

THE STATE OF TEXAS §

COUNTY OF CAMERON §

BE IT REMEMBERED on the 21st day of December 2015, there was conducted a Special Meeting of the Cameron County Regional Mobility Authority, at the Joe G. Rivera and Aurora de la Garza County Annex thereof, in San Benito, Texas, for the purpose of transacting any and all business that may lawfully be brought before the same.

THE BOARD MET AT:

12:00 Noon

PRESENT:

CHAIRPERSON

MICHAEL F. SCAIEF
DIRECTOR

DAVID N. GARZA
DIRECTOR

DIRECTOR

DIRECTOR

NAT LOPEZ
DIRECTOR

HORACIO BARRERA
DIRECTOR

DAVID E. ALLEX
ABSENT

RUBEN GALLEGOS, JR.
ABSENT

MARK ESPARZA
ABSENT



The Meeting was called to order by Treasurer Michael F. Scaief , at 12:00 Noon. At this time, the Board considered the following matters as per RMA Agenda posted and filed for Record in the Office of the County Clerk on this 17th day of December 2015 at 11:51 A.M. Secretary David N. Garza joined the meeting via telephone.



AGENDA

**Special Meeting of the Board of Directors
of the
Cameron County Regional Mobility Authority**

**Joe G. Rivera and Aurora de la Garza County Annex
1390 West I69E
San Benito, Texas 78586**

Monday, December 21, 2015

12:00 Noon

FILED AND RECORDED
OFFICIAL PUBLIC RECORDS
On: Dec 17, 2015 at 11:51A

Document Number: 00000637

Sylvia Garza-Perez
County Clerk
By
Hilda Perez, Deputy
Cameron County

PUBLIC COMMENTS:

1. Public Comments

CONSENT ITEMS:

2. All Item(s) under the Consent RMA Agenda are heard collectively unless opposition is presented, in which case the contested Item will be considered, discussed, and appropriate action taken separately

A. Consideration and Approval of the Minutes for:

December 10, 2015 – Regular Meeting

ITEMS FOR DISCUSSION AND ACTION:

3. Action Items

A. Approval of Claims

B. Consideration and Approval of the Financial Statements and Budget Amendments for the month of November 2015

C. Consideration and Approval of an Agreement between Cameron County and the Cameron County Regional Mobility Authority for the transfer, assignment, pledge and/or payment of a portion of the tax increment account funds to such authority for the development of transportation projects

EXECUTIVE SESSION:

4. Executive Session

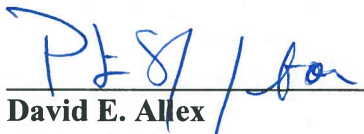
A. Deliberation and Discussion concerning the evaluation and duties of the Cameron County Regional Mobility Authority Executive Director, Pete Sepulveda, Jr., pursuant to V.T.C.A. Government Code, Section 551.074

5. Action Relative to Executive Session

A. Possible Action

ADJOURNMENT:

Signed this 17th day of December 2015



David E. Alex
Chairman

NOTE:

Participation by Telephone Conference Call – One or more members of the CCRMA Board of Directors may participate in this meeting through a telephone conference call, as authorized by Sec. 370.262, Texas Transportation Code. Each part of the telephone conference call meeting that by law must be open to the public shall be audible to the public at the meeting location and will be recorded. On conclusion of the meeting, the recording will be made available to the public.

PUBLIC COMMENTS

1 PUBLIC COMMENTS

None were presented.

CONSENT ITEMS

ALL ITEM(S) UNDER THE CONSENT RMA AGENDA ARE HEARD COLLECTIVELY UNLESS OPPOSITION IS PRESENTED, IN WHICH CASE THE CONTESTED ITEM WILL BE CONSIDERED, DISCUSSED AND APPROPRIATE ACTION TAKEN SEPARATELY

2-A Consideration and Approval of the Minutes for:

December 10, 2015 – Regular Meeting

Director Barrera moved to approve the minutes of December 10, 2015, Regular Meeting. The motion was seconded by Director Scaief and carried unanimously.

ACTION ITEMS

3-A Approval of Claims

The attached claims were presented to the Board of Directors for approval.

Mr. Pete Sepulveda, Jr., RMA Executive Director introduced the claims into the record and recommended approval of the Claims.

Director Scaief moved to approve the Claims. The motion was seconded by Director Barrera and carried unanimously.

The Claims are as follows:

3-B Consideration and Approval of the monthly Financial Statements and Budget Amendments for the month of November 2015

Director Scaief moved to **TABLE** the item. The motion was seconded by Director Barrera and carried unanimously.

3-C Consideration and Approval of an Agreement between Cameron County and the Cameron County Regional Mobility Authority for the transfer, assignment, pledge and/or payment of a portion of the tax increment account funds to such authority for the development of transportation projects

Director Scaief moved to **TABLE** the item. The motion was seconded by Director Barrera and carried unanimously.

EXECUTIVE SESSION ITEMS

Director Scaief moved to go into Executive Session. The motion was seconded by Director Barrera and carried unanimously, the Board met in Executive Session at 12:28 P.M. to discuss the following matter(s):

EXECUTIVE SESSION:

- 4-A **Deliberation and Discussion concerning the evaluation and duties of the Cameron County Regional Mobility Authority Executive Director, Pete Sepulveda, Jr., pursuant to V.T.C.A. Government Code, Section 551.074**

Upon motion by Director Barrera and seconded by Director Scaief, the Board reconvened into open session at 12:33 P.M.

ACTION RELATIVE TO EXECUTIVE SESSION:

- 5-A **Deliberation and Discussion concerning the evaluation and duties of the Cameron County Regional Mobility Authority Executive Director, Pete Sepulveda, Jr., pursuant to V.T.C.A. Government Code, Section 551.074**

Secretary Garza moved to proceed as discussed in Executive Session. The motion was seconded by Director Scaief and carried unanimously.

ADJOURNMENT

There being no further business to come before the Board and upon motion by Director Scaief seconded by Director Lopez and carried unanimously the meeting was **ADJOURNED** at 12:34 P.M.

APPROVED this 14th day of January 2016.



CHAIRMAN DAVID E. ALEX

ATTESTED: 

SECRETARY DAVID N. GARZA

3-A APPROVAL OF CLAIMS



MEMORANDUM

TO: Chairman and Board Members

FROM: Pete Sepulveda, Jr., Executive Director

RE: Claims Item 3A

DATE: December 21, 2015

Attached are the Claims being presented for consideration and payment.

The Claims include:

- CNA Surety – Surety Bonds for Board Members Barrera & Lopez
- Ericka Trevino – Reimbursement postage
- Executive Appraisals – Appraisals for FM 510/Buena Vista SPI ROW
- Liz Ponce – Reimbursement for office supplies and mileage
- Locke Lord – Legal services for November 2015; TRZ
- Lone Star Shredding – office shredding services
- The Rentfro Law – Legal Services on West Rail, Mitigation, ROW
- Valeria Juarez – Reimbursement for mileage
- Verizon Wireless – Hotspot Nov – Dec 2015
- VMUD – Water services Rancho Viejo Office
- Xerox – Monthly lease of printing equipment

I recommend approval of the invoices.

CAMERON COUNTY REGIONAL MOBILITY AUTHORITY

Invoices Selected for Payment - Claims to be Paid

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Invoice Number</u>	<u>Cash Required</u>	<u>Invoice/Credit Description</u>
CNA Surety	CNA Surety	71344648 - 2018	128.41	Surety Bonds for Board Members Barrera & Lopez
CNA Surety	CNA Surety	71346656 - 2017	87.50	Surety Bonds for Board Members Barrera & Lopez
Emp Ericka Trevino	Ericka Trevino	ET 12.1.15	19.99	Reimbursement for Postage
Emp Valeria Juarez	Valeria Juarez	VJ 12.14.15	134.15	Reimbursement for Office Supplies and Mileage
Emp Valeria Juarez	Valeria Juarez	VJ 12.20.15	99.53	Mileage reimbursement for Valeria
Emp. Liz Ponce	Lizabeth J. Ponce	LP 12.18.15	39.81	Mileage reimbursement for Liz Ponce
Executive Appraisal	Executive Appraisals	EA 11.24.15	950.00	Appraisal for FM510/Buena Vista SPI ROW
Locke Lord	Locke Lord LLP	1188060	15,271.94	Legal services for TRZ November 2015
Lone Star Shredding	Lone Star Shredding Document Storage	1922785	52.50	Office Shredding service
The Rentfro Law ...	The Rentfro Law Firm, PLLC.	019438	294.40	Legal Services on West Rail
The Rentfro Law ...	The Rentfro Law Firm, PLLC.	019439	1,630.80	Legal Services on West Rail Mitigation Plans
The Rentfro Law ...	The Rentfro Law Firm, PLLC.	019440	416.00	Legal Services on West Rail ROW
The Rentfro Law ...	The Rentfro Law Firm, PLLC.	019441	1,273.60	Legal Services on West Rail ROW
Verizon Wireless	Verizon Wireless	Verizon Dec 2015	52.15	Wireless Hotspot Nov - Dec 2015
VMUD	Valley Municipal Utility District	VMUD Dec 2015	38.69	Water services at Rancho Office
Xerox	Xerox	081987329	457.89	Monthly lease for Copy Machine
Report Total			20,947.36	

3-B CONSIDERATION AND APPROVAL OF THE MONTHLY FINANCIAL STATEMENTS FOR NOVEMBER 2015 (TABLED)

3-C CONSIDERATION AND APPROVAL OF AN AGREEMENT BETWEEN CAMERON COUNTY AND THE CAMERON COUNTY REGIONAL MOBILITY AUTHORITY FOR THE TRANSFER, ASSIGNMENT, PLEDGE AND/OR PAYMENT OF A PORTION OF THE TAX INCREMENT ACCOUNT FUNDS TO SUCH AUTHORITY FOR THE DEVELOPMENT OF TRANSPORTATION PROJECTS (TABLED)