

THE STATE OF TEXAS §
COUNTY OF CAMERON §

BE IT REMEMBERED on the 14th day of August 2013, there was conducted a Special Meeting of the Cameron County Regional Mobility Authority, at the Joe G. Rivera and Aurora de la Garza County Annex thereof, in San Benito, Texas, for the purpose of transacting any and all business that may lawfully be brought before the same.

THE BOARD MET AT:
12:00 Noon

- PRESENT:
- DAVID E. ALLEX
CHAIRPERSON
 - MICHAEL SCAIEF
DIRECTOR
 - DAVID N. GARZA
DIRECTOR
 - NAT LOPEZ
DIRECTOR
 - RUBEN GALLEGOS, JR.
DIRECTOR
 - HORACIO BARRERA
DIRECTOR
 - MARK ESPARZA
DIRECTOR
 - _____
Secretary
 - ABSENT
 - ABSENT
 - ABSENT

=====

The meeting was called to order by Chairman David E. Alex at 12:00 Noon. At this time, the Board considered the following matters as per RMA Agenda posted and filed for Record in the Office of the County Clerk on this 9th day of August 2013 at 2:09 P.M.



AGENDA

Special Meeting of the Board of Directors
of the

Cameron County Regional Mobility Authority

Joe G. Rivera and Aurora de la Garza County Annex
1390 W. Expressway 77
San Benito, Texas 78586

Wednesday, August 14, 2013

12:00 Noon

FILED AND RECORDED
OFFICIAL PUBLIC RECORDS
On: Aug 09, 2013 at 02:09P

PUBLIC COMMENTS:

1. Public Comments

Joe G. Rivera
County Clerk
By
Lamar Cantu, Deputy
Cameron County

CONSENT ITEMS:

2. All Item(s) under the Consent RMA Agenda are heard collectively unless opposition is presented, in which case the contested Item will be considered, discussed, and appropriate action taken separately
 - A. Consideration and Approval of the Minutes for:

July 24, 2013 – Special Meeting
 - B. Consideration and Approval of the Revenue and Expenditure Report and the Financials for the Month of July 2013
 - C. Adoption and Presentation of a Proclamation honoring Mr. Mario R. Jorge, P.E., on the occasion of his promotion as District Engineer for the San Antonio Texas Department of Transportation District Office
 - D. Consideration and Approval of Cost Allocation Plan for the Cameron County Regional Mobility Authority
 - E. Consideration and Approval of a Resolution requesting that the Texas Department of Transportation (TxDOT) place signs on I69E and SH 48 indicating exits for Port Isabel, South Padre Island and the Town of Rancho Viejo
 - F. Consideration and Approval of Supplemental Work Authorization No. 1 to Work Authorization No. 64 with HNTB for the SH 32 (East Loop) Project

ITEMS FOR DISCUSSION AND ACTION:

3. Action Items

- A. Approval of Claims

- B. Consideration and Acknowledgement of the GEC Report for the Month of July 2013
- C. Discussion and Possible Action regarding the Update of the SH 550 Direct Connector Project
- D. Consideration and Approval of Amended Employment Contract with the Cameron County Regional Mobility Authority Executive Director
- E. Consideration and Approval of an Interlocal Agreement between the Cameron County Regional Mobility Authority and Cameron County
- F. Discussion and Possible Action regarding the FY 2014 Budget
- G. Consideration and Approval of the purchase of the Financial, Accounting and Reporting Software System for the Cameron County Regional Mobility Authority
- H. Consideration and Approval of Supplemental Work Authorization No. 2 to Work Authorization No. 33 with HNTB for the West Rail Relocation Project

EXECUTIVE SESSION ITEM(S):

4. Executive Session

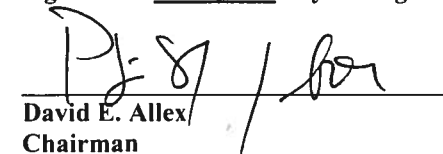
- A. Deliberation and Discussion concerning the evaluation and duties of the Cameron County Regional Mobility Authority Executive Director, Pete Sepulveda, Jr., pursuant to V.T.C.A. Government Code, Section 551.074
- B. Confer with Legal Counsel pertaining to Legal Issues and Deliberation on the purchase, exchange, lease, or value of real property as allowed by and pursuant to V.T.C.A. Government Code, Sections 551.072 and 551.071(2)
- C. Confer with Legal Counsel regarding contractual issues related to the Interlocal Agreement with Cameron County, pursuant to V.T.C.A. Government Code, Section 551.071(2)
- D. Confer with Legal Counsel concerning Cameron County Regional Mobility Authority vs. Ballenger Construction Company and Liberty Mutual Insurance company in the Brownsville Federal Court Cause No. 1:13-CV-00027, Pursuant to V.T.C.A. Government Code, Section 551.071(1)(A)

5. Action Relative to Executive Session

- A. Possible Action
- B. Possible Action
- C. Possible Action
- D. Possible Action

ADJOURNMENT:

Signed this 9th day of August 2013



David E. Alex
Chairman

PUBLIC COMMENTS

1 PUBLIC COMMENTS

None were presented

CONSENT ITEMS

ALL ITEM(S) UNDER THE CONSENT RMA AGENDA ARE HEARD COLLECTIVELY UNLESS OPPOSITION IS PRESENTED, IN WHICH CASE THE CONTESTED ITEM WILL BE CONSIDERED, DISCUSSED AND APPROPRIATE ACTION TAKEN SEPARATELY

Secretary Gallegos moved to approve Consent Items 2-A through 2-F. The motion was seconded by Director Lopez and carried unanimously.

2-A Consideration and Approval of the Minutes for:

July 24, 2013 – Special Meeting

2-B Consideration and Approval of the Revenue and Expenditure Report and the Financials for the Month of July 2013

The Reports are as follows:

2-C Adoption and Presentation of a Proclamation honoring Mr. Mario R. Jorge, P.E., on the occasion of his promotion as District Engineer for the San Antonio Texas Department of Transportation District Office

The Proclamation is as follows:

2-D Consideration and Approval of Cost Allocation Plan for the Cameron County Regional Mobility Authority

The Plan is as follows:

- 2-E Consideration and Approval of a Resolution requesting that the Texas Department of Transportation (TxDOT) place signs on I69E and SH 48 indicating exits for Port Isabel, South Padre Island and the Town of Rancho Viejo**

The Resolution is as follows:

- 2-F Consideration and Approval of Supplemental Work Authorization No. 1 to Work Authorization No. 64 with HNTB for the SH 32 (East Loop) Project**

The Supplemental Work Authorization is as follows:

Chairman Alex presented the Proclamation to Mr. Mario R. Jorge. Mr. Jorge thanked the Board for the Proclamation.

ACTION ITEMS

3-A Approval of Claims

The attached claims were presented to the Board of Directors for approval.

Mr. Pete Sepulveda, Jr., RMA Executive Director introduced the Claims into the record.

Director Scaief moved to approve the Claims. The motion was seconded by Secretary Gallegos and carried unanimously.

The Claims are as follows:

3-B Consideration and Acknowledgement of the GEC Report for the Month of July 2013

Mr. Jimmy Berry with HNTB went over the Power Point Presentation for the West Rail and Olmito Projects and gave a detailed update on the West Rail Project.

Secretary Gallegos moved to acknowledge the GEC Report for the Month of July 2013. The motion was seconded by Director Lopez and carried unanimously.

The Report is as follows:

3-C Discussion and Possible Action regarding the Update of the SH 550 Direct Connector Project

Mr. Pete Sepulveda, Jr., RMA Executive Director introduced the item and Mr. Phillip Pawelek with S&B Infrastructure went over a Power Point Presentation for the SH 550 Direct Connector Project.

Secretary Gallegos moved to acknowledge update of the SH 550 Direct Connector Project. The motion was seconded by Director Esparza and carried unanimously.

3-D Consideration and Approval of Amended Employment Contract with the Cameron County Regional Mobility Authority Executive Director

Mr. Pete Sepulveda, Jr., RMA Executive Director introduced the item and advised the Board of a change in the language by deleting the last sentence in paragraph 4.3(d).

Secretary Gallegos moved to approve the Amended Employment Contract with the Cameron County Regional Mobility Authority Executive Director. The motion was seconded by Director Garza and carried unanimously.

The Contract is as follows:

3-E Consideration and Approval of an Interlocal Agreement between the Cameron County Regional Mobility Authority and Cameron County

Mr. Pete Sepulveda, Jr., RMA Executive Director introduced the item and advised the Board of the purpose of the Interlocal Agreement with Cameron County.

Secretary Gallegos moved to approve the Interlocal Agreement between the Cameron County Regional Mobility Authority and Cameron County. The motion was seconded by Director Garza and carried unanimously.

The Agreement is as follows:

3-F Discussion and Possible Action regarding the FY 2014 Budget

Mr. Pete Sepulveda, Jr., RMA Executive Director introduced the item and went over the budget with the Board. Mr. Sepulveda advised the Board that the budget did not include any stipends to County employees. County employees doing work for the Cameron County Regional Mobility Authority (CCRMA) will be handled through an Interlocal Agreement with the County and will be limited to the Legal Representative, the Bridge System IT Employee and the Secretary at the County Administrator's Office. Mr. Sepulveda also advised the Board that effective October 1, 2013 the CCRMA would have its own Financial, Accounting and Reporting System and would no longer have to go through the County. Mr. Sepulveda touched on the revenues anticipated as well as on the expenditures that are contained within the budget.

Director Scaief moved to approve the FY 2014 Budget. The motion was seconded by Secretary Gallegos and carried unanimously.

The Budget is as follows:

3-G Consideration and Approval of the purchase of the Financial, Accounting and Reporting Software System for the Cameron County Regional Mobility Authority

Mr. Pete Sepulveda, Jr., RMA Executive Director went over the request contained within this agenda item and the purpose of the item. Mr. Sepulveda mentioned that this software will allow the Cameron County Regional Mobility Authority (CCRMA) to have its own Financial, Accounting and Reporting System and CCRMA will no longer depend on the County after the system is in operation starting October 1, 2013.

Director Lopez moved to approve the purchase of the Financial, Accounting and Reporting Software System for the Cameron County Regional Mobility Authority. The motion was seconded by Secretary Gallegos and carried unanimously.

3-H Consideration and Approval of Supplemental Work Authorization No. 2 to Work Authorization No. 33 with HNTB for the West Rail Relocation Project

Secretary Gallegos moved to **TABLE** the item. The motion was seconded by Director Garza and carried unanimously.

EXECUTIVE SESSION ITEMS

Director Garza moved to go into Executive Session at 12:06 P.M. The motion was seconded by Director Lopez and carried unanimously.

EXECUTIVE SESSION:

- 4-A Deliberation and Discussion concerning the evaluation and duties of the Cameron County Regional Mobility Authority Executive Director, Pete Sepulveda, Jr., pursuant to V.T.C.A. Government Code, Section 551.074**
- 4-B Confer with Legal Counsel pertaining to Legal Issues and Deliberation on the purchase, exchange, lease, or value of real property as allowed by and pursuant to V.T.C.A. Government Code, Sections 551.072 and 551.071(2)**
- 4-C Confer with Legal Counsel regarding contractual issues related to the Interlocal Agreement with Cameron County, pursuant to V.T.C.A. Government Code, Section 551.072(2)**
- 4-D Confer with Legal Counsel concerning Cameron County Regional Mobility Authority vs. Ballenger Construction Company and Liberty Mutual Insurance Company in the Brownsville Federal Court Cause No. 1:13-CV-00027, Pursuant to V.T.C.A. Government Code, Section 551.071(1)(A)**

Upon motion by Director Esparza seconded by Director Garza carried unanimously, the Board reconvened into Regular Session at 1:27 P.M.

NOTE: Chairman David E. Alex did not participate in Item 4-D

NOTE: Director Barrera left the meeting at 12:59 P.M. and did not participate in Items 4-A, 4-B, 4-C and 4-D

ACTION RELATIVE TO EXECUTIVE SESSION:

- 5-A Deliberation and Discussion concerning the evaluation and duties of the Cameron County Regional Mobility Authority Executive Director, Pete Sepulveda, Jr., pursuant to V.T.C.A. Government Code, Section 551.074**

Secretary Gallegos moved to acknowledge the Item. The motion was seconded by Director Garza and carried unanimously.

- 5-B Confer with Legal Counsel pertaining to Legal Issues and Deliberation on the purchase, exchange, lease, or value of real property as allowed by and pursuant to V.T.C.A. Government Code, Sections 551.072 and 551.071(2)**

Secretary Gallegos moved to proceed along the terms and conditions as discussed in Executive Session. The motion was seconded by Director Esparza and carried unanimously.

- 5-C Confer with Legal Counsel regarding contractual issues related to the Interlocal Agreement with Cameron County, pursuant to V.T.C.A. Government Code, Section 551.072(2)**

Director Esparza moved to acknowledge report of Counsel. The motion was seconded by Director Scaief and carried unanimously.

- 5-D Confer with Legal Counsel concerning Cameron County Regional Mobility Authority vs. Ballenger Construction Company and Liberty Mutual Insurance Company in the Brownsville Federal Court Cause No. 1:13-CV-00027, Pursuant to V.T.C.A. Government Code, Section 551.071(1)(A)**

Director Scaief moved to acknowledge report of Counsel. The motion was seconded by Director Lopez and carried unanimously. Chairman Allex abstained from voting.

ADJOURNMENT

There being no further business to come before the Board and upon motion by Director Scaief seconded by Director Esparza and carried unanimously the meeting was **ADJOURNED** at 1:58 P.M.

APPROVED this 23rd day of August 2013.

ATTESTED: 
SECRETARY RUBEN GALLEGOS, JR.


CHAIRMAN DAVID E. ALLEX

**2-B CONSIDERATION AND APPROVAL OF THE REVENUE AND
EXPENDITURE REPORT AND THE FINANCIALS FOR THE MONTH
OF July 2013**

2B



MEMORANDUM

TO: CCRMA Board of Directors
FROM: Pete Sepulveda, Jr., Executive Director *PST*
DATE: August 8, 2013
SUBJ: Expenditure Reports

Attached is a summary of the claims that the Board approved in the July 10th and July 24th Board meetings. These claims have been paid during the month of July after Board approval.

Only action needed is approval of the Expenditure Report.

Cash Disbursement Journal By GL

1101100

From 07/01/2013 To 07/31/2013

<u>Fund Dept</u>	<u>LnItem</u>	<u>PEID</u>	<u>Vendor Name</u>	<u>Check #</u>	<u>Check Date</u>	<u>Post Date</u>	<u>PO #</u>	<u>Invoice #</u>	<u>Amount</u>
REGIONAL MOBILITY									
110 110	6014	0000159104	DELL FINANCIAL SERVICES	00001650	07/09/2013	07/09/2013	P189522	X14FD7W63	118.79
110 110	6014			00001650	07/09/2013	07/09/2013	P189522	X14F7P544	36.95
								Check Total	155.74
110 110	6014	00000061750	GENERAL FUND	00001652	07/09/2013	07/09/2013	P192441	CR\100-4160-1144	299.80
								Check Total	299.80
								Line Item Total	455.54
110 110	6049	0000166630	FEDEX	00001651	07/09/2013	07/09/2013		2-310-91794	11.04
								Check Total	11.04
110 110	6049	00000061750	GENERAL FUND	00001652	07/09/2013	07/09/2013		POSTAGE5/1-31/13	36.36
								Check Total	36.36
								Line Item Total	47.40
110 110	6050	0000165666	SEPULVEDA,PEDRO	00001653	07/09/2013	07/09/2013		AUS.TX/6-7/13	580.16
110 110	6050			00001653	07/09/2013	07/09/2013		03/29-SH550DINNE	1,249.59
110 110	6050			00001653	07/09/2013	07/09/2013		SA/AUS6/11-13/13	577.70
110 110	6050			00001653	07/09/2013	07/09/2013		1303-REIMB.MEALS	1,000.00
								Check Total	3,407.45
110 110	6050			00001656	07/10/2013	07/10/2013		AUSTIN.TX/7/9/13	600.24
								Check Total	600.24
110 110	6050			00001671	07/23/2013	07/23/2013		AUSTIN/SA/7/18-19	762.25
								Check Total	762.25
								Line Item Total	4,769.94
110 110	6054	0000160677	RENTAL WORLD LLC	00001668	07/23/2013	07/23/2013	P191470	04-055431-09/RMA	96.00
110 110	6054			00001668	07/23/2013	07/23/2013	P191470	04-055431-09/RMA	375.00
110 110	6054			00001668	07/23/2013	07/23/2013	P191470	04-055431-09/RMA	120.00
110 110	6054			00001668	07/23/2013	07/23/2013	P191470	04-055431-09/RMA	90.16
110 110	6054			00001668	07/23/2013	07/23/2013	P191470	04-055431-09/RMA	53.00
110 110	6054			00001668	07/23/2013	07/23/2013	P191470	04-055431-09/RMA	100.00
								Check Total	834.16
110 110	6073	0000175205	ASSOCIATION OF CERTIFIED FRAUD	00001646	07/09/2013	07/09/2013	P193077	835634	834.16
								Check Total	175.00
								Line Item Total	175.00
110 110	6082	0000157573	AVINA,VERONICA	00001657	07/23/2013	07/23/2013	P182628	JULY'13 CONTRACT	200.00
								Check Total	200.00

Report: CASHDISBRMA

User: SDHOYOS

Page: 1

Time: 08:41:53

Date: 08/08/2013

Cash Disbursement Journal By GL
From 07/01/2013 To 07/31/2013

1101100

Fund Dept	LnItem	PEID	Vendor Name	Check #	Check Date	Post Date	PO #	Invoice #	Amount
110 110	6082	0000154776	BETANCOURT,BLANCA	00001658	07/23/2013	07/23/2013	P182620	JULY'13 CONTRACT	1,000.00
								Check Total	1,000.00
110 110	6082	0000154154	CAMERON COUNTY	00001660	07/23/2013	07/23/2013		2013-102	3,142.86
110 110	6082			00001660	07/23/2013	07/23/2013		2013-102	3,142.86
110 110	6082			00001660	07/23/2013	07/23/2013		2013-102	3,142.86
								Check Total	9,428.58
110 110	6082	0000170187	DEHOYOS, SYLVIA	00001661	07/23/2013	07/23/2013	P182843	JULY'13 CONTRACT	650.00
								Check Total	650.00
110 110	6082	0000089010	GALARZA,MARTHA	00001662	07/23/2013	07/23/2013	P182658	JULY'13 CONTRACT	1,100.00
								Check Total	1,100.00
110 110	6082	0000166064	GARCIA,DAVID	00001663	07/23/2013	07/23/2013	P182624	JULY'13 CONTRACT	6,250.00
								Check Total	6,250.00
110 110	6082	0000168656	LOCKE LORD BISSELL AND LIDDELL	00001665	07/23/2013	07/23/2013	P193616	1012149	30,334.90
110 110	6082			00001665	07/23/2013	07/23/2013	P193616	1012376	280.00
110 110	6082			00001665	07/23/2013	07/23/2013	P193616	1012138	18,854.40
110 110	6082			00001665	07/23/2013	07/23/2013	P193616	1012148	264.00
								Check Total	49,733.30
110 110	6082	0000169613	PENA,JESUS MARTIN	00001666	07/23/2013	07/23/2013	P182623	JULY'13 CONTRACT	200.00
								Check Total	200.00
110 110	6082	00001113575	PUBLIC UTILITIES BOARD	00001675	07/25/2013	07/25/2013		588837 8/7/13	268.42
								Check Total	268.42
110 110	6082	0000158316	QUELLHORST,HENDRICK	00001667	07/23/2013	07/23/2013	P182625	JULY'13 CONTRACT	250.00
								Check Total	250.00
110 110	6082	0000119900	ROBLES,MARIA A	00001669	07/23/2013	07/23/2013	P182622	JULY'13 CONTRACT	450.00
								Check Total	450.00
110 110	6082	0000161834	SAN MIGUEL,FRANCISCO	00001670	07/23/2013	07/23/2013	P182626	JULY'13 CONTRACT	300.00
								Check Total	300.00
110 110	6082	0000165666	SEPULVEDA,PEDRO	00001671	07/23/2013	07/23/2013	P182621	JULY'13 CONTRACT	6,250.00
								Check Total	6,250.00
110 110	6082	0000173725	SULLIVAN PUBLIC AFFAIRS	00001654	07/09/2013	07/09/2013	P193089	6/13 GOV. SERVICE	7,500.00
								Check Total	7,500.00
110 110	6082	0000155472	VEGA,DYLBIA JEFFERIES	00001672	07/23/2013	07/23/2013	P182627	JULY'13 CONTRACT	1,100.00
								Check Total	1,100.00
								Line Item Total	84,680.30

Report: CASHDISBRMA
User: SDHOYOS

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Time: 08:41:53
Date: 08/08/2013

Cash Disbursement Journal By GL

From 07/01/2013 To 07/31/2013

<u>Fund Dept</u>	<u>Lnltm</u>	<u>PEID</u>	<u>Vendor Name</u>	<u>Check #</u>	<u>Check Date</u>	<u>Post Date</u>	<u>PO #</u>	<u>Invoice #</u>	<u>Amount</u>
110 110	6099	0000156046	BANK OF NEW YORK	00001647	07/09/2013	07/09/2013		252-1703138	3,604.00
Check Total									3,604.00
Line Item Total									3,604.00
Dept. Total									94,566.34

1101100

Cash Disbursement Journal By GL

From 07/01/2013 To 07/31/2013

1101117

Fund Dept	LnItem	PEID	Vendor Name	Check #	Check Date	Post Date	PO #	Invoice #	Amount
SPI 2nd ACCESS									
110 1117	1650	0000160653	HNTB CORP	00001664	07/23/2013	07/23/2013	P183112	90-40619-PL-017	36,645.02
Check Total									36,645.02
Line Item Total									36,645.02
Dept. Total									36,645.02

Cash Disbursement Journal By GL

1101117

From 07/01/2013 To 07/31/2013

<u>Fund Dept</u>	<u>LnItem</u>	<u>PEID</u>	<u>Vendor Name</u>	<u>Check #</u>	<u>Check Date</u>	<u>Post Date</u>	<u>PO #</u>	<u>Invoice #</u>	<u>Fund Total</u>	<u>Amount</u>
									Total Disbursements	131,211.36

Cash Disbursement Journal By GL

1111101

From 07/01/2013 To 07/31/2013

<u>Fund Dept</u>	<u>LnItem</u>	<u>PEID</u>	<u>Vendor Name</u>	<u>Check #</u>	<u>Check Date</u>	<u>Post Date</u>	<u>PO #</u>	<u>Invoice #</u>	<u>Amount</u>
111 1101 1650	0000160653	HNTB CORP	00001664	07/23/2013	07/23/2013	P171413	93-40619-PL-049		45,655.22
Check Total									45,655.22
Line Item Total									45,655.22
Dept. Total									45,655.22

Cash Disbursement Journal By GL

From 07/01/2013 To 07/31/2013

1111102

<u>Fund Dept</u>	<u>LnItem</u>	<u>PEID</u>	<u>Vendor Name</u>	<u>Check #</u>	<u>Check Date</u>	<u>Post Date</u>	<u>PO #</u>	<u>Invoice #</u>	<u>Amount</u>
111 1102	1650			00001664	07/23/2013	07/23/2013	P171413	93-40619-PL-049	53,358.48
								Check Total	53,358.48
111 1102	1650	0000166107	S&B INFRASTRUCTURE, LTD	00001655	07/10/2013	07/10/2013	P187566	U1965-05	60,478.11
								Check Total	60,478.11
								Line Item Total	113,836.59
								Dept. Total	113,836.59

Cash Disbursement Journal By GL

1111124

From 07/01/2013 To 07/31/2013

<u>Fund Dept</u>	<u>LnItm</u>	<u>PEID</u>	<u>Vendor Name</u>	<u>Check #</u>	<u>Check Date</u>	<u>Post Date</u>	<u>PO #</u>	<u>Invoice #</u>	<u>Amount</u>
SH 550 DIRECT									
111 1124	1650			00001655	07/10/2013	07/10/2013	P187566	U1965-05	51,746.99
								Check Total	51,746.99
111 1124	6045	0000169661	BREEDEN MCCUMBER	00001648	07/09/2013	07/09/2013	P168488	93249	51,746.99
								Line Item Total	1,200.00
111 1124	6045			00001659	07/23/2013	07/23/2013	P168488	93254	1,200.00
								Check Total	2,390.00
								Line Item Total	2,390.00
								Dept. Total	3,590.00
									55,336.99

Cash Disbursement Journal By GL

1111129

From 07/01/2013 To 07/31/2013

<u>Fund Dept</u>	<u>LnItm</u>	<u>PEID</u>	<u>Vendor Name</u>	<u>Check #</u>	<u>Check Date</u>	<u>Post Date</u>	<u>Invoice #</u>	<u>Amount</u>
SH 550 SPUR								
111 1129	1650	0000170088	CENTRAL TEXAS REGIONAL MOBILIT	00001649	07/09/2013	07/09/2013	40-46837-OM-213-	5,190.21
111 1129	1650			00001649	07/09/2013	07/09/2013	41-46837-OM-213-	8,027.79
Check Total								13,218.00
Line Item Total								13,218.00
Dept. Total								13,218.00

Cash Disbursement Journal By GL
From 07/01/2013 To 07/31/2013

1111129

<u>Fund Dept</u>	<u>LnItem</u>	<u>PEID</u>	<u>Vendor Name</u>	<u>Check #</u>	<u>Check Date</u>	<u>Post Date</u>	<u>PO #</u>	<u>Invoice #</u>	<u>Amount</u>
									<u>Fund Total</u>
									228,046.80
									<u>Total Disbursements</u>
									228,046.80

Report: CASHDISBRMA
User: SDHOYOS

Page: 5

Time: 08:43:33
Date: 08/08/2013

CAMERON COUNTY REGIONAL MOBILITY AUTHORITY

Combined Statement of Net Assets

July 31, 2013

(UNAUDITED)

Assets:	<u>2013</u>
Current assets:	
Cash and cash equivalents	\$ 7,586,892
Accounts Receivable	407,940
Prepaid expenses	-
Due from other agencies	<u>2,350,342</u>
Total current assets	10,345,174
Restricted assets:	
Debt reserve	7,296,194
Bond Proceeds in Trust	28,600,168
Reserve for Rate Stabilization	400,000
Restricted Cash	<u>110,208</u>
Total restricted assets	36,406,570
Capital Assets: CWIP	
CWIP/Bond Series 2010A	9,569,216
CWIP/Bond Series 2010B	10,702,028
CWIP/Bond Series 2012 SH 550	9,167,169
SPI 2nd. Causeway	1,736,644
West Loop	2,245,147
SPI 2nd. Access, Eng., Env.	3,897,513
Total capital assets CWIP	37,317,717
Other Assets: CWIP	36,637,565
Capital Assets: Other(Net of Depreciation)	<u>3,107,277</u>
Total assets	<u><u>\$ 123,814,303</u></u>
Liabilities:	
Current liabilities:	
Accounts payable	\$ 8,333
Due to other Entities	250,000
Due to other Funds	-
Deferred Revenue	<u>120,649</u>
Total current liabilities	378,982
Long term liabilities:	
Bonds Payable/Series 2010A,2010B, and 2012 SH550	68,380,000
Less: Unamortized discount and issue cost	(1,379,715)
Unamortized premium	4,534,905
Aid from Other Gov/SPI 2nd Causeway	1,736,644
Aid from Other Govt./West Loop	2,244,589
Aid from Other Govt./SPI 2nd Access, Eng., Env.	3,855,389
Aid from Other Govt./West Rail Relocation	20,548,943
Aid from Other Govt./Olmito Switchyard	11,042,750
Aid from Other Govt./Olmito RIP Facility	-
Total long term liabilities	<u>110,963,505</u>
Total liabilities	111,342,487
Net assets:	
Contributed Capital	-
Net Assets	<u>12,471,816</u>
Total net assets	<u><u>12,471,816</u></u>
Total liabilities and net assets	<u><u>\$ 123,814,303</u></u>

CAMERON COUNTY REGIONAL MOBILITY AUTHORITY

AS OF 07/31/2013

Combined Statement of Revenues & Expenditures

(UNAUDITED)

	2013	
<u>OPERATING REVENUES</u>		
RMA Fees	\$ 2,293,680	
SH 550 Toll Revenue	121,588	
State Revenue - TX Dot	7,212,486	
Interest Income	4,260	
TOTAL OPERATING REVENUES		\$ 9,632,014
<u>OPERATING EXPENSES</u>		
Office Supplies	1,756	
Contingencies	-	
Accounting	18,000	
Professional Services	6,334	
Postage	100	
Travel	42,678	
Advertising	8,911	
Printing & Binding	59	
Bonds	1,038	
Data Processing	4,030	
Education & Training	2,635	
Aid to other Governments	-	
Dues and Memberships	9,026	
Contractual	528,436	
Liability Insurance	3,001	
Debt Retirement	982,500	
Debt Interest	656,231	
Fiscal Agent Fees	13,604	
Image Review	17,768	
TOTAL OPERATING EXPENSES		2,296,107
<u>DEVELOPMENT PROGRAMS</u>		
Strategic Plan Development	-	
Public Involvement & Outreach	-	
West Rail Relocation	100,239	
FM 803 EA & PS&E	10,421	
US 77 PS&E	2,446	
SH 550 Toll	46,941	
PDA Coordination & Negotiation Support	-	
Olmito Yard PS & E	-	
TOTAL NON CWIP EXPENDITURES		160,047
CHANGE IN NET ASSETS		7,175,860
TOTAL NET ASSETS - Beginning of Year (restricted)		5,295,956
TOTAL NET ASSETS - End of Year (restricted)		<u>\$ 12,471,816</u>

**2-C ADOPTION AND PRESENTATION OF A PROCLAMATION
HONORING MR. MARIO R. JORGE, P.E., ON THE OCCASION OF
HIS PROMOTION AS DISTRICT ENGINEER FOR THE SAN
ANTONIO TEXAS DEPARTMENT OF TRANSPORTATION DISTRICT
OFFICE**

PROCLAMATION

BE IT RESOLVED THAT ON THE 14TH DAY OF AUGUST, 2013, THE CAMERON COUNTY REGIONAL MOBILITY AUTHORITY CONVENED IN SPECIAL SESSION, AND UPON THE REQUEST OF THE CAMERON COUNTY REGIONAL MOBILITY AUTHORITY BOARD OF DIRECTORS, THE FOLLOWING ITEM WAS PLACED ON THE AGENDA OF THE SAID BOARD MEETING FOR SUCH MEETING, TO BE CONSIDERED:

“ADOPTION AND PRESENTATION OF A PROCLAMATION HONORING MR. MARIO R. JORGE, P.E., ON THE OCCASION OF HIS PROMOTION TO DISTRICT ENGINEER FOR THE SAN ANTONIO TEXAS DEPARTMENT OF TRANSPORTATION DISTRICT OFFICE”

WHEREAS, MARIO R. JORGE, P.E., A NATIVE OF HAVANA, CUBA IS A 1984 GRADUATE FROM THE UNIVERSITY OF TEXAS AT AUSTIN WITH A BACHELOR'S DEGREE IN CIVIL ENGINEERING. HE RECEIVED HIS PROFESSIONAL ENGINEER'S LICENSE IN 1988; AND

WHEREAS, MARIO JOINED THE TEXAS DEPARTMENT OF TRANSPORTATION (TxDOT) IN 1983 AS A SUMMER INTERN. IN 1984, HE WAS HIRED AS ENGINEERING ASSISTANT IN THE DALLAS DISTRICT. HE TRANSFERRED TO THE PHARR DISTRICT IN 1985 WHERE HE HELD VARIOUS ENGINEERING POSITIONS INCLUDING ASSISTANT DISTRICT DESIGN ENGINEER. IN 1990, HE MOVED TO THE PHARR AREA OFFICE. THERE HE SERVED AS PROJECT ENGINEER FOR THE U.S. 83/281 INTERCHANGE IN PHARR FOR WHICH HE RECEIVED THE DESIGN AWARD IN 1993. HE WAS APPOINTED PHARR AREA ENGINEER IN 1993, MANAGING AN AVERAGE OF 30 CONSTRUCTION CONTRACTS TOTALING MORE THAN \$200 MILLION; AND

WHEREAS, IN JANUARY OF 2002, HE BECAME PHARR DISTRICT ENGINEER AND UNDER THE DIRECTION OF THE EXECUTIVE DIRECTOR, HE PROVIDES EXECUTIVE-LEVEL DIRECTION, MANAGEMENT, AND ENGINEERING OVERSIGHT OF ALL DISTRICT TRANSPORTATION ACTIVITIES. THE PHARR DISTRICT CONSISTS OF EIGHT COUNTIES: JIM HOGG, BROOKS, KENEDY, WILLACY, CAMERON, HIDALGO, STARR, AND ZAPATA; AND


WHEREAS, MARIO HAS SERVED ON NUMEROUS TRANSPORTATION COMMITTEES SUCH AS THE METROPOLITAN PLANNING ORGANIZATION TECHNICAL COMMITTEE AND THE EDINBURG TRANSPORTATION COMMITTEE. HE WAS A MEMBER OF THE KIWANIS CLUB (1985-1991) AND SERVED THE CLUB AS SECRETARY, VICE PRESIDENT, AND PRESIDENT. ALSO, HE HAS BEEN INVOLVED AS A LITTLE LEAGUE BASEBALL COACH IN MCALLEN FOR THE PAST 10 YEARS; AND


WHEREAS, THROUGHOUT HIS CAREER AS A PUBLIC SERVANT HE WAS ABLE TO PROVIDE, IMPLEMENT AND DIRECT FOR THE BETTERMENT OF THE COMMUNITIES AND THE STATE OF TEXAS. HE HAS BEEN A PART OF MANY OF THE MAJOR TRANSPORTATION INFRASTRUCTURE PROJECTS IN THE RIO GRANDE VALLEY.

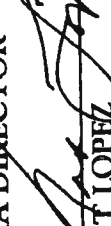
NOW THEREFORE BE IT FURTHER PROCLAIMED, THAT THE CAMERON COUNTY REGIONAL MOBILITY AUTHORITY RECOGNIZES AND CONGRATULATES MR. MARIO R. JORGE, P.E., ON THE OCCASION OF HIS PROMOTION TO DISTRICT ENGINEER FOR THE SAN ANTONIO TEXAS DEPARTMENT OF TRANSPORTATION DISTRICT OFFICE.

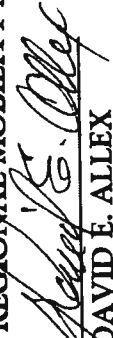
APPROVED THIS THE 14TH DAY OF AUGUST, 2013.


CAMERON COUNTY REGIONAL MOBILITY AUTHORITY



MICHAEL SCAIEF
RMA TREASURER



DAVID N. GARZA
RMA DIRECTOR


NAT LOPEZ
RMA DIRECTOR


DAVID E. ALLEX
RMA CHAIRMAN


RUBEN GALLEGOS, JR.
RMA SECRETARY


MARK ESPARZA
RMA DIRECTOR


HORACIO BARRERA
RMA DIRECTOR

**2-D CONSIDERATION AND APPROVAL OF COST ALLOCATION PLAN
FOR THE CAMERON COUNTY REGIONAL MOBILITY AUTHORITY**

2D



COST ALLOCATION PLAN

2012-2013 FISCAL YEAR

**PREPARED IN ACCORDANCE WITH
OMB CIRCULAR A-87**

JESUS ADRIAN RINCONES, CPA, CFE
CONTROLLER

CAMERON COUNTY REGIONAL MOBILITY AUTHORITY
COST ALLOCATION PLAN

TABLE OF CONTENTS

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OFFICIAL CERTIFICATION	3
ORGANIZATIONAL CHART	4
GENERAL COMMENTS	
NARRATIVE	5
DETAIL OF ALLOCATED COSTS	6
SUMMARY OF ALLOCATION BASIS	8
EXECUTED BUDGET	9



CERTIFICATE OF COST ALLOCATION PLAN

This is to certify that I have reviewed the Cost Allocation Plan submitted herewith and to the best of my knowledge and belief hereby certify that:

1. All costs included in this proposal to establish cost allocations or billings for 2012-2013 Fiscal Year are allowable in accordance with the requirements of OMB circular A-87, "Cost Principals for State, Local, and Indian Tribe Governments," and the Federal/State Award(s) to which they apply. Unallowable costs have been adjusted for in allocating costs as indicated in the Cost Allocation Plan.
2. All costs included in this proposal are properly allocable to Federal/State awards on the basis of a beneficial or causal relationship between the expenses incurred and the awards to which they are allocated in accordance with applicable requirements. Further, the same costs that have been treated as indirect costs have not been claimed as direct costs. Similar types of costs have been accounted for consistently.

I declare that the foregoing is true and correct.

CAMERON COUNTY REGIONAL MOBILITY AUTHORITY

X_____

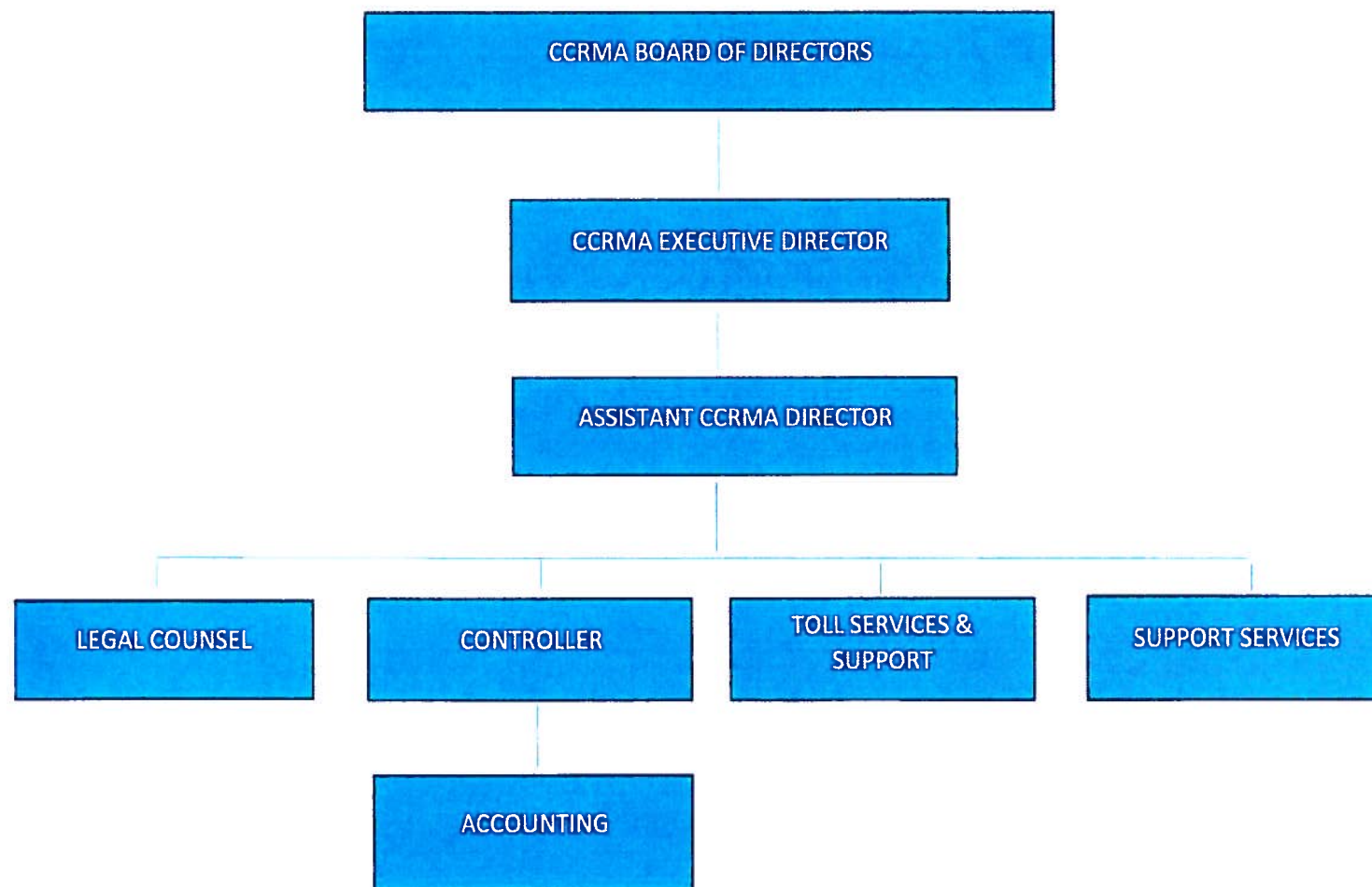
Jesus Adrian Rincones, CPA, CFE
Controller

X_____

Date



ORGANIZATIONAL CHART





NARRATIVE

The purpose of this Cost Allocation Plan is to summarize, in writing the methods and procedures that Cameron County Regional Mobility Authority (CCRMA) will use to allocate costs to various Projects, Grants, Contracts and Agreements.

OMB Circular A-87 a.k.a. 2 CFR 225, "Cost Principles for State, Local, and Indian Tribal Governments" establishes principles and standards for determining costs for Federal awards carried out through grants, cost reimbursement contracts, and other agreements with State and local governments and Federally-recognized Indian Tribal Governments. The OMB Circular A-87 is issued under the authority of the Budget and Accounting Act of 1921, as amended; the Budget and Accounting Procedures Act of 1950, as amended; the Chief Financial Officers Act of 1990; Reorganization Plan No. 2 of 1970; and Executive Order No. 11451 ("Prescribing the Duties of the Office of Management and Budget and the Domestic Policy Council in the Executive Office of the President")

Factors Affecting Allowability of Cost under this Plan:

1. Be necessary and reasonable for proper and efficient performance and administration of Federal/State/Local funds.
2. Be allocable to awards under the provisions of Circular A-87.
3. Be authorized or not prohibited under State and Local laws or regulations.
4. Be consistent with policies, regulations, and procedures that apply to Federal/State/Local awards and other activities of the CCRMA.
5. Be adequately documented.



Composition of Cost:

Total cost is comprised of the allowable direct cost, plus its allocable portion of allowable indirect costs, less applicable credits.

Direct Costs – Costs that can be identified specifically with a particular final cost objective

Indirect Costs – Costs incurred for a common or joint purpose benefitting more than one cost objective, not readily assignable to the cost objectives specifically benefitted, without effort disproportionate to the results achieved

DETAIL OF ALLOCATED COSTS

General Approach

1. All allowable direct costs are charged directly to projects, programs, grants, contracts, etc...
2. Allowable direct costs that can be identified to more than one project are prorated individually as direct costs using a base appropriate to the particular cost.
3. All other allowable indirect costs as defined above are allocated to projects, programs, grants, contracts, etc. using a base that results in an equitable distribution.



CCRMA DIRECT COSTS

Costs considered to be allocated as direct costs as mentioned and defined above, are as follows:

- Contract Labor of Executive Director and Assistant RMA Director
- Contractual cost for the following professional services; Engineering, Legal, and other project related services
- Construction costs
- Project related equipment costs
- Right of Way & Utilities
- Project related Insurance costs
- Financing interest on construction projects

CCMA INDIRECT COSTS

Costs considered to be allocated as indirect costs as mentioned and defined above are as follows:

- Administrative contractual labor
- Education & Training
- Dues & Membership costs
- Office supplies and other operational costs
- Audit costs
- Other professional services not directly related to projects
- Office & Equipment rental costs



SUMMARY OF ALLOCATION BASIS

In order for the CCRMA to promote fair and equitable sharing of indirect costs, recognize the full cost of services, and better manage its resources, it must assign an allocation base that can meet this objective. The allocation basis is designed to have a cause and effect relationship, uphold fairness, be measurable, and match the benefits received. The allocation basis used to determine the applicable direct and indirect costs necessary of allocation are the direct labor percentages of both the Executive RMA Director and Assistant RMA Director.

Direct Labor for both Directors is measured as a percentage of time worked on each individual project. These percentages are then measured in dollars to assign the monthly percentage of overall payment made. These dollar amounts are combined for both Directors and then converted to an overall percentage allocated to individual projects. The result is the percentage that is to be used to allocate costs to each individual project. (See Example 1 below)

Example 1

	Executive Director	Allocable cost in \$	Asst. Director	Allocable cost in \$
Project 1	50%	\$ 50	25%	\$ 25
Project 2	25%	\$ 25	25%	\$ 25
Project 3	25%	\$ 25	50%	\$ 50
	100%	\$ 100	100%	\$ 100



Example 1 – Continued

	Total allocated \$	Total \$ Base	% of Time allocated to project
Project 1	\$ 75	\$ 200	38%
Project 2	\$ 50	\$ 200	25%
Project 3	\$ 75	\$ 200	38%
	\$ 200		100%

EXECUTED BUDGET

CCRMA executes a board approved budget on or before September 30th of the fiscal year. The budget consists of both operations and capital project transactions. The budget can be amended from time to time within the course of the fiscal year at the discretion of the Controller.

The budget process involves the use of encumbrances and restrictions on certain assets in meeting compliance with certain agreements and bond indentures.

For more information on budgets, purchasing, and other policies please refer to the CCRMA Accounting Policies & Procedures Manual.

Below is the Executed Budget for the 2012-2013 Fiscal Year.

**FY 2012-2013 BUDGET
REGIONAL MOBILITY AUTHORITY EXPENDITURES**

<u>Object Description</u>	<u>Budget</u>
Office Supplies	\$ 2,500
Travel	\$ 40,000
Printing	\$ 2,000
Advertising	\$ 20,000
Liability Insurance	\$ 500
Bonds	\$ 500
Audit	\$ 12,000
Contractual	\$ 280,400
Contingency	\$ 210,100
Capital Projects	\$ 31,800,000
Debt Payment	<u>\$ 2,282,000</u>
Total:	\$ 34,650,000

**FY 2012-2013 BUDGET
CAPITAL IMPROVEMENT BUDGET**

East Loop	\$ 950,000
Outer Parkway	\$ 600,000
SH 550	\$ 26,000,000
SPI 2nd Access	\$ 3,200,000
CDA/RFI	\$ 750,000
Port Isabel Port Access	<u>\$ 300,000</u>
Total:	\$ 31,800,000

**FY 2012-2013 BUDGET
REGIONAL MOBILITY AUTHORITY BUDGETED REVENUES**

<u>Object Description</u>	<u>Budget</u>	<u>Expenses</u>	<u>Difference</u>
Vehicle Registration Fees	\$ 2,750,000		
Office Supplies		\$ 2,500	
Travel		\$ 40,000	
Printing		\$ 2,000	
Advertising		\$ 20,000	
Liability Insurance		\$ 500	
Bonds		\$ 500	
Audit		\$ 12,000	
Contractual		\$ 280,400	
Debt Payment		\$ 2,282,000	\$ 110,100
 Toll Equity Funding	 \$ 3,200,000		
SPI 2 nd Access		\$ 3,200,000	\$ -0-
 Bond Proceeds	 \$ 28,600,000		
East Loop		\$ 950,000	
Outer Parkway		\$ 600,000	
SH 550		\$ 26,000,000	
CDA/TRZ		\$ 750,000	
Port Isabel Port Access		\$ 300,000	\$ -0-
 Toll Revenues	 \$ 100,000	 \$ -0-	 \$ 100,000
 Total:	 \$ 34,650,000	 \$ 34,439,900	 \$ 210,100

**FY 2012-2013 BUDGET
REGIONAL MOBILITY AUTHORITY CONTRACTUAL**

County Loan	\$ 80,000
Pete Sepulveda, Jr.	\$ 75,000
David A. Garcia	\$ 75,000
Blanca C. Betancourt	\$ 8,400
Sylvia DeHoyos	\$ 2,400
Dylbia J. Vega	\$ 13,200
Martha Galarza	\$ 9,600
Maria Robles	\$ 5,400
Hendrick Quallhorst	\$ 3,000
Marty Pena	\$ 2,400
Francisco San Miguel	\$ 3,600
Veronica Avina	<u>\$ 2,400</u>
Total:	\$ 280,400

**2-E CONSIDERATION AND APPROVAL OF A RESOLUTION
REQUESTING THAT THE TEXAS DEPARTMENT OF
TRANSPORTATION (TxDOT) PLACE SIGNS ON I69E AND SH 48
INDICATING EXITS FOR PORT ISABEL, SOUTH PADRE ISLAND
AND THE TOWN OF RANCHO VIEJO**

2 E

THE STATE OF TEXAS
COUNTY OF CAMERON

RESOLUTION

BE IT RESOLVED THAT ON THE 14TH DAY OF AUGUST 2013, THE CAMERON COUNTY REGIONAL MOBILITY AUTHORITY (CCRMA) CONVENED IN SPECIAL SESSION, AND UPON THE REQUEST OF THE CAMERON COUNTY REGIONAL MOBILITY AUTHORITY BOARD OF DIRECTORS, THE FOLLOWING ITEM WAS PLACED ON THE BOARD AGENDA, TO WIT:

“CONSIDERATION AND APPROVAL OF A RESOLUTION REQUESTING
THE TEXAS DEPARTMENT OF TRANSPORTATION (TxDOT)
PLACE SIGNS ON I69E AND SH 48 INDICATING EXITS FOR PORT ISABEL, SOUTH PADRE ISLAND AND THE TOWN OF RANCHO VIEJO”

WHEREAS, the CCRMA opened the second phase of SH 550 on May 30, 2013 and the road provides direct connectivity to the Laguna Madre area; and

WHEREAS, the CCRMA hereby requests the assistance of TxDOT in placing signs on I69E and SH 48 indicating exits for Port Isabel, South Padre Island and the Town of Rancho Viejo.

NOW, THEREFORE, BE IT RESOLVED that the Cameron County Regional Mobility Authority has granted its Approval of the Resolution and requests the Texas Department of Transportation place signs on I69E and SH 48 indicating exits for Port Isabel, South Padre Island and the Town of Rancho Viejo.

Passed, Approved and Adopted on this 14th day of August, 2013.

Attest:

RUBEN GALLEGOS, JR.
CCRMA SECRETARY

DAVID E. ALLEX
CCRMA CHAIRMAN

**2-F CONSIDERATION AND APPROVAL OF SUPPLEMENTAL WORK
AUTHORIZATION NO. 1 TO WORK AUTHORIZATION NO. 64 WITH
HNTB FOR THE WEST RAIL RELOCATION PROJECT**

**Supplemental Work Authorization No. 1
Work Authorization No. 64**

**CAMERON COUNTY REGIONAL MOBILITY AUTHORITY
General Engineering Consultant Services**

**WORK AUTHORIZATION NO. 64
SH 32 Wildlife Crossing Negotiation**

This Supplemental Work Authorization No. 1 to Work Authorization No. 64 is made pursuant to the terms and conditions of the Base Contract, effective February 16, 2006, hereinafter identified as the "Agreement", entered into by and between Cameron County Regional Mobility Authority (the "AUTHORITY"), and HNTB Corporation (the "CONSULTANT").

Part 1. No change is made to the engineering services.

Part 2. No change is made to the compensation of \$31,522.00, to be paid for the performance of the services based on direct salary cost times a multiplier as defined in the Agreement.

Part 3. Payment to the CONSULTANT for the services established under this Supplemental Work Authorization No. 1 to Work Authorization No. 64 shall be made in accordance with the Agreement.

Part 4. This Supplemental Work Authorization No. 1 to Work Authorization No. 64 is effective as of August 14, 2013 and shall extend the termination date of **December 31, 2012, to August 31, 2013** unless extended by a Supplemental Work Authorization.

Part 5. This Supplemental Work Authorization No. 1 to Work Authorization No. 64 does not waive the parties' responsibilities and obligations provided under the Agreement.

Supplemental Work Authorization No. 1
Work Authorization No. 64

Part 6. This Supplemental Work Authorization No. 1 to Work Authorization No. 64 is hereby accepted and acknowledged below.

CONSULTANT
HNTB Corporation

AUTHORITY:
Cameron County Regional Mobility Authority

By: _____
Signature

By: _____
Signature

Richard L. Ridings, P.E.
Printed Name

David E. Allex
Printed Name

Vice President
Title

Chairman
Title

Date

Date

**2-E CONSIDERATION AND APPROVAL OF A RESOLUTION
REQUESTING THAT THE TEXAS DEPARTMENT OF
TRANSPORTATION (TxDOT) PLACE SIGNS ON I69E AND SH 48
INDICATING EXITS FOR PORT ISABEL, SOUTH PADRE ISLAND
AND THE TOWN OF RANCHO VIEJO**

THE STATE OF TEXAS
COUNTY OF CAMERON

RESOLUTION

BE IT RESOLVED THAT ON THE 14TH DAY OF AUGUST 2013, THE CAMERON COUNTY REGIONAL MOBILITY AUTHORITY (CCRMA) CONVENED IN SPECIAL SESSION, AND UPON THE REQUEST OF THE CAMERON COUNTY REGIONAL MOBILITY AUTHORITY BOARD OF DIRECTORS, THE FOLLOWING ITEM WAS PLACED ON THE BOARD AGENDA, TO WIT:

“CONSIDERATION AND APPROVAL OF A RESOLUTION REQUESTING
THE TEXAS DEPARTMENT OF TRANSPORTATION (TxDOT)
PLACE SIGNS ON I69E AND SH 48 INDICATING EXITS FOR PORT ISABEL, SOUTH PADRE ISLAND AND THE TOWN OF RANCHO VIEJO”

WHEREAS, the CCRMA opened the second phase of SH 550 on May 30, 2013 and the road provides direct connectivity to the Laguna Madre area; and

WHEREAS, the CCRMA hereby requests the assistance of TxDOT in placing signs on I69E and SH 48 indicating exits for Port Isabel, South Padre Island and the Town of Rancho Viejo.

NOW, THEREFORE, BE IT RESOLVED that the Cameron County Regional Mobility Authority has granted its Approval of the Resolution and requests the Texas Department of Transportation place signs on I69E and SH 48 indicating exits for Port Isabel, South Padre Island and the Town of Rancho Viejo.

Passed, Approved and Adopted on this 14th day of August, 2013.

Attest:

RUBEN GALLEGOS, JR.
CCRMA SECRETARY

DAVID E. ALLEX
CCRMA CHAIRMAN







To see all the details that are visible on the screen, use the "Print" link next to the map.



Place Signs Saying
Rancho Viejo

**2-F CONSIDERATION AND APPROVAL OF SUPPLEMENTAL WORK
AUTHORIZATION NO. 1 TO WORK AUTHORIZATION NO. 64 WITH
HNTB FOR THE WEST RAIL RELOCATION PROJECT**

**Supplemental Work Authorization No. 1
Work Authorization No. 64**

CAMERON COUNTY REGIONAL MOBILITY AUTHORITY
General Engineering Consultant Services

WORK AUTHORIZATION NO. 64
SH 32 Wildlife Crossing Negotiation

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Part 1. No change is made to the engineering services.

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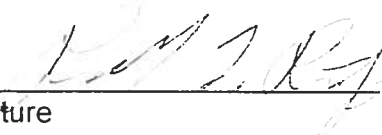
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Part 5. This Supplemental Work Authorization No. 1 to Work Authorization No. 64 does not waive the parties' responsibilities and obligations provided under the Agreement.

Supplemental Work Authorization No. 1
Work Authorization No. 64

Part 6. This Supplemental Work Authorization No. 1 to Work Authorization No. 64 is hereby accepted and acknowledged below.

CONSULTANT
HNTB Corporation

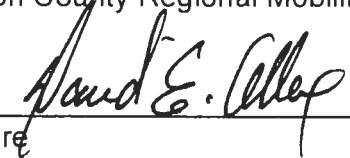
By: 
Signature

Richard L. Ridings, P.E.
Printed Name

Vice President
Title

7/10/13
Date

AUTHORITY:
Cameron County Regional Mobility Authority

By: 
Signature

David E. Allex
Printed Name

Chairman
Title

8-14-13
Date

3-A APPROVAL OF CLAIMS



Cameron County Regional Mobility Authority
Daily Check Register 08/14/2013

FY 2013

Page 1

<u>Check No.</u>	<u>Vendor Name</u>	<u>Fund</u>	<u>Dept.</u>	<u>Purpose</u>	<u>PO#</u>	<u>Amount</u>
00001678	ADRIAN RINCONES	110	110	Travel		67.04
			110	Travel		124.99
				Check No. 00001678	Total	192.03
00001679	CENTRAL TEXAS REGIONAL MOBILIT	111	1103	INTERLOCAL AGREEMENT	P187027	10,857.84
				Check No. 00001679	Total	10,857.84
00001680	HNTB CORP	110	110	MONTHS:	P194730	1,400.00
				Check No. 00001680	Total	1,400.00
00001681	LOCKE LORD BISSELL AND LIDDELL	110	110	Invoice No. 1017919 - Liberty	P194729	43,615.92
			110	Invoice NO. 1016599 - Legislat	P194729	5,376.80
			110	Invoice NO. 1016600 - SPI-OUTE	P194729	420.00
			110	JUNE INVOICES:	P194729	2,006.00
				Check No. 00001681	Total	51,418.72
00001682	ROAD & BRIDGE FUND	109	1121	MATERIALS PURCHASE FOR SH 550	P194728	2,357.78
				Check No. 00001682	Total	2,357.78
00001683	ROBINSON DUFFY & BARNARD L.L.P	110	110	UPDATE APPRAISAL REPORT FOR UN P193076		2,400.00
				Check No. 00001683	Total	2,400.00
00001684	SEPULVEDA,PEDRO	110	110	Travel		1,302.10
				Check No. 00001684	Total	1,302.10
00001685	STAPLES	110	110	VARIOUS OFFICE SUPPLIES:	P193524	129.80
				Check No. 00001685	Total	129.80
00001686	SULLIVAN PUBLIC AFFAIRS	110	110	GOVERNMENT RELATIONS	P194312	7,500.00
				Check No. 00001686	Total	7,500.00

Print Date: 08/14/2013 Print By: HENDRICK

Total for All Checks: 77,558.27



Cameron County Regional Mobility Authority
Wire Transfer Register
AUGUST 14 ,2013

<u>Wire No.</u>	<u>Vendor Name</u>	<u>Fund</u>	<u>Dept.</u>	<u>Purpose</u>	<u>PO#</u>	<u>Amount</u>
00000010	ANDERSON COLUMBIA CO. INC.	111	1103	SH 550 DIRECT CONNECTOR	P191282	1,666,120.16
	Pay Estimate #5 Construction on SH 550 Direct Connector			WIRE NO. 00000010	TOTAL	1,666,120.16
00000011	BANK OF NEW YORK MELLON	110	1100	2010 SERIES A INTEREST	N/A	39,897.92
	Monthly Disbursement for	110	1100	2010 SERIES B INTEREST	N/A	84,821.10
	Interest and Principal 2010	110	1100	2010 SERIES A PRINCIPAL	N/A	63,750.00
	Bonds			WIRE NO. 00000011	TOTAL	188,469.02
00000012	S & B INFRASTRUCTURE, LTD	111	1103	SH 550 DIRECT CONNECT CM	187566	102,198.16
	Construction Mgmt on SH 550	110	1122	FM 803 PROJECT	176715	14,038.18
	Direct Connector Project			WIRE NO. 00000012	TOTAL	116,236.34
	Preliminary Engineering on FM 803 Project					
				TOTAL ALL WIRES		1,970,825.52

**3-B CONSIDERATION AND ACKNOWLEDGEMENT OF THE GEC
REPORT FOR THE MONTH OF JULY 2013**

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3B

Pete Sepulveda, Jr.
Executive Director
Cameron County Regional Mobility Authority
1100 East Monroe Street
Brownsville, Texas 78520



August 8, 2013

Dear Mr. Sepulveda,

The following is a summary of our progress on the subject projects for the month of July 2013.

Project Management:

General GEC

- Prepared & submitted CCRMA GEC Invoice for work performed on various Work Authorizations. Updated and submitted June 2013 GEC report.
- On July 10th and July 24th, Richard Ridings, Bobby Balli and Jimmy Berry attended the Special Meetings of the CCRMA Board of Directors.
- Assisted CCRMA Controller on activities involving reporting and documentation of invoicing, progress reports and other accounting/billing matters.

West Rail Relocation International Coordination (Work Authorization No. 8):

This Work Authorization provides appropriate subconsultant(s) for staff coordination with the Mexican agencies to monitor and determine project schedules, permit requirements, funding technical agreements and design for the West Rail Relocation around Brownsville, Texas. The project plans will require approval by Secretaría de Comunicaciones y Transportes (SCT), Comisión Internacional de Limites Y Aguas (CILA) and Kansas City Southern Mexico (KCSM).

- The Bridge project is reported to be 100% complete and the switchyard relocation project is reported to be 99% complete. Dr. de las Fuentes continues to attend meetings with SCT and project representatives to assure expedited completion of the project.
- Dr. de las Fuentes is assisting with the remediation of five operational issues that have developed between Aduanas and KCSM. They include the location of the Gamma Ray Unit, Fencing locations for the Aduana Inspection facilities, location and funding of a radio tower and the location of an at-grade vehicular crossing. These issues are expected to be resolved within the next 60 days.
- Meetings were held on July 1st and July 4th to coordinate the operations and management agreement for the facility. The signing of the O&M agreement between SCT and KCSM is expected in September.
- On June 17th Dr. de las Fuentes met with representatives of SCT in Mexico City to discuss the remaining financial obligations with the project on the Mexican side.
- The 63rd meeting of the West Rail Technical Review Group will be held on August 2, 2013.

South Padre Island Second Access Phase 3A & 3B (Work Authorization No. 17):

This Work Authorization provides engineering and environmental services associated with the development and advancement of the NEPA process for the proposed South Padre Island (SPI) 2nd Access Project in Cameron County, Texas. The proposed Project will provide an alternate route to the Queen Isabella Memorial Causeway; thus, enhancing local and regional mobility, and facilitating effective evacuation of the island in times of disaster, hurricanes, and other emergencies. This Work Authorization continues the environmental and corridor alternatives assessment tasks necessary to advance the project to a selection of a Recommended Preferred Alternative and ultimately to a Record of Decision (ROD). After the selection of a Preferred Alternative a supplement for schematic design and the FEIS will be required.

- Coordination with TxDOT Pharr District, TxDOT ENV and FHWA has been on-going regarding the DEIS and revised Chapter 2 comments.
- HNTB continues to provide assistance and information to CCRMA Board and staff, members of the general public and stakeholders.
- Phase 3A & 3B are now substantially complete. Minimal work is remaining other than work anticipated in the next phase.
- Effort supporting supplement #11 has begun in preparation for the next review meeting with FHWA and TxDOT.

General Brant Road/FM 106 Extension (Work Authorization No. 26)

This work authorization provides professional services and deliverables associated with the preparation of a categorical exclusion (to be reviewed by the Federal Highway Administration in anticipation of possible federal funding) and the completion of the Section 404 permitting process (including the development of a conceptual mitigation plan) for the project.

- Coordination with TxDOT Pharr District and USFWS has been on-going regarding potential mitigation plans for wetland impacts.

Olmito Switch Yard & Repair-In-Place Facility (Work Authorization No. 31)

This work authorization provides engineering services throughout the construction duration of the Olmito Switch Yard and Repair-In-Place (RIP) Facility by providing responses to the contractor's Requests for Information, Shop Drawing Review and As-Built construction plans.

- HNTB is assisting with the completion and close out of this project.

West Rail Bypass, CI (Work Authorization No. 33)

This work authorization provides professional services associated with construction inspection phase work for the West Rail Bypass.

- Rail was delivered on July 19, 2013. The contractor has strung out and partially clipped 90% of the rail on the West Rail. The North Wye has been completed except for the final grading.
- McCarthy and Byler both provided a revised construction schedules based on Rail Delivery. The latest schedule has a completion date of November 23, 2013.

Outer Parkway Study (Work Authorization No. 36)

This work authorization provides professional services and deliverables associated with a study for the Outer Parkway. The study is to be performed in a three phase effort to deliver a schematic design for the Outer Parkway project. The phases are:

- The Phase I study, which was completed in May 2011, included field investigations, constraints mapping and technical evaluations necessary to identify a recommended corridor for the proposed Outer Parkway.
- Now that state and federal funding sources will be considered, the previous Phase II scope and fee that was submitted to CCRMA yet not approved will need to be revised to include the state and federal environmental process. HNTB will meet with CCRMA staff to discuss next steps.

West Rail RFIs, As-Builts (Work Authorization No. 40)

This work authorization provides construction phase services throughout the construction of the West Rail Relocation Project by providing responses to Requests for Information from the contractor and providing As-Built construction drawings. Also, records keeping will be provided through the use of DashPort.

- Two RFI's have been submitted on the Rail Construction.

Olmito Switch Yard Expansion Construction Inspection Phase II RIP (Work Authorization No. 47)

This work authorization provides professional services associated with construction inspection phase work for the Olmito Repair-in-Place Facility.

- BPUB has removed the connection to their water distribution system pending receipt of survey for the water and sewer lines and impact fees. These items have been forwarded to the client for handling.
- Once water line is energized, HNTB will schedule walk-through of facility with UPRR. HNTB is awaiting approval of BPUB agreement to finalize and close out this project.

SH 32 GEC (Work Authorization No. 49 - Preliminary Schematic and Environmental Approval)

This work authorization provides professional services for oversight, guidance, agency coordination, and issue resolution, necessary to expedite the preliminary development phases of these two SH 32 projects only. The two projects, which each have logical termini and independent utility, extend from US 77/83 to FM 3068 (herein referred to as SH 32-West) and from FM 3068 to SH 4 (herein referred to SH 32-East). The proposed projects are being developed by two prime subconsultants, (S&B Infrastructure, Ltd. and Traffic Engineers, Inc.) under the oversight of HNTB (GEC).

SH 32 West (Consultant – Traffic Engineers, Inc., or TEI):

- ENV provided comments on the EA.
- GEC staff assisted with the change in Design PMs for TEI.

SH 32 East (Consultant - S&B Infrastructure, Ltd., or S&B):

- ENV provided comments on the EA and the District provided additional comments on the Biological Assessment.

Consultant Management:

- Continued coordination with subconsultants and to S&B Infrastructure as prime consultant on SH 550 Construction management.

Agency Coordination:

- Conducted ongoing discussions with CCRMA staff and TxDOT staff and subconsultants for preparation of SPI 2nd Access project, SH 550, Olmito Switch Yard Repair-In-Place Facility construction project, West Rail construction project, SH 32 East Loop EAs and other miscellaneous items.

Best regards,



Richard L. Ridings, P.E.

Vice President

cc: David A. Garcia, Lamberto "Bobby" Balli, P.E.

July Status Report

HNTB

Project	FM 509		WA Cost: \$	656,210.00
Work Authorization	5	Route Studies and Environmental	SA Cost: \$	40,358.00
Supplemental	1	ICI Analysis	SA Cost: \$	10,826.00
Supplemental	2	Development of Reasonable Alternatives	Total Cost: \$	707,394.00

Description: The FM 509 project is a relief route around the north and east areas of the City of Harlingen that would construct FM 509, in Cameron County, from US 77 to the intersection with FM 508. the proposed facility would consist of a four-lane roadway with directions of travel separated by a center median. Dependent upon traffic projections, an interim facility with fewer lanes may initially be constructed. Interchanges or grade separations would be constructed at major thoroughfares. As proposed, the right-of-way would be 300-feet wide (usual and sufficient to accommodate future transportation needs; however, any future improvements would be subject to environmental review. This could include bicycle and pedestrian facilities, general purpose lanes, truck lanes or some combination of these modes.

Scope: Develop Route and Environmental Studies for the Cameron County Regional Mobility Authority.

Deliverables: Drawing of the Conceptual Corridor Alternatives. Line Diagrammatic Schematic Drawings. Environmental Assessment Document required for obtaining a Finding of No Significant Impact (FONSI)

Project Activity	
Environmental	
Status:	Project On-Hold
Recent Activity:	None
Upcoming Activity:	on hold
Outstanding Issues:	on hold
Design Status: Complete	

Task	Status	Date of Antipated Completion	% Complete
FM 509 Data Assembly and Review	Complete	Complete	100%
FM 509 Route Alternative Studies	Complete	Complete	100%
FM 509 Development of Reasonable Alter.	Complete	Complete	100%
FM 509 Evaluation and Viable Alter.	Complete	Complete	100%
Notice to Proceed	Complete	Complete	100%
Data Collection	Complete	Complete	100%
Need and Purpose	Complete	Complete	100%
Alternatives Analysis	Complete	Complete	100%
Field Investigations	Complete	Complete	100%
Resource Agency Mtgs.	Ongoing	Complete	50%
Constraints map	Complete	Complete	100%
Social/Economic Investigations	Complete	Complete	100%
Natural Environment Investigations	Complete	Complete	100%
Cultural Resources	Complete	TBD	95%
Report Preparation	on hold	TBD	95%
Public Involvement	on hold	TBD	60%
Supp 1: Envir. Assessment Doc. Prepar.	Complete	Complete	100%
Supp 1: Indirect Impacts	Complete	Complete	100%
Supp 1: Cumulative Impacts	Complete	Complete	100%
Supp 1: Surveying/Mapping	Complete	Complete	100%
Supp 1: Light Detection and Ranging	Complete	Complete	100%
Supp 2: Deve. Reasonable Alternatives	Complete	Complete	100%

WA Amount:	\$ 707,394.00	Outstanding Invoice Number	Days Old	Invoice Amount
Billed To Date:	\$ 686,172.18			
Paid To Date:	\$ 686,172.18			
Unpaid Balance:	\$ -			
Funding Source:	Cameron County			
Total: \$				-

July Status Report

HNTB

Project	West Parkway		WA Cost: \$	1,471,763.00
Work Authorization	7	Route Studies and Environmental	SA Cost: \$	98,862.00
Supplemental	1	Public Involvement and ENV	SA Cost: \$	378,427.00
Supplemental	4	Route and Environmental Studies	Total Cost: \$	1,949,052.00

Description: The West Parkway project is a proposed new location, four-lane controlled access expressway with interchanges and connections at strategic locations and grade separation structures for several crossing streets in Brownsville. The majority of the project alignment falls within or in the vicinity of the existing Union Pacific Railroad right-of-way. Negotiations are underway to relocate the railroad and donate the right-of-way to the county for the project.

Scope: Develop Route and Environmental Studies for the Cameron County Regional Mobility Authority

Deliverable: Develop Route and Environmental Studies for the Cameron County Regional Mobility Authority. Conceptual typical sections Summary of preliminary conceptual design criteria. Overlay of identified major utilities onto conceptual layouts. Overlay of conceptual ROW requirements onto conceptual layouts. Final Traffic Technical Memorandum. Draft and Final Intermediate Level (Level 2) Toll Feasibility Report (Level 2 funding matrix . Environmental Assessment Document required for obtaining a Finding of No Significant Impact (FONSI)

Project Activity	
Environmental	
Status:	On Hold
Recent Activity:	MPO voted to remove project from MTP.
Upcoming Activity:	Update Historic Survey; respond to TxDOT-OGC comments
Outstanding Issues:	FHWA review; public hearing. The environmental document is on hold until historical site research is performed. Need CCRMA approval to perform historical site research.
Design	
Status:	Continued preparation of updated drawings addressing Public meeting comments
Recent Activity:	On Hold
Upcoming Activity:	On Hold
Outstanding Issues:	In order for the project to move forward it must be added to the MPO Metropolitan Transportation Plan.
Other Traffic	
Status:	Project On Hold
Recent Activity:	Project On Hold
Upcoming Activity:	Revise Microsimulation based on new schematic
Outstanding Issues:	3d animation is recommended - need supplement for this effort

Task	Status	Date of Anticipated Completion	% Complete
Conceptual Design	Complete	Complete	100%
Intermediate-level (level 2) Toll Feasibility	Draft Level 2 TFS complete		80%
Innovative Financing Support	Ongoing	TBD	20%
Traffic Analysis and Microsimulation	On hold	TBD	80%
Geometric Schematic	Assessing revisions	TBD	88%
Environmental Assessment Report	Ongoing	TBD	89%
West Loop Public Involvement Activities	Awaiting Public Hearing	TBD	70%
Surveying and Aerial Mapping	Complete	Complete	100%
Surveying	Complete	Complete	100%
Aerial Mapping	Complete	Complete	100%
Right of Entry	Complete	Complete	100%
Supp 1: Inter-Level Toll Feasibility Study	Complete	Complete	100%
Supp 1: Environmental Assessment	Assessing revisions	TBD	89%
Supp 1: Public Involvement	Complete	Complete	100%

WA Amount:	\$	1,949,052.00	Outstanding Invoice Number	Days Old	Invoice Amount
Billed To Date:	\$	1,886,251.13			
Paid To Date:	\$	1,857,812.49			
Unpaid Balance:	\$	28,438.64	82-40619-PL-007	330	\$ 28,438.64
Funding Source:	TxDOT Toll Equity Funding				
Total: \$					28,438.64

July Status Report



Project	West Rail Relocation		
Work Authorization	8	International Advisor Services	WA Cost: \$ 186,579.00
Supplemental	1	International Advisor Services	SA Cost: \$ 67,264.00
Supplemental	2	International Advisor Services	SA Cost: \$ 67,163.00
Supplemental	3	International Advisor Services	SA Cost: \$ 67,163.00
Supplemental	4	International Advisor Services	SA Cost: \$ 67,939.00
Supplemental	5	International Advisor Services	SA Cost: \$ 67,939.00
Supplemental	6	International Advisor Services	SA Cost: \$ 67,703.00
Supplemental	7	International Advisor Services	SA Cost: \$ 67,914.00
Supplemental	8	International Advisor Services	SA Cost: \$ 67,914.00
Supplemental	9	International Advisor Services	SA Cost: \$ 69,054.00
Supplemental	10	International Advisor Services	SA Cost: \$ 69,504.00
Supplemental	11	International Advisor Services	SA Cost: \$ 69,924.00
Supplemental	11	International Advisor Services	SA Cost: \$ 69,924.00
			Total Cost: \$ 1,005,984.00

Description: The West Rail Relocation project provides appropriate subconsultant (s) for staff coordination with the Mexican agencies to monitor and determine project schedules, permit requirements, funding technical agreements and design for the West Rail Relocation around Brownsville, Texas. This subconsultant is Arturo de las Fuentes of Caminos Y Puentes Internacionales. The project plans will require approval by Secretaria de Comunicaciones y Transportes (SCT), Comision Internacional de Limits Y Aguas (CILA) and Kansas City Southern Mexico (KCSM).

Scope: Provide professional services and deliverables required for project administration and coordination for the Cameron County Regional Mobility Authority

Deliverable: Monthly Project Progress Reports and meeting minutes that details activities performed by task (Spanish and English versions will be provided). Monthly invoice/billings with list of tasks performed and products delivered per invoice billing cycle (English version will be provided).

Project Activity			
International Advisory Services			
Status: Ongoing			
Recent Activity: Detailed report available			
Upcoming Activity:			
Outstanding Issues:			
Design			
Status:			
Recent Activity:			
Upcoming Activity:			
Outstanding Issues:			
Other: Project Administration			
Status:			
Recent Activity:			
Upcoming Activity:			
Outstanding Issues:			

Task		Status	Date Anticipated Completion	% Complete
International Services		Ongoing	6/30/2012	100%
WA Amount:	\$ 1,005,984.00	Outstanding Invoice Number	Days Old	Invoice Amount
Billed To Date:	\$ 963,060.00			
Paid To Date:	\$ 963,060.00			
Unpaid Balance:	\$ -			
Funding Source:	Cameron County			
Total:			\$	-

July Status Report

Project PDA Coordination and Negotiation SupportWork Authorization

13

 _____Supplemental ☐ _____Supplemental ☐ _____

WA Cost: \$ 790,903.00

SA Cost: _____

SA Cost: _____

Total Cost: \$ 790,903.00

Description: This Work Authorization provides support to the Authority and its Legal and Financial Advisors in the development of a Project Development Agreement (PDA) between the Authority and TxDOT concerning the development of the Port Spur, West Loop, and US 77 Improvements projects. Also includes support services for the procurement of a concession design-build developer

Scope: Support the CCRMA in negotiations with TxDOT and ZAI/ACS, and assist in the development of a Project Development Agreement (PDA) for SH 550, West Parkway, and US 77 Improvements, support the procurement of a design-build concessionaire

Deliverable: Engineering support in the development of a PDA. Additional work includes the procurement of a concession CDA developer which is presently on hold.

Project Activity

CDA Procurement

Status:	No activity.
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Recent Activity:	No activity.
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Upcoming Activity: CDA activity on hold.

Outstanding Issues:

Task	Status	Date of Anticipated Completion	% Complete
Design Review	Initiated		10%
Specification Review	Initiated		1%
CDA Requirements/Terms/Risk Assessment	Initiated		29%
CDA Procurement	Initiated		70%
Draft Technical Requirements/Obligations	Initiated		25%
Draft Operations/Tolling Obligations	Started PDA		10%
Draft Reporting/Maintenance Obligations	Started PDA		10%
Final Reviews, Recommendations, and Presentations	Not Started		0%

WA Amount:	\$	790,903.00	Outstanding Invoice Number	Days Old	Invoice Amount
Billed To Date:	\$	630,798.83			
Paid To Date:	\$	630,798.83			
Unpaid Balance:	\$	-			
Funding Source:					
				Total:	\$ -

July Status Report



Project	South Padre Island Phase 3A & 3B		
Work Authorization	<u>17</u>		WA Cost \$ 2,965,831.00
Supplemental	<u>2</u>	Affected Env & Env Consequences	SA Cost \$ 165,885.00
Supplemental	<u>3</u>	Affected Env & Env Consequences	SA Cost \$ 415,622.00
Supplemental	<u>4</u>	Affected Env & Env Consequences	SA Cost \$ 109,870.00
Supplemental	<u>6</u>	Affected Env & Env Consequences	SA Cost \$ 166,668.00
Supplemental	<u>7</u>	Affected Env & Env Consequences	SA Cost \$ 40,290.00
Supplemental	<u>8</u>	Affected Env & Env Consequences	SA Cost \$ 59,094.00
Supplemental	<u>9</u>	Affected Env & Env Consequences	SA Cost \$ 37,334.00
			Total Cost \$ 3,960,594.00

Description: This Work Authorization provides engineering and environmental services associated with the development and advancement of the NEPA process for the proposed South Padre Island (SPI) 2nd Access Project in Cameron County, Texas. The proposed Project will provide important congestion relief for the Queen Isabella Memorial Causeway. The proposed SPI 2nd Access Project will also serve as a critical alternative evacuation route from the island in times of disaster, hurricanes, and other emergencies. The tasks associated with the Project will include the development of the necessary environmental documentation, corridor alternatives assessments, and related public involvement activities.

Scope: Prepare preliminary engineering, DEIS, Public Hearing, and FEIS

Deliverable: This Work Authorization continues Remaining environmental tasks necessary to advance the project to a selection of a Recommended Preferred Alternative and ultimately to a Record of Decision (ROD) include finalization of revised alternatives analysis, revisions to the project coordination plan, and final revisions to the public hearing summary. After the selection of a Preferred Alternative a supplement for schematic design and the FEIS will be required. This supplement is not part of the current work. The supplement in question includes the Schematic Design and completion of the approved FEIS document.

Project Activity

Environmental

Status:	Finalizing responses to DEIS comments from TxDOT, FHWA and the resource agencies
Recent Activity:	Meeting with TxDOT and FHWA regarding DEIS comments and project status.
Upcoming Activity:	Submit Public Hearing Summary Report and begin preparation of the FEIS
Outstanding Issues:	None

Design

Status:	Complete
Recent Activity:	Support TxDOT ENV in responding to comments
Upcoming Activity:	Prepare scope for Schematic Development Continue coordination with Environmental.
Outstanding Issues:	Obtain approval of schematic scope and fee

Economic Study

Status:	Completed draft economic study submitted in December 2009
Recent Activity:	None
Upcoming Activity:	Will require updates for the FEIS (Separate WA)
Outstanding Issues:	

Task	Status	Date of Anticipated Completion	% Complete
Data Collection/Existing Conditional Analysis	Complete		100%
Preliminary Engineering Services	On-going		98%
Geometric Layout (Schematic Plan) Development (SWA)	NA	NA	NA
Value Engineering Participation	NA	NA	NA
Traffic Volume Development	NA	NA	NA
Innovative Financing Support	NA	NA	NA
Traffic Operational Analysis	NA	NA	NA
Economic Study	Complete		100%
Draft Environmental Impact Statement	On-going		96%
Affected Environment and Environmental Consequences	On-going		100%
Public Involvement	Public Hearing		90%
Field Surveying (SWA)	NA	NA	NA

		Outstanding Invoice Number	Days Old	Invoice Amount
WA Amount:	\$ 3,960,594.00			
Billed To Date:	\$ 3,942,738.82			
Paid To Date:	\$ 3,851,176.19	91-40619-PL-017	84	\$ 53,359.29
Unpaid Balance:	\$ 91,562.63	92-40619-PL-017	56	\$ 38,203.34
Funding Source:				
Total:	\$			91,562.63

July Status Report



Project		General Brant		
Work Authorization	26	General Brant	WA Cost: \$	208,639.00
Supplemental	1	Section 404 Individual Permit App	SA Cost: \$	11,114.00
Supplemental			SA Cost: \$	98,808.00
			Total Cost: \$	318,561.00

Description: This Work Authorization provides professional services associated with the development of a Categorical Exclusion document and Section 404 Individual Permit application (with Conceptual Mitigation Plan) for improvements to General Brant Road (FM 106).

Scope: Project Management and Social, Economic and Environmental studies for CCRMA. Activities necessary for obtaining environmental clearance, including Section 404 permit from U.S. Army Corps of Engineers, for roadway improvements.

Deliverables: Categorical Exclusion and Section 404 Individual Permit with Conceptual Mitigation Plan.

Project Activity					
Categorical Exclusion					
Status: On-going. Environmental document (categorical exclusion) being processed.					
Recent Activity:	None				
Upcoming Activity:	Address TxDOT Environmental Affairs Division comments on the Categorical Exclusion.				
Outstanding Issues:	None				
Section 404 Individual Permit					
Status: Ongoing					
Recent Activity:	Coordination with TxDOT Pharr District on wetland mitigation.				
Upcoming Activity:	Continue coordination on wetland mitigation and submit Individual Permit application to U.S. Army Corps of Engineers.				
Outstanding Issues:	None				
Task			Status	Date of Anticipated Completion	% Complete
Categorical Exclusion document preparation			Ongoing	TBD	87%
Section 404 Individual Permit (with Conceptual Mitigation Plan)			Ongoing	TBD	87%
WA Amount:	\$	318,561.00	Outstanding Invoice Number	Days Old	Invoice Amount
Billed To Date:	\$	310,656.36			
Paid To Date:	\$	310,656.36			
Unpaid Balance:	\$	-			
Funding Source:					
Total:				\$	-

July Status Report

HNTB

Project	FM 511 (SH 550) Permit Services		WA Cost: \$	52,759.00
Work Authorization	29	Permitting Services	SA Cost: \$	94,911.00
Supplemental	1		SA Cost: \$	-
Supplemental			SA Cost: \$	-
Supplemental			Total Cost: \$	147,670.00

Description: The SH 550 Re-Evaluation project provides professional services and deliverables in support of the CCRMA's development of the SH 550 toll project from US 77/83 to SH 48 and the proposed entrance to the Port of Brownsville. The focus of the re-evaluation will be on the effects of tolling the project. Supplements focus on developing mitigation plans and permit approval.				
Scope: Project Management and Social, Economic and Environmental studies for the AUTHORITY. Environmental Activity necessary for obtaining Re-evaluation clearance for a tolled roadway. Development of plans for mitigation site.				
Deliverable: Environmental Activity necessary for obtaining Re-evaluation clearance for a tolled roadway				
Project Activity				
Environmental				
Status:	Permits Received; Mitigation site monitoring and Corps coordination on-going.			
Recent Activity:	Coordinated with USACE regarding USFWS comments.			
Upcoming Activity:	None			
Outstanding Issues:	None			
Design				
Status:	SH 550 Port Spur mitigation site is under construction.			
Recent Activity:	None			
Upcoming Activity:	None			
Outstanding Issues:	None			
Other				
Status:	-			
Recent Activity:	-			
Upcoming Activity:	-			
Outstanding Issues:	None			
Task		Status	Date of Anticipated Completion	% Complete
Environmental Assessment Doc. Preparation		Complete	complete	100%
Wetland Delineation, Permitting and Mitigation (supplement 2)		Complete	complete	99%
Public Involvement		Complete	complete	100%
PS&E plans for TxDOT (supplement 3)		complete	complete	100%
Re-evaluation of EA for mitigation property (supplement 3)		complete	complete	100%
WA Amount:	\$ 147,670.00	Outstanding Invoice Number	Days Old	Invoice Amount
Billed To Date:	\$ 147,670.00			
Paid To Date:	\$ 147,670.00			
Unpaid Balance:				
Funding Source:	County License Plate Fees			
Total: \$				-

July Status Report

HNTB

Project

Work Authorization

Supplemental

Supplemental

Supplemental

Olmito RFI, Shop Drawings

RFI, Shop Drawings

WA Cost: \$

SA Cost:

SA Cost:

SA Cost:

Total Cost: \$

116,016.00

116,016.00

Description: This Work Authorization is to provide responses to Requests for Information (RFI) from the contractor, and to provide Shop Drawing Reviews and to provide a set of As-Built construction drawings.

Deliverable: Responses to RFIs, shop drawing reviews and As-Built construction drawings.

Project Activity

Olmito RFI, Shop Drawings

Status: Ongoing.

Recent Activity: Responded to RFIs and shop drawings.

Upcoming Activity: Respond to RFIs and shop drawings on an as-needed basis.

Outstanding Issues: None.

Task	Status	Anticipated Completion	% Complete
Olmito RFI, Shop Drawings			
Project Management and Coordination			99%
General Administration			99%
Requests for Information (RFI)			99%
Shop Drawing Review			99%
As-Built Construction Drawings			99%

WA Amount:	\$	116,016.00	Outstanding Invoice Number	Days Old	Invoice Amount
Billed To Date:	\$	116,016.00			
Paid To Date:	\$	116,016.00			
Unpaid Balance:	\$	-			
Funding Source:					
Total: \$					-

July Status Report



Project

Work Authorization

Supplemental

Supplemental

Supplemental

West Rail Construction & Inspection Services

33 Construction & Inspection Services

WA Cost: \$

SA Cost:

SA Cost:

SA Cost:

Total Cost: \$

1,255,920.00

1,255,920.00

Description: This Work Authorization is to provide construction inspection (CI) for the Union Pacific Railroad (UPRR) West Rail Bypass. The construction of these additional tracks will allow the UPRR to abandon their current location between Mexico and Olmito eliminating several grade crossings.			
Scope: Construction administration for the construction of the West Rail relocation. The construction includes track, drainage, construction sequencing, SWPPP, pay estimates, quantities, and schedule. This includes the DHS facility on the north side of US 281.			
Deliverable: West Rail bypass pay estimates, ARRA paperwork, and construction schedule.			
Project Activity			
West Rail Bypass Construction Inspection			
Status: Ongoing.			
Recent Activity:	#15 Turnouts completed by UP forces. Contractor resumed working. Rails deliverd and laid out on the project. The first Ballast delivery is expected on August 16, 2013. Completion date listed as November 23, 2013.		
Upcoming Activity:	Contractor to finish fabrication of track material and start ballasting the track this month. Paving for Railroad Street, New Carmen Road and DHS facility will be done after final grading to track material.		
Outstanding Issues:	Awaiting resolution of DHS change order items and the associated funding. Awaiting approval of outstanding SWAs.		
Task		Status	Anticipated Completion % Complete
West Rail Construction Inspection Services (CI)			
Project Management, Administration, QA/QC		Complete	10/21/2013 100%
Process Invoices and Progress Reports		Complete	10/21/2013 100%
Construction Inspection Services			100%
Construction Management		Complete	10/21/2013 100%
Construction Observation and Inspection		Complete	10/21/2013 100%
Record Keeping and File Management		Complete	10/21/2013 100%
Schedule		Complete	10/21/2013 100%
Project Close-Out			
Construction Management		Complete	10/21/2013 100%
Record Keeping and File Management		Complete	10/21/2013 100%
Post Construction Services		Ongoing	10/21/2013 65%
WA Amount:	\$ 1,255,920.00	Outstanding Invoice Number	Days Old Invoice Amount
Billed To Date:	\$ 1,255,920.00		
Paid To Date:	\$ 1,255,920.00		
Unpaid Balance:	\$ -		
Funding Source:			
		Total: \$ -	

July Status Report

HNTB

Project

Outer Parkway Planning Study

Work Authorization

36

Outer Parkway Plannin Study

Supplemental

Supplemental

WA Cost: \$

103,839.00

SA Cost:

SA Cost:

Total Cost: \$

103,839.00

Description:

This work authorization provides professional services and deliverables associated with a study for the Outer Parkway. The study is to be performed in a three phase effort to deliver a schematic design for the Outer Parkway project.

Scope:

This Work Authorization includes the development of an environmental and engineering constraints map, environmental constraints report, and corridor identification report to aid in the establishment of the alignment of the Outer Parkway

Deliverable:

Constraints map, environmental constraints/corridor identification report

Project Activity

Outer Parkway Planning Study

Status:

Ongoing

Recent Activity:

Submitted Corridor Identification Report (Phase I deliverable) in May 2012. Submitted Phase II scope and fee to CCRMA.

Upcoming Activity:

Upon Board approval, begin Phase II of study. See Outstanding Issues below.

Outstanding Issues:

Environmental documents must be cleared by August 31, 2013 in order to meet the CDA requirements.

Task	Status	Date of Anticipated Completion	% Complete
Outer Parkway Planning Study			
Project Management and Coordination	On going	3/1/2011	100%
Data Collection	On going	3/1/2011	100%
Meetings/Management	On going	3/1/2011	100%

WA Amount:	\$	103,839.00	Outstanding Invoice Number	Days Old	Invoice Amount
Billed To Date:	\$	103,839.00			
Paid To Date:	\$	103,839.00			
Unpaid Balance:	\$	-			
Funding Source:					
Total: \$					-

July Status Report



Project

SH 550 Port Spur/Fm 1847

Work Authorization

38

RFI, Shop Drawing Review

WA Cost: \$37,739.00

Supplemental

SA Cost:

Supplemental

SA Cost:

Supplemental

SA Cost:

Total Cost: \$37,739.00

Description:

This Work Authorization is to provide response to questions related to the plans and specifications as needed throughout the duration of the construction and review of shop drawings.

Scope:

Project Manager shall be the point of contact for the AUTHORITY to address issues regarding project staff, progress, response to questions related to the plans and specifications as needed throughout the duration of the construction, and shop drawings review.

Deliverable:

Project Activity

Port Access RFI, Shop Drawings

Status:

Respond to RFIs on an as needed basis.

Recent Activity:

Responded to multiple RFIs. Completed FCC license for SH 550 Port Spur toll gantry communications antenna.

Upcoming Activity:

Respond to RFIs on an as needed basis.

Outstanding Issues:

Task	Status	Anticipated Completion	% Complete
Port Access RFI, Shop Drawings			
Project Management			65%
Respond to Requests for Information			65%
Shop Drawing Review			0%
WA Amount:	\$37,739.00	Outstanding Invoice Number	Days Old
Billed To Date:	\$28,455.18		Invoice Amount
Paid To Date:	\$28,455.18		
Unpaid Balance:	\$-		
Funding Source:			
Total: \$-			

July Status Report

HNTB

Project

Work Authorization

Supplemental

Supplemental

Supplemental

West Rail RFI, As-Builts

40 West Rail RFI, As-Builts

WA Cost: \$

SA Cost:

SA Cost:

SA Cost:

Total Cost: \$

171,150.00

171,150.00

Description: This Work Authorization is to provide response to questions related to the plans and specifications as needed throughout the duration of the construction and review of shop drawings.

Scope: Project Manager shall be the point of contact for the AUTHORITY to address issues regarding project staff, progress, response to questions related to the plans and specifications as needed throughout the duration of the construction.

Deliverable:

Project Activity

West Rail RFI, Shop Drawings

Status: Respond to RFIs on an as-needed basis.

Recent Activity: Project management.

Upcoming Activity: Respond to RFIs on an as-needed basis.

Outstanding Issues: Awaiting approval for SWAs (additional RFIs/shop drawing review/DHS coordination).

Task	Status	Anticipated Completion	% Complete
West Rail RFI, Shop Drawings			
Project Management		10/21/2013	100%
Respond to Requests for Information		10/21/2013	100%
WA Amount: \$	171,150.00	Outstanding Invoice Number	Days Old
Billed To Date: \$	171,150.00		Invoice Amount
Paid To Date: \$	171,150.00		
Unpaid Balance: \$	-		
Funding Source:			
Total: \$		-	

July Status Report

HNTB

Project

Olmito RIP CI Services

Work Authorization

47

Construction & Inspection Services

WA Cost: \$134,538.00

Supplemental

SA Cost: \$-

Supplemental

SA Cost:

Supplemental

SA Cost:

Total Cost: \$134,538.00

Description: This Work Authorization is to provide construction inspection (CI) for the Union Pacific Railroad (UPRR) Olmito Yard Repair in Place (RIP) Facility. The construction of this facility allow the UPRR to relocate their current repair in place operations from Harlingen to Olmito and expand their capabilities.			
Scope: Construction administration for the Olmito Yard repair-in-place (RIP) facility and lighting. This includes building, equipment, track, drainage, construction sequencing, SWPPP, pay estimates, quantities, and schedule.			
Deliverable: Olmito RIP Facility pay estimates, ARRA paperwork, and construction schedule.			
Project Activity			
Olmito RIP Facility Construction Inspection Services (CI)			
Status:	Construction at 99% complete.		
Recent Activity:	Contractor has completed sewer change order items.		
Upcoming Activity:	BPUB to energize water line. Schedule final walk through with UPRR for facility acceptance.		
Outstanding Issues:	Awaiting resolution on outstanding SWA. The County had been sent a request to provide warranty deed or metes and bounds for water/sewer line and submit payment on impact fees for both to BPUB.		
Task		Status	Anticipated Completion % Complete
Olmito RIP Facility Construction Inspection Services (CI)			
Project Management, Administration, QA/QC		Ongoing	1/31/2013 95%
Process Invoices and Progress Reports		Ongoing	1/31/2013 95%
Construction Inspection Services		Ongoing	1/31/2013 95%
Construction Management		Ongoing	1/31/2013 95%
Construction Observation and Inspection		Ongoing	1/31/2013 95%
Record Keeping and File Management		Ongoing	1/31/2013 95%
Schedule		Ongoing	1/31/2013 95%
Project Close-Out			
Construction Management		Ongoing	1/31/2013 20%
Record Keeping and File Management		Ongoing	1/31/2013 20%
WA Amount:	\$134,538.00	Outstanding Invoice Number	Days Old Invoice Amount
Billed To Date:	\$134,538.00		
Paid To Date:	\$134,538.00		
Unpaid Balance:	\$-		
Funding Source:			
		Total: \$	-

July Status Report



ProjectSH 32 GEC

Work Authorization

49

SH 32 GEC

Supplemental

Supplemental

WA Cost: \$1,961,997.00

SA Cost:

SA Cost:

Total Cost: \$1,961,997.00

Description: Oversight and management of State Highway 32 environmental studies.

Scope: This Work Authorization allows the GEC to oversee/manage the development of two environmental assessments being prepared for State Highway 32. The environmental assessments are being prepared by other firms.

Deliverable: Meeting notes, schedules, document reviews, permitting strategies

Project Activity

East Loop EA

Status:

On-going. SH 32-West EA prepared. SH 32-East EA prepared.

Recent Activity:

SH 32-West EA and BA submitted to TxDOT Pharr District.
SH 32 East EA and BA submitted to TxDOT Pharr District.

Upcoming Activity:

Address TxDOT comments.

Outstanding Issues:

Need to conduct Value Engineering Workshop as per Pass-Through Agreement. The Workshop can investigation options to lower the construction costs. Need to begin final design phase to meet schedule.

Task	Status	Date of Anticipated Completion	% Complete
East Loop EA			
Project Management and Coordination			88%
WA Amount:	\$1,961,997.00	Outstanding Invoice Number	Days Old
Billed To Date:	\$1,782,246.60		Invoice Amount
Paid To Date:	\$1,782,246.60		
Unpaid Balance:	\$-		
Funding Source:			
Total:		\$	-

July Status Report

HNTB

Project International Advisor Services
Work Authorization 55 International Advisor Services

WA Cost: \$ 156,096.00
Total Cost: \$ 156,096.00

Description: Provides services and deliverables to create a Master Plan to implement the Intermodal Indegration of the Border Infrastructure of Matamoros, Tamaulipas, Cameron County and its financing.

Scope: provides services and deliverables to create a Master Plan to implement the Intermodal Indegration of the Border Infrastructure of Matamoros, Tamaulipas, Cameron County and its financing.

Deliverable: Master Plan Report.

Project Activity

International Advisory Services

Status:	Ongoing
Recent Activity:	Detailed report available
Upcoming Activity:	Awaiting Board Approval of extension
Outstanding Issues:	

Design

Status:	-
Recent Activity:	-
Upcoming Activity:	-
Outstanding Issues:	-

Other: Project Administration

Status:	
Recent Activity:	
Upcoming Activity:	
Outstanding Issues:	

Task			Status	Date Anticipated Completion	% Complete
International Services			Ongoing	Dec. 2012	100%
WA Amount:	\$ 156,096.00	Outstanding Invoice Number	Days Old	Invoice Amount	
Billed To Date:	\$ 156,096.00				
Paid To Date:	\$ 156,096.00				
Unpaid Balance:	\$ -				
Funding Source:	Cameron County				
Total:			\$	-	

July Status Report

HNTB

Project

SH 32 East Wildlife Crossing

Work Authorization

64

SH 32 East Wildlife Crossing

WA Cost: \$

31,522.00

Total Cost: \$

31,522.00

Description: Negotiate the size and location of the wildlife crossing on the SH 32 East project.

Scope: Meet with the USFWS to determine the final size and location of the SH 32 East wildlife crossing.

Deliverable: Meeting Minutes

Project Activity

Environmental

Status:

Ongoing

Recent Activity:

On October 5, HNTB, Alan Glen with Sedgwich law firm and TxDOT met with the USFWS in Corpus Christi.

Upcoming Activity:

Verify wildlife crossing is correctly shown in the schematic and environmental documents.

Outstanding Issues:

None at this time.

Design

Status:

Ongoing

Recent Activity:

-

Upcoming Activity:

Verify wildlife crossing is correctly shown in the schematic and environmental documents.

Outstanding Issues:

None at this time.

Other: Project Administration

Status:

Recent Activity:

Upcoming Activity:

Outstanding Issues:

None at this time.

Task		Status	Date Anticipated Completion	% Complete
SH 32 East Wildlife Crossing		Ongoing	Dec. 2012	95%

WA Amount:	\$	31,522.00	Outstanding Invoice Number	Days Old	Invoice Amount
Billed To Date:	\$	11,132.91			
Paid To Date:	\$	11,132.91			
Unpaid Balance:	\$	-			
Funding Source:	Cameron County				
Total:					\$ -



Cameron County Regional Mobility Authority Board Meeting

August 14, 2013





West Rail Relocation Project

Cameron County Bid No. 100503

Construction Status

August 14, 2013



Rail Train



Offloading Rail



Connecting Rail to Pull Vehicle



Clipping Rail to Ties



Financial

	Budget	Actual	A
Contract Cost *	\$24,849,500.12	\$21,849,500.12	82.69%
Contract Time	358 Days	983 Days	261.45%
Embankment *	606,694 CY	600,627 CY	99.00%
Subballast	48,829 CY	48,829 CY	100.00%
Structural Steel	1,507,860 Lbs	1,507,860 Lbs	100.00%



Monthly Employment

Total Employees	33	100%	\$22,487
RGV Employees	8	24.24%	\$5,798



Total Payroll

	Weeks	Payroll
All Employees	3,127	\$2,020,819
RGV Employees	1,786	\$1,267,894
Percentage	57.11%	62.74%





Olmito Repair In Place Facility

Contract No. 0921-06-244

Construction Status

August 14, 2013



Industrial Waste Tank



Current Status

Negotiating with BPUB regarding Impact fees for Water and Sewer



**3-C CONSIDERATION AND POSSIBLE ACTION REGARDING THE
UPDATE OF THE SH 550 DIRECT CONNECTOR PROJECT**



SH 550 CONSTRUCTION UPDATE

August 14, 2013



L & G Engineering Laboratory
Geotechnical • Construction Material Testing



HNTB
HNTB Corporation
The HNTB Companies
Engineers Architects Planners
TAXP. REGISTRATION NO. 1-420

SH 550 Key Dates



-PRE-CONSTRUCTION MEETING

2-20-2013

-NTP ISSUED

2-23-2013

-ACTUAL CONST. START DATE

3-4-2013

-FEDERAL AUDIT IN FIELD

5-20-13

-23.4% COMPLETE AS OF

7-25-13

-MILESTONE START DATE

6-12-13

-LOCAL LET GOV. PROCEDURES AUDIT

8-1-13

-PROJECTED CONST. END DATE

9-22-2014



Major Items of Work in Progress



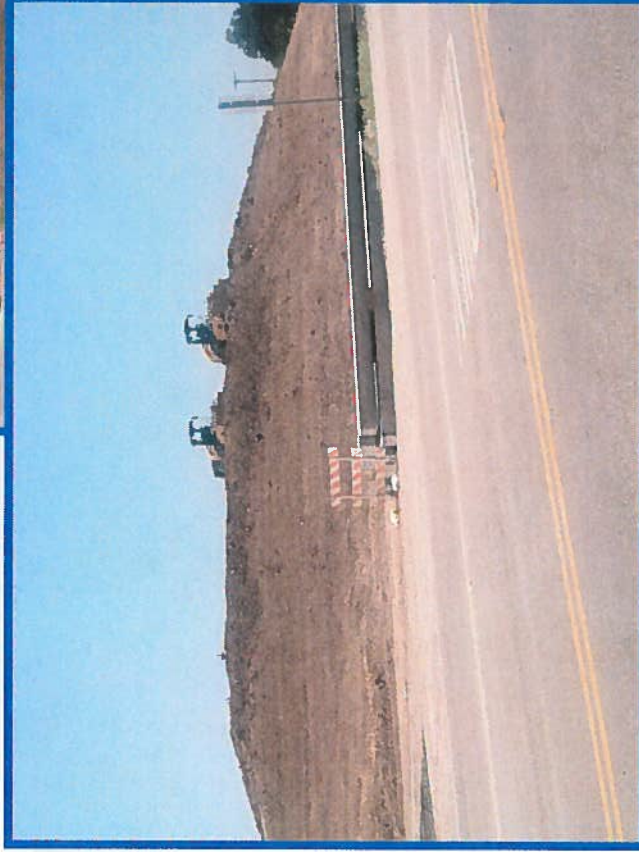
EMBANKMENT

Total Embankment
305,077 CY

Embankment Placed To Date
177,929.10 CY

% Complete To Date
58.3 %

Previous Update Qty.
142,409.10 CY
46.7%



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Major Items of Work in Progress

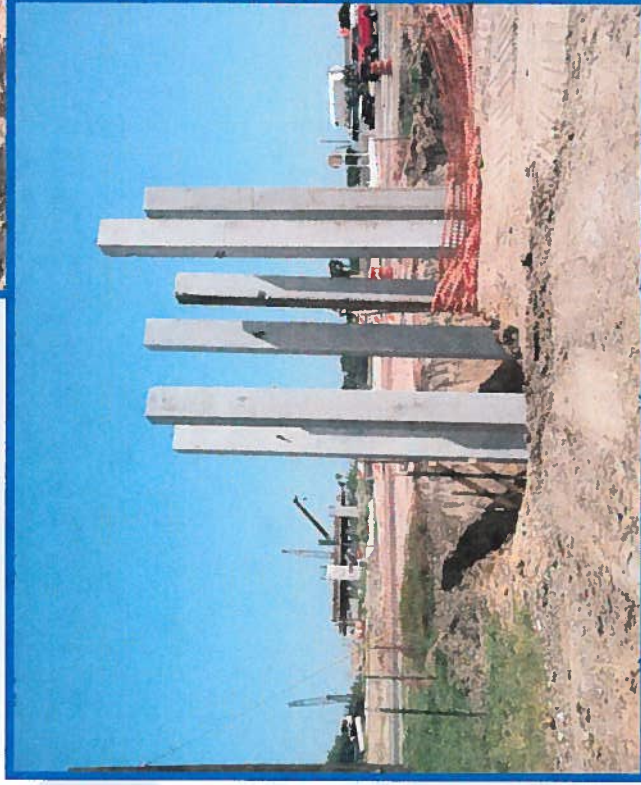
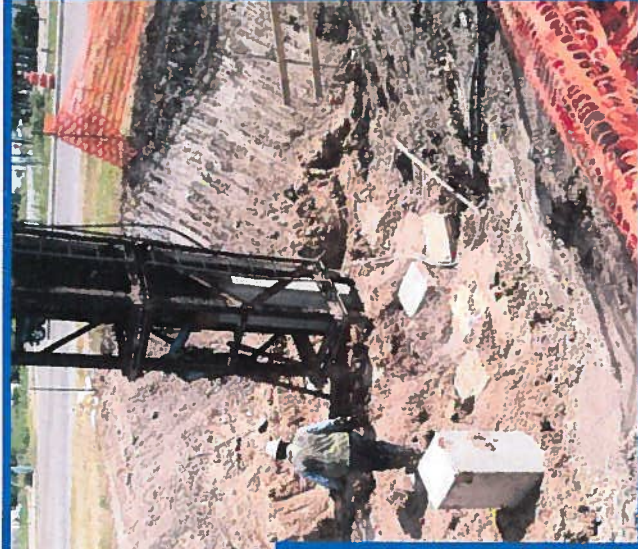


CONCRETE PILES DRIVEN IN AT FOOTING

Total Piles
610 EA

Piles Driven To Date
334 EA

% Complete To Date
54.8 %



Previous Update Qty.
289 EA
47.4%



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Major Items of Work in Progress



BRIDGE FOOTINGS FORMED AND POURED

Total Footings
58 EA

Footings Poured To Date
25 EA

% Complete To Date
43.1%

Previous Update Qty.
21 EA
36.2%



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Major Items of Work in Progress

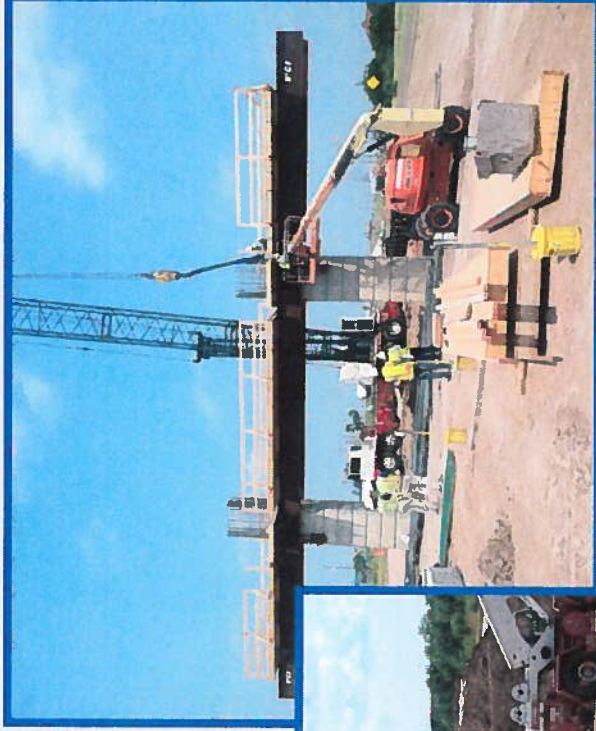


BRIDGE COLUMNS FORMED AND POURED

Total Columns
58 EA

Columns Poured To Date
20 EA

% Complete To Date
34.5 %



Previous Update Qty.
15 EA
25.9%



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Major Items of Work in Progress

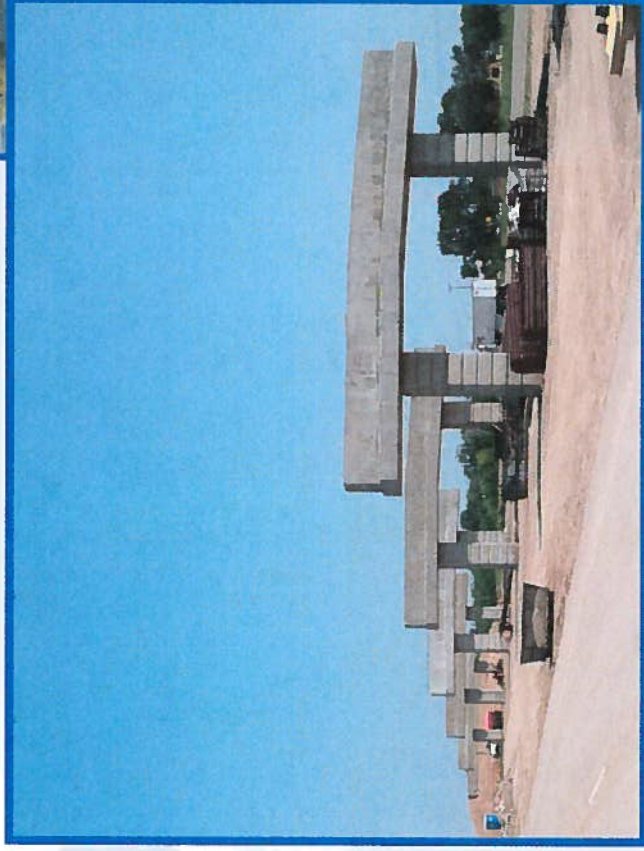
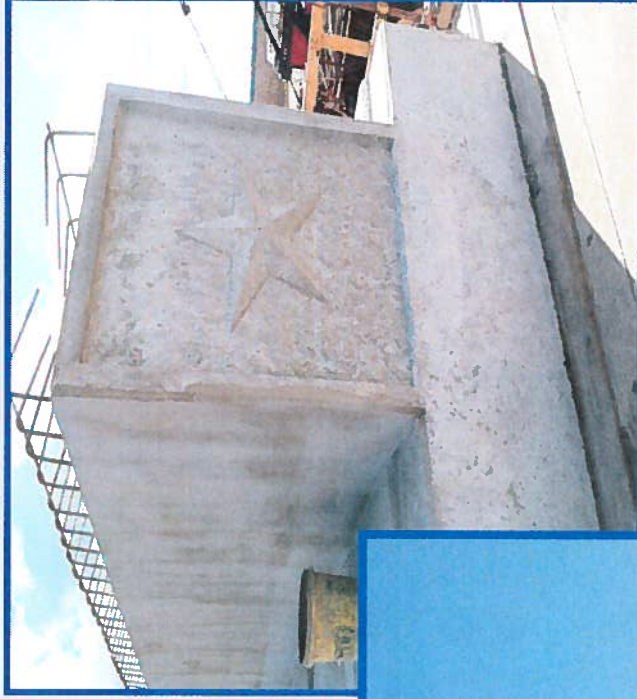


CAPS FORMED AND POURED

Total Caps
38 EA

Caps Poured To Date
7 EA

% Complete To Date
18.4 %



Previous Update Qty.
4 EA
10.8%



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Major Items of Work in Progress



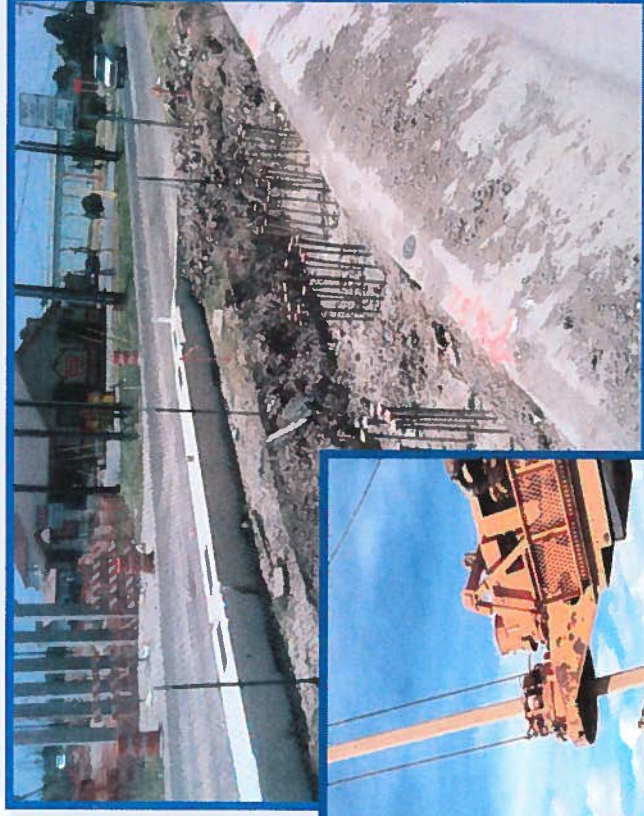
DRILLED SHAFTS FORMED AND POURED

Total Drilled Shafts
16 EA

Drilled Shafts Poured To Date
12 EA

% Complete To Date
75.0 %

Previous Update Qty.
0 EA
0%



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Engineers Architects Planners
FIDUCIARY REGISTRATION NO. 1-400

Submittal of Pay Estimate # 5 – July 2013



Estimate No. 5	
Original Contract Days	565
Days Added by Change Order	0
Total Contract Time	565
Contract Days Previously Billed	114
Contract Days this Period	30
Days Remaining	421
% Contract Time Used	25.5%
Contract Amount	\$ 43,963,294.32
Previous Payments	\$ 8,619,281.47
Balance Due this Estimate	\$ 1,666,120.16
Net Amount Earned to Date	\$ 10,285,401.63
Percentage of Contract Billed to Date	23.4%
Balance of Contract	\$ 33,677,892.69



L & G Engineering Laboratory
Geotechnical • Construction Material Testing



Local Project Staffing



BASED ON JULY ESTIMATE

Local (RGV) Contractor Personnel – 41 Daily FTE's

Non-Local (RGV) Contractor Personnel – 1 FTE

Local (RGV) CM Personnel – 4.2 Daily FTE's

Total Personnel – 46.2 Daily FTE's



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Geotechnical • Construction Material Testing



HNTB Corporation
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Local Project Staffing



BASED ON JUNE ESTIMATE

Total Paid to Date (June 2013 Estimate) – \$8,619,281.47

Local (RGV) Contractor Payments – \$8,064,061.87 (94%)

Non-Local (RGV) Contractor Payments – \$555,219.60 (6%)



L & G Engineering Laboratory
Geotechnical • Construction Material Testing



HNTB Corporation
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Engineers Architects Planners

SH 550 3D

Legend

- Feature 1
- PR-Box
- SH550

Google earth

Data SIO, NOAA, U.S. Navy, NGA, GEBCO

© 2013 INEGI

© 2013 Google

90 ft



SH 550 Project

Legend

FM 803

Google earth

Data SIO, NOAA, U.S. Navy, NGA, GEBCO

© 2013 INEGI

© 2013 Google

Olmito North Rd FM 803

550

80 ft

**3-D CONSIDERATION AND APPROVAL OF AMENDED EMPLOYMENT
CONTRACT WITH THE CAMERON COUNTY REGIONAL
MOBILITY AUTHORITY EXECUTIVE DIRECTOR**

**Amendment To
Employment Agreement
between
Cameron County Regional Mobility Authority
and
Pete Sepulveda, Jr.**

This Amendment to the Employment Agreement between Cameron County Regional Mobility Authority ("CCRMA") and Pete Sepulveda, Jr. ("Employee") is made for the purpose of amending Paragraphs 4.1 and 4.3 of the Employment Agreement between CCRMA and Employee effective February 22, 2012 (the "Agreement"). This Amendment shall be effective as of August 14, 2013 (the "Effective Date").

Pursuant to action of the CCRMA Board of Directors on August 14, 2013 Paragraphs 4.1(a), 4.3(b), 4.3(c), and 4.3(d) of the Agreement are amended as described below.

Paragraph 4.1(a) is amended to read as follows:

Effective as of the Effective Date, the base salary payable to Employee shall be \$18,750 per month (or \$225,000 per year) (the "Base Salary"), which shall be payable, less applicable withholding for federal and other required taxes, in bi-weekly installments or otherwise in such manner as the salaries of other employees of CCRMA are paid in accordance with CCRMA's standard payroll procedures, but not less frequently than monthly. The base salary may be paid by Cameron County pursuant to an agreement between the CCRMA and Cameron County; in such event, the base salary shall be paid in accordance with Cameron County's standard payroll procedures.

Paragraph 4.3(b) is amended to read as follows:

Insurance Coverage. Employee and, to the extent applicable, Employee's family, dependents and beneficiaries, shall be allowed to participate in all healthcare benefits, plans and programs, including improvements or modifications of the same, which are now, or may hereafter be, available to employees of Cameron County generally. Such benefits, plans and programs may include, without limitation, health, dental, and vision insurance or healthcare, dental, and vision care plans (including a flexible benefits plan that allows pre-tax medical and dental deductions). Additionally, Employee shall be provided with (i) group life insurance and accidental death and disability ("AD&D") coverage, voluntary supplemental life and AD&D insurance, and long-term disability coverage available to employees of CCRMA generally; (ii) life insurance coverage in the amount of \$2,000,000; and (iii) long-term disability coverage in the amount of \$2,500 per week.

Paragraph 4.3(c) is amended to read as follows:

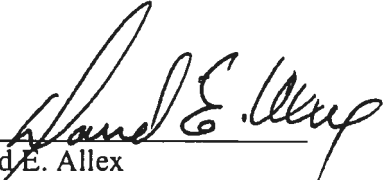
Retirement Benefits; Workers' Compensation. Employee shall be entitled to coverage, through Cameron County, under the retirement and pension plans of the Texas County and District Retirement System ("TCDRS") and the Workers Compensation Self Fund administered by the Texas Association of Counties. In addition to the TCERS pension plan, Employee shall also be entitled to participate in Cameron County's deferred compensation plan. Annual contributions to the deferred compensation plan, if any, to be paid by CCRMA or by Cameron County pursuant to an agreement between the CCRMA and Cameron County, shall be determined in accordance with performance reviews, provided that all such contributions will be funded out of operating revenue of the CCRMA and not out of funds from public sources. The deferred compensation plan will be in addition to the TCERS pension plan.

Paragraph 4.3(d) is amended to read as follows:

Reimbursements, Car Allowance, and Phone Allowance. The CCRMA will reimburse Employee for all permissible business travel and other out-of-pocket expenses reasonably incurred by Employee in the performance of his services pursuant to this Agreement. All reimbursable expenses shall be appropriately documented in reasonable detail by Employee upon submission of any request for reimbursement, and in a format and manner consistent with CCRMA's expense reporting policy. CCRMA shall provide Employee with a monthly car allowance in the amount of: \$800 during years one and two of the Initial Term; \$825 during year three of the Initial Term; \$850 during year four of the Initial Term; \$875 during year five of the Initial Term.

By their signatures below, the parties to the Agreement evidence their agreement to these amendments set forth above.

CAMERON COUNTY REGIONAL
MOBILITY AUTHORITY



David E. Allex
Chairman

Date: August 14, 2013

EMPLOYEE



Pete Sepulveda, Jr.

Date: August 14, 2013

**3-E CONSIDERATION AND APPROVAL OF AN INTERLOCAL
AGREEMENT BETWEEN THE CAMERON COUNTY REGIONAL
MOBILITY AUTHORITY AND CAMERON COUNTY**

INTERLOCAL AGREEMENT

THIS INTERLOCAL AGREEMENT (the "Agreement") is made and entered into effective as of the 15th day of August, 2013, by and between the CAMERON COUNTY (the "County") and the CAMERON COUNTY REGIONAL MOBILITY AUTHORITY (the "CCRMA"), political subdivisions of the State of Texas (collectively, the "Parties").

WITNESSETH:

WHEREAS, the County is a county and a political subdivision of the State of Texas; and

WHEREAS, the CCRMA is a regional mobility authority created pursuant to the request of Cameron County and operating pursuant to Chapter 370 of the Texas Transportation Code (the "RMA Act") and 43 TEX. ADMIN. CODE §§ 26.1 *et seq.* (the "RMA Rules"); and

WHEREAS, Chapter 791 of the Texas Government Code provides that any one or more public agencies may contract with each other for the performance of governmental functions or services in which the contracting parties are mutually interested; and

WHEREAS, Section 370.033 of the RMA Act provides that a regional mobility authority may enter into contracts or agreements with another governmental entity; and

WHEREAS, the CCRMA was created for the purpose of accelerating needed transportation projects and thereby improving mobility and enhancing quality of life for residents of the Lower Rio Grande Valley, and the County and the CCRMA are mutually interested in that purpose; and

WHEREAS, as part of its operations, the County hires employees and provides them with health, retirement, and other benefits; and

WHEREAS, the CCRMA is in need of one or more full-time employees to allow the CCRMA to operate more efficiently and to assist with the timely delivery of needed transportation projects; and

WHEREAS, the Parties have agreed that it would be to their mutual benefit for the County to provide compensation and certain benefits for one or more full-time employees (the "Employees"), subject to reimbursement by the CCRMA, such that the Employees may act as employees of the CCRMA while receiving health, retirement, and other benefits through the County.

NOW, THEREFORE, in consideration of the mutual covenants and agreements herein contained, the undersigned Parties agree as follows:

I. FINDINGS

Recitals. The recitals set forth above are incorporated herein for all purposes and are found by the Parties to be true and correct. It is further found and determined that the Parties have authorized and approved the Agreement by resolution or order adopted by their respective governing bodies, and that this Agreement will be in full force and effect when approved by each party.

II. ACTIONS

1. **Payment of Compensation and Provision of Benefits.** Subject to the terms of this Agreement, the County shall pay each Employee listed on Attachment "A" the compensation agreed to under a valid and executed employment agreement between the CCRMA and the Employee (the "CCRMA Employment Agreement"). Such compensation shall include the full amount of the base salary provided for in the CCRMA Employment Agreement. The County shall also provide each Employee with all healthcare benefits, plans, and programs available to County employees generally, and each Employee shall be entitled to participate, through the County, in the Texas County and District Retirement System, the Workers Compensation Self Fund administered by the Texas Association of Counties, and any additional deferred compensation plans provided to County employees.

Additional Employees may be added to Attachment "A" with the written consent of both Parties. The services to be performed by the Employees and the terms of their employment shall be determined by each Employee's CCRMA Employment Agreement, and the Employees shall be considered full-time employees of the CCRMA for such purposes.

2. **Reimbursement to County.** The CCRMA shall reimburse the County one-hundred percent of all compensation and expenses paid to or on behalf of the Employees listed on Attachment "A". The County shall invoice the CCRMA monthly for the compensation and expenses owed under this Agreement. Payment shall be due to the County from the CCRMA within thirty (30) days of the CCRMA's receipt of an invoice from the County.

4. **Payment.** Payments due to the County under this Agreement shall be made by the CCRMA to:

Cameron County
1100 E. Monroe Street
Brownsville, TX 78520
Attn: County Auditor

III. GENERAL AND MISCELLANEOUS

1. **Term and Termination.** Subject to the following, this Agreement shall be effective as of the date first written above and shall continue in force and effect until September 30, 2018.

The term of the Agreement may be extended by written agreement of the Parties. Notwithstanding the foregoing, either Party may terminate the Agreement upon thirty (30) days written notice.

2. Notices. All notices shall be sent by certified or registered mail to the following addresses, or to such other address as either Party may designate:

To County:

Cameron County
1100 E. Monroe Street
Brownsville, TX 78520
Attn: Carlos H. Cascos, CPA, County Judge

To CCRMA:

Cameron County Regional Mobility Authority
1100 E. Monroe Street
Brownsville, Texas 78521
Attn: David E. Allex, Chairman

3. Prior Written Agreements. This Agreement is without regard to any and all prior written contracts or agreements between the Parties regarding any other subject matter and does not modify, amend, ratify, confirm, or renew any such other prior contract or agreement between the Parties.

4. Other Services. Nothing in this Agreement shall be deemed to create, by implication or otherwise, any duty or responsibility of either of the Parties to undertake or not to undertake any other service, or to provide or not to provide any service, except as specifically set forth in this Agreement or in a separate written instrument executed by both Parties.

5. Governmental Immunity. Nothing in this Agreement shall be deemed to waive, modify, or amend any legal defense available at law or in equity to either of the Parties nor to create any legal rights or claims on behalf of any third party. Neither of the Parties waives, modifies, or alters to any extent whatsoever the availability of the defense of governmental immunity under the laws of the State of Texas and of the United States.

6. Amendments and Modifications. This Agreement may not be amended or modified except in writing and executed by both Parties to this Agreement and authorized by their respective governing bodies. Notwithstanding the foregoing and consistent with Section II.1, additional Employees may be added to Attachment "A" by written agreement of the Parties without further authorization by their respective governing bodies.

7. Severability. If any provision of this Agreement shall be held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision hereof, but rather this entire Agreement will be construed as if not containing the particular invalid or unenforceable provision(s), and the rights and obligations of the Parties


shall be construed and enforced in accordance therewith. The Parties acknowledge that if any provision of this Agreement is determined to be invalid or unenforceable, it is their desire and intention that such provision be reformed and construed in such a manner that it will, to the maximum extent practicable, give effect to the intent of this Agreement and be deemed to be validated and enforceable.

8. Execution in Counterparts. This Agreement may be simultaneously executed in several counterparts, each of which shall be an original and all of which shall be considered fully executed as of the date first written above, when both Parties have executed an identical counterpart, notwithstanding that all signatures may not appear on the same counterpart.

IN WITNESS WHEREOF, the Parties have executed and attested this Agreement by their officers thereunto duly authorized.

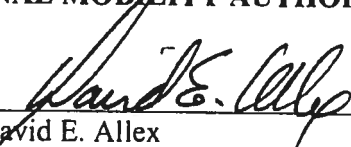
CAMERON COUNTY

By: _____

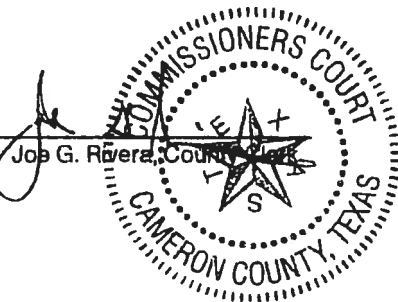

Carlos H. Cascos, CPA
County Judge

**CAMERON COUNTY
REGIONAL MOBILITY AUTHORITY**

By: _____


David E. Allex
Chairman

Attested by: _____



ATTACHMENT "A"

EMPLOYEES

EMPLOYEE	TITLE
Pete Sepulveda, Jr.	Executive Director

**3-F DISCUSSION AND POSSIBLE ACTION REGARDING THE FY 2014
BUDGET**



FINANCIAL BUDGET

2013-2014 FISCAL YEAR

CAMERON COUNTY REGIONAL MOBILITY AUTHORITY
FINANCIAL BUDGET

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INTRODUCTION

The Cameron County Regional Mobility Authority (CCRMA) was created in 2004 at the request of Cameron County pursuant to Chapter 370 of the Texas Transportation Code. Since its inception, CCRMA has successfully initiated projects that span both economical and geographic borders, as well as promote safer and more efficient travel for residents of Cameron County and neighboring areas. Most recently CCRMA celebrated the landmark achievement of the conversion of US 77 and US 83 Hwy's to Interstate 69 East and Interstate 2, respectively. This conversion will transform the economy of Cameron County and provide the safest most reliable transportations standards to the residents of the area. Approaching its 10 year anniversary CCRMA is proud to report the anticipated completion of four major projects the Olmito Switchyard, West Rail, SH 550, and Veteran's Bridge Expansion. The success of these projects are due to the strong leadership at the CCRMA as well as various partners involved including, Cameron County Commissioners Court, TXDOT, Brownsville MPO, HNTB, and many others.

Serving the 2013-2014 Fiscal Year

Board of Directors

David Allex, Chairman
Michael Scaief, Treasurer
Ruben Gallegos, Jr., Secretary
David N. Garza
Mark Esparza
Nat Lopez
Horacio Barrera

Executive Director

Pete Sepulveda, Jr.



BUDGET SYNOPSIS

Presented are the CCRMA proposed Operating and Capital Project Budgets for the 2013-2014 Fiscal Year. Financial budgets are often influenced by several factors most of which can be foreseen and planned for and others that must be considered through contingency planning. CCRMA has anticipated and encompassed these planning strategies in the proposed budget for this upcoming fiscal year.

In 2012, CCRMA released its second edition Strategic Plan for the years 2012-2016. This plan continues to serve as the guiding document for the entity's operations and is reflected in both the Operational and Capital Project Budgets for the upcoming year.

As the transportation challenges of Cameron County and surrounding areas continue to grow, CCRMA has placed itself in the position to implement innovative strategies to reach its transportation goals, all the while remaining fiscally responsible and financially transparent.

The 2013-2014 Budget displays the proposed totals of inflows and outflows on a proposed cash basis, and therefore should not be considered a financial statement prepared in accordance with Generally Accepted Accounting Principles, rather a planning document only.



OPERATIONAL SUMMARY

The 2013-2014 Budget begins with the anticipated operational inflows of the entity. These inflows characterize the primary source of operational revenue the entity uses in its day to day operations including contractual obligations arising from projects and debt repayment. The dominant source of operational inflow is the Vehicle Registration Fees. This anticipated inflow of \$2.8M is approximately a 2% increase from the amount budgeted in the Prior Year.

CCRMA opened its second toll gantry near the Port Spur on June 1, 2013 and began collections of revenue effective July 1, 2013. The total toll revenue budgeted of \$200K is a 100% increase over the prior year due to the expectation of a full year with two operational gantries opposed to one in the prior year. Included in this calculation is expanded procedures taken with our toll collections provider Municipal Services Provider (MSB) to increase the collection percentage of outstanding tolls and fees. The revenues collected from tolls are restricted for debt repayment, maintenance and operations of the SH550.

Transportation Reinvestment Zones better known as TRZ's are a tool utilized by the CCRMA to capture tax increment revenue without increasing the existing rate of property owners within the zone. The CCRMA began with one zone in 2010 and now effectively has 3 zones assigned to it which stretch over 200 + miles. The revenue budgeted for the 2013-2014 fiscal year takes into account uncollectible percentages and fluctuations in tax values. These revenues are generally restricted for use in the development of transportation projects.



OPERATIONAL SUMMARY - CONTINUED

Operational outflows describes in summary the main categories in which the CCRMA budgets for its day to day operational expenditures. These outflows again are categorized on a cash basis and therefore outline the anticipated cash outflow for the upcoming fiscal year. The four categories in which these outflows are summarized are Operating, Administrative, Materials & Supplies, and Financing.

The CCRMA for the 2013-2014 Fiscal Year underwent a structural change to its administrative and employee contracts, and has prepared within the budget for contingencies associated with existing and potential contracts. The total for Administrative outflows embodies salaries, contracts, and contingencies for administrative services. The CCRMA continues to operate with condensed administrative personnel in order to maximize project funding potential.

Operating and Materials & Supplies provides in more detail the amounts and expenditures anticipated for the upcoming fiscal year. These totals include contingencies and conservative estimates for fluctuations in services as well as unexpected project expenditures. Most importantly these totals include the Advertising & Marketing of the TxTag for the SH 550 Toll Road.

The preeminent of all outflows by both contractual obligation and total dollar amounts are the Finance outflows. These outflows consist of debt repayment of both principal and interest for the 2010 and 2012 issued bonds. Incorporated within these finance obligations are certain reserves in order to protect both stake holders and the entity against cash shortfalls, however CCRMA will continue to strive in finding new and creative ways to initiate projects while maintaining compliance with its existing and future financial obligations.



OPERATIONAL TOTALS

	2014 Proposed Budget
<u>Inflows</u>	
<i>Operations:</i>	
Vehicle Registration Fees	2,800,000
Toll Revenues (restricted)	200,000
Transportation Reinvestment Zone	300,000
 Total Inflows	 <u>\$ 3,300,000</u>
 <u>Outflows</u>	
<i>Operations:</i>	
Administrative	571,800
Operating	755,500
Materials & Supplies	5,000
Financing (Debt Service)	4,061,700
 Total Outflows	 <u>\$ 5,394,000</u>
 Budget Variance	 (2,094,000)
 Capitalized Interest Reserve	 1,911,700
 Other Financing Sources	 182,300
 Net Operating budget (deficit)	 -



Operations

Audit & Accounting		25,000
Professional Services:		
Legal	75,000.00	
Engineering	125,000.00	
Contractual Contingency	100,000.00	
Total Professional Services		300,000
CDA/RFI		85,000
Travel		40,000
Advertising & Marketing		45,000
Office Rent		5,000
Insurance & Bonds		10,000
Dues & Memberships		9,500
Data Processing		10,000
Education & Training		11,000
Fiscal Agent Fees		15,000
550 Maintenance		190,000
MSB Precourt Program		10,000
Total Operating		\$ 755,500

Administrative		
Executive Director		225,000.00
Controller		85,000.00
Administrative Asst.		50,000.00
Legal Consultant		13,200.00
IT Support		3,600.00
Contractual Contingency		100,000.00
Secretary		7,000.00
Payroll Taxes & Fringe Benefits:		88,000.00
FICA	28,100.00	
Group Health	19,200.00	
Retirement	34,900.00	
Workers Compensations	3,230.00	
Unemployment Insurance	2,570.00	
Total Administrative		\$ 571,800.00

Materials & Supplies		
Office Supplies		4,000
Postage		100
Printing & Binding		900
Total Materials & Supplies		\$ 5,000

Financing		
2010A Bonds		1,250,000
2010B Bonds		900,000
2012 Bonds		1,911,700
Total Financing		\$ 4,061,700



CAPITAL PROJECT SUMMARY

CCRMA continues to move forward with its Strategic Development Plan in which much more detail and information can be found regarding current and future development projects. The Capital Projects summarized below involve multiple funding sources and therefore are separated from the operations budget in order to capture and track the flow of funds more clearly.

Funding sources for projects consist of Advance Funding Agreements, Federal Grants, Local Government Funds, and Bond Funds. The largest of these expected for the 2013-2014 Fiscal Year is for the SH 550 Direct Connector Project. This project is expected to complete its last phase of its ultimate configuration in the latter part of the upcoming year, and ultimately placed 100% in service. The remaining projects are expected to continue to move forward through the initial phases of planning and environmental phases, and have been appropriated the necessary funds to do so.

More information can be found regarding CCRMA Capital Projects in the 2012 Strategic Development Plan.



CAPITAL PROJECT TOTALS

	Projected Funding Amounts	Projected Funding Sources
SH 550 DC	34,450,000.00	Bond Funds, TXDOT, Settlement funds
West Rail	5,000,000.00	Federal, State, & Local Funds
SPI 2nd Causeway	5,200,000.00	State Funds
Outer Pkwy	2,500,000.00	State Funds
SH 32 (East Loop)	225,000.00	CCRMA
FM 803	35,000.00	CCRMA
General Brant	50,000.00	CCRMA
Port Isabel Access Rd	300,000.00	CCRMA
	<u>\$ 47,760,000.00</u>	

	Projected Expenditures
SH 550 DC	34,450,000.00
West Rail	5,000,000.00
SPI 2nd Causeway	5,200,000.00
Outer Pkwy	2,500,000.00
SH 32 (East Loop)	225,000.00
FM 803	35,000.00
General Brant	50,000.00
Port Isabel Access Rd	300,000.00
	<u>\$ 47,760,000.00</u>

**3-G CONSIDERATION AND APPROVAL OF THE PURCHASE OF THE
FINANCIAL, ACCOUNTING AND REPORTING SOFTWARE SYSTEM
FOR THE CAMERON COUNTY REGIONAL MOBILITY AUTHORITY**



MEMORANDUM

TO: CCRMA Board

DATE: August 13, 2013

FROM: Pete Sepulveda, Jr. PSS
RMA Coordinator

RE: August 14, 2013 Agenda Item 3-G

Attached is a Memo regarding the CCRMA's Financial, Accounting and Reporting System Software. I recommend that the Board authorize the purchase of the financial software. This will allow the CCRMA to be independent from Cameron County. We would no longer use the County's Financial System Software. If authorized by the Board, we would set up the system to start October 1, 2013.



To: Pete Sepulveda, Jr.

From: Adrian Rincones

cc:

Date: August 12, 2013

Re: Accounting Software

Pete,

Due to the change in the operational structure of the RMA going into the next fiscal year, it was necessary for us to acquire an accounting software in order to effectively separate our accounting operations from that of Cameron County. In the past we have operated by having our accounting intermingled with that of the County on their software, this option would no longer be available to us beginning next year, therefore the following steps were taken in finding an accounting solution.

- Analyzed the current and future needs of the CCRMA acct operations
- Set Max price of 20K initial cost to include training and implementation
- Researched various accounting software's
- Narrowed selection down to 2, and experience live demonstrations of product

The recommendation fell to Ziegner Technologies which offered the superior product and training & implementation package within the desired price range.

Jesus A. Rincones, CPA, CFE
Controller
Cameron County Regional Mobility Authority

Enclosures attached
Price Quote
W-9



August 8, 2013
Cameron County Regional Mobility Authority – ESTIMATE

Fund Accounting 100 - Single User Edition			
Software Modules/Description	Selected/ Quantity	Price	Extended
Single User System Manager including:	<input checked="" type="checkbox"/>	2,995.00	\$ 2,995.00
General Ledger			included
Accounts Payable			included
Accounts Receivable Reporting			included
Bank Reconciliation			included
Budget Management			included
Data Import/Export			included
Forms Designer			included
Accounts Receivable Billing		1,695.00	not included
Allocations Management	1	1,495.00	1,495.00
Fixed Assets	1	995.00	995.00
Purchase Orders with Encumbrances	1	1,495.00	1,495.00
Electronic Requisitions	1	995.00	995.00
Electronic Requisitions Users	1	150.00	150.00
Executive View License	1	295.00	295.00
Estimated Total Software			\$ 8,420.00
Annual FA100 Maintenance Agreement - required	8,420.00	20%	1,684.00
Estimated Software and Annual Maintenance			\$ 10,104.00
Professional Services			
Hosting Setup and Installation assistance	<input checked="" type="checkbox"/>	750.00	750.00
Training/Implementation Services	<input checked="" type="checkbox"/>	7,500.00	7,500.00
Data Conversion Services			not included
Ziegner Professional Services Agreement	<input checked="" type="checkbox"/>	1,684.00	1,684.00
Estimated Professional Services			\$ 9,934.00
Summary of Charges			
Estimated Total Software and Software Maintenance			\$ 10,104.00
Estimated Professional Services			9,934.00
Less: DIR -SDD-1345 Discount on Software	\$ 8,420.00	12.75%	(1,073.55)
Less: DIR -SDD-1345 Discount on Services	\$ 9,934.00	12.75%	(1,266.59)
Handling Fee			30.00
Total Estimated Investment			\$ 17,727.87

Hosting Services for FA100 System			
Set up fees/ Nonrecurring Costs (NRC)			
Database Server (required)	1	125.00	125.00
User Access (concurrent user, includes MS Office Standard)	4	25.00	100.00
Estimated total NRC			\$ 225.00
Monthly Recurring Costs - MRC			
Database Server (required)	1	178.00	178.00
User Access (Concurrent, Exec And Ereq Users)	4	56.00	224.00
Estimated total MRC (monthly fee)			\$ 402.00
Estimated total fees on first month's invoice			\$ 627.00

(Please see attached Terms and Conditions on following page)



August 8, 2013

Cameron County Regional Mobility Authority – ESTIMATE

Terms and Conditions

Prices quoted are valid for thirty (30) days from the date of this proposal. You may order by signing below and returning the document via email or by faxing your reply to our offices at (512) 372-8151. Additionally, please include your sales tax exempt certification, if appropriate, upon placing your order. Payment is required thirty days (30) from the latter of the date the performance of the service under the contract is completed or the date the state agency receives an invoice for the goods/services. Once your authorization and purchase order have been received, the services or software shipment to your location will be scheduled within ten (10) business days. *Please note: purchase for software products are final from the software order date.* If you have any questions, please contact us at any time at (512) 372-8000. Thank you for the opportunity to serve your organization. We look forward to working with you.

- We will perform the work on this project on a time and materials basis. This fee estimate is subject to change after 30 days from the date of this proposal. Should any circumstances arise that affect the scope of our proposed work, we will notify you and proceed upon your approval. Any additional services you request will be billed at our then current hourly rates. Our fees, plus out-of-pocket expenses, are billed after services are rendered and payable within thirty (30) days. Travel time will be billed at our standard rates. Ziegner Technologies may suspend performance of services under this Agreement if the Client fails to make payment when due. Before suspending service, Ziegner Technologies will give seven (7) days written notice to Client. If Ziegner Technologies does not receive payment in the full within seven (7) days of the date of the notice, the suspension shall take effect without further notice. Any prepaid hours and associated dollar amounts associated for professional services that remain unused will expire twelve months from the date of payment.
- Any prepaid hours and associated dollar amounts for professional services that remain unused will expire twelve months from the date of payment.
- Ziegner Technologies maximum liability relating to the services rendered under this proposal (regardless of form of action, whether in contract, negligence or otherwise) shall be limited to the charges paid to Ziegner Technologies for the portion of its services or work products giving rise to the liability. In no event shall Ziegner Technologies be liable for consequential, special, incidental or punitive loss, damage or expense (including without limitation, lost profits, opportunity costs, etc.) even if it has been advised of their possible existence. We are not responsible for, nor do we warrant any hardware or software.
- While we are pleased to provide staffing during this engagement, Ziegner Technologies does not expect our clients to offer permanent employment to our consultants. Ziegner Technologies has a significant investment in the training and professional development of our consultants and they are valued employees. If Client should hire any Ziegner Technologies consultant(s) working on this assignment, either during the assignment or within one year after the completion of this assignment, the Client will be billed a professional fee equal to one times the annual compensation of the employee to compensate Ziegner Technologies, Inc.
- If applicable, pricing for software, annual renewal, and consulting services is based on modules quoted. All prices are subject to change. All sales are final. Once order is placed and permanent activation code is issued, the software publisher does not permit a return of product for any reason.
- Fund Accounting 100 ships with Five (5) Organizational Databases. Additional databases can be purchased on an as needed basis.
- Database Options Microsoft SQL Server Express ships with software at no additional charge. Microsoft SQL Server Standard/Enterprise Edition requires separate license purchase but has no direct effect on Sage Fund Accounting pricing.
- Certified Classroom Training If applicable, discounts are available for early registration (\$100, requires 3 weeks' notice). The basic accounting training curriculum includes the following modules: Administration, General Ledger, Accounts Payable, Accounts Receivable, Bank Reconciliation, Budgeting, and Reporting. Payroll, if applicable, includes a fifth day on Friday. Additional modules purchased require onsite training. Each attendee is provided one (1) accounting training guide and payroll training guide, if applicable.
- If applicable, travel costs are not included and will be billed separately at actual costs. (or estimated only, subject to change.)
- Data Conversion If applicable, services for data conversion are estimates only, subject to change upon evaluation of legacy system data.

Price and terms accepted as quoted on previous page and as per above:

Authorized Signature

Date

Print Name

Title