

THE STATE OF TEXAS           §

COUNTY OF CAMERON         §

BE IT REMEMBERED on the 21<sup>st</sup> day of September 2006, there was conducted a SPECIAL Meeting of the Cameron County Regional Mobility Authority, Texas, at the La Feria City Hall, thereof, in the City of La Feria, Texas, for the purpose of transacting any and all business that may lawfully be brought before the same.

THE BOARD MET AT:

12:00 P.M.

PRESENT:

DAVID ALLEX  
CHAIRPERSON

LAURA BETAMNCOURT  
DIRECTOR

SCOT CAMPBELL  
DIRECTOR

RAY RAMON  
DIRECTOR

VICTOR ALVAREZ  
DIRECTOR

MICHAEL SCAIEF  
DIRECTOR

DAVID N. GARZA  
DIRECTOR

Mary Robles

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The meeting was called to order by Chairman David Allex at 12:06 P.M.

The Board considered the following matters as posted and filed for Record in the Office of the County Clerk on September 18, 2006, at 11:09 A.M.:

ACCEPTED FOR FILING  
CAMERON COUNTY

2006 SEP 18 A 11:09

VERA  
COUNTY CLERK

## **AGENDA**

### **Special Meeting of the Board of Directors of the Cameron County Regional Mobility Authority**

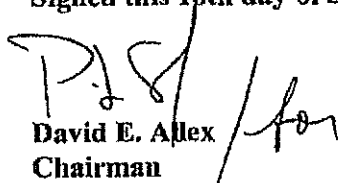
**La Feria City Hall  
115 E. Commercial Avenue  
La Feria, Texas 78559**

**Thursday September 21, 2006  
12:00 Noon**

- I. Public Comments**
- II. Approval of Minutes  
August 9, 2006**
- III. Consideration and Approval to change title of Executive Director to Chief  
Administrative Officer**
- IV. Discussion regarding action by the Cameron County Commissioners Court  
in relation to the terms of the RMA Directors**
- V. Discuss and acknowledge CCRMA monthly report from GEC for August  
2006**
- VI. Status report by Executive Director (Chief Administrative Officer)**
- VII. Consideration and approval of CCRMA environmental review policies**
- VIII. Consideration and Approval of Travel Policies**
- IX. Review of Income and Expenditure Reports for August 2006**
- X. Consider approval of Budget for Fiscal Year 2006-2007**
- XI. Consider approval of compensation to Executive Director (Chief  
Administrative Officer) Pete Sepulveda, David Garcia to serve as Assistant  
Chief Administrative Officer and to County Auditors Personnel for review  
and preparation of all CCRMA financial documents and transactions**

- XII. Notice by Chairman to the Board of Directors of intention to amend Section 4. Subsection a. 2, Section 26, Section 27 and Section 28 of the Bylaws at the October Regular Meeting
- XIII. Consideration and approval of amendment to GEC Contract between the CCRMA and HNTB
- XIV. Approval of meeting location for next CCRMA meeting

Signed this 18th day of September 2006

  
David E. Alex  
Chairman

**I. PUBLIC COMMENTS**

None were presented.

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**II. IN THE MATTER REGARDING APPROVAL OF  
MINUTES:  
AUGUST 9, 2006, SPECIAL MEETING (TABLED)**

Chairman Alex recommended to table action on approval of minutes so that Board Members have ample time to review.

Upon motion by Director Betancourt, seconded by Director Scaief and carried unanimously, this item was **TABLED.**

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**III. CONSIDERATION AND APPROVAL TO CHANGE  
TITLE OF EXECUTIVE DIRECTOR TO CHIEF  
ADMINISTRATIVE OFFICER**

Mr. Pete Sepulveda, Executive Director, explained that County Legal Counsel recommended the name change from Executive Director to Chief Administrative Officer in order to avoid conflict with statutes and to keep a level of consistency.

Director Garza moved that the name change to Chief Administrative Officer be approved.

The motion was seconded by Director Scaief and carried unanimously.

**The Report is as follows:**

**CAMERON COUNTY COMMISSIONERS COURT  
CIVIL LEGAL DIVISION**



**Richard O. Burst  
Dylbia L. Jefferies Vega  
Bruce W. Hodge  
Attorneys**

**964 E. Harrison Street  
Brownsville, Texas 78520**

**Telephone: (956) 550-1345  
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September 12, 2006

David Alex, Chairman  
Cameron County Regional Mobility Authority  
By Facsimile, only, (956) 425 7121

Question: Can the RMA pay a stipend to a Cameron County employee who is also working for the RMA?

Answer: Yes.

It is understood in this question a County employee, who receives a stipend from the RMA, is performing duties for the RMA in addition to the duties performed for the County.

This opinion does not apply to elected County officials or to a County official who is appointed to fill a statutory position. (Statutorily created positions may include other employment restrictions within the statute creating such position.)

I have reviewed Art. 2, Sec. 1 of the Texas Constitution, Art. XVI, Sec. 40 of the Texas Constitution, the Common Law Doctrine of Incompatibility, V.T.C.A., Local Government Code, Chapter 171, and V.T.C.A., Transportation Code, Sec. 370.252.

Art. 2, Sec 1 prohibits a person in one branch of government from exercising powers in another branch of government. The RMA would be considered to be in the executive branch. No person from the judicial or legislative branch could exercise powers for the RMA. At the county level this would probably prohibit the commissioners court and judges from serving or being employed by the RMA.

Art XVI. Sec. 40 prohibits a person from holding two civil offices of emolument. Because this opinion is limited to non-elected County employees this section has no application

to the question asked.

The Common Law Doctrine of Incompatibility prohibits an individual from accepting two positions of public office if the officer will thereby be in a position to promote the interests of one at the expense of another. It has three separate aspects: 1) self-appointment; 2) self-employment; and, 3) conflicting loyalties. The first two have no application to the question asked. "Conflicting loyalties" suggests that offices are incompatible if their duties are or may be inconsistent or in conflict, but not if their duties are wholly unrelated, are in no manner inconsistent, and are never in conflict. However, this aspect of the Doctrine of Incompatibility has been held to apply only to situations in which both positions at issue are offices rather than forms of employment.

Both Chapter 171 of the Local Government Code and Section 370.252 of the Transportation Code set out conflicts of interest that are prohibited. None apply to prohibit a county employee from also being employed by the RMA, but all RMA employees, the Directors and the Chief Administrative Officer should become familiar with Chapter 171 and Section 370.252.

**ROADWAYS**  
Title 6

**ROADWAYS**  
Title 6

(3) when the county is initially added to the authority.  
Added by Acts 2003, 78th Leg., ch. 1325, § 2.01, eff. June 21, 2003.

**§ 370.252. Prohibited Conduct For Directors and Employees**

(a) A director or employee of an authority may not:

(1) accept or solicit any gift, favor, or service that:

(A) might reasonably influence the director or employee in the discharge of an official duty; or

(B) the director or employee knows or should know is being offered with the intent to influence the director's or employee's official conduct;

(2) accept other employment or engage in a business or professional activity that the director or employee might reasonably expect would require or induce the director or employee to disclose confidential information acquired by reason of the official position;

(3) accept other employment or compensation that could reasonably be expected to impair the director's or employee's independence of judgment in the performance of the director's or employee's official duties;

(4) make personal investments that could reasonably be expected to create a substantial conflict between the director's or employee's private interest and the interest of the authority;

(5) intentionally or knowingly solicit, accept, or agree to accept any benefit for having exercised the director's or employee's official powers or performed the director's or employee's official duties in favor of another; or

(6) have a personal interest in an agreement executed by the authority.

(b) A person is not eligible to serve as a director or chief administrative officer of an authority if the person or the person's spouse:

(1) is employed by or participates in the management of a business entity or other organization, other than a governmental entity, that is regulated by or receives funds from the authority or the department;

(2) directly or indirectly owns or controls more than a 10 percent interest in a business or other organization that is regulated by or receives funds from the authority or the department;

(3) uses or receives a substantial amount of tangible goods, services, or funds from the authority or the department; or

(4) is required to register as a lobbyist under Chapter 305, Government Code, because of the person's activities for compensation on behalf of a profession related to the operation of the authority or the department.

(c) A person is not eligible to serve as a director or chief administrative officer of an authority if the person is an officer, employee, or paid consultant of a Texas trade association in the field of road construction or maintenance, public transportation, or aviation, or if the person's spouse is an officer, manager, or paid consultant of a Texas trade association in the field of road construction or maintenance, public transportation, or aviation.

(d) In this section, "Texas trade association" means a nonprofit, cooperative, and voluntarily joined association of business or professional competitors in this state designed to assist its members and its industry or profession in dealing with mutual business or professional problems and in promoting their common interests.

(e) A person is not ineligible to serve as a director or chief administrative officer of an authority if the person has received funds from the department for acquisition of highway right-of-way unless the acquisition was for a project of the authority.

(f) In addition to the prohibitions and restrictions of this section, directors are subject to Chapter 171, Local Government Code.

Added by Acts 2003, 78th Leg., ch. 1325, § 2.01, eff. June 21, 2003. Amended by Acts 2005, 79th Leg., ch. 281, § 2.74, eff. June 14, 2005.

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**IV. DISCUSSION REGARDING ACTION BY THE CAMERON COUNTY COMMISSIONERS' IN RELATION TO THE TERMS OF THE RMA DIRECTORS.**

Mr. Sepulveda updated the Authority on recent action taken by the Cameron County Commissioners' Court with respect to the re-designation of appointments for current Board Members. He reported the Board that Directors' Scott, Betancourt and Alvarez's terms were re-designated for two years with terms ending on February 1, 2008 and Directors Scaief, Garza, and Ramon's terms were re-designated for one year terms ending February 1, 2007. Mr. Sepulveda emphasized that this action will not preclude a County Commissioner from reappointing a current Board Member.

Upon motion by Director Scaief, seconded by Director Garza and carried unanimously, discussion regarding action by the Cameron County Commissioners' in relation to the terms of the RMA Directors was acknowledged and approved.

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**V. DISCUSS AND ACKNOWLEDGE CCRMA MONTHLY REPORT FROM GEC FOR AUGUST 2006.**

Mr. Dave Clark, HNTB Inc., presented and highlighted the CCRMA Monthly Report from GEC for August 2006.

Director Alvarez moved that the CCRMA Monthly Report from GEC for August 2006 be acknowledged.

The motion was seconded by Director Campbell and carried unanimously.

**The Report is as follows:**



# CCRMA GEC MONTHLY REPORT

## August 2006

### Project Management:

- Prepared contract correspondence and monthly GEC progress report
- Attended CCRMA Board Meeting on 8/9/06 in San Benito City Hall, Dave Clarke presented an overview of current Work Authorization activities and an overview of a typical project timeline from the planning phase to construction completion
- Completed all remaining revisions to the final CCRMA Strategic Plan, both English and Spanish versions
- Attended a Project Scoping Meeting on 8/9/06 in Brownsville with TxDOT and CCRMA to discuss the detailed Scope of Services and schedule for the West Loop Project and the Second Causeway Bridge to South Padre Island. A follow up Strategic Planning Session is scheduled for 9/15/06 to discuss the Scope of Services, fee proposal and project schedule for the West Loop Project
- Prepared and submitted CCRMA GEC invoice No.2 for work performed in July
- Updated and submitted August GEC Work Authorization status report
- Updated project schedule and work plan for Work Authorization No. 4, North Rail Relocation and Work Authorization No. 5, FM 509 Highway, submitted the FM 509 Environmental Classification Letter and completed the draft environmental constraints mapping for both projects.
- Preparing for FM 509 Technical Work Group Meeting No.1 by drafting an agency invite letter to assemble a technical work group. Also preparing an elected officials letter to inform them of project status (Cities of Harlingen, San Benito and Combes)
- Continued the development and alternative analysis of 4 potential rail corridor routes that bypass Harlingen to the north and east. The alternative corridors have been plotted on the environmental constraints map to identify conflicts. Preparing cost estimates for two rail alternatives. Ongoing coordination with rail agencies.
- Continued the initial analysis of the impact to US 77 that a rail bypass route would have where it connects to the existing rail corridor
- Continued with the development of the requirements for relocating the existing RVSC (Rio Valley Switching Company) rail Switchyard location to UPRR's Olmito Yard for the North Rail Relocation project, WA # 4
- West Loop project team prepared a revised draft Work Authorization No. 6 to be submitted soon for CCRMA staff review

### Consultant Management:

- Prepared draft subconsultant contracts with GEC subconsultants for WA # 6, West Loop Project, for survey, Level 2 Traffic and Revenue Study, aerial mapping and various environmental services
- Ongoing project coordination with our subconsultants as needed

- Preparing revised draft scope of services for the Second Causeway Bridge project.

#### Agency Coordination:

- Conducted ongoing discussions with CCRMA staff, TxDOT TTA staff and subconsultants for preparation of West Loop Project and Second Causeway Bridge scope of services and fee
- Continued coordination with the City of Harlingen for the North Rail Relocation Project
- Coordinated with TxDOT and assembled all project related documents held in storage for the South Padre Island Second Causeway Bridge for review and photocopying
- Continued discussion with TxDOT and CCRMA staff on the pass through project candidates to prepare the Work Authorization

#### For Discussion/Action:

- Schedule Quarterly GEC evaluations with key CCRMA/GEC staff to discuss major accomplishments, areas for improvement
- HNTB GEC office in Brownsville opened on August 14, 2006
- Appointment of Finance and Public Involvement Chairman by the Board
- Upcoming Work Authorizations; Second Causeway Bridge Project, October Board Meeting Agenda items
- Schedule Media training with Board Spokesperson
- IBTTA Annual Conference September 17-20 in Dallas.

**VI. STATUS REPORT BY EXECUTIVE DIRECTOR  
(CHIEF ADMINISTRATIVE OFFICER).**

Mr. Sepulveda reported as to his recent trips to Washington D.C. and El Paso, in addition to his conversations with TXDOT Commissioner Ted Houghton.

Mr. Sepulveda presented a report regarding the status of various projects. Among them were a meeting with District Engineer Mario Jorge, GEC HNTB and staff to discuss scope of the West Rail Project. He indicated that a Work Authorization to move forward on this project would probably be on the next agenda.

Director Scaief moved that the Status Report by Executive Director (Chief Administrative Officer) be acknowledged.

The motion was seconded by Director Garza and carried unanimously.

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**VII. CONSIDERATION AND APROVAL OF CCRMA  
ENVIRONMEMNTAL REVIEW POLICIES.**

Mr. Sepulveda stated that the policies before them were the same exact policies that the Alamo RMA adopted. He expressed concern with the need to provide bilingual publication in an area where a project was undertaken was predominantly Hispanic.

Upon motion by Director Alvarez, seconded by Director Betancourt and carried unanimously, the CCRMA Environmental Review Policies were approved.

**The Policies are as follow:**

*Adopted: September 21, 2006*

**POLICIES AND PROCEDURES FOR ENVIRONMENTAL  
REVIEW OF CAMERON COUNTY REGIONAL MOBILITY AUTHORITY  
PROJECTS NOT SUBJECT TO THE NATIONAL  
ENVIRONMENTAL POLICY ACT (NEPA)**

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4. Public Involvement Process and Procedures
5. Categorical Exclusions
6. Environmental Assessments
7. Environmental Impact Statements

**POLICIES AND PROCEDURES FOR ENVIROMENTAL  
REVIEW OF CAMERON COUNTY REGIONAL MOBILITY AUTHORITY  
PROJECTS NOT SUBJECT TO THE NATIONAL  
ENVIROMENTAL POLICY ACT (NEPA)**

**SECTION 1. PURPOSE.**

These procedures are adopted pursuant to Transportation Code §370.188 and are applicable only to transportation projects that are not otherwise subject to review under (1) The National Environmental Policy Act (NEPA) (42 U.S.C. Section 4321, *et seq.*); or (2) environmental review and approval conducted by the Texas Department of Transportation ("TxDOT") or the Texas Transportation Commission ( the ("Commission"). The policies and procedures are intended to be consistent with the spirit and intent of NEPA.

**SECTION 2. DEFINITIONS.**

The following words and terms, when used in theses policies, shall have the following meanings, unless the context clearly indicates otherwise.

1. Authority: The Cameron County Regional Mobility Authority.
2. Authority Project: For purposes of theses policies and procedures, Authority projects that are not subject to review under NEPA, or the procedures for environmental review and approval adopted and administered by TxDOT or the Commission.
3. Board: The Board of directors of the Authority.
4. Environmental Assessment: An interim decision document prepared for an action where the significance of social, economic, or environmental impact is not clearly established. If the action is determines to have significant impact, an Environmental Impact Statement in then prepared, if no significant impact is determined, a finding of no significant impact is prepared.
5. Environmental Document: A decision-making document that incorporates environmental studies, coordination, and consultation efforts, and engineering elements. Documents may include categorical exclusion assessments, environmental assessments, and environmental impact statements.
6. Environmental Impact Statement: A document prepared for an action that is likely to have significant impact. This document summarizes the major environmental impacts. Outlines issues, examines reasonable alternatives, and arrives at a record of decision, identifying the selected alternative for the project.

7. Environmental Studies: The investigation of potential environmental impacts of an Authority Project.
8. Public Hearing: A hearing held after public notice is provided to solicit public input in determining a preferred alternative for an Authority project. All testimony given at a public hearing will be made part of the public hearing record.
9. Public Involvement: An ongoing phase of the project planning process that encourages and solicits public input, and provides the public the opportunity to become fully informed regarding development of an Authority project.
10. Public Meeting: Informal discussions intended to assist in the preparation of environmental documents. These may be held with local public officials, interested citizens or the general public, and local, neighborhood, or special interest groups for the purpose of exchanging ideas, and collecting input on the need for, and possible alternatives to, a given Authority project. Notice of a public meeting will depend upon anticipated audience attendance.
11. Significantly: This term shall have the same meaning as is used, and has been interpreted, under 42 U.S.C. § 4332 of NEPA.

### SECTION 3. REVIEW OF AUTHORITY PROJECTS NOT SUBJECT TO THE NEPA REVIEW AND APPROVAL PROCESS

Environmental studies for Authority projects which are not subject to review under NEPA or are not subject to review and approval through processes administered by TxDOT or the Commission will be accomplished in accordance with these policies and procedures and other applicable state and federal laws including, but not limited to, the Endangered Species Act of 1973, as amended, 16 USC §§ 1531 *et seq.*; the Rivers and Harbors Act of 1899, as amended, 42 USC §§ 401 *et seq.*; the Federal Water Pollution Act, as amended, 33 USC § 1251 *et seq.*, 33 CFR Parts 114 through 115; the Safe Drinking Water Act, as amended, 42 USC § 300f *et seq.*; Texas Transportation Code, Chapter 370. In addition, the Authority will coordinate with the Texas Commission on Environmental Quality and the Texas Parks and Wildlife Department in conducting environmental studies under these policies and procedures.

These policies and procedures are intended to establish the minimum guidelines to be followed for environmental review of the Authority projects to which they apply. In addition, the Authority anticipates utilizing forms of public involvement when feasible, including, without limitation, processes implementing context sensitive design and other processes intended to encourage public involvement.

#### SECTION 4. PUBLIC INVOLVEMENT PROCESS AND PROCEDURES.

Public involvement shall be encouraged as an important element of Authority project planning. It shall be initiated by the Authority staff and will depend on, and be consistent with, the type and complexity of each Authority project. Authority staff shall use its best efforts to maintain a list of individuals and groups interested in Authority project development, and shall provide notification of public hearing activities to these individuals and groups. Public involvement shall include:

##### A. INFORMAL MEETINGS

Informal meetings, as one form of public involvement, will be held with affected property owners, residents, any known neighborhood associations within the area of the Authority project and which have notified the Authority in writing of their interest in the project and affected local governments and public officials, when such projects require:

1. detours and/or a minimal amount of right-of-way acquisition, or use of temporary construction easements; and
2. a minor location or design revision after an environmental document for an Authority project has been approved and public involvement requirements have previously been completed, provided that if a location or design revision is deemed by the Authority to be significant an additional opportunity for a public hearing will be provided.

Notice of informal meetings, and the time and location of such meetings, will depend upon the nature of the Authority project and the number of individuals or entities directly affected by the project.

##### B. PUBLIC MEETINGS

Public meetings, as a form of public involvement, will be held:

1. at any time during the project planning and development that the Board directs or the Authority staff deems appropriate in order to keep the public informed;
2. during the drafting of the draft environmental impact statements, as discussed in Section 7 below;
3. as early as the Authority staff determines feasible to encourage beneficial public input to project planning and consideration of project alternatives;
4. at a time and place convenient to the public in the vicinity of the Authority project; and

5. Pursuant to notice provided by such means as the Authority deems appropriate given the scope and magnitude of the project, provided that at a minimum the notice shall be posted on the Authority's website. Mailed notice (or email notice in lieu of mailing) shall also be provided to persons or organizations included on any lists of interested parties maintained by Authority for the project, any known neighborhood associations within the area of the Authority project and which have notified the Authority in writing of their interest in the project, and affected local governments and public officials.

C. PUBLIC HEARINGS

1. Permissive Public Hearings.

- (a) An opportunity for public hearings shall be afforded for Authority projects that require or result in:
  - (i) the acquisition of significant amounts of rights-of-way;
  - (ii) a substantial change in the layout or function of the connecting roadways or of the facility being improved;
  - (iii) a measurable adverse impact on abutting real property;
  - (iv) there is otherwise a substantial social, economic, or environmental effect which may result from the Authority project; or
  - (v) a finding of no significant impact (FONSI), as discussed in Section 7 below, with such hearing to be afforded at such time as the environmental assessment is considered technically complete and is initially approved by the Board to proceed with the public involvement.
- (b) The following procedures will be followed for providing notice of an opportunity for a public hearing:
  - (i) Two notices of the opportunity for the public hearing shall be published in local newspaper(s) having general circulation. The first notice shall be published approximately 30 days in advance of the deadline set by the Authority for submittal of written requests for holding of public hearings; and the second notice shall be published approximately 10 days prior to the deadline date. In the event an Authority project is expected to directly affect an area that is predominantly Spanish-speaking language newspaper of general circulation in the area of the project, if available.



- (ii) Notice of the opportunity for public hearing shall also be mailed to landowners abutting the roadway as identified by tax rolls, known neighborhood associations whose boundaries encompass all or part of the Authority project and which have notified the Authority in writing, of their interest in the project, and to affected local governments and public officials.

No further action will be taken to hold a public hearing if at the end of the time set for affording an opportunity for a public hearing no requests are received.

## 2. Mandatory Public Hearings.

- (a) For projects with substantial public interest, such as Authority projects requiring an environmental impact statement or high profile FONSI Authority projects, or when a request for hearing is received as discussed in the preceding paragraph, or when the Authority project requires the taking of public land designated as a park, recreation areas, wildlife refuge, historic site, or scientific area (as covered in the Parks and Wildlife Code, § 26.001 *et seq.*), a public hearing will be held to receive suggestions as to project alternatives; to present project alternatives already considered; and to solicit public comment, and shall be held at such time as location and design studies have been developed and when the public can be given a feasible proposal with appropriate environmental studies. The hearing notice for a public hearing under this provision shall at a minimum contain the following information:
  - (i) time, date and location of the hearing;
  - (ii) description of the project termini, improvements, and right-of-way needs;
  - (iii) reference to maps, drawings, and environmental studies and/or documents, and other information about the project, that are available for public inspection at a designated location;
  - (iv) reference to the potential for relocation of residences and business and the availability of relocation assistance for displacements;
  - (v) a statement that verbal and written comments may be presented for a period of 10 days after the hearing.
  - (vi) the address where written comments may be submitted; and

- (vii) the existence of any floodplain, wetland encroachment, taking of endangered species habitat; or encroachment on a sole source aquifer recharge zone by an Authority project.
  - (b) Except for Authority projects requiring the taking of public land designated as a park, recreation area, wildlife refuge, historic site, or scientific area, notice of the public hearing must be given by the publication of two notices in local newspapers having general circulation, with the first notice published approximately 30 days before the hearing and the second notice published approximately 10 days before the hearing. In the event an Authority project is expected to directly affect an area that is predominantly Spanish-speaking, the notices required herein shall be published in a Spanish language newspaper of general circulation in the area of the project, if available. Notices of the public hearing shall also be mailed to landowners abutting the roadway as identified by tax rolls, known neighborhood associations whose those boundaries encompass all or part of the Authority project and which have notified the Authority, in writing, of their interest in the project, and affected local governments and public officials. For Authority projects requiring the taking of public land designated as a park, recreation area, wildlife refuge, historic site, or scientific area, notice of the public hearing shall be given in accordance with Texas Parks and Wildlife Code § 26.002.
- 3. Public Hearing Record. The public shall have 10 days after the close of a public hearing to submit written comments to the Authority office regarding a proposed Authority project. Public hearings shall be considered complete at the time and date designated by the Authority staff after receipt of a verbatim transcript of the public hearing. As another method of public involvement, there shall be published in a local newspaper of general circulation the notice of the availability of the environmental assessment in order to inform the public of its availability and advising where to obtain information concerning the Authority project, and that any written comments should be furnished within a 30-day period of the date of the notice in order to be included within the public hearing record.

#### SECTION 5. CATEGORICAL EXCLUSIONS (CE)

- A. An Authority project will be classified as a categorical exclusion (CE) if it does not:
  - 1. involve significant environmental impacts;
  - 2. induce significant impacts to planned growth or land use of the Authority project area;
  - 3. require the relocation of significant number of people;

4. have a significant impact on any natural, cultural, recreational, historic, or other resource;
5. involve significant air, noise, or water quality impacts.
6. significantly impact travel patterns; or
7. either individually or cumulatively, have any significant environmental impacts.

B. The following actions are examples of Authority projects which meet the criteria of a CE as found in paragraph A. of this subsection and will not in most cases require further environmental review or approval by the Authority:

1. those which do not involve or lead directly to construction, such as planning and technical studies, grants or training and research programs, engineering feasibility studies that either define the elements of a proposed project or identify alternatives so that social, economic, and environmental effects can be assessed for potential impact;
2. approval of utility installations along or across an Authority project;
3. construction of bicycle and pedestrian lanes, paths, and facilities;
4. landscaping;
5. installation of fencing, signs, pavement markings, small passenger shelters, and traffic signals, when no substantial land acquisition or traffic disruption will occur;
6. emergency repairs as defined in 23 USC § 125;
7. acquisition of scenic easement; and
8. alterations to facilities or vehicles in order to make them accessible for elderly and handicapped persons.

C. For any Authority project not of a type described in paragraph B, the Authority may conduct appropriate environmental studies to determine if the CE classification is appropriate. ~~is appropriate~~ actions meeting the criteria for a CE as found in paragraph A. of this subsection will require Board review and approval.

1. Board approval will be based on staff submitting a brief environmental overview which demonstrates that the specific conditions or criteria for classification of a CE as found in paragraph A. of this Section is satisfied and that significant environmental impacts will not result, including the results of any coordination effected with resource agencies.

2. Examples may include, but are not limited to, the following:

- (a) modernization of a roadway by resurfacing, restoration, rehabilitation, reconstruction, adding shoulders, or adding auxiliary lanes such as parking, weaving, turning, climbing, and correcting substandard curves and intersections with only minor amounts of additional right-of-way required;
- (b) highway safety or traffic operation improvement projects including the installation of ramp metering control devices and lighting;
- (c) bridge rehabilitation, reconstruction or replacement, or the construction of grade separation to replace existing at grade railroad crossings;
- (d) transportation corridor fringe parking facilities;
- (e) approvals for changes in access control; and
- (f) approvals for disposal of excess right-of-way or for joint or limited use of right-of-way, where the proposed use does not have significant adverse impacts.

D. The Authority may classify other Authority projects as a CE if, from the documentation required to be submitted, a determination is made that the project meets the CE classification. Classification as a CE means that no further environmental review is required. Board Approval is required for any CE classification under this provision.

## SECTION 6. ENVIRONMENTAL ASSESSMENTS (EA).

- A. Preparation. For Authority projects for which the extent of impacts is not readily discerned, an EA will be prepared to determine the nature and extent of environmental impacts, with either a finding of no significant impact anticipated or a finding that an environmental impact statement is required. An EA is not required for any project that is the subject of an Environmental Impact Statement.
- B. Coordination and Consultation. For Authority projects that require an EA, the interested agencies, local political subdivisions and others to achieve the following objectives:
  - 1. definition of the scope of the project;
  - 2. identification of any alternatives to the proposed actions including different modes of transportation;

3. determination as to which aspects of the proposed actions have potential for environmental impact;
  4. identification of measures and alternatives which might mitigate adverse environmental impacts; and
  5. identification of other environmental review and consultation requirements which should be prepared concurrently.
- C. Notice. As required in Section 4.C., the notice of the public hearing or of opportunity for a public hearing will announce the availability of the EA and where it may be obtained or reviewed.
- D. Revised determination. If, at any point in the EA process, the Authority staff determines that the project may have a significant impact on the environment, the preparation of an Environmental Impact Statement (EIS) as discussed in Section 7 of these policies will be required.
- E. Finding of no significant impact. The Board, after its review of the EA, proposed mitigation measures, and any public hearing statement or comments received regarding the EA, and if in agreement with the staff recommendations, will make a separate written finding of no significant impact (FONSI), incorporating the EA and any other appropriate environmental documents and agency consultations and coordination's, The FONSI completes the environmental studies and public involvement process for an Authority project.
- F. Notification of FONSI. After issuance of the FONSI, the Authority shall publish a notice of the availability of the FONSI. Notification will also be given to the local media through a press release.

#### SECTION 7. ENVIRONMENTAL IMPACT STATEMENT (EIS)

- A. Required. An EIS will be required for Authority projects in which there are likely to be significant environmental impacts. The preparation of the EIS will occur in two stages:
1. the draft EIS (DEIS); and
  2. the final EIS (FEIS).
- B. Not required. If the analyses or review comments indicate that significant impacts to the human environment will not occur, an EIS should be not prepared.
- C. Notice of intent. Prior to the preparation of an EIS there shall be prepared a notice of intent (NOI) to prepare an EIS.
1. The NOI should:
    - (a) briefly detail the project;

- (b) identify significant impacts on the human environment; and
    - (c) identify any preliminary alternatives under consideration by the Authority.
  - 2. The NOI shall be sent to applicable agencies for their early review and comment. Any comments received will be used as the basis for the DEIS, as described in paragraph D of this Section.
  - 3. A summary of the NOI shall also be published in the Texas Register, on the Authority's website, and in a local newspaper of general circulation.
- D. Draft environmental impact statement. The DEIS shall identify and evaluate all reasonable alternatives to the Authority project; discuss the elimination of other alternatives, if applicable; summarize the studies, reviews, consultations, and coordination required by the law to the extent appropriate; and designate a preferred alternative if appropriate.
- 1. When the staff determines that the DEIS complies with these and other requirements, the DEIS will be approved for circulation by signing and dating the cover sheet.
  - 2. The DEIS will be circulated for comment after a notice is published in the *Texas Register*, on the Authority's website, and in a local newspaper of general circulation which describes a circulation and comment period of no less than 45 days, and identifies where comments are to be sent.
  - 3. The DEIS shall be transmitted to state and applicable federal agencies.
  - 4. The DEIS will be made available to interested public officials, interest groups, and members of the public at the request of any such group or individuals. Notice of availability of the DEIS will be mailed to affected local governments and public officials.
  - 5. A fee which is not more than the actual cost of reproduction of the DEIS and administrative costs of the reproduction may be charged for any written request received for a copy of the DEIS.
  - 6. The DEIS may also be reviewed at designated public locations.
  - 7. Either an opportunity for public hearing shall be afforded or a public hearing shall be held for a DEIS Authority project.
  - 8. The DEIS will be made available at the Authority for the general public at a minimum of 30 days in advance of the public hearing for Authority projects.

E. Final Environmental Impact Statement. After the DEIS is circulated and comments reviewed, a FEIS shall be prepared by the Authority.

1. The FEIS shall:
  - (a) identify the preferred alternative and evaluate all reasonable alternatives considered;
  - (b) discuss substantive comments received on the DEIS and responses to those comments;
  - (c) summarize public involvement that has been afforded for the project;
  - (d) describe the mitigation measures that are to be incorporated into the Authority project;
  - (e) document compliance, to the extent possible, with all applicable environmental laws, or provide reasonable assurance that requirements can be met; and
  - (f) identify those issues and the consultations and all reasonable efforts made to resolve interagency disagreements.
2. The Authority will indicate approval of the FEIS by signing and dating the cover page.
3. The initial printing of the FEIS shall be in sufficient quantities to meet the request for copies that can be reasonably expected from agencies, organizations, and individuals.
4. A fee that is not more than the actual cost of reproduction and administrative costs associated with the reproduction of the FEIS may be charged for purchase of the document.
5. Copies of the FEIS may also be placed in appropriate public locations, such as local governmental offices, libraries, or other public institutions.
6. Notice detailing the availability of the FEIS shall be published in the *Texas Register*, on the Authority's website, and in a local newspaper of general circulation.
  - (a) The notice shall include information on obtaining copies.
  - (b) The public and interested organizations will have 30 days following publication of the notice in the *Texas Register* to submit comments.

7. Following the approval of the FEIS, it will be made available to agencies which made substantive comments on the DEIS; however, in the event the FEIS is voluminous, the Authority may provide for alternative circulation such as notifying agencies of the availability of the FEIS, and by providing a method for these agencies to request a copy.
8. The Authority will complete and sign a record of decision (ROD) no sooner than 30 days after publication of the availability of the FEIS notice in the *Texas Register*. Until any required ROD has been signed, no further approvals may be taken except for administrative activities taken to secure ~~the ROD~~ ~~Project~~ funding.

- (a) present the basis for the decision and summarize any mitigation measures; and
- (b) be published in the *Texas Register*.

F. Re-evaluations. An evaluation to determine whether a supplement to the DEIS or a new DEIS is needed shall be prepared by the Authority if an acceptable FEIS is not submitted within three years from the date of circulation of the DEIS. The re-evaluation will:

1. not be circulated for agency review, although resource agency coordination may be required;
2. be required before further approvals may be granted if major steps to advance the action such as Authority to undertake final design or acquire significant portions of right-of-way, or approval of the plans, specifications, and estimates have not occurred within three years after the approval of the FEIS, supplemental FEIS, or the last major departmental approval.

G. Supplemental environmental impact statements. A DEIS or FEIS may be supplemented at any time.

1. An EIS will be supplemented whenever the Authority determines that:
  - (a) changes to the project would result in significant environmental impacts that were not evaluated in the EIS; or
  - (b) new information or circumstances relevant to environmental concerns bearing on the proposed action or its impacts would result in significant environmental impacts not evaluated in the EIS.
2. A supplemental EIS will not be necessary when:
  - (a) changes to the project, new information, or new circumstances result in a lessening of adverse impacts evaluated in the EIS without causing



other environmental impacts that are significant and were not evaluated in the EIS; or

- (b) the Authority decides to approve an alternative fully evaluated in the approved FEIS but not identified as the preferred alternative.
- 3. When there is an uncertainty of the significance of new impacts, the Authority will develop appropriate environmental studies, or if deemed appropriate, an EA to assess the impacts of the changes, new information, or new circumstances.
- 4. If the Authority determines, based on studies that a supplemental EIS is not necessary, it shall so indicate in the project record.
- 5. A supplemental EIS shall be developed using the same process and format as an original EIS, except that early coordination shall not be required.
- 6. A supplemental EIS may be required to address issues of limited scope, such as the extent of proposed mitigation, or the evaluation of location or design variations for a limited portion of an overall project. In this situation the preparation of the supplemental EIS shall not necessarily:
  - (a) prevent the granting of new approvals;
  - (b) require the withdrawal of previous approvals; or
  - (c) require the suspension of the project activities for any activity not directly affected by the supplement.

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**VIII. CONSIDERATION AND APPROVAL OF TRAVEL POLICIES**

Mr. Sepulveda recommended approval of a travel policy for the CCRMA, and indicated that the county auditor was asked to review and comment on the same.

Director Scaief requested that a clause stating that the county auditor reviewed the policy be inserted.

Mr. Rob Almon, County Assistant Auditor, commented that the travel policy was a good policy and provided good safeguards for the Board. He added that the hotel reimbursements among other things on the travel policy were in accordance with other entities throughout the state and Cameron County had a historically low per-diem and reimbursement rate.

Director Scaief moved that the Travel Policies be adopted.

The motion was seconded by Director Ramon and carried unanimously.

**The Policies are as follow:**

## **CCRMA REIMBURSEMENT AND TRAVEL POLICY**

### **I. Requests for Reimbursements that include Overnight Travel**

#### **A. Travel arrangements**

- i. Should be made at lowest cost, using the Internet, if possible, to mitigate fees. Travel agents may be used on more complicated travel arrangements to reduce staff time and thereby reduce overall costs.
- ii. Employee travel should be done in a manner to minimize time away from work.
- iii. Hotel shuttles should be used when available. Rental cars should be approved in advance by the Executive Director.
- iv. Additional lodging reimbursement would be allowed only if the reduction in airfare is greater than the extra days lodging and per diems.
- v. All travel must be approved by the Executive Director. Executive Director's travel will be approved by the Chairman.
- vi. Travel expenses must be approved by the Executive Director before reimbursement. All out of state travel must be approved by the Executive Director prior to travel.

#### **B. Hotel accommodations**

- i. Hotel stays will be reimbursed or paid for at the lowest reasonable rate.
  1. Exceptions to the lowest reasonable rate would include:
    - a. The hotel would reduce total overall costs of travel, such as not requiring a rental car.
    - b. Time constraints for business meetings would require staying at a closer hotel.
    - c. Conference rate.

**F. Airfare**

- i. Airfare should be booked at the most economical rate as far in advance as reasonably possible.
  - i. Coach or business fares or Internet specials should be used when possible.
  - ii. Travel agents may be used on more complicated travel arrangements to reduce staff time and thereby reduce overall costs.
- ii. Cancellation fees or fees for ticket changes will be reimbursed if it is in the best interests of the CCRMA or a family emergency.

**II. Mileage Reimbursement**

Use of a personal vehicle on CCRMA business will be reimbursed using the current Internal Revenue Service rate. A request for reimbursement should include:

- A.** The purpose of the travel
- B.** The dates of the travel
- C.** Net Mileage
- D.** If a personal vehicle is used, the maximum reimbursement will be at the lower of the:
  - i. IRS rate times the number of miles driven or
  - ii. The lowest quoted airfare at the time of travel for overnight stay

**III. Food Service at Local Meetings**

Food service for local business meeting will be reimbursed. These business meetings are required for the active conduct of CCRMA business and include CCRMA Board meetings and workshops, CCRMA Board Committee meetings, meetings with other governmental entities for CCRMA business and other official business as determined by the Executive Director. A request for reimbursement should include:

- A.** The purpose of the meeting
- B.** The time and location of the meeting

- C. Names of principle attendees
- D. Approval of the reimbursement request by the Executive Director

**IV. Other expenses**

- A. Recruiting expenses for top level candidates, subject to approval by the Board of Directors.
- B. Organizational membership fees, subject to advance approval by Executive Committee.

**V. Submission of Expense Reimbursement Requests**

All expense reimbursement requests must be received by the CCRMA no more than 90 days after the occurrence of the expense. Any items over 90 days may be denied reimbursement.

**VI. Reimbursement and travel policies apply to the CCRMA Board of Directors and all CCRMA staff.**

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**IX. REVIEW OF INCOME AND EXPENDITURE REPORTS  
FOR AUGUST 2006**

Mr. Sepulveda presented and highlighted a report with a breakdown of expenditures for the CCRMA, noting that the majority of expenses were attributed to travel.

Upon motion by Director Ramon, seconded by Director Alvarez and carried unanimously, the Income and Expenditure Reports were acknowledged.

**The Reports are as follow:**

**STATEMENT OF EXPENDITURES AND ENCUMBRANCES COMPARED TO BUDGET**

1101100

**Fund: 110** Regional Mobility Authori

Report Date: 08/31/2006

<u>Object Description</u>	<u>Dept.</u>	<u>Line Item</u>	<u>Budget</u>	<u>Expenses</u>	<u>Encmbrnce</u>	<u>Unencum Balance</u>	<u>Percent Expended</u>
Office Supplies	110	6014	6,593.00	0.00	240.00	6,353.00	0.0
Travel	110	6050	2,622.00	14,096.86	0.00	-11,474.86	537.6
Advertising	110	6054	4,203.00	4,202.32	0.00	0.68	100.0
Liability Other Insurance	110	6058	3,500.00	0.00	0.00	3,500.00	0.0
Bonds	110	6059	2,063.00	0.00	0.00	2,063.00	0.0
Education and Training	110	6078	1,000.00	1,965.00	0.00	-965.00	196.5
		<b>Dept. Totals</b>	<u>19,981.00</u>	<u>20,264.18</u>	<u>240.00</u>	<u>-523.18</u>	

**Cash Disbursement Journal By GL**  
**From 08/01/2006 To 08/31/2006**

1006660

<u>Fund Dept</u>	<u>Ln\itm</u>	<u>PEID</u>	<u>Vendor Name</u>	<u>Check #</u>	<u>Check Date</u>	<u>Post Date</u>	<u>PO #</u>	<u>Invoice #</u>	<u>Amount</u>
								<b>Fund Total</b>	5,708,515.01
REGIONAL MOBILITY AL									
110 110	6050	0000164050	ALLEX,DAVID	00164760	08/10/2006	08/09/2006		RMA REIMB	202.27
								<b>Check Total</b>	202.27
110 110	6050	0000164453	ALVAREZ,VICTOR M	00164765	08/10/2006	08/09/2006		RMA REIMB	202.27
								<b>Check Total</b>	202.27
110 110	6050	0000021250	BETANCOURT,HON LAURA L	00164337	08/03/2006	08/02/2006		CCRMA REIMB	255.10
								<b>Check Total</b>	255.10
110 110	6050	0000154932	CAMPBELL,SCOTT	00164808	08/10/2006	08/09/2006		RMA REIMB	202.27
								<b>Check Total</b>	202.27
110 110	6050	0000163937	GARCIA,DAVID	00164880	08/10/2006	08/09/2006		RMA REIMB	202.27
								<b>Check Total</b>	202.27
110 110	6050	0000165550	GARZA,DAVID	00164889	08/10/2006	08/09/2006		RMA REIMB	202.27
								<b>Check Total</b>	202.27
110 110	6050	0000165526	GARZA,DAVID N.	00164423	08/03/2006	08/02/2006		CCRMA REIMB	255.10
								<b>Check Total</b>	255.10
110 110	6050	0000165569	IBTTA	00165415	08/17/2006	08/16/2006		ALLEX,DAVID	1,150.00
110 110	6050			00165415	08/17/2006	08/16/2006		GARCIA,DAVID	1,150.00
110 110	6050			00165415	08/17/2006	08/16/2006		WOOD,JOHN	1,150.00
110 110	6050			00165415	08/17/2006	08/16/2006		SEPULVEDA,PETE	1,150.00
								<b>Check Total</b>	4,600.00
110 110	6050	0000127024	SEPULVEDA,PETE	00165152	08/10/2006	08/09/2006		RMA REIMB	202.27
								<b>Check Total</b>	202.27
								<b>Line Item Total</b>	6,323.82
110 110	6078	0000164666	TEAM TX	00165380	08/17/2006	08/16/2006		REGISTRATION FEE	600.00
								<b>Check Total</b>	600.00
								<b>Line Item Total</b>	600.00
								<b>Dept. Total</b>	6,923.82



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**X. CONSIDER APPROVAL OF BUDGET FOR FISCAL  
YEAR 2006-2007**

Mr. Sepulveda presented and highlighted a report of projected revenues and expenditure for the upcoming year, inclusive of summary of entities that have contributed monetarily to the CCRMA. He noted that most expenditures relate to travel and that reimbursements would be obtained.

**The Report is as follows:**

## Regional Mobility Authority Revenues

	<u>Budget</u>
Program Revenues	\$ 402,000.00
Interest Income	<u>765.00</u>
TOTAL:	\$ 402,765.00

## **Regional Mobility Authority Expenditures**

<u>Object Description</u>	<u>Line Item</u>	<u>Budget</u>
Salaries	\$	52,000.00
Office Supplies		2,500.00
Travel		25,000.00
Printing		5,000.00
Legal		20,000.00
Advertising		4,000.00
Liability Insurance		3,500.00
Bonds		2,000.00
Education, Training		5,000.00
Audit		3,000.00
Contingency		40,000.00
Professional Services		240,765.00
 TOTAL:	\$	 402,765.00

## Capital Improvements Budget

West Loop	\$ 800,000.00
Second Causeway	\$ 1,200,000.00

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**XI. CONSIDER APPROVAL OF COMPENSATION TO EXECUTIVE DIRECTOR (CHIEF ADMINISTRATIVE OFFICER) PETE SEPULVEDA, JR., DAVID GARCIA TO SERVE AS ASSISTANT CHIEF ADMINISTRATIVE OFFICER AND TO COUNTY AUDITORS PERSONNEL FOR REVIEW AND PREPARATION OF ALL CCRMA FINANCIAL DOCUMENTS AND TRANSACTIONS.**

Mr. Sepulveda presented recommendations of compensations to certain county staff that work on CCRMA business. He explained that the amounts could be revisited on an as needed basis.

Board members expressed satisfaction with the current setup and felt that the staff was leading the CCRMA in the right direction.

Upon motion by Director Ramon, seconded by Director Alvarez and carried unanimously, the compensation to the Executive Director (Chief Administrative Officer) Pete Sepulveda, Jr., David Garcia to serve as Assistant Chief Administrative Officer and to county auditors personnel for review and preparation of all CCRMA financial documents and transactions were approved, upon recommendation by Mr. Pete Sepulveda.

**The Memorandum is as follows:**



## MEMORANDUM

To: RMA Board  
From: Pete Sepulveda, Jr. *PSJ*  
Executive Director  
Re: Agenda Item #11 (Compensation)  
Date: September 18, 2006

I would like to recommend that the Board use some of its start up monies to compensate staff for the work that has been done and will continue to be done for the CCRMA.

This item is to approve compensation for David Garcia, staff persons within the County Auditor's department, and myself.

Because the amount of work being done, in my opinion, still does not merit full time staff I feel that we can operate in this manner. If at any point during this time a board member feels that a change to this arrangement is needed we will certainly reassess and bring forth any further recommendations.

If the Board approves this item, my recommendation would be to pay

Pete Sepulveda -	\$20,000
David Garcia -	\$15,000
County Auditor Office -	\$12,000

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**XII. NOTICE BY CHAIRMAN TO THE BOARD OF DIRECTORS OF INTENTION TO AMEND SECTION 4, SUBSECTION A. 2, SECTION 26, 27, AND SECTION 28 OF THE BYLAWS AT THE OCTOBER REGULAR MEETING.**

Mr. Sepulveda explained that according to the by-laws a notice was required to make any changes such as the terms and the title changes. He added that any changes must be done during a regular meeting.

Director Ramon moved that the notice by Chairman to the Board of Directors of intention to amend Section 4. Subsection A. 2, Section 26, 27, and Section 28 of the bylaws at the October Regular Meeting be approved.

The motion was seconded by Director Scaief and carried unanimously.

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**XIII. CONSIDERATION AND APPROVAL OF AMENDMENT TO GEC CONTRACT BETWEEN THE CCRMA AND HNTB.**

Mr. Dave Clarke, HNTB Inc., briefed as to the proposed changes relating to rates and indicated that they were in accordance to the existing GEC contract. He added that the rates were based on a benchmark of rates used for services to other RMAs throughout the state and noted that they would be in placed to be used on an as needed basis.

Mr. Pete Sepulveda recommended approval.

Mr. Mario Jorge, TXDOT District Engineer, emphasized that all rates were negotiable and agreed upon by way of work authorization for each individual project.

Director Ramon moved that the Amendment to the GEC Contract between the CCRMA and HNTB Inc., be approved.

The motion was seconded by Director and carried unanimously.

**The Amendment is as follows:**



August 28, 2006

Mr. Pete Sepulveda, P.E.  
Executive Director of CCRMA  
Cameron County Department of Transportation  
3310 S. Expressway 77  
Brownsville, TX 78521

Subject: Request for Adjustments in Hourly Rates (Appendix B of Master Agreement) – CCRMA

Dear Pete:

Please accept this letter as HNTB's request for approval of proposed adjustments to the hourly rates listed in Appendix B of the Master Agreement (attached) between CCRMA and HNTB Corporation. Our CCRMA GEC contract allows for annual hourly rate adjustments under section 4a, Basis for Compensation, on or before September 1 of each year.

A revised Appendix B is attached to this letter and, if approved, will to be incorporated into the Master Agreement. Please note that additional employee positions are proposed as our project team has expanded to cover current and future CCRMA GEC tasks.

Please contact me at 972-628-3131 if you have any questions or require additional information.

Sincerely,  
HNTB Corporation

A handwritten signature in black ink, appearing to read "David W. Clarke".

David W. Clarke, P.E.  
Sr. Project Manager

cc: Bobby Balli  
Rick Herrington



**APPENDIX B**  
**RATE SCHEDULE**

<b><u>Employee Position</u></b>	<b><u>Avg. 2006 Salary Rate</u></b>
Senior Technical Advisor	\$68-91
Project Principal	\$63-72
Project Director	\$59-68
Senior Project Manager	\$55-63
Deputy Project Manager	\$50-58
Senior Engineer	\$42-50
Engineer	\$32-38
Senior Environmental Planner	\$42-47
Environmental Planner II	\$26-30
Public Involvement/Outreach	\$34-38
Technician	\$27-34
Project Administration	\$21-25
Clerical/Administrative	\$12-15

## **APPENDIX B**

### **PROPOSED RATE SCHEDULE**

<b><u>Employee Position</u></b>	<b><u>Avg. 2006 Rate</u></b>	<b><u>Avg. 2007 Rate</u></b>
Senior Technical Advisor	\$68.00-91.00	\$70.00-96.00
Project Principal	\$63.00-72.00	\$65.00-75.00
Project Director	\$59.00-68.00	\$61.00-72.00
Senior Project Manager	\$55.00-63.00	\$57.00-66.00
Deputy Project Manager	\$50.00-58.00	\$52.00-62.00
Senior Engineer	\$42.00-50.00	\$46.00-55.00
Engineer	\$32.00-38.00	\$33.00-40.00
Senior ENV Planner	\$42.00-47.00	\$44.00-49.00
ENV Planner II	\$26.00-30.00	\$27.00-35.00
Public Involvement/Outreach	\$34.00-38.00	\$35.00-42.00
Technician	\$27.00-34.00	\$28.00-35.00
Project Administration	\$21.00-25.00	\$22.00-30.00
Clerical/Administrative	\$12.00-15.00	\$13.00-18.00
 <b><u>New Employee Positions</u></b>		
ENV Project Director	N/A	\$47.00-64.00
Public Involvement Director	N/A	\$40.00-47.00
Public Involvement Representative	N/A	\$18.00-22.00
Environmental Planner III	N/A	\$36.00-42.00
Senior Project Administration	N/A	\$30.00-38.00
Information Technology Engineer	N/A	\$42.00-50.00

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**XIV. APPROVAL OF MEETING LOCATION FOR NEXT  
CCRMA MEETING**

The consensus of the Board was to meet at the Levi Building in San Benito, Texas, as recommended by Mr. Sepulveda.

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There being no further business to come before the Board and upon motion by Director Garza, seconded by Director Alvarez meeting was **ADJOURNED** at 1:08 P.M.

**APPROVED** this 21<sup>st</sup> day of September 2006.

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**CHAIRMAN DAVID E. ALLEX**

**ATTESTED:**

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**SECRETARY LAURA BETANCOURT**