

THE STATE OF TEXAS §

COUNTY OF CAMERON §

BE IT REMEMBERED on the 1st day of July, 2014, there was conducted a Special Meeting of the Cameron County Regional Mobility Authority, at the Joe G. Rivera and Aurora de la Garza County Annex thereof, in San Benito, Texas, for the purpose of transacting any and all business that may lawfully be brought before the same.

THE BOARD MET AT:

12:00 Noon

PRESENT:

DAVID E. ALLEX
CHAIRPERSON

MICHAEL SCAIEF
DIRECTOR

DAVID N. GARZA
DIRECTOR

NAT LOPEZ
DIRECTOR

DIRECTOR

DIRECTOR

MARK ESPARZA
DIRECTOR

Secretary

RUBEN GALLEGOS, JR.
ABSENT

HORACIO BARRERA
ABSENT

ABSENT

=====

The Meeting was called to order by Chairman David E. Allex, at 12:02 P.M. At this time, the Board considered the following matters as per RMA Agenda posted and filed for Record in the Office of the County Clerk on this 27th day of June 2014 at 11:25 A.M.



AGENDA

**Special Meeting of the Board of Directors
of the
Cameron County Regional Mobility Authority**

**Joe G. Rivera and Aurora de la Garza County Annex
1390 West I69E
San Benito, Texas 78586**

Tuesday, July 1, 2014

12:00 Noon

FILED AND RECORDED
OFFICIAL PUBLIC RECORDS
On: Jun 27, 2014 at 11:25A

PUBLIC COMMENTS:

- 1. Public Comments**

Joe G Rivera
County Clerk
By
Hilda Perez, Deputy
Cameron County

PRESENTATIONS, RESOLUTIONS AND/OR PROCLAMATION ITEMS:

- 2. Presentations/Resolutions/Proclamations**

- A. Presentation and Acknowledgement of the GEC Report for May 2014**
- B. Presentation of the Status of the SH 550 Direct Connector for May 2014 and June 2014**

CONSENT ITEMS:

- 3. All Item(s) under the Consent RMA Agenda are heard collectively unless opposition is presented, in which case the contested Item will be considered, discussed, and appropriate action taken separately**

- A. Consideration and Approval of the Minutes for:**

June 10, 2014 – Special Meeting

- B. Consideration and Approval of the Cameron County Regional Mobility Authority Compliance Report as per Texas Administrative Code Title 43, Part 1, Chapter 26, Subchapter G**

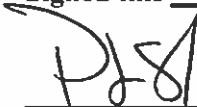
ITEMS FOR DISCUSSION AND ACTION:

4. Action Items

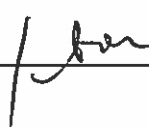
- A. Approval of Claims**
- B. Consideration and Approval of Change Order No. 5 for the Olmito Repair in Place Facility Project**
- C. Consideration and Approval of Supplemental Work Authorization No. 14 to Work Authorization No. 17 with HNTB for the SPI 2nd Access Project**
- D. Consideration and Approval of awarding proposal for Value Engineering Services for the SPI 2nd Access Project**

ADJOURNMENT:

Signed this 27th day of June 2014



David E. Allex
Chairman



NOTE:

Participation by Telephone Conference Call – One or more members of the CCRMA Board of Directors may participate in this meeting through a telephone conference call, as authorized by Sec. 370.262, Texas Transportation Code. Each part of the telephone conference call meeting that by law must be open to the public shall be audible to the public at the meeting location and will be recorded. On conclusion of the meeting, the recording will be made available to the public.

PUBLIC COMMENTS

1 PUBLIC COMMENTS

None were presented.

PRESENTATIONS, RESOLUTIONS AND/OR PROCLAMATION ITEMS

2-A Presentation and Acknowledgement of the GEC Report for May 2014

Mr. Richard Ridings with HNTB presented the GEC Report for the month of May 2014 and provided a detailed report on the status of Cameron County Regional Mobility Authority Projects.

Director Garza moved to acknowledge the GEC Report for May 2014. The motion was seconded by Director Esparza and carried unanimously.

The Report is as follows:

2-B Presentation of the Status of the SH 550 Direct Connector Project for May 2014 and June 2014

Mr. Agustin Ramirez with S&B Infrastructure went over a Power Point Presentation providing a Status for the SH 550 Direct Connector Project for the months of May 2014 and June 2014. The Power Point Presentation is attached to the minutes.

Director Lopez moved to acknowledge the Status Report for the SH 550 Direct Connector Project for May 2014 and June 2014. The motion was seconded by Director Esparza and carried unanimously.

The Presentation is as follows:

CONSENT ITEMS

ALL ITEM(S) UNDER THE CONSENT RMA AGENDA ARE HEARD COLLECTIVELY UNLESS OPPOSITION IS PRESENTED, IN WHICH CASE THE CONTESTED ITEM WILL BE CONSIDERED, DISCUSSED AND APPROPRIATE ACTION TAKEN SEPARATELY

Director Esparza moved to approve Items 3-A and 3-B. The motion was seconded by Director Scaief and carried unanimously.

3-A Consideration and Approval of the Minutes for:

June 10, 2014 – Special Meeting

3-B Consideration and Approval of the Cameron County Regional Mobility Authority Compliance Report as per Texas administrative Code Title 43, Part 1, Chapter 26 Subchapter G

The Report is as follows:

ACTION ITEMS

4-A Approval of Claims

The attached claims were presented to the Board of Directors for approval.

Mr. Pete Sepulveda, Jr., RMA Executive Director introduced the Claims into the record and recommended approval.

Director Lopez based on Staff's recommendation moved to approve the Claims. The motion was seconded by Director Scaief and carried unanimously.

The Claims are as follows:

4-B Consideration and Approval of Change Order No. 5 for the Olmito Repair in Place Facility Project

Director Esparza moved to **TABLE** the item. The motion was seconded by Director Scaief and carried unanimously.

4-C Consideration and Approval of Supplemental Work Authorization No. 14 to Work Authorization No. 17 with HNTB for the SPI 2nd Access Project

Mr. Pete Sepulveda, Jr., RMA Executive Director introduced the item and gave the Board a background and history of the item and the importance of moving forward with the Supplemental Work Authorization for the SPI 2nd Access Project. Mr. Sepulveda provided a Memorandum to the Board that provided a status update on the tasks associated with the Final EIS as well as discussing the major tasks associated with this Supplemental Work Authorization. Mr. Sepulveda stated that the majority of the work on this Supplemental Work Authorization will be for developing the mitigation plan for the sea grass as well as addressing additional analysis requested by the resource agencies. Mr. Sepulveda stated that the Final EIS will be submitted to FHWA on November 2014. The Final EIS will contain a substantially complete mitigation plan but will not be the final one. Mr. Sepulveda stated that the efforts outlined in this Supplemental Work Authorization have been reviewed by FHWA, TxDOT ENV, TxDOT District Office and TxDOT's Independent Project Manager along with Cameron County Regional Mobility Authority Staff. A discussion ensued between the Board and Staff and the GEC on the process for implementing the mitigation plan and the Sub-Consultants that will provide the services on this Supplemental Work Authorization. Attached to the minutes is a copy of the Memorandum from the Executive Director to the Board of Directors.

Director Esparza moved to approve based on the recommendation of Staff and subject to the TxDOT's final approval on the fee schedule. The motion was seconded by Director Garza and carried unanimously.

The Memo is as follows:

4-D Consideration and Approval of awarding proposal for Value Engineering Services for the SPI 2nd Access project

Director Esparza move to **TABLE** the item. The motion was seconded by Director Scaief and carried unanimously.

Director Garza moved to re-open Item 2-A. The motion was seconded by Director Lopez and carried unanimously.

Mr. Pete Sepulveda, Jr., RMA Executive Director gave a Report on the CAT 7 Funds. Mr. Sepulveda stated that for the last six weeks the MPO Technical Committee had been meeting to establish the criteria for planning projects and for construction projects. Mr. Sepulveda reported that both the East Loop Project and the West Boulevard Project scored a high priority and that most likely would be funded. The funding level has not been determined yet. Mr. Sepulveda also mentioned that 36 applications for construction funds were made and that the SH 550 Gap in front of Rancho Verde Elementary School was ranked #1.

Director Garza moved to acknowledge the Report. The motion was seconded by Director Lopez and carried unanimously.

ADJOURNMENT

There being no further business to come before the Board and upon motion by Director Scaief seconded by Director Lopez and carried unanimously the meeting was **ADJOURNED** at 12:49 P.M.

APPROVED this 10th day of July 2014.


CHAIRMAN DAVID E. ALLEX

ATTESTED: 
SECRETARY RUBEN GALLEGOS, JR.

**2-A PRESENTATION AND ACKNOWLEDGEMENT OF THE GEC
REPORT FOR MAY 2014**

Pete Sepulveda, Jr.
Executive Director
Cameron County Regional Mobility Authority
1100 East Monroe Street
Brownsville, Texas 78520

HNTB

June 6, 2014

Dear Mr. Sepulveda,

The following is a summary of our progress on the subject projects for the month of May 2014.

Project Management:

General GEC

- Prepared & submitted CCRMA GEC Invoice for work performed on various Work Authorizations. Updated and submitted April 2014 GEC report.
- On May 8th, Richard Ridings and Jimmy Berry attended the Regular Meeting of the CCRMA Board of Directors.
- Assisted CCRMA Controller on activities involving reporting and documentation of invoicing, progress reports and other accounting/billing matters.

West Rail Relocation International Coordination (Work Authorization No. 8):

This Work Authorization provides appropriate subconsultant(s) for staff coordination with the Mexican agencies to monitor and determine project schedules, permit requirements, funding technical agreements and design for the West Rail Relocation around Brownsville, Texas. The project plans will require approval by Secretaría de Comunicaciones y Transportes (SCT), Comisión Internacional de Límites Y Aguas (CILA) and Kansas City Southern Mexico (KCSM).

- Construction progress on the Mexican side:
 - Bridge, 100%
 - Patios and Roadway, 100%
- On Thursday April 24th there was a visit by the Secretary of Education from Matamoros Municipality, Lic. Ivett Bermea and Dr. Arturo de las Fuentes Hernández, Project Coordinator , to the Railroad Museum in Puebla with Teacher Teresa Márquez Martínez, General Director from the National Center for Preservation of Railroad Patrimony from the National Council for Arts and Culture, an agreement was made to see the possibility to take a Steam Machine with a platform to have a Symphonic Orchestra playing their music from XIX Century of Melesio Morales at the inauguration of the International Railway Project Brownsville-Matamoros and to organize a cycle of movies and railroad. We asked the support from Mexican Consulate in Brownsville and Kansas City Southern de Mexico.

- Regarding the six construction items needed to begin operations, works have started as this was corroborated by a visit that took place on May 8.
- These constructions items are:
 - Structure for Gamma Rays relocation.
 - Platforms check points.
 - Customs fence.
 - Telecommunications tower.
 - PIV.
 - Roads reparations.
- Regarding the commitment to install 5 surveillance booths, the executive projects will be prepared and we will try to obtain financing to construct them as soon as possible.
- Regarding check point platforms, we asked representatives from Senasica if they have any comment. They will conduct a visit to the construction site to see its progress.
- In regards to the Gamma Rays' relocation on the Mexican side, the executive Project will be reviewed to begin construction and at the same time to hire the company that will complete the installation.
- In regards to delivery-reception Tables, Mr. Alfredo Briano Pérez, Assistant Director of Coordination from North Regional Railroad and Multimodal Transports General Direction from CTS commented that they are waiting for the review of the final project plans from Kansas City Southern of México to begin work at the tables. The first meeting will be on Wednesday, May 14 in the city of Monterrey at the railroad company offices, where the installation strategy on the Mexican side will be reviewed, as well as security issues.
- The 72nd Reunion of the Technical Group will take place on Friday, June 6 in the city of Brownsville, Texas.

South Padre Island Second Access Phase 3A & 3B (Work Authorization No. 17):

This Work Authorization provides engineering and environmental services associated with the development and advancement of the NEPA process for the proposed South Padre Island (SPI) 2nd Access Project in Cameron County, Texas. The proposed Project will provide an alternate route to the Queen Isabella Memorial Causeway; thus, enhancing local and regional mobility, and facilitating effective evacuation of the island in times of disaster, hurricanes, and other emergencies. This Work Authorization continues the environmental and corridor alternatives assessment tasks necessary to advance the project to a selection of a Recommended Preferred Alternative and ultimately to a Record of Decision (ROD). After the selection of a Preferred Alternative a supplement for schematic design and the FEIS will be required.

- HNTB continues to provide assistance and information to CCRMA Board and staff, members of the general public and stakeholders.
- Coordinated Supplemental Work Authorization with S&B, RODS and Belaire Environmental.

- Coordination, including weekly meetings, with TxDOT Pharr District, TxDOT ENV and FHWA has been on-going regarding the FEIS tasks.
- HNTB and PSI completed Project Management Plan for GEC review.
- HNTB and PSI continued to develop the Draft Financial Plan.
- Right-of-Entry letters were delivered to affected property owners. Continued coordination with subconsultants and affected property owners on status of ROE. Last ROE letter received was on March 27, 2014.
- Continued data collection and ROW research and mapping.
- Submitted 60% complete schematic review package (i.e. Form 1002, schematic, DSR, engineering estimate, preliminary engineering report, cross sections, preliminary bridge layouts and preliminary hydrology and hydraulic report) to TxDOT for review on May 5th.
- Continued coordination with subconsultants on route and design studies for preparation of 90% submittal (i.e. typical sections, geometric design, preliminary cross sections, preliminary traffic control, 3D modeling, and schematic plan preparation, preliminary construction cost estimate, hydrology, hydraulic studies, drainage design and preliminary bridge layouts).
- Revised master design schedule and submitted to subconsultants for review.
- Continued coordination with TxDOT Transportation Planning & Programming (TPP) and subconsultants on traffic forecasting and operational analysis.
- Continued coordination with subconsultants on geotechnical services.
- Continued preparation of FEIS and associated tasks.
- Met with TxDOT on May 8th to discuss the traffic and revenue (TnR) study.
- Coordinated with subconsultants on FEIS tasks.
- Met with TxDOT and FHWA on Indirect and Cumulative Impact Analysis assumptions for FEIS.

General Brant Road/FM 106 Extension (Work Authorization No. 26)

This work authorization provides professional services and deliverables associated with the preparation of a categorical exclusion (to be reviewed by the Federal Highway Administration in anticipation of possible federal funding) and the completion of the Section 404 permitting process (including the development of a conceptual mitigation plan) for the project.

- No activity this billing period.

Olmito Switch Yard & Repair-In-Place Facility (Work Authorization No. 31)

This work authorization provides engineering services throughout the construction duration of the Olmito Switch Yard and Repair-In-Place (RIP) Facility by providing responses to the contractor's Requests for Information, Shop Drawing Review and As-Built construction plans.

- HNTB is assisting with the completion and close out of this project.

West Rail Bypass, CI (Work Authorization No. 33)

This work authorization provides professional services associated with construction inspection phase work for the West Rail Bypass.

- HNTB started on Supplemental Work Authorization for the plans, procurement, and construction of the Border Fencing on the UPRR Bridge.

- The tamping of all rail has been completed, all crossings are now installed, and inside guard rail has been completed.
- The contractor has achieved substantial completion with only minor corrections and cleanup required.
- Mitigation coordination with USACE and CCRMA.
- HNTB is assisting with the completion and close out of this project.

Outer Parkway Study (Work Authorization No. 36)

This work authorization provides professional services and deliverables associated with a study for the Outer Parkway. The study is to be performed in a three phase effort to deliver a schematic design for the Outer Parkway project. The phases are:

- HNTB started on Supplemental Work Authorization for the Environmental Assessment and Route Studies.
- Met with TxDOT on May 8th to discuss the traffic and revenue (TnR) study.

West Rail RFIs, As-Builts (Work Authorization No. 40)

This work authorization provides construction phase services throughout the construction of the West Rail Relocation Project by providing responses to Requests for Information from the contractor and providing As-Built construction drawings. Also, records keeping will be provided through the use of DashPort.

- No tasks performed for this month.

SH 32 GEC (Work Authorization No. 49 - Preliminary Schematic and Environmental Approval)

This work authorization provides professional services for oversight, guidance, agency coordination, and issue resolution, necessary to expedite the preliminary development phases of these two SH 32 projects only. The two projects, which each have logical termini and independent utility, extend from US 77/83 to FM 3068 (herein referred to as SH 32-West) and from FM 3068 to SH 4 (herein referred to as SH 32-East). The proposed projects are being developed by two prime subconsultants, (S&B Infrastructure, Ltd. and Traffic Engineers, Inc.) under the oversight of HNTB (GEC).

SH 32 West (Consultant – Traffic Engineers, Inc., or TEI):

- Continued project coordination with TEI.
- Submitted Antiquities Permit application for archeological surveys.
- Met with TxDOT on May 22nd to discuss results of VE Study and determine which recommendations to approve.
- Coordinated with TxDOT and subconsultants on approved VE Study recommendations.
- Submittal of archeological Antiquities Permit application to TxDOT.

SH 32 East (Consultant - S&B Infrastructure, Ltd., or S&B):

- Continued project coordination with S&B.
- Submitted Antiquities Permit application for archeological surveys.
- Coordination of Meetings with Affected Property Owners report with S&B.

- Met with TxDOT on May 22nd to discuss results of VE Study and determine which recommendations to approve.
- Coordinated with TxDOT and subconsultants on approved VE Study recommendations.
- Submittal of Biological Assessment to TxDOT.
- Submittal of archeological Antiquities Permit application to TxDOT.

International Advisor Services (Work Authorization No. 73):

This Work Authorization provides appropriate subconsultant(s) for staff coordination with the Mexican agencies to develop and promote the Cameron County as an International Multimodal Logistics Hub (IMLH), to service the international industry, developing plans to promote and improve the infrastructure, services and systems, to offer a highly competitive and flexible logistics services.

- Meeting with CBP and Mexican trucking Companies at Los Tomates Bridge to discuss inspection delays and some issue with the X ray equipment, we all agree to work on a speedy inspection system following all the CBP regulations and to establish a regular meeting to follow up .
- Various meetings with Matamoros Officials & Commissioners to work on Los Indios Bridge projects. They are helping to research all the land next to Los Indios Bridge on the Mexican side.
- Meeting & conference with Roberto Rodriguez, representative of the Livestock Association from Tamaulipas regarding the Livestock station project at Los Indios Bridge; we are preparing a meeting in Cd. Victoria with Tamaulipas officials.
- Coordinated the 5th meeting with the “Los Indios Bridge Alliance”, with the objective of promoting commercial traffic. Attendees; Cameron County, Tamaulipas Economic Development, Port of Brownsville and City of Harlingen & EDC, city of Matamoros, Valle Hermoso and Tamaulipas livestock Association at the Cameron County offices.
- Weekly meetings and conference calls with Cameron County, Port of Brownsville and Harlingen EDC, to follow up on different projects.
- Meeting and conference call with, Tamaulipas Economic Development & Public Works officials, to follow up on the Projects at Los Indios Bridge, we are seeking a State and Private partnership that was formed when the bridge was built, they own some lots around the bridge.
- Coordinated various meetings with an Advertising Media Company and Port of Brownsville, Harlingen EDC and Cameron County officials to prepare the regional marketing campaign to be used at the United Fresh Expo in Chicago next June.
- Coordinated meetings with Mexican Trucking Companies Association (Canacar) and DPS, we have a follow up meeting with Judge Carlos Cascos and Captain Fred Wisenant. On May 6, we had the first training session at the DPS station at Los Tomates Bridge, more than 15 trucking companies attended the 5 hr session, and we all agree to start training sessions for drivers and mechanics.
- Follow up calls and meetings with different warehouse companies to promote the installation of cold storage facilities.
- We are implementing a truck GPS monitoring system, to track the trucks crossing timing on real time. We have several meetings with trucking companies. We started two weeks ago monitoring some trucks.

Consultant Management:

- Continued coordination with subconsultants and S&B Infrastructure as prime consultant on SH 550 Construction management including discussions with USACE officials on wetland mitigation that was performed as part of this project.

Agency Coordination:

- Conducted ongoing discussions with CCRMA staff, TxDOT staff and subconsultants for preparation of SPI 2nd Access project, SH 550, Olmito Switch Yard Repair-In-Place Facility construction project, West Rail construction project, SH 32 East Loop EAs and other miscellaneous items.

Best regards,



Richard L. Ridings, P.E.

Vice President

cc: Carlos Lopez, P.E.

May Status Report

HNTB

Project	West Rail Relocation		
Work Authorization	8	International Advisor Services	WA Cost: \$ 186,579.00
Supplemental	1	International Advisor Services	SA Cost: \$ 67,264.00
Supplemental	2	International Advisor Services	SA Cost: \$ 67,163.00
Supplemental	3	International Advisor Services	SA Cost: \$ 67,163.00
Supplemental	4	International Advisor Services	SA Cost: \$ 67,939.00
Supplemental	5	International Advisor Services	SA Cost: \$ 67,939.00
Supplemental	6	International Advisor Services	SA Cost: \$ 67,703.00
Supplemental	7	International Advisor Services	SA Cost: \$ 67,914.00
Supplemental	8	International Advisor Services	SA Cost: \$ 67,914.00
Supplemental	9	International Advisor Services	SA Cost: \$ 69,054.00
Supplemental	10	International Advisor Services	SA Cost: \$ 69,054.00
Supplemental	11	International Advisor Services	SA Cost: \$ 69,924.00
Supplemental	12	International Advisor Services	SA Cost: \$ 69,924.00
Supplemental	13	International Advisor Services	SA Cost: \$ 69,924.00
			Total Cost: \$ 1,354,734.00

Description: The West Rail Relocation project provides appropriate subconsultant (s) for staff coordination with the Mexican agencies to monitor and determine project schedules, permit requirements, funding technical agreements and design for the West Rail Relocation around Brownsville, Texas. This subconsultant is Arturo de las Fuentes of Caminos Y Puentes Internacionales. The project plans will require approval by Secretaria de Comunicaciones y Transportes (SCT), Comision Internacional de Limits Y Aguas (CILA) and Kansas City Southern Mexico (KCSM).

Scope: Provide professional services and deliverables required for project administration and coordination for the Cameron County Regional Mobility Authority

Deliverable: Monthly Project Progress Reports and meeting minutes that details activities performed by task (Spanish and English versions will be provided). Monthly invoice/billings with list of tasks performed and products delivered per invoice billing cycle (English version will be provided).

Project Activity	
International Advisory Services	
Status:	Ongoing
Recent Activity:	Detailed report available.
Upcoming Activity:	Attend coordination meetings.
Outstanding Issues:	None
Design	
Status:	
Recent Activity:	
Upcoming Activity:	
Outstanding Issues:	
Other: Project Administration	
Status:	
Recent Activity:	
Upcoming Activity:	
Outstanding Issues:	

Task	Status	Date Anticipated Completion	% Complete
International Services	Ongoing	6/30/2014	100%

WA Amount:	\$ 1,354,734.00	Outstanding Invoice Number	Days Old	Invoice Amount
Billed To Date:	\$ 1,065,332.70			
Paid To Date:	\$ 1,065,332.70			
Unpaid Balance:	\$ -			
Funding Source:	Cameron County			
Total:			\$	

May Status Report

HNTB

Project	South Padre Island Phase 3A & 3B		WA Cost: \$	2,965,831.00
Work Authorization	17		SA Cost: \$	165,885.00
Supplemental	2	Affected Env & Env Consequences	SA Cost: \$	415,622.00
Supplemental	3	Affected Env & Env Consequences	SA Cost: \$	109,870.00
Supplemental	4	Affected Env & Env Consequences	SA Cost: \$	166,668.00
Supplemental	6	Affected Env & Env Consequences	SA Cost: \$	40,290.00
Supplemental	7	Affected Env & Env Consequences	SA Cost: \$	59,094.00
Supplemental	8	Affected Env & Env Consequences	SA Cost: \$	37,334.00
Supplemental	9	Affected Env & Env Consequences	SA Cost: \$	4,488,102.00
Supplemental	10	Affected Env & Env Consequences	SA Cost: \$	118,256.00
Supplemental	11	Affected Env & Env Consequences	SA Cost: \$	15,827.00
Supplemental	12	Affected Env & Env Consequences	SA Cost: \$	244,621.00
Supplemental	13	Affected Env & Env Consequences	Total Cost: \$	8,627,400.00

Description: This Work Authorization provides engineering and environmental services associated with the development and advancement of the NEPA process for the proposed South Padre Island (SPI) 2nd Access Project in Cameron County, Texas. The proposed Project will provide an alternate route to the Queen Isabella Memorial Causeway; thus, enhancing local and regional mobility, and facilitating effective evacuation of the island in times of disaster, hurricanes, and other emergencies. This Work Authorization continues the engineering and environmental tasks necessary to advance the project to a schematic design of the Recommended Preferred Alternative, FEIS and ultimately to a Record of Decision (ROD).

Scope: Prepare schematic, FEIS and Surveying

Deliverable: Project administration and coordination, schematic design of the Recommended Preferred Alternative, VE study, toll facility study, interim financial and project management plan, base and soil testing and core drilling, traffic forecasting, traffic operational study, PI, CSS, FEIS, Record of Decision (ROD) and surveying

Project Activity	
Route and Design Studies	
Status:	Ongoing.
Recent Activity:	Attended USFWS Mitigation Meeting with CCRMA, TxDOT, USFWS and FHWA at the Laguna Atascosa Wildlife Refuge on 3/24/2014. Continued to coordinate with subconsultants on schematic, financial plan, traffic analysis and geotechnical surveys.
Upcoming Activity:	Coordination with subconsultant on development of 60% submittal, financial plan and traffic analysis. 60% internal submittal due on 4/16/2014 and 60% TxDOT submittal due on 4/30/2014. Complete geotechnical surveys.
Outstanding Issues:	None.
Social, Environmental and Economic Studies	
Status:	Ongoing.
Recent Activity:	Continued work on SWA #10 activities, including weekly meetings with TxDOT and FHWA. Meeting with TxDOT and FHWA on Indirect and Cumulative Impacts analysis. Coordination with sub-consultants.
Upcoming Activity:	Continue work on SWA #10 activities.
Outstanding Issues:	None.
Field Surveying and Photogrammetry	
Status:	Ongoing.
Recent Activity:	Coordination with subconsultants on field surveying. Coordination with subconsultants and affected property owners on ROE. Photogrammetry, LIDAR and bathymetry surveys are complete.
Upcoming Activity:	Perform field surveying.
Outstanding Issues:	Continue to coordinate with affected property owners on ROE.

Task	Status	Date of Anticipated Completion	% Complete
Route and Design Studies	Ongoing	10/14/2014	40%
Social, Environmental and Economic Studies	Ongoing	6/9/2015	20%
Field Surveying and Photogrammetry	Ongoing	4/30/2014	70%

WA Amount:	\$	8,627,400.00	Outstanding Invoice Number	Days Old	Invoice Amount
Billed To Date:	\$	5,771,548.97	101-40619-PL-017	86	\$ 354,560.05
Paid To Date:	\$	4,646,713.55	102-40619-PL-017	49	\$ 350,081.96
Unpaid Balance:	\$	1,124,835.42	103-40619-PL-017	28	\$ 420,203.41
Funding Source:					
Total:					\$ 1,124,845.42

May Status Report

HNTB

Project		General Brant
Work Authorization	26	General Brant
Supplemental	1	Section 404 Individual Permit App
Supplemental		

WA Cost: \$	208,639.00
SA Cost: \$	11,114.00
SA Cost: \$	98,808.00
Total Cost: \$	318,561.00

Description: This Work Authorization provides professional services associated with the development of a Categorical Exclusion document and Section 404 Individual Permit application (with Conceptual Mitigation Plan) for improvements to General Brant Road (FM 106).

Scope: Project Management and Social, Economic and Environmental studies for CCRMA. Activities necessary for obtaining environmental clearance, including Section 404 permit from U.S. Army Corps of Engineers, for roadway improvements.

Deliverables: Categorical Exclusion and Section 404 Individual Permit with Conceptual Mitigation Plan.

Project Activity	
Categorical Exclusion	
Status:	Complete. FHWA approved the CE on October 24, 2013.
Recent Activity:	None.
Upcoming Activity:	None.
Outstanding Issues:	None.
Section 404 Individual Permit	
Status:	Ongoing
Recent Activity:	None
Upcoming Activity:	Address any additional resource agency comments.
Outstanding Issues:	None.
</	

May Status Report

HNTB

Project		West Rail Construction & Inspection Services
Work Authorization	33	Construction & Inspection Services
Supplemental	2	Construction & Inspection Services
Supplemental	1	Construction & Inspection Services

WA Cost:	\$	1,255,920.00
SA Cost:	\$	358,021.00
SA Cost:	\$	48,623.00
Total Cost:	\$	1,662,564.00

Description: This Work Authorization is to provide construction inspection (CI) for the Union Pacific Railroad (UPRR) West Rail Bypass. The construction of these additional tracks will allow the UPRR to abandon their current location between Mexico and Olmito eliminating several grade crossings.

Scope: Construction administration for the construction of the West Rail relocation. The construction includes track, drainage, construction sequencing, SWPPP, pay estimates, quantities, and schedule. This includes the DHS facility on the north side of US 281.

Deliverable: West Rail bypass pay estimates, ARRA paperwork, and construction schedule.

Project Activity

West Rail Bypass Construction Inspection

Status: Ongoing.

Recent Activity:

Contractor has completed track construction and is performing a final cleaning up. Coordination with USACE on mitigation site non-compliance.

Upcoming Activity:

Clean up.

Outstanding Issues:

Awaiting resolution of DHS change order items and the associated funding. Awaiting approval of outstanding SWAs.

Task	Status	Anticipated Completion	% Complete
West Rail Construction Inspection Services (CI)			
Project Management, Administration, QA/QC	Complete	10/21/2013	100%
Process Invoices and Progress Reports	Complete	10/21/2013	100%
Construction Inspection Services			100%
Construction Management	Complete	10/21/2013	100%
Construction Observation and Inspection	Complete	10/21/2013	100%
Record Keeping and File Management	Complete	10/21/2013	100%
Schedule	Complete	10/21/2013	100%
Project Close-Out			
Construction Management	Complete	10/21/2013	100%
Record Keeping and File Management	Complete	10/21/2013	100%
Post Construction Services	Ongoing	10/21/2013	90%
WA Amount:	\$	1,662,564.00	Outstanding Invoice Number
Billed To Date:	\$	1,650,298.05	Days Old
Paid To Date:	\$	1,650,298.05	Invoice Amount
Unpaid Balance:	\$	-	
Funding Source:			
Total: \$ -			

May Status Report

HNTB

Project Outer Parkway Planning Study
 Work Authorization ☒ 36 Outer Parkway Planning Study
 Supplemental ☐
 Supplemental ☐

WA Cost: \$ 103,839.00
 SA Cost:
 SA Cost:
 Total Cost: \$ 103,839.00

Description: This work authorization provides professional services and deliverables associated with a study for the Outer Parkway. The study is to be performed in a three phase effort to deliver a schematic design for the Outer Parkway project.

Scope: This Work Authorization includes the development of an environmental and engineering constraints map, environmental constraints report, and corridor identification report to aid in the establishment of the alignment of the Outer Parkway.

Deliverable: Constraints map, environmental constraints/corridor identification report.

Project Activity

Outer Parkway Planning Study

Status: Complete.

Recent Activity:

Drafted Environmental Classification letter for FHWA concurrence on EA classification.

Upcoming Activity:

Submit Classification letter to FHWA.

Outstanding Issues:

None.

Task		Status	Date of Anticipated Completion	% Complete
Outer Parkway Planning Study				
Project Management and Coordination		Complete	3/1/2011	100%
Data Collection		Complete	3/1/2011	100%
Meetings/Management		Complete	3/1/2011	100%
WA Amount:	\$ 103,839.00	Outstanding Invoice Number	Days Old	Invoice Amount
Billed To Date:	\$ 103,839.00			
Paid To Date:	\$ 103,839.00			
Unpaid Balance:	\$ -			
Funding Source:				
			Total:	\$ -

May Status Report

HNTB

Project		West Rail RFI, As-Built
Work Authorization	<input checked="" type="checkbox"/> 40	West Rail RFI, As-Built
Supplemental	<input type="checkbox"/>	
Supplemental	<input type="checkbox"/>	
Supplemental	<input type="checkbox"/>	

WA Cost: \$	171,150.00
SA Cost:	
SA Cost:	
SA Cost:	
Total Cost: \$	171,150.00

Description: This Work Authorization is to provide response to questions related to the plans and specifications as needed throughout the duration of the construction and review of shop drawings.

Scope: Project Manager shall be the point of contact for the AUTHORITY to address issues regarding project staff, progress, response to questions related to the plans and specifications as needed throughout the duration of the construction.

Deliverable: Responses to RFI, as-builts and record keeping.

Project Activity

West Rail RFI, Shop Drawings

Status:	Respond to RFIs on an as-needed basis.
Recent Activity:	Project management (see GEC Progress Report).
Upcoming Activity:	Respond to RFIs on an as-needed basis.
Outstanding Issues:	Awaiting approval for SWAs (additional RFIs/shop drawing review/DHS coordination).

Task	Status	Anticipated Completion	% Complete
West Rail RFI, Shop Drawings			
Project Management	Complete	10/21/2013	100%
Respond to Requests for Information	Complete	10/21/2013	100%
WA Amount: \$	171,150.00	Outstanding Invoice Number	Days Old
Billed To Date: \$	171,150.00		Invoice Amount
Paid To Date: \$	171,150.00		
Unpaid Balance: \$			
Funding Source:			
		Total: \$	-

May Status Report

HNTB

Project		Olmito RIP CI Services
Work Authorization	<input checked="" type="checkbox"/> 47	Construction & Inspection Services
Supplemental	<input type="checkbox"/>	
Supplemental	<input type="checkbox"/>	
Supplemental	<input type="checkbox"/>	

WA Cost: \$ 134,538.00

SA Cost: \$ -

SA Cost: -

SA Cost: -

Total Cost: \$ 134,538.00

Description: This Work Authorization is to provide construction inspection (CI) for the Union Pacific Railroad (UPRR) Olmito Yard Repair in Place (RIP) Facility. The construction of this facility allow the UPRR to relocate their current repair in place operations from Harlingen to Olmito and expand their capabilities.

Scope: Construction administration for the Olmito Yard repair-in-place (RIP) facility and lighting. This includes building, equipment, track, drainage, construction sequencing, SWPPP, pay estimates, quantities, and schedule.

Deliverable: Olmito RIP Facility pay estimates, ARRA paperwork, and construction schedule.

Project Activity

Olmito RIP Facility Construction Inspection Services (CI)

Status: Construction at 99% complete.

Recent Activity: None.

Upcoming Activity: BPUB to energize water line. Schedule final walk through with UPRR for facility acceptance.

Outstanding Issues: Awaiting resolution on outstanding SWA. The County had been sent a request to provide warranty deed or metes and bounds for water/sewer line and submit payment on impact fees for both to BPUB.

Task	Status	Anticipated Completion	% Complete
Olmito RIP Facility Construction Inspection Services (CI)			
Project Management, Administration, QA/QC	Ongoing	1/31/2013	95%
Process Invoices and Progress Reports	Ongoing	1/31/2013	95%
Construction Inspection Services	Ongoing	1/31/2013	95%
Construction Management	Ongoing	1/31/2013	95%
Construction Observation and Inspection	Ongoing	1/31/2013	95%
Record Keeping and File Management	Ongoing	1/31/2013	95%
Schedule	Ongoing	1/31/2013	95%
Project Close-Out			
Construction Management	Ongoing	1/31/2013	20%
Record Keeping and File Management	Ongoing	1/31/2013	20%
WA Amount: \$	134,538.00	Outstanding Invoice Number	Days Old
Billed To Date: \$	134,538.00		Invoice Amount
Paid To Date: \$	134,538.00		
Unpaid Balance: \$	-		
Funding Source:			
		Total: \$	-

May Status Report

HNTB

Project		SH 32 GEC
Work Authorization	49	SH 32 GEC
Supplemental	1	SH 32 GEC
Supplemental	2	SH 32 GEC

WA Cost:	\$	1,961,997.00
SA Cost:	\$	18,277.00
SA Cost:	\$	243,639.00
Total Cost:	\$	2,223,913.00

Description: This work authorization provides professional services for oversight, guidance, agency coordination, and issue resolution, necessary to expedite the preliminary development phases of these two SH 32 projects only. The two projects, which each have logical termini and independent utility, extend from US 77/83 to FM 3068 (herein referred to as SH 32-West) and from FM 3068 to SH 4 (herein referred to as SH 32-East). The proposed projects are being developed by two prime subconsultants, (S&B Infrastructure, Ltd. and Traffic Engineers, Inc.) under the oversight of HNTB (GEC).

Scope: This Work Authorization allows the GEC to oversee/manage the development of two environmental assessments being prepared for SH 32. The environmental assessments are being prepared by other firms.

Deliverable: Meeting notes, schedules, document reviews, permitting strategies.

Project Activity**East Loop EA**

Status:	On-going. SH 32-West EA prepared. SH 32-East EA prepared.
Recent Activity:	Submittal of SH 32 East Biological Assessment and Antiquities Permit application to TxDOT. Submittal of Antiquities Permit application for SH 32 West to TxDOT. Value Engineering study occurred between 4/15/14 to 4/17/14.
Upcoming Activity:	Submittals of EA, BA and archeology results.
Outstanding Issues:	None

Task		Status	Date of Anticipated Completion	% Complete
East Loop EA				
Project Management and Coordination				88%
WA Amount:	\$ 2,223,913.00	Outstanding Invoice Number	Days Old	Invoice Amount
Billed To Date:	\$ 2,013,760.22			
Paid To Date:	\$ 2,013,760.22			
Unpaid Balance:	\$ -			
Funding Source:				
Total:				\$ -

HNTB

WA Cost:	\$	86,393.00
SA Cost:	\$	-
SA Cost:	\$	-
Total Cost:	\$	86,393.00

Deliverable: Meeting notes, schedules, document reviews, permitting strategies.

Project Activity

International Advisory Services

Status:	On-going.
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Stakeholder meetings

Recent Activity

Continue stakeholder meetings and workshops.

Upcoming Activity

Outstanding Issues:

Task			Status	Date of Anticipated Completion	% Complete
International Advisory Services					
Project Management and Coordination					34%
WA Amount:	\$	86,393.00	Outstanding Invoice Number	Days Old	Invoice Amount
Billed To Date:	\$	29,590.75			
Paid To Date:	\$	29,590.75			
Unpaid Balance:	\$	-			
Funding Source:					
			Total:	\$	-

**2-B PRESENTATION OF THE STATUS OF THE SH 550 DIRECT
CONNECTOR FOR MAY 2014 AND JUNE 2014**



SH 550 CONSTRUCTION UPDATE

July 1, 2014



L & G Engineering Laboratory
Geotechnical • Construction Material Testing



HNTB Corporation
The HNTB Companies
Engineers Architects Planners



SH 550 Key Dates



-PRE-CONSTRUCTION MEETING

2-20-2013

-NTP ISSUED

2-23-2013

-ACTUAL CONST. START DATE

3-4-2013

-FEDERAL AUDIT IN FIELD

5-20-13

-73.0 % COMPLETE AS OF

07-1-14

-MILESTONE START DATE (IH 69 LANE CLOSURE)

11-1-13

-LOCAL LET GOV. PROCEDURES AUDIT

8-1-13

-TxDOT AUDIT

9-10-13 to 9-12-13

-TxDOT ENVIRONMENTAL INSPECTION

2-18-2014

-IH 69 LANE CLOSURE FOR DIRECT CONNECTOR BENT
CONSTRUCTION (BETWEEN MAIN LANES)

7-8-14

-PROJECTED CONST. END DATE

9-22-2014



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Major Items of Work in Progress



ITEM	UNIT	PROJECT TOTAL	QUANTITY COMPLETED TO DATE	% COMPLETE TO DATE	PREVIOUS UPDATE (MAY 2014) COMPLETE TO DATE
EMBANKMENT	CY	305,077.00	301,822.75	98.9%	98.9%
DRILLED SHAFTS	EA	16.00	12.00	75.0%	75.0%
REINFORCED CONC SLAB	SF	245,188.00	161,653.00	65.9%	40.4%
CONC PAVEMENT CRCP 12"	SY	75,246.00	44,819.03	59.6%	52.0%
HOT MIX	TON	24,678.00	9,065.13	36.7%	31.4%
RETAINING WALLS (MSE)	SF	33,549.00	29,222.59	87.1%	70.9%



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Major Items of Work Completed



ITEM	UNIT	PROJECT TOTAL	QUANTITY COMPLETED TO DATE	% COMPLETE TO DATE
CONCRETE PILES	EA	598.00	598.00	100.0%
BRIDGE FOOTINGS	EA	58.00	58.00	100.0%
BRIDGE COLUMNS	EA	58.00	58.00	100.0%
CAPS FORMED AND POURED	EA	38.00	38.00	100.0%
CONCRETE BEAMS	LF	28,433.31	28,433.31	100.0%



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TYPE FORM REGISTRATION NO.: 498

Major Items of Work in Progress



CONCRETE PANELS



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Major Items of Work in Progress



REINFORCED CONCRETE SLAB POUR



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Major Items of Work in Progress



CONCRETE PAVEMENT (CRCP) (12")

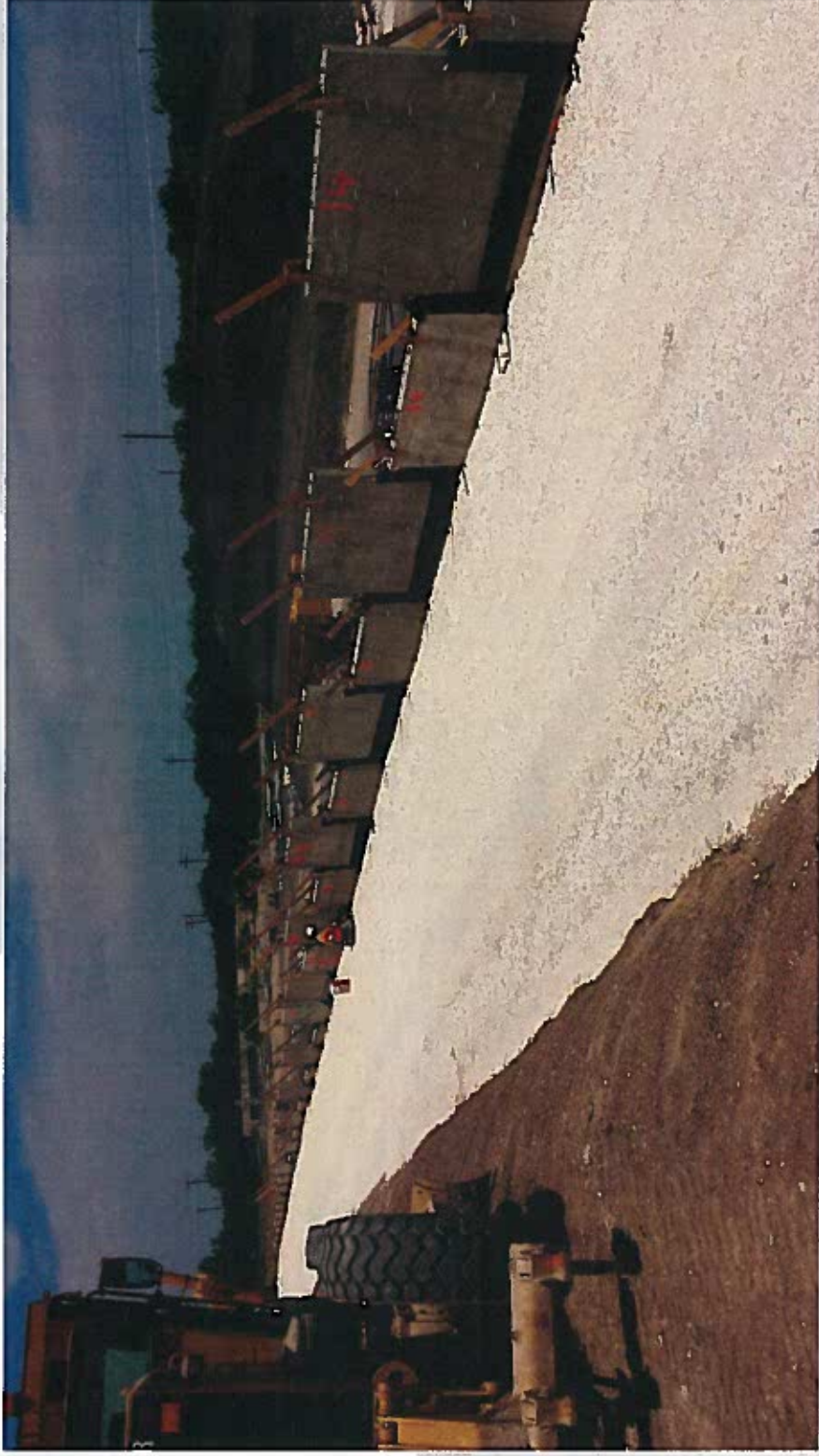


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FIRM REGISTRATION NO.: 420

Major Items of Work in Progress



RETAINING WALL PLACEMENT



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FIVE FIRM REGISTRATION NO.: 420

Major Items of Work in Progress



HOTMIX PLACEMENT



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Submittal of Pay Estimate # 16 – JUNE 2014



Quantities for June are Preliminary and Subject to Change upon Final Estimate Review.

Estimate No. 16		
Original Contract Days	565	
Days Added by Change Order	0	
Total Contract Time	565	
Contract Days Previously Billed	446	
Contract Days this Period	31	
Days Remaining	88	
% Contract Time Used	84.4%	
Contract Amount		\$ 43,963,291.32
Previous Payments		\$ 31,119,818.74
Balance Due this Estimate		\$ 980,814.97
Net Amount Earned to Date		\$ 32,100,633.71
Percentage of Contract Billed to Date		73.0%
Balance of Contract		\$ 11,862,657.61



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Local Project Staffing



BASED ON JUNE ESTIMATE

Local (RGV) Contractor Personnel – 68 Daily FTE's

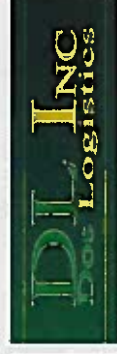
Non-Local (RGV) Contractor Personnel – 1 FTE

Local (RGV) CM Personnel – 3 Daily FTE's

Total Personnel – 72 Daily FTE's



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Local Project Staffing



BASED ON JUNE ESTIMATE #16

Total Paid to Date (JUNE 2014 Estimate) – \$32,100,633.71

Local (RGV) Contractor Payments – \$27,497,211.16 (85.7%)

Non-Local (RGV) Contractor Payments – \$4,603,422.55 (14.3%)

Quantities for June are Preliminary and Subject to Change upon Final Estimate Review.



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3-A CONSIDERATION AND APPROVAL OF THE MINUTES FOR:
JUNE 10, 2014 – SPECIAL MEETING

THE STATE OF TEXAS §

COUNTY OF CAMERON §

BE IT REMEMBERED on the 10th day of June, 2014, there was conducted a Special Meeting of the Cameron County Regional Mobility Authority, at the Joe G. Rivera and Aurora de la Garza County Annex thereof, in San Benito, Texas, for the purpose of transacting any and all business that may lawfully be brought before the same.

THE BOARD MET AT:

11:30 A.M.

PRESENT:

CHAIRPERSON

MICHAEL SCAIEF
DIRECTOR

DAVID N. GARZA (arrived at 12:01 P.M.)
DIRECTOR

NAT LOPEZ
DIRECTOR

RUBEN GALLEGOS, JR.
DIRECTOR

HORACIO BARRERA
DIRECTOR

MARK ESPARZA
DIRECTOR

Secretary

DAVID E. ALLEX
ABSENT

ABSENT

ABSENT

=====

In the absence of Chairman David E. Allex, Vice Chairman Horacio Barrera presided over the Board Meeting. The Board Meeting was called to order by Vice Chairman Horacio Barrera, at 11:34 A.M. At this time, the Board considered the following matters as per RMA Agenda posted and filed for Record in the Office of the County Clerk on this 6th day of June 2014 at 1:09 P.M.



AGENDA

Special Meeting of the Board of Directors of the Cameron County Regional Mobility Authority

**Joe G. Rivera and Aurora de la Garza County Annex
1390 West I69E
San Benito, Texas 78586**

Tuesday, June 10, 2014

11:30 AM

FILED AND RECORDED
OFFICIAL PUBLIC RECORDS
On: Jun 06, 2014 at 01:09P

Joe G Rivera
County Clerk
By
Hilda Perez, Deputy
Cameron County

PUBLIC COMMENTS:

1. Public Comments

PRESENTATIONS, RESOLUTIONS AND/OR PROCLAMATION ITEMS:

2. Presentations/Resolutions/Proclamations

- A. Presentation of Report on Marketing Efforts

CONSENT ITEMS:

3. All Item(s) under the Consent RMA Agenda are heard collectively unless opposition is presented, in which case the contested Item will be considered, discussed, and appropriate action taken separately

- A. Consideration and Approval of the Minutes for:

May 8, 2014 – Regular Meeting

- B. Consideration and Approval of a Financial Assistance Agreement between the Cameron County Regional Mobility Authority and the Texas Department of Transportation for the Outer Parkway Toll Project

ITEMS FOR DISCUSSION AND ACTION:

4. Action Items

- A. Approval of Claims

- B. Consideration and Approval of the Financials for May 2014

- C. Consideration and Approval of Engineering Contract between the Cameron County Regional Mobility Authority and S&B Infrastructure for the SH 32 (East Loop) Project
- D. Consideration and Approval of Professional Services Agreement with Fagan Consulting, LLC
- E. Consideration and Approval of an Interlocal Agreement for Toll System for SH 550 Direct Connector between the Cameron County Regional mobility Authority and the Central Texas Regional Mobility Authority
- F. Consideration and Approval of Amendment No. 1 to the Toll Collection System Maintenance Agreement between the Cameron County Regional Mobility Authority and the Central Texas Regional Mobility Authority

EXECUTIVE SESSION ITEM:

5. Executive Session

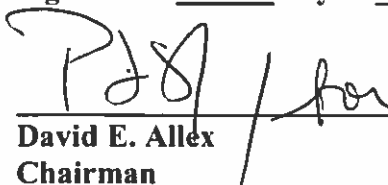
- A. Confer with Legal Counsel regarding legal issues with the Request for Qualifications #2014.01 for General Engineering Consulting Services, pursuant to V.T.C.A., Government Code, Section 551.071(2).

6. Action Relative to Executive Session

A. Possible Action

ADJOURNMENT:

Signed this 6th day of June 2014



David E. Allex
Chairman

NOTE:

Participation by Telephone Conference Call – One or more members of the CCRMA Board of Directors may participate in this meeting through a telephone conference call, as authorized by Sec. 370.262, Texas Transportation Code. Each part of the telephone conference call meeting that by law must be open to the public shall be audible to the public at the meeting location and will be recorded. On conclusion of the meeting, the recording will be made available to the public.

PUBLIC COMMENTS

1 PUBLIC COMMENTS

None were presented.

PRESENTATIONS, RESOLUTIONS AND/OR PROCLAMATION ITEMS

2-A Presentation of the Report on Marketing Efforts

Mrs. Michelle Lopez, RMA Marketing & Communications Director went over a report on marketing efforts with the Board. Mr. Pete Sepulveda, Jr., RMA Executive Director also gave an update on the coordination with the Pharr Bridge System as well as on-going efforts with MSB to improve collections.

Secretary Gallegos moved to acknowledge the Report. The motion was seconded by Director Esparza and carried unanimously.

The Report is as follows:

NOTE: Director Garza arrived at 12:01 pm.

CONSENT ITEMS

ALL ITEM(S) UNDER THE CONSENT RMA AGENDA ARE HEARD COLLECTIVELY UNLESS OPPOSITION IS PRESENTED, IN WHICH CASE THE CONTESTED ITEM WILL BE CONSIDERED, DISCUSSED AND APPROPRIATE ACTION TAKEN SEPARATELY

Director Scaief moved to approve Items 3-A and 3-B. The motion was seconded by Director Garza and carried unanimously.

3-A Consideration and Approval of the Minutes for:

May 8, 2014 – Regular Meeting

3-B Consideration and Approval of a Financial Assistance Agreement between the Cameron County Regional Mobility Authority and the Texas Department of Transportation for the Outer Parkway Toll Project

The Agreement is as follows:

ACTION ITEMS

4-A Approval of Claims

The attached claims were presented to the Board of Directors for approval.

Mr. Pete Sepulveda, Jr., RMA Executive Director introduced the Claims into the record and recommended approval.

Secretary Gallegos moved to approve the Claims as presented. The motion was seconded by Director Garza and carried unanimously.

The Claims are as follows:

4-B Consideration and Approval of the Financials for May 2014

Mr. Adrian Rincones, RMA Controller went over the Financials for the month of May 2014.

Secretary Gallegos moved to approve the Financials for May 2014. The motion was seconded by Director Garza and carried unanimously.

The Financials are as follows:

4-C Consideration and Approval of Engineering Contract between the Cameron County Regional Mobility Authority and S&B Infrastructure for the SH 32 (East Loop) Project

Mr. Pete Sepulveda, Jr., RMA Executive Director provided a Memorandum to the Board with a recommendation on this agenda item. Mr. Sepulveda mentioned that this contract was with local firms providing the Professional Services. Mr. Sepulveda mentioned that the Cameron County Regional Mobility Authority had followed a procurement procedure and the Board had awarded the RFQ to S&B Infrastructure but that delays in the environmental phase caused a delay in awarding the actual contract. The timeline for the environmental phase is now better defined and thus the Board needed to move forward with awarding the contract. See attached Memorandum to the Board of Directors.

Secretary Gallegos moved to approve the Engineering Contract between the Cameron County Regional Mobility Authority and S&B Infrastructure for the SH 32 (East Loop) Project. The motion was seconded by Director Esparza and carried unanimously.

The Contract is as follows:

4-D Consideration and Approval of Professional Services Agreement with Fagan Consulting, LLC

Mr. Pete Sepulveda, Jr., RMA Executive Director introduced the item and gave the Board a background and history of the item and the importance of moving forward with a Consultant to move forward with the implementation of the Toll Collection System for the SH550 Direct Connector Project. Fagan Consulting, LLC will coordinate all efforts with the Central Texas Regional Mobility Authority and their vendor.

Director Scaief moved to approve the contract with Fagan Consulting, LLC. The motion was seconded by Secretary Gallegos and carried unanimously.

The Agreement is as follows:

4-E Consideration and Approval of an Interlocal Agreement for Toll System for SH 550 Direct Connector between the Cameron County Regional Mobility Authority and the Central Texas Regional Mobility Authority

Mr. Pete Sepulveda, Jr., RMA Executive Director introduced the item and gave the Board a background and history of a request to provide the Toll Collection System for the SH 550 Direct Connector Project. Mr. Sepulveda informed the Board this is consistent with the process that the Cameron County Regional Mobility Authority has taken on the other two gantries. Mr. Sepulveda also mentioned that the Agreement amount had been negotiated as well.

Director Esparza move to approve the Agreement for Toll System for SH 550 Direct Connector between the Cameron County Regional Mobility Authority and the Central Texas Regional Mobility Authority. The motion was seconded by Secretary Gallegos and carried unanimously.

The Agreement is as follows:

4-F Consideration and Approval of Amendment No. 1 to the Toll Collection System Maintenance Agreement between the Cameron County Regional Mobility Authority and the Central Texas Regional Mobility Authority

Mr. Pete Sepulveda, Jr., RMA Executive Director introduced the item and went over the proposed amendment for the Maintenance Agreement between the Cameron County Regional Mobility Authority (CCRMA) and the Central Texas Regional Mobility Authority. Mr. Sepulveda mentioned that since the CCRMA was doing the maintenance in-house, it was a savings for the CCRMA.

Director Garza move to approve Amendment No. 1 to the Toll Collection System Maintenance Agreement between the Cameron County Regional Mobility Authority and the Central Texas Regional Mobility Authority. The motion was seconded by Secretary Gallegos and carried unanimously.

The Amendment is as follows:

EXECUTIVE SESSION ITEMS

Secretary Gallegos moved to go into Executive Session. The motion was seconded by Director Garza and carried unanimously, the Board met in Executive Session at 12:31 P.M. to discuss the following matter(s):

EXECUTIVE SESSION:

- 5-A Confer with Legal Counsel regarding legal issues with the Request for Qualifications #2014-01 for General Engineering Consulting Services, pursuant to V.T.C.A., Government Code, Section 551.071(2)

Upon motion by Director Scaief seconded by Director Esparza and carried unanimously, the Board reconvened into open Session at 1:04 P.M.

ACTION RELATIVE TO EXECUTIVE SESSION:

- 6-A Confer with Legal Counsel regarding legal issues with the Request for Qualifications #2014-01 for General Engineering Consulting Services, pursuant to V.T.C.A., Government Code, Section 551.071(2)

Director Scaief moved to acknowledge report of Counsel and proceed along the Terms and Conditions as discussed in Executive Session. The motion was seconded by Director Garza and carried unanimously.

ADJOURNMENT

There being no further business to come before the Board and upon motion by Director Scaief seconded by Director Esparza and carried unanimously the meeting was **ADJOURNED** at 1:05 P.M.

APPROVED this ____ day of _____ 2014.

VICE CHAIRMAN HORACIO BARRERA

ATTESTED: _____
SECRETARY RUBEN GALLEGOS, JR.

**3-B CONSIDERATION AND APPROVAL OF THE CAMERON COUNTY
REGIONAL MOBILITY AUTHORITY COMPLIANCE REPORT AS
PER TEXAS ADMINISTRATIVE CODE TITLE 43, PART 1, CHAPTER
26, SUBCHAPTER G**

Cameron County Regional Mobility Authority Compliance Report

Texas Administrative Code Title 43, Part I, Chapter 26, Subchapter G
§26.65(a) Annual Reports to the Commission

Compliance Rule	Compliance Statement	Certification
<i>Rule §26.61 Written Reports:</i>		
The annual operating and capital budgets adopted by the RMA year.	CCRMA Board of Directors adopted and approved on August 14, 2013 the Budget for FY 2014 beginning October 1, 2013. Cameron County was subsequently provided the approved budget.	The CCRMA budget was approved by the Board of Directors on August 14, 2013.
Any annual financial information and notices of material events required to be disclosed under Rule 15c2-12 of the SEC.	None were required by CCRMA for the 2013 Fiscal Year.	Not Applicable
To the extent not disclosed in another report required in this compliance report, a statement of any surplus revenue held by the RMA and a summary of how it intends to use the surplus revenue.	The CCRMA has no surplus revenues which are not considered within the approved budget to cover the operations and further projects of the organization.	The CCRMA approved budget for the fiscal year 2014.
An independent auditor's review of the reports of investment transactions prepared under Government Code, §2256.023.	The Independent Auditor has applied all necessary procedures within the scope of their Audit which resulted in an "Unqualified Opinion" with no findings for the 2013 Fiscal Year.	The Independent Audit Firm issued an "Unqualified Opinion" on March 27, 2014 for the 2013 Financial Report.
<i>Rule §26.62 Annual Audit:</i>		
The RMA shall maintain its books and records in accordance with generally accepted accounting principles in the United States and shall have an annual financial and compliance audit of such books and records.	The CCRMA received an "Unqualified Opinion" from the Independent Auditor on March 27, 2014 for the 2013 fiscal year.	The Independent Audit Firm issued an "Unqualified Opinion" on March 27, 2014 for the 2013 Financial Report.
The annual audit shall be submitted to each county or city that is a part of the RMA within 120 days after the end of the fiscal year, and conducted by an independent certified public accountant.	The annual audit was conducted by an Independent Certified Public Accountant, furthermore the CCRMA was treated as a component unit of the Cameron County consequently included within the County's financial report.	CCRMA has made available the 2013 financial report to all interested parties.
All work papers and reports shall be retained for a minimum of four years from the date of the audit.	The CCRMA stores all relevant work papers for a minimum period of four years.	CCRMA's records and retention policy is within compliance of this requirement.
<i>Rule §26.63 Other Reports to Counties and Cities:</i>		

Provide other reports and information regarding its activities promptly when requested by the counties or cities.	The CCRMA responds promptly to the request of information by the County or local cities as well as provides relevant information for immediate access on its website.	No Comments
<i>Rule §26.64 Operating Records:</i>		
The Department will have access to all operating and financial records of the RMA. The executive director will provide notification if access is desired by the department.	The CCRMA complies with rule 26.64 of subchapter G of the Texas Administrative Code allowing the Department access to all operating records of the RMA.	No comments

4-A APPROVAL OF CLAIMS



MEMORANDUM

TO: Chairman and Board Members

FROM: Pete Sepulveda, Jr. *PST*

RE: Claims Item 4-A

DATE: July 1, 2014

Attached are the Claims being presented for consideration and payment.

The Claims include:

- Contract Services for the Month of June (Administrative Support, Legal & IT Services)
- Cameron County CAF 2012 Bonds
- CCRMA Payroll week ending 6.26.14
- CTRMA – SH 550 Port Spur & Direct Connector
- Lester Boylan – Overpayment Refund
- Maria I. Cardona Coronado – Overpayment Refund
- Staff mobile phone reimbursement for the month of June 2014
- RGV Spotlight – Installment for Billboard Campaign
- Texas Good Roads – Chairman Conference Registration
- TML Employee Health Benefits for July 2014
- TXU Energy – SH 550 Utilities

I recommend approval of the invoices.

CAMERON COUNTY REGIONAL MOBILITY AUTHORITY

Invoices Selected for Payment - Claims to be Paid

Vendor ID	Vendor Name	Invoice Number	Cash Required	Invoice/Credit Description
Adrian	Adrian Rincones	Cell - AR - June 201	100.00	Cell Phone expense for June 2014
Blanca C. Betanco...	Blanca C. Betancourt	8	3,750.00	Administrative services for June
Cameron County	Cameron County	CAF 2012 Bonds	8,333.33	CAF for 2012 Bonds
CCRMA Indirect	CCRMA Payroll - Direct Deposit	PR 6-26-14	5,219.29	CCRMA Payroll for period ending 6-26-14
CTRMA	Central Texas Regional Mobility Authority	51-46837-OM	9,312.00	Toll Implementation and oversight Port Spur & Direct Connect
CTRMA	Central Texas Regional Mobility Authority	52-46837-OM	17,983.57	Toll Implementation and Oversight for Port Spur & Direct Con
CTRMA	Central Texas Regional Mobility Authority	Retainage	69,344.00	Final installment of retainage for Port Spur Toll Gantry
DYLBIA L. VEGA	DYLBIA L JEFFERIES VEGA	DVJ-June 2014	1,100.00	Legal Services for June 2014
Franco San Miguel	FRANCISCO J SANMIGUEL	FS - June 2014	1,750.00	IT & Toll Maintenance Support for June 2014
Lester Boylan	Lester Boylan	Boylan 6-19	4.02	Overpayment Refund for Customer
Michelle Lopez	Michelle Lopez	Cell-ML - June 2014	100.00	Cell Phone expense for June 2014
RGV Spotlight	RGV Spotlight	INV-0A12920C-1	1,450.00	Installment for Billboard Campaign
TML Emp Health	TML Intergovernmental Employee Benefits Pool	TML 2014-07	2,315.82	TML Monthly Benefits for July 2014
TXU	TXU Energy	056126167015	486.96	Utilities on SH550
Report Total			121,248.99	



To: Pete Sepulveda
From: Adrian Rincones
cc:
Date: June 30, 2014
Re: County Contractor Payments

As per contract terms, I recommend disbursement for the following Cameron County Contractors for June 2014 services:

Dylbia V Jefferies	\$1,100
Francisco SanMiguel	\$1,750

Approved by:

x 

Pete Sepulveda
Executive Director



To: Pete Sepulveda

From: Adrian Rincones

cc:

Date: June 30, 2014

Re: Cell Phone Reimbursement

Please process reimbursement of Cell Phone Expense for the month of June 2014 for both Marketing Director and Controller as per CCRMA Cell Phone Memo Dated November 18, 2013.

Michelle A Lopez - \$100.00

Jesus A Rincones - \$100.00

A handwritten signature in black ink, appearing to read "Pete Sepulveda, Jr.", is written over a horizontal line.

Pete Sepulveda, Jr
Executive Director

The CCRMA accrued as of September 30, 2013 a payable to Cameron County for the County Administrative Fee (CAF) for the 2012 Bond Issuance of \$100,000. The amount is to be paid in monthly installments, below is a summary of payments made, current amount due, and outstanding balance.

CAMERON COUNTY - CAF FEE

Balance Due	9/30/2013	\$	100,000.00	
Payment	11/14/2013	\$	(8,333.33)	October's Pmt
Payment	12/12/2013	\$	(8,333.33)	November's Pmt
Payment	1/9/2014	\$	(8,333.33)	December's Pmt
Payment	2/13/2014	\$	(8,333.33)	January's Pmt
Payment	3/13/2014	\$	(8,333.33)	February's Pmt
Payment	4/10/2014	\$	(8,333.33)	March's Pmt
Payment	5/8/2014	\$	(8,333.33)	April Pmt
Payment	6/5/2014	\$	(8,333.33)	May's Pmt
Payment	7/1/2014	\$	(8,333.33)	June's Pmt

Outstanding Balance	\$	25,000.03
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MEMORANDUM

TO: Chairman and Board Members

FROM: Pete Sepulveda, Jr. *PSJ*

RE: Claims Item 4-A

DATE: July 1, 2014

Attached are the Claims paid June 20th and being presented for Board acknowledgment.

The Claims paid are:

- Controller – Reimbursement for various Office expenses
- CCRMA Payroll week ending 6.12.14
- Cameron County CAF 2012 Bonds
- Brownsville PUB – SH 550 Utilities
- RGV Spotlight – Billboard Advertising – Design & Prints costs
- S&B Infrastructure for Project Coordination & Management of Mitigation Plan and the SH 550 Direct Connector
- Rentfro Law Firm – West Rail Legal Services
- Travel – Executive Director
- TxDOT – SH 550 Materials Testing
- Xerox – Copies/Printer Lease

I recommend acknowledgment and approval of the invoices.

CAMERON COUNTY REGIONAL MOBILITY AUTHORITY

Invoices Selected for Payment - Claims to be Paid

Vendor ID	Vendor Name	Invoice Number	Cash Required	Invoice/Credit Description
Adrian	Adrian Rincones	AR - 6-19-14	725.71	Reimbursement for Various office expenses
CCRMA Indirect	CCRMA Payroll - Direct Deposit	PR - 6-12-14	5,214.67	CCRMA Payroll week ending 6-12-14
PEDRO SEPULVE...	PEDRO SEPULVEDA JR.	PSJ - 6-11-14	1,561.72	ED Travel to Chicago Produce Trade Show
PEDRO SEPULVE...	PEDRO SEPULVEDA JR.	PSJ-6-18-14	224.97	ED Travel to Corpus for TxDot meeting on SPI
PUB	Public Utilities Board	PUB - May 2014	251.37	Utilities on SH550
RGV Spotlight	RGV Spotlight	INV-0A12920B	5,800.00	Design & Print for Billboard Advertising
S&B	S&B Infrastructure, LTD	U1818-16	984.64	Cordination and Administration of Wetland Mitigation on FM80
S&B	S&B Infrastructure, LTD	U1818-17	11,977.11	Coordination and Administration on FM 803 Mitigation plan
S&B	S&B Infrastructure, LTD	U1965.102-03	3,383.49	Monitoring and Coordiantion of Wetland Mitigation on SH550
The Rentfro Law ...	The Rentfro Law Firm, PLLC.	017660	198.40	Legal services on West Rail ROW
The Rentfro Law ...	The Rentfro Law Firm, PLLC.	017661	724.40	Legal services on West Rail ROW
The Rentfro Law ...	The Rentfro Law Firm, PLLC.	017662	89.60	Legal services on West Rail ROW
TxDot	Texas Department of Transportation	CST00000001	7,752.32	Materials Testing on SH550 Project performed by TxDot
Xerox	Xerox	074278603	457.89	Monthly Lease for Xerox Copy/Print
Report Total			39,346.29	

**4-C CONSIDERATION AND APPROVAL OF SUPPLEMENTAL WORK
AUTHORIZATION NO. 14 TO WORK AUTHORIZATION NO. 17
WITH HNTB FOR THE SPI 2ND ACCESS PROJECT**



MEMORANDUM

TO: CCRMA Board of Directors
FROM: Pete Sepulveda, Jr., Executive Director *PSJ*
DATE: July 1, 2014
SUBJ: SPI 2nd Access – Item 4-C

Be advised that during the last several months I have had numerous meetings with the Federal Highway Administration (FHWA), the Environmental Division at TxDOT (TxDOT ENV) in Austin and with the TxDOT District office in continuing to prepare the Final Environmental Impact Study (FEIS) for the SPI 2nd Access Project. FHWA and TxDOT ENV have been a great help as we move forward in this process. An independent Project Manager is assigned to the Project and has been providing input. We have completed the one on one meetings with the resource agencies and are currently addressing their comments. We have begun the dialogue on the detailed mitigation plans that will be required by the various resource agencies that this Supplemental Work Authorization will address. FHWA, ENV and TxDOT District Office have all participated in these meetings and conference calls. Agency input from those meetings is necessary to complete the FEIS. A project schedule has been developed with input from the Independent Project Manager, FHWA, ENV and the Pharr District Office. Below is an outline of the different tasks that the FEIS will require and that are currently being worked on:

Route and Design Studies – Project Administration and Coordination, Data Collection, Design Concept Conference, Geometric Layout (Schematic Plans, Value Engineering Workshop, Toll Facility Study, Financial and Project Management Plan, Base and Soil Testing, Traffic Forecasting and Traffic Operations Analysis.

Social, Economic and Environmental Studies – Public involvement, Context Sensitive Solutions (CSS) and FEIS.

Field Surveying and Photogrammetry – Field surveys, low level photogrammetry and bathymetric survey (bottom of Laguna Madre survey)

The route and design studies consist of general project administration and coordination for the FEIS. It includes schematic plans, traffic operation analysis and soil testing & drilling. It also includes a design concept conference, the schematic design and development including design cross sections, traffic control and construction sequencing, hydraulic studies, drainage design, the preliminary engineering report and the preliminary

Effective Mobility. . . . From Borders To Beaches

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MEMORANDUM

CCRMA Board of Directors

July 1, 2014

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bridge layout preparation. The submittals will be made at 30% complete, 60% complete, 90% complete and 100% complete. Submittals will be made to TxDOT Design Division and FHWA for approval. The schematics are currently at 60%. An interim financial plan addressing the financial feasibility of the project and a project management plan will also be developed.

The social, economic and environmental studies include public involvement through project website and newsletters as a way of keeping the public informed of the progress of the project and development of the FEIS. The FEIS will incorporate documentation of land use and social and economic conditions, farmland, soils geology, air quality assessment, traffic noise analysis, water quality issues, waters of the U.S., including wetlands, seagrasses, water body modifications and wildlife habitat, invasive species and beneficial landscaping, essential fish habitat consultation, floodplains, vegetation communities/wildlife habitat and threatened and endangered species and consideration of pedestrian and bicycle facilities. In addition, the project will require U.S. Fish & Wildlife Service/National Oceanic and Atmospheric Administration coordination for Section 7 consultation and coordination for compliance with the Marine Mammal Protection Act, development of a mitigation plan, coordination with the General Land Office (Texas), preparation of archeological studies, historic resource studies, hazardous material studies, documentation of visual impacts and indirect and cumulative impacts, construction impacts and identification of Section 4F properties.

The field surveying and photogrammetry will include field surveying, low altitude aerial mapping engineering design surveying, bathymetric survey, geotechnical bore hole surveys and staking of the proposed right of way.

This supplemental work authorization will consist of developing the sea grass survey. The sea grass survey protocol has been developed to evaluate impacts tht the preferred alternative would have on sea grass. The results of the survey will in turn assist in determining sea grass mitigation requirements for the proposed project. The objective of the sea grass survey is to identify the limits of sea grass located within the proposed right of way and within the shade of the bridge structure of the preferred alternative. The surveys will be conducted through the end of October. An initial visual reconnaissance survey would be conducted to assess the site conditions, identifying the preferred alternative right of way limits and identify areas of potential safety concern.

The Consultant will also prepare a functional analysis of jurisdictional wetlands consisting of a hydrogeomorphic assessment using the accepted methods by the U.S. Army Corps of Engineers (Galveston District) on applicable wetlands which will be mitigated for the 2nd Access Project.

MEMORANDUM

CCRMA Board of Directors

July 1, 2014

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The Consultant will also provide additional analysis that was requested by the U.S. Fish & Wildlife Service (USFWS) and the National Oceanic and Atmospheric Administration (NOAA) Fisheries relative to the Biological Assessment (BA) that was not previously prepared. The Consultant will revise the existing BA to address federally listed species under the jurisdiction of the USFWS, add analysis of impacts to migratory birds and add analysis of the rufa red knot to the BA. A second BA will be developed to address listed species under NOAA jurisdiction.

The Consultant will develop the detailed mitigation plan, data analysis report preparation, sea grass mitigation feasibility report, permit plans, prepare and submit application for a General Land Office easement, pilot studies to demonstrate that turtle grass and other desired species can be successfully established at the site, respond to comments after the USCOE publishes a public notice and will work with contractors, engineers and subconsultants to prepare final project plans as they relate to the mitigation plan, BA and other analysis mentioned above.

The GEC will perform independent project oversight and coordination duties for each task and subtask as detailed in the work authorization to ensure that the FEIS is completed in a timely manner and acceptable for presentation to the FHWA & ENV.

This scope will allow us to comply with the National Environmental Policy Act (NEPA) process and complete the environmental process and will position us to receive a record of decision (environmental clearance).

If you have any questions, let me know.