THE STATE OF TEXAS

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COUNTY OF CAMERON

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BE IT REMEMBERED on the 15th day of December 2017, there was conducted a Special Meeting of the Cameron County Regional Mobility Authority, at the CCRMA Administrative Office, 3470 Carmen Avenue, Suite 5 thereof, in Rancho Viejo, Texas, for the purpose of transacting any and all business that may lawfully be brought before the same.

THE BOARD MET AT:

PRESENT:

12:00 Noon

FRANK PARKER, JR. CHAIRPERSON

DIRECTOR

DIRECTOR

MICHAEL F. SCAIEF

DIRECTOR

MARK ESPARZA

DIRECTOR

NAT LOPEZ

DIRECTOR

DR. MARIA VILLEGAS, M.D.

DIRECTOR

ABSENT

RUBEN GALLEGOS, JR.

ABSENT

HORACIO BARRERA

ABSENT

The Meeting was called to order by Chairman Frank Parker, Jr., at 12:00 Noon. At this time, the Board considered the following matters as per CCRMA Agenda posted and filed for Record in the Office of the County Clerk on this 12th day of December, 2017 at 8:27 A.M.



AGENDA

Special Meeting of the Board of Directors
Of the
Cameron County Regional Mobility Authority

3470 Carmen Avenue, Suite 5 Rancho Viejo, Texas 78575

December 15, 2017

12:00 Noon

FILED AND RECORDED

OFFICIAL PUBLIC RECORDS

On: Dec 12:2017 at 08:27A

Document Number: 00001162

Sylvia Garza-Perez
County Clerk
By
David Jacinto, Deputy
Cameron County

PUBLIC COMMENTS:

1. Public Comments.

PRESENTATIONS, RESOLUTIONS AND/OR PROCLAMATION ITEMS:

- 2. Presentations/Resolutions/Proclamations.
 - A. Presentation on the Status of the SH 550 Gap 1 Project, CBP FAST Lane Expansion Project and the CBP Primary Lanes Expansion Project.

CONSENT ITEMS:

- 3. All Item(s) under the Consent RMA Agenda are heard collectively unless opposition is presented, in which case the contested Item will be considered, discussed, and appropriate action taken separately.
 - A. Consideration and Approval of the Minutes for:

November 9, 2017 – Regular Meeting. November 13, 2017 – Special Meeting.

ITEMS FOR DISCUSSION AND ACTION:

- 4. Action Items.
 - A. Approval of Claims.
 - B. Consideration and Approval of the Financial Statements and Budget Amendments for the month of October 2017.

- C. Consideration and Approval of Estimated SH 550 Gap 1 Contractor Pay Request for the Month of November and Authority to Release Payment once approval from TxDOT is obtained.
- D. Consideration and Approval of Task Order with Fagan Consulting for Project Implementation Services for the Pharr Reynosa International Bridge Project.
- E. Consideration and possible action on the Statement of Qualifications received in response to the Request for Qualifications for General Engineering Consultant Services 2017-004.

EXECUTIVE SESSION:

5. Executive Session.

- A. Confer with Legal Counsel regarding Cause No. 2014-DCL-02536-D, Cameron County Regional Mobility Authority v. MCAR Development, Ltd., et al. (Parcel 8), pursuant to Vernon Texas Code Annotated (V.T.C.A.), Government Code, Section 551.071 (1) (A) and (B).
- B. Confer with Legal Counsel regarding Cause No. 2015-DCL-05357-H, David Garza, et al. v. Cameron County Regional Mobility Authority, et al. Pursuant to Vernon Texas Code Annotated (V.T.C.A.), Government Code, Section 551.071 (1) (A) and (B).
- C. Deliberation and Discussion Concerning the Evaluation and Duties of the Cameron County Regional Mobility Authority Executive Director, Pete Sepulveda, Jr., pursuant to Vernon Texas Code Annotated (V.T.C.A.), Government Code, Section 551.074 (1).
- D. Confer with Legal Counsel regarding legal issues with an Agreement between the Cameron County Regional Mobility Authority and Pathfinders Public Affairs pursuant to V.T.C.A. Government Code, Section 551.071(2).

6. Action Relative to Executive Session.

- A. Possible Action.
- B. Possible Action.
- C. Possible Action.
- D. Possible Action

ADJOURNMENT:

Signed this 12th day of December 2017.

Frank Parker, Jr.

Chairman

NOTE:

Participation by Telephone Conference Call — One or more members of the CCRMA Board of Directors may participate in this meeting through a telephone conference call, as authorized by Sec. 370.262, Texas Transportation Code. Each part of the telephone conference call meeting that by law must be open to the public shall be audible to the public at the meeting location and will be recorded. On conclusion of the meeting, the recording will be made available to the public.

PUBLIC COMMENTS

1 PUBLIC COMMENTS

None were presented.

PRESENTATIONS, RESOLUTIONS AND/OR PROCLAMATION ITEMS

2-A Presentation on the Status of the SH 550 Gap I Project, CBP FAST lane Expansion Project and the CBP Primary Lane Expansion Project.

Mr. Danny Rios with S&B Infrastructure went over the attached Power Point Presentation for the SH 550 Gap I project that provided a status for the Board. Mr. Pete Sepulveda, Jr., CCRMA Executive Director went over the status of the CBP FAST Lane Project and the CBP Primary Lane Expansion Project.

Director Scalef moved to acknowledge report on the status of the above mentioned projects. The motion was seconded by Director Esparza and carried unanimously.

The Power Point Presentation is as follows:

CONSENT ITEMS

ALL ITEM(S) UNDER THE CONSENT RMA AGENDA ARE HEARD COLLECTIVELY UNLESS OPPOSITION IS PRESENTED, IN WHICH CASE THE CONTESTED ITEM WILL BE CONSIDERED, DISCUSSED AND APPROPRIATE ACTION TAKEN SEPARATELY

3-A Consideration and Approval of the Minutes for:

November 9, 2017 – Regular Meeting. November 13, 2017 – Special Meeting.

Director Scalef moved to approve the minutes for November 9, 2017 Regular Meeting and November 13, 2017 Special Meeting. The motion was seconded by Director Esparza and carried unanimously

ACTION ITEMS

4-A Approval of Claims

The attached claims were presented to the Board of Directors for approval.

Mr. Adrian Rincones, RMA Chief Financial Officer went over the Claims and presented into the record.

Director Esparza moved to approve the Claims as presented. The motion was seconded by Director Villegas and carried unanimously.

The Claims are as follows:

4-B Consideration and Approval of the Financial Statements and Budget Amendments for the month of October 2017.

Mr. Adrian Rincones, RMA Chief Financial Officer went over the Financial Statements for October 2017 and went over a Report on Toll Operations as well.

Director Lopez moved to approve the Financial Statements for October 2017. The motion was seconded by Director Esparza and carried unanimously.

The Financials are as follows:

4-C Consideration and Approval of Estimated SH 550 Gap 1 Contractor Pay Request for the Month of November and Authority to Release Payment once approval from TxDOT is obtained.

This item was covered under claims and thus, the Board did not consider.

4-D Consideration and Approval of Task Order with Fagan Consulting for project Implementation Services for the Pharr Reynosa International Bridge Project.

Mr. Pete Sepulveda, Jr., RMA Executive Director went over the item with the Board and explained the need for the item.

Director Scaief moved to approve Task Order with Fagan Consulting for Project Implementation Services for the Pharr Reynosa International Bridge Project. The motion was seconded by Director Lopez and carried unanimously.

The Task Order is as follows:

4-E Consideration and Possible Action on the Statement of Qualifications received in response to the Request for Qualifications for General Engineering Consultant Services 2017-004.

Mr. Pete Sepulveda, Jr., CCRMA Executive Director went over the procurement process that Staff has followed and gave a brief history of the coordination with TxDOT. Mr. Sepulveda mentioned it had been a very lengthy process that has been followed. He mentioned that four proposals were received and one proposal did not meet the criteria established. He further stated that Staff had evaluated the remaining three proposals and had interviewed all three firms. Mr. Sepulveda stated that Staff was recommending that all three firms be selected based on the evaluation conducted and the oral interview process. Mr. Sepulveda stated that all three firms interviewed well and that it would be to the CCRMA's advantage to select all three firms and negotiate contracts individually with all three firms. Mr. Sepulveda reiterated that the process followed by Staff met all state and federal guidelines and that TxDOT signed off on the process.

Director Lopez moved to select all three firms and authorize staff to negotiate individual contracts with all three firms. The motion was seconded by Director Esparza and carried unanimously.

The Memo:	is as f	ollows:		

EXECUTIVE SESSION ITEMS

Director Esparza moved to go into Executive Session at 12:47 P.M. The motion was seconded by Director Villegas and carried unanimously.

EXECUTIVE SESSION:

- 5-A Confer with Legal Counsel regarding Cause No. 2014-DCL-02536-D, Cameron County Regional Mobility Authority v. MCAR Development, Ltd., et al. (Parcel 8), pursuant to Vernon Texas Code Annotated (V.T.C.A.), Government Code, Section 551.071 (1) (A) and (B).
- 5-B Confer with Legal Counsel regarding Cause No. 2015-DCL-05357-H, David Garza, et al. v. Cameron County Regional Mobility Authority, et al. Pursuant to Vernon Texas Code Annotated (V.T.C.A.), Government Code, Section 551.071 (1) (A) and (B).
- 5-C Deliberation and Discussion Concerning the Evaluation and Duties of the Cameron County Regional Mobility Authority Executive Director, Pete Sepulveda, Jr., pursuant to Vernon Texas Code Annotated (V.T.C.A.), Government Code, Section 551.074 (1).
- 5-D Confer with Legal Counsel regarding legal issues with an Agreement between the Cameron County Regional Mobility Authority and pathfinders Public Affairs pursuant to V.T.C.A. Government Code, Section 551.071 (2).

Director Esparza moved to come back into open session at 1:31 P.M. The motion was seconded by Director Villegas and carried unanimously.

ACTION RELATIVE TO EXECUTIVE SESSION:

6-A Confer with Legal Counsel regarding Cause No. 2014-DCL-02536-D, Cameron County Regional Mobility Authority v. MCAR Development, Ltd., et al. (Parcel 8), pursuant to Vernon Texas Code Annotated (V.T.C.A.), Government Code, Section 551.071 (1) (A) and (B).

Director Esparza moved to proceed as discussed in Executive Session . The motion was seconded by Director Lopez and carried unanimously.

6-B Confer with Legal Counsel regarding Cause No. 2015-DCL-05357-H, David Garza, et al. v. Cameron County Regional Mobility Authority, et al. Pursuant to Vernon Texas Code Annotated (V.T.C.A.), Government Code, Section 551.071 (1) (A) and (B).

Director Scalef moved to proceed as discussed in Executive Session. The motion was seconded by Director Lopez and carried unanimously

6-C Deliberation and Discussion Concerning the Evaluation and Duties of the Cameron County Regional Mobility Authority Executive Director, Pete Sepulveda, Jr., pursuant to Vernon Texas Code Annotated (V.T.C.A.), Government Code, Section 551.074 (1).

Director Lopez moved to acknowledge evaluation as discussed in Executive Session. The motion was seconded by Director Esparza and carried unanimously

6-D Confer with Legal Counsel regarding legal issues with an Agreement between the Cameron County Regional Mobility Authority and pathfinders Public Affairs pursuant to V.T.C.A. Government Code, Section 551.071 (2).

Director Esparza moved to proceed as discussed in Executive Session. The motion was seconded by Director Villegas and carried unanimously.

ADJOURNMENT

There being no further business to come before the Board and upon motion by Director Lopez and seconded by Director Esparza and carried unanimously the meeting was **ADJOURNED** at 1:32 P.M.

APPROVED this 11th day of January 2018.

CHAIRMAN FRANK PARKER, JR.

ATTESTED:

RACIO BARRERA, SECRETARY

2-A PRESENTATION ON THE STATUS OF THE SH 550 GAP 1 PROJECT, CBP FAST LANE EXPANSION PROJECT AND THE CBP PRIMARY LANES EXPANSION PROJECT.

SH550 - GAP 1 PROJECT

- ► SH 550 GAP 1 (SBI Team tasked with PS&E and CM)
- ► Limits from 0.53 miles east of Old Alice Road to 0.48 miles west of FM 1847, approx. 1.24 miles
- SH 550 Gap 1 Construction Items
- Construction of tolled lanes with concrete pavement for the first "Gap" of SH 550.
- Slope erosion repairs and bridge riprap repairs at FM 1847
- Slope erosion repairs at Union Pacific Railroad Crossing
- Bridge Construction on Southbound main lanes for Drain Ditch #3





SH550 - GAP 1 PROJECT KEY DATES

- ▶ Bids Received on January 31, 2017
- Acknowledgement from TxDOT received on 4/13/17 on Bid Analysis;
- Pre-Construction Meeting July 6, 2017
- Notice To Proceed Issued July 10, 2017
- Actual Construction Start Date July 10, 2017
- ▶ 44% Complete as of November 25, 2017
- Anticipated Project Completion Spring 2018



SH550 - GAP 1 MAJOR ITEMS OF WORK

	1000000						
% COMPLETE TO DATE	% 001	% 001	% 001	9% 00.1	94.66	9% 5	20 %
QUANTITY COMPLETED TO DATE	1144.50	49.60	708.00	3645.00	58,368,00	1711.11	1365.33
PROJECT TOTAL	1160.00	19.60	708.00	3645.00	60,384,00	34,386.00	00°616°9
UNIT	ELF.	C.Y.	E.F.	S.	cx	SX	TON
ITEN	CONCRETE PILES (#) BRIDGE	CAPS FORMED AND POURED @ BRIDGE	PRESTRESSED CONCRETE SLAB BEANIS @ BRIDGE	REINFORCED CONCRETE SLAB	EMBANKMENT	CONCRETE PAVENIENT @ TOLL LANES	HOT MIXASPHALT PAVEMENT @ ENTRANCES/EXITS

SH550 – GAP 1 Important Task Activities this Period



PLACING GEOGRID AND FLEXBASE – SOUTH BOUND (RAMP SECTION) FACING WEST



SH550 – GAP 1 Important Task Activities this Period



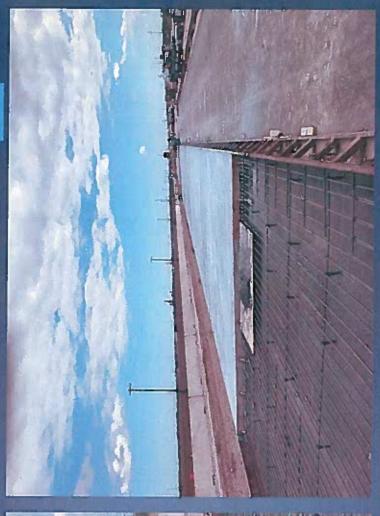


PLACING SLAB BEAMS – SOUTH BOUND (BRIDGE SECTION) FACING EAST

POURING ON BRIDGE DECK – SOUTH BOUND (BRIDGE SECTION) FACING EAST

SH550 – GAP 1 Important Task Activities this Period





POURING CONCRETE PAVEMENT (NORTH BOUND)
FACING WEST

CONCRETE PAVMENT PLACED FROM STA. 1129+50 TO 1133+00 (NORTH BOUND) FACING EAST

SH550 - PAY ESTIMATE #5 - NOVEMBER 2017

Estimate No. 5

Original Contract Days Days Added by Change Order	180	
Total Contract Time Contract Days Previously Billed Contract Days this Period Days Remaining % Contract Time Utilized	180 60 19w+2rd 101 44%	
Contract Amount Charge Drace #2 Dollars		\$ 7,138,812.45 \$ 14 Partie
Provious Payments Balance Due this Estimate		\$ 2.087,033.66 \$ 579,423.17
Net Amount Earned to Date		\$ 2,666,456.83
Percentage of Contract Billed to Date		37.41%
Balance of Contract		\$ 4,461,470.62 62.59%

SH550 - COMPLETION UP-TO-DATE

% COMPLETE TO DATE	62 %	5 %	23 %	26 %	51 %	40 %	17 %
CONTRACTOR	FOREMOST PAVING INC.	ANDERSON COLUMBIA	D&S CONSTRUCTION	LEVY COMPANY	GP7 CONSTRUCTION	LAREDO STRIPING	VALLEY STRIPING

SH550 - GAP 1 PROJECT STAFFING

BASED ON NOVEMBER ESTIMATE

Local (RGV) Contractor Personnel – 29

Non-Local (RGV) Contractor Personnel - 9

Local (RGV) CM Personnel - 1 FTE

Total Personnel - 39 FTE

SH550 - GAP 1 PAYMENT FUNDS DISTRIBUTION

Total Paid to Date (November 2017 Estimate) - \$2,666,456.83 BASED ON NOVEMBER ESTIMATE #5

Local (RGV) Contractor Payments – \$2,336,217.97 (87.62%)

Non-Local (RGV) Contractor Payments - \$330,238.86 (12.38%) (Guard Fencing and Crash Cushions (Laredo Striping) and BMP Environmental (D&S Const.), Electrical (Levy Company) 4-A APPROVAL OF CLAIMS.



Administrative Claims 12.15.17

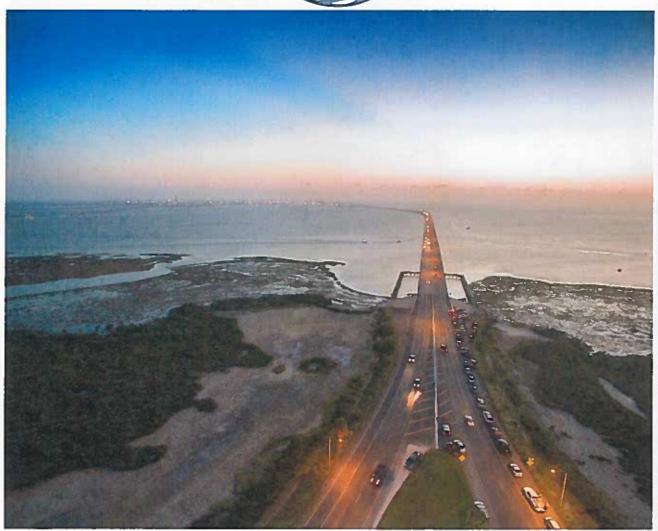
Vendor ID	Vendor Name	Invoice/Credit Numb	Cash Required	Invoice/Credit Description	Funding Source
And Domes	And Domes	403 13 14 17	44.57	Charles Carlest Constitutes Town I Colorbus	a dustalat mateur
April Romero CCRMA Indirect	April Romero	AR2 12.14.17		Strategic Project Coordinator Travel Reimbursement	Administration
	CCRMA Payroll - Direct			Payroll for period ending 12.7.17	Administration
CCRMA Indirect	CCRMA Payroll - Direct			Payroll for period ending 12.7.17	Administration
Clore Construction	Clore Construction	4	28,089.33	Final invoice and close out of Slope Erosion and Maintenance Project	Administration
eftps-ach	IRS US Treasury - ACH	EFTPS 12.7.17	10,026.33	EFTPS Pmt 12.7.17	Administration
Emp Ericka Trevino	Ericka Trevino	ET 12.15.17	141.82	Accountant/HR travel reimb for office errands and training	Administration
Foremost Paving	Foremost Paving Inc	6	579,423.17	Construction SH550 GAP I November 2017	TxDOT FAA
3WH and Associates	JWH and Associates, In	1917	5,810.36	West Rail Project meetings regarding invoicing with Jim Hild & UPRR,	Administration
Locke Lord	Locke Lord LLP	1375603	6,017.67	Legal Services for Oct 2017 - Research related to AG opinion request; revision of notes from SB 312 debates and statemen	Administration
Mcallen Chamber	Mcallen Chamber of Co.	61663	250.00	Membership dues 1.7.18 = 1.6.19	Administration
McCarthy	McCarthy Builders	Final	257,555.58	Final closeout of Construction on West Rail	80/20 State/County
PEDRO SEPULVEDA JR	PEDRO SEPULVEDA JR.	PSJ 12.6.17	614.20	Executive Director travel reimbursement for Corpus Christi Border Trade Advisory Committee Meeting	Administration
S&B Infrastructure, LTT	S&B Infrastructure, LTE	U2299.200-13	22,253.95	SH 550 WA No. 2 - Project Inspection, Material Testing Construction Meetings	Administration
Smart Child ACH	Smart Child Support AC	MI ChSup 12.7.17	415.38	MI ChildSupport Withholding Payment 12.7-17	Administration
Stewart Title Compan	Stewart Title Company			ROW SPI BLK 113 Laguna Vista	Administration
The Herald	AIM Media Texas	40016751-1117		RFQ for GEC Services	Administration
Report Total			949,489.12		

Tolls Claims 12.15.17

Vendor ID	Vendor Name	Invoice/Credit Numb	Cash Required	Invoice/Credit Description]
CCRMA Indirect	CCRMA Payroll - Direct	TPS PR 12.7.17	9,395.52	Payroll for period ending 12.7.17	Toll Operations
Fagan Consulting	Fagan Consulting	CCO\$1711	9,912.00	Toll Operations support and Debt Collections Implementation	Toll Operations
Fagan Consulting	Fagan Consulting	CCO\$1711	8,400.00	Pharr Bridge Support and Implementation	Toll Operations
Franco San Miguel	FRANCISCO J SANMIGL	FSM 12.7.17	269.64	Toll Maint Emp. reimbursement for toll equipment repairs	
				package	Toll Operations
Locke Lord	Locke Lord LLP	1375602	45.00	Legal Services for Oct 2017 - revision of USPTP notification; US	
				Trademark; TPS CCRMA	Toll Operations
Locke Lord	Locke Lord LLP	1375614	2,475.02	SH550 conference calls regarding toll integrator procurement,	
				Impact of work with bridges and status of contract.	Toll Operations
Time Warner Cable	Time Warner Cable Bus	0121858120117	1.839.09	Phone and Internet Services for Dec 2017	Toll Operations
ToliPlus LLC	TollPlus LLC	017039		Toll Plus Invoice for Milestone 1 Phart Bridge	Pharr Bridge Interlocal
US Post Master	US Post Master	USPS 12.12.17	,	Replenishment for USPS Acct for mail services	Toll Operations
					TON OPERACONS
Report Total			197.336.27		

4-B CONSIDERATION AND APPROVAL OF THE FINANCIAL STATEMENTS AND BUDGET AMENDMENTS FOR THE MONTH OF OCTOBER 2017.





OCTOBER 2017 FINANCIAL REPORT

PETE SEPULVEDA, JR., EXECUTIVE DIRECTOR
JESUS ADRIAN RINCONES, CPA, CFE, CHIEF FINANCIAL OFFICER

CCRMA MONTHLY FINANCIALS TABLE OF CONTENTS

REVENUES & EXPENSES	•••••
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FINANCIALS	*****
BALANCE SHEET	

Statement of Revenues, Expenses and Changes In Net Position - Unposted Transactions Included In Report From 10/1/2017 Through 10/31/2017 (In Whole Numbers)

				YTD Budget Variance -
	Current Period Actual	Current Year Actual	YTD Budget - Original	Original
Operating Revenues				
Vehicle registration fees	251,659	251,659	3,150,000	(2,898,341)
TRZ revenue	0	0	275,000	(275,000)
Other revenue	<u>1,103,428</u>	<u>1,103,428</u>	<u>7,844,00</u> 0	(<u>6,740,572</u>)
Total Operating Revenues	<u>1,355,08</u> 7	1,355,087	11,269,000	(<u>9,913,913</u>)
Operating Expenses				
Personnel costs	52,492	52,492	599,809	547,317
Professional services	402	402	195,000	194,598
Contractual services	9,946	9,946	350,000	340,054
Debt interest	0	0	2,214,953	2,214,953
Advertising & marketing	425	425	25,000	24,575
Data processing	1,015	1,015	10,000	8,985
Dues & memberships	0	0	20,000	20,000
Education & training	18	18	8,000	7,982
Fiscal agent fees	2,170	2,170	45,000	42,830
Insurance	166	166	5,000	4,835
Maintenance & repairs	0	0	10,000	10,000
Office supplies	6,113	6,113	62,562	56,449
Rent	3,168	3,168	42,000	38,832
Travel	1,476	1,476	25,000	23,524
Utilities	609	609	8,000	7,391
Other expenses	_0	_0	_5,000	5,000
Total Operating Expenses	77,999	77,999	3,625,324	3,547,325
Non Operating Revenue				
Interest income	1,642	1,642	15,000	(13,358)
Other Financing sources	_0	_0	50,000	(50,000)
Total Non Operating Revenue	1,642	1,642	65,000	(63,358)
Changes in Net Assets	1,278,730	1,278,730	<u>7,708,67</u> 6	(6,429,946)
Net Assets End of Year	1,278,730	1,278,730	7,708,676	(6,429,946)

CAMERON COUNTY REGIONAL MOBILITY AUTHORITY

Toll Operations Revenues Expenditures - Accrual - Unposted Transactions Included In Report
From 10/1/2017 Through 10/31/2017
(In Whole Numbers)

	Current Period Actual	Current Year Actual	YTD Budget - Original	YTD Budget Variance · Original	Prior Year Actual
			- July 1		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
Toll Operating Revenues					
Toll Operating Revenues					
Toll Revenue	822.52	822.52	2,200.00	(1,377.48)	42,400.80
Toll Violation Revenue	5,513.74	5,513.74	7,000.00	(1,486.26)	27,740.19
Interop Revenue	<u>38,715.0</u> 0	<u>38,715.0</u> 0	<u>589,000.00</u>	(<u>550,285.00</u>)	47,984.50
Total Toll Operating Revenues	45,051.26	45,051.26	598,200.00	(553,148.74)	118,125.49
TPS Accrued Revenues					
TPS Toll Revenues	63,920.60	63,920.60	480,000.00	(416,079.40)	0.00
TPS RBP Revenue	37,628.59	37,628.59	312,000.00	(274,371.41)	0.00
TPS Violation Revenue	<u>297,378.9</u> 6	<u>297,378.9</u> 6	<u>598,800.00</u>	(<u>301,421.04</u>)	0.00
Total TPS Accrued Revenues	<u>398,928.1</u> 5	398,928.15	1,390,800.00	(<u>991,871.85</u>)	0.00
Total Toll Operating Revenues	443,979.41	443,979.41	1,989,000.00	(1,545,020.59)	118,125.49
Toll Operating Expenses					
Payroll - Direct	3,980.61	3,980.61	0.00	(3,980.61)	0.00
Payroll - Indirect	22,156.56	22,156.56	379,270.00	357,113.44	7,806.09
Payroll Taxes	1,656.41	1,656.41	30,664.00	29,007.59	566.82
Payroll Benefits - Retirement	4,279.44	4,279.44	32,252.00	27,972.56	721.55
Payroll Benefits TCDRS GTL	56.97	56.97	1,345.00	1,288.03	0.00
Payroll Benefits - Health	3,034.52	3,034.52	81,600.00	78,565.48	1,455.06
Advertising & Marketing	0.00	0.00	60,000.00	60,000.00	1,000.00
Contractual	0.00	0.00	10,000.00	10,000.00	2,000.00
Legal Expense	2,040.00	2,040.00	30,000.00	27,960.00	0.00
Dues & Memberships	0.00	0.00	5,000.00	5,000.00	0.00
Education & Training	120.00	120.00	6,000.00	5,880.00	0.00
2012 Bond Interest	0.00	0.00	1,283,000.00	1,283,000.00	0.00
Maintenance & Repairs	0.00	0.00	25,000.00	25,000.00	0.00
Maintenance - SH 550	5,471.34	5,471.34	100,000.00	94,528.66	6,299.38
Interop Collection Fees	5,019.54	5,019.54	40,000.00	34,980.46	3,160.69
PBM Add on Fees	86.86	86.86	5,000.00	4,913.14	4,479.12
PBM Image Review	0.00	0.00	0.00	0.00	5,408.98
PBM Pre-Court Program	97.85	97.85	4,000.00	3,902.15	95.00
Office Supplies	2,616.01	2,616.01	25,000.00	22,383.99	233.49
2014 CO Bonds	0.00	0.00	169,550.00	169,550.00	0.00
2015 CO Bonds Interest Expense	0.00	0.00	146,688.00	146,688.00	0.00
2016 Series Toll Revenue Bonds	0.00	0.00	649,700.00	649,700.00	0.00
Postage	0.00	0.00	210,000.00	210,000.00	0.00
Rent	1,533.72	1,533.72	25,000.00	23,466.28	457.89
Travel	505.18	505.18	12,000.00	11,494.82	304.58
Utilities	3,643.81	3,643.81	50,000.00	46,356.19	5,850.94
Bridge Interoperability	0.00	0.00	2,250.00	2,250.00	0.00
Toll Road Property Insurance	14,714.00	14,714.00	80,000.00	65,286.00	14,490.25
Toll Operational Support	0.00	0.00	100,000.00	100,000.00	6,070.00
Toll System Provider Maintenance	0.00	0.00	168,000.00	168,000.00	12,500.00
BOS System Provider Maintenance Merchant Card Services	0.00	0.00	180,000.00	180,000.00	0.00
	<u>0.00</u>	<u>0.00</u>	45,000.00	45,000.00	<u>0.00</u>
Total Toll Operating Expenses	71,012.82	71,012.82	3,956,319.00	3,885,306.18	<u>72,899.8</u> 4
Changes in Net Assets	372,966.59	372,966.59	(<u>1,967,319.00</u>)	2,340,285.59	45,225.65

Toll Operations Revenues Expenditures - Cash - Unposted Transactions Included In Report From 10/1/2017 Through 10/31/2017 (In Whole Numbers)

	Current Period Actual	Current Year Actual	YTD Budget - Original	YTD Budget Variance - Original	Prior Year Actual
T-11 O					
Toll Operating Revenues					
Toll Operating Revenues Toll Revenue	622.52	822.52	2 200 00	/1 277 40)	47, 400, 00
	822.52		2,200.00		42,400.80
Toll Violation Revenue	5,513.74	5,513.74	7,000.00		27,740.19
Interop Revenue	38,715.00	38,715.00	589,000.00	(<u>550,285.00</u>)	47,984.50
Total Toll Operating Revenues TPS Revenues	45,051.26	45,051.26	598,200.00	(553,148.74)	118,125.49
	181,108.28	181,108.28	1,390,800.00	(1,209,691.72)	0.00
Total TPS Revenues	181,108.28	181,108.28	1,390,800.00	(1,209,691.72)	0.00
Total Toll Operating Revenues	226,159.54	226,159.54	1,989,000.00	(1,762,840.46)	118,125.49
Toll Operating Expenses					
Payroll - Direct	3,980.61	3,980.61	0.00	(3,980.61)	0.00
Payroll - Indirect	22,156.56	22,156.56	379,270.00	357,113.44	7,806.09
Payroll Taxes	1,656.41	1,656.41	30,664.00	29,007.59	566.82
Payroll Benefits - Retirement	4,279.44	4,279.44	32,252.00	27,972.56	721.55
Payroll Benefits TCDRS GTL	56.97	56.97	1,345.00	1,288.03	0.00
Payroll Benefits - Health	3,034.52	3,034.52	81,600.00	78,565.48	1,455.06
Advertising & Marketing	0.00	0.00	60,000.00	60,000.00	1,000.00
Contractual	0.00	0.00	10,000.00	10,000.00	2,000.00
Legal Expense	2,040.00	2,040.00	30,000.00	27,960.00	0.00
Dues & Memberships	0.00	0.00	5,000.00	5,000.00	0.00
Education & Training	120.00	120.00	6,000.00	5,880.00	0.00
2012 Bond Interest	0.00	0.00	1,283,000.00	1,283,000.00	0.00
Maintenance & Repairs	0.00	0.00	25,000.00	25,000.00	0.00
Maintenance - SH 550	5,471.34	5,471.34	100,000.00	94,528.66	6,299.38
Interop Collection Fees	5,019.54	5,019.54	40,000.00	34,980.46	3,160.69
PBM Add on Fees	86.86	86.85	5,000.00	4,913.14	4,479.12
PBM Image Review	0.00	0.00	0.00	0.00	5,408.98
PBM Pre-Court Program	97.85	97.85	4,000.00	3,902.15	95.00
Office Supplies	2,616.01	2,616.01	25,000.00	22,383.99	233.49
2014 CO Bonds	2,010.01	0.00	169,550.00	169,550.00	0.00
2015 CO Bonds Interest Expense	0.00	0.00	146,688.00	146,688.00	0.00
2016 Series Toll Revenue Bonds	0.00	0.00	649,700.00	649,700.00	0.00
Postage	0.00	0.00	210,000.00	210,000.00	0.00
Rent	1,533.72	1,533.72	25,000.00	23,466.28	457.89
Travel	505.18	505.18	12,000.00	11,494.82	304.58
Utilities	3,643.81	3,643.81	50,000.00	46,356.19	5,850.94
Bridge Interoperability	0.00	0.00	2,250.00	2,250.00	0.00
Toli Road Property Insurance	14,714.00	14,714.00	80,000.00	65,286.00	14,490.25
Toll Operational Support	0.00	0.00	100,000.00	100,000.00	6,070.00
Toll System Provider Maintenance BOS System Provider Maintenance	0.00 0.00	0.00 0.00	168,000.00 180,000.00	168,000.00 180,000.00	12,500.00 0.00
Merchant Card Services	0.00	0.00	45,000.00	<u>45,</u> 000.00	0.00
Total Toll Operating Expenses	71,012.82	71,012.82	3,956,319.00	3,885,306.18	72,899.84
Changes in Net Assets	155,146.72	155,146.72	(1,967,319.00)	2,122,465.72	45,225.65

Combined Statement of Revenues Expenses - Unposted Transactions Included In Report From 10/1/2017 Through 10/31/2017
(In Whole Numbers)

	Current Period	Current Year	YTD Budget -	YTD Budget Variance -	
	Actual	Actual	Original	Original	Prior Year Actual
Operating Revenues					
Vehicle registration fees	251,659.17	251,659.17	3,150,000.00	(2,898,340.83)	219,330.00
Toll revenues	443,979.41	443,979.41	2,004,000.00	(1,560,020.59)	118,125.49
TRZ revenue	0.00	0.00	275,000.00	(275,000.00)	0.00
Other revenue	1,103,428.14	1,103,428.14	10,177,938.00	(<u>9,074,509.86</u>)	0.00
Total Operating Revenues	1,799,066.72	1,799,066.72	15,606,938.00	(13,807,871.28)	337,455.49
Operating Expenses					
Personnel costs	87,656.93	87,656.93	1,124,940.00	1,037,283.07	53,784.43
Accounting software and services	402.00	402.00	10,000.00	9,598.00	0.00
Professional services	0.00	0.00	185,000.00	185,000.00	22,500.00
Contractual services	11,986.25	11,986.25	390,000.00	378,013.75	4,797.40
Debt interest	0.00	0.00	4,463,891.00	4,463,891.00	0.00
Advertising & marketing	425.00	425.00	85,000.00	84,575.00	1,055.00
Data processing	1,014.80	1,014.80	10,000.00	8,985.20	402.00
Dues & memberships	0.00	0.00	25,000.00	25,000.00	0.00
Education & training	138.00	138.00	14,000.00	13,862.00	0.00
Fiscal agent fees	2,170.00	2,170.00	45,000.00	42,830.00	2,170.00
Insurance	14,879.50	14,879.50	85,000.00	70,120.50	14,655.75
Maintenance & repairs	0.00	0.00	35,000.00	35,000.00	1,280.00
Office supplies	8,729.02	8,729.02	297,562.00	288,832.98	1,520.51
Road maintenance	5,471.34	5,471.34	495,250.00	489,778.66	18,799.38
Rent	4,701.61	4,701.61	67,000.00	62,298.39	2,207.89
Toll services	5,204.25	5,204.25	149,000.00	143,795.75	19,213.79
Travel	1,981.10	1,981.10	37,000.00	35,018.90	1,484.94
Utilities	4,252.36	4,252.36	58,000.00	53,747.64	6,143.88
Other expenses	0.00	0.00	5,000.00	5,000.00	0.00
Total Operating Expenses	149,012.16	149,012.16	7,581,643.00	7,432,630.84	150,014.97
Non Operating Revenue					
Interest income	1,642.44	1,642.44	15,000.00	(13,357.56)	367.20
Other Financing sources	3,694.46	3,694.46	50,000.00	(46,305.54)	0.00
Total Non Operating Revenue	5,336.90	5,336.90	65,000.00	(59,663.10)	367.20
Changes in Net Assets	1,655,391.46	1,655,391.46	8,090,295.00	(6,434,903.54)	187,807.72
Net Assets End of Year	1,655,391.46	1,655,391.46	8,090,295.00	(<u>6,434,903.54</u>)	187,807.72

Capital Project Expenses - Summarized - Unposted Transactions Included In Report From 10/1/2017 Through 10/31/2017
(In Whole Numbers)

	Current Period Actual	Current Year Actual	YTD Budget - Original	YTD Budget Variance - Original
Capital Projects				
South Padre Island 2nd Access	680	680	1,250,000	1,249,320
Outer Parkway	28,523	28,523	1,500,000	1,471,477
FM 1925	0	0	125,000	125,000
West Rail Relocation	9,844	9,844	500,000	490,156
SH 550	424,644	424,644	8,350,000	7,925,356
SH 32 (East Loop)	0	0	5,000,000	5,000,000
Port Connector - SH32	691	691	0	(691)
Port Isabel Access Rd	0	0	50,000	50,000
Spur 54 Project	2,797	2,797	15,000	12,203
Toll Equipment & Operational Infrastructure	_0	_0	1,450,000	1,450,000
Total Capital Projects	467,179	467,179	18,240,000	17,772,821

	Current Year
ASSETS	
Current Assets:	
Cash and cash equivalents	
CCRMA Claims Account	54,420
CCRMA Operating Fund	368,474
CCRMA Merchant Card Account	22,205
CCRMA Mail Payments Account	98,104
CCRMA Line of Credit Account - TRB	1,000
Toll Operators Cash	60
TxDMV Escrow Account	15,109
USPS Escrow Account	20,108
TxTag - Replenishment Account	2,251
CCRMA Bond/Debt Funds	<u>1,310,535</u>
Total Cash and cash equivalents	1,892,267
Restricted cash accounts - debt service	
CCRMA Toli Revenue Funds	39,485
2010 A & B Pledged Revenue Funds	327,336
2010 A Debt Reserve	1,051,831
2010 B Debt Reserve	1,233,825
2012 Bond CAPI funds	999
2012 Bond Operating Fund	5,471
2012 Bonds Rate Stabilization Fund	1,600,000
2012 Bonds Debt Service	1,078,474
2012 Bond Renewal & Replacement Fund	120,000
2014 Refunding Series Escrow Account	671
2014 Refunding Series 10 Proceeds	5,125
Series 2014 Revenue and Tax	1,750
Total Restricted cash accounts - debt service	5,464,967
Accounts receivable	2, 10 1,201
Accounts Receivable - Customers	5,026
TPS Accounts Receivable	1,423,722
TPS RBP Accounts Receivable	52,875
Vehicle Registration Fees - Receivable	457,096
Total Accounts receivable	1,938,720
Accounts receivable - other agencies	1,550,720
Allowance Accounts Receivable - Tolls	(783,047)
Accounts Receivable - Other Agencies	0
Due from Other Agencies	1,500,582
Total Accounts receivable - other agencies	717,535
Prepaid expenses	717,333
Prepaid Rent	3,210
Accrued Interest Earned	1,302
	•
Prepaid Other Expense	<u>5,866</u>
Total Prepaid expenses	<u>10,378</u>
Total Current Assets:	10,023,867
Non Current Assets:	
Long-term receivables	4 307 404
TxDot - SH550 PTT	1,385,000
Total Long-term receivables	1,385,000

	Current Year
Capital assets, net	
Land & Right of Way	98,750
Buildings	202,803
Accumulated Depreciation-Buildings	(15,210)
Improvements	20,791
Accumulated Depreciation-Improvements	(768)
Furnishings & Equipment	7,597,314
Accumulated Depreciation-Furnishings & Equipment	(1,128,395)
Software & Technology	1,781,245
Accumulated Depreciation Software & Technology	(11,875)
Infrastructure & Utilities	98,130,180
Improvements - Infrastructure	309,068
Accumulated Depreciation-Infrastructure	(2,790,385)
Total Capital assets, net	104,193,516
Capital projects in progress	
CIP - Planning & Coordination	908,163
CIP - Preliminary Engineering & Design	4,218,835
CIP - Environmental Studies	15,481,320
CIP - Mitigation	327,597
CIP - Public Presentations, RFP, RFQ, Bidding & Letting	67,099
CIP - Right of Way	778,562
CIP - Construction	2,087,034
CIP - Construction Management	210,164
CIP - Direct Legal Costs	322,806
CIP - Capitalized Interest	61,658
CIP - Direct Administration	739,925
CIP - Indirect Administration and Overhead	570,258
Toll Equipment & Software in Process	200,118
Total Capital projects in progress	25,973,538
Other assets	
Other Assets	46,621,328
Deferred Outflow - Changes of Assumption	<u>1,138</u>
Total Other assets	46,622,466
Unamortized bond prepaid costs	
2012 Bonds Prepaid Insurance	103,821
2014 Bond Prepaid Insurance	<u>10,283</u>
Total Unamortized bond prepaid costs	114,104
Total Non Current Assets:	<u>178,288,625</u>
Total ASSETS	188,312,492
LIABILITIES	
Current Liabilities	
Accounts payable	
AP - Operations	87,570
AP - Project Exenditures	2,289,357
Total Accounts payable	2,376,927
Accrued expenses	
TxTag Customer Deposits	(6,331)

	Current Year
Toll Refunds from MSB	8,138
Accrued Expense	448,468
Total Accrued expenses	450,275
Payroll liabilities	730,273
Federal Tax Withholding	(8)
Payroll Tax Payable	(192)
Retirement Contribution Payable	437
Health Insurance Payable	1,500
Aflac Employee Liabilities	116
Dental Insurance Payable	165
Employee Vision Insurance	<u>25</u>
Total Payroll liabilities	2,044
Deferred revenue	
UFV Fund Deposits	1,654
RBP Customers Refund	44
Deferred Revenue	919
TPS Customer Deposits	2,572
Restricted Funds - West Rail	309,507
Total Deferred revenue	<u>314,696</u>
Total Current Liabilities	3,143,942
Non Current Liabilities	
Due to other agencies	
Cameron County	167,500
Procurement Deposits and Other	89,758
Due to other Entity's	2,014,428
Total Due to other agencies	2,271,686
Due to TxDot	
Union Pacific - West Rail Project	29,522,370
Union Pacific - Olmito Switchyard	9,919,811
TxDot FAA - South Padre Island	12,991,920
TxDot FAA - West Parkway	2,244,589
TxDot FAA - Outer Parkway	532,428
Total Due to TxDot	55,211,118
Long term bond payable	
2010A Bonds Payable	4,480,000
2010A Unamortized Premium	12,232
2010B Bonds Payable	15,535,000
2012 Bonds Payable	25,660,000
2012 Unamortized Premium	3,713,323
2014 Bonds Payable	4,305,000
2014 Bond Premium	132,111
2010A Refund Series 2014	4,610,000
2010A Refund Premium Series 2014	78,337
2010A Refunding Deferred Charge 2014 Series	25,226
2015 CO Bonds	4,255,000
2015 CO Bonds Discount	(35,604)
2016 Refunding Series Toll Revenue	15,805,000
2016 Refunding Series Bond Premium	96,173
	,

	Current Year
2016 Refunding Series Deferred Amount on Refunding	(241,704)
Total Long term bond payable	78,430,094
Total Non Current Liabilities	135,912,898
Total LIABILITIES	139,056,839
NET POSITION	
Beginning net position	
	<u>48,927,513</u>
Total Beginning net position	48,927,513
Changes in net position	
	971,706
Total Changes in net position	<u>971,706</u>
Total NET POSITION	49,899,219
TOTAL LIABILITIES AND NET POSITION	188,956,058

CAMERON COUNTY REGIONAL MOBILITY AUTHORITY Statement of Cash Flows As of 10/31/2017

	Current Period	Current Year
Cash Flows from Operating Activities		
Receipts from Vehicle Regisration Fees	228,410.00	228,410.00
Receipts from MSB/Interop Toll revenues	41,948.27	41,948.27
Receipts from TPS Toll Revenues	181,057.85	181,057.85
Receipts from Other Operating Revenues	3,694.46	3,694.46
Payments to Vendors	(72,959.25)	(72,959.25)
Payments to Employees	(<u>94,372.89</u>)	(<u>94,372.89</u>)
Total Cash Flows from Operating Activities	<u>287,778.44</u>	287,778.44
Cash Flows from Capital and Related Financing Activities		
Acquisitions of Property and Equipment	0.00	0.00
Acquisitions of Construction in Progress	(257,475.66)	(257,475.66)
Payments on Bond Interest and Principal	0.00	0.00
Advances on FAA and Grant Proceeds	<u>15,886.72</u>	15,886.72
Total Cash Flows from Capital and Related Financing Activities	(<u>241,588.94</u>)	(241,588.94)
Cash Flows from Investing Activities		
Receipts from Interest Income	1,642.44	<u>1,642.44</u>
Total Cash Flows from Investing Activities	<u>1,642.44</u>	1,642.44
Beginning Cash & Cash Equivalents		
	7,487,109.63	7,487,109.63
Ending Cash & Cash Equivalents	<u>7,534,941.57</u>	7,534,941.57



Toll Operations October Updates

Changes during October

Updates	Comments	
Restructured operations and clearly defined roles	This is to	
Send out first set of off cycle letters.	4/20 paid or made payment arrangements.	
	Accounts that were not paid will be send to	
	court.	
Enrolled 30 new vehicles to TxTag	Walking enrollments only	
20 new DV enrolled		
Eliminated image review backlog		
Enrolled 4 new commercial accounts	2 accounts with large outstanding balance were	
	settled along with enrollment.	
Finalized major contract with Mexican		
commercial account (Barcasa) to pay outstanding		
balance.		

Ongoing changes

Upcoming Changes	Comments
Establish Collection Company & Procedures	
New court cases	New cases will resume in November
New set of Off Cycle notices to be send	Another set of 20 to be send in November

Attached:

October Traffic Totals

Payments Received for the October

October Batch Summary

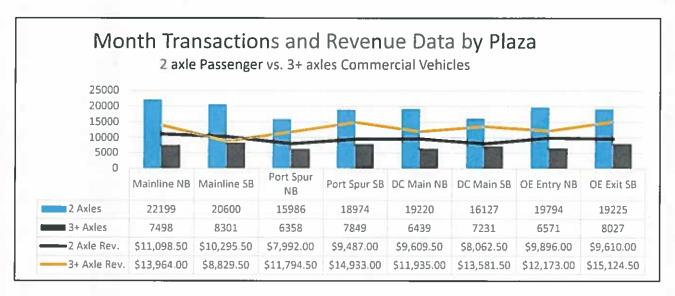
Out of State October Report

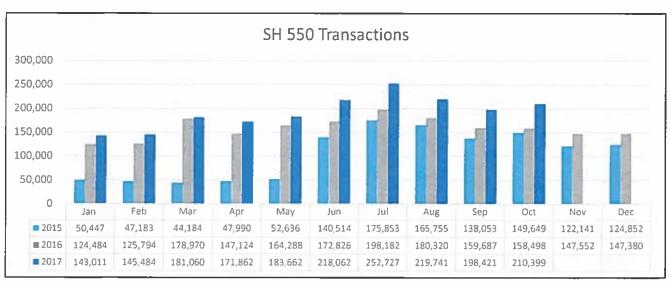
Image Review Totals

Code Off Totals



October Transaction and Revenue Data by Axle					
2 Axle Passenger Vehicle vs. 3+ Axles Commercial Vehicle					
per Plaza					
Plaza	2 Axies	3+ Axles		2 Axie Rev.	3+ Axle Rev.
Mainline NB	22199	7498	\$	11,098.50	\$ 13,964.00
Mainline SB	20600	8301	\$	10,295.50	\$ 8,829.50
Port Spur NB	15986	6358	\$	7,992.00	\$ 11,794.50
Port Spur SB	18974	7849	\$	9,487.00	\$ 14,933.00
DC Main NB	19220	6439	\$	9,609.50	\$ 11,935.00
DC Main SB	16127	7231	\$	8,062.50	\$ 13,581.50
OE Entry NB	19794	6571	\$	9,896.00	\$ 12,173.00
OE Exit SB	19225	8027	\$	9,610.00	\$ 15,124.50
Total by Axles	152,125	58,274	\$	76,051.00	\$ 102,335.00
Month	Total	210,399	\$		178,386.00







Payment Processing 2017

DEC													
AON													-
OCT			\$2369.34	\$36568.31	\$14156.44	\$27999.32	\$2345,23	\$ 83,438.64	\$3707.58	\$55375.26	\$41235.87	\$ 100,318.71	£ 492 7K7 2K
SEPT		\$6.36	\$2385.11	\$29266.44	\$11784.47	\$23365.42	\$2430.95	\$ 69,238.75	\$2638.67	\$39178.17	\$36418.04	\$ 78,234.88	C 4.67 . 479 . R.9
ร อกษ		\$12026.36	\$2362.23	\$18341,38	\$9091.77	\$20775.03	\$2250.02	\$ 64,846.79	\$4112.26	\$26862.66	\$32863.40	\$ 63,838.32	405 204 60 \$ 446 746 08 \$ 448 604 44 \$ 417 203 07 \$ 428 605 44 \$ 447 473 63 \$ 402 767 36
מת"			\$2938.76	\$20137.96	\$8684.47	\$19163.89	\$1961,25	\$ 52,886.33	\$2684.06	\$41557.79	\$36164.84	\$ 80,406.69	C 433 203 02
NOC			\$2492.17	\$46547.19	\$7191.94	\$20497.51	\$1620.97	55,303.33 \$ 78,349.78	\$4127.69	\$34626.64	\$31589,30	\$ 70,343.63	177.200 877.3
MAY	\$18.76	\$2.01	\$2329.13	\$27261.22	\$6717.10	\$17116.50	\$1858.61	\$ 55,303.33	\$2994.46	\$32018.70	\$26429.59	30,605.98 \$ 61,442.75 \$ 70,343.63	S 116 746 08
APR		\$6.36	\$1296.16	\$56045.58	\$4295.53	\$12242.45	\$799.54	\$ 74,685.62 \$	\$1563.70	\$12434.23	\$16608.05	\$ 30,605.98	\$ 105 297 60
MAR			\$1620.98	\$13063.49	\$4438.73	\$11467.62	\$856.39	\$31,447.21	\$1588.37	\$11760.04	\$12984.25	\$26,332.66	257 779 87
FEB	\$430.25		\$1682.74	\$5711.39	\$1191.55	\$3304.14	\$293.00	\$ 4,805.03 \$ 12,613.07 \$31,447.21	\$2599.88	\$5466.46	\$4572.46	\$ 4,991.52 \$ 12,638.80 \$26,332.66	\$ 25 251.87
JAN	\$2613.12		\$333.25	\$21.77	\$336.00	\$1333.00	\$167.89	\$ 4,805.03	\$273.24	\$2819.19	\$1899.09	\$ 4,991.52	5. 9.796.55
Payment Mode	Bank	Cashier Check	Cash	Check	CreditCard	DebitCard	MoneyOrder	Total Amount	Bank	CreditCard	DebitCard	Total Amount	Combined Total \$ 9.796.65 \$ 26.264.87 \$57.779.87 \$
Source				Con Davenonte	emallia a co						WER Daymonte	and a dimension	

Mail Batch Summary Report



			2	2017					Tal Processes Serves
Banneth	Toll Bill	Bill	1st	1st Notice	2nd I	2nd Notice	Final	Final Notice	0
MORE	Generated	Completed	Generated	Completed	Generated	Completed	Generated	Completed	l otal Completed
January	10,919	959'8							8,656
February	7,586	5,613	3,833	825					6,438
March	9,991	10,127	5,093	690′9	1,150				16,196
April	12,856	13,457	4,888	2,673	3,758	4,548			23,678
May	11,973	12,767	6,929	5,746	3,448	2,221	3,003	1,270	22,004
June	15,033	13,584	6,732	968'5	4,697	6,206	2,563	3,185	28,871
July	21,834	22,884	5,993	4,435	5,470	4,374	3,362	3,297	34,990
August	7,807	10,889	10,187	102'11	2,621	2,536	5,353	4,704	29,430
September	21,788	19,059	6,693	2,208	6:239	4,040	3,572	2,306	30,613
October	12,315	12,888	10,719	7,717	5,338	600'6	3,225	6,302	35,910
November				5,761					5,761
December									
	132,102	129,924	61,067	58,631	33,021	32,928	21,078	21,064	242,547

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Out of State Billing and Payments



For the Time Period From 09/01/2017 To 10/31/2017

State Name	Invoice Count	Toll Amount	Fee Amount	Toll Amount Paid	Fee Amount Paid	Outstanding Amount
Alabama	7	\$33,28	\$67.00			\$50.68
Arizona	7	\$45.23	\$37.00	\$28.60	\$3.00	\$50.63
Arkansas	24	\$240.79	\$99.00	\$194.90	\$18.00	\$126.89
California	78	\$541.99	\$558.00	\$340.48	\$135.00	\$624.51
Colorado	7	\$34.62	\$37.00	\$15.98	\$19.00	\$36.64
Florida	75	\$373.76	\$735.00	\$174.92	\$203.00	\$730.84
Georgia	10	\$65.84	\$25.00	\$55.20	\$9.00	\$26.64
Indiana	277	\$3,033.22	\$1,072.00	\$2,631.66	\$498.00	\$975.56
Kansas	3	\$10.64	\$3.00	\$10.64	\$3.00	\$0.00
Kentucky	2	\$15.96	\$32.00	\$0.00	\$0.00	\$47.96
Louisiana	28	\$448.24	\$133.00	\$389.70	\$65.00	\$126.54
Maine	91	\$518.05	\$691.00	\$280.64	\$124.00	\$804.41
Massachusetts	1	\$5.32	\$1.00	\$5.32	\$1.00	\$0.00
Michigan	100	\$843.24	\$655.00	\$623.12	\$191.66	\$683.46
Minnesota	13	\$73.82	\$163.00	\$15.96	\$4.00	\$216.86
Mississippi	41	\$383.74	\$251.00	\$288.26	\$138.00	\$208.48
Missouri	65	\$865.21	\$305.00	\$795.37	\$139.64	\$235.20
Nebraska	59	\$323.20	\$89.00	\$316.54	\$57.00	\$38.66
New Jersey	6	\$18.62	\$36.00	\$18.62	\$36.00	\$0.00
New Mexico	10	\$57.24	\$70.00	\$45.92	\$38.00	\$43.32
North Carolina	44	\$939.10	\$254.00	\$469.50	\$59.00	\$664.60
North Dakota	3	\$12.66	\$18.00	\$12.66	\$18.00	\$0.00
Ohio	57	\$731.54	\$492.00	\$635.78	\$269.00	\$318.76
Oklahoma	125	\$1,949.79	\$1,130.00	\$1,133.83	\$286.94	\$1,659.02
South Carolina	3	\$10.64	\$18.00	\$7.98	\$2.00	\$18.66
South Dakota	4	\$21.96	\$49.00	\$3.33	\$1.00	\$66.63
Tennessee	58	\$663.44	\$403.00	\$583.56	\$157.98	\$324.90
Virginia	31	\$856.88	\$121.00	\$761.77	\$40.00	\$176.11
Washington	5	\$33,28	\$50.00	\$30,62	\$34.00	\$18.66
West Virginia	1	\$5.32	\$16.00	\$0.00	\$0.00	\$21.32
Wisconsin	11	\$61.86	\$71.00	\$40.58	\$7.00	\$85.28
Wyoming	1	\$9.32	\$1.00	\$9.32	\$1.00	\$0.00
Total	1,247	\$13,227.80	\$7,682.00	\$9,941.38	\$2,587.20	\$8,381.22

\$20,909.80

\$12,528.58



OPERATION OVERVIEW

2017

Month	1st Review	2nd Review	3rd Review	3rd Review %	Total
Misread			454		454
January	46,066	39,729	4,689	5%	90,484
February	39,632	35,293	3,701	5%	78,626
March	53,396	47,717	3,981	4%	105,094
April	55,839	52,846	4,793	4%	113,478
May	50,950	44,568	5,282	6%	100,800
June	66,247	56,079	4,459	4%	126,785
July	57,228	56,086	1,806	2%	115,120
August	75,795	55,596	5,657	4%	137,048
September	61,785	59,771	4,863	4%	126,419
October	81,082	68,144	6,444	4%	155,670
November					-
December					-
Total p/Review	588,020	515,829	45,675	4%	
	·	Total Ima	ages Processed		1,149,524

OPERATION OVERVIEW

October 2017

CSR	1st Review	2nd Review	3rd Review	Total
Misread	66			66
Adriana	33,847	7,359		41,206
Madeline	27,390	4,705		32,095
Eddie	1,102	20,331		21,433
AJ	6,264	13,265		19,529
Luis	100	10,398		10,498
Anai	8,009	2,143		10,152
Janett	2,634	4,978		7,612
Ema		832	4,462	5,294
Nena	1,697	3,159		4,856
Cristina	14		1,982	1,996
Liz		722		722
Raul	25	252		277
		Total Im	ages Processed	155,670



Gantru															
	JAN	FEB	MAR	A	APR	MAY	NOT	JUL	AUG		SEPT	OCT	NON	DEC	AVG
SH550-Main-North		2%	%9	%9	%9	29	11%	8%	%6	11%	10%	14%	99		%6
SH550-Main-South		4%	2%	4%	2%	92	8%	%9	7%	7%	7%	8%	79		%9
Port Spur NB		3%	4%	%8	4%	29	7%	2%	7%	7%	%9	2%	92		%9
Port Spur SB		2%	4%	11%	2%	29	8%	7%	14%	10%	8%	10%	9		8%
DC North		4%	2%	2%	2%	9 0	8%	7%	%6	10%	10%	16%	9		8%
DC South		5%	%9	%9	7%	20	11%	8%	7%	7%	7%	8%	-\$P		7%
Old Alice Rd E NB		2%	8%	%6	10%	92	12%	%6	12%	11%	12%	14%	<i>₹</i> ₽		10%
Old Alice Rd X SB		2%	2%	2%	7%	29	%6	7%	8%	%6	%6	11%	9.		7%

The state of the s			October B	October Breakdown - Reason Codes	leason Code	S	1000		
	Main N	Main S	Port Spur N	Port Spur S DC N	DCN	DCS	OA N	OA S	Total
Camera Alignment	569	570	448	513	554	521	594	655	4,424
No Vehicle	384	239	187	190	232	145	281	186	1,844
Too Dark	302	135	45	378	244	66	188	188	1,576
Too Bright	441	23	22	48	372	28	130	194	1,258
Not Clear	163	93	29	66	181	100	283	132	1,118
Corrupted	140	100	80	87	138	25	1	123	721
Plate Mismatch	188	30	30	69	134	42	72	83	648
Exempt	125	48	23	95	98	20	123	89	618
Temp Plate	42	138	2	148	41	54	87	52	567
Motorcycle	43	23	15	23	179	24	19	56	394
No Plate	77	35	22	23	70	15	73	41	356
Plate Obstructed	32	42	14	8		46	34	63	239
ooc Other	49	9	7	4	44	4	E	1	113
Non Vehicle	2	1	7	9	13	5	36	4	69
Unreadable	4	2	7	4	4	4	7		22
Undefined	3	2	1	1		1	1	1	10
	2,567	1,487	596	1,696	2,292	1,184	1,969	1,817	13,977



Toll Operations October Updates

Changes during October

Updates	Comments
Restructured operations and clearly defined roles	This is to
Send out first set of off cycle letters.	4/20 paid or made payment arrangements. Accounts that were not paid will be send to court.
Enrolled 30 new vehicles to TxTag	Walking enrollments only
20 new DV enrolled	
Eliminated image review backlog	
Enrolled 4 new commercial accounts	2 accounts with large outstanding balance were settled along with enrollment.
Finalized major contract with Mexican commercial account (Barcasa) to pay outstanding balance.	

Ongoing changes

Upcoming Changes	Comments
Establish Collection Company & Procedures	
New court cases	New cases will resume in November
New set of Off Cycle notices to be send	Another set of 20 to be send in November

Attached:

October Traffic Totals

Payments Received for the October

October Batch Summary

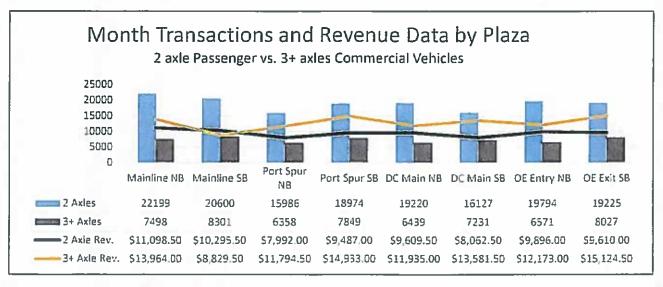
Out of State October Report

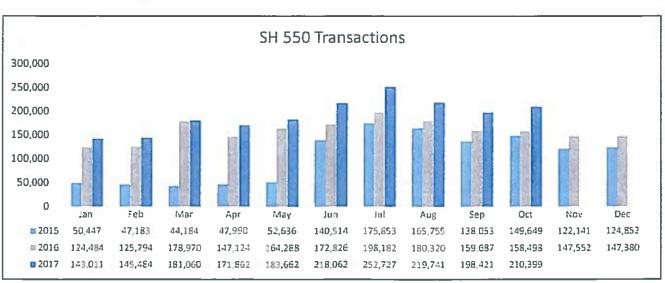
Image Review Totals

Code Off Totals



E L	October Trans	action and Reve	пu	e Data by Axle		
2/	xle Passenger V	ehicle vs. 3+ Axl	es (Commercial Ve	hic	le
		per Plaza				
Plaza	2 Axies	3+ Axles		2 Axle Rev.		3+ Axle Rev.
Mainline NB	22199	7498	\$	11,098.50	\$	13,964.00
Mainline SB	20600	8301	\$	10,295.50	\$	8,829.50
Port Spur NB	15986	6358	\$	7,992.00	\$	11,794.50
Port Spur SB	18974	7849	\$	9,487.00	\$	14,933.00
DC Main NB	19220	6439	\$	9,609.50	\$	11,935.00
DC Main SB	16127	7231	\$	8,062.50	\$	13,581.50
OE Entry NB	19794	6571	\$	9,896.00	\$	12,173.00
OE Exit SB	19225	8027	\$	9,610.00	\$	15,124.50
Total by Axles	152,125	58,274	\$	76,051.00	\$	102,335.00
Mont	n Total	210,399	\$			178,386.00











Mail Batch Summary Report



			2	2017					PS CCKMA
Manak	III III III	Bill	15t	1st Notice	2nd I	2nd Notice	Final	Final Notice	
	Generated	Completed	Generated	Completed	Generated Completed	Completed	Generated Completed	Completed	lotal completed
January	10,919	8,656						1	8,656
February	985'/	5,613	3,833	822					6,438
March	166'6	10,127	5,093	690'9	1,150				16,196
April	12,856	13,457	4,888	5,673	3,758	4,548			23,678
May	11,973	12,767	6,929	5,746	3,448	2,221	3,003	1,270	22,004
June	15,033	13,584	6,732	5,896	4,697	6,206	2,563	3,185	28,871
July	21,834	22,884	5,993	4,435	5,470	4,374	3,362	3,297	34,990
August	2,807	10,889	10,187	11,301	2,621	2,536	5,353	4,704	29,430
September	21,788	19,059	6,693	5,208	6,539	4,040	3,572	2,306	30,613
October	12,315	12,888	10,719	7,717	5,338	9,003	3,225	6,302	35,910
November				5,761				:	5,761
December									•
	132,102	129,924	61,067	58,631	33,021	32,928	21,078	21,064	242,547

Out of State Billing and Payments



For the Time Period From 09/01/2017 To 10/31/2017

State Name	Invalce Count	Toll Amount	Fee Amount	Toli Amount Paid	Fee Amount Paid	Outstanding Amount
Alabama	7	\$33.28	\$67.00	\$20.62	\$28.98	\$50.68
Arizona	7	\$45.23	\$37.00	\$28.60	\$3.00	\$50.63
Arkansas	24	\$240.79	\$99.00	\$194.90	\$18.00	\$126.89
California	78	\$541.99	\$558.00	\$340.48	\$135.00	\$624.51
Colorado	7	\$34.62	\$37.00	\$15.98	\$19.00	\$36.64
Florida	75	\$373.76	\$735.00	\$174.92	\$203.00	\$730.84
Georgia	10	\$65.84	\$25.00	\$55.20	\$9.00	\$26.64
Indiana	277	\$3,033.22	\$1,072.00	\$2,631.66	\$498.00	\$975,56
Kansas	3	\$10.64	\$3.00	\$10.64	\$3.00	\$0.00
Kentucky	2	\$15.96	\$32.00	\$0.00	\$0.00	\$47.96
Louisiana	28	\$448.24	\$133.00	\$389.70	\$65.00	\$126,54
Maine	91	\$518.05	\$691.00	\$280.64	\$124.00	\$804.41
Massachusetts	1	\$5.32	\$1.00	\$5.32	\$1.00	\$0.00
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West Virginia	1	\$5.32	\$16.00	\$0.00	\$0.00	\$21.32
Wisconsin	11	\$61.86	\$71.00	\$40.58	\$7.00	\$85.28
Wyoming	1	\$9.32	\$1.00	\$9.32	\$1.00	\$0.00
Total	1,247	\$13,227.80	\$7,682.00	\$9,941.38	\$2,587.20	\$8,381.22
			\$20,909.80		\$12,528.58	



OPERATION OVERVIEW

2017

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September	61,785	59,771	4,863	4%	126,419
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November					-
December					-
Total p/Review	588,020	515,829	45,675	4%	
		Total Ima	ages Processed		1,149,524

OPERATION OVERVIEW

October 2017

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Eddie	1,102	20,331		21,433
AJ	6,264	13,265		19,529
Luis	100	10,398		10,498
Anai	8,009	2,143		10,152
Janett	2,634	4,978		7,612
Ema		832	4,462	5,294
Nena	1,697	3,159		4,856
Cristina	14		1,982	1,996
Liz		722		722
Raul	25	252		277
		Total Im	ages Processed	155,670

TPS CCRMA

Code Off Report

9% 8% 8% 10% 7% AVG DEG 14% 8% 8% 10% 16% 14% 10% 7% 7% 10% 10% 7% 9% 9% 7% 14% 9% 78 8% 88% 55% 77% 88% 77% 77% 77% 8% 8% 8% 8% 11% 12% 9% 6% 111% 131% 131% 131% 131% 933 Gantry SH550-Main-North SH550-Main-South Port Spur NB Port Spur SB DC South Old Alice Rd E NB Old Alice Rd X SB DC North

			October B	October Breakdown - Reason Godes	keasson Gode	S.			
	Main N	Main S	Port Spur N	Port Spur S DC N	DCN	DCS	OA N	OAS	Total
Camera Alignment	569	220	448	513	554	521	594	655	4,424
No Vehicle	384	239	187	190	232	145	281	186	1,844
Too Dark	305	135	45	378	244	66	188	188	1,576
Too Bright	441	23	77	48	372	28	130	194	1,258
Not Clear	163	93	29	66	181	100	283	132	1,118
Corrupted	140	100	80	87	138	52	1	123	721
Plate Mismatch	188	30	30	69	134	45	7.7	83	648
Exempt	125	48	23	95	98	20	123	89	618
Temp Plate	42	138	5	148	41	54	87	52	295
Motorcycle	43	23	51	23	179	24	19	97	394
No Plate	17	35	22	23	70	15	73	41	356
Plate Obstructed	32	42	14	8		46	34	63	239
OOC Other	49	9	2	4	44	4	3	1	113
Non Vehicle	2	:	2	9	13	5	36	4	69
Unreadable	4	2	2	4	4	4	2		22
Undefined	3	2	ι	1		1	1	1	10
	2,567	1,487	965	1,696	2,292	1,184	1,969	1,817	13,977

4-D CONSIDERATION AND APPROVAL OF TASK ORDER WITH FAGAN CONSULTING FOR PROJECT IMPLEMENTATION SERVICES FOR THE PHARR REYNOSA INTERNATIONAL BRIDGE PROJECT.



MEMORANDUM

TO: CCRMA Board of Directors

FROM: Adrian Rincones

DATE: December 11, 2017

SUBJ: Task Order 1702 Pharr Bridge Toll Collection System Implementation and

Integration

The attached task order is for the oversight and implementation of the Pharr Bridge Toll collection system and interoperability with the SH550. This task order is funded within the overall project cost submitted within the approved interlocal agreement with the City of Pharr. Staff recommends approval.





Task Order

CAMERON COUNTY REGIONAL MOBILITY AUTHORITY

Task Order Number: 1702

Task Order Name: Pharr Bridge Toll Collection System Implementation and Integration

Task Order Effective Date: December 1, 2017

CCRMA Contact for this Task Order: Jeff Saurenmann

I. Introduction (Statement of Purpose and Need)

Cameron County Regional Mobility Authority (CCRMA) currently operates toll facilities in Cameron County utilizing an electronic Toll Collection System (TCS) that employs automatic vehicle identification using transponders and a violation enforcement system with integrated cameras to capture digital images of license plates.

CCRMA contracts with the Central Texas Regional Mobility Authority for access to the Central US States Interoperability System (CUSSIOP) and to provide Customer Service Center (CSC) services for its transponder customers.

CCRMA operates a Back-Office System (BOS) to process Pay by Mail and Violation toll transactions. All toll transactions not eligible for processing via the CUSSIOP are submitted to the CCRMA BOS for Pay by Mail and Register by Plate account processing including establishment of customer Register by Plate accounts, license plate identification using Optical Character Recognition (OCR) and manual image review, violation account management, generation and mailing of Toll Bills and Notices of Toll Violation, payment processing, and a full-service customer website.

To further enhance revenue collection and minimize costs, CCRMA intends to expand the capabilities of their BOS by integrating to partner agencies in the region. The first step in this effort is a partnership with the City of Pharr to integrate the CCRMA BOS to the Pharr-Reynosa International Bridge roadside toll collection system.

CCRMA has recently selected a system integrator to implement and maintain a state of the art TCS for the Pharr-Reynosa International Bridge that will enhance the existing operational and customer service functions provided by the Pharr-Reynosa International Bridge staff as well as allow for integration between the CCRMA and Pharr-Reynosa International Bridge systems.



This project is currently in the Phase 2. CCRMA has met with the Pharr-Reynosa International Bridge to gain a further understanding of the technical and operational requirements to be incorporated in the RFP and provide a foundation for business rules and requirements. CCRMA has had initial meetings with their selected integrator to begin defining the technical requirements and project criteria, including scope, schedule and budget.

It is also suggested this project is managed in multiple phases:

- Phase 1 RFP development and issuance, proposal evaluation, vendor selection and contract negotiation, development of Pharr-Reynosa International Bridge Business Rules (business rules 90% completed, ongoing based on client updates)
- Phase 2 Overall implementation support, requirements gathering, traceability, and system design, factory, integration, and site acceptance testing, implementation and post implementation monitoring, and general project oversight as directed by CCRMA

Fagan Consulting will assist in this process as requested/directed by CCRMA. Fagan Consulting will closely coordinate with CCRMA's staff during all phases of the project, and work with their partners / vendors as directed by CCRMA.

Fagan Consulting will also have primary responsibility in ensuring the products delivered meet the requirements of the CCRMA and City of Pharr Inter-Local Agreement and are fully demonstrated and tested to ensure such.



II. General Scope of Work - Phase II

Fagan Consulting understands its primary tasks regarding the BOS and Pharr Bridge Implementation and Maintenance project include the following:

- 1. Evaluate the impact of the project from a technological, financial, and operational perspective.
- 2. Oversight of the development of required system specifications related to systems and operational requirements.
- 3. Participate in project meetings as toll system and operations subject matter expert.
- 4. Review, comment on and in some cases, develop documentation of envisioned systems to ensure feasibility of integrating the new systems/operations with CCRMA's existing systems/operations.
- 5. Oversee work and review work product resulting from the project scope described above.

III. Task Outputs by Consultant

Outputs from the task include the following:

- 1. Technical information as requested/required by/for system integrator and other partners.
- 2. Project artifacts including meeting agendas & minutes, project charter, project plan, project schedule, and status reports as required.
- 3. Development of technical requirements, business rules, and SOPs as needed by CCRMA.
- 4. Support in testing including review of test cases and ensuring adherence to stated business rules and requirements
- 5. Comments related to all submitted documentation regarding efforts described above.

IV. Scope Details

Fagan Consulting understands its primary tasks regarding the implementation of the installation and integration of the Pharr-Reynosa International Bridge Toll Collection System (TCS) Project Include the following:

Facilitate the Toll System Integrators (TSI) discovery efforts that will be required in order
for the TSI to properly customize their existing products/services to meet the particular
Project requirements. This will include onsite design meetings and other communications
that will be required in order to fully convey CCRMA's project requirements to the TSI in



- a timely, accurate fashion so as not to compromise the project schedule or system functionality.
- 2. Review, comment and recommend approval (where appropriate) on all technical submittals provided by the TSI related to the Project requirements. This may include the following plans/documents:
 - a. Project Management Plan
 - b. Master Project Schedule
 - c. Licenses (FCC and Software)
 - d. Security Plans
 - e. System Design Documents (SDD)
 - f. Interface Control Documents (ICD)
 - g. Requirements Traceability Matrix (RTM)
 - h. Installation Plans
 - i. Master Test Plan
 - j. Training Documentation, including Training Plan, Schedule, and Materials
 - k. All Test Cases and Test Procedures / Scenarios
 - I. Factory Acceptance Test (FAT) Plan
 - m. System Integration Test (SIT) Plan
 - n. All Required Test Completion Reports
 - o. Maintenance Plan
 - p. Change Control Plan
 - q. System User Manuals
 - r. System Administrator Manuals
 - s. CCRMA Back Office Integration Test Plan
- 3. Fagan will review, comment on, and approve formal test plans, test procedures, and test scenarios proposed by the TSI and will witness and determine the acceptability of all testing and test results to ensure compliance with project requirements.
- 4. Tracking of TSI's project schedules, schedule delays and revisions, risk analysis and management, change control, and project status reporting.



- 5. Coordination with CCRMA, Pharr-Reynosa International Bridge, CCRMA's BOS provider, CCRMA's TSI, and the Pharr TSI to ensure system installation efforts address Project requirements in an efficient manner.
- 6. Ongoing refinement of CCRMA Business Rules as determined through discussions with the CCRMA BOS provider, CCRMA's TSI and Pharr TSI.

V. Scope Management

In order to have a successful project that is delivered on time and within budget Fagan Consulting understands the importance of scope management. It is equally important to agree on what is out of scope when implementing the project.

Fagan Consulting will consider the scope, activities, deliverables and budget final once approved by the CCRMA Board. Should CCRMA request work that is out of scope the budget amount and schedule may be adjusted to reflect the effort to complete desired changes.

The following, by way of example, reflect activities that Fagan Consulting considers out of scope for Task Order #1702. This is not intended to be an exhaustive list.

Additional deliverables beyond those reflected in the scope:

- Request for activities, or hours beyond those proposed described in this document
- Meetings requiring travel beyond the number detailed, budgeted and approved
- Coordination of interoperability with international bridges other than Pharr Reynosa International Bridge
- Activities that do not support the fulfillment of the TCS solution described in the Agreement

VI. Assumptions

This quote is based on the following assumptions. Should the course of the Project result in an assumption not being accurate (through no fault of Fagan Consulting), Fagan Consulting will work with CCRMA on any required scope/cost changes mutually agreeable to CCRMA and Fagan Consulting.

- CCRMA will provide timely decisions and direction to Fagan Consulting as needed to meet the requirements of the project in a timely fashion
- CCRMA will provide timely, substantive, and comprehensive feedback on all technical and



contractual deliverables as required by the Project

- The TSI will provide comprehensive and high-quality Project deliverables ensuring review, feedback and revision cycles do not exceed three versions for any individual deliverable
- The TSI will adhere to the Master Project Schedule as approved and baselined by CCRMA with no more than a 1-month delay to any major milestone as defined in the approved Milestone Payment Schedule
- The TSI will make adequate preparations including internal testing and test case rehearsals to
 ensure no individual test case must be repeated more than three times to be deemed a
 successful (i.e. a "Pass") result
- The CCRMA BOS Contractor and CCRMA TSI will work cooperatively and efficiently with the Pharr TSI to ensure Integration between the CCRMA and Pharr systems is achieved as defined by the requirements of the Project
- The business rules and technical requirements as currently defined in the Pharr Bridge
 International Bridge Business Rules document and Toll Collection System Installation,
 Integration and Maintenance for International Bridge and Open Road Tolling Projects RFP are
 in final form and generally accepted by CCRMA and the Pharr TSI. Significant changes to
 business rules and / or technical requirements may increase the effort and scope of work
 required by Fagan Consulting.

VII. Work Schedule

The work schedule below represents Phase II as described above. The duration of the task is estimated to last from December 1, 2017 through no later than December 31, 2018.



VIII. Compensation

Total cost, including travel and contingency

\$164,820.00

Payments to be made based on completion of following milestones:

Pharr Reynosa International Bridge Toll Collection System Implementation Oversight	Amount due upon completion of milestone	
Business Requirements / System Design Phase	\$22,662.75	
2. System Development Phase	\$37,084.50	
3. Factory Acceptance Testing (FAT)	\$18,542.25	
4. System Integration Testing (SIT)	\$24,723.00	
5. Systems Acceptance Testing (SAT)	\$24,723.00	
6. Operational Testing (Final System Acceptance - OPS Test)	\$24,723.00	
7. Post Implementation Support	\$12,361.50	
Total	\$164,820.00	



IX. Governing Terms

This Task Order #1702 will be governed by the terms and conditions of the Professional Services Contract between the Cameron County Regional Mobility Authority and Fagan Consulting, LLC dated June 26, 2014, if and as amended (the "Contract"), which is incorporated herein by reference. Any capitalized terms not defined in this Task Order shall have the definitions ascribed to them in the Contract.

The Parties have signed, sealed and delivered this Task Order #1702 effective as of this Task Order Effective Date set forth above.

Cameron County Regional Mobility Authority

BV: Va a DALA Marken

Fagan Consulting, LLC

William Brownsberger Partner

4-E CONSIDERATION AND POSSIBLE ACTION ON THE STATEMENT OF QUALIFICATIONS RECEIVED IN RESPONSE TO THE REQUEST FOR QUALIFICATIONS FOR GENERAL ENGINEERING CONSULTANT SERVICES 2017-004.



MEMORANDUM

TO: CCRMA Board of Directors

FROM: Pete Sepulveda

DATE: December 12, 2017

SUBJ: Consideration and possible action on the Statement of Qualifications received in

response to the RFQ for GEC services 2017-004

The CCRMA evaluation committee which consisted of the Executive Director, Chief Financial Officer and Environmental Program Manager have completed their scoring of proposals and have prepared a recommendation to the board. Below is a summary of the process and activities which have taken place in performing this procurement.

TASK/Note	Date
CCRMA issues draft RFQ to TxDOT	9/11/17
TxDOT issues comments on draft RFQ	10/02/17
CCRMA issues final draft RFQ to TxDOT	10/09/17
TxDOT Issues final approval to publish RFQ	10/13/17
CCRMA issues RFQ 2017-004	10/18/17
Questions received by deadline, total of 13 received	11/03/17
CCRMA provides TxDOT review of draft responses and draft Addendum	11/06/17
TxDOT provides comments on responses and Addendum I	11/06/17
CCRMA posts Addendum I and Responses	11/07/17
SOQ's Received Final List (4) in total	11/21/17
SOQ's reviewed for compliance and eligibility	11/28/17
SOQ Final Scoring CCRMA Evaluation Team	12/01/17
CCRMA Notifies Proposer Mejia & Rose Incorporated their proposal was not compliant and accepted for scoring	12/01/17
CCRMA issues RFP to 3 proposers FIGG, S&B, and HALFF and Associates	12/01/17
CCRMA receives and responds to Questions for RFP	12/06/17
CCRMA Receives all RFPs Halff – 12/6/17	12/6 - 12/8
S&B – 12/7/17	•



FIGG - 12/8/17	
Addendum I issued with scheduled interview dates	12/11/17
CCRMA scores first portion of RFP	12/11/17
CCRMA conducts all three interviews and finalizes scores and ranking	12/12/17

Below is a summary of the SOQ scores and ranking prior to issuing RFP

		Ranking		
		1	2	3
Proposal Scoring - Maximum Poss	sible Scores	FIGG	S&B	HALFF
Proposal Element	Maximum Possible Scores		Actual Scores	
Management Experence and Approach serving as GEC	90	75	60	45
Experience and expertise of Key Individuals in performing GEC duties and project development technical areas (including construction, engineering, and inspection services)	30	26	17	15
Past Performance on similar GEC and project development assignments	75	6l	56	38
Approach to Quality Control/Quality Assurance in project development activities and construction phase engineering services serving as GEC	105	79	70	70
Maximum Possible Score	300	241	204	168
Final Adjusted Score		300	254	209

(Adjusted Score from adjustment formula of RFQ)

The CCRMA evaluation team recommended that each of the three firms be shortlisted and provided the opportunity to respond to a Request for Proposal (RFP) as the second portion of the procurement.

The RFP process required each firm to provide staffing plan for each of the key phases of project development, from conception to completion. Once evaluated by the CCRMA team, the firm would also be scored based off its interview with the outlined criteria within the RFP. Below is a summary of the RFP final scoring.



RIP for RFC	2017-004 Final	Ranking and Scoring	
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RFP for RFQ 2017-004 Final Ranking and Scoring	1	Ranking 2	3	
Proposal Searing - Maximum Pos	sible Scores	FIGG	S&B	HALFF
Proposal Element Maximum Possible Scores			Actual Scores	
Experience and expertise of Key Individuals in performing GEC duties and project development technical areas (including construction, engineering, and inspection services)	85	58	50	44
Interviews	15	15	- 11	8
Maximum Possible Score	100	73	61	52

(Adjusted Score from adjustment formula of RFP)

The RFP scores were in line with the scores of the SOQ's producing a final ranking and recommendation for the CCRMA board to award the procurement to all three firms and authorize staff to commence contract negotiations with the firms in the order of the final ranking.

- 1. Figg Bridge Engineers
- 2. S&B Infrastructure
- 3. Halff and Associates



CCRMA GEC RFQ 2017-004

PROCUREMENT HISTORY | DOCUMENTATION |

TASK/Note	Date	From	Comments/Backup
TxDOT issues comments on draft RFQ	7/29/17	Norma Garza. David Milikan	Emails, and PDF
CCRMA issues draft RFQ to TxDOT	9/11/17	Adrian. Pete	Emails, and PDF
TxDOT issues comments on draft RFQ	10/02/17	Norma Garza, David Milikan	Emails, and PDF
CCRMA issues final draft RFQ to TxDOT	10/09/17	Adrian. Pete	Emails, and PDF
TxDOT Issues final approval to publish RFQ	10/13/17	Norma Garza, David Milikan	Emails, and PDF
CCRMA issues RFQ 2017-004	10/18/17		Notice published in newspaper, Electronic State Business Daily, IBTTA website
Questions received by deadline, total of 13 received	11/03/17		Emails, and PDF
CCRMA provides TxDOT review of draft responses and draft Addendum	11/06/17	Adrian. Pete	Emails, and PDF
TxDOT provides comments on responses and Addendum l	11/06/17	Norma Garza, David Milikan	Emails, and PDF
CCRMA posts Addendum I and Responses	11/07/17		
SOQ's Received Final List (4) in total	11/21/17		GEC RFQ Final 11.21.17
SOQ's reviewed for compliance and eligibility	11/28/17	Adrian	1 SOQ non- compliant

SOQ Final Scoring CCRMA Evaluation Team	12/01/17	CCRMA Evaluation Team	CCRMA final scoring sheet
CCRMA Notifies Proposer Mejia & Rose Incorporated their proposal was not compliant and accepted for scoring	12/01/17		CCRMA mails letter to proposer
CCRMA issues RFP to 3 proposers FIGG, S&B, and HALFF and Associates	12/01/17		CCRMA contacts proposers by telephone and emails RFP to proposers directly
CCRMA receives and responds to Questions for RFP	12/06/17		CCRMA emails proposers directly
CCRMA Receives all RFPs Halff – 12/6/17 S&B – 12/7/17 FIGG – 12/8/17	12/6 – 12/8		All RFPs received
Addendum I issued with scheduled interview dates	12/11/17		CCRMA emails proposers directly
CCRMA scores first portion of RFP	12/11/17	CCRMA Evaluation Team	CCRMA Evaluation team meeting
CCRMA conducts interviews of all proposing firms Figg - 8:30am	12/12/17	CCRMA Evaluation Team	CCRMA Evaluation team meeting
S&B – 11:00am Halff – 2:00pm			
CCRMA finalizes scores of RFP and creates final ranking of proposals with recommendation to the Board	12/12/17	CCRMA Evaluation Team	CCRMA Evaluation team meeting