No. 11 with S&B Infrastructure for the Morrison Road Project subject to final Texas Department of Transportation review. The motion was seconded by Secretary Nelson and carried unanimously.

The Work Authorization is as follows:

4-M Consideration and Approval of Recommendation of highest ranked GEC proposal for FM 509 Project for Preliminary Engineering Solicitation and Authorize Staff to Enter into Contract Negotiations.

Mr. Pete Sepulveda, Jr., RMA Executive Director went over the item with the Board and explained to the Board them that Staff conducted interviews of two Consulting firms and are recommending Halff & Associates. See attached Memo with recommendation.

Secretary Nelson moved to approve Recommendation of highest ranked GEC proposal for FM 509 Project for Preliminary Engineering Solicitation and Authorize Staff to Enter into Contract Negotiations with Halff & Associates. The motion was seconded by Director Esparza and carried unanimously.

The Memo is as follows:

4-N Consideration and Approval of Recommendation of highest ranked GEC proposal for Whipple Road Project for Preliminary Engineering Solicitation and Authorize Staff to Enter into Contract Negotiations.

Mr. Pete Sepulveda, Jr., RMA Executive Director went over the item with the Board and explained to the Board the purpose for the item. Staff recommends ranking Halff & Associates as the highest ranked firm. See attached Memo with recommendation.

Vice Chair Scaief moved to approve Recommendation of highest ranked GEC proposal for Whipple Road Project for Preliminary Engineering Solicitation and Authorize Staff to Enter into Contract Negotiations. The motion was seconded by Director Esparza and carried unanimously.

The Memo is as follows:

4-O Consideration and Approval of Recommendation of highest ranked GEC proposal for SH 550 Gap II Project for Engineering (PS&E) Solicitation and Authorize Staff to Enter into Contract Negotiations.

Mr. Pete Sepulveda, Jr., RMA Executive Director went over the item with the Board and explained the Staff's recommendation. See attached Memo with Recommendation.

Director Esparza moved to approve Recommendation of highest ranked GEC proposal for SH 550 Gap II Project for Engineering (PS&E) Solicitation and Authorize Staff to Enter into Contract Negotiations with S&B Infrastructure. The motion was seconded by Director Garza and carried unanimously.

The Memo is as follows:

4-P Consideration and Approval of Toll Rate Fare Schedule for the SH 550 Toll Road.

Mr. Adrian Rincones, RMA Chief Financial Officer went over the item with the Board. See attached Memo and Exhibit A.

Director Esparza moved to approve the Toll Rate Fare Schedule for the SH 550 Toll Road. The motion was seconded by Director Garza and carried unanimously.

The Memo and Exhibit A are as follows:

4-Q Consideration and Authorization to Declare Surplus Property and Authorize Staff to Dispose of that Surplus Property.

Mr. Adrian Rincones, RMA Chief Financial Officer went over the item with the Board and explained to the Board the reason for the item. See attached Memo.

Director Garza moved to approve to Declare Surplus Property and Authorize Staff to Dispose of that Surplus Property. The motion was seconded by Vice Chair Scaief and carried unanimously.

The Memo is as follows:

4-R Consideration and Approval of Master Lease Agreement for a Printer and Service Contract with Toshiba utilizing the DIR CO-OP.

Mr. Adrian Rincones, RMA Chief Financial Officer went over the item with the Board and explained the need for the Agreement.

Vice Chair Scaief moved to approve the Master Lease Agreement for a Printer and Service Contract with Toshiba utilizing the DIR CO-OP. The motion was seconded by Director Esparza and carried unanimously.

The Agreement is as follows:

EXECUTIVE SESSION ITEMS

Director Esparza made a motion at 12:46 P.M. to go into Executive Session. The motion was seconded by Secretary Nelson and carried unanimously.

- 5-A Deliberation and Discussion Concerning the Evaluation and Duties of the Cameron County Regional Mobility Authority Executive Director, Pete Sepulveda, Jr., pursuant to Vernon Texas Code Annotated (V.T.C.A.), Government Code, Section 551.074 (1).**
- 5-B Confer with Legal Counsel regarding legal issues with an Agreement between the Cameron County Regional Mobility Authority and Pathfinders Public Affairs pursuant to V.T.C.A. Government Code, Section 551.071(2).**
- 5-C Deliberation Regarding Acquisition of Real Property legally described as JY Trevino Abstract 6, 130 Acres out of 383.01 Acres, Tract C, San Martin Grant, Share 7, Cameron County, Texas, Pursuant to Vernon Texas Code Annotated (V.T.C.A.), Government Code, Section 551.072.**
- 5-D Deliberation Regarding Acquisition of Real Property legally described as JY Trevino Abstract 6, 90 Acres out of 383.01 Acres, Tract C, San Martin Grant, Share 7, Cameron County, Texas, Pursuant to Vernon Texas Code Annotated (V.T.C.A.), Government Code, Section 551.072.**
- 5-E Deliberation Regarding Acquisition of Real Property legally described as Units 3 through 8 of the Rancho Viejo Plaza Condominiums, in Rancho Viejo, Cameron County, Texas, Pursuant to Vernon Texas Code Annotated (V.T.C.A.), Government Code, Section 551.072.**
- 5-F Confer with Cameron County Regional Mobility Authority Legal Counsel regarding issues with the CCRMA Toll Tag, Pursuant to V.T.C.A. Government Code, Section 551.071(2).**
- 5-G Confer with Cameron County Regional Mobility Authority Legal Counsel regarding issues with the CCRMA Toll Rate Schedule, Pursuant to V.T.C.A. Government Code, Section 551.071(2).**

Vice Chair Sceif moved to come back into open session at 1:36 P.M. The motion was seconded by Director Esparza and carried unanimously.

ACTION RELATIVE TO EXECUTIVE SESSION ITEMS

- 6-A Deliberation and Discussion Concerning the Evaluation and Duties of the Cameron County Regional Mobility Authority Executive Director, Pete Sepulveda, Jr., pursuant to Vernon Texas Code Annotated (V.T.C.A.), Government Code, Section 551.074 (1).**

Secretary Nelson moved to acknowledge report as discussed in Executive Session. The motion was seconded by Director Esparza and carried unanimously.

- 6-B Confer with Legal Counsel regarding legal issues with an Agreement between the Cameron County Regional Mobility Authority and Pathfinders Public Affairs pursuant to V.T.C.A. Government Code, Section 551.071(2).**

Vice Chair Scaif moved to **TABLE** the item. The motion was seconded by Director Villarreal and carried unanimously.

- 6-C Deliberation Regarding Acquisition of Real Property legally described as JY Trevino Abstract 6, 130 Acres out of 383.01 Acres, Tract C, San Martin Grant, Share 7, Cameron County, Texas, Pursuant to Vernon Texas Code Annotated (V.T.C.A.), Government Code, Section 551.072.**

Vice Chair Scaif moved to acknowledge report and proceed as discussed in Executive Session. The motion was seconded by Director Esparza and carried unanimously.

- 6-D Deliberation Regarding Acquisition of Real Property legally described as JY Trevino Abstract 6, 90 Acres out of 383.01 Acres, Tract C, San Martin Grant, Share 7, Cameron County, Texas, Pursuant to Vernon Texas Code Annotated (V.T.C.A.), Government Code, Section 551.072.**

Vice Chair Scaif moved to acknowledge report and proceed as discussed in Executive Session. The motion was seconded by Director Esparza and carried unanimously.

- 6-E Deliberation Regarding Acquisition of Real Property legally described as Units 3 through 8 of the Rancho Viejo Plaza Condominiums, in Rancho Viejo, Cameron County, Texas, Pursuant to Vernon Texas Code Annotated (V.T.C.A.), Government Code, Section 551.072.**

Vice Chair Scaif moved to acknowledge report and proceed as discussed in Executive Session. The motion was seconded by Director Esparza and carried unanimously.

- 5-F Confer with Cameron County Regional Mobility Authority Legal Counsel regarding issues with the CCRMA Toll Tag, Pursuant to V.T.C.A. Government Code, Section 551.071(2).**

Vice Chair Scaif moved to acknowledge report and proceed as discussed in Executive Session. The motion was seconded by Director Esparza and carried unanimously.

- 5-G Confer with Cameron County Regional Mobility Authority Legal Counsel regarding issues with the CCRMA Toll Rate Schedule, Pursuant to V.T.C.A. Government Code, Section 551.071(2).**

Vice Chair Scaif moved to acknowledge report and proceed as discussed in Executive Session. The motion was seconded by Director Esparza and carried unanimously.

ADJOURNMENT

There being no further business to come before the Board and upon motion by Director Esparza and seconded by Director Garza and carried unanimously the meeting was **ADJOURNED** at 1:38 P.M.



APPROVED this _____ day of _____ 2019.


CHAIRMAN FRANK PARKER, JR.

ATTESTED: 
ARTURO A. NELSON, SECRETARY