

THE STATE OF TEXAS §
COUNTY OF CAMERON §

BE IT REMEMBERED on the 11th day of May 2017, there was conducted a Regular Meeting of the Cameron County Regional Mobility Authority, at the Joe G. Rivera and Aurora de la Garza County Annex thereof, in San Benito, Texas, for the purpose of transacting any and all business that may lawfully be brought before the same.

THE BOARD MET AT:

12:00 Noon

PRESENT:

FRANK PARKER, JR.
CHAIRPERSON

DIRECTOR

DAVID N. GARZA
DIRECTOR

DIRECTOR

MARK ESPARZA
DIRECTOR

NAT LOPEZ
DIRECTOR

HORACIO BARRERA
DIRECTOR

RUBEN GALLEGOS, JR.
ABSENT

MICHAEL F. SCAIEF
ABSENT

ABSENT

The Meeting was called to order by Chairman Frank Parker, Jr., at 12:01 P.M. At this time, the Board considered the following matters as per RMA Agenda posted and filed for Record in the Office of the County Clerk on this 5th day of May, 2017 at 8:43 A.M.



AGENDA

Regular Meeting of the Board of Directors of the Cameron County Regional Mobility Authority

**Joe G. Rivera and Aurora de la Garza County Annex
1390 West I69E
San Benito, Texas 78586**

Thursday, May 11, 2017

12:00 Noon

PUBLIC COMMENTS:

- 1. Public Comments.**

PRESENTATIONS, RESOLUTIONS AND/OR PROCLAMATION ITEMS:

- 2. Presentations/Resolutions/Proclamations.**

- A. Presentation and Status on the CCRMA's Legislative Agenda for the 85th Legislature.**
- B. Presentation and Acknowledgment of Update on the Outer Parkway Project.**
- C. Presentation and Acknowledgment of Update on the Spur 54 Project.**
- D. Presentation and Acknowledgment of Update on the SH 550 Slope Erosion Repair and Concrete Barrier Installation.**
- E. Presentation and Acknowledgment of Update on the SH 550 Gap 1 Project.**
- F. Presentation and Acknowledgment of Update on the SPI 2nd Access Project.**

CONSENT ITEMS:

- 3. All Item(s) under the Consent RMA Agenda are heard collectively unless opposition is presented, in which case the contested Item will be considered, discussed, and appropriate action taken separately.**

- A. Consideration and Approval of the Minutes for:
April 28, 2017 – Special Meeting.**
- B. Consideration and Acknowledgement of the Quarterly Investment Report.**
- C. Consideration and Authorization to renew Bond Reserve Certificate of Deposit with Texas Regional Bank that mature in June 2017.**

FILED AND RECORDED
OFFICIAL PUBLIC RECORDS
On: May 05, 2017 at 12:43A
Document Number: 00000795
Sylvia Garza-Perez
County Clerk
Diana Gomez, Deputy
Cameron County

ITEMS FOR DISCUSSION AND ACTION:

4. Action Items.

- A. Approval of Claims.**
- B. Consideration and Approval of the Financial Statements and Budget Amendments for the months of March and April 2017.**
- C. Consideration and Approval to terminate the following Work Authorizations and Supplemental Work Authorizations with HNTB:**
 - a. Supplemental Work Authorization No. 03 to Work Authorization No. 05 for the Port Connector Project.**
 - b. Work Authorization No. 05 for the SH 32 Project.**
 - c. Supplemental Work Authorization No. 01 to Work Authorization No. 05 for the SH 32 Project.**
 - d. Supplemental Work Authorization No. 10 to Work Authorization No. 17 for the SPI 2nd Access Project.**
 - e. Supplemental Work Authorization No. 13 to Work Authorization No. 17 for the SPI 2nd Access Project.**
 - f. Supplemental Work Authorization No. 14 to Work Authorization No. 17 for the SPI 2nd Access Project.**
 - g. Supplemental Work Authorization No. 01 to Work Authorization No. 02 for the SPI 2nd Access Project.**
 - h. Supplemental Work Authorization No. 02 to Work Authorization No. 02 for the SPI 2nd Access Project.**
 - i. Supplemental Work Authorization No. 03 to Work Authorization No. 02 for the SPI 2nd Access Project.**
 - j. Supplemental Work Authorization No. 04 to Work Authorization No. 02 for the SPI 2nd Access Project.**
- D. Consideration and Approval of Work Authorization No. 08 with HNTB for the Port Connector Project.**
- E. Consideration and Approval of Work Authorization No. 09 with HNTB for the SPI 2nd Access Project.**
- F. Consideration and Approval of Supplemental Work Authorization No. 01 to Work Authorization No. 07 with S&B Infrastructure for the Spur 54 Project.**
- G. Discussion and Possible Action regarding RFQ 2017-001 General Legal Services.**
- H. Consideration and Approval of Task Order 1701 International Bridge System Procurement and Integration with Fagan Consulting, LLC.**
- I. Discussion and Possible Action regarding the SH 550 Pass Through Agreement with the Texas Department of Transportation.**

EXECUTIVE SESSION

5. Executive Session.

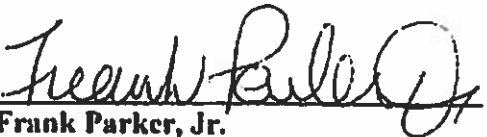
- A. Confer with Legal Counsel regarding the Cameron County Regional Mobility Authority VS. MCMD, Case, Cause No. 2012-CCL-931, the legal status of the case, the handling of the case and legal issues pertaining thereto, pursuant to Vernon Texas Code Annotated (V.T.C.A.), Government Code, Section 551.071(1)(A),(B) and (2).**
- B. Confer with Legal Counsel regarding Cause No. 2014-DCL-02536-D, Cameron County Regional Mobility Authority v. MCAR Development, Ltd., (Parcel 8), pursuant to V.T.C.A., Government Code, Section 551.071 (1)(A) and (B).**
- C. Confer with Legal Counsel regarding Legal Issues with the SP1 2nd Access Project, pursuant to Vernon Texas Code Annotated (V.T.C.A.), Government Code, Section 551.071 (2).**
- D. Confer with Legal Counsel regarding possible Legal Issues on the SH 550 Mitigation, pursuant to Vernon Texas Code Annotated (V.T.C.A.), Government Code, Section 551.071 (2).**

6. Action Relative to Executive Session.

- A. Possible Action.**
- B. Possible Action.**
- C. Possible Action.**
- D. Possible Action.**

ADJOURNMENT:

Signed this 5th day of May 2017.



**Frank Parker, Jr.
Chairman**

NOTE:

Participation by Telephone Conference Call One or more members of the CCRMA Board of Directors may participate in this meeting through a telephone conference call, as authorized by Sec. 370.262, Texas Transportation Code. Each part of the telephone conference call meeting that by law must be open to the public shall be audible to the public at the meeting location and will be recorded. On conclusion of the meeting, the recording will be made available to the public.

PUBLIC COMMENTS

1 PUBLIC COMMENTS

None were presented.

PRESENTATIONS, RESOLUTIONS AND/OR PROCLAMATION ITEMS

2-A Presentation and Status on the CCRMA's Legislative Agenda for the 85th Legislature.

Mr. Pete Sepulveda, Jr., RMA Executive Director went over HB 2861, HB 3854, SB 812 and TxDOT meetings that had taken place.

Director Barrera moved to acknowledge the Presentation and Status of the CCRMA's Legislative Agenda for the 85th Legislature. The motion was seconded by Secretary Garza and carried unanimously.

2-B Presentation and Acknowledgment of Update on the Outer Parkway Project.

Mr. Daniel Garces, P.E., with S&B Infrastructure went over a Presentation and Status Update of the Project.

Secretary Garza moved to acknowledge the Outer Parkway Project Presentation. The motion was seconded by Director Barrera and carried unanimously.

The Presentation is as follows:

2-C Presentation and Acknowledgment of Update on the Spur 54 Project.

Mr. Mark Iglesias with S&B Infrastructure went over a Presentation and Status Update of the Project.

Secretary Garza moved to acknowledge the Spur 54 Project Presentation. The motion was seconded by Director Esparza and carried unanimously.

The Presentation is as follows:

2-D Presentation and Acknowledgment of Update on the SH 550 Slope Erosion Repair and Concrete Barrier Installation.

Mr. Daniel Garces, P.E., with S&B Infrastructure went over a Presentation and Status Update of the Project.

Director Esparza moved to acknowledge the SH 550 Slope Erosion Repair and Concrete Barrier Installation Presentation. The motion was seconded by Director Barrera and carried unanimously.

The Presentation is as follows:

2-E Presentation and Acknowledgment of Update on the SH 550 Gap 1 Project.

Mr. Daniel Garces, P.E., with S&B Infrastructure went over a Presentation and Status Update of the Project.

Secretary Garza moved to acknowledge the SH 550 Gap 1 Project Presentation. The motion was seconded by Director Barrera and carried unanimously.

The Presentation is as follows:

2-F Presentation and Acknowledgment of Update on the SPI 2nd Access Project.

Mr. Pete Sepulveda, Jr., RMA Executive Director gave the Board an update of the Project.

Director Barrera moved to acknowledge the SPI 2nd Access Project Presentation. The motion was seconded by Secretary Garza and carried unanimously.

CONSENT ITEMS

ALL ITEM(S) UNDER THE CONSENT RMA AGENDA ARE HEARD COLLECTIVELY UNLESS OPPOSITION IS PRESENTED, IN WHICH CASE THE CONTESTED ITEM WILL BE CONSIDERED, DISCUSSED AND APPROPRIATE ACTION TAKEN SEPARATELY

3-A Consideration and Approval of the Minutes for:

April 28, 2017 – Special Meeting

Director Esparza moved to approve the minutes for April 28, 2017 Special Meeting. The motion was seconded by Secretary Garza and carried unanimously.

3-B Consideration and Acknowledgement of the Quarterly Investment Report.

Mr. Pete Sepulveda, Jr., RMA Executive Director went over the Quarterly Investment Report with the Board. Mr. Sepulveda informed the Board that the Texas Public Funds Investment Act requires that at a minimum on a quarterly basis the Investment Report be presented to the Board of Directors. Mr. Sepulveda further stated that the report complies with the Internal Management Report section of the Texas Public Funds Investment Act.

Director Barrera moved to acknowledge the Quarterly Investment Report as presented. The motion was seconded by Director Esparza and carried unanimously.

The Report is as follows:

3-C Consideration and Authorization to renew Bond Reserve Certificate of Deposit with Texas Regional Bank that mature in June 2017.

Mr. Pete Sepulveda, Jr., RMA Executive Director went over the item in detail with the Board. Mr. Sepulveda informed the Board that there are four certificates of deposit with Texas Regional Bank which mature on June 8, 2017 and stated that Staff is recommending approval to renew the Certificates of Deposit as noted on the attached memo.

Director Barrera moved to approve the renewal of Bond Reserve Certificate of Deposit with Texas Regional Bank that mature in June 2017. The motion was seconded by Secretary Garza and carried as follows: Director Esparza abstained from the discussion and vote.

AYE: Chairman Parker, Secretary Garza, Director Lopez and Director Barrera

NAY: None

ABSTAIN: Director Esparza

NOTE: Director Esparza abstained from the vote and discussion. Director Esparza filed an affidavit of conflict of interest and the affidavit is filled in the CCRMA's records

The Memo is as follows:

ACTION ITEMS

4-A Approval of Claims

The attached claims were presented to the Board of Directors for approval.

Mr. Pete Sepulveda, Jr., RMA Executive Director went over the Claims.

Director Esparza moved to approve the Claims as presented. The motion was seconded by Director Barrera and carried unanimously.

The Claims are as follows:

4-B Consideration and Approval of the Financial Statements and Budget Amendments for the months of March and April 2017.

Mr. Pete Sepulveda, Jr., RMA Executive Director went over the Financial Statements for the months of March and April 2017. Chairman Parker requested a comparison of the Toll Revenue Billing for April 2017.

Secretary Garza moved to approve the Financial Statements for the months of March and April 2017 subject to Staff providing information requested by the Board. The motion was seconded by Director Barrera and carried unanimously.

The Financial Statements are as follows:

4-C Consideration and Approval to terminate the following Work Authorizations and Supplemental Work Authorizations with HNTB:

- a. Supplemental Work Authorization No. 03 to Work Authorization No. 05 for the Port Connector Project.
- b. Work Authorization No. 05 for the SH 32 Project.
- c. Supplemental Work Authorization No. 01 to Work Authorization No. 05 for the SH 32 Project.
- d. Supplemental Work Authorization No. 10 to Work Authorization No. 17 for the SPI 2nd Access Project.
- e. Supplemental Work Authorization No. 13 to Work Authorization No. 17 for the SPI 2nd Access Project.
- f. Supplemental Work Authorization No. 14 to Work Authorization No. 17 for the SPI 2nd Access Project.
- g. Supplemental Work Authorization No. 01 to Work Authorization No. 02 for the SPI 2nd Access Project.
- h. Supplemental Work Authorization No. 02 to Work Authorization No. 02 for the SPI 2nd Access Project.
- i. Supplemental Work Authorization No. 03 to Work Authorization No. 02 for the SPI 2nd Access Project.
- j. Supplemental Work Authorization No. 04 to Work Authorization No. 02 for the SPI 2nd Access Project.

Mr. Pete Sepulveda, Jr., RMA Executive Director explained to the Board the reason for terminating the Work Authorizations and Supplemental Work Authorizations.

Director Esparza moved to approve the termination of the Work Authorizations and Supplemental Work Authorizations A through I and to TABLE Item J with HNTB. The motion was seconded by Secretary Garza and carried unanimously.

4-D Consideration and Approval of Work Authorization No. 08 with HNTB for the Port Connector Project.

Mr. Pete Sepulveda, Jr., RMA Executive Director went over the need for the Work Authorization.

Secretary Garza moved to approve Work Authorization No. 08 with HNTB for the Port Connector Project. The motion was seconded by Director Barrera and carried unanimously.

The Work Authorization is as follows:

4-E Consideration and Approval of Work Authorization No. 09 with HNTB for the SPI 2nd Access Project.

Director Esparza moved to **TABLE** the Item. The motion was seconded by Secretary Garza and carried unanimously.

4-F Consideration and Approval of Supplemental Work Authorization No. 01 to Work Authorization No. 07 with S&B Infrastructure for the Spur 54 Project.

Mr. Pete Sepulveda, Jr., RMA Executive Director went over the need for the Work Authorization.

Director Barrera moved to approve Supplemental Work Authorization No. 01 to Work Authorization No. 07 with S&B Infrastructure for the Spur 54 Project. The motion was seconded by Director Lopez and carried unanimously.

The Supplemental Work Authorization is as follows:

4-G Discussion and Possible Action regarding RFQ 2017-001 General Legal Services.

Director Esparza moved to **TABLE** the Item. The motion was seconded by Secretary Garza and carried unanimously.

4-H Consideration and Approval of Task Order 1701 International Bridge System Procurement and Integration with Fagan Consulting, LLC.

Director Esparza moved to **TABLE** the Item. The motion was seconded by Director Lopez and carried unanimously.

4-I Discussion and Possible Action regarding the SH 550 Pass Through Agreement with the Texas Department of Transportation.

Mr. Pete Sepulveda, Jr., RMA Executive Director went over the item with the Board.

Director Esparza moved to reject offer from the Texas Department of Transportation for the SH 550 Pass Through Agreement based on the financial analysis prepared by the Cameron County Regional Mobility Authority's Financial Advisor. The motion was seconded by Secretary Garza and carried unanimously.

EXECUTIVE SESSION ITEMS

Director Lopez made a motion at 12:02 P.M. to go into Executive Session. The motion was seconded by Secretary Garza and carried unanimously.

EXECUTIVE SESSION:

- 5-A Confer with Legal Counsel regarding the Cameron County Regional Mobility Authority VS. MCMD, Case, Cause No. 2012-CCL-931, the legal status of the case, the handling of the case and legal issues pertaining thereto, pursuant to Vernon Texas Code Annotated (V.T.C.A.), Government Code, Section 551.071(1)(A),(B) and (2).**
- 5-B Confer with Legal Counsel regarding Cause No. 2014-DCL-02536-D, Cameron County Regional Mobility Authority v. MCAR Development, Ltd., (Parcel 8), pursuant to Vernon Texas Code Annotated (V.T.C.A.), Government Code, Section 551.071 (1)(A) and (B).**
- 5-C Confer with Legal Counsel regarding Legal Issues with the SPI 2nd Access Project, pursuant to Vernon Texas Code Annotated (V.T.C.A.), Government Code, Section 551.071 (2).**
- 5-D Confer with Legal Counsel regarding possible Legal Issues on the SH 550 Mitigation, pursuant to Vernon Texas Code Annotated (V.T.C.A.), Government Code, Section 551.071 (2).**

Director Lopez moved to come back into open session at 12:27 P.M. The motion was seconded by Director Esparza and carried unanimously.

ACTION RELATIVE TO EXECUTIVE SESSION:

- 6-A Confer with Legal Counsel regarding the Cameron County Regional Mobility Authority VS. MCMD, Case, Cause No. 2012-CCL-931, the legal status of the case, the handling of the case and legal issues pertaining thereto, pursuant to Vernon Texas Code Annotated (V.T.C.A.), Government Code, Section 551.071(1)(A),(B) and (2).**

Secretary Garza moved to acknowledge Report. The motion was seconded by Director Esparza and carried as follows: Director Barrera abstained from the discussion and vote.

AYE: Chairman Parker, Secretary Garza, Director Esparza and Director Lopez

NAY: None

ABSTAIN: Director Barrera

NOTE: Director Barrera did not participate in the Executive Session discussion.

- 6-B Confer with Legal Counsel regarding Cause No. 2014-DCL-02536-D, Cameron County Regional Mobility Authority v. MCAR Development, Ltd., (Parcel 8), pursuant to Vernon Texas Code Annotated (V.T.C.A.), Government Code, Section 551.071 (1)(A) and (B).

Secretary Garza moved to proceed as discussed in Executive Session. The motion was seconded by Director Esparza and carried as follows: Director Barrera abstained from the discussion and vote.

AYE: Chairman Parker, Secretary Garza, Director Esparza and Director Lopez

NAY: None

ABSTAIN: Director Barrera

NOTE: Director Barrera did not participate in the Executive Session discussion.

-
- 6-C Confer with Legal Counsel regarding Legal Issues with the SPI 2nd Access Project, pursuant to Vernon Texas Code Annotated (V.T.C.A.), Government Code, Section 551.071 (2).

Director Esparza moved to acknowledge Report. The motion was seconded by Secretary Garza and carried unanimously.

-
- 6-D Confer with Legal Counsel regarding possible Legal Issues on the SH 550 Mitigation, pursuant to Vernon Texas Code Annotated (V.T.C.A.), Government Code, Section 551.071 (2).

Secretary Garza moved to acknowledge Report. The motion was seconded by Director Esparza and carried unanimously.

ADJOURNMENT

There being no further business to come before the Board and upon motion by Director Lopez and seconded by Secretary Garza and carried unanimously the meeting was **ADJOURNED** at 1:10 P.M.

APPROVED this 8th day of June 2017.


CHAIRMAN FRANK PARKER, JR.

ATTESTED: 
SECRETARY DAVID N. GARZA

**2-B PRESENTATION AND ACKNOWLEDGMENT OF UPDATE ON THE
OUTER PARKWAY PROJECT.**

OUTER PARKWAY PROJECT

S&BI tasked with APD services

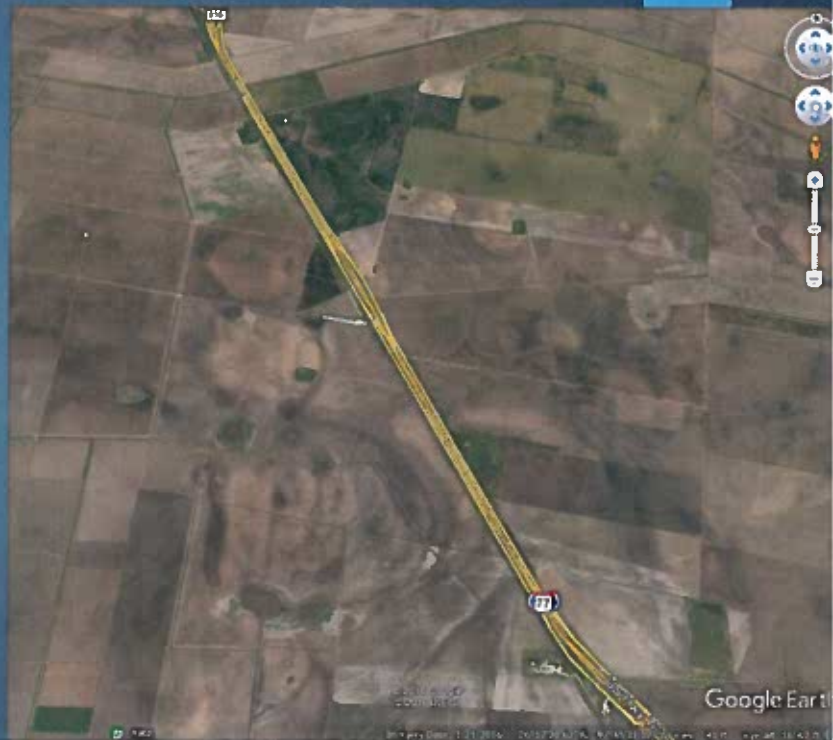
- ▶ Currently Working on Route and Design Studies Phase
- ▶ Coordinating with TEDSI in the Development of the Alternative Analysis
 - ▶ Three (3) Alignments
- ▶ Considering Existing Conditions/Constraints
 - ▶ Property Boundaries;
 - ▶ Geographical Features;
 - ▶ Environmental Features;
 - ▶ Existing Easements/ROW, etc.



OUTER PARKWAY PROJECT (CONTINUED)

► CHALLENGES

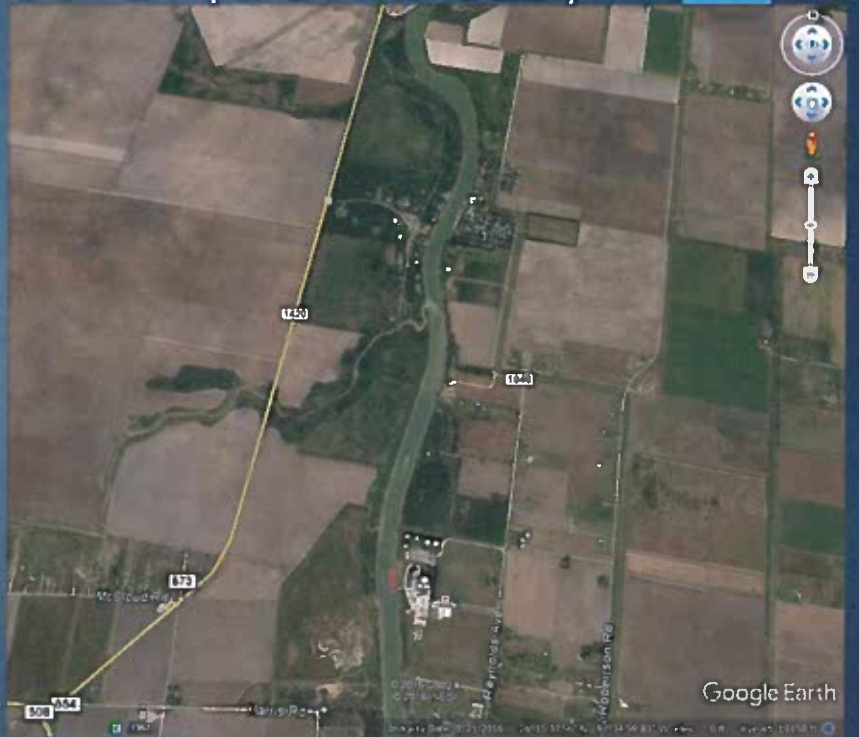
- Connection with I-69E
- Existing Overpass at Orphanage Road
- New Overpass near 1925 Intersection
- New Overpass between Orphanage Road and Sebastian Overpass



OUTER PARKWAY PROJECT (CONTINUED)

► CHALLENGES

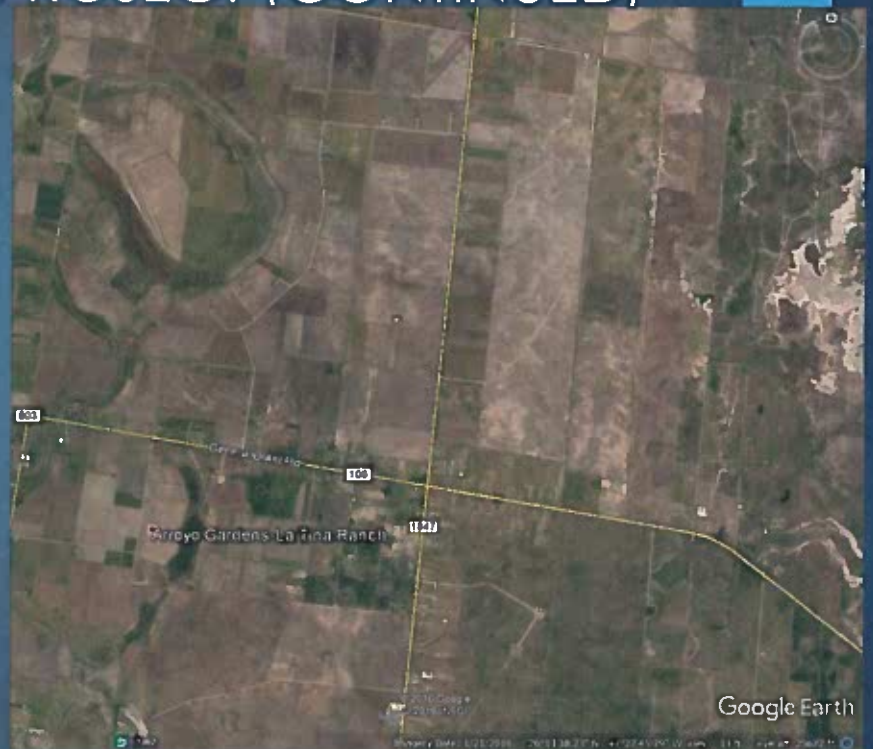
- Crossing Arroyo Colorado near Rio Hondo
 - Existing Properties/Homes
 - Environmentally Sensitive Areas
 - Existing proximity of FM 1420
 - Height of Bridge Structure/Span



OUTER PARKWAY PROJECT (CONTINUED)

► CHALLENGES

- Connection with SH106
- Existing Properties/Homes
- Environmentally Sensitive Areas
- Mode of connection
 - At Grade
 - Grade Separation



OUTER PARKWAY PROJECT (CONTINUED)

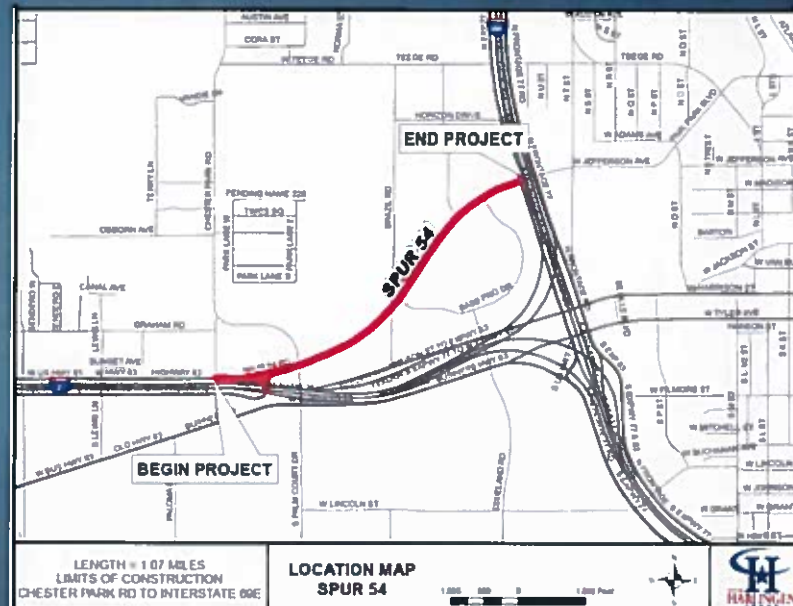
Milestones

- ▶ KICKOFF MEETING (01/04/17)
- ▶ SCHEMATIC SUBMITTALS
 - ▶ 30% Submittal Alternative Analysis
 - ▶ Met with TxDOT on 04/13/17 on possible tie-ins to IH 69E
 - ▶ 60% Submittal
 - ▶ Summer 2017
 - ▶ 90% Submittal
 - ▶ Fall 2017
 - ▶ 100% Submittal - Design
 - ▶ Winter 2017
- ▶ PUBLIC INVOLVEMENT
 - ▶ 2 Public Meetings
 - ▶ Meeting #1 (Workshop Format) Summer 2017
 - ▶ Meeting #2 Fall 2017
 - ▶ Afford the opportunity for a Public Hearing
 - ▶ Spring 2018
 - ▶ Environmental, Schematic and Interstate Access Justification Report Clearance
 - ▶ Late Summer 2018

**2-C PRESENTATION AND ACKNOWLEDGMENT OF UPDATE ON THE
SPUR 54 PROJECT.**

SPUR 54 PROJECT

- ▶ SPUR 54 – (SBI Team tasked with Environmental Services in support of Environmental Decision (CE))
 - ▶ From Chester Park Road to I-69E SB Frontage Road, approx. 1.07 miles
 - ▶ Convert from a rural 4 lane divided roadway to an urban 6 lane roadway to include storm sewer, with raised landscaped center islands and potential bike lanes/paths
 - ▶ TxDOT tasked with PS&E and Schematic



SPUR 54 PROJECT (CONTINUED)

Milestones

- ▶ Prepare Scoping Document: 100% complete. August 2016
- ▶ Meeting with TxDOT/CCRMA: 100% complete. August 2016
- ▶ TxDOT Traffic Information Recieved
- ▶ Hazardous Materials Technical Report and Initial Site Assessment: Submitted
- ▶ Biological Evaluation Form: Submitted
- ▶ Noise Analysis Documentation: Submitted
- ▶ Archeological Background Study: Submitted
- ▶ Historic Resources Project Coordination Request Form: Submitted
- ▶ Air Quality (Qualitative Mobile Source Air Tools) Technical Report: Submitted
- ▶ Project Scope for Categorical Exclusions Submittal: Completed (04/28/17)
- ▶ Public Involvement (Public Meeting & Opportunity for Public Hearing): July and November 2017
- ▶ Anticipated clearance: 1st Quarter 2018
- ▶ Project LET date: June 2018

**2-D PRESENTATION AND ACKNOWLEDGMENT OF UPDATE ON THE SH
550 SLOPE EROSION REPAIR AND CONCRETE BARRIER
INSTALLATION.**

SH550 SLOPE EROSION AND CONCRETE BARRIER INSTALLATION PROJECT

- ▶ Project entails:
 - ▶ Slope Erosion Repairs and Drainage Enhancements at Old Alice Rd. and Port Spur Overpasses;
 - ▶ Concrete barrier installation between Port Spur and SH48;
 - ▶ Asphaltic Concrete Pavement Repairs at Port Spur Overpass (Northbound) and US77 Ramp (Northbound);
- ▶ Notice to Proceed issued on 02/20/17 to Clore Construction, LLC of Harlingen, Texas with a 90 calendar day construction period. Contract Price \$282,681.03
- ▶ To date Contractor working on Port Spur & Old Alice Slope Repairs and Drainage Enhancements;
- ▶ Project Completed as of 4/28/17- 30%.
- ▶ Contract Days remaining as of 4/28/17 – 23 days + 2 rain days
- ▶ One Payment Application submitted thru 2/28/17 for \$49,566.14
 - ▶ Percentage of Contract Billed to Date: 17.5%
 - ▶ Change Orders: None to Date

SH550 SLOPE EROSION (CONTINUED)

- Port Spur – East Side (Before and After)



SH550 SLOPE EROSION (CONTINUED)

► Port Spur – West Side (Before and After)



SH550 SLOPE EROSION (CONTINUED)

- ▶ Anticipated Schedule:
 - ▶ Continue working on Slope Erosion Repairs (seeding, mat blankets);
 - ▶ Weekend of 04/28 & 05/05 – Concrete Barrier Installation
 - ▶ Weekend of 04/28/15 – Pavement Repairs - Port Spur Overpass – NB Lane
 - ▶ Weekend of 05/12 – Pavement Repair - Direct Connector NB Lane at US 77
- ▶ Project Closeout – May 31.

**2-E PRESENTATION AND ACKNOWLEDGMENT OF UPDATE ON THE SH
550 GAP 1 PROJECT.**

SH550 - GAP 1 PROJECT

- ▶ SH 550 GAP 1 (SBI Team tasked with PS&E and CM)
 - ▶ Limits from 0.53 miles east of Old Alice Road to 0.48 miles west of FM 1847, approx. 1.24 miles
- ▶ SH 550 Gap 1 Construction Items
 - ▶ Construction of tolled lanes with concrete pavement for the first "Gap" of SH 550.
 - ▶ Slope erosion repairs and bridge riprap repairs at FM 1847
 - ▶ Slope erosion repairs at Union Pacific Railroad Crossing
 - ▶ Bridge Construction on Southbound main lanes for Drain Ditch #3



SH550 – GAP 1 PROJECT (CONTINUED)

Milestones


- ▶ Bids Received on - January 31, 2017
- ▶ Bid Analysis submitted to TxDOT;
- ▶ Acknowledgement from TxDOT received on 4/13/17 on Bid Analysis;
- ▶ Contract Award Pending to Foremost Paving, Inc. - \$7,138,812.45
- ▶ Bid is \$1,138,812.45 above currently allocated VRF available funds, so secondary FAA requested. TxDOT Commission – April & May 2017 Meetings;
- ▶ Anticipated Construction to Start – Summer 2017 - 9 Months
- ▶ Anticipated Project Completion – Spring 2018
- ▶ Next Steps pending FAA approval:
 - ▶ Execute Contract – Project Coordination and Preconstruction Meetings – Issue Notice to Proceed – Administer Contract and Complete Construction – Final Inspection and Project Acceptance

**3-B CONSIDERATION AND ACKNOWLEDGEMENT OF THE QUARTERLY
INVESTMENT REPORT.**



Investment Report

TO: CCRMA Board of Directors

FROM: Adrian Rincones
Chief Financial Officer 

DATE: May 4, 2017

SUBJ: Quarterly Report of CCRMA Investments

The Texas Public Funds Investment Act requires that at a minimum on a quarterly basis the following investment report be presented to the Board of Directors. Below is a summary of the current CCRMA investments which comply with the investment strategies approved in the most current CCRMA Investment Policy.

	<u>Certificate of Deposit</u>	<u>Beginning Market Value</u>	<u>Ending Market Value</u>	<u>Date Opened</u>	<u>Term</u>	<u>Maturity Date</u>	<u>Average Yield</u>	<u>Interest earned and accrued as of 04/30/2017</u>
2010A Bond Reserves	28746	\$ 750,000.00	\$ 757,525.92	12/8/2015	18 months	6/8/2017	0.80%	\$ 896.58
	28747	\$ 288,586.89	\$ 290,161.96	12/8/2016	6 months	6/8/2017	0.46%	\$ 197.47
2010B Bond Reserves	28748	\$ 900,000.00	\$ 909,031.10	12/8/2015	18 months	6/8/2017	0.80%	\$ 1,075.89
	28749	\$ 318,153.81	\$ 319,890.25	12/8/2016	6 months	6/8/2017	0.46%	\$ 217.00
		\$ 2,256,740.70	\$ 2,276,609.23					\$ 2,386.94
Total Market Value of Principal and Accrued Interest								\$2,278,996.17
Required level of security at 102%								\$2,324,576.09

<u>Collateral Pledged</u>	<u>Cusip</u>	<u>Market Value 04/30/17</u>	<u>FDIC Insurance</u>	<u>Total Pledged & Insured Value</u>	<u>Safekeeping Location</u>
FNMA 15YF3138W9GC8		\$ 901,684.38	\$ 250,000.00	\$ 1,151,684.38	Federal Home Loan Bank
FNMA 15YF3138WA5D5		\$ 1,033,987.02	\$ 250,000.00	\$ 1,283,987.02	Federal Home Loan Bank
HALECO 405468CT4		\$ 257,347.50	\$ -	\$ 257,347.50	Federal Home Loan Bank
		\$ 2,193,018.90		\$2,693,018.90	

I certify this report complies with the Internal Management Reports section of the Texas Public Funds Investment Act.

**3-C CONSIDERATION AND AUTHORIZATION TO RENEW BOND RESERVE
CERTIFICATE OF DEPOSIT WITH TEXAS REGIONAL BANK THAT
MATURE IN JUNE 2017.**



MEMORANDUM

TO: CCRMA Board of Directors

FROM: Adrian Rincones

DATE: May 4, 2017

SUBJ: Renewal of Bond Reserve Certificate of Deposit with Texas Regional Bank

In December 2015 the CCRMA with the Bank of New York Mellon as trustee, opened four certificate of deposit (CD) accounts with Texas Regional Bank. These accounts serve as our Bond Reserve Accounts and are restricted through the life of the 2010A and 2010B Vehicle Registration Bonds issued in 2010 by the CCRMA.

In order to provide liquidity and the best possible average rate, the CCRMA uses a laddering of the CD's between 6 and 18 months. All four CD's will be maturing on June 8, 2017 and staff is recommending the following reinvestment terms.

2010A Bonds Debt Service Reserve

#28746 – 18 Month CD 1.00% APY
#28747 - 6 Month CD .50 APY

2010B Bonds Debt Service Reserve

#28748 – 18 Month CD 1.00 APY
#28749 - 6 Month CD .50 APY

The CCRMA will continue to use the existing trustee agreements, investment policy certification, depository collateral agreements, and banking resolutions on file with Texas Regional Bank to renew the above certificates of deposit.

Staff recommends approval

4-A APPROVAL OF CLAIMS.



MEMORANDUM

TO: Chairman and Board Members

FROM: Adrian Rincones, Chief Financial Officer

RE: Claims

DATE: May 11, 2017

DocuSigned by:
Jesus A Rincones
6B0E20DF81EB4CC

Attached are the claims paid April 27, 2017, for Administrative and Toll Operations that are being presented for the Board's acknowledgement.

Also attached, Administrative and Toll Operations claims being presented to the Board for consideration for May 11, 2017. Staff recommends approval of the claims.

Admin Claims 4.27.17

Vendor ID	Vendor Name	Invoice/Credit Number	Cash Required	Invoice/Credit Description
Michelle Lopez	Michelle Lopez	PR ML 4.21.17	<u>1,500.56</u>	Employee ML final pay check 4.21.17
Report Total			<u>1,500.56</u>	



Admin Claims 5.11.17

Vendor ID	Vendor Name	Invoice/Credit Number	Cash Required	Invoice/Credit Description
April Romero	April Romero	AR2 4.30.17	118.61	Executive Ass. & Strategic Proj. Coordinator Travel Reimb
Culligan	Culligan of the Rio Grande Va	April 2017	146.29	Monthly Bottled Water Services April 2017
Denton Navarro Rocha	Denton Navarro Rocha Bernal	22497	396.46	Employee Matters Consultation
Emp Ericka Trevino	Ericka Trevino	ET 5.10.17	80.39	Accountant Travel and Conference Fee Reimbursement
Gexa Energy	Gexa Energy, LP	Apr 2017 - 2150840-3	146.27	Admin Office Energy Services April 2017
Locke Lord	Locke Lord LLP	1322720	2,236.20	Legal Services for Mar 2017 - Consolidation of RMAs, Procurement Issues and Revision of Policies
Locke Lord	Locke Lord LLP	1322722	15,700.80	Revision and analysis of Legislative Issues for Mar 2017
Locke Lord	Locke Lord LLP	1322723	280.00	East Loop conference call for procurement and use of GEC contracts - Legal Services for Mar 2017
Locke Lord	Locke Lord LLP	1322724	9,965.00	Revision of toll system ILA w/Pharr, procurement of toll collection, RFP for Toll Integrator Legal Services for Mar 2017
Locke Lord	Locke Lord LLP	1322725	700.00	SPI Project revision of documents for TRZs and issues related to TxDOT and proc. for Env.SerLegal Services for Mar 2017
Locke Lord	Locke Lord LLP	1322726	4,532.00	Revision of issues of ILA w/Pharr tolling services, draft and revision of ILA
Lone Star Shredding	Lone Star Shredding Document	1933375	52.50	Shredding Monthly Services
PEDRO SEPULVEDA JR	PEDRO SEPULVEDA JR.	PSJ 4.27.17	792.85	Executive Director Travel Reimb for Transportation Comm. Hearings
PEDRO SEPULVEDA JR	PEDRO SEPULVEDA JR.	PSJ 5.4.17	811.04	Executive Director Travel Reimb for Transportation Comm.
Rancho Viejo Pet	Rancho Viejo Pet Club LLC	MAY 2017	1,750.00	Admin Office Rent for May 2017
RGV Spotlight	Osli Josue Mejia	INV-0A13014B	1,785.00	Marketing monthly labor
Sullivan Public Affa	Sullivan Public Affairs	CC042017	7,500.00	April 2017 Government Relations Consultation
The Rentfro Law Fir	The Rentfro Law Firm, PLLC.	021346	128.00	Legal Services for West Rail Matters for April 2017
The Rentfro Law Fir	The Rentfro Law Firm, PLLC.	021347	32.00	Legal Services for West Rail Matters for April 2017
The Rentfro Law Fir	The Rentfro Law Firm, PLLC.	021348	1,740.60	Legal Services for West Rail Matters for April 2017
Time Warner Cable	Time Warner Cable Business	TWC May 2017	1,839.09	Internet and Phone Services for May 2017
Xerox	Xerox	089004475	457.89	Admin Printer Monthly Rent
ZIEGNER	ZIEGNER TECHNOLOGIES	103231	402.00	MIP Fund Accounting Hosting Services
Report Total			51,592.99	

Tolls Claims 5.11.17

Vendor ID	Vendor Name	Invoice/Credit Number	Cash Required	Invoice/Credit Description
Angelica Aguirre	Angelica Aguirre	AA Inv. 2	192.00	Image Review Contractual 4.28.17
Anjanelle Hernandez	Anjanelle Hernandez	AJ Inv 2	88.00	Image Review Contractor 4.28.17
Clore Construction	Clore Construction LLC	2	58,760.94	SH550 Slope Erosion Repairs and Concrete Barrier Installation Inv #2
Emp Cristina Alcocer	Cristina Alcocer	CA 5.5.17	61.09	Toll Sup. Assistant Travel and Office Supplies Reimb
Emp Ema Jaramillo	Ema Jaramillo	EJ 4.28.17	28.20	CSR Travel and Postage Reimb
Emp Luis Perez	Luis Perez	LP 4.28.17	20.36	CSR Travel Reimbursement
Fabiola Torres	Fabiola Torres	FT Inv 2	220.00	Image Review Contractual 4.28.17
Fagan Consulting	Fagan Consulting LLC	CCOS1704	13,776.00	Pharr Bridge Project Development and Operations Support for April 2017
Fagan Consulting	Fagan Consulting LLC	CCOS1704	6,720.00	Pharr Bridge Project Development and Operations Support for April 2017
Franco San Miguel	FRANCISCO J SANMIGUEL	April 2017	2,000.00	SH550 Operations Maintenance for April 2017
Kapsch	Kapsch TrafficCom Transport	488018SI00005	12,937.50	TSI March 2017 maintenance
LexisNexis	LexisNexis Risk Solutions FL I	1546392-20170430	195.70	PreCourt Program Services for March & April 2017
Lizbeth J. Ponce	Lizbeth J. Ponce	LJP 5.2.17	107.64	Tolls Supervisor Travel & Office Supplies Reimbursement
Matus Contractor Co	Matus Contractor Company	49	5,000.00	SH550 cutting grass, garbage collection and herbicide
Megashine	Megashine	1037	1,200.00	Janitorial Services for May 2017
Prisciliano Delgado	Prisciliano Delgado	10524	200.00	Lawn Care April 2017 Services
PUB	Public Utilities Board	Apr 2017 - 600710	253.95	SH550 Energy Services for Direct Connector
Raul Ortega	Raul Ortega	RO 4.22.17	32.00	Image Review Contractor 4.22.17
S&B	S&B Infrastructure, LTD	U2299.800-03	11,869.29	CM for SH550 Maintenance project
Temp Control, Inc.	Temp Control, Inc.	20545	1,680.00	Tolls A/C Repairs
TollPlus LLC	TollPlus LLC	017010	14,335.00	BOS System Provider Maint Mar 2017
TXU	TXU Energy	056326438075-1765	420.92	SH550 Energy Utilities - Direct Connector
TXU	TXU Energy	056326438075-3128	478.39	SH550 Energy Utilities - FM1847
Xerox	Xerox	089004476	278.04	Tolls Printer Monthly Rent
Xerox Corporation	Xerox Financial Services LLC	804716	1,000.77	Mail Room Printer
			131,855.79	

**4-B CONSIDERATION AND APPROVAL OF THE FINANCIAL STATEMENTS
AND BUDGET AMENDMENTS FOR THE MONTHS OF MARCH AND
APRIL 2017.**

CCRMA

CAMERON COUNTY REGIONAL MOBILITY AUTHORITY



APRIL 2017 FINANCIAL REPORT

PETE SEPULVEDA, JR., EXECUTIVE DIRECTOR

JESUS ADRIAN RINCONES, CPA, CFE, CHIEF FINANCIAL OFFICER

CCRMA MONTHLY FINANCIALS

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CAMERON COUNTY REGIONAL MOBILITY AUTHORITY

Statement of Revenues, Expenses And Changes in Net Position - Unposted Transactions Included In Report
From 4/1/2017 Through 4/30/2017
(In Whole Numbers)

	Current Period Actual	Current Year Actual	YTD Budget - Original	YTD Budget Variance - Original
Operating Revenues				
Vehicle registration fees	220,675	1,701,655	3,100,000	(1,398,345)
TRZ revenue	0	0	175,000	(175,000)
Other revenue	0	165,834	3,390,213	(3,224,379)
Total Operating Revenues	<u>220,675</u>	<u>1,867,489</u>	<u>6,665,213</u>	<u>(4,797,724)</u>
Operating Expenses				
Personnel costs	39,849	388,285	633,159	244,874
Professional services	22,500	147,256	290,300	143,044
Contractual services	32,909	91,094	185,000	93,906
Debt interest	0	2,509,110	5,703,666	3,194,556
Project expenses	0	0	314,688	314,688
Advertising & marketing	0	1,626	25,000	23,374
Data processing	873	2,328	10,000	7,672
Dues & memberships	850	1,865	25,000	23,135
Education & training	0	398	10,000	9,602
Fiscal agent fees	2,750	4,920	45,000	40,080
Insurance	166	1,988	10,000	8,012
Maintenance & repairs	0	1,890	22,400	20,510
Office supplies	2,087	16,157	36,000	19,843
Rent	458	14,082	30,000	15,918
Travel	2,902	11,747	30,000	18,254
Utilities	766	3,308	10,000	6,692
Other expenses	0	0	5,000	5,000
Total Operating Expenses	<u>106,109</u>	<u>3,196,054</u>	<u>7,385,213</u>	<u>4,189,160</u>
Non Operating Revenue				
Interest income	907	4,262	15,000	(10,738)
Other Financing sources	0	0	705,000	(705,000)
Total Non Operating Revenue	<u>907</u>	<u>4,262</u>	<u>720,000</u>	<u>(715,738)</u>
Changes in Net Assets	<u>115,473</u>	<u>(1,324,303)</u>	<u>0</u>	<u>(1,324,303)</u>
Net Assets Beginning of Year	<u>(1,439,776)</u>	<u>0</u>	<u>0</u>	<u>0</u>
Net Assets End of Year	<u><u>(1,324,303)</u></u>	<u><u>(1,324,303)</u></u>	<u><u>0</u></u>	<u><u>(1,324,303)</u></u>

CAMERON COUNTY REGIONAL MOBILITY AUTHORITY

- Toll Operations Revenues & Expenditures - Accrual - Unposted Transactions Included In Report
From 4/1/2017 Through 4/30/2017

	Current Period Actual	Current Year Actual	YTD Budget - Original	YTD Budget Variance - Original
Toll Operating Revenues				
Toll Operating Revenues				
Toll Revenue	3,133.88	163,926.87	475,200.00	(311,273.13)
Toll Violation Revenue	9,522.97	147,763.21	665,280.00	(517,516.79)
Interop Revenue	48,957.50	337,724.43	550,000.00	(212,275.57)
Total Toll Operating Revenues	61,614.35	649,414.51	1,690,480.00	(1,041,065.49)
TPS Accrued Revenues				
TPS Toll Revenues	63,463.83	233,426.76	0.00	233,426.76
TPS RBP Revenue	44,525.73	66,814.94	0.00	66,814.94
TPS Violation Revenue	125,694.72	297,811.41	0.00	297,811.41
Total TPS Accrued Revenues	233,684.28	598,053.11	0.00	598,053.11
Total Toll Operating Revenues	295,298.63	1,247,467.62	1,690,480.00	(443,012.38)
Toll Operating Expenses				
Payroll - Indirect	7,300.67	82,205.07	159,640.00	77,434.93
Payroll Taxes	471.86	5,904.21	12,212.00	6,307.79
Payroll Benefits - Retirement	1,817.94	5,594.81	16,732.00	11,137.19
Payroll Benefits TCDRS GTL	25.55	39.10	0.00	(39.10)
Payroll Benefits - Health	5,144.72	15,887.54	48,000.00	32,112.46
Advertising & Marketing	4,958.90	30,936.07	50,000.00	19,063.93
Contractual	3,327.97	13,327.97	40,000.00	26,672.03
Legal Expense	0.00	17,875.00	50,000.00	32,125.00
Dues & Memberships	0.00	2,995.46	10,000.00	7,004.54
Education & Training	0.00	1,812.36	4,000.00	2,187.64
Maintenance & Repairs	1,721.76	11,288.18	15,000.00	3,711.82
Maintenance - SH 550	5,228.40	31,894.03	100,000.00	68,105.97
Returned Bank Pmt Fees	12.00	48.00	0.00	(48.00)
Interop Collection Fees	3,366.20	22,728.33	55,000.00	32,271.67
PBM Add on Fees	334.59	17,372.88	25,000.00	7,627.12
PBM Image Review	0.00	11,539.40	30,000.00	18,460.60
PBM Pre-Court Program	195.70	673.55	4,000.00	3,326.45
Office Supplies	773.37	9,352.18	25,000.00	15,647.82
Postage	20,001.96	55,539.15	100,000.00	44,460.85
Rent	1,616.81	7,593.28	35,000.00	27,406.72
Travel	46.60	6,295.75	8,000.00	1,704.25
Utilities	3,376.19	27,009.43	40,000.00	12,990.57
Transfer to General Operations	0.00	0.00	280,000.00	280,000.00
Toll Road Property Insurance	14,490.25	47,257.75	75,000.00	27,742.25
Toll Operational Support	9,956.00	33,396.00	100,000.00	66,604.00
Toll System Provider Maintenance	0.00	79,375.00	225,000.00	145,625.00
BOS System Provider Maintenance	14,335.00	43,021.68	175,000.00	131,978.32
Merchant Card Services	0.00	2,892.22	45,000.00	42,107.78

CAMERON COUNTY REGIONAL MOBILITY AUTHORITY

- Toll Operations Revenues & Expenditures - Accrual - Unposted Transactions Included In Report
From 4/1/2017 Through 4/30/2017

	<u>Current Period Actual</u>	<u>Current Year Actual</u>	<u>YTD Budget - Original</u>	<u>YTD Budget Variance - Original</u>
Maintenance & Debt Reserve	0.00	0.00	312,896.00	312,896.00
Total Toll Operating Expenses	<u>98,502.44</u>	<u>583,854.40</u>	<u>2,040,480.00</u>	<u>1,456,625.60</u>
Changes in Net Assets	<u>196,796.19</u>	<u>663,613.22</u>	<u>(350,000.00)</u>	<u>1,013,613.22</u>

CAMERON COUNTY REGIONAL MOBILITY AUTHORITY

- Toll Operations Revenues & Expenditures - Cash - Unposted Transactions Included In Report
From 4/1/2017 Through 4/30/2017

	Current Period Actual	Current Year Actual	YTD Budget - Original	YTD Budget Variance - Original
Toll Operating Revenues				
Toll Operating Revenues				
Toll Revenue	3,133.88	163,926.87	475,200.00	(311,273.13)
Toll Violation Revenue	9,522.97	147,763.21	665,280.00	(517,516.79)
Interop Revenue	48,957.50	337,724.43	550,000.00	(212,275.57)
Total Toll Operating Revenues	61,614.35	649,414.51	1,690,480.00	(1,041,065.49)
TPS Revenues				
TPS Revenues	103,307.19	195,788.02	0.00	195,788.02
Total TPS Revenues	103,307.19	195,788.02	0.00	195,788.02
Total Toll Operating Revenues	164,921.54	845,202.53	1,690,480.00	(845,277.47)
Toll Operating Expenses				
Payroll - Indirect	7,300.67	82,205.07	159,640.00	77,434.93
Payroll Taxes	471.86	5,904.21	12,212.00	6,307.79
Payroll Benefits - Retirement	1,817.94	5,594.81	16,732.00	11,137.19
Payroll Benefits TCDRS GTL	25.55	39.10	0.00	(39.10)
Payroll Benefits - Health	5,144.72	15,887.54	48,000.00	32,112.46
Advertising & Marketing	4,958.90	30,936.07	50,000.00	19,063.93
Contractual	3,327.97	13,327.97	40,000.00	26,672.03
Legal Expense	0.00	17,875.00	50,000.00	32,125.00
Dues & Memberships	0.00	2,995.46	10,000.00	7,004.54
Education & Training	0.00	1,812.36	4,000.00	2,187.64
Maintenance & Repairs	1,721.76	11,288.18	15,000.00	3,711.82
Maintenance - SH 550	5,228.40	31,894.03	100,000.00	68,105.97
Returned Bank Pmt Fees	12.00	48.00	0.00	(48.00)
Interop Collection Fees	3,366.20	22,728.33	55,000.00	32,271.67
PBM Add on Fees	334.59	17,372.88	25,000.00	7,627.12
PBM Image Review	0.00	11,539.40	30,000.00	18,460.60
PBM Pre-Court Program	195.70	673.55	4,000.00	3,326.45
Office Supplies	773.37	9,352.18	25,000.00	15,647.82
Postage	20,001.96	55,539.15	100,000.00	44,460.85
Rent	1,616.81	7,593.28	35,000.00	27,406.72
Travel	46.60	6,295.75	8,000.00	1,704.25
Utilities	3,376.19	27,009.43	40,000.00	12,990.57
Transfer to General Operations	0.00	0.00	280,000.00	280,000.00
Toll Road Property Insurance	14,490.25	47,257.75	75,000.00	27,742.25
Toll Operational Support	9,956.00	33,396.00	100,000.00	66,604.00
Toll System Provider Maintenance	0.00	79,375.00	225,000.00	145,625.00
BOS System Provider Maintenance	14,335.00	43,021.68	175,000.00	131,978.32
Merchant Card Services	0.00	2,892.22	45,000.00	42,107.78
Maintenance & Debt Reserve	0.00	0.00	312,896.00	312,896.00
Total Toll Operating Expenses	98,502.44	583,854.40	2,040,480.00	1,456,625.60

CAMERON COUNTY REGIONAL MOBILITY AUTHORITY
- Toll Operations Revenues & Expenditures - Cash - Unposted Transactions Included In Report
From 4/1/2017 Through 4/30/2017

	<u>Current Period Actual</u>	<u>Current Year Actual</u>	<u>YTD Budget - Original</u>	<u>YTD Budget Variance - Original</u>
Changes in Net Assets	<u>66,419.10</u>	<u>261,348.13</u>	<u>(350,000.00)</u>	<u>611,348.13</u>

CAMERON COUNTY REGIONAL MOBILITY AUTHORITY
Combined Statement of Revenues and Expenses - Unposted Transactions Included In Report
From 4/1/2017 Through 4/30/2017

	Current Period Actual	Current Year Actual	YTD Budget - Original	YTD Budget Variance - Original
Operating Revenues				
Vehicle registration fees	220,675.00	1,701,655.00	3,100,000.00	(1,398,345.00)
Toll revenues	295,298.63	1,247,467.62	1,715,480.00	(468,012.38)
TRZ revenue	0.00	0.00	175,000.00	(175,000.00)
Other revenue	0.00	165,973.20	3,440,213.00	(3,274,239.80)
Total Operating Revenues	515,973.63	3,115,095.82	8,430,693.00	(5,315,597.18)
Operating Expenses				
Personnel costs	54,609.73	497,916.14	869,743.00	371,826.86
Accounting software and services	0.00	0.00	10,300.00	10,300.00
Professional services	22,500.00	147,256.00	280,000.00	132,744.00
Contractual services	36,236.67	122,297.18	275,000.00	152,702.82
Debt interest	0.00	2,509,110.07	5,303,666.00	2,794,555.93
Project expenses	0.00	0.00	1,027,584.00	1,027,584.00
Advertising & marketing	4,958.90	32,562.18	75,000.00	42,437.82
Data processing	872.52	2,327.52	10,000.00	7,672.48
Dues & memberships	850.00	4,860.46	35,000.00	30,139.54
Education & training	0.00	2,210.36	14,000.00	11,789.64
Fiscal agent fees	2,750.00	4,920.00	45,000.00	40,080.00
Insurance	14,655.75	49,246.13	85,000.00	35,753.87
Maintenance & repairs	1,721.76	13,178.18	37,400.00	24,221.82
Office supplies	22,862.52	81,047.94	161,000.00	79,952.06
Road maintenance	19,563.40	157,182.93	545,000.00	387,817.07
Rent	2,074.70	21,674.84	65,000.00	43,325.16
Toll services	13,864.49	85,758.16	494,000.00	408,241.84
Travel	2,948.85	18,042.25	38,000.00	19,957.75
Utilities	4,142.01	30,317.56	50,000.00	19,682.44
Other expenses	0.00	0.00	5,000.00	5,000.00
Total Operating Expenses	204,611.30	3,779,907.90	9,425,693.00	5,645,785.10
Non Operating Revenue				
Interest income	907.27	4,262.27	15,000.00	(10,737.73)
Other Financing sources	0.00	0.00	980,000.00	(980,000.00)
Total Non Operating Revenue	907.27	4,262.27	995,000.00	(990,737.73)
Changes in Net Assets	312,269.60	(660,549.81)	0.00	(660,549.81)
Net Assets Beginning of Year	(972,819.41)	0.00	0.00	0.00
Net Assets End of Year	(660,549.81)	(660,549.81)	0.00	(660,549.81)

CAMERON COUNTY REGIONAL MOBILITY AUTHORITY
Capital Project Expenses - Summarized - Unposted Transactions Included in Report
From 4/1/2017 Through 4/30/2017
(In Whole Numbers)

	<u>Current Period Actual</u>	<u>Current Year Actual</u>	<u>YTD Budget - Original</u>	<u>YTD Budget Variance - Original</u>
Capital Projects				
South Padre Island 2nd Access	0	182,320	1,250,000	1,067,681
Outer Parkway	0	103,727	1,000,000	896,273
FM 1925	0	0	500,000	500,000
West Rail Relocation	2,282	78,192	2,500,000	2,421,808
SH 550	11,869	153,587	5,250,000	5,096,413
SH 32 (East Loop)	0	55,699	1,000,000	944,301
Port Isabel Access Rd	0	0	50,000	50,000
Spur 54 Project	0	14,037	44,000	29,963
Toll Equipment & Operational Infrastructure	26,032	714,372	1,250,000	535,628
Total Capital Projects	<u>40,183</u>	<u>1,301,933</u>	<u>12,844,000</u>	<u>11,542,067</u>

CCRMA Active Capital Projects
April 2017

	Beginning Year Balance	YTD Change	Current Period Balance
Capital Projects & CWIP			
South Padre Island 2nd Access 2000			
CIP - Planning & Coordination 15100	426,128.88	32,206.18	458,335.06
CIP - Preliminary Engineering & Design 15110	496,858.18	0.00	496,858.18
CIP - Environmental Studies 15120	11,429,988.00	140,013.32	11,570,001.32
CIP - Mitigation 15130	0.00	0.00	0.00
Presentations, RFP, RFQ, Bidding & Letting 15140	11,275.46	0.00	11,275.46
CIP - Right of Way 15200	23,332.49	0.00	23,332.49
CIP - Direct Legal Costs 15300	196,965.92	10,100.00	207,065.92
CIP - Direct Administration 15320	156,876.00	0.00	156,876.00
CIP - Indirect Administration and Overhead 15330	<u>259,282.69</u>	<u>0.00</u>	<u>259,282.69</u>
Total South Padre Island 2nd Access	13,000,707.62	182,319.50	13,183,027.12
Outer Parkway 2050			
CIP - Planning & Coordination 15100	36,900.00	7,394.94	44,294.94
CIP - Preliminary Engineering & Design 15110	226,759.29	0.00	226,759.29
CIP - Environmental Studies 15120	0.00	96,332.03	96,332.03
CIP - Direct Legal Costs 15300	17,908.95	0.00	17,908.95
CIP - Capitalized Interest 15310	12,631.70	0.00	12,631.70
CIP - Direct Administration 15320	54,897.00	0.00	54,897.00
CIP - Indirect Administration and Overhead 15330	<u>125,357.16</u>	<u>0.00</u>	<u>125,357.16</u>
Total Outer Parkway	474,454.10	103,726.97	578,181.07
FM 1925 2075			
CIP - Direct Legal Costs 15300	22,715.00	0.00	22,715.00
CIP - Direct Administration 15320	83,285.00	0.00	83,285.00
CIP - Indirect Administration and Overhead 15330	<u>22.62</u>	<u>0.00</u>	<u>22.62</u>
Total FM 1925	106,022.62	0.00	106,022.62
West Rail Relocation 2100			
CIP - Planning & Coordination 15100	0.00	0.00	0.00
CIP - Mitigation 15130	0.00	7,825.21	7,825.21
CIP - Right of Way 15200	0.00	68,722.63	68,722.63
CIP - Construction 15220	0.00	0.00	0.00
CIP - Construction Engineering 15230	0.00	0.00	0.00
CIP - Construction Management 15240	0.00	1,100.00	1,100.00
CIP - Direct Legal Costs 15300	0.00	544.00	544.00
CIP - Direct Administration 15320	0.00	0.00	0.00
CIP - Indirect Administration and Overhead 15330	0.00	0.00	0.00
Other Assets 18000	<u>33,915,569.10</u>	<u>0.00</u>	<u>33,915,569.10</u>
Total West Rail Relocation	33,915,569.10	78,191.84	33,993,760.94
Olmito Switchyard 2150			

CIP - Utilities 15210	0.00	0.00	0.00
CIP - Construction 15220	0.00	0.00	0.00
CIP - Indirect Administration and Overhead 15330	0.00	0.00	0.00
Other Assets 18000	<u>12,705,759.35</u>	<u>0.00</u>	<u>12,705,759.35</u>
Total Olmito Switchyard	12,705,759.35	0.00	12,705,759.35
SH 550 2200			
Improvements 14120	13,000.00	0.00	13,000.00
Furnishings & Equipment 14130	3,493,678.12	0.00	3,493,678.12
Software & Technology 14136	0.00	0.00	0.00
Infrastructure & Utilities 14140	64,200,349.21	0.00	64,200,349.21
Improvements - Infrastructure 14141	0.00	80,290.23	80,290.23
CIP - Planning & Coordination 15100	2,850.91	0.00	2,850.91
CIP - Preliminary Engineering & Design 15110	174,261.63	0.00	174,261.63
CIP - Environmental Studies 15120	1,806.32	0.00	1,806.32
CIP - Mitigation 15130	194,007.85	24,299.50	218,307.35
Presentations, RFP, RFQ, Bidding & Letting 15140	23,283.65	8,479.45	31,763.10
CIP - Utilities 15210	0.00	0.00	0.00
CIP - Construction 15220	0.00	0.00	0.00
CIP - Construction Management 15240	51,517.19	28,521.97	80,039.16
CIP - Direct Legal Costs 15300	13,390.29	11,996.00	25,386.29
CIP - Capitalized Interest 15310	0.00	0.00	0.00
CIP - Direct Administration 15320	37,902.00	0.00	37,902.00
CIP - Indirect Administration and Overhead 15330	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total SH 550	68,206,047.17	153,587.15	68,359,634.32
SH 32 (East Loop) 2250			
CIP - Planning & Coordination 15100	362,806.32	10,070.00	372,876.32
CIP - Preliminary Engineering & Design 15110	63,292.69	0.00	63,292.69
CIP - Environmental Studies 15120	3,494,408.65	23,417.44	3,517,826.09
Presentations, RFP, RFQ, Bidding & Letting 15140	2,330.00	21,730.00	24,060.00
CIP - Direct Legal Costs 15300	0.00	482.00	482.00
CIP - Capitalized Interest 15310	31,942.36	0.00	31,942.36
CIP - Direct Administration 15320	35,396.00	0.00	35,396.00
CIP - Indirect Administration and Overhead 15330	<u>101,958.97</u>	<u>0.00</u>	<u>101,958.97</u>
Total SH 32 (East Loop)	4,092,134.99	55,699.44	4,147,834.43
FM 803 2300			
CIP - Preliminary Engineering & Design 15110	46,190.97	0.00	46,190.97
CIP - Mitigation 15130	64,861.53	0.00	64,861.53
CIP - Direct Legal Costs 15300	16,039.00	0.00	16,039.00
CIP - Capitalized Interest 15310	8,910.92	0.00	8,910.92
CIP - Direct Administration 15320	59,943.00	0.00	59,943.00
CIP - Indirect Administration and Overhead 15330	<u>36,650.81</u>	<u>0.00</u>	<u>36,650.81</u>
Total FM 803	232,596.23	0.00	232,596.23

General Brant 2350			
CIP - Preliminary Engineering & Design 15110	363,372.07	0.00	363,372.07
CIP - Capitalized Interest 15310	2,858.31	0.00	2,858.31
CIP - Direct Administration 15320	8,298.00	0.00	8,298.00
CIP - Indirect Administration and Overhead 15330	<u>34,295.72</u>	<u>0.00</u>	<u>34,295.72</u>
Total General Brant	408,824.10	0.00	408,824.10
Port Isabel Access Rd 2400			
CIP - Preliminary Engineering & Design 15110	63,156.12	0.00	63,156.12
CIP - Environmental Studies 15120	46,767.20	0.00	46,767.20
CIP - Capitalized Interest 15310	1,928.27	0.00	1,928.27
CIP - Direct Administration 15320	<u>308.00</u>	<u>0.00</u>	<u>308.00</u>
Total Port Isabel Access Rd	112,159.59	0.00	112,159.59
Spur 54 Project 2425			
CIP - Planning & Coordination 15100	1,834.05	5,351.14	7,185.19
CIP - Environmental Studies 15120	17,392.08	8,685.70	26,077.78
CIP - Direct Administration 15320	<u>1,437.00</u>	<u>0.00</u>	<u>1,437.00</u>
Total Spur 54 Project	20,663.13	14,036.84	34,699.97
281 Connector 2550			
CIP - Preliminary Engineering & Design 15110	<u>79,566.94</u>	<u>0.00</u>	<u>79,566.94</u>
Total 281 Connector	79,566.94	0.00	79,566.94
Toll Equipment & Operational 5000 Infrastructure			
Furnishings & Equipment 14130	69,338.33	0.00	69,338.33
Software & Technology 14136	0.00	0.00	0.00
CIP - Public Presentations, 15140 RFP, RFQ, Bidding & Letting	0.00	0.00	0.00
CIP - Direct Legal Costs 15300	0.00	0.00	0.00
Toll Equipment & Software in 16000 Process	<u>839,609.03</u>	<u>714,371.58</u>	<u>1,553,980.61</u>
Total Toll Equipment & Operational Infrastructure	<u>908,947.36</u>	<u>714,371.58</u>	<u>1,623,318.94</u>

CAMERON COUNTY REGIONAL MOBILITY AUTHORITY

Balance Sheet
As of 4/30/2017
(In Whole Numbers)

	<u>Current Year</u>
ASSETS	
Current Assets:	
Cash and cash equivalents	
CCRMA Claims Account	2,170
CCRMA Operating Fund	878,705
CCRMA Merchant Card Account	32,560
CCRMA Mail Payments Account	23,341
CCRMA Line of Credit Account - TRB	988
Toll Operators Cash	60
TxDMV Escrow Account	21,001
TxTag - Replenishment Account	10,120
CCRMA Bond/Debt Funds	<u>1,004,630</u>
Total Cash and cash equivalents	1,973,575
Restricted cash accounts - debt service	
CCRMA Toll Revenue Funds	74,839
2010 A & B Pledged Revenue Funds	444,894
2010 A Debt Reserve	1,044,031
2010 B Debt Reserve	1,224,597
2012 Bond CAPI funds	999
2012 Bond Operating Fund	64,232
2012 Bonds Rate Stabilization Fund	1,600,000
2012 Bonds Debt Service	954,585
2012 Bond Renewal & Replacement Fund	40,000
2012 Pass Thru Pay Revenue ACCU	1,385,000
2014 Refunding Series Escrow Account	671
2014 Refunding Series 10 Proceeds	5,125
Series 2014 Revenue and Tax	<u>1,750</u>
Total Restricted cash accounts - debt service	6,840,724
Accounts receivable	
TPS Accounts Receivable	345,260
TPS RBP Accounts Receivable	57,005
Vehicle Registration Fees - Receivable	375,246
Employee Receivables	<u>150</u>
Total Accounts receivable	777,661
Accounts receivable - other agencies	
Accounts Receivable - Other Agencies	1,102
Due from Other Agencies	<u>70,325</u>
Total Accounts receivable - other agencies	71,426
Prepaid expenses	
Prepaid Rent	1,750
Prepaid Other Expense	<u>5,866</u>
Total Prepaid expenses	<u>7,616</u>
Total Current Assets:	9,671,003
Non Current Assets:	
Capital assets, net	
Land & Right of Way	98,750
Buildings	202,803
Accumulated Depreciation-Buildings	(15,210)
Improvements	20,791
Accumulated Depreciation-Improvements	(768)
Furnishings & Equipment	7,591,215
Accumulated Depreciation-Furnishings & Equipment	(1,128,395)

CAMERON COUNTY REGIONAL MOBILITY AUTHORITY

Balance Sheet
As of 4/30/2017
(In Whole Numbers)

	<u>Current Year</u>
Software & Technology	19,792
Accumulated Depreciation Software & Technology	(11,875)
Infrastructure & Utilities	64,200,349
Improvements - Infrastructure	80,290
Accumulated Depreciation-Infrastructure	<u>(2,790,385)</u>
Total Capital assets, net	68,267,357
Capital projects in progress	
CIP - Planning & Coordination	885,542
CIP - Preliminary Engineering & Design	3,789,259
CIP - Environmental Studies	15,258,811
CIP - Mitigation	290,994
CIP - Public Presentations, RFP, RFQ, Bidding & Letting	67,099
CIP - Right of Way	92,055
CIP - Construction Management	81,139
CIP - Direct Legal Costs	306,283
CIP - Capitalized Interest	61,658
CIP - Direct Administration	493,049
CIP - Indirect Administration and Overhead	570,258
Toll Equipment & Software in Process	<u>1,831,599</u>
Total Capital projects in progress	23,727,746
Other assets	
Other Assets	46,621,328
Deferred Outflow - Changes of Assumption	<u>1,138</u>
Total Other assets	46,622,466
Unamortized bond prepaid costs	
2012 Bonds Prepaid Insurance	108,002
2014 Bond Prepaid Insurance	<u>10,888</u>
Total Unamortized bond prepaid costs	<u>118,890</u>
Total Non Current Assets:	<u>138,736,459</u>
Total ASSETS	<u>148,407,461</u>
LIABILITIES	
Current Liabilities	
Accounts payable	
AP - Operations	69,482
AP - Project Exenditures	<u>130,336</u>
Total Accounts payable	199,818
Accrued expenses	
TxTag Customer Deposits	(34)
Toll Refunds from MSB	6,338
Accrued Expense	<u>(1)</u>
Total Accrued expenses	6,303
Payroll liabilities	
Federal Tax Withholding	291
Payroll Tax Payable	369
Retirement Contribution Payable	2,703
Health Insurance Payable	1,150
Aflac Employee Liabilities	34
Dental Insurance Payable	(28)
Employee Vision Insurance	<u>(25)</u>
Total Payroll liabilities	4,495
Deferred revenue	

CAMERON COUNTY REGIONAL MOBILITY AUTHORITY

Balance Sheet
As of 4/30/2017
(In Whole Numbers)

	<u>Current Year</u>
UFV Fund Deposits	1,672
Deferred Revenue	1,164
TPS Customer Deposits	<u>27</u>
Total Deferred revenue	<u>2,862</u>
Total Current Liabilities	213,478
Non Current Liabilities	
Due to other agencies	
Cameron County	167,500
Procurement Deposits and Other	89,758
Due to other Entity's	<u>2,014,428</u>
Total Due to other agencies	2,271,686
Due to TxDot	
Union Pacific - West Rail Project	29,352,039
Union Pacific - Olmito Switchyard	9,919,811
TxDot FAA - South Padre Island	12,991,920
TxDot FAA - West Parkway	2,244,589
TxDot FAA - Outer Parkway	<u>54,365</u>
Total Due to TxDot	54,562,724
Long term bond payable	
2010A Bonds Payable	4,480,000
2010A Unamortized Premium	13,761
2010B Bonds Payable	15,535,000
2012 Bonds Payable	25,660,000
2012 Unamortized Premium	3,862,351
2014 Bonds Payable	4,305,000
2014 Bond Premium	139,882
2010A Refund Series 2014	5,475,000
2010A Refund Premium Series 2014	97,922
2010A Refunding Deferred Charge 2014 Series	31,341
2015 CO Bonds	4,255,000
2015 CO Bonds Discount	(37,186)
2016 Refunding Series Toll Revenue	15,805,000
2016 Refunding Series Bond Premium	100,180
2016 Refunding Series Deferred Amount on Refunding	<u>(251,775)</u>
Total Long term bond payable	<u>79,471,476</u>
Total Non Current Liabilities	<u>136,305,886</u>
Total LIABILITIES	<u>136,519,364</u>
NET POSITION	
Beginning net position	
	<u>13,225,338</u>
Total Beginning net position	13,225,338
Changes in net position	
	<u>(874,745)</u>
Total Changes in net position	<u>(874,745)</u>
Total NET POSITION	<u>12,350,594</u>
TOTAL LIABILITIES AND NET POSITION	<u><u>148,869,958</u></u>

CAMERON COUNTY REGIONAL MOBILITY AUTHORITY

Statement of Cash Flows

As of 4/30/2017

	<u>Current Period</u>	<u>Current Year</u>
Cash Flows from Operating Activities		
Receipts from Vehicle Registration Fees	244,280.00	1,615,330.00
Receipts from MSB/Interop Toll revenues	72,341.46	647,119.68
Receipts from TPS Toll Revenues	103,307.19	195,269.60
Receipts from Other Operating Revenues	0.00	2,113,433.71
Payments to Vendors	(141,575.00)	(1,760,824.52)
Payments to Employees	<u>(58,841.81)</u>	<u>(497,110.66)</u>
Total Cash Flows from Operating Activities	<u>219,511.84</u>	<u>2,313,217.81</u>
Cash Flows from Capital and Related Financing Activities		
Acquisitions of Property and Equipment	(11,869.29)	(80,290.23)
Acquisitions of Construction in Progress	(266,504.28)	(1,921,282.72)
Payments on Bond Interest and Principal	0.00	(1,675,751.97)
Proceeds related to Redevelopment Assets	0.00	(109,492.10)
Advances on FAA and Grant Proceeds	<u>0.00</u>	<u>1,199,228.49</u>
Total Cash Flows from Capital and Related Financing Activities	<u>(278,373.57)</u>	<u>(2,587,588.53)</u>
Cash Flows from Investing Activities		
Receipts from Interest Income	<u>907.27</u>	<u>4,262.27</u>
Total Cash Flows from Investing Activities	<u>907.27</u>	<u>4,262.27</u>
Beginning Cash & Cash Equivalents		
	<u>8,833,343.94</u>	<u>9,084,307.55</u>
Ending Cash & Cash Equivalents	<u><u>8,775,389.48</u></u>	<u><u>8,814,199.10</u></u>



To: Pete Sepulveda

From: Adrian Rincones

Date: 5-May-17

Re: Budget Amendment #2 FY2017 Toll Operations Fund

Description:

GL#	GL Description	Current	Budget Amended	Net Change	
60135	Legal Expense	\$ -	\$ 50,000.00	\$ 50,000.00	Cover additional Legal expense for Interop contracts and procurement
60189	Postage	\$ 50,000.00	\$ 100,000.00	\$ 50,000.00	Cover additional postage
70100	Transfer to General Operations	\$ 380,000.00	\$ 280,000.00	\$ (100,000.00)	
Total Fund 525		\$ 430,000.00	\$ 430,000.00	\$ -	

Pete Sepulveda, Jr. Executive Director

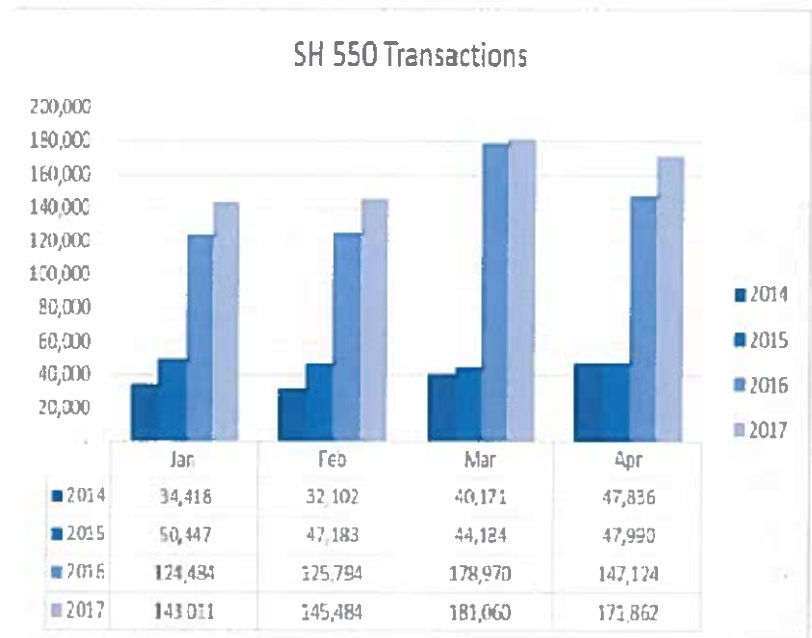
Date



TPS|CCRMA Operations
March & April 2017

SH550 Monthly comparison by year

- 16% Average transaction growth over 2016 (excluding March)
- March transactions grew 1% over last year
- Tag Penetration average 34% of billable transactions
- RBP Penetration March 4% of billable transactions
- RBP Penetration April 6% of billable transactions



March 2017 PBM TXN Reconciliation

- Report includes only transactions that entered the Back Office for processing (Pay By Mail)
- Register by Plate transactions equaled 22% of total billable PBM revenue

Transaction Reconciliation Report

For the Time Period From 3/1/2017 To 3/31/2017

Total Transactions: 87,008 Unqualified

58 Qualified Transactions:

86,950

Unqualified Transactions	Trips Count
Duplicate Transactions	0
Not Good For Billing	58
Total	58

Qualified Transactions	Trips Count
Posted to RBP	7,803
Posted to PBM	59,322
Posted to Non-Revenue	0
Posted to Out Of State/ Country	15,962
Dismissed Transactions	0
Dismissed due to No DMV Response	287
DMV Pending Transactions	3,564
In-process Transactions	12
Total	86,950

Variance	Count
Qualified Count	86,950
Trips Count	86,950
Variance Count	0

April 2017 PBM TXN Reconciliation

- Report includes only transactions that entered the Back Office for processing (Pay By Mail)
- Register by Plate transactions equaled 27% of total billable PBM revenue

Transaction Reconciliation Report

For the Time Period From 4/1/2017 To 4/30/2017

Total Transactions: 94,338 Unqualified

Unqualified Transactions	Trips Count
Duplicate Transactions	0
Not Good For Billing	71
Total	71

Qualified Transactions	Trips Count
Posted to RBP	10,284
Posted to PBM	61,612
Posted to Non-Revenue	0
Posted to Out Of State/ Country	18,225
Dismissed Transactions	4
Dismissed due to No DMV Response	1,181
DMV Pending Transactions	2,936
In-process Transactions	23
Total	94,265

71 Qualified Transactions: 94,265

Variance	Count
Qualified Count	94,265
Trips Count	94,265
Variance Count	0

March & April 2014 Image Review Totals

- Total number of images reviewed by staff for the period

For the Time Period From 03/01/2017 To 04/30/2017

OPERATION OVERVIEW

Total Reviews Completed 218668 Total Time Spent (hrs)

QUEUE LEVEL

Queue	Review Count	Review Time Taken(mins)
Misread	96	21.28
Review One	109235	29836.22
Review Three	8774	4528.78
Review Two	100563	17844.1
Total	218668	52230.38

March & April 2014 Code Off Report

- The goal for code off averages is below 5%
- We experienced equipment technical issues on many images for these two months
- Camera Maintenance was performed in April

Code-Off Rate Report

For the Time Period From 03/01/2017 To 04/30/2017, Date Type : Transaction Date

Gantry	No Of Code Offs	No Of Readable	Total Reviews	Code Off Rate
SH550-Main-North	2,145	33,029	35,174	6.10%
SH550-Main-South	1,450	32,270	33,720	4.30%
Port Spur NB	1,630	25,541	27,171	6.00%
Port Spur SB	2,440	26,969	29,409	8.30%
DC North	1,299	24,355	25,654	5.06%
DC South	1,614	22,467	24,081	6.70%
Old Alice Rd E NB	2,488	24,151	26,639	9.34%
Old Alice Rd X SB	1,624	27,143	28,767	5.65%

Total Payments Processed and Collected

- CSC Payments are processed at CCRMA Main Office
- WEB payments are customer based online
- We are working on strategies to drive more customers to pay online

Payment Processing

Source	Payment Mode	Jan-17	Feb-17	Mar-17	Apr-17
		Amount	Amount	Amount	Amount
CSC Payments	Bank	\$2613.12	\$430.25	0	0
	Cash	\$333.25	\$1682.74	\$1620.98	\$1296.16
	Cashiers Check	\$0.00	\$0.00	\$0.00	\$6.36
	Check	\$21.77	\$5711.39	\$13083.49	\$56045.58
	CreditCard	\$336.00	\$1191.55	\$4438.73	\$4295.53
	DebitCard	\$1333.00	\$3304.14	\$11467.62	\$12242.45
	MoneyOrder	\$167.89	\$293.00	\$856.39	\$799.54
	Total Amount	\$4805.03	\$12613.07	\$31447.21	\$74685.62
WEB Payments	Bank	\$273.24	\$2599.88	\$1588.37	\$1563.70
	CreditCard	\$2819.19	\$5466.46	\$11760.04	\$12434.23
	DebitCard	\$1899.09	\$4572.46	\$12984.25	\$16608.05
	Total Amount	\$4991.52	\$12638.80	\$26332.66	\$30605.98
Combined Total		\$9,796.55	\$25,251.87	\$57,779.87	\$105291.60

March & April 2017 Mail Batch Summary

- All mailings are produced at CCRMA office
- Mail batches are done daily, with an average size of 350
- Change order to improve mail was implemented first week of April. Has sped up the process significantly

Batch Summary for the Period:						
Month	Document Name	Batch Count	Reprint Count	Total Count	Batch Dollar Value	Monthly Total
Jan-17	Toll Bills	10,919	7	10,919	\$68,107.42	\$68,107.42
Feb-17	Toll Bills	7,586	34	7,586	\$44,188.79	
Feb-17	Toll Violations	3,833	67	3,833	\$57,495.00	\$101,683.79
Mar-17	Toll Bills	9,991	103	9,747	\$52,672.62	
Mar-17	Toll Violations	6,243	448	6,243	\$148,516.04	\$201,188.66
Apr-17	Toll Bills	12,856	0	12,856	\$85,677.10	
Apr-17	Toll Violations	4,888	194	4,888	\$101,710.25	
Apr-17	2nd Notice Toll Violations	3,728	281	3,728	\$119,778.87	\$307,166.22

**4-C CONSIDERATION AND CONSIDERATION AND APPROVAL TO
TERMINATE THE FOLLOWING WORK AUTHORIZATIONS AND
SUPPLEMENTAL WORK AUTHORIZATIONS WITH HNTB:
(TERMINATED ITEMS A THROUGH I AND TABLED ITEM J)**

- a. SUPPLEMENTAL WORK AUTHORIZATION NO. 03 TO WORK AUTHORIZATION NO. 05 FOR THE PORT CONNECTOR PROJECT.
- b. WORK AUTHORIZATION NO. 05 FOR THE SH 32 PROJECT.
- c. SUPPLEMENTAL WORK AUTHORIZATION NO. 01 TO WORK AUTHORIZATION NO. 05 FOR THE SH 32 PROJECT.
- d. SUPPLEMENTAL WORK AUTHORIZATION NO. 10 TO WORK AUTHORIZATION NO. 17 FOR THE SPI 2ND ACCESS PROJECT.
- e. SUPPLEMENTAL WORK AUTHORIZATION NO. 13 TO WORK AUTHORIZATION NO. 17 FOR THE SPI 2ND ACCESS PROJECT.
- f. SUPPLEMENTAL WORK AUTHORIZATION NO. 14 TO WORK AUTHORIZATION NO. 17 FOR THE SPI 2ND ACCESS PROJECT.
- g. SUPPLEMENTAL WORK AUTHORIZATION NO. 01 TO WORK AUTHORIZATION NO. 02 FOR THE SPI 2ND ACCESS PROJECT.
- h. SUPPLEMENTAL WORK AUTHORIZATION NO. 02 TO WORK AUTHORIZATION NO. 02 FOR THE SPI 2ND ACCESS PROJECT.
- i. SUPPLEMENTAL WORK AUTHORIZATION NO. 03 TO WORK AUTHORIZATION NO. 02 FOR THE SPI 2ND ACCESS PROJECT.
- j. SUPPLEMENTAL WORK AUTHORIZATION NO. 04 TO WORK AUTHORIZATION NO. 02 FOR THE SPI 2ND ACCESS PROJECT.

**4-D CONSIDERATION AND APPROVAL OF WORK AUTHORIZATION NO.
08 WITH HNTB FOR THE PORT CONNECTOR PROJECT.**

CAMERON COUNTY REGIONAL MOBILITY AUTHORITY
General Engineering Consultant Services

WORK AUTHORIZATION NO. 08
Port Connector Road - Completion of Environmental Documentation

This Work Authorization No. 08 is made pursuant to the terms and conditions of the Base Contract, effective November 1, 2014, hereinafter identified as the "Agreement", entered into by and between Cameron County Regional Mobility Authority (the "AUTHORITY"), and HNTB Corporation (the "CONSULTANT").

Part 1. The CONSULTANT will provide the following services:

Provide the AUTHORITY with additional environmental services on the Port Connector Road project. The responsibilities of the AUTHORITY, the CONSULTANT and the schedule are further detailed in Exhibits B, and C.

Part 2. The Lump Sum amount payable for services performed under this Work Authorization No. 08 increases the total lump sum amount payable by \$144,232.65. A fee schedule used to establish the amount payable is attached hereto as Exhibit D. The CONSULTANT may alter the compensation distribution between individual phases, tasks or work assignments to be consistent with the services actually rendered, within the total lump sum amount.

The lump sum includes compensation for the services, subconsultant costs, if any, and appropriate factors for labor, overhead, profit and reimbursable expenses.

Although the CONSULTANT recognizes and accepts the ordinary risks and/or benefits of a lump sum fee structure, the parties agree to negotiate adjustment of the lump sum amount if there has been, or is to be, a material change in the: (a) scope, complexity or character of the services or the project; (b) conditions under which the services are required to be performed; or (c) duration of the services, if a change in the schedule warrants such adjustment in accordance with the terms of this Agreement.

Part 3. Payment to the CONSULTANT for the services established under this Work Authorization No. 08 shall be made in accordance with the Agreement.

Part 4. This Work Authorization No. 08 is effective as of April 25, 2017 to August 31, 2017, unless extended by a Supplemental Work Authorization.

Work Authorization No. 08

Part 5. This Work Authorization No. 08 does not waive the parties' responsibilities and obligations provided under the Agreement.

Part 6. This Work Authorization No. 08 is hereby accepted and acknowledged below.

CONSULTANT
HNTB Corporation

By: Richard L. Ridings, P.E.
Signature

Richard L. Ridings, P.E.
Printed Name

Senior Vice President
Title

5/11/17
Date

AUTHORITY:
Cameron County Regional Mobility Authority

By: Frank Parker, Jr.
Signature

Frank Parker, Jr.
Printed Name

Chairman
Title

5/11/17
Date

LIST OF EXHIBITS

- Exhibit A - Services to be Provided by the Authority
- Exhibit B - Services to be Provided by the Consultant
- Exhibit C - Work Schedule
- Exhibit D - Fee Schedule

EXHIBIT A
SERVICES TO BE PROVIDED BY THE AUTHORITY
Port Connector Road – Completion of Environmental Documentation

County: Cameron
Highway: Port Connector Road

In addition to the services listed in the Agreement, the AUTHORITY will provide the following services:

1. The AUTHORITY assist the CONSULTANT with coordinating with the PORT OF BROWNSVILLE to obtain all available information pertinent to the program, including a schematic, typical sections, previous reports, drawings, specifications or any other data relative to the development of the system.
2. The AUTHORITY will render decisions and approvals as promptly as necessary to allow for the expeditious performance of CONSULTANT'S services.
3. The AUTHORITY will give prompt written notice to the CONSULTANT whenever the AUTHORITY becomes aware of any development that does or may affect the scope or timing of CONSULTANT'S services, or any defect in the CONSULTANT'S scope of services or its subconsultants.
4. The AUTHORITY will advise the CONSULTANT of the identity and scope of services of any independent consultants retained by the AUTHORITY to provide services in regard to the project.

EXHIBIT B

SERVICE TO BE PROVIDED BY THE CONSULTANT

County: Cameron
Project: Port Connector Road

PROJECT UNDERSTANDING AND GOALS

The following scope of work covers the consulting services to be provided by the CONSULTANT to the AUTHORITY. The work to be performed by the CONSULTANT shall consist of providing the AUTHORITY with Advanced Planning consulting services for the Port Connector Road project. The project, which has logical termini and independent utility, extends from R.L. Ostos Road to SH 4 (Boca Chica Boulevard). The proposed project is being developed by the CONSULTANT.

These services shall include:

- Project coordination and development of legally sufficient environmental documentation for the project to meet TxDOT environmental standards.

SCOPE DETAILS:

The following Scope of Work describes the task details that are included in the Services to be provided by the CONSULTANT for the development of the above project.

TASK 145 – PROJECT ADMINISTRATION AND COORDINATION

TASK 145.01 – GENERAL ADMINISTRATION

The CONSULTANT will perform project administrative and coordination duties, including contract administration, project management, meeting minutes of required meetings and telephone conversations and other related administrative tasks (e.g., direct costs) associated with the project, including:

- A) Progress Reports and Invoices – Prepare monthly invoices and progress reports for the services, together with evidence of services accomplished during the time period since the previous report (up to 4 progress reports and invoices). Prepare a detailed schedule (provide in the AUTHORITY approved format) of anticipated monthly invoice billing linking to the project work authorization tasks. A monthly progress report will be submitted and include: activities completed, initiated, or ongoing during the reporting period; activities planned for the coming period; problems encountered and actions to remedy them; overall status, including a tabulation of percentage complete by task; updated project schedule; minutes of study meetings and copies of monthly correspondence. The CONSULTANT will also provide a weekly email summary to the AUTHORITY that briefly summarizes services performed and activities that occurred that week, including any required action items or any other pertinent project issues.
- B) Record Keeping and File Management – Maintain records and files related to the project throughout the duration of the services, including uploading of project files to the ProjectWise

website. Maintain and update via ProjectWise the deliverables tracking log and denote specific submittals in the weekly email summary.

- C) Correspondence – Prepare written materials, letters, and survey forms used to solicit information or collect data for the project and submit them to the AUTHORITY for review and approval prior to its use or distribution. Copies of outgoing correspondence and incoming correspondence will be provided to the AUTHORITY on a continuing basis, but not less than once a month.
- D) Schedule – Prepare a detailed, graphic schedule linking work authorization tasks, subtasks, critical dates, milestones, deliverables, and AUTHORITY, Texas Department of Transportation (TxDOT), and other agency review requirements. The project schedule will be in a format, which depicts the order and interdependence of the various tasks, subtasks, milestones and deliverables for each of the tasks identified therein. Progress will be reviewed periodically for conformance to work schedule in Exhibit C and should these reviews indicate a substantial change in progress, a schedule recovery strategy will be developed and implemented and the schedule will be revised accordingly. Draft Schedule and Final Schedule with quarterly updates.

Deliverables:

- Monthly progress reports that delineates activities performed per function code (up to four [4] reports)
 - Project Schedule (up to four [4] updates)
- Monthly invoice/billings with list of products delivered per invoice billing cycle (up to four [4] invoices)
- Project Files
- Correspondence

TASK 145.02 – PROJECT COORDINATION

Internal Progress Meetings – The CONSULTANT will hold internal monthly progress meetings (maximum of four [4] meetings) with designated AUTHORITY representatives on a regular basis to report on the progress of tasks related to the services. The CONSULTANT will prepare meeting minutes and action item lists as appropriate.

Deliverables:

- Meeting minutes of meetings attended

TASK 120 – SOCIAL, ECONOMIC AND ENVIRONMENTAL STUDIES

Task 120.01 – Environmental Documentation

The CONSULTANT will prepare documents in accordance with the current TxDOT toolkits and guidance, current state and federal laws, regulations, policies and agreements between TxDOT and other state and federal agencies, and FHWA guidelines. Deliverables will meet regulatory requirements for legal sufficiency. Final environmental clearance will be provided by TxDOT. For scope development purposes, it is assumed that the environmental classification of the proposed project will be an open-ended (d) Categorical Exclusion (CE). Updates to environmental documents based on changes to the original schematic and/or typical sections received from the PORT will be completed as an additional service.

Subtask 120.01.01 – Project Scope Development Tool

The CONSULTANT will complete a Project Scope Development Tool to establish anticipated technical report requirements and necessary agency coordination activities. The CONSULTANT will collect necessary environmental data and conduct applicable agency coordination to develop a Draft Project Scope Development Tool for the AUTHORITY's and TxDOT's review. The CONSULTANT will revise the Project Scope Development tool based on the AUTHORITY's and TxDOT's comments and prepare a Final Project Scope Development Tool. If the Project Scope Development Tool determines that an Environmental Assessment is necessary, it would be completed as an additional service.

Deliverables:

- Draft Scope Development Tool
- Final Scope Development Tool
- Comment/Response Matrix

Subtask 120.01.02 – Project Scope Form for Categorical Exclusions

Since the proposed project is anticipated to have a local government project sponsor, the CONSULTANT will complete a Draft Project Scope Form for Categorical Exclusions to document the project sponsor, department delegate, and outline roles and responsibilities for completing environmental tasks associated with the CE action. The CONSULTANT will revise the Project Scope Form for Categorical Exclusions based on the AUTHORITY's and TxDOT's comments and prepare a Final Project Scope Form for Categorical Exclusions.

Deliverables:

- Draft Project Scope Form for Categorical Exclusions
- Final Project Scope Form for Categorical Exclusions
- Comment/Response Matrix

Subtask 120.01.03 – Classification Request Memo

If the anticipated environmental classification of the project is an open-ended (d)-list CE, the CONSULTANT will complete a Classification Request Memo requesting approval to classify the actions associated with the project as a CE. The memo will include a description of the existing

facility, proposed project description with project location map, justification that the project meets CE criteria, and a conclusion statement.

Deliverables:

- Draft Classification Request Memo
- Final Classification Request Memo
- Comment/Response Matrix

Subtask 120.01.04 – Technical Reports

The definition of technical report for environmental services is a report, or TxDOT-approved form, detailing resource-specific studies identified during the process of gathering data to prepare an environmental document. The CONSULTANT will prepare project-specific technical reports to support the preparation of a CE. The reports will be provided to the AUTHORITY with sufficient detail and clarity to support the environmental determination. The CE will reference the technical reports. The CONSULTANT will collect data and conduct fieldwork to complete the technical reports for the CE, as needed. Technical reports will be produced before the CE documentation checklist is prepared in order to identify issues early in the process. The AUTHORITY, in coordination with TxDOT, will determine which reports will be necessary for the project. Technical reports must be provided to the AUTHORITY and TxDOT with sufficient detail and clarity to support environmental determination(s). The environmental document will reference the technical reports. Environmental technical reports will include appropriate National Environmental Policy Act of 1969 (NEPA) or federal regulatory language in addition to the purpose and methodology used in delivering the service. Technical reports will include sufficient information to determine the significance of impacts. Technical reports anticipated in this scope are as follow:

- Project Description
- Air Quality/Qualitative MSAT
- Traffic Noise
- Hazardous Materials
- Biological Resources
- Water Resources/Waters of the United States
- Historic Project Coordination Request
- Archeological Background Study

It is anticipated an Indirect and Cumulative Impacts Analysis or a Community Impact Analysis would not be required for this project. If it is determined an Indirect and Cumulative Impacts Analysis and/or a Community Impact Analysis are needed, it would be completed as a specified additional service.

Subtask 120.01.04.01 – Project Description

The CONSULTANT will develop a Project Description Memo that provides the necessary expanded project detail to fully describe the scope of work for the project and will include project setting, existing facility, proposed project, general right of way acquisition needs, need and purpose statement, and typical sections. The CONSULTANT will complete a Draft and Final Project Description Memo for the AUTHORITY's and TxDOT's review.

ISA will determine the potential for encountering hazardous materials in the study area, including possible environmental liability, increased handling requirements (e.g. soil or groundwater), and potential construction worker health and safety issues. The performance of the hazardous materials ISA will be consistent with guidance in the TxDOT's Hazardous Materials Compliance Toolkit. The CONSULTANT will produce and submit to the AUTHORITY a completed ISA using the TxDOT's ISA Report format. The CONSULTANT'S completed ISA technical report will include, when applicable, full copies of list search reports, including maps depicting locations, copies of agency file information, photographs, recommendations, and any other supporting information gathered by the CONSULTANT to complete the ISA. The technical report will include, when applicable:

- A concise summary of relevant information gathered during the ISA, including sufficient information to show that the study area for the Transportation Activity was adequately investigated for known or potential hazardous material contamination.
- A concise description of the scope of the hazardous materials ISA, disclosure of any limitations of the assessment, and a statement indicating who performed the assessment.
- A concise summary of the findings of the assessment for each alternative considered, along with an opinion of the potential of an identified site to impact the project during construction.
- A discussion of any commitments recommended for performing further investigation of suspect areas, and justification for postponement of further investigation.
- A summary of efforts to be employed by the AUTHORITY and TxDOT to avoid or minimize involvement with known or suspected hazardous material contamination sites during construction, and justification for not avoiding contaminated sites within the preferred alternative or corridor alignment.
- Disclosure of known or suspected hazardous material contamination that is anticipated to be encountered during construction.
- A discussion of any required or recommended special considerations, contingencies or provisions to handle known or suspected hazardous material contamination during right-of-way negotiation and acquisition, property management, design and construction.
- A summary of any early coordination or consultation conducted with the regulatory agencies, local entities or property owners.
- A discussion of any further hazardous materials related coordination with, and approvals or permits required from, the regulatory agencies or other entities.

Should the findings of the ISA conclude that additional investigation, special considerations, or other commitments from the AUTHORITY are required during future stages of project development, the CONSULTANT will review those findings and commitments with the AUTHORITY and TxDOT prior to completing the hazardous materials discussion for the environmental document. This scope of services does not include any Phase II Site Investigations, should such investigations be needed, they would be considered an additional service.

Deliverables:

- Draft Hazardous Materials Initial Site Assessment Technical Report Form
- Final Hazardous Materials Initial Site Assessment Technical Report Form
- Comment/Response Matrix

Deliverables:

- Draft Project Description Memo
- Final Project Description Memo
- Comment/Response Matrix

Subtask 120.01.04.02 – Air Quality/MSAT

The CONSULTANT will prepare a qualitative mobile source air toxics (MSAT) analysis in accordance with the latest TxDOT guidance. The CONSULTANT will prepare an Air Quality Technical Report that documents the results of the qualitative MSAT analysis, and addresses the project's consistency with the Congestion Management Process (CMP), includes construction emissions disclosure language, and includes applicable necessary negative declaration language for other air quality analyses, as applicable. If it is determined that a Carbon Monoxide (CO) Traffic Air Quality Analysis (TAQA) or a quantitative MSAT analysis is required, this would be considered an additional service.

Deliverables:

- Draft Air Quality Technical Report
- Final Air Quality Technical Report
- Comment/Response Matrix

Subtask 120.01.04.03 – Traffic Noise

The CONSULTANT will conduct a traffic noise study and prepare a Traffic Noise Analysis Technical Memo in accordance with 23 CFR 772 and the TxDOT's Guidelines for Analysis and Abatement of Highway Traffic Noise. The CONSULTANT will identify adjacent, land use development and photo-document representative receivers that might be impacted by highway traffic noise and may benefit from feasible and reasonable noise abatement. The CONSULTANT will determine existing and predicted noise levels for representative receivers by modeling existing noise levels and predicted (future) noise levels using the latest FHWA-approved Traffic Noise Model (TNM) software program. The CONSULTANT will identify impacted receivers in accordance with the absolute and relative impact criteria; consider and evaluate required noise abatement measures for impacted receivers in accordance with the feasible and reasonable criteria; and propose noise abatement measures that are both feasible and reasonable. The CONSULTANT will determine predicted (future) noise impact contours for transportation activities where there is adjacent undeveloped property where residential or commercial development is likely to occur in the near future. Noise workshops, if needed, would be considered an additional service.

Deliverables:

- Draft Traffic Noise Analysis Technical Memo
- Final Traffic Noise Analysis Technical Memo
- Traffic noise model input and output data files
- Comment/Response Matrix

Subtask 120.01.04.04 – Hazardous Materials

The CONSULTANT will perform a hazardous material Initial Site Assessment (ISA) for potential hazardous materials impacts and will prepare a technical report documenting the findings. The

Subtask 120.01.04.05 – Biological Resources

The CONSULTANT will prepare a Biological Evaluation Form/Tier I Site Assessment and supporting data for use in coordination with TxDOT and the Texas Parks and Wildlife Department (TPWD). The CONSULTANT will use TxDOT's most recent guidance for assessing impacts to biological resources. If it is determined that species-specific presence/absence surveys or informal/formal consultation with USFWS are needed, this would be considered an additional service.

Deliverables:

- Draft Biological Evaluation Form/Tier I Site Assessment and Technical Report
- Final Biological Evaluation Form/Tier I Site Assessment and Technical Report
- Comment/Response Matrices

Subtask 120.01.04.06 – Water Resources/Waters of The United States

The CONSULTANT will prepare a Water Resources Technical Report. The Water Resources Technical Report will include an assessment of the impacts of the proposed project on water resources in the study area. The CONSULTANT will use TxDOT's current guidance for assessing impacts to water resources, including but not limited to floodplains, waters of the U.S., wetlands, impaired stream segments, aquifer, and navigable waters. In this report, the CONSULTANT will:

- Evaluate floodplain impacts according to the requirements of Executive Order 11988 and 23 C.F.R. 650, Subpart A. The CONSULTANT will summarize potential floodplain impacts including watershed characteristics, streams, encroachment onto the base (100-year) FEMA mapped floodplain, jurisdictions having control over floodplains, and other pertinent information as needed.
- Evaluate water quality impacts, including a review and evaluation of the most recent TCEQ Section 303(d) list.
- Identify waters within the boundaries of the project area.
- Make a preliminary determination of USACE jurisdiction. The CONSULTANT will delineate waters of the U.S., including wetlands to determine if a Section 404 permit and USACE coordination and notification is required. For scoping purposes, it is assumed up to four (4) waters of the U.S., including one (2) wetlands, will be evaluated and that normal conditions requiring no more than three (6) wetland data points will be encountered.
- Include all field work and compilation of field documentation for waters of the United States and wetland delineations. Wetland delineations will be performed in accordance with the current USACE Wetlands Delineation Manual (Technical Report Y-87-1) and the Great Plains Supplement to Technical Report Y-87-1.
- Include the following in the waters of the U.S. component of the technical report: 1) Introduction, to include who authorized the wetland delineation, why the wetland delineation is being done, location of site (USGS 7.5' Map), date of field visit(s), and identification of delineators; 2) Methods, to include brief description of the method used, state any modification of the method, and source of existing information; 3) Results and discussion, to include description of the site, topography of the site, plant communities of the site, soil types identified on the site, hydrology information of the site, and existing wetland mapping (e.g. NWI, state, and local); 4) Findings, to include types of wetlands identified on the site (e.g. Cowardin et al. 1979) with description of wetlands identified, locations of wetlands, area of wetlands (in acres), contrast with non-wetland, and how the boundary was chosen (e.g. feature on landscape),

and to include types of other waters of the U.S. identified on the site with description of the other waters of the U.S., locations of the other waters of the U.S., area of the other waters of the U.S., and how the boundary was chosen (e.g. feature on landscape); 5) Conclusion, to include table summary of total area and types of wetlands and other regulated waters, map showing each location where a wetland data form was completed, statement regarding the need for permits, caution that final authority rests with the appropriate agencies; 6) Literature cited; and 7) Attachments, to include Routine Wetland Determination Data Forms.

Note: U.S. Coast Guard and/or USACE notification for waters of the U.S. and navigable water impacts is not included in the Water Resources Report. If it is determined that a Nationwide Permit Pre-Construction Notification is required, it would be completed as an additional service. If an Individual Permit is required, it would be considered an additional service.

Deliverables:

- Draft Water Resources/Waters of the United States Technical Report
- Final Water Resources/Waters of the United States Technical Report
- Comment/Response Matrix

Subtask 120.01.04.07 – Non-Archeological Historic-Age Resources

The CONSULTANT will prepare a Project Coordination Request (PCR) for Historic Studies for the project prior to completing any other historic resource activities. The PCR will be coordinated with the AUTHORITY and TxDOT to determine level of Historic Resource Review and Consultation. If the PCR Coordination results in a determination that a Research Design and Reconnaissance Survey should be performed, the CONSULTANT will perform those tasks as an additional service. An Intensive Historic Survey would be considered an additional service.

Deliverables:

- Draft Project Coordination Request
- Final Project Coordination Request
- Comment/Response Matrix

Subtask 120.01.04.08 – Archeological Resources

The CONSULTANT will prepare an Archeological Background Study in accordance with TxDOT's guidelines to describe and evaluate the potential for archeological survey. The background study will include project description, background information, and identification of areas that are recommended for further investigation (if any) and justification of such recommendation. If the results of the background study indicate a Pedestrian Survey is required, the CONSULTANT will perform those tasks as an additional service. An intensive archeological survey/testing/data recovery would be considered an additional service.

Deliverables:

- Draft Archeological Background Study
- Final Archeological Background Study
- Comment/Response Matrix

- Prepare public meeting summary report.

Deliverables:

- Bilingual Public Hearing Materials (2 boards, 1 handout, schematics, sign-in sheets, comment sheets)
- Draft and Final Public Hearing Summary (2 hard copies and electronic versions in Word and .pdf)

Subtask 120.01.04.09 – Categorical Exclusion Summary of Findings and Supporting Documentation

It is anticipated that this project will meet the requirements of a CE for NEPA approval by TxDOT. The CONSULTANT will compile supporting documentation to include sufficient detail to meet regulatory requirements for legal sufficiency. The CE supporting documentation (Summary of Findings) including technical reports and project documentation will be concise and will incorporate by reference the detailed environmental studies. The review and final copies of the CE Summary of Findings will be delivered to the AUTHORITY on computer disk or via e-mail in a searchable .pdf format compatible with the AUTHORITY's software. The CONSULTANT will consult with the AUTHORITY to identify electronic formats acceptable to the AUTHORITY. The AUTHORITY reserves the unlimited right to revise the electronic copy of the CE documentation.

Deliverables:

- Draft CE Summary of Findings (electronic Word and .pdfs)
- Final CE Summary of Findings (electronic Word and .pdfs)

Task 120.02 – Project Record

The CONSULTANT will assemble and maintain the technical data support file (Project Record) throughout the course of the project. The Project Record and complete indices will be delivered to the AUTHORITY and TxDOT following the NEPA decision or as directed by the AUTHORITY.

Deliverables:

- Project Record (electronic)
- Index of Project Record Contents

Task 120.03 – Public Involvement

Subtask 120.03.01 – Public Hearing

The CONSULTANT will plan, coordinate, participate in, and execute one (1) public hearing. The CONSULTANT will coordinate the logistics associated with the sites for the public hearing. The CONSULTANT will also arrange pre-meetings with the AUTHORITY and TxDOT to review all exhibits and other materials to be presented prior to the public hearing.

The CONSULTANT will:

- Develop and coordinate legal notice publication (both English and Spanish) with newspapers and prepare and provide proof of performance of open house/public meeting legal notices in required print publications.
- Prepare and produce bilingual handouts, agenda, comment cards, sign-in sheets and exhibits/displays.
- Prepare and mail meeting notifications to appropriate mailing lists prior to open house/public meeting.
- Staff public meeting venue with up to 4 technical and up to 2 public involvement representatives. Provide at least one Spanish speaking representative to assist with LEP attendees.
- Develop bilingual news release for AUTHORITY and TxDOT distribution.

Work Plan for Port Connector Road Categorical Exclusion Documentation
Work Authorization #8
Exhibit C

Activity	2017				
	May	June	July	Aug	Sept
Approval of WA to begin work					
Project administration, FC 145 - (Debbie Taylor, Greg Garcia, Lauren Taylor)					
Preparation of scoping documents, FC 120.01.01 - 120.01.03 - (Lauren Taylor, Eliza Vermillion)					
Preparation of environmental technical reports, FC 120.01.04.01 120.01.04.08 - (Lauren Taylor, Lee Ellison, Eliza Vermillion, Lynn Smith, Tina Rust)					
Coordinate meetings with affected property owners, FC 120.03 - (Cynthia Coss)					
Coordinate with TxDOT and FHWA on CE summary of findings, FC 120.01.04.09 - (Lauren Taylor)					
Preparation of project record, FC 120.02 - (Lauren Taylor)					

Last updated: 22 March 2017

Summary All Firms

Work Authorization No. 08
Exhibit D - Fee Schedule
Basis of Lump Sum Fee

		HNTB	Total
TASK 120	SOCIAL, ECONOMIC AND ENVIRONMENTAL STUDIES		
	TASK 120.01 - ENVIRONMENTAL DOCUMENTATION	\$ 118,638.99	\$ 118,638.99
	TASK 120.02 - PROJECT RECORD	\$ 1,363.25	\$ 1,363.25
	TASK 120.03 - PUBLIC INVOLVEMENT	\$ 2,332.24	\$ 2,332.24
	SUBTOTAL FOR SOCIAL, ECONOMIC AND ENVIRONMENTAL STUDIES	\$ 118,638.99	\$ 118,638.99
TASK 145	PROJECT ADMINISTRATION AND COORDINATION		
	TASK 145.01 - GENERAL ADMINISTRATION	\$ 16,220.20	\$ 16,220.20
	TASK 145.02 - PROJECT COORDINATION	\$ 3,487.26	\$ 3,487.26
	SUBTOTAL FOR PROJECT ADMINISTRATION AND COORDINATION	\$ 19,707.46	\$ 19,707.46
	Total Labor	\$ 138,346.45	\$ 138,346.45
	Total Expenses	\$ 5,886.20	\$ 5,886.20
	Total Labor and Expenses	\$ 144,232.65	\$ 144,232.65

HNTB
Work Authorization No. 08
Exhibit D - Fee Schedule
Basis of Lump Sum Fee

EXPENSES				
	Unit		Contract	Cost
Travel				
Airfare (Lowest available coach fare) 2 trips for 1 person	ROUNDTRIP	1	\$350.00	\$350.00
Automobile Mileage	MILE	1,500	\$0.535	\$803.00
Lodging "x" tax" (2 RTs 2 1 night)	DAY	1	\$85.00	\$85.00
Rental Vehicle "x" tax" (2 RTs, 2 days ee)	DAY	2	\$50.00	\$100.00
Airport Parking	DAY	2	\$13.00	\$26.00
Per Diem	DAY	2	\$36.00	\$72.00
Subtotal				\$1,438.00
Printing/Reproductions				
B&W Copies 8.5" x 11"	EA	200	\$0.070	\$14.00
Color Copies 8.5" x 11"	EA	150	\$0.78	\$117.00
B&W 11" x 17"	EA	50	\$0.14	\$7.00
Color Copies 11" x 17"	EA	50	\$1.55	\$77.50
MYLAR 11"x17"	EA	0	\$4.18	\$0.00
B&W Plots	SQ FT	0	\$0.22	\$0.00
Color Plots	SQ FT	0	\$1.70	\$0.00
CD Copying	EA	0	\$4.50	\$0.00
Exhibit Boards	SQ FT	2	\$7.35	\$14.70
Reproduce Plan Sets	EA	1	\$100.00	\$100.00
Subtotal				\$336.20
Regulatory Database Report				
	EA	0	\$500.00	\$0.00
Subtotal				\$0.00
Delivery				
Courier, Overnight, Deliveries, Postage	EA	0	\$20.00	\$0.00
Subtotal				\$0.00
Public Involvement				
PI Plan, Procedures Manual and Graphics Guidelines printing, binders	EA	0	\$5.00	\$0.00
Public Official Interviews and Briefings (3) Handout Printing	EA	0	\$0.65	\$0.00
Speakers' Bureau Kit Purchase	EA	0	\$45.00	\$0.00
Speakers' Bureau Kit Printing	EA	0	\$0.65	\$0.00
Editorial Board Briefing Materials Printing (4)	EA	0	\$4.00	\$0.00
Media Kits Printing (50)	EA	0	\$2.00	\$0.00
Information Packets Printing (100)	EA	0	\$2.00	\$0.00
Newsletter Design	EA	0	\$1,700.00	\$0.00
Newsletter Printing (3)	EA	0	\$1.00	\$0.00
Newsletter Postage	EA	0	\$0.44	\$0.00
Hotline Monthly Charge	EA	0	\$58.00	\$0.00
Web Site Hosting	MO	0	\$100.00	\$0.00
Obtain Domain URL	EA	0	\$50.00	\$0.00
Translation - all public materials, media materials, in Phase 3	EA	1	\$1,000.00	\$1,000.00
Legal Notice in Newspaper	EA	2	\$1,000.00	\$2,000.00
Court Reporter	EA	1	\$1,000.00	\$1,000.00
Visuals, posters for meetings	LS	2	\$60.00	\$120.00
Subtotal				\$4,120.00
Total Expenses				\$5,888.20

MWB
Supplemental Work Authorization No. 3 to
Work Authorization No. 03
Exhibit D - Fee Schedule
Base of Lump Sum Fee

		Senior Technical Advisor	Project Manager	Project Director	Senior Project Manager	Senior Project Manager	Senior Engineer	Engineer	Technician	EWI Project Director	Senior EWI	EWI Project Manager	EWI Planner	Public Involvement Director	Public Involvement Specialist	Public Involvement Staff	Senior Public Involvement	Senior Project Advisor	Project Advisor	Client Advisor	TOTAL
Table 129 - SOCIAL, ECONOMIC AND ENVIRONMENTAL STUDIES	Continuation Rates	\$ 254.63	\$ 213.74	\$ 380.35	\$ 238.88	\$ 211.91	\$ 202.98	\$ 182.71	\$ 130.83	\$ 200.48	\$ 177.89	\$ 183.71	\$ 111.46	\$ 140.59	\$ 110.91	\$ 77.74	\$ 132.27	\$ 140.38	\$ 140.91	\$ 89.24	
Table 129.01 - ENVIRONMENTAL DOCUMENTATION																					
a) Project Report Development (Draft and Final)				2		2						19	47								69
b) Project Status Report for Categories I activities (Draft and Final)				1		1						6	24								30
c) Comprehensive Response Report (Draft and Final)				2		2						10	40								50
d) Project Description (Draft and Final)				2		2						6	40								46
e) Air Quality Compliance Study (Draft and Final)				2		2						10	24								34
f) Traffic Study (Draft and Final)				2		2						10	24								34
g) Hazardous Materials (Draft and Final)				2		2						10	24								34
h) Other Environmental Studies at the Project Site (Draft and Final)				2		2						10	24								34
i) Resource Project Description Report (Draft and Final)				2		2						10	24								34
j) Administrative Requirements Study (Draft and Final)				2		2						10	24								34
k) Compliance Evaluation Report (Draft and Final)				2		2						10	24								34
Table 129.02 - PROJECT RECORDS																					
a) Project Record				2		2						10	24								34
Table 129.03 - PUBLIC INVOLVEMENT																					
a) Public Hearing (Draft and Final)																					
b) Public Hearing Materials (Draft and Final)																					
c) Public Hearing Materials (Draft and Final)																					
d) Public Hearing Summary Document (Draft and Final)																					
Table 129.04 TOTAL (part 1)				20		20						201	497	0	0						694
Table 129.05 TOTAL (part 2) OVERSIGHT COORDINATION																					
Table 129.06 TOTAL (part 3)				20		20						201	497	0	0						694
Table 130 - PROJECT ADMINISTRATION AND COORDINATION																					
Table 130.01 - OFFICE AND ADMINISTRATIVE																					
a) Office and Administrative Services				2		2															2
b) Project Administration and Coordination				2		2															2
c) Office and Administrative Services				2		2															2
d) Project Administration and Coordination				2		2															2
Table 130.02 TOTAL (part 1)				4		4															4
Table 130.03 TOTAL (part 2) OVERSIGHT TEAM COORDINATION																					
Table 130.04 TOTAL (part 3)				4		4															4
Table 131 - PROJECT RECORDS																					
a) Project Record				2		2						10	24								34
Table 131.02 TOTAL (part 1)				2		2						10	24								34
Table 131.03 TOTAL (part 2) OVERSIGHT TEAM COORDINATION																					
Table 131.04 TOTAL (part 3)				2		2						10	24								34
Table 132 - PROJECT RECORDS																					
a) Project Record				2		2						10	24								34
Table 132.02 TOTAL (part 1)				2		2						10	24								34
Table 132.03 TOTAL (part 2) OVERSIGHT TEAM COORDINATION																					
Table 132.04 TOTAL (part 3)				2		2						10	24								34
Table 133 - PROJECT RECORDS																					
a) Project Record				2		2						10	24								34
Table 133.02 TOTAL (part 1)				2		2						10	24								34
Table 133.03 TOTAL (part 2) OVERSIGHT TEAM COORDINATION																					
Table 133.04 TOTAL (part 3)				2		2						10	24								34
Table 134 - PROJECT RECORDS																					
a) Project Record				2		2						10	24								34
Table 134.02 TOTAL (part 1)				2		2						10	24								34
Table 134.03 TOTAL (part 2) OVERSIGHT TEAM COORDINATION																					
Table 134.04 TOTAL (part 3)				2		2						10	24								34
Table 135 - PROJECT RECORDS																					
a) Project Record				2		2						10	24								34
Table 135.02 TOTAL (part 1)				2		2						10	24								34
Table 135.03 TOTAL (part 2) OVERSIGHT TEAM COORDINATION																					
Table 135.04 TOTAL (part 3)				2		2						10	24								34
Table 136 - PROJECT RECORDS																					
a) Project Record				2		2						10	24								34
Table 136.02 TOTAL (part 1)				2		2						10	24								34
Table 136.03 TOTAL (part 2) OVERSIGHT TEAM COORDINATION																					
Table 136.04 TOTAL (part 3)				2		2						10	24								34
Table 137 - PROJECT RECORDS																					
a) Project Record				2		2						10	24								34
Table 137.02 TOTAL (part 1)				2		2						10	24								34
Table 137.03 TOTAL (part 2) OVERSIGHT TEAM COORDINATION																					
Table 137.04 TOTAL (part 3)				2		2						10	24								34
Table 138 - PROJECT RECORDS																					
a) Project Record				2		2						10	24								34
Table 138.02 TOTAL (part 1)				2		2						10	24								34
Table 138.03 TOTAL (part 2) OVERSIGHT TEAM COORDINATION																					
Table 138.04 TOTAL (part 3)				2		2						10	24								34
Table 139 - PROJECT RECORDS																					
a) Project Record				2		2						10	24								34
Table 139.02 TOTAL (part 1)				2		2						10	24								34
Table 139.03 TOTAL (part 2) OVERSIGHT TEAM COORDINATION																					
Table 139.04 TOTAL (part 3)				2		2						10	24								34
Table 140 - PROJECT RECORDS																					
a) Project Record				2		2						10	24								34
Table 140.02 TOTAL (part 1)				2		2						10	24								34
Table 140.03 TOTAL (part 2) OVERSIGHT TEAM COORDINATION																					
Table 140.04 TOTAL (part 3)				2		2						10	24								34
Table 141 - PROJECT RECORDS																					
a) Project Record				2		2						10	24								34
Table 141.02 TOTAL (part 1)				2		2						10	24								34
Table 141.03 TOTAL (part 2) OVERSIGHT TEAM COORDINATION																					
Table 141.04 TOTAL (part 3)				2		2						10	24								34
Table 142 - PROJECT RECORDS																					
a) Project Record				2		2						10	24								34
Table 142.02 TOTAL (part 1)				2		2						10	24								34
Table 142.03 TOTAL (part 2) OVERSIGHT TEAM COORDINATION																					
Table 142.04 TOTAL (part 3)				2		2						10	24								34
Table 143 - PROJECT RECORDS																					
a) Project Record				2		2						10	24								34
Table 143.02 TOTAL (part 1)				2		2						10	24								34
Table 143.03 TOTAL (part 2) OVERSIGHT TEAM COORDINATION																					
Table 143.04 TOTAL (part 3)				2		2						10	24								34
Table 144 - PROJECT RECORDS																					
a) Project Record				2		2						10	24								34
Table 144.02 TOTAL (part 1)				2		2						10	24								34
Table 144.03 TOTAL (part 2) OVERSIGHT TEAM COORDINATION																					
Table 144.04 TOTAL (part 3)				2		2						10	24								34
Table 145 - PROJECT RECORDS																					
a) Project Record				2		2						10	24								34
Table 145.02 TOTAL (part 1)				2		2						10	24								

**4-E CONSIDERATION AND APPROVAL OF WORK AUTHORIZATION NO.
09 WITH HNTB FOR THE SPI 2ND ACCESS PROJECT. (TABLED)**

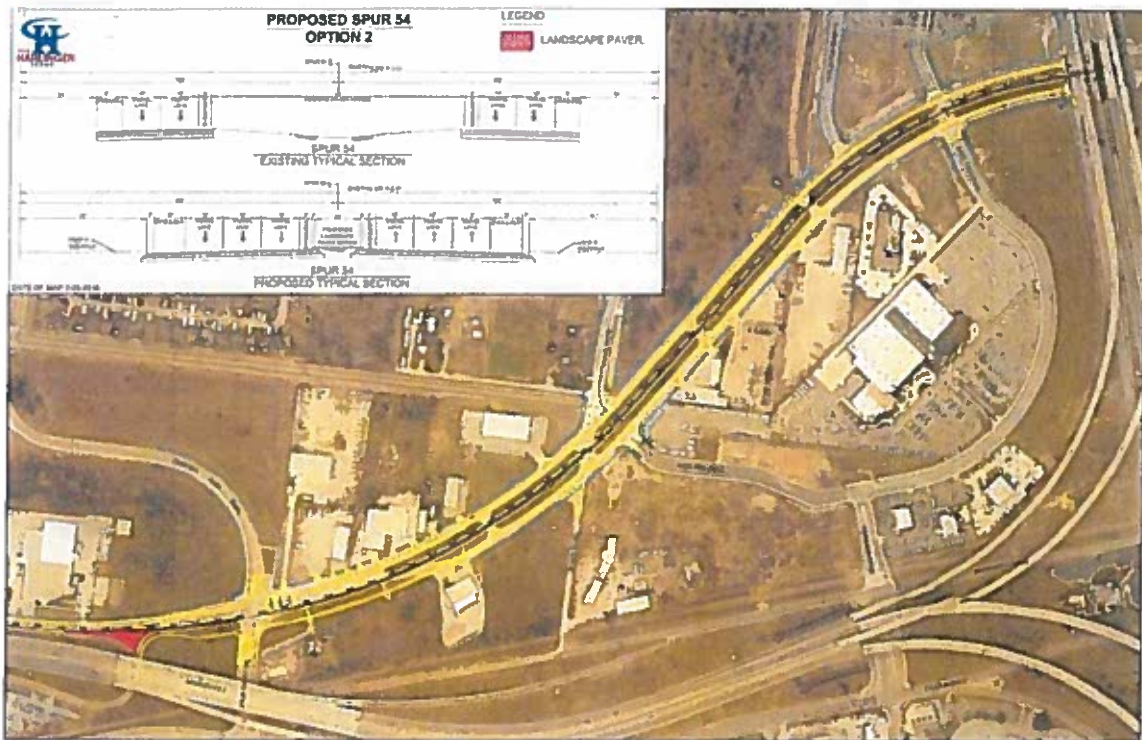
**4-F CONSIDERATION AND APPROVAL OF SUPPLEMENTAL WORK
AUTHORIZATION NO. 01 TO WORK AUTHORIZATION NO. 07 WITH
S&B INFRASTRUCTURE FOR THE SPUR 54 PROJECT.**

SUPPLEMENTAL WORK AUTHORIZATION NO. 1

TO WORK AUTHORIZATION NO. 7

This Supplemental Work Authorization No. 1 to Work Authorization No. 7 is made as of this 11th day of May, 2017, under the terms and conditions established in the AGREEMENT FOR GENERAL CONSULTING ENGINEERING SERVICES, dated as of November 1, 2014 (the "Agreement"), between the Cameron County Regional Mobility Authority ("Authority") and S&B Infrastructure, Ltd. ("GEC").

The work to be performed by the GEC under this contract shall consist of providing environmental services required for the reconstruction and widening of Spur 54 from Chester Road to I-69E SB Frontage Road illustrated below:



Section A. - Scope of Services

A.1 GEC shall perform the Services:

Reference Exhibit A-1 – Services to be Provided by the GEC

A.2 The following Services are not included in this Work Authorization, but shall be provided as Additional Services if authorized or confirmed in writing by the Authority.

N/A

A.3 In conjunction with the performance of the foregoing Services, GEC shall provide the following submittals / deliverables (Documents) to the Authority.

Reference Exhibit A-1 – Services to be Provided by the GEC

Section B. – Schedule

B.1. GEC shall perform the Services and deliver the related document according to the revised schedule as shown in Exhibit B-1 – Work Schedule. This Supplemental Work Authorization No. 1 to Work Authorization No. 7 extends the termination date to **December 31, 2017**, unless extended by a Supplemental Work Authorization.

Section C. – Compensation

- C.1. In return for the performance of the foregoing obligations, the Authority shall pay to the GEC for services being performed under Supplemental Work Authorization No. 1 to Work Authorization No. 7 an increase of the lump sum amount of **\$34,702.05** from **\$44,013.96** to **\$78,716.01** based on the attached fee estimate as shown in Exhibit C-1. Compensation shall be in accordance with the Agreement.
- C.2. Compensation for Additional Services (if any) shall be paid by the Authority to the GEC according to the terms of a future Work Authorization.

Section D. – Authority's Responsibilities – No Changes

Section E. – Other Provisions – No Changes

Authority: Cameron County Regional
Mobility Authority

By: Frank Park Jr.
Signature: [Signature]
Title: Chairman
Date: 5/11/17

GEC: S&B Infrastructure, Ltd.

By: Daniel O. Rios, PE
Signature: [Signature]
Title: Senior Vice President
Date: 05/11/2017

Exhibits:

- Exhibit A-1 – Services to be Provided by the GEC
- Exhibit B-1 – Work Schedule
- Exhibit C-1 – Fee Estimate

EXHIBIT A-1 SCOPE OF SERVICES

County: Cameron

Project: Spur 54 Environmental Services

Services – Project Understanding and Goals

A kick-off meeting was conducted on August 29, 2016 with the TxDOT-Pharr District for the proposed Spur 54 reconstruction and widening project. During the meeting TxDOT stated that a public meeting would be required for the project. In addition, due to delays in obtaining traffic numbers from TxDOT on the project, a revised Project Scope Development Tool and Project Scope for a CE was re-submitted to TxDOT for revisions to the schedule. Based on the revisions, TxDOT added additional scope to the project requiring the preparation of a Community Impacts Analysis. The original scope and fee only included the following task:

Task 1: Prepare Scoping Document

Task 2: Meeting with TxDOT/CCRMA

Task 3: Hazardous Materials Technical Report and ISA

Task 4: Biological Evaluation Form

Task 5: Noise Analysis Documentation

Task 6: Archeological Background Study

Task 7: Historic Resources PCR Form

Task 8: Air Quality (Qualitative MSAT) Technical Report

Task 9: Public Involvement (Opportunity for Public Hearing)

Task 10: General Coordination

The purpose for this supplemental work authorization is to add the additional task for a public meeting and a Community Impacts Analysis to the scope and fee.

TASK 11 – Public Meeting

The CONSULTANT will provide public involvement support throughout the projects development. All public involvement procedures shall be in accordance with 43 Texas Administrative Code (TAC) Part 1, Chapter 2 and 36 CFR 800.2 and the AUTHORITY'S latest policies, procedures and guidance and current TxDOT guidance/Environmental Compliance Toolkit.

The CONSULTANT shall develop a project mailing list. The mailing list shall include the owners of property adjacent to the build alternatives, elected officials and others who have requested notification of public involvement activities.

The CONSULTANT will assist the AUTHORITY make all arrangements for a Public Meeting. All public involvement procedures shall be conducted in accordance with 43 Texas Administrative Code (TAC) 2.40-2.50, Code of Federal Regulations, Title 23, Part 771 and TxDOT's Environmental Manual. The final notice shall be translated to Spanish delivered to the AUTHORITY so the AUTHORITY can publish the notice in one (1) English newspaper and one (1) Spanish newspaper. Both papers are to have circulation in the project area.

Deliverables:

- Draft Notice (for Public Meeting)
- Final Notice - English (for a Public Meeting)
- Final Notice – Spanish (for a Public Meeting)
- Project Database/Mailing List

Task 12 – Community Impacts Analysis

The CONSULTANT shall prepare the Community Impacts Analysis in accordance with the latest TxDOT policies and procedures and guidance and TxDOT's current guidance/environmental Compliance toolkit. The Analysis will be in accordance with Executive Order 12898, TA 6640.8A and the *Community Impact Assessment: A Quick Reference for Transportation*. The Analysis will include the following:

- Identify and evaluate the social and economic impacts of the Transportation Activity
- Use appropriate data sources, such as the U.S. Census, windshield surveys, maps, public involvement, Multiple Listing Service, and aerial photographs to determine the potential for social impacts. Potential Social impacts to be documented include:
 - Demographics (population, ethnic/racial distribution, income) based on the most recent census or projections. Census data would be presented at the lowest scale available, which for race and ethnicity is the block level. Census data will be compared to the next higher level of aggregation (block to block group) instead of to the city or county as a whole. Income data would be compared to Census tracts. The document will present data in the study area. The data will be presented in tabular format, including percentages to make data more useable for comparison purposes.
 - Other populations (disabled, elderly)
 - Land use in the project area and will provide acreage estimates for each identified land use. Document current development trends in the area and the local government plans and policies on land use and growth in the area which will be impacted by the proposed project.
 - Mobility (pedestrian, bicycle, transit, cars, rail)
 - Safety (traffic and potential for crime)
 - Identify other potential impacts identified in studies of social impacts
 - Identify property owners and tenants adjacent to the roadway project
 - Identify changes in neighborhood and community cohesion for the various social groups identified.
 - Identify impacts on school districts, recreational areas, places of worship, businesses, police and fire protection, and other community services.
 - Identify the racial, ethnic and income level of affected individuals and communities, in order to determine any disproportionate impacts on any minority or low income individuals or communities.
- Use public contact and public involvement to gather information from individuals and communities regarding social impacts of Transportation Activities. This includes fulfilling the requirements of Executive Order 13166 (Improving Access to Services for Persons with Limited English Proficiency).

- Identify possible mitigation measures to avoid or minimize any adverse impacts to the community or specific population within the project area.
- Estimate losses and gains to tax revenues due to the location of Transportation Activities.
- Identify and review subdivision plats, current land uses and anticipated land uses by windshield surveys or other types of surveys.
- Evaluate travel modes and patterns in the study area, in order to determine any impacts the Transportation Activity may have on access to homes, businesses and community services.

Deliverables:

- Draft Community Impacts Analysis
- Final Community Impacts Analysis

Task 13 – Indirect Impacts Analysis

The CONSULTANT will conduct the six (6) step process for conducting an indirect impacts analysis. The National Cooperative Highway Research Program Report 466 (NCHRP Report 466) will be used as additional guidance for the indirect impacts analysis. The indirect impacts area of influence will be updated, if appropriate based on updated land use/census data, and will be agreed to by TxDOT prior to any impacts analysis. An exhibit will be prepared to illustrate the area of influence and areas of potential indirect impacts associated with the proposed project.

Deliverables:

- Draft Indirect Impacts Analysis
- Final Indirect Impacts Analysis

The CONSULTANT will deliver 2 electronic copies to the CCRMA and TxDOT Pharr District for the task in Microsoft Word and Adobe pdf formats.

EXHIBIT B-1
Work Schedule

County: Cameron

Project: Spur 54 Environmental Services

TASK 11 – Public Meeting: All reports due 30 days after the public meeting.

Task 12 – Community Impacts Analysis: Draft report due 30 working days after Notice to Proceed. Final report due 2 weeks after comments received.

Task 13 – Indirect Impacts Analysis: Draft report due 30 working days after Notice to Proceed. Final report due 2 weeks after comments received.

S & B JOB NO.: U2299.700

Exhibit C-1 -- FEE ESTIMATE04/27/17

04/27/17

**4-G DISCUSSION AND POSSIBLE ACTION REGARDING RFQ 2017-001
GENERAL LEGAL SERVICES. (TABLED)**

**4-H CONSIDERATION AND APPROVAL OF TASK ORDER 1701
INTERNATIONAL BRIDGE SYSTEM PROCUREMENT AND
INTEGRATION WITH FAGAN CONSULTING, LLC. (TABLED)**