

COUNTY OF CAMERON §

THE BOARD MET AT:

PRESENT:

ABSENT

RMA Minutes\December 12, 2013-Special\Page 1



AGENDA

**Regular Meeting of the Board of Directors
of the
Cameron County Regional Mobility Authority**

**Dancy Courthouse
1100 E. Monroe
Brownsville, Texas 78520**

Thursday, December 12, 2013

12:00 Noon

FILED AND RECORDED
OFFICIAL PUBLIC RECORDS
On: Dec 09, 2013 at 09:30A

PUBLIC COMMENTS:

1. Public Comments

Joe G Rivera
County Clerk
By
Hilda Perez, Deputy
Cameron County

CONSENT ITEMS:

- 2. All Item(s) under the Consent RMA Agenda are heard collectively unless opposition is presented, in which case the contested Item will be considered, discussed, and appropriate action taken separately**
- A. Consideration and Approval of the Minutes for:
November 14, 2013 – Regular Meeting**
 - B. Consideration and Approval of the Financials for the Month of November 2013**
 - C. Consideration and Approval of a Resolution in support of the Texas Department of Transportation's I-69E (U.S. 77/83) Brownsville Ramp Improvement Project**

ITEMS FOR DISCUSSION AND ACTION:

3. Action Items

- A. Approval of Claims**

- B. Discussion and Presentation by Robert W. Turner, Sr. Vice President, Corporate Relations, Union Pacific Railroad Company**
- C. Discussion and Presentation by the Texas Department of Transportation on U.S. 77 Projects in Nueces and Kleberg Counties**
- D. Consideration and Approval of the Financial Internal Control Policies**
- E. Consideration and Approval of the Cameron County Regional Mobility Authority Employee Handbook**
- F. Consideration and Approval of Health Care and Retirement Benefits for Cameron County Regional Mobility Authority Employees**
- G. Consideration and Acknowledgement of the GEC Report for November 2013**
- H. Discussion and Consideration on Status of the SH 550 Direct Connector Project**
- I. Consideration and Approval of Resolution accepting the Financial Assistance for the SPI 2nd Access Project and Authorizing Chairman David E. Alex to Execute the Financial Assistance Agreement**
- J. Consideration and Approval of Resolution accepting the Financial Assistance for the Outer Parkway Project and Authorizing Chairman David E. Alex to Execute the Financial Assistance Agreement**
- K. Consideration and Approval of an Interlocal Agreement between the Cameron County Regional Mobility Authority and Cameron County regarding the coordination and development of Bi – National Projects**
- L. Consideration and Approval of Expenses associated with Aerial Photography for Cameron County Regional Mobility Authority Projects to include SH 32 (East Loop), West Rail, Olmito, Veterans Bridge, Outer Parkway and SH 550**
- M. Consideration and Approval of Supplemental Work Authorization No. 13 to Work Authorization No. 8 with HNTB for the West Rail Relocation Project**
- N. Consideration and Approval of Supplemental Work Authorization No. 1 to Work Authorization No. 33 with HNTB for the West Rail Relocation Project**
- O. Consideration and Approval of Supplemental Work Authorization No. 3 to Work Authorization No. 29 with HNTB for the SH 550 Project**
- P. Consideration and Approval of Proposal from Texas Municipal League (TML) for General Liability Insurance**
- Q. Presentation and Ethics Training for the Cameron County Regional Mobility Authority Board of Directors by the Cameron County Regional Mobility Authority Attorney**

EXECUTIVE SESSION ITEM:

4. Executive Session

- A. Deliberation and Discussion regarding acquisition of Parcel 8 and Parcel 3(E) for the West Rail Relocation Project pursuant to Vernon Texas Code Annotated (V.T.C.A.), Government Code, Section 551.072**

5. Action Relative to Executive Session

- A. Possible Action**

ADJOURNMENT:

Signed this 9th day of December 2013



David E. Allex
Chairman

PUBLIC COMMENTS

1 PUBLIC COMMENTS

None were presented.

CONSENT ITEMS

ALL ITEM(S) UNDER THE CONSENT RMA AGENDA ARE HEARD COLLECTIVELY UNLESS OPPOSITION IS PRESENTED, IN WHICH CASE THE CONTESTED ITEM WILL BE CONSIDERED, DISCUSSED AND APPROPRIATE ACTION TAKEN SEPARATELY

2-A Consideration and Approval of the Minutes for:

November 14, 2013 – Special Meeting

Director Barrera moved to approve the Minutes for November 14, 2013. The motion was seconded by Director Garza and carried unanimously.

2-B Consideration and Approval of the Financials for the Month of November 2013

Director Scaief moved to approve the Financials for the Month of November 2013. The motion was seconded by Director Esparza and carried unanimously.

The Financials are as follows:

2-C Consideration and Approval of a Resolution in support of the Texas Department of Transportation's I-69E (U.S. 77/83) Brownsville Ramp Improvement Project

Director Garza moved to approve the Resolution in support of the Texas Department of Transportation's I-69E (U.S. 77/83) Brownsville Ramp Improvement Project. The motion was seconded by Director Esparza and carried unanimously.

The Resolution is as follows:

ACTION ITEMS

3-A Approval of Claims

The attached claims were presented to the Board of Directors for approval.

Mr. Pete Sepulveda, Jr., RMA Executive Director introduced the Claims into the record.

Director Barrera moved to approve the Claims. The motion was seconded by Director Garza and carried unanimously.

The Claims are as follows:

3-B Discussion and Presentation by Robert W. Turner, Sr. Vice President, Corporate Relations, Union Pacific Railroad Company

Mr. Robert W. Turner, Sr. Vice President, Corporate Relations for Union Pacific Railroad, made a few remarks regarding the on-going Rail Relocation Projects in Cameron County.

No action taken.

3-C Discussion and Presentation by the Texas Department of Transportation on U.S. 77 Projects in Nueces and Kleberg Counties

Mr. Pete Sepulveda, Jr., RMA Executive Director introduced Mr. Ernesto de la Garza with the Texas Department of Transportation, Corpus Christi District office. Mr. de la Garza went over a Power Point Presentation providing a status on several projects along U.S. 77 in the Nueces County and Kleberg County area. Attached is the power point presentation.

Director Garza moved to acknowledge the Presentation by the Texas Department of Transportation on U.S. 77 Projects in Nueces and Kleberg Counties. The motion was seconded by Director Scaief and carried unanimously.

The Power Point Presentation is as follows:

3-D Consideration and Approval of the Financial Internal Control Policies

Mr. Pete Sepulveda, Jr., RMA Executive Director introduced the item and went over the proposed policy with the Board. Mr. Sepulveda recommended approval of the Policy utilizing an independent CPA to do the review.

Director Scaief moved to approve the Policy with the reviews being done by an independent CPA. The motion was seconded by Director Lopez and carried unanimously.

The Policy is as follows:

3-E Consideration and Approval of the Cameron County Regional Mobility Authority Employee Handbook

Mr. Pete Sepulveda, Jr., RMA Executive Director went over the proposed handbook with the Board. Mr. Sepulveda stated that the handbook was patterned after other employee personnel policies used by other Regional Mobility Authority's in the State of Texas. Mr. Sepulveda stated that Locke Lord, Attorneys for the CCRMA, had reviewed the handbook and suggested changes in some sections to conform to the Texas Department of Transportation guidelines. Mr. Sepulveda suggested that the Board take more time to review the proposed employee handbook before taking any action.

Director Garza moved to **TABLE** this item. The motion was seconded by Director Esparza and carried unanimously.

3-F Consideration and Approval of Health Care and Retirement Benefits for Cameron County Regional Mobility Authority Employees

Director Garza moved to **TABLE** this item. The motion was seconded by Director Esparza and carried unanimously.

3-G Consideration and Acknowledgement of the GEC Report for November 2013

Mr. Jimmy Berry with HNTB went over a Power Point Presentation for the West Rail and Olmito Projects. Mr. Richard Ridings with HNTB went over the status of other Cameron County Regional Mobility Authority Projects.

Mr. Pete Sepulveda, Jr., RMA Executive Director went over the Project Development Spreadsheet for the month of November with the Board. Mr. Sepulveda also advised the Board of the Environmental Clearance on FM 803. He also mentioned that the Sarita Overpass is open to traffic while the Willacy County Overpass will be completed June 2014. Mr. Sepulveda stated that he will be meeting with the Texas Department of Transportation to develop a plan on how to fund the remaining improvements needed on U.S. 77 in Nueces and Kleberg County. Mr. Sepulveda gave an update on a meeting with U.S. Fish & Wildlife Service on the 2nd Access Project.

Director Esparza moved to acknowledge the GEC Report for November 2013. The motion was seconded by Director Barrera and carried unanimously.

The Report is as follows:

3-H Discussion and Consideration on Status of the SH 550 Direct Connector Project

Mr. Pete Sepulveda, Jr., RMA Executive Director introduced the item. Agustin Ramirez, S&B Infrastructure went over a power point presentation updating the Board on the SH 550 Direct Connector project. Attached is a copy of the power point presentation.

Director Scaief moved to acknowledge the Presentation and Status Report. The motion was seconded by Director Esparza and carried unanimously.

The Power Point Presentation is as follows:

3-I Consideration and Approval of Resolution accepting the Financial Assistance for the SPI 2nd Access Project and Authorizing Chairman David E. Alex to Execute the Financial Assistance Agreement

Director Barrera moved to approve the Resolution Authorizing Chairman David E. Alex to execute the Financial Assistance Agreement with the Texas Department of Transportation for the SPI 2nd Access Project. The motion was seconded by Director Garza and carried unanimously.

The Resolution is as follows:

3-J Consideration and Approval of Resolution accepting the Financial Assistance for the Outer Parkway Project and Authorizing Chairman David E. Alex to Execute the Financial Assistance Agreement

Director Barrera moved to approve the Resolution Authorizing Chairman David E. Alex to Execute the Financial Assistance Agreement with the Texas Department of Transportation for the Outer Parkway Project. The motion was seconded by Director Garza and carried unanimously.

The Resolution is as follows:

3-K Consideration and Approval of an Interlocal Agreement between the Cameron County Regional Mobility Authority and Cameron County regarding the coordination and development of Bi – National Projects

Mr. Pete Sepulveda, Jr., RMA Executive Director introduced the item and went over the purpose of the Interlocal Agreement.

Director Scaief moved to approve an Interlocal Agreement between the Cameron County Regional Mobility Authority and Cameron County regarding the coordination and development of Bi – National Projects. The motion was seconded by Director Lopez and carried unanimously.

The Agreement is as follows:

3-L Consideration and Approval of Expenses associated with Aerial Photography for Cameron County Regional Mobility Authority Projects to include SH 32 (East Loop), West Rail, Olmito, Veterans Bridge, Outer Parkway and SH 550

Mr. Pete Sepulveda, Jr., RMA Executive Director introduced the item and the purpose of the request.

Director Barrera moved to approve expenses associated with Aerial Photography for Cameron County Regional Mobility Authority Projects to include SH 32 (East Loop), West Rail, Olmito, Veterans Bridge, Outer Parkway and SH 550. The motion was seconded by Director Garza and carried unanimously.

3-M Consideration and Approval of Supplemental Work Authorization No. 13 to Work Authorization No. 8 with HNTB for the West Rail Relocation Project

Mr. Pete Sepulveda, Jr., RMA Executive Director introduced the item and the reason for the Supplemental Work Authorization.

Director Garza moved to approve Supplemental Work Authorization No. 13 to Work Authorization No. 8 with HNTB for the West Rail Relocation Project. The motion was seconded by Director Barrera and carried unanimously.

The Supplemental Work Authorization is as follows:

3-N Consideration and Approval of Supplemental Work Authorization No. 1 to Work Authorization No. 33 with HNTB for the West Rail Relocation Project

Mr. Pete Sepulveda, Jr., RMA Executive Director introduced the item and went over the reason for this Supplemental Work Authorization. Mr. Sepulveda stated that the correct amount is \$48,623.00.

Director Barrera moved to approve Supplemental Work Authorization of \$48,623.00. The motion was seconded by Director Esparza and carried unanimously.

The Supplemental Work Authorization is as follows:

3-O Consideration and Approval of Supplemental Work Authorization No. 3 to Work Authorization No. 29 with HNTB for the SH 550 Project

Mr. Pete Sepulveda, Jr., RMA Executive Director went over the reason for the Supplemental Work Authorization. Mr. Sepulveda stated this was coordination done with the U.S. Corps of Engineers during the construction phase of the SH 550 Port Spur Project.

Director Garza moved to approve Supplemental Work Authorization No. 3 to Work Authorization No. 29 with HNTB for the SH 550 Project. The motion was seconded by Director Esparza and carried unanimously.

The Supplemental Work Authorization is as follows:

3-P Consideration and Approval of Proposal from Texas Municipal League (TML) for General Liability Insurance

Mr. Pete Sepulveda, Jr., RMA Executive Director introduced the item and went over the proposal received from the Texas Municipal League.

Director Lopez moved to approve Proposal from Texas Municipal League (TML) for General Liability Insurance subject to receiving an umbrella coverage quote. The motion was seconded by Director Garza and carried unanimously.

3-Q Presentation and Ethics Training for the Cameron County Regional Mobility Authority Board of Directors by the Cameron County Regional Mobility Authority Attorney

Ms. Lori Winland, Attorney with Locke Lord, gave the Board training on ethics. Attached is the Power Point Presentation that Ms. Winland used for the Training.

Director Esparza moved to acknowledge the Presentation. The motion was seconded by Director Lopez and carried unanimously.

EXECUTIVE SESSION ITEMS

Director Garza moved to TABLE this item. The motion was seconded by Director Barrera and carried unanimously.

EXECUTIVE SESSION:

4-A Deliberation and Discussion regarding acquisition of Parcel 8 and Parcel 3(E) for the West Rail Relocation Project pursuant to Vernon Texas Code Annotated (V.T.C.A.), Government Code, Section 551.072

ADJOURNMENT

There being no further business to come before the Board and upon motion by Director Garza seconded by Director Barrera and carried unanimously the meeting was **ADJOURNED** at 2:27 P.M.

APPROVED this 20th day of December 2013.

ATTESTED: 
SECRETARY RUBEN GALLEGOS, JR.


CHAIRMAN DAVID E. ALLEX

**2-B CONSIDERATION AND APPROVAL OF THE FINANCIALS FOR THE
MONTH OF NOVEMBER 2013**



November 2013 Monthly Financial Report

Pete Sepulveda, Jr.
Executive Director

Jesus Adrian Rincones, CPA, CFE
Controller

Table of Contents

Monthly Balance Sheet	1
Monthly Statement of Revenues, Expenditures and Changes in Net Assets	3
Monthly Statement of Cash Flows	4
Monthly Capital Projects in Progress	5

CAMERON COUNTY REGIONAL MOBILITY AUTHORITY

Balance Sheet

As of 11/30/2013

(In Whole Numbers)

	<u>Current Year</u>
ASSETS	
Current Assets:	
Cash and cash equivalents	
CCRMA Claims Account	204,398
CCRMA Operating Fund	5,088,906
CCRMA Toll Revenue Funds	185,488
CCRMA Bond/Debt Funds	627,414
2010 A Debt Reserve	1,038,587
2010 A Debt Service	693,444
2010 B Debt Reserve	1,218,153
2010 B Debt Service	253,826
2012 Bond CAPI funds	3,207,408
2012 Bond Operating Fund	56,356
2012 Bond Project Funds	24,916,692
2012 Bonds Rate Stabilization Fund	<u>434,867</u>
Total Cash and cash equivalents	37,925,538
Accounts receivable	
Accounts Receivable - Customers	9,400
Vehicle Registration Fees - Receivable	395,210
TxDot - SH550 PTT	9,694,442
Due From CCRMA Funds	13,883,424
Due to CCRMA Funds	<u>(13,883,424)</u>
Total Accounts receivable	10,099,052
Accounts receivable - other agencies	
Accounts Receivable - Other Agencies	2,643,117
Vehicle Registration Fees Receivable	<u>15,490</u>
Total Accounts receivable - other agencies	2,658,607
Prepaid expenses	
Prepaid Other Expense	<u>8,419</u>
Total Prepaid expenses	<u>8,419</u>
Total Current Assets:	50,691,617
Non Current Assets:	
Capital assets, net	
Furnishings & Equipment	3,752,499
Accumulated Depreciation-Furnishings & Equipment	(316,723)
Infrastructure & Utilities	13,444,832
Accumulated Depreciation-Infrastructure	<u>(323,956)</u>
Total Capital assets, net	16,556,653
Capital projects in progress	
CIP - Preliminary Engineering & Design	3,048,942
CIP - Environmental Studies	9,369,359
CIP - Construction	18,883,702
CIP - Construction Engineering	17,481
CIP - Construction Management	1,049,898
CIP - Direct Legal Costs	8,972
CIP - Capitalized Interest	1,428,587
CIP - Indirect Administration and Overhead	<u>30</u>
Total Capital projects in progress	33,806,970
Other assets	
Other Assets	<u>39,392,799</u>
Total Other assets	39,392,799
Unamortized bond issue costs	

CAMERON COUNTY REGIONAL MOBILITY AUTHORITY

Balance Sheet
As of 11/30/2013
(In Whole Numbers)

	<u>Current Year</u>
2010A Unamortized Premium	(70,327)
2012 Unamortized Premium	<u>(4,309,435)</u>
Total Unamortized bond issue costs	<u>(4,379,762)</u>
Total Non Current Assets:	<u>85,376,660</u>
Total ASSETS	<u><u>136,068,276</u></u>
LIABILITIES	
Current Liabilities	
Accounts payable	
Accounts Payable	<u>2,509,213</u>
Total Accounts payable	2,509,213
Accrued expenses	
Accrued Expense	<u>425,085</u>
Total Accrued expenses	425,085
Deferred revenue	
Deferred Revenue	124,137
Deferred SH550 PTT	<u>9,694,442</u>
Total Deferred revenue	<u>9,818,579</u>
Total Current Liabilities	12,752,877
Non Current Liabilities	
Due to other agencies	
Cameron County	250,000
Due to other Govts	<u>2,014,428</u>
Total Due to other agencies	2,264,428
Due to TxDot	
Union Pacific - West Rail Project	24,381,353
Union Pacific - Olmito Switchyard	9,028,321
TxDot FAA - South Padre Island	5,641,324
TxDot FAA - West Parkway	<u>2,244,589</u>
Total Due to TxDot	41,295,587
Long term bond payable	
2010A Bonds Payable	12,245,000
2010A Unamortized Bond Discount	(226,797)
2010B Bonds Payable	15,535,000
2010B Unamortized Bond Discount	(249,681)
2012 Bonds Payable	40,000,000
2012 Unamortized Discount	<u>(842,754)</u>
Total Long term bond payable	<u>66,460,768</u>
Total Non Current Liabilities	<u>110,020,783</u>
Total LIABILITIES	<u><u>122,773,661</u></u>
NET ASSETS	
Beginning net assets	
Net Assets	<u>8,951,732</u>
Total Beginning net assets	8,951,732
Changes in net assets	
	<u>4,342,883</u>
Total Changes in net assets	<u>4,342,883</u>
Total NET ASSETS	<u><u>13,294,616</u></u>
TOTAL LIABILITIES AND NET ASSETS	<u><u>136,068,276</u></u>

CAMERON COUNTY REGIONAL MOBILITY AUTHORITY

**Statement of Revenues, Expenditures And Changes in Net Assets - Unposted Transactions Included In Report
From 11/1/2013 Through 11/30/2013
(In Whole Numbers)**

	<u>Current Period Actual</u>	<u>Current Year Actual</u>	<u>Total Budget - Original</u>	<u>Total Budget Variance - Original</u>
Operating Revenues				
Vehicle registration fees	172,370	395,210	2,800,000	(2,404,790)
Toll revenues	18,076	36,111	200,000	(163,889)
TRZ revenue	0	0	300,000	(300,000)
Other revenue	460	4,000,690	0	4,000,690
Total Operating Revenues	<u>190,906</u>	<u>4,432,011</u>	<u>3,300,000</u>	<u>1,132,011</u>
Operating Expenses				
Personnel costs	12,727	22,648	571,800	549,152
Professional services	0	0	25,000	25,000
Contractual services	11,887	28,633	204,000	175,367
Debt interest	0	0	4,061,700	4,061,700
Project expenses	0	0	160,000	160,000
Advertising & marketing	0	0	40,000	40,000
Data processing	0	1,110	10,000	8,890
Dues & memberships	2,000	2,100	9,500	7,400
Education & training	0	540	11,000	10,460
Fiscal agent fees	0	0	15,000	15,000
Insurance	0	0	10,000	10,000
Office supplies	1,286	5,008	10,000	4,992
Road maintenance	0	17,464	150,000	132,536
Rent	0	1,050	11,000	9,950
Toll services	2,022	4,722	50,000	45,278
Travel	2,261	6,147	40,000	33,853
Utilities	847	1,147	15,000	13,853
Total Operating Expenses	<u>33,030</u>	<u>90,570</u>	<u>5,394,000</u>	<u>5,303,430</u>
Non Operating Revenue				
Interest income	821	1,443	0	1,443
Total Non Operating Revenue	<u>821</u>	<u>1,443</u>	<u>0</u>	<u>1,443</u>
Changes in Net Assets	<u>158,697</u>	<u>4,342,883</u>	<u>(2,094,000)</u>	<u>6,436,883</u>
Net Assets Beginning of Year	<u>13,135,919</u>	<u>8,951,732</u>	<u>0</u>	<u>8,951,732</u>
Net Assets End of Year	<u><u>13,294,616</u></u>	<u><u>13,294,616</u></u>	<u><u>(2,094,000)</u></u>	<u><u>15,388,616</u></u>

CAMERON COUNTY REGIONAL MOBILITY AUTHORITY

Statement of Cash Flows

As of 11/30/2013

	<u>Current Period</u>
Cash Flows from Operating Activities	
Receipts from Vehicle Registration Fees	189,200.00
Receipts from Toll Revenues	13,375.93
Receipts from Grants and other Income	271,334.89
Payments to Vendors	(2,243,740.31)
Payments to Employees	<u>(12,727.42)</u>
Total Cash Flows from Operating Activities	<u>(1,782,556.91)</u>
Cash Flows from Capital and related Financing Activities	
Acquisitions of Property and Equipment	0.00
Payments on Interest	0.00
Acquisitions of Construction in Progress	(1,989,191.24)
Principal Payments on Bonds	0.00
Proceeds from TxDot FAA	0.00
Proceeds from Other Governments	<u>0.00</u>
Total Cash Flows from Capital and related Financing Activities	<u>(1,989,191.24)</u>
Net Increase (Decrease) in Cash & Cash Equivalents	<u>(3,771,748.15)</u>
Beginning Cash & Cash Equivalents	41,697,286.41
Ending Cash & Cash Equivalents	<u><u>37,925,538.26</u></u>

CAMERON COUNTY REGIONAL MOBILITY AUTHORITY
Capital Projects in Progress - Unposted Transactions Included In Report
From 11/1/2013 Through 11/30/2013
(In Whole Numbers)

		<u>Current Period Actual</u>	<u>Current Year Actual</u>	<u>Total Budget - Original</u>	<u>Total Budget Variance - Original</u>
Capital Projects					
Indirect	1000	0	0	75,000	75,000
South Padre Island 2nd Access	2000	121,358	128,251	5,200,000	5,071,749
West Parkway Project	2025	0	980	0	(980)
Outer Parkway	2050	0	0	2,500,000	2,500,000
West Rail Relocation	2100	37,494	47,982	5,000,000	4,952,018
SH 550	2200	1,828,363	5,680,368	34,450,000	28,769,632
SH 32 (East Loop)	2250	0	0	225,000	225,000
FM 803	2300	0	0	35,000	35,000
General Brant	2350	1,976	1,976	50,000	48,024
Port Isabel Access Rd	2400	0	0	300,000	300,000
Total Capital Projects		<u>1,989,191</u>	<u>5,859,558</u>	<u>47,835,000</u>	<u>41,975,442</u>

CAMERON COUNTY REGIONAL MOBILITY AUTHORITY

Capital Projects in Progress - Unposted Transactions Included In Report
From 11/1/2013 Through 11/30/2013
(In Whole Numbers)

		Current Period Actual	Current Year Actual	Total Budget - Original	Total Budget Variance - Original
Capital Projects					
South Padre Island 2nd Access	2000				
CAPITALIZED PROJECT COSTS	01CAP				
CIP - Preliminary Engineering & Design	15110	15,827	15,827	1,500,000	1,484,173
CIP - Environmental Studies	15120	104,661	110,574	3,500,000	3,389,426
CIP - Direct Legal Costs	15300	840	1,820	50,000	48,180
CIP - Direct Administration	15320	0	0	75,000	75,000
CIP - Indirect Administration and Overhead	15330	30	30	75,000	74,970
Total South Padre Island 2nd Access		121,358	128,251	5,200,000	5,071,749
West Parkway Project	2025				
CAPITALIZED PROJECT COSTS	01CAP				
CIP - Direct Legal Costs	15300	0	980	0	(980)
Total West Parkway Project		0	980	0	(980)
Outer Parkway	2050				
CAPITALIZED PROJECT COSTS	01CAP				
CIP - Preliminary Engineering & Design	15110	0	0	1,000,000	1,000,000
CIP - Environmental Studies	15120	0	0	1,400,000	1,400,000
CIP - Direct Legal Costs	15300	0	0	20,000	20,000
CIP - Direct Administration	15320	0	0	40,000	40,000
CIP - Indirect Administration and Overhead	15330	0	0	40,000	40,000
Total Outer Parkway		0	0	2,500,000	2,500,000
West Rail Relocation	2100				
CAPITALIZED PROJECT COSTS	01CAP				
CIP - Mitigation	15130	0	0	250,000	250,000
CIP - Right of Way	15200	0	0	250,000	250,000
CIP - Utilities	15210	0	0	350,000	350,000
CIP - Construction	15220	0	0	3,500,000	3,500,000
CIP - Construction Engineering	15230	17,481	17,481	0	(17,481)
CIP - Construction Management	15240	20,013	30,501	500,000	469,499
CIP - Direct Legal Costs	15300	0	0	50,000	50,000
CIP - Direct Administration	15320	0	0	50,000	50,000
CIP - Indirect Administration and Overhead	15330	0	0	50,000	50,000
Total West Rail Relocation		37,494	47,982	5,000,000	4,952,018
SH 550	2200				
CAPITALIZED PROJECT COSTS	01CAP				
CIP - Utilities	15210	0	0	500,000	500,000
CIP - Construction	15220	1,724,808	5,473,206	32,500,000	27,026,794
CIP - Construction Management	15240	102,773	200,990	1,300,000	1,099,010
CIP - Direct Legal Costs	15300	782	6,172	75,000	68,828
CIP - Direct Administration	15320	0	0	50,000	50,000
CIP - Indirect Administration and Overhead	15330	0	0	25,000	25,000
Total SH 550		1,828,363	5,680,368	34,450,000	28,769,632
SH 32 (East Loop)	2250				
CAPITALIZED PROJECT COSTS	01CAP				
CIP - Preliminary Engineering & Design	15110	0	0	75,000	75,000
CIP - Environmental Studies	15120	0	0	100,000	100,000
CIP - Direct Legal Costs	15300	0	0	15,000	15,000
CIP - Direct Administration	15320	0	0	17,500	17,500
CIP - Indirect Administration and Overhead	15330	0	0	17,500	17,500

CAMERON COUNTY REGIONAL MOBILITY AUTHORITY

Capital Projects in Progress - Unposted Transactions Included In Report
From 11/1/2013 Through 11/30/2013
(In Whole Numbers)

		Current Period Actual	Current Year Actual	Total Budget - Original	Total Budget Variance - Original
Total SH 32 (East Loop)		<u>0</u>	<u>0</u>	<u>225,000</u>	<u>225,000</u>
FM 803	2300				
CAPITALIZED PROJECT COSTS	01CAP				
CIP - Preliminary Engineering & Design	15110	0	0	10,000	10,000
CIP - Direct Legal Costs	15300	0	0	5,000	5,000
CIP - Direct Administration	15320	0	0	10,000	10,000
CIP - Indirect Administration and Overhead	15330	0	0	10,000	10,000
Total FM 803		<u>0</u>	<u>0</u>	<u>35,000</u>	<u>35,000</u>
General Brant	2350				
CAPITALIZED PROJECT COSTS	01CAP				
CIP - Preliminary Engineering & Design	15110	1,976	1,976	12,500	10,524
CIP - Environmental Studies	15120	0	0	12,500	12,500
CIP - Direct Legal Costs	15300	0	0	5,000	5,000
CIP - Direct Administration	15320	0	0	10,000	10,000
CIP - Indirect Administration and Overhead	15330	0	0	10,000	10,000
Total General Brant		<u>1,976</u>	<u>1,976</u>	<u>50,000</u>	<u>48,024</u>
Port Isabel Access Rd	2400				
CAPITALIZED PROJECT COSTS	01CAP				
CIP - Preliminary Engineering & Design	15110	0	0	100,000	100,000
CIP - Environmental Studies	15120	0	0	150,000	150,000
CIP - Direct Legal Costs	15300	0	0	10,000	10,000
CIP - Direct Administration	15320	0	0	20,000	20,000
CIP - Indirect Administration and Overhead	15330	0	0	20,000	20,000
Total Port Isabel Access Rd		<u>0</u>	<u>0</u>	<u>300,000</u>	<u>300,000</u>
Indirect	1000				
NON CAPITALIZED PROJECT COSTS	02EXP				
Direct Administrative Costs	70320	0	0	75,000	75,000
Total Indirect		<u>0</u>	<u>0</u>	<u>75,000</u>	<u>75,000</u>
Total Capital Projects		<u>1,989,191</u>	<u>5,859,558</u>	<u>47,835,000</u>	<u>41,975,442</u>

**2-C CONSIDERATION AND APPROVAL OF A RESOLUTION IN
SUPPORT OF THE TEXAS DEPARTMENT OF TRANSPORTATION'S
I-69E (U.S. 77/83) BROWNSVILLE RAMP IMPROVEMENT PROJECT**

THE STATE OF TEXAS
COUNTY OF CAMERON

§
§
§

RESOLUTION

BE IS RESOLVED THAT ON THE 12TH DAY OF DECEMBER, 2013, THE CAMERON COUNTY REGIONAL MOBILITY AUTHORITY CONVENED IN SPECIAL SESSION, AND UPON THE REQUEST OF THE CAMERON COUNTY REGIONAL MOBILITY AUTHORITY BOARD OF DIRECTORS, THE FOLLOWING ITEM WAS OFFERED AND ADOPTED, TO WIT:

"CONSIDERATION AND APPROVAL OF A RESOLUTION IN SUPPORT OF THE TEXAS DEPARTMENT OF TRANSPORTATION'S I-69E (U.S. 77/83) BROWNSVILLE RAMP IMPROVEMENT PROJECT"

WHEREAS, the Brownsville Metropolitan Planning Organization (MPO) in conjunction with the Texas Department of Transportation (TxDOT) propose to make improvements to the I-69E (U.S. 77/83) from FM 802 (Ruben Torres Boulevard) to FM 3248 (Alton Gloor Boulevard) in the Sunrise Mall area (northbound direction); and

WHEREAS, adequate transportation infrastructure is necessary for the safety and well-being of all residents throughout the City of Brownsville and its visitors; and

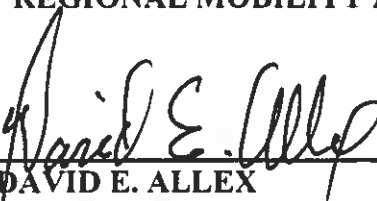
WHEREAS, the City of Brownsville is experiencing an increase in the number of motorists using this section of I-69E due to a large increase in population; and

WHEREAS, these improvements will promote and facilitate safety, commerce, business development and economic growth in the area.

NOW, THEREFORE, BE IT RESOLVED that the Cameron County Regional Mobility Authority Board of Directors hereby supports the I-69E (U.S. 77/83) Brownsville Ramp Improvement Project in the City of Brownsville.

Passed, Approved and Adopted on this 12th day of December, 2013.

CAMERON COUNTY REGIONAL MOBILITY AUTHORITY



DAVID E. ALLEX
RMA CHAIRMAN



MICHAEL SCAIEF
RMA TREASURER

RUBEN GALLEGOS, JR.
RMA SECRETARY



DAVID N. GARZA
RMA DIRECTOR



MARK ESPARZA
RMA DIRECTOR



NAT LOPEZ
RMA DIRECTOR



HORACIO BARRERA
RMA DIRECTOR

3-A APPROVAL OF CLAIMS



MEMORANDUM

TO: CCRMA Board of Directors
FROM: Pete Sepulveda, Jr., Executive Director *PSS*
DATE: December 12, 2013
SUBJ: Item 3A - Claims

Attached are claims as listed below:

November 22, 2013

- Adrian Rincones October cell phone reimbursement and purchase of Microsoft Office for the Controller and Host Server and anti-virus software
- Invoices for Contract Services
- Cameron County October 2013 Accrual
- Michelle Lopez October cell phone reimbursement
- MyAsset Tags ordered 10.3.13

December 2, 2013

- Executive Director travel reimbursement
- Printa Image receipt books
- PUB October to November 2013 electrical service SH 550
- TXU Energy for SH 550 toll gantry
- Ziegner Technologies monthly hosting account software

December 6, 2013

- Invoice for Contract Services

December 12, 2013

- Adrian Rincones November cell phone reimbursement
- Anderson Columbia Inv No. 9 SH 550 DC Construction
- Cameron County CAF for 2013 Bonds
- HNTB Invoices for Work Authorizations 8, 17 and 26
- Contract Services
- Locke Lord for Legal Services – 85% are related to Liberty Mutual litigation
- Michelle Lopez November Mileage and cell phone reimbursements
- Executive Director Travel
- S&B Infrastructure invoice for November 2013 for SH 550
- Staples office supplies
- Sullivan Public Affairs November Consulting Services

If you have any questions, let me know.



To: Pete Sepulveda

From: Adrian Rincones

cc:

Date: December 11, 2013

Re: Claims Paid

Attached are the claims that have been paid since last board meeting on November 14, 2013.

Claims Dates

- November 22, 2013
- December 2, 2013
- December 6, 2013 – One invoice only

CAMERON COUNTY REGIONAL MOBILITY AUTHORITY

Invoices Selected for Payment - Claims to be Paid

Vendor ID	Vendor Name	Invoice Number	Invoice Amount	Invoice/Credit Description
Adrian	Adrian Rincones	Oct Cell - Adrian	100.00	October Cell Phone Reimbursement
Adrian	Adrian Rincones	Staples - Adrian	699.97	Purchase of Microsoft Office for both Controller and Host Server, and anti-virus software
Blanca C. Betancourt	Blanca C. Betancourt	2	2,875.00	Administrative Support weeks of 10-31 - 11-15
Cameron County	Cameron County	October - Payroll	9,920.95	October 2013 Accrual
Lizbeth J. Ponce	Lizbeth J. Ponce	Liz 11-22-13	1,200.00	Administrative support for the two weeks ending 11-22-13
Michelle Lopez	Michelle Lopez	Oct Cell - Michelle	100.00	October Cell Phone Reimbursement
MyAsset Tag	A SmartSign Store	MAT-44066	93.00	CCRMA Asset tags orderd on 10/3/13
Pete	Pete Sepulveda Jr	Oct Cell Phone Reim	100.00	October Cell Phone Reimbursement
Report Total			15,088.92	chk was voided a per ED
			14,988.92	

CAMERON COUNTY REGIONAL MOBILITY AUTHORITY
Invoices Selected for Payment - Claims to be Paid

<u>Vendor ID</u>	<u>Vendor Name</u>	<u>Invoice Number</u>	<u>Invoice Amount</u>	<u>Invoice/Credit Description</u>
Pete	Pete Sepulveda Jr	Pete-Austin	579.80	Meeting in Austin about Outer Pkwy
Pete	Pete Sepulveda Jr	Pete-Corpus	244.74	Meeting on 2nd Access with Core of Engineers
Pete	Pete Sepulveda Jr	Travel 11-21 Pete	715.65	Travel for TTC meeting Tyler Texas
Printa	Printa Image	16770	275.00	Additional Receipt Books for Toll & TxTag Pmts
PUB	Public Utilities Board	PUB Nov 2013	236.95	PUB for Oct 13 - Nov 13
TXU	TXU Energy	056176035193	410.36	TXU Energy for SH 550 toll gantry
ZIEGNER	ZIEGNER TECHNOLOGIES	102615	402.00	Ziegner - Monthly Hosting for Acct Software
Report Total			2,864.50	

OK PST
12.2.13



Time Card

Contractor Lizbeth J. Ponce
 1100 E. Monroe
 2nd Floor, Administration
 Brownsville, TX 78526
 Period ending 12/6/2013

Day	Date	Regular Hours	Overtime	Sick	Vacation	Total
Monday	11/25/2013	8.00				8.00
Tuesday	11/26/2013	8.00				8.00
Wednesday	11/27/2013	8.00				8.00
Thursday	11/28/2013					
Friday	11/29/2013					
Monday	12/2/2013	8.00				8.00
Tuesday	12/3/2013	8.00				8.00
Wednesday	12/4/2013	8.00				8.00
Thursday	12/5/2013	8.00				8.00
Friday	12/6/2013	8.00				8.00
Total hours		64.00				64.00
Rate per hour		\$ 15.00				
Total pay		\$ 960.00	\$ -	\$ -	\$ -	\$ 960.00

Liz Ponce
 Employee signature

12/4/2013
 Date

PSS
 Manager signature

12-5-13
 Date

CAMERON COUNTY REGIONAL MOBILITY AUTHORITY

Invoices Selected for Payment - Claims to be Paid

Vendor ID	Vendor Name	Invoice Number	Cash Required	Invoice/Credit Description
Adrian	Adrian Rincones	Adrian Nov Phone	100.00	Adrian November Phone Reimbursement
Anderson Columbia	Anderson Columbia Co., Inc	3622-01-003-9	1,724,807.84	Inv No. 9 Construction on Direct Connector
Cameron County	Cameron County	CAF 2012 Bonds	8,333.33	CAF for 2012 Bonds
HNTB	HNTB CORPORATION	92-40619-PL-017	38,203.34	HNTB WA# 17 SPI Phase 3A
HNTB	HNTB CORPORATION	98-40619-PL-008	17,481.00	HNTB Engineering Services November
HNTB	HNTB CORPORATION	98-40619-PL-026	1,976.16	HNTB Engineering Services November
HNTB	HNTB CORPORATION	HNTB Jan-Mar	1,050.00	HNTB Office Rent
Lizbeth J. Ponce	Lizbeth J. Ponce	Liz Nov Mileage	14.97	Liz Mileage
Locke Lord	Locke Lord LLP	1023467	6,327.20	Locke Lord Legal Services
Locke Lord	Locke Lord LLP	1023518	5,988.20	Locke Lord Legal Services
Locke Lord	Locke Lord LLP	1023519	49,915.23	Locke Lord Legal Services
Locke Lord	Locke Lord LLP	1023520	808.00	Locke Lord Legal Services
Locke Lord	Locke Lord LLP	1028272	3,104.00	Locke Lord Legal Services
Locke Lord	Locke Lord LLP	1028274	1,908.00	Locke Lord Legal Services
Locke Lord	Locke Lord LLP	1028275	1,680.00	Locke Lord Legal Services
Locke Lord	Locke Lord LLP	1028665	59,076.33	Locke Lord Legal Services
Locke Lord	Locke Lord LLP	102873	1,653.60	Locke Lord Legal Services
Locke Lord	Locke Lord LLP	1033788	696.00	Locke Lord Legal Services
Locke Lord	Locke Lord LLP	1033798	52,235.84	Locke Lord Legal Services
Locke Lord	Locke Lord LLP	1033799	592.00	Locke Lord Legal Services
Locke Lord	Locke Lord LLP	1033800	1,915.00	Locke Lord Legal Services
Locke Lord	Locke Lord LLP	1037490	392.00	Locke Lord Invoices
Locke Lord	Locke Lord LLP	1037513	592.00	Locke Lord Invoices
Locke Lord	Locke Lord LLP	1037514	3,642.23	Locke Lord Legal Services
Locke Lord	Locke Lord LLP	1037515	980.00	Locke Lord Legal Services
Locke Lord	Locke Lord LLP	1041464	312.00	Locke Lord Legal Services
Locke Lord	Locke Lord LLP	1041530	782.00	Locke Lord Legal Services
Locke Lord	Locke Lord LLP	1041531	840.00	Locke Lord Legal Services
Locke Lord	Locke Lord LLP	985201	348.01	Locke Lord Legal Services
Locke Lord	Locke Lord LLP	985203	3,753.18	Locke Lord Legal Services
Locke Lord	Locke Lord LLP	987586	61,296.73	Locke Lord Legal Services
Locke Lord	Locke Lord LLP	992089	7,030.87	Locke Lord Legal Services
Locke Lord	Locke Lord LLP	992272	7,301.99	Locke Lord Legal Services
Locke Lord	Locke Lord LLP	993446	22,512.26	Locke Lord Legal Services
Michelle Lopez	Michelle Lopez	Michelle Nov mile...	200.68	Michelle November Mileage & Phone Reimbursement
Pete	Pete Sepulveda Jr	Pete-Laredo	746.75	Travel for Pete - Freight Advisory
S&B	S&B Infrastructure, LTD	U1965-10	102,773.21	S&B Nov 2013 SH550
Staples	Staples	9400217530	1,429.75	Office Supplies - Staples
Sullivan Public Affa	Sullivan Public Affairs	Sullivan Nov 2013	7,500.00	Govt Consulting Services for Nov 2013
Report Total			2,200,299.70	

**3-C DISCUSSION AND PRESENTATION BY THE TEXAS DEPARTMENT
OF TRANSPORTATION ON U.S. 77 PROJECTS IN NUECES AND
KLEBERG COUNTIES**



TEXAS DEPARTMENT OF TRANSPORTATION



US HIGHWAY

From Kingsville
To Driscoll



INTRODUCTION



The US 77 Highway Program includes upgrades to US 77 between Corpus Christi and Harlingen to address challenges currently being experienced by users and neighbors of the facility.

Total program area: 122 miles in length



PROJECT PURPOSE



Upgrades to U.S. 77 between Kingsville and Driscoll to meet interstate-highway standards with the intent to:

- Improve safety and mobility
- Expand capacity
- Encourage economic growth



PROJECT LOCATION MAP



This project is approximately 8 miles in length and contains:

- A four-lane divided highway
- New overpasses
- Ramp
- Frontage roads

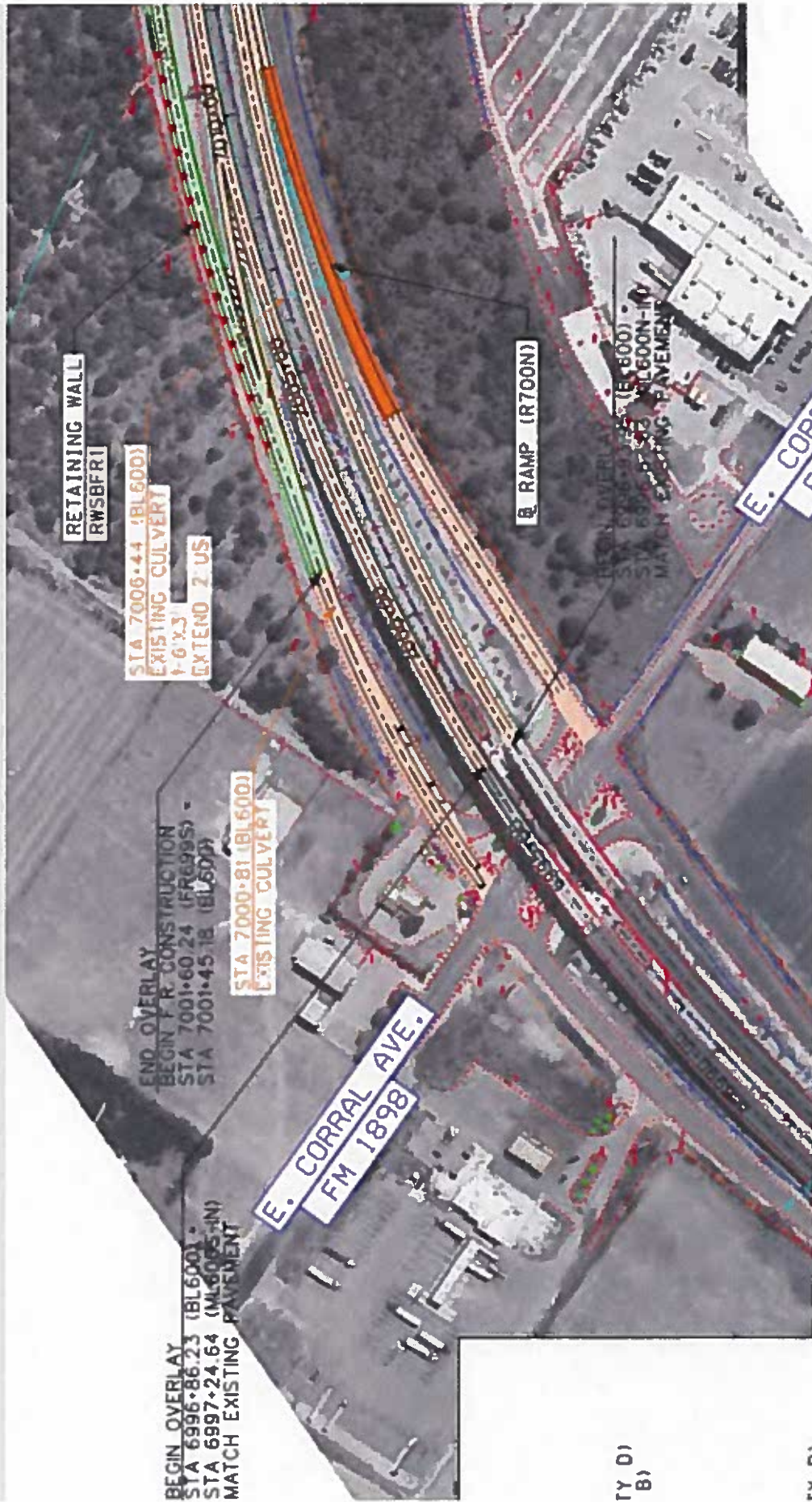


PROJECT SCHEMATIC





E. CORRAL AVE / FM 1898

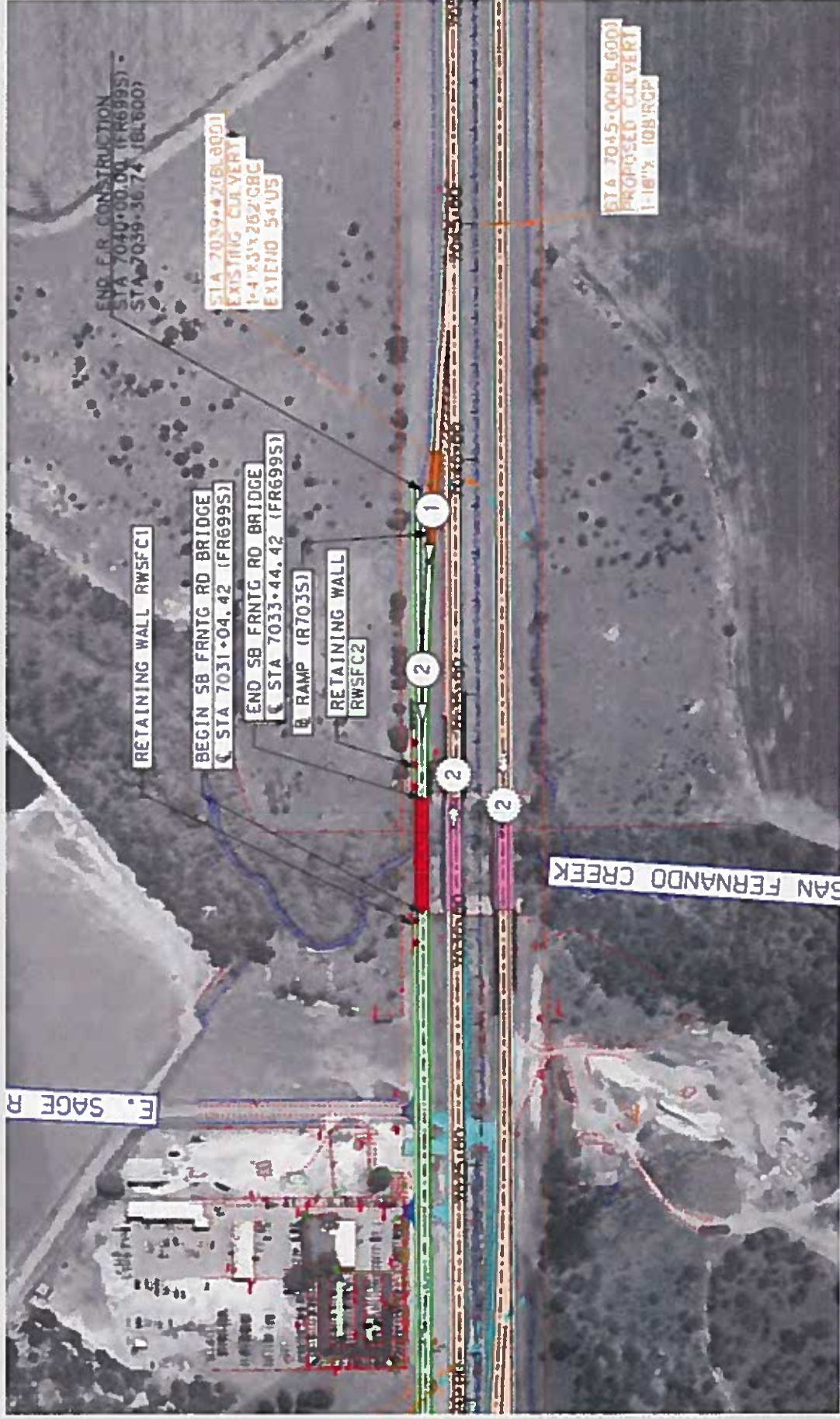


TY D)
B)

TY D)

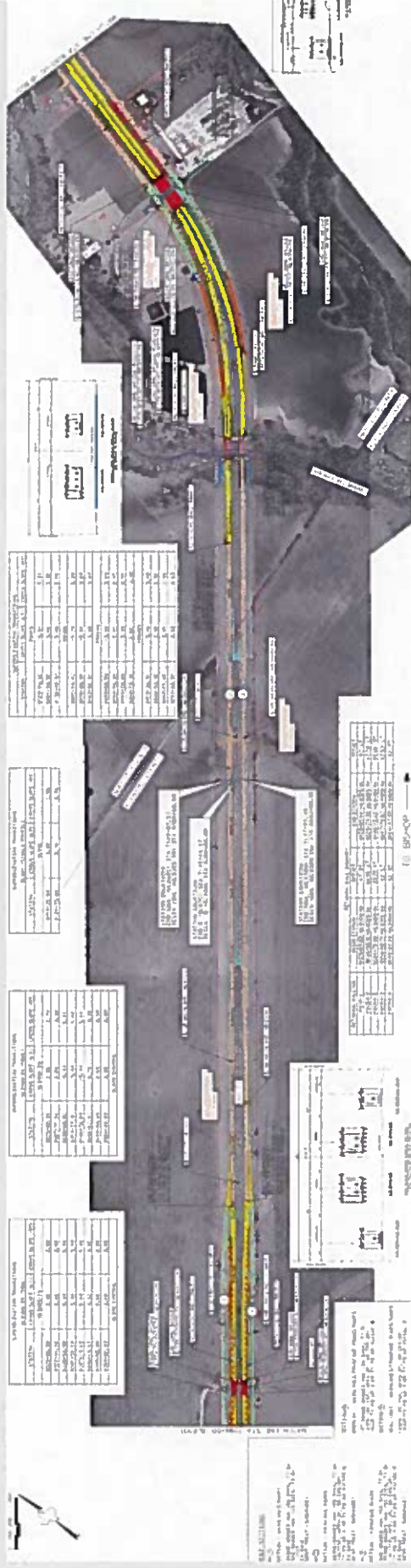


SAN FERNANDO CREEK





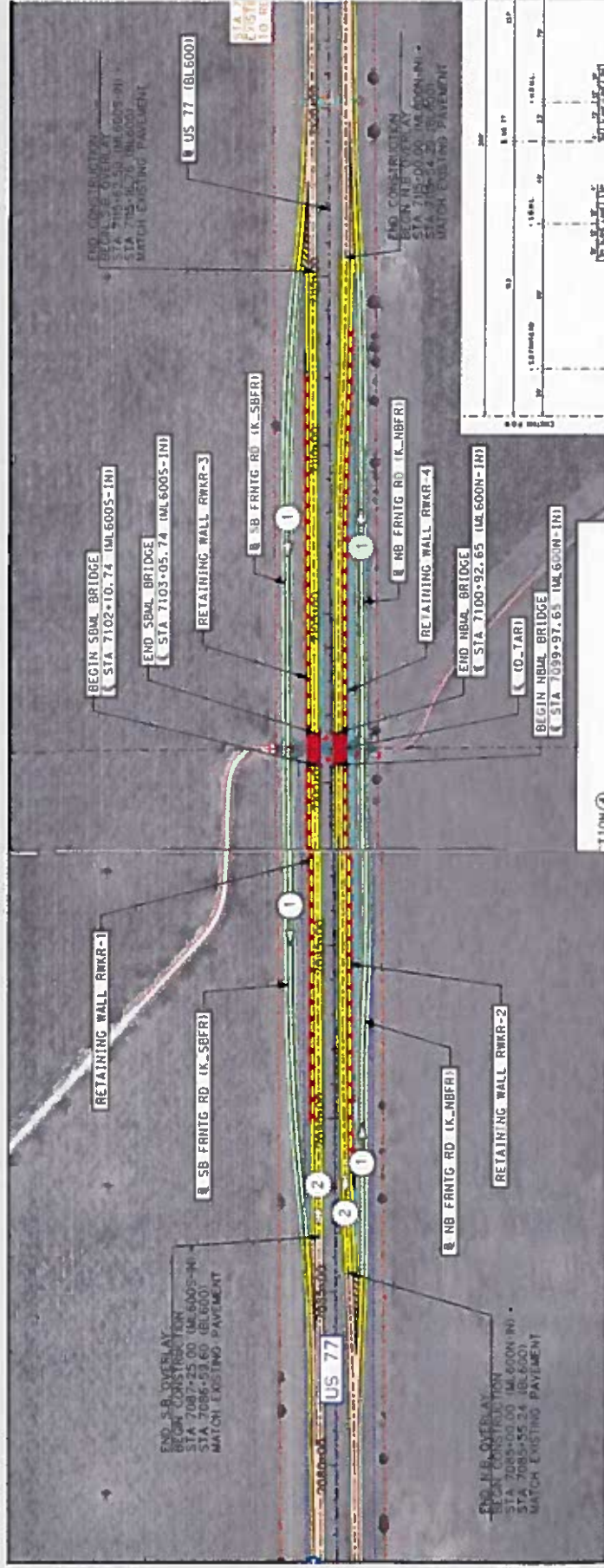
PROJECT SCHEMATIC





KLEBERG COUNTY CROSSING

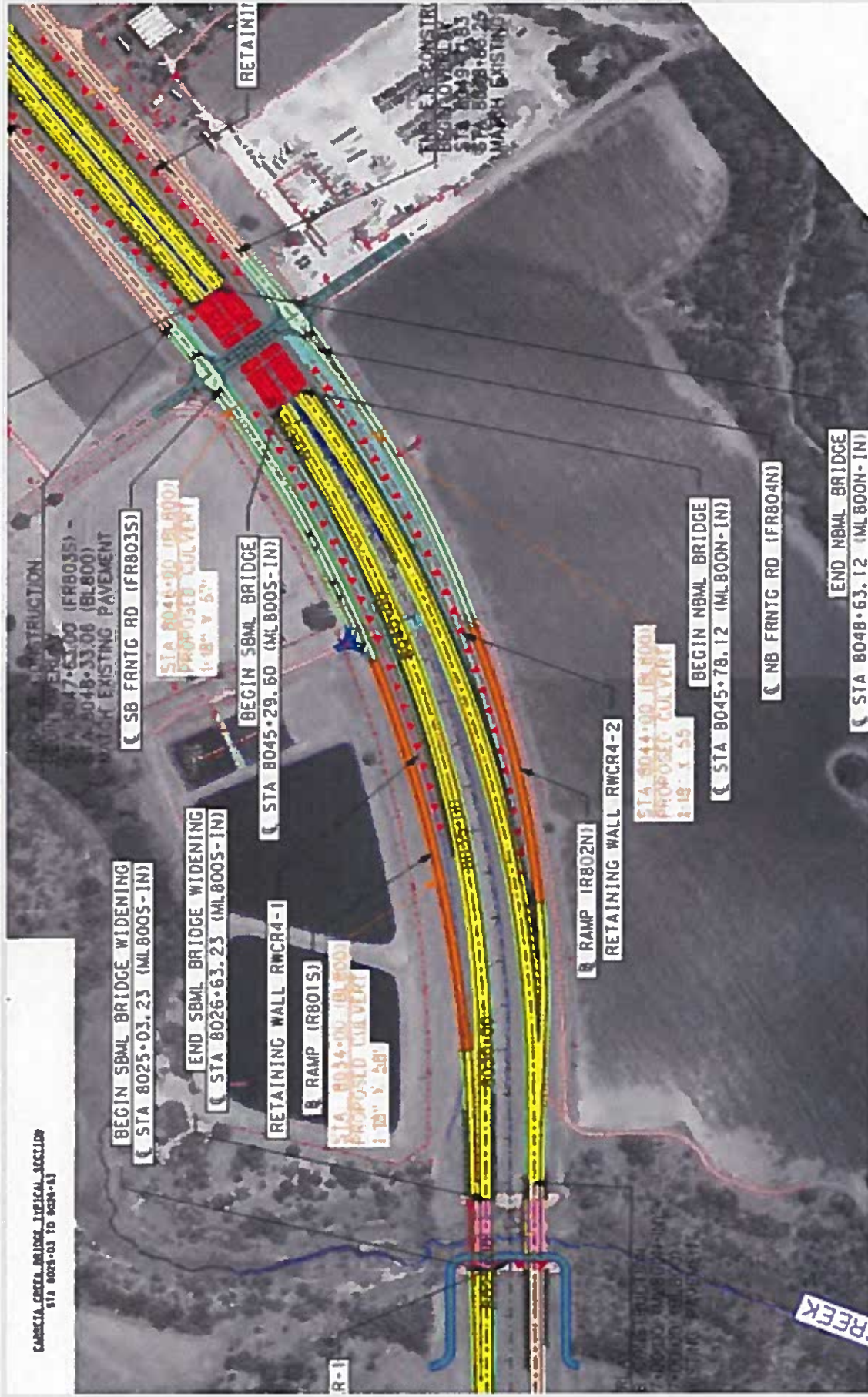
US 77 HIGHWAY
11-27 TEX 03-23



Texas Department of Transportation

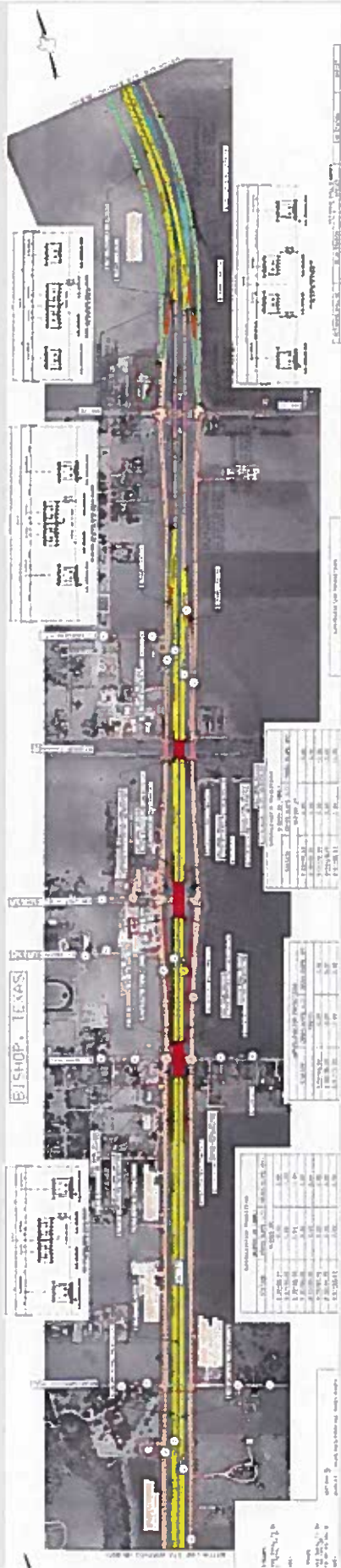
STRATEGIC PROJECTS DIVISION

CARRETA CREEK / CR 4





PROJECT SCHEMATIC



Texas Department of Transportation

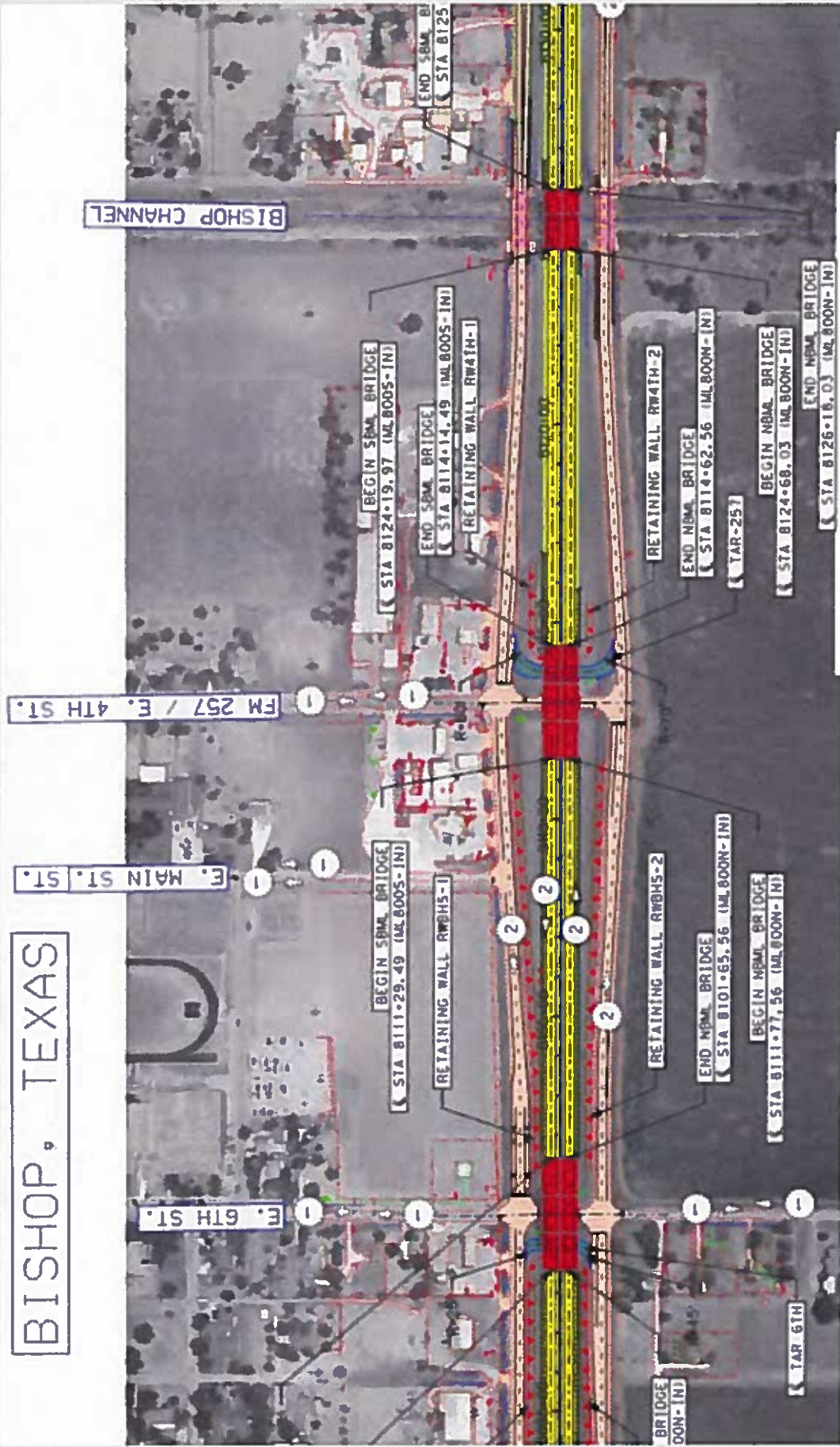
STRATEGIC PROJECTS DIVISION



6TH, 4TH, BISHOP CHANNEL



BISHOP, TEXAS



Texas Department of Transportation

STRATEGIC PROJECTS DIVISION



FM 70

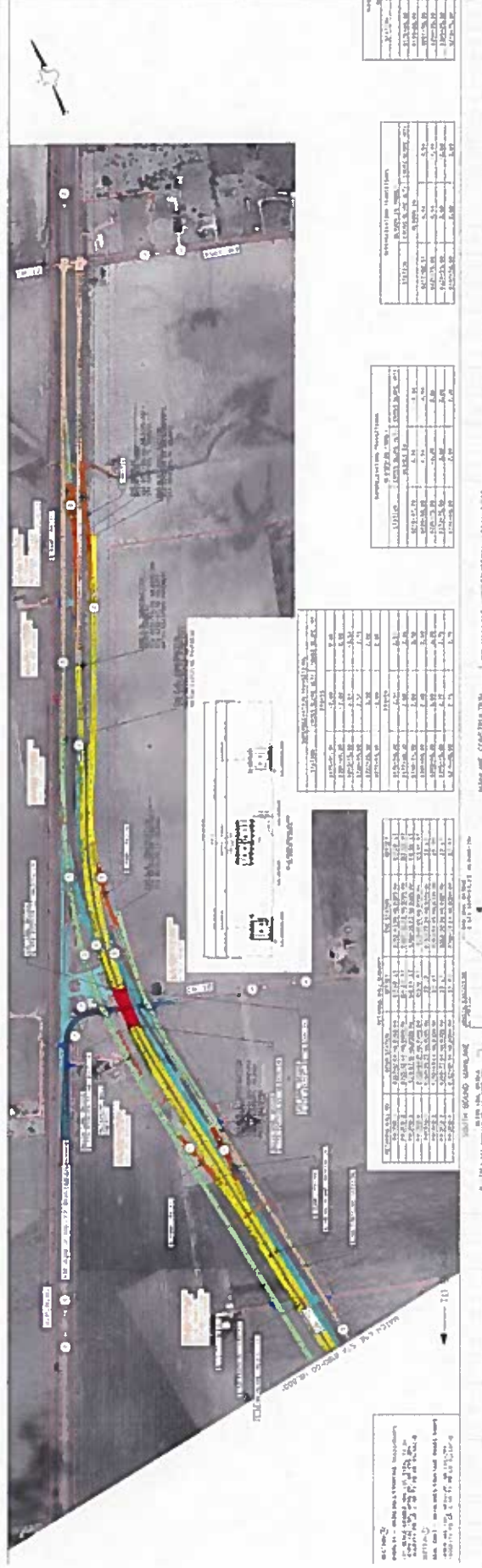


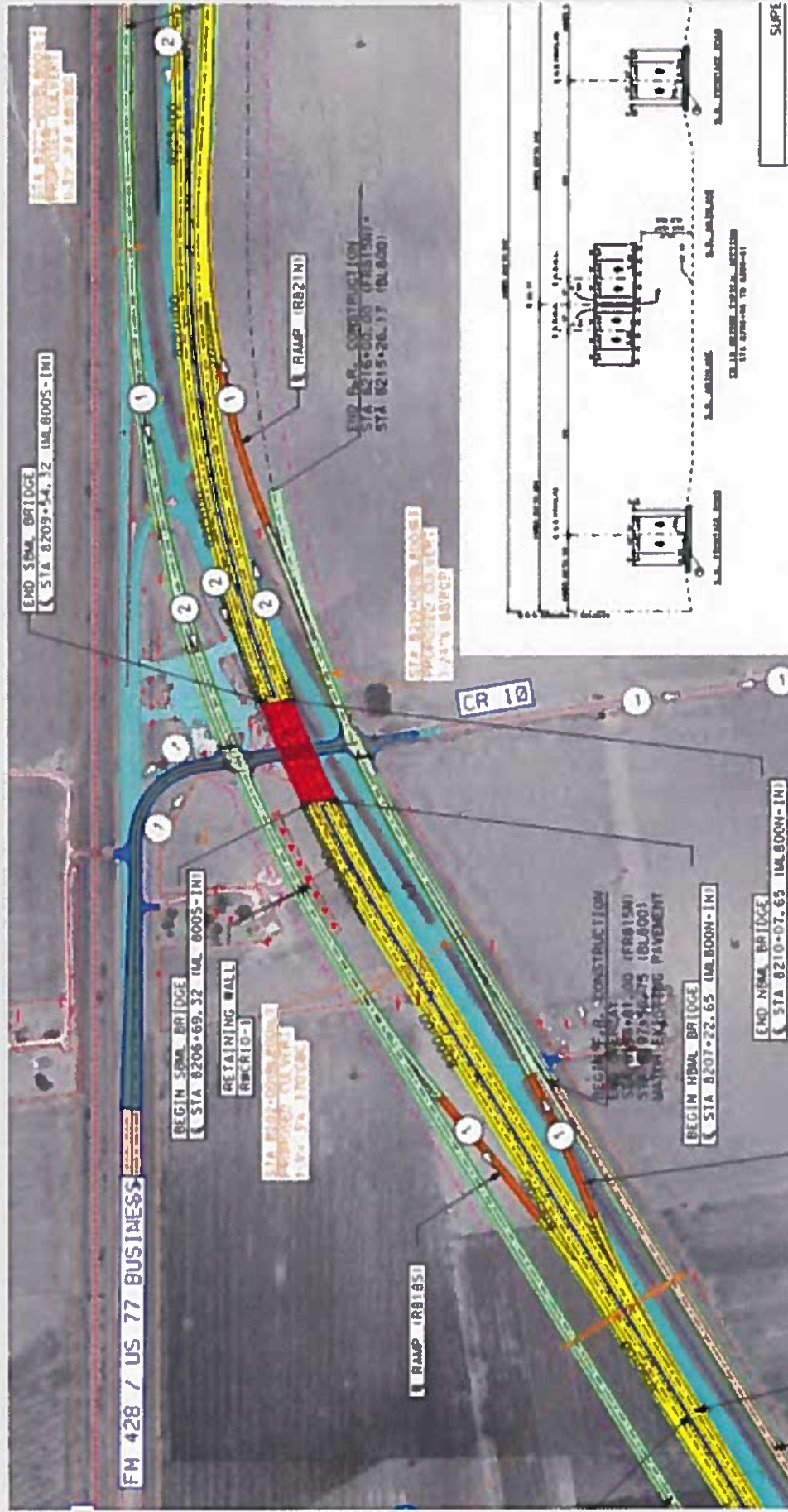
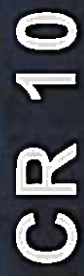
Texas Department of Transportation

STRATEGIC PROJECTS DIVISION



PROJECT SCHEMATIC





Texas Department of Transportation

STRATEGIC PROJECTS DIVISION

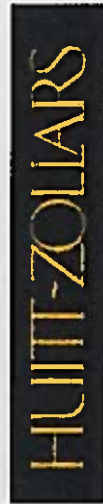


CR 12 / FM 3354





ORGANIZATION CHART

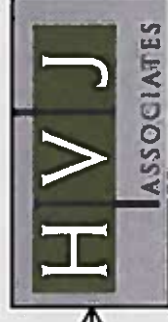


Texas Department of Transportation

STRATEGIC PROJECTS DIVISION



PROJECT OVERSIGHT ORG.



Texas Department of Transportation

STRATEGIC PROJECTS DIVISION



ESTIMATED CAPITAL COST



Design/Construction	\$78,919,778
Right of Way	~\$ 1,920,000
Utilities	~\$ 3,435,000
Est. Total Capital Costs	~\$84,274,778



PROJECT MILESTONE

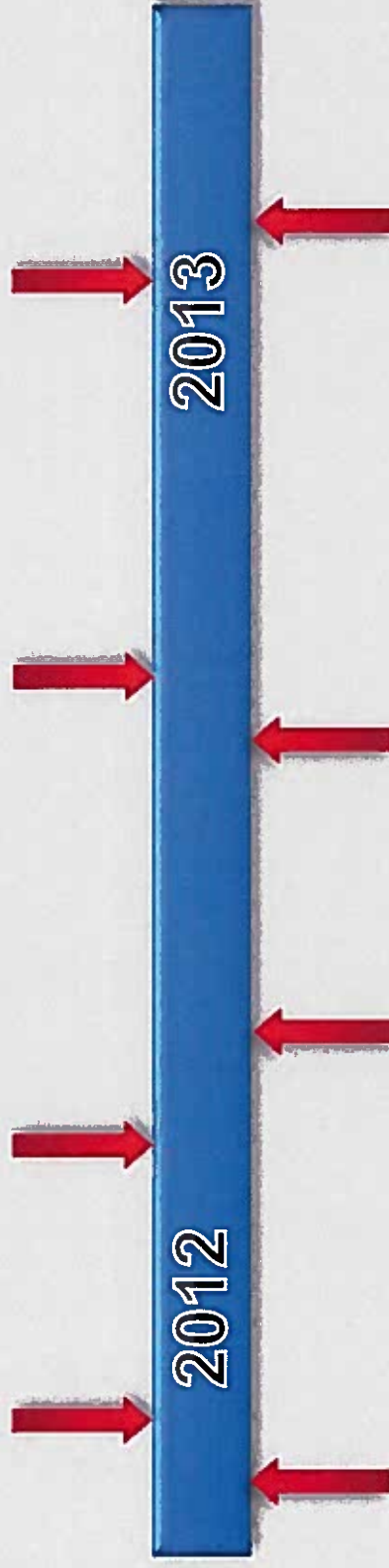


RFQ SHORTLIST
JUNE 21, 2012

FONSI ISSUED
JULY 10, 2012

REQUEST FOR BAFO
JAN. 28, 2013

BAFO SUBMITTED
FEB. 14, 2013



RFQ ISSUED
JUNE 1, 2012

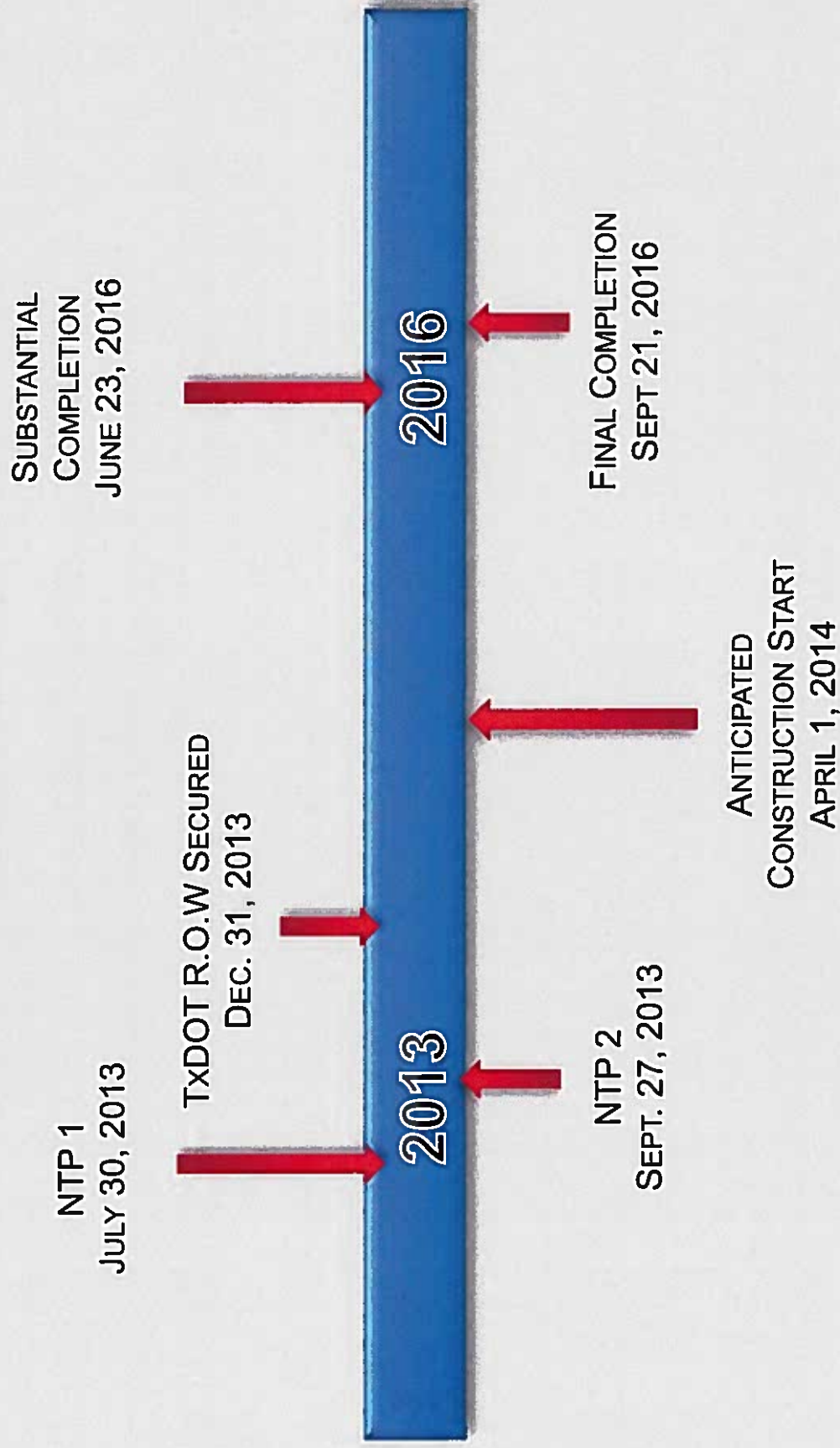
RFP ISSUED
SEPT. 5, 2012

RFP SUBMITTED
DEC. 14, 2012

CONDITIONAL AWARD
FEB. 28, 2013



PROJECT MILESTONE





CAPITAL MAINTENANCE



- **3 – 5 Year Capital Maintenance Periods**
 - **1 Mandatory**
 - **2 Optional**
- **Price Part of Design Build Proposal**
- **Performance standards included in Design Build Agreement**
 - **Pavement**
 - **Structures**
 - **Earthwork**



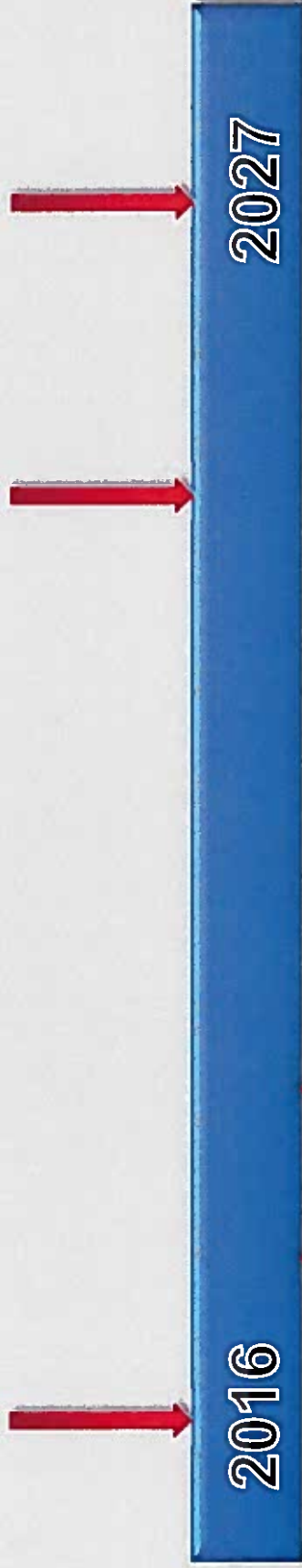
CAPITAL MAINTENANCE TIMELINE



FINAL ACCEPTANCE/
START WARRANTY
SEPT 21, 2016

CMA NTP2
MARCH 25, 2022

CMA NTP3
DEC 24, 2027



CMA NTP1
JUNE 24, 2017

END WARRANTY
SEPT 21, 2017



Thank You!

Texas Department of Transportation

STRATEGIC PROJECTS DIVISION

**3-D CONSIDERATION AND APPROVAL OF THE FINANCIAL INTERNAL
CONTROL POLICIES**



CAMERON COUNTY REGIONAL MOBILITY AUTHORITY FINANCIAL INTERNAL CONTROL POLICIES

As the CCRMA operations grow and have continued success as elite government agency, we must also implement policy and procedures internally to keep pace with this growth, to maintain the high level of fiscal responsibility and stewardship required of us. The following two procedures are consistent with our financial goals offiscally responsibility, and financialtransparency and should be implemented.

IC Procedure – 1

On a monthly basis the Controller will be responsible for providing the preceding month's cash receipts and disbursement ledgers that tie to the financial statements that were presented, along with the corresponding bank statements for that month to the Executive Director. The Executive Director will be responsible for reviewing the disbursements and receipts ledger along with the corresponding bank statements for obvious errors and for matching information. The Executive Director will acknowledge this procedure is completed by signing and dating an assigned form for that month.

IC Procedure – 2

On a quarterly basis, the controller will provide an assigned board member or an outside Certified Public Accountant, the financial statements for the most recent quarter along with the General Ledger from the RMA accounting system and corresponding bank statements for review. The reviewer must be sufficiently qualified to understand the financial and accounting reporting of a Local Government using the enterprise form of accounting to provide an effective control. The reviewer will not be conducting a financial audit for the quarter nor will they be required to provide any assurance that the financials are in compliance with Generally Accepted Accounting Principles, rather a form of agreed upon procedures to provide an appropriate assessment over the accounting data for the period.

**3-G CONSIDERATION AND ACKNOWLEDGEMENT OF THE GEC
REPORT FOR NOVEMBER 2013**

HNTB Corporation
Engineers Architects Planners

2494 Central Blvd.
Suite A
Brownsville, Texas 78520

Telephone (956) 554-7508
Facsimile (956) 554-7509
www.hntb.com

Pete Sepulveda, Jr.
Executive Director
Cameron County Regional Mobility Authority
1100 East Monroe Street
Brownsville, Texas 78520

HNTB

December 2, 2013

Dear Mr. Sepulveda,

The following is a summary of our progress on the subject projects for the month of November 2013.

Project Management:

General GEC

- Prepared & submitted CCRMA GEC Invoice for work performed on various Work Authorizations. Updated and submitted October 2013 GEC report.
- On November 14th, Richard Ridings, Eddie Garcia, Greg Garcia, John Becker and Jimmy Berry attended the Regular Meeting of the CCRMA Board of Directors.
- Assisted CCRMA Controller on activities involving reporting and documentation of invoicing, progress reports and other accounting/billing matters.

West Rail Relocation International Coordination (Work Authorization No. 8):

This Work Authorization provides appropriate subconsultant(s) for staff coordination with the Mexican agencies to monitor and determine project schedules, permit requirements, funding technical agreements and design for the West Rail Relocation around Brownsville, Texas. The project plans will require approval by Secretaría de Comunicaciones y Transportes (SCT), Comisión Internacional de Limites Y Aguas (CILA) and Kansas City Southern Mexico (KCSM).

- The Bridge project is reported to be 100% complete and the switchyard relocation project is reported to be 100% complete. Dr. de las Fuentes continues to attend meetings with SCT and project representatives to assure expedited completion of the project.
- Coordinated, reviewed and packaged Supplemental Work Authorization No. 13 to Work Authorization No. 8.
- There are six construction items needed for the project to start operations, their status is as follows: 1) Gamma ray location agreed upon at Sta. 6+400, Engineer Javier Montero Casillas from Caxcan already elaborated the topography; 2) Checkpoint platforms are done; 3) Customs fence requirements are ready; 4) Telecommunications tower is done; 5) PIV is being elaborated by Caxcan together with SCT Center Tamaulipas; 6) Road repairs. Dr. Vladimir Josué Robles Garza, Institutional Relations Manager from Kansas City Southern México underlined the importance of the vigilance booths discussed in the last three meetings at the site, located on the International Bridge, one more at 6+400 and the last one at 8+500, so they have to be considered in the budget.
- Due to rains in the month of September, there was a flooding problem at the patios, this was stated by officials from SCT as well as from Kansas City Southern, therefore Engineer Israel

Falcón Jiménez, Construction Resident II from SCT Center Tamaulipas mentioned there was a visit by Federal Highways Executive Management to review the case and take adequate measures. For this, it was determined that for the technical meeting on December 6th an actions proposal will be presented to solve such problems.

- The resources for construction were obtained on November 12th, so we asked Engineer Israel Falcón Jiménez, Construction Resident II from SCT Center Tamaulipas to be ready to hire the companies that will accomplish each construction and therefore initiate construction as soon as possible to finish the project in December.
- A follow-up meeting was held on October 10th at 11:30 a.m. on the Gamma Rays construction project at the Executive Offices of Highway Development at the SCT. It was agreed that Engineer Javier Montero from Caxcan will deliver available information from the new location site to the engineers from Science Applications International Corp, in charge of developing the executive project for installation of the Gamma Rays and at the same time Engineer Genaro Torres Taboada, Director from SCT Center Tamaulipas was asked to write a letter of agreement addressed to Engineer Javier Monjaras Wintergeist from Science Applications International Corp. Additionally, on October 15th Engineer Javier Montero from Caxcan delivered the map showing the area (shaded) which will have to be respected for the electric and construction aspects of the inspection equipment for railroad gamma rays project. Additionally, the armored wall was also proposed as a reference. The site for all main components, accessories, canalizations, foundations, anchors and registers from the system were selected. Also, additional consideration should be given to electrical wiring (cables, registers and canalizations) up to the control booth as well as the water and drainage service connection of the booth itself.
- Regarding the delivery-reception tables, a meeting will take place on Tuesday, November 19th to review maps. Another meeting is expected to take place in Monterrey, Nuevo León, to continue dealing with all pending issues from infrastructure and operation tables.
- Regarding the crew exchange, Engineer Oscar del Cueto, Director of Operations from Kansas City Southern de México noted the meeting proposed by SCT on October 10th, where KCSM, SCT and the Mexican Republic Railroad Union were to meet to solve this problem never took place. He commented this meeting will be scheduled again at the site and C.P. Pablo Suárez Coello, Executive Director of Railroad and Multimodal Transport from SCT will be informed of the results.
- Communicated with Lic. Rodolfo Quilantán Arenas, Mexican consul in Brownsville, Texas that he could inform the Under Secretariat of the North American Secretary of Foreign Affairs that the project is in its conclusion phase, so it is important to take corresponding actions to issue a diplomatic note once we have the advances at the reunion on December 6th.
- The 67th Reunion of the Technical Group will take place on December 6, 2013 in the city of Brownsville, Texas.

South Padre Island Second Access Phase 3A & 3B (Work Authorization No. 17):

This Work Authorization provides engineering and environmental services associated with the development and advancement of the NEPA process for the proposed South Padre Island (SPI) 2nd Access Project in Cameron County, Texas. The proposed Project will provide an alternate route to the Queen Isabella Memorial Causeway; thus, enhancing local and regional mobility, and facilitating effective evacuation of the island in times of disaster, hurricanes, and other emergencies. This Work Authorization continues the environmental and corridor alternatives assessment tasks necessary to advance the project to a selection of a Recommended Preferred Alternative and ultimately to a Record of Decision (ROD). After the selection of a Preferred Alternative a supplement for schematic design and the FEIS will be required.

- Coordination, including weekly meetings, with TxDOT Pharr District, TxDOT ENV and FHWA has been on-going regarding the revised alternatives analysis, response to agency comments on the DEIS, and subsequent agency coordination.
- HNTB continues to provide assistance and information to CCRMA Board and staff, members of the general public and stakeholders.
- Coordinated, reviewed and packaged Supplemental Work Authorization No. 10 to Work Authorization No. 17 as well as all eight (8) subconsultant contracts.
- An agency coordination meeting was held on November 25th with Texas Parks and Wildlife Department, Texas Commission on Environmental Quality, Texas General Land Office and U.S. Army Corps of Engineers to discuss the response to their DEIS comments and the updated avoidance/minimization design measures.
- A design team kickoff meeting was held on November 22nd to discuss supplement #10 organizational chart, communications protocol, scope of services/deliverables, schedule, QA/QC, safety and other issues that will take the project through the FEIS/schematic phase. The meeting was held at the HNTB Brownsville office.
- Coordination with subconsultant on the development of the interim financial and project management plan.
- Coordination with subconsultants on identifying affected property owners for the development of the right-of-entry (ROE) letter, field surveying, photogrammetry, LiDAR, bathymetry survey and geotechnical surveys.
- TxDOT Pharr District, TxDOT ENV and FHWA completed their review of the responses to EPA, USFWS, and NMFS comments on the DEIS.

General Brant Road/FM 106 Extension (Work Authorization No. 26)

This work authorization provides professional services and deliverables associated with the preparation of a categorical exclusion (to be reviewed by the Federal Highway Administration in anticipation of possible federal funding) and the completion of the Section 404 permitting process (including the development of a conceptual mitigation plan) for the project.

- Received comments from resource agencies on the Individual Permit application.
- Coordination with TxDOT Pharr District and USFWS has been on-going regarding potential mitigation plans for wetland impacts.
- CE was approved by FHWA on 10-24-13.

Olmito Switch Yard & Repair-In-Place Facility (Work Authorization No. 31)

This work authorization provides engineering services throughout the construction duration of the Olmito Switch Yard and Repair-In-Place (RIP) Facility by providing responses to the contractor's Requests for Information, Shop Drawing Review and As-Built construction plans.

- HNTB is assisting with the completion and close out of this project.

West Rail Bypass, CI (Work Authorization No. 33)

This work authorization provides professional services associated with construction inspection phase work for the West Rail Bypass.

- The tamping of all rail has been completed, all crossings are now installed, and inside guard rail has been completed.
- The contractor has achieved substantial completion with only minor corrections and cleanup required.
- TxDOT completed the survival survey and the contractor has installed additional plants required to achieve the results desired by TPWL and USFW. We are awaiting a detailed list of species planted and their GIS locations to share with the wild life agencies..

Outer Parkway Study (Work Authorization No. 36)

This work authorization provides professional services and deliverables associated with a study for the Outer Parkway. The study is to be performed in a three phase effort to deliver a schematic design for the Outer Parkway project. The phases are:

- The Phase I study, which was completed in May 2011, included field investigations, constraints mapping and technical evaluations necessary to identify a recommended corridor for the proposed Outer Parkway.
- Now that state and federal funding sources will be considered, the previous Phase II scope and fee that was submitted to CCRMA yet not approved will need to be revised to include the state and federal environmental process. HNTB met with CCRMA staff to discuss next steps and is assisting in determining the next environmental steps.

West Rail RFIs, As-Builts (Work Authorization No. 40)

This work authorization provides construction phase services throughout the construction of the West Rail Relocation Project by providing responses to Requests for Information from the contractor and providing As-Built construction drawings. Also, records keeping will be provided through the use of DashPort.

- Two RFI's have been submitted on the Rail Construction.

Olmito Switch Yard Expansion Construction Inspection Phase II RIP (Work Authorization No. 47)

This work authorization provides professional services associated with construction inspection phase work for the Olmito Repair-in-Place Facility.

- We continue to work with the contractor to document time delays and the associated change order.
- This week BPUB agreed to accept a drawing of the RIP facility with calculations of the area instead of a Deed or Plat. They still want the full impact fees based on the meter size. Once water line is energized, HNTB will schedule walk-through of facility with UPRR.

SH 32 GEC (Work Authorization No. 49 - Preliminary Schematic and Environmental Approval)

This work authorization provides professional services for oversight, guidance, agency coordination, and issue resolution, necessary to expedite the preliminary development phases of these two SH 32 projects only. The two projects, which each have logical termini and independent utility, extend from US 77/83 to FM 3068 (herein referred to as SH 32-West) and from FM 3068 to SH 4 (herein referred to as SH 32-East). The proposed projects are being developed by two prime subconsultants, (S&B Infrastructure, Ltd. and Traffic Engineers, Inc.) under the oversight of HNTB (GEC).

SH 32 West (Consultant – Traffic Engineers, Inc., or TEI):

- GEC staff assisted with the change in Design PMs for TEI.
- Coordinated, reviewed and packaged Supplemental Work Authorization No. 2 to Work Authorization No. 49.

SH 32 East (Consultant - S&B Infrastructure, Ltd., or S&B):

- Meetings were held between TxDOT Pharr District Staff, the S&B design team and CCRMA officials to discuss implications to additional SH 4 overpass improvements.
- GEC negotiated supplement for next phase of work with CCRMA. Supplement will allow S&B and TEI to move forward with Schematic Alignment phase.
- Coordinated, reviewed and packaged Supplemental Work Authorization No. 2 to Work Authorization No. 49.

Consultant Management:

- Continued coordination with subconsultants and S&B Infrastructure as prime consultant on SH 550 Construction management including discussions with USACE officials on wetland mitigation that was performed as part of this project.

Agency Coordination:

- Conducted ongoing discussions with CCRMA staff, TxDOT staff and subconsultants for preparation of SPI 2nd Access project, SH 550, Olmito Switch Yard Repair-In-Place Facility construction project, West Rail construction project, SH 32 East Loop EAs and other miscellaneous items.

Best regards,



Richard L. Ridings, P.E.
Vice President

cc: Carlos Lopez, P.E.

November Status Report

HNTB

Project	West Rail Relocation	
Work Authorization	<u>8</u>	International Advisor Services
Supplemental	<u>1</u>	International Advisor Services
Supplemental	<u>2</u>	International Advisor Services
Supplemental	<u>3</u>	International Advisor Services
Supplemental	<u>4</u>	International Advisor Services
Supplemental	<u>5</u>	International Advisor Services
Supplemental	<u>6</u>	International Advisor Services
Supplemental	<u>7</u>	International Advisor Services
Supplemental	<u>8</u>	International Advisor Services
Supplemental	<u>9</u>	International Advisor Services
Supplemental	<u>10</u>	International Advisor Services
Supplemental	<u>11</u>	International Advisor Services
Supplemental	<u>12</u>	International Advisor Services
		WA Cost: \$ 186,579.00
		SA Cost: \$ 67,264.00
		SA Cost: \$ 67,163.00
		SA Cost: \$ 67,163.00
		SA Cost: \$ 67,939.00
		SA Cost: \$ 67,939.00
		SA Cost: \$ 67,703.00
		SA Cost: \$ 67,914.00
		SA Cost: \$ 67,914.00
		SA Cost: \$ 69,054.00
		SA Cost: \$ 69,504.00
		SA Cost: \$ 69,924.00
		SA Cost: \$ 69,924.00
		Total Cost: \$ 1,005,984.00

Description: The West Rail Relocation project provides appropriate subconsultant (s) for staff coordination with the Mexican agencies to monitor and determine project schedules, permit requirements, funding technical agreements and design for the West Rail Relocation around Brownsville, Texas. This subconsultant is Arturo de las Fuentes of Caminos Y Puentes Internacionales. The project plans will require approval by Secretaria de Comunicaciones y Transportes (SCT), Comision Internacional de Limits Y Aguas (CILA) and Kansas City Southern Mexico (KCSM).

Scope: Provide professional services and deliverables required for project administration and coordination for the Cameron County Regional Mobility Authority

Deliverable: Monthly Project Progress Reports and meeting minutes that details activities performed by task (Spanish and English versions will be provided). Monthly invoice/billings with list of tasks performed and products delivered per invoice billing cycle (English version will be provided).

Project Activity			
International Advisory Services			
Status: Ongoing			
Recent Activity: Detailed report available.			
Upcoming Activity: Attend coordination meetings.			
Outstanding Issues: None.			
Design			
Status:			
Recent Activity:			
Upcoming Activity:			
Outstanding Issues:			
Other: Project Administration			
Status:			
Recent Activity:			
Upcoming Activity:			
Outstanding Issues:			
Task		Status	Date Anticipated Completion
International Services		Ongoing	12/31/2013
WA Amount: \$ 1,005,984.00		Outstanding Invoice Number	% Complete
Billed To Date: \$ 988,503.00		Days Old	Invoice Amount
Paid To Date: \$ 988,503.00			
Unpaid Balance: \$ -			
Funding Source: Cameron County			
		Total: \$	-

HNTB

Project	South Padre Island Phase 3A & 3B	
Work Authorization	17	WA Cost: \$ 2,985,831.00
Supplemental	2	SA Cost: \$ 165,885.00
Supplemental	3	SA Cost: \$ 415,822.00
Supplemental	4	SA Cost: \$ 109,870.00
Supplemental	8	SA Cost: \$ 166,668.00
Supplemental	7	SA Cost: \$ 40,290.00
Supplemental	8	SA Cost: \$ 59,094.00
Supplemental	9	SA Cost: \$ 37,334.00
Supplemental	10	SA Cost: \$ 4,488,102.00
Supplemental	11	SA Cost: \$ 118,256.00
Supplemental	12	SA Cost: \$ 15,827.00
		Total Cost: \$ 8,582,779.00

Description: This Work Authorization provides engineering and environmental services associated with the development and advancement of the NEPA process for the proposed South Padre Island (SPI) 2nd Access Project in Cameron County, Texas. The proposed Project will provide an alternate route to the Queen Isabella Memorial Causeway; thus, enhancing local and regional mobility, and facilitating effective evacuation of the island in times of disaster, hurricanes, and other emergencies. This Work Authorization continues the engineering and environmental tasks necessary to advance the project to a schematic design of the Recommended Preferred Alternative, FEIS and ultimately to a Record of Decision (ROD).

Scope: Prepare schematic, FEIS and Surveying

Deliverable: Project administration and coordination, schematic design of the Recommended Preferred Alternative, VE study, toll facility study, interim financial and project management plan, base and soil testing and core drilling, traffic forecasting, traffic operational study, PI, CSS, FEIS Record of Decision (ROD) and surveying

Project Activity	Start Date	End Date	Duration	Resources	Cost	Progress
Project Initiation	2023-01-01	2023-01-15	14 days	Project Manager, Business Analyst	\$5,000	100%
Requirements Gathering	2023-01-15	2023-02-15	31 days	Business Analyst, System Analyst	\$10,000	100%
System Design	2023-02-15	2023-03-15	30 days	System Analyst, Database Designer	\$12,000	100%
Development	2023-03-15	2023-05-15	61 days	Software Engineer, Frontend Developer, Backend Developer	\$30,000	80%
Testing	2023-05-15	2023-06-15	31 days	QA Tester, System Analyst	\$8,000	60%
Deployment	2023-06-15	2023-06-30	15 days	System Administrator, Project Manager	\$3,000	20%
Project Closure	2023-06-30	2023-07-15	15 days	Project Manager, Business Analyst	\$2,000	10%

Route and Design Studies	
Status:	Ongoing
Recent Activity:	Design kickoff meeting held on November 22nd with all the subconsultants.
Upcoming Activity:	ProjectWise access to SPI folder, coordination with subconsultant on development of financial and project management plan.
Outstanding Issues:	None.
Social, Environmental and Economic Studies	
Status:	Ongoing
Recent Activity:	Continued work on SWA #11 activities, including meeting with TPWD, USACE, GLO and TCEQ on November 25th.
Upcoming Activity:	Meeting with USFWS and NMFS in December. Plant surveys to be conducted in December
Outstanding Issues:	None.
Field Surveying and Photogrammetry	
Status:	Ongoing
Recent Activity:	Coordination with subconsultants on field surveying, photogrammetry, LIDAR, bathymetry survey and geotechnical surveys.
Upcoming Activity:	Perform field surveying, photogrammetry, LIDAR, bathymetry survey and geotechnical surveys.
Outstanding Issues:	Identifying affected property owners, ROE letter and permits for geotechnical surveys.

Task	Status	Date of Anticipated Completion	% Complete
Route and Design Studies	Ongoing	10/14/2014	1%
Social, Environmental and Economic Studies	Ongoing	6/9/2015	5%
Field Surveying and Photogrammetry	Ongoing	2/3/2014	1%

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HNTB

WA Cost:	\$	208,639.00
SA Cost:	\$	11,114.00
SA Cost:	\$	98,808.00
Total Cost:	\$	318,561.00

Scope: Project Management and Social, Economic and Environmental studies for CCRMA. Activities necessary for obtaining environmental clearance, including Section 404 permit from U.S. Army Corps of Engineers, for roadway improvements.

Deliverables: Categorical Exclusion and Section 404 Individual Permit with Conceptual Mitigation Plan

Project Activity

Categorical Exclusion

Status:	Complete. FHWA approved the CE on October 24, 2013.
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Recent Activity	None.
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None.

Upcoming Activity	None.
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None.

Outstanding Issues: None

None

Section 404 Individual Permit.

Status:	Ongoing
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Received comments from resource agencies on Individual Permit application.
Recent Activity:

Upcoming Activity:	Address resource agency comments. Continue coordination on wetland mitigation and resubmit Individual Permit application to U.S. Army Corps of Engineers.
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Outstanding Issues: None.

None

Task			Status	Date of Anticipated Completion	% Complete
Categorical Exclusion document preparation			Complete	TBD	100%
Section 404 Individual Permit (with Conceptual Mitigation Plan)			Ongoing	TBD	96%
WA Amount:	\$ 318,581.00	Outstanding Invoice Number	Days Old	Invoice Amount	
Billed To Date:	\$ 316,584.84				
Paid To Date:	\$ 316,584.84				
Unpaid Balance:	\$ -				
Funding Source:					
			Total:	\$ -	

November Status Report

HNTB

Project FM 511 (SH 550) Permit Services
 Work Authorization ☒ 29 Permitting Services
 Supplemental ☒ 1
 Supplemental ☐
 Supplemental ☐

WA Cost: \$ 52,759.00
 SA Cost: \$ 94,911.00
 SA Cost: \$ -
 SA Cost: \$ -
 Total Cost: \$ 147,670.00

Description: The SH 550 Re-Evaluation project provides professional services and deliverables in support of the CCRMA's development of the SH 550 toll project from US 77/83 to SH 48 and the proposed entrance to the Port of Brownsville. The focus of the re-evaluation will be on the effects of tolling the project. Supplements focus on developing mitigation plans and permit approval.

Scope: Project Management and Social, Economic and Environmental studies for the AUTHORITY. Environmental Activity necessary for obtaining Re-evaluation clearance for a tolled roadway. Development of plans for mitigation site.

Deliverable: Environmental Activity necessary for obtaining Re-evaluation clearance for a tolled roadway.

Project Activity

Environmental

Status:	Permits Received; Mitigation site monitoring and Corps coordination ongoing.
Recent Activity:	Scheduling next inspection.
Upcoming Activity:	None.
Outstanding Issues:	None.

Design

Status:	SH 550 Port Spur mitigation site complete.
Recent Activity:	None.
Upcoming Activity:	None.
Outstanding Issues:	None.

Other

Status:	
Recent Activity:	
Upcoming Activity:	
Outstanding Issues:	

Task	Status	Date of Anticipated Completion	% Complete
Environmental Assessment Doc. Preparation	Complete	complete	100%
Wetland Delineation, Permitting and Mitigation (supplement 2)	Complete	complete	99%
Public Involvement	Complete	complete	100%
PS&E plans for TxDOT (supplement 3)	Complete	complete	100%
Re-evaluation of EA for mitigation property (supplement 3)	Complete	complete	100%
WA Amount: \$ <u>147,670.00</u>	Outstanding Invoice Number	Days Old	Invoice Amount
Billed To Date: \$ <u>147,670.00</u>			
Paid To Date: \$ <u>147,670.00</u>			
Unpaid Balance:			
Funding Source: <u>County License Plate Fees</u>			
Total: \$ <u>-</u>			

HNTB

WA Cost:	\$	1,255,920.00
SA Cost:	\$	358,021.00
SA Cost:		
SA Cost:		
Total Cost:	\$	1,613,941.00

Project Activity

Task		Status	Anticipated Completion	% Complete
West Rail Construction Inspection Services (CI)				
Project Management, Administration, QA/QC		Complete	10/21/2013	100%
Process Invoices and Progress Reports		Complete	10/21/2013	100%
Construction Inspection Services				
Construction Management		Complete	10/21/2013	100%
Construction Observation and Inspection		Complete	10/21/2013	100%
Record Keeping and File Management		Complete	10/21/2013	100%
Schedule		Complete	10/21/2013	100%
Project Close-Out				
Construction Management		Complete	10/21/2013	100%
Record Keeping and File Management		Complete	10/21/2013	100%
Post Construction Services		Ongoing	10/21/2013	65%
WA Amount:	\$ 1,613,941.00	Outstanding Invoice Number	Days Old	Invoice Amount
Billed To Date:	\$ 1,581,662.18			
Paid To Date:	\$ 1,581,662.18			
Unpaid Balance:	\$ -			
Funding Source:				
			Total:	\$ -

November Status Report

HNTB

Project Outer Parkway Planning Study
 Work Authorization ☒ 36 Outer Parkway Plannin Study
 Supplemental ☐ _____
 Supplemental ☐ _____

WA Cost: \$ 103,839.00

SA Cost: _____

SA Cost: _____

Total Cost: \$ 103,839.00

Description: This work authorization provides professional services and deliverables associated with a study for the Outer Parkway. The study is to be performed in a three phase effort to deliver a schematic design for the Outer Parkway project.

Scope: This Work Authorization includes the development of an environmental and engineering constraints map, environmental constraints report, and corridor identification report to aid in the establishment of the alignment of the Outer Parkway.

Deliverable: Constraints map, environmental constraints/corridor identification report.

Project Activity

Outer Parkway Planning Study

Status: Complete.

None.

Recent Activity:

None.

Upcoming Activity:

Outstanding Issues: None.

Task	Status	Date of Anticipated Completion	% Complete
Outer Parkway Planning Study			
Project Management and Coordination	Complete	3/1/2011	100%
Data Collection	Complete	3/1/2011	100%
Meetings/Management	Complete	3/1/2011	100%

WA Amount	\$	Outstanding Invoice Number	Days Old	Invoice Amount
Billed To Date:	\$ 103,839.00			
Paid To Date:	\$ 103,839.00			
Unpaid Balance:	\$ -			
Funding Source:				
Total:				\$ -

November Status Report

HNTB

Project West Rail RFI, As-Built

Work Authorization ☒ 40 West Rail RFI, As-Built

Supplemental ☐ _____

Supplemental ☐ _____

Supplemental ☐ _____

WA Cost: \$ 171,150.00

SA Cost: _____

SA Cost: _____

SA Cost: _____

Total Cost: \$ 171,150.00

Description: This Work Authorization is to provide response to questions related to the plans and specifications as needed throughout the duration of the construction and review of shop drawings.

Scope: Project Manager shall be the point of contact for the AUTHORITY to address issues regarding project staff, progress, response to questions related to the plans and specifications as needed throughout the duration of the construction.

Deliverable: Responses to RFI, as-builts and record keeping.

Project Activity**West Rail RFI, Shop Drawings**

Status: Respond to RFIs on an as-needed basis.

Recent Activity: Project management (see GEC Progress Report).

Upcoming Activity: Respond to RFIs on an as-needed basis.

Outstanding Issues: Awaiting approval for SWAs (additional RFIs/shop drawing review/DHS coordination).

Task		Status	Anticipated Completion	% Complete
West Rail RFI, Shop Drawings				
Project Management		Complete	10/21/2013	100%
Respond to Requests for Information		Complete	10/21/2013	100%
WA Amount:	\$ 171,150.00	Outstanding Invoice Number	Days Old	Invoice Amount
Billed To Date:	\$ 171,150.00			
Paid To Date:	\$ 171,150.00			
Unpaid Balance:	\$ -			
Funding Source:				
			Total:	\$ -

November Status Report

HNTB

Project		<u>Olmito RIP CI Services</u>
Work Authorization	<input checked="" type="checkbox"/> 47	<u>Construction & Inspection Services</u>
Supplemental	<input type="checkbox"/>	<u></u>
Supplemental	<input type="checkbox"/>	<u></u>
Supplemental	<input type="checkbox"/>	<u></u>

WA Cost: \$ 134,538.00

SA Cost: \$ -

SA Cost: SA Cost:

Total Cost: \$ 134,538.00

Description: This Work Authorization is to provide construction inspection (CI) for the Union Pacific Railroad (UPRR) Olmito Yard Repair in Place (RIP) Facility. The construction of this facility allow the UPRR to relocate their current repair in place operations from Harlingen to Olmito and expand their capabilities.

Scope: Construction administration for the Olmito Yard repair-in-place (RIP) facility and lighting. This includes building, equipment, track, drainage, construction sequencing, SWPPP, pay estimates, quantities, and schedule.

Deliverable: Olmito RIP Facility pay estimates, ARRA paperwork, and construction schedule.

Project Activity

Olmito RIP Facility Construction Inspection Services (CI)

Status: Construction at 99% complete.

Recent Activity: None.

Upcoming Activity: BPUB to energize water line. Schedule final walk through with UPRR for facility acceptance.

Outstanding Issues: Awaiting resolution on outstanding SWA. The County had been sent a request to provide warranty deed or metes and bounds for water/sewer line and submit payment on impact fees for both to BPUB.

Task	Status	Anticipated Completion	% Complete
Olmito RIP Facility Construction Inspection Services (CI)			
Project Management, Administration, QA/QC	Ongoing	1/31/2013	95%
Process Invoices and Progress Reports	Ongoing	1/31/2013	95%
Construction Inspection Services	Ongoing	1/31/2013	95%
Construction Management	Ongoing	1/31/2013	95%
Construction Observation and Inspection	Ongoing	1/31/2013	95%
Record Keeping and File Management	Ongoing	1/31/2013	95%
Schedule	Ongoing	1/31/2013	95%
Project Close-Out			
Construction Management	Ongoing	1/31/2013	20%
Record Keeping and File Management	Ongoing	1/31/2013	20%
WA Amount: \$	134,538.00	Outstanding Invoice Number	Days Old
Billed To Date: \$	134,538.00		Invoice Amount
Paid To Date: \$	134,538.00		
Unpaid Balance: \$	-		
Funding Source:			
Total: \$ -			

November Status Report

HNTB

Project		SH 32 GEC
Work Authorization	49	SH 32 GEC
Supplemental	2	SH 32 GEC
Supplemental	2	SH 32 GEC

WA Cost: \$	1,961,997.00
SA Cost: \$	18,277.00
SA Cost: \$	243,639.00
Total Cost: \$	2,223,913.00

Description: This work authorization provides professional services for oversight, guidance, agency coordination, and issue resolution, necessary to expedite the preliminary development phases of these two SH 32 projects only. The two projects, which each have logical termini and independent utility, extend from US 77/83 to FM 3068 (herein referred to as SH 32-West) and from FM 3068 to SH 4 (herein referred to as SH 32-East). The proposed projects are being developed by two prime subconsultants, (S&B Infrastructure, Ltd. and Traffic Engineers, Inc.) under the oversight of HNTB (GEC).

Scope: This Work Authorization allows the GEC to oversee/manage the development of two environmental assessments being prepared for SH 32. The environmental assessments are being prepared by other firms.

Deliverable: Meeting notes, schedules, document reviews, permitting strategies.

Project Activity

East Loop EA

Status:	On-going. SH 32-West EA prepared. SH 32-East EA prepared.
Recent Activity:	SH 32-West EA and BA submitted to TxDOT Pharr District. SH 32 East EA and BA submitted to TxDOT Pharr District.
Upcoming Activity:	Address TxDOT comments.
Outstanding Issues:	Need to conduct Value Engineering Workshop as per Pass-Through Agreement. The Workshop can investigation options to lower the construction costs. Need to begin final design phase to meet schedule.

Task	Status	Date of Anticipated Completion	% Complete
East Loop EA			
Project Management and Coordination			88%
WA Amount:	\$ 2,223,913.00	Outstanding Invoice Number	Days Old
Billed To Date:	\$ 1,940,668.52		Invoice Amount
Paid To Date:	\$ 1,940,668.52		
Unpaid Balance:	\$ -		
Funding Source:			
Total: \$ -			