

THE STATE OF TEXAS §

COUNTY OF CAMERON §

BE IT REMEMBERED on the 09th day of March 2016, there was conducted a Special Meeting of the Cameron County Regional Mobility Authority, at the Joe G. Rivera and Aurora de la Garza County Annex thereof, in San Benito, Texas, for the purpose of transacting any and all business that may lawfully be brought before the same.

THE BOARD MET AT:

12:00 Noon

PRESENT:

FRANK PARKER, JR.
CHAIRPERSON

MICHAEL F. SCAIEF
DIRECTOR

DAVID N. GARZA
DIRECTOR

RUBEN GALLEGOS, JR.
DIRECTOR

MARK ESPARZA
DIRECTOR

NAT LOPEZ
DIRECTOR

HORACIO BARRERA
DIRECTOR

ABSENT

ABSENT

ABSENT

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The Meeting was called to order by Chairman Frank Parker, Jr., at 12:00 Noon. At this time, the Board considered the following matters as per RMA Agenda posted and filed for Record in the Office of the County Clerk on this 3rd day of March 2016 at 03:20 P.M.



AGENDA

Special Meeting of the Board of Directors of the Cameron County Regional Mobility Authority

**Joe G. Rivera and Aurora de la Garza County Annex
1390 West I69E
San Benito, Texas 78586**

Wednesday, March 09, 2016

12:00 Noon

FILED AND RECORDED
OFFICIAL PUBLIC RECORDS
Mar 09 03:2016 at 11:20F
Document Number: 13000096
Selvia Garza-Farez
County Clerk
By
David Jayaram: Deputy
County Clerk

PUBLIC COMMENTS:

1. Public Comments

PRESENTATIONS, RESOLUTIONS AND/OR PROCLAMATION ITEMS:

2. Presentations/Resolutions/Proclamations

- A. Presentation of the GEC Report for the month of February 2016
- B. Presentation of the Marketing Efforts for the Month of February 2016
- C. Update on Industry Review Meeting held for the SPI 2nd Access Project on March 1, 2016

CONSENT ITEMS:

3. All Item(s) under the Consent RMA Agenda are heard collectively unless opposition is presented, in which case the contested Item will be considered, discussed, and appropriate action taken separately
 - A. Consideration and Approval of the Minutes for:

February 11, 2016 – Regular Meeting
 - B. Consideration and Approval of a Resolution supporting the necessary improvements to the Pharr Interchange

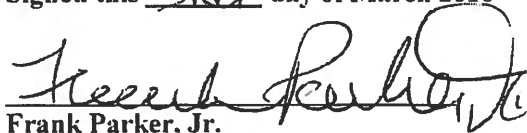
ITEMS FOR DISCUSSION AND ACTION:

4. Action Items

- A. Approval of Claims**
- B. Consideration and Approval of the Financial Statements and Budget Amendments for the month of February 2016**
- C. Consideration and Approval of an Agreement between the Cameron County Regional Mobility Authority and TollPlus, Inc. for the Back Office System**
- D. Consideration and Approval of Work Authorization No. 5 with S&B Infrastructure for the preparation of a FASTLANE Grant Application**
- E. Consideration and Approval of Supplemental Task Order with Fagan Consulting for the Back Office System and Customer Service Center**

ADJOURNMENT:

Signed this 3rd day of March 2016



**Frank Parker, Jr.
Chairman**

NOTE:

Participation by Telephone Conference Call – One or more members of the CCRMA Board of Directors may participate in this meeting through a telephone conference call, as authorized by Sec. 370.262, Texas Transportation Code. Each part of the telephone conference call meeting that by law must be open to the public shall be audible to the public at the meeting location and will be recorded. On conclusion of the meeting, the recording will be made available to the public.

PUBLIC COMMENTS

1 PUBLIC COMMENTS

None were presented.

PRESENTATIONS, RESOLUTIONS AND/OR PROCLAMATION ITEMS

2-A Presentation of the GEC Report for the month of February 2016

Mr. Richard Ridings with HNTB went over the status of the CCRMA Projects and briefed in detail the Board on the SH 32, SPI 2nd Access and Outer Parkway Projects. Mr. Pete Sepulveda, Jr., RMA Executive Director advised the Board on the status of the environmental clearance for the East Loop Project.

Vice Chair Gallegos moved to acknowledge the GEC Report for the month of February 2016. The motion was seconded by Director Scaief and carried unanimously.

The Report is as follows:

2-B Presentation of the Marketing Efforts for the Month of February 2016

Mrs. Michelle Lopez, RMA Marketing and Communications Director went over a status report for the month of February 2016. The report is attached.

Director Scaief moved to acknowledge the Marketing Report for February 2016. The motion was seconded by Director Lopez and carried unanimously.

The Report is as follows:

2-C Update on Industry Review Meeting held for the SPI 2nd Access Project on March 1, 2016

Mr. Pete Sepulveda, Jr., RMA Executive Director provided the Board with a report on the Industry Review Meeting. He mentioned that 180 individuals were at the meeting and that two bus ground tours were given of the entire project, both on the Island and Main Land. He further mentioned that staff is working on setting up one on one meetings with interested companies and that eventually there will be eight to ten one on one meetings.

Secretary Garza moved to acknowledge the report. The motion was seconded by Director Esparza and carried unanimously.

CONSENT ITEMS

ALL ITEM(S) UNDER THE CONSENT RMA AGENDA ARE HEARD COLLECTIVELY UNLESS OPPOSITION IS PRESENTED, IN WHICH CASE THE CONTESTED ITEM WILL BE CONSIDERED, DISCUSSED AND APPROPRIATE ACTION TAKEN SEPARATELY

3-A Consideration and Approval of the Minutes for:

February 11, 2016 – Regular Meeting

Vice Chair Gallegos moved to approve the minutes of February 11, 2016 Regular Meeting. The motion was seconded by Secretary Garza.

AYE: Vice Chair Gallegos, Secretary Garza, Director Scaief, Director Esparza, Director Lopez and Director Barrera

NAY: None

ABSTAINED: Chairman Parker

NOTE: Chairman Parkder abstained from the vote and discussion. The Chairman filed an Affidavit of Conflict and the Affidavit is filed in the CCRMA's records.

3-B Consideration and Approval of a Resolution supporting the necessary improvements to the Pharr Interchange

Mr. Pete Sepulveda, Jr., RMA Executive Director explained to the Board the need for improvements at the Pharr Interchange. Mr. Sepulveda recommended approval of the resolution.

Director Scaief moved to approve the Resolution supporting the necessary improvements to the Pharr Interchange. The motion was seconded by Director Esparza and carried unanimously.

ACTION ITEMS

4-A Approval of Claims

The attached claims were presented to the Board of Directors for approval.

Mr. Adrian Rincones, RMA Controller and Financial Officer introduced the claims into the record and recommended approval of the Claims.

Director Scaief moved to approve the Claims. The motion was seconded by Vice Chair Gallegos and carried unanimously.

The Claims are as follows:

4-B Consideration and Approval of the Financial Statements and Budget Amendments for the month of February 2016

Mr. Adrian Rincones, RMA Controller and Financial Officer went over the attached Financial Statements and Budget Amendments for the month of February 2016.

Vice Chair Gallegos moved to approve the monthly Financial Statements and Budget Amendments for the month of February 2016. The motion was seconded by Secretary Garza and carried unanimously.

The Financial Statements and Budget Amendments are as follows:

4-C Consideration and Approval of an Agreement between the Cameron County Regional Mobility Authority and TollPlus, Inc. for the Back Office System

Secretary Garza moved to **TABLE** the item. The motion was seconded by Director Esparza and carried unanimously.

4-D Consideration and Approval of Work Authorization No. 5 with S&B Infrastructure for the preparation of a FASTLANE Grant Application

Mr. Pete Sepulveda, Jr., RMA Executive Director explained to the Board that the Department of Transportation (DOT) had made \$4.5 billion available over the next five years. For 2016 there are \$800 million available for projects that meet the criteria set out by DOT. Mr. Sepulveda further stated that the East Loop Project is a prime candidate for an application and that it might even meet the criteria for a rural project, which lessens the competition. Mr. Sepulveda recommended getting projects ready for the next five years.

Director Esparza moved to approve Work Authorization No. 5 with S&B Infrastructure. The motion was seconded by Secretary Garza and carried unanimously.

The Work Authorization is as follows:

4-E Consideration and Approval of Supplemental Task Order with Fagan Consulting for the Back Office System and Customer Service Center

Mr. Adrian Rincones, RMA Controller and Financial Officer went over the need for the Supplemental Task Order with Fagan Consulting.

Secretary Garza moved to approve Supplemental Task Order with Fagan Consulting. The motion was seconded by Vice Chair Gallegos and carried unanimously.

The Supplemental Task Order is as follows:

ADJOURNMENT

There being no further business to come before the Board and upon motion by Secretary Garza and seconded by Director Lopez and carried unanimously the meeting was **ADJOURNED** at 1:10 P.M.

APPROVED this 14th day of March 2016.


CHAIRMAN FRANK PARKER, JR.

ATTESTED: 

SECRETARY DAVID N. GARZA

**2-A PRESENTATION OF THE GEC REPORT FOR THE MONTH OF
FEBRUARY 2016**



Pete Sepulveda, Jr.
Executive Director
Cameron County Regional Mobility Authority
3461 Carmen Avenue
Rancho Viejo, Texas 78575

March 4, 2016

Dear Mr. Sepulveda,

The following is a summary of our progress on the subject projects for the month of February 2016.

Project Management:

General GEC

- Prepared & submitted CCRMA GEC Invoice for work performed on various Work Authorizations from Previous Contract (PC) and Current Contract (CC). Updated and submitted January 2016 GEC report.
- On February 11th, Richard Ridings and Greg Garcia attended the Regular Meeting of the CCRMA Board of Directors.
- Assisted CCRMA Controller on activities involving reporting and documentation of invoicing, progress reports and other accounting/billing matters.

South Padre Island Second Access Phase 3A & 3B (PC – Work Authorization No. 17 and CC – Work Authorization No. 2):

This Work Authorization provides engineering and environmental services associated with the development and advancement of the NEPA process for the proposed South Padre Island (SPI) 2nd Access Project in Cameron County, Texas. The proposed Project will provide an alternate route to the Queen Isabella Memorial Causeway; thus, enhancing local and regional mobility, and facilitating effective evacuation of the island in times of disaster, hurricanes, and other emergencies. This Work Authorization continues the environmental and schematic design tasks necessary on the Recommended Preferred Alternative to advance the project to a Record of Decision (ROD).

- HNTB continues to provide assistance and information to CCRMA Board and staff, members of the general public and stakeholders.
- Coordination, including weekly meetings, with TxDOT Pharr District, TxDOT ENV and FHWA has been on-going regarding the FEIS tasks.
- Submitted the 100% submittal package (i.e. typical sections, geometric design, preliminary cross sections, preliminary traffic control, 3D modeling, and schematic plan preparation, preliminary construction cost estimate, hydrology, hydraulic studies, drainage design and preliminary bridge layouts) to TxDOT for their review on 11/2.
- Revised master design schedule and submitted to subconsultants for review.
- Continued coordination with subconsultants on geotechnical services.
- Summary report of Context Sensitive Solutions (CSS) workshops and survey results are complete.

- First draft of Final EIS (12/23/2014) has been revised. Backcheck review and comment by CCRMA, TxDOT-ENV and TxDOT-Pharr is complete. FHWA-HQ comments received 11/16/2015 and revisions are complete. Submittal #3 (Resource Agency Review) was submitted 1/21/2016.
- Coordinated with subconsultants on FEIS and permitting tasks.
- Responses to TxDOT and FHWA comments on the Seagrass/Wetland Delineation/Vegetation and Habitat Report, EFH Report and Biological Assessment have been addressed and revised documents have been submitted to permitting and/or cooperating agencies. BA and Sea Grass Mitigation were submitted to USFWS and NOAA, respectively. Reviews are in progress.
- Continued coordination with NMFS and TxDOT on questions concerning the Essential Fish Habitat Assessment (EFH). The EFH has been revised and back check review by TxDOT and FHWA completed 9/23/15. Revised EFH submitted to NMFS for review 9/24/15. Review is in progress and comments pending.
- Coordination with CCRMA, TxDOT, USFWS and Conservation Fund on potential impacts to Migratory Bird Conservation Lands has been completed. Survey and documentation requirements necessary to prepare the Section 4(f) Determination Package were prepared and submitted to FHWA. A Final 4(f) determination was received from FHWA 11/5/15 and clearance was given to proceed with acquisition of 2.78 acres of property needed for ROW. Transaction transferring property to Cameron County was executed and deed recorded 12/18/15.
- Progressed contracting and coordination with the following subconsultants: SWCA completed remaining archeological work and received concurrence from THC. SWCA has revised the BA for TxDOT, TxDOT-ENV and FHWA comments and submitted the revised Draft BA. The revised Draft BA was submitted to TxDOT and FHWA for back-check on 6/25 and 6/30, respectively. Revised BA (terrestrial) submitted to USFWS 8/17. Revised BA (aquatic) submitted to NMFS-PRD 8/17. USFWS comments received 9/18 and comment workshop held 10/12 with TxDOT-Pharr, TxDOT-ENV, HNTB and SWCA. BA revisions in progress in preparation for FHWA-HQ review. Revised BA (aquatic) review in progress at NMFS-PRD. Belaire Environmental has submitted a Draft Sea Grass Mitigation Plan for TxDOT and FHWA review on 7/7. Belaire Environmental has completed modeling necessary to validate plan. TxDOT-Pharr and TxDOT-ENV comments on Seagrass modeling report resolved in workshop 10/20. Revised report received 10/30. Now beginning scoped pilot studies and permit coordination with USACE, TPWD and GLO. TxDOT Comments on pilot studies addressed and revised Seagrass Mitigation plan was presented at December 1 USACE Joint Evaluation Meeting (JEM). Plan being revised per JEM comments. Wetland Mitigation Plan was submitted for agency review 11/9/15 and was also discussed at December 1 JEM. Preliminary Jurisdictional Determination submitted to USACE 9/29/15 and USACE review is still pending. All agency reviews of these technical reports are currently in progress.

Olmito Switch Yard & Repair-In-Place Facility (PC – Work Authorization No. 31)

This work authorization provides engineering services throughout the construction duration of the Olmito Switch Yard and Repair-In-Place (RIP) Facility by providing responses to the contractor's Requests for Information, Shop Drawing Review and As-Built construction plans.

- HNTB is assisting with the completion and close out of this project.

West Rail Bypass, CI (PC – Work Authorization No. 33)

This work authorization provides professional services associated with construction inspection phase work for the West Rail Bypass.

- HNTB is assisting with the completion and close out of this project.

Outer Parkway Study (CC – Work Authorization No. 3)

This work authorization provides professional services and deliverables associated with a study for the Outer Parkway. The study is to be performed in a three phase effort to deliver a schematic design for the Outer Parkway project. The phases are:

- TxDOT, CCRMA, and HNTB personnel met to discuss the supplemental work authorization for the Environmental Assessment and Route Studies. The meeting was held at the Joe G. Rivera and Aurora de la Garza County Annex on October 8th. HNTB and TxDOT discussions on-going regarding CDA vs. non-CDA scope needed.
- Classification Letter was signed by TxDOT ENV on February 3rd concurring that the project be classified as an EA and that preparation of an EIS is not required.

SH 32 GEC Preliminary Schematic and Environmental Approval (CC – Work Authorization No. 5)

This work authorization provides professional services for oversight, guidance, agency coordination, and issue resolution, necessary to expedite the preliminary development phases of these two SH 32 projects only. The two projects, which each have logical termini and independent utility, extend from US 77/83 to FM 3068 (herein referred to as SH 32-West) and from FM 3068 to SH 4 (herein referred to SH 32-East). The proposed projects are being developed by two prime subconsultants, (S&B Infrastructure, Ltd. and Traffic Engineers, Inc.) under the oversight of HNTB (GEC).

SH 32 West (Consultant – Traffic Engineers, Inc., or TEI):

- Continued project coordination with TEI.
- Archeological field was completed and report writing is underway.
- Coordinated with TxDOT and USFWS to modify land swap below 40 acres. Exhibit was submitted to TxDOT on 5/26.
- Continued coordination with subconsultant, TxDOT and USFWS to discuss EA and 4(f) requirements for documentation for land swap.
- TxDOT, subconsultants, and HNTB personnel met to discuss IBWC and USFWS coordination next steps, meeting was held via conference call on October 14th.
- Awaiting revised BA and EA from TEI to include impacts to levee relocation and USFWS refuge impacts of approximately 40 acres.
- HNTB is working with subconsultant and TxDOT to revise schedule.
- HNTB coordinated with TEI to identify needs to move project forward and dates deliverables expected.

SH 32 East (Consultant - S&B Infrastructure, Ltd., or S&B):

- Continued project coordination with S&B.
- Biological Assessment was revised per TxDOT comments, reviewed by the GEC and resubmitted to the TxDOT Pharr District for back check.
- Submitted schematic GEC comments to subconsultant on 5/27.
- Submitted EA GEC/TxDOT comments to subconsultant on 5/28.

- HNTB back checked S&B EA revisions and resubmitted for ENV review on 9/30/2015.
- HNTB held conference call on 10/29/15 with ENV to discuss review status of EA review.
- HNTB received additional EA comments from ENV on 12/3, the comments were submitted to the subconsultant on 12/4.
- HNTB working with subconsultant and TxDOT to revise schedule.

West Rail Bridge – RFI/Shop Drawings Review and CEI for Security Fencing, Gate, Illumination, and DHS Building Components (US portion of bridge only) (PC – Work Authorization No. 69)

- HNTB attended the “soft opening” held on 8/7 which commemorated UPRR’s first train crossing into Mexico using the new bridge. UPRR ran their last train into Mexico on the B&M on 8/6.
- HNTB attended the “grand opening” held on 8/25 which included dignitaries from both the U.S. and Mexico.
- Continue to review and forward contractor’s submittals.
- The contractor continues working on the final punch list items.
- Continue to perform site visits to verify completion of final punch list items.

Consultant Management:

- Continued coordination with subconsultants and S&B Infrastructure as prime consultant on SH 550 Construction management including discussions with USACE officials on wetland mitigation that was performed as part of this project.
- Project was completed and opened to traffic on June 4, 2015 at 4:00 p.m. The 30 day no toll introduction was completed on July 4, 2015.

Agency Coordination:

- Conducted ongoing discussions with CCRMA staff, TxDOT staff and subconsultants for preparation of SPI 2nd Access project (see specifics above), SH 550, Olmito Switch Yard Repair-In-Place Facility construction project, West Rail construction project, SH 32 East Loop EAs and other miscellaneous items.

Best regards,



Richard L. Ridings, P.E.
Vice President

cc: Carlos Lopez, P.E.

December Status Report

HNTB

Project	South Padre Island Phase 3A & 3B	
Work Authorization	17	
Supplemental	2	Affected Env & Env Consequences
Supplemental	3	Affected Env & Env Consequences
Supplemental	4	Affected Env & Env Consequences
Supplemental	6	Affected Env & Env Consequences
Supplemental	7	Affected Env & Env Consequences
Supplemental	8	Affected Env & Env Consequences
Supplemental	9	Affected Env & Env Consequences
Supplemental	10	Affected Env & Env Consequences
Supplemental	11	Affected Env & Env Consequences
Supplemental	12	Affected Env & Env Consequences
Supplemental	13	Affected Env & Env Consequences
Supplemental	14	Affected Env & Env Consequences

WA Cost: \$	2,965,831.00
SA Cost: \$	165,885.00
SA Cost: \$	415,622.00
SA Cost: \$	109,870.00
SA Cost: \$	166,668.00
SA Cost: \$	40,290.00
SA Cost: \$	59,094.00
SA Cost: \$	37,334.00
SA Cost: \$	4,488,102.00
SA Cost: \$	118,256.00
SA Cost: \$	15,827.00
SA Cost: \$	244,621.00
SA Cost: \$	818,241.00
Total Cost: \$	9,645,641.00

Description: This Work Authorization provides engineering and environmental services associated with the development and advancement of the NEPA process for the proposed South Padre Island (SPI) 2nd Access Project in Cameron County, Texas. The proposed Project will provide an alternate route to the Queen Isabella Memorial Causeway; thus, enhancing local and regional mobility, and facilitating effective evacuation of the island in times of disaster, hurricanes, and other emergencies. This Work Authorization continues the engineering and environmental tasks necessary to advance the project to a schematic design of the Recommended Preferred Alternative, FEIS and ultimately to a Record of Decision (ROD).

Scope: Prepare schematic, FEIS and Surveying

Deliverable: Project administration and coordination, schematic design of the Recommended Preferred Alternative, VE study, toll facility study, interim financial and project management plan, base and soil testing and core drilling, traffic forecasting, traffic operational study, PI, CSS, FEIS, Record of Decision (ROD) and surveying

Project Activity**Route and Design Studies**

Status:	Ongoing.
Recent Activity:	Submitted 100% submittal package to TxDOT on 11/2, continued to coordinate with subconsultants on financial plan.
Upcoming Activity:	Coordination with subconsultant on addressing 100% submittal comments and financial plan.
Outstanding Issues:	None.

Social, Environmental and Economic Studies

Status:	Ongoing.
Recent Activity:	Continued work on SWA #10 activities, including weekly meetings with TxDOT and FHWA. Seagrass, wetland, vegetation, archeological surveys are under TxDOT review. Coordinated marine archeology work required to review additional anomalies. Coordinated with the USACE regarding potential relocation of the channel. Meet with GIWW user groups. Presented calculations of indirect effects on seagrasses. Coordination with sub-consultants.
Upcoming Activity:	Continue work on SWA #10 activities.
Outstanding Issues:	None.

Field Surveying and Photogrammetry

Status:	Completed
Recent Activity:	
Upcoming Activity:	
Outstanding Issues:	

Task	Status	Date of Anticipated Completion	% Complete
Route and Design Studies	Ongoing	6/30/2016	95%
Social, Environmental and Economic Studies	Ongoing	6/30/2016	95%
Field Surveying and Photogrammetry	Completed	6/30/2016	100%

WA Amount:	\$	9,645,641.00	Outstanding Invoice Number	Days Old	Invoice Amount
Billed To Date:	\$	9,392,185.73	121-40619-PL-017	72	\$ 51,097.50
Paid To Date:	\$	9,316,995.30	122-40619-PL-017	36	\$ 19,604.82
Unpaid Balance:	\$	75,190.43	123-40619-PL-017	7	\$ 4,488.11
Funding Source:					
Total: \$					75,190.43

December Status Report

HNTB

Project Olmito RIP CI Services
 Work Authorization ☒ 47 Construction & Inspection Services
 Supplemental ☐ _____
 Supplemental ☐ _____
 Supplemental ☐ _____

WA Cost: \$ 134,538.00
 SA Cost: \$ -
 SA Cost: _____
 SA Cost: _____
 Total Cost: \$ 134,538.00

Description: This Work Authorization is to provide construction inspection (CI) for the Union Pacific Railroad (UPRR) Olmito Yard Repair in Place (RIP) Facility. The construction of this facility allow the UPRR to relocate their current repair in place operations from Harlingen to Olmito and expand their capabilities.

Scope: Construction administration for the Olmito Yard repair-in-place (RIP) facility and lighting. This includes building, equipment, track, drainage, construction sequencing, SWPPP, pay estimates, quantities, and schedule.

Deliverable: Olmito RIP Facility pay estimates, ARRA paperwork, and construction schedule.

Project Activity

Olmito RIP Facility Construction Inspection Services (CI)

Status: Construction at 99% complete.

Recent Activity: None.

Upcoming Activity: BPUB to energize water line. Schedule final walk through with UPRR for facility acceptance.

Outstanding Issues: Awaiting resolution on outstanding SWA. The County had been sent a request to provide warranty deed or metes and bounds for water/sewer line and submit payment on impact fees for both to BPUB.

Task	Status	Anticipated Completion	% Complete
Olmito RIP Facility Construction Inspection Services (CI)			
Project Management, Administration, QA/QC	Ongoing	1/31/2013	100%
Process Invoices and Progress Reports	Ongoing	1/31/2013	100%
Construction Inspection Services			
Construction Management	Ongoing	1/31/2013	100%
Construction Observation and Inspection	Ongoing	1/31/2013	100%
Record Keeping and File Management	Ongoing	1/31/2013	100%
Schedule	Ongoing	1/31/2013	100%
Project Close-Out			
Construction Management	Ongoing	1/31/2013	95%
Record Keeping and File Management	Ongoing	1/31/2013	95%
WA Amount: \$	134,538.00	Outstanding Invoice Number	Days Old
Billed To Date: \$	134,538.00		Invoice Amount
Paid To Date: \$	134,538.00		
Unpaid Balance: \$	-		
Funding Source:			
Total: \$ -			

December Status Report

HNTB

Project		SH 32 GEC
Work Authorization	49	SH 32 GEC
Supplemental	1	SH 32 GEC
Supplemental	2	SH 32 GEC

WA Cost: \$	1,961,997.00
SA Cost: \$	18,277.00
SA Cost: \$	243,639.00
Total Cost: \$	2,223,913.00

Description: This work authorization provides professional services for oversight, guidance, agency coordination, and issue resolution, necessary to expedite the preliminary development phases of these two SH 32 projects only. The two projects, which each have logical termini and independent utility, extend from US 77/83 to FM 3068 (herein referred to as SH 32-West) and from FM 3068 to SH 4 (herein referred to SH 32-East). The proposed projects are being developed by two prime subconsultants, (S&B Infrastructure, Ltd. and Traffic Engineers, Inc.) under the oversight of HNTB (GEC).

Scope: This Work Authorization allows the GEC to oversee/manage the development of two environmental assessments being prepared for SH 32. The environmental assessments are being prepared by other firms.

Deliverable: Meeting notes, schedules, document reviews, permitting strategies.

Project Activity			
East Loop EA			
Status:	On-going. SH 32-West EA prepared. SH 32-East EA prepared.		
Recent Activity:	Resubmitted SH 32 East EA for review on 9/30/2015.		
Upcoming Activity:	Continued coordination with subconsultants, TxDOT and agencies on schematics and environmental documents.		
Outstanding Issues:	None		
Task	Status	Date of Anticipated Completion	% Complete
East Loop EA			
Project Management and Coordination	Ongoing	12/31/2015	97.5%
Route and Design Studies	Ongoing	12/31/2015	97.5%
Social, Environmental and Economic Studies	Ongoing	12/31/2015	97.5%
WA Amount:	\$ 2,223,913.00	Outstanding Invoice Number	Days Old
Billed To Date:	\$ 2,211,731.05		Invoice Amount
Paid To Date:	\$ 2,211,731.05		
Unpaid Balance:	\$ -		
Funding Source:			
		Total: \$	-

HNTB

WA Cost:	\$	26,444.00
SA Cost:	\$	225,575.00
SA Cost:	\$	325,212.13
Total Cost:	\$	577,231.13

Deliverable: Effort involved in conducting three Public Meetings and associated TWG meetings listed in Project Development Plan and as approved in Phase 2. Preliminary Study Methodology Memorandum. Draft and final preliminary alternative layouts. Draft and final conceptual typical sections and layouts of the reasonable corridor alternatives. Draft technical memorandum. Existing Conditions Assessment summary document. Data Collection Summary Document. Writing of initial Chapters of the NEPA Document.

\$	175,629.76
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December Status Report

HNTB

Project Outer Parkway Planning Study
 Work Authorization ☒ 3 Outer Parkway Planning Study
 Supplemental ☐ _____
 Supplemental ☐ _____

WA Cost: \$ 12,200.00
 SA Cost: _____
 SA Cost: _____
 Total Cost: \$ 12,200.00

Description: This work authorization provides professional services and deliverables associated with a study for the Outer Parkway. The study is to be performed in a three phase effort to deliver a schematic design for the Outer Parkway project.

Scope: This Work Authorization includes the development of an environmental and engineering constraints map, environmental constraints report, and corridor identification report to aid in the establishment of the alignment of the Outer Parkway.

Deliverable: Constraints map, environmental constraints/corridor identification report.

Project Activity

Outer Parkway Planning Study

Status:	Complete.
Recent Activity:	Drafted Environmental Classification letter for FHWA concurrence on EA classification.
Upcoming Activity:	Submit Classification letter to FHWA.
Outstanding Issues:	None.

Task	Status	Date of Anticipated Completion	% Complete
Outer Parkway Planning Study			
Project Management and Coordination	Complete	3/1/2011	100%
Data Collection	Complete	3/1/2011	100%
Meetings/Management	Complete	3/1/2011	100%
WA Amount: \$	12,200.00	Outstanding Invoice Number	Days Old
Billed To Date: \$	12,200.00	1-62837-PL-003	371
Paid To Date: \$	-		
Unpaid Balance: \$	12,200.00		
Funding Source:			
		Total: \$	12,200.00

December Status Report

HNTB

Project SH 32 GEC
 Work Authorization 5 SH 32 GEC

WA Cost: \$ 323,848.00

Total Cost: \$ 323,848.00

Description: This work authorization provides professional services for oversight, guidance, agency coordination, and issue resolution, necessary to expedite the preliminary development phases of these two SH 32 projects only. The two projects, which each have logical termini and independent utility, extend from US 77/83 to FM 3068 (herein referred to as SH 32-West) and from FM 3068 to SH 4 (herein referred to as SH 32-East). The proposed projects are being developed by two prime subconsultants, (S&B Infrastructure, Ltd. and Traffic Engineers, Inc.) under the oversight of HNTB (GEC).

Scope: This Work Authorization allows the GEC to oversee/manage the development of two environmental assessments being prepared for SH 32. The environmental assessments are being prepared by other firms.

Deliverable: Meeting notes, schedules, document reviews, permitting strategies.

Project Activity**East Loop EA**

Status:	See 40619-PL-049
Recent Activity:	See 40619-PL-049
Upcoming Activity:	See 40619-PL-049
Outstanding Issues:	See 40619-PL-049

Task	Status	Date of Anticipated Completion	% Complete
East Loop EA			
Project Management and Coordination	Ongoing	12/31/2015	60.0%
Route and Design Studies	Ongoing	12/31/2015	60.0%
Social, Environmental and Economic Studies	Ongoing	12/31/2015	60.0%
WA Amount:	\$ 323,848.00	Outstanding Invoice Number	Days Old
Billed To Date:	\$ 194,308.80		Invoice Amount
Paid To Date:	\$ 194,308.80		
Unpaid Balance:	\$ -		
Funding Source:			
Total: \$ -			

**2-B PRESENTATION OF THE MARKETING EFFORTS FOR THE MONTH
OF FEBRUARY 2016**

February 2016 Board Meeting
Marketing Report
Michelle A. Lopez
Marketing & Communications Director



1. WEBSITE-

- a. We reached another goal before its projected date!! The Cameron County Regional Mobility Authority's (CCRMA) website now has an average of 60k page views per month regionally. A significant increase in traffic was found to be caused by the SPI 2nd Access Project. We noticed a greater increase in traffic originating on US territory than in the Mexico region. Traffic originating from South Padre Island has also increased significantly. We can also track the origins of traffic who are now visiting the Industry Outreach Meeting sites found within the CCRMA site. Based on project development, we continue to expect significant growth in traffic acquisition throughout the year.

Avg. Page views/Month: 60,986/+7.48

Pages/Session: 2.30

% New Sessions: 71.79%

New Visitor vs. Returning Visitor: 71.79% / 28.21%

Regional Visits based on Traffic (US): per month

Brownsville	33,578
McAllen	8,159
Harlingen	5,208
Mission	4,427
San Benito	2,268
Pharr	2,140
SPI	1,475
Weslaco	1,408
Edinburg	841
Rio Grande City	353

List of Regions based on Traffic (MX):

Monterrey	9,416
Matamoros	6,734
Reynosa	1,596
Mexico City	1,369
Tampico	1,083
San Luis Potosi	685
Guadalajara	455
Durango	341
Leon	285

Traffic Acquisition:

Direct	43.29%
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www.ccrma.org
www.ccrma.org/about/rfp/
www.ccrma.org/.../industry/treachmeetings

Referral	25.77%
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www.co.cameron.tx.us
www.tollroadsnews.com
www.txdot.gov
www.krgv.com

Organic Search	24.26%
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Google
Bing
Yahoo!

Social	6.68%
---------------	--------------

Facebook
Twitter
LinkedIn

Keywords used to search: ccrma, cameron county rma, cameron county regional mobility authority, ccrma.org, ccrma texas, Cameron county regional mobility authority west loop project, ccrma board meetings.

Technical Information:

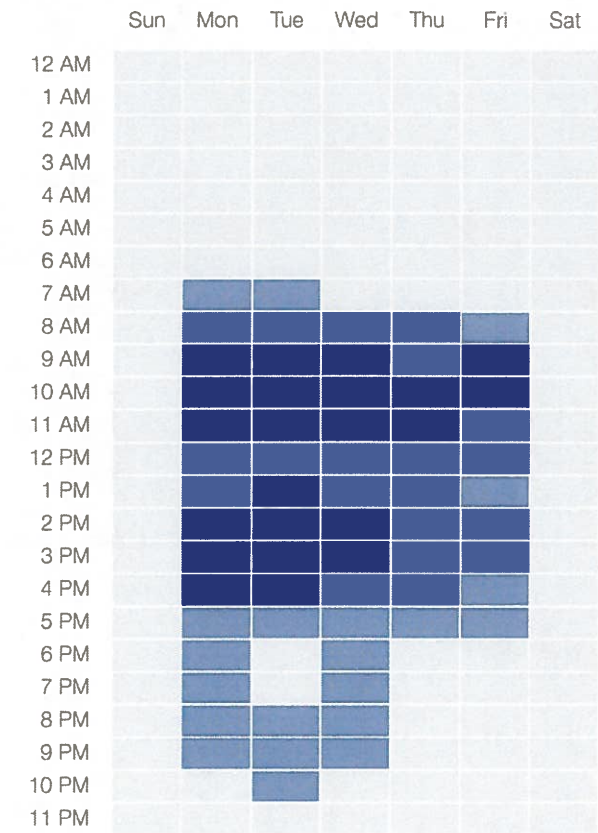
Avg. Page Load Time (sec)	0.37
Avg. Redirection Time (sec)	0.11
Avg. Domain Lookup Time (sec)	0.05
Avg. Page Download Time (sec)	0.35

*Interests based on user’s cookies and cached data collected with every visit. This data reflects what each user’s primary use for the internet is.

Time slots:

Darker blue time slots represent when traffic is the heaviest to the website. Light blue represents low web traffic.

We have seen an improved web traffic pattern that spans from Monday to Friday from 8 a.m. to 5 p.m.



FIRST LEVEL OF INTERACTION	TIME SPENT ON PAGE
www.ccrma.org/projects/2ndspiaccess	00:09:32 avg.
www.ccrma.org/projects/sh550	00:06:22 avg.
www.ccrma.org	00:03:12 avg.
www.ccrma.org/projects/westrailrelocation	00:01:55 avg.

2nd Level of Interaction:

www.ccrma.org/projects/spi2ndaccess	00:09:32 avg.
www.ccrma.org/projects/sh550/	00:06:22 avg.
www.ccrma.org/travel	00:06:01 avg.
www.ccrma.org/txtag/	00:04:19 avg.
www.ccrma.org/about/agendas	00:02:14 avg.

3rd Level of Interaction:

www.ccrma.org/projects/spi2ndaccess	00:09:32 avg.
www.ccrma.org/faq	00:07:01 avg.
www.ccrma.org/	00:06:53 avg.
www.ccrma.org/projects/sh550	00:06:22 avg.
www.ccrma.org/projects/spi2ndaccess/resources	00:04:21 avg.

2. SOMBRERO FESTIVAL:

- a. TxTag and CCRMA teamed up for the festival. Attendance peaked on Saturday.
 - Thursday 9,453
 - Friday 15,578
 - Saturday 16,718
- ii. Numbers exceeded the projected target of 40,000 people. Successful event overall. Registered over 10 people with TxTags. Many were interested but didn't have license plate numbers on them, but promised to sign up. Goodies were flying like hot cakes!

3. ANNUAL REPORT

- a. It's underway. We should have first draft ready by next week for review.
- b. We'll be highlighting SPI, SH 550 Direct Connector, East Loop, West Rail, new System map and a "Developments' Page."

4. CCRMA NEWSLETTER

- a. We have sent out the latest newsletter
 - i. The Monitor Article: Portion of Cameron County Highway Gets New Designation
 - ii. SH 550 Interactive Map 2.0
 - iii. Texas Insider: Abbott Appoints Parker Presiding Officer of Cameron County RMA
 - iv. Thank you, David E. Alex

5. SOCIAL MEDIA MARKETING-

- a. Current events and PR strategies have been used to produce content throughout Facebook. The same content has attracted a variety of engagement throughout the month of February. No significant decline was produced during the month, and no social ads were purchased until the beginning of next month. The same strategy will be used as well for the month of March in order to enhance enriching engagement throughout Facebook.
- b. Third-party organizations have also began to share our content, which aids in exposure and development of fan base. These third-party organizations include the Brownsville Economic Development Council and the Port of Brownsville (Brownsville Navigation District).
 - **Page Likes:** 5,022 Total Likes
- c. TWITTER: 1,116 followers

6. IN THE MEDIA

- a. http://www.brownsvilleherald.com/news/local/article_75f81202-ca2b-11e5-9691-4f2f92f4540b.html
- b. <http://www.krgv.com/story/31133710/new-causeway-project-broken-up-into-3-phases>
- c. https://www.foxrio2.com/causeway-project-consist-phases/?utm_source=TW&utm_medium=foxrio2+twitter&utm_campaign=SNAP
- d. http://www.brownsvilleherald.com/premium/article_084b3fac-cbbd-11e5-b14f-4b6d44588fca.html
- e. http://m.valleymorningstar.com/news/local_news/article_7a51362e-cfaa-11e5-81c1-7715a4b4297b.html?mode=jgm
- f. <http://www.krgv.com/story/31181624/state-highway-550-toll-road-closures>
- g. https://www.youtube.com/watch?v=Fs3WAK_tVsc

7. MEDIA RELEASES / ADVISORIES



Cameron County Regional Mobility Authority
3461 Carmen Avenue
Rancho Viejo, Texas 78575
P: (956) 621-5580
F: (956) 621-5590
POC: Michelle A. López
Director of Marketing & Communications
mlopez@ccrma.org

Media Advisory

Texas Secretary of State to Swear In New CCRMA Chairman

When: February 24, 2016, 9:00 A.M.

Where: CCRMA Office, 3461 Carmen Avenue, Rancho Viejo, TX

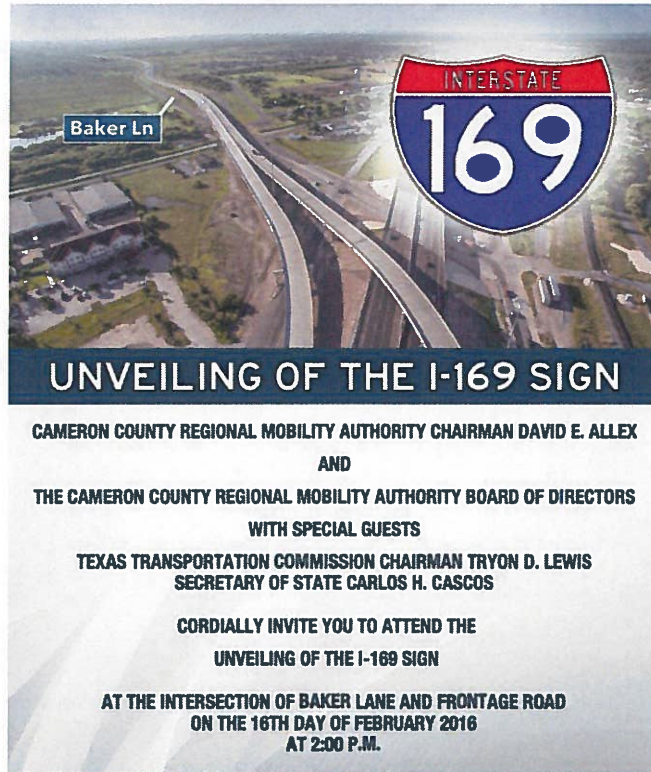
Who: Frank Parker, Jr., newly appointed CCRMA Chairman

Brownsville, TX (February 23, 2016) – Texas Secretary of State, Carlos H. Cascos, CPA, will swear in the newly appointed Chairman on Wednesday, February 24, 2016 at 9:00 A.M.

Governor Greg Abbott appointed Frank Parker, Jr., for a term set to expire February 1, 2018.

Parker is president and CEO of Parker & Company. He is a board member of the South Texas Manufacturing Association and a member of the Brownsville Economic Development Council, McAllen and Brownsville Chambers of Commerce, and the National Association of Customs Broker Forwarders Freight Forwarding Committee.

He is also a past member of the Cameron County Regional Mobility Authority Board of Directors and the Brownsville Metropolitan Planning Organization.



Cameron County Regional Mobility Authority
 3461 Carmen Avenue
 Rancho Viejo, Texas 78575
 P: (956) 621-5571
 F: (956) 621-5590
 POC: Michelle A. López
 Director of Marketing & Communications
mlopez@ccrma.org

Road Closure Notice

THE CAMERON COUNTY REGIONAL MOBILITY AUTHORITY (CCRMA) WILL TEMPORARILY CLOSE THE SH 550 FOR EQUIPMENT UPGRADES

February 8, 2016 – The Cameron County Regional Mobility Authority (CCRMA) will close the SH 550 toll road to through traffic on February 9th and 10th to provide equipment upgrades.

On Tuesday, February 9th, the entire SH 550 Southbound/South East (in the direction of the Port) will be shut down from 7 A.M. until 7 P.M. The North Bound/North West will remain open to traffic.

On Wednesday, February 10th, the entire SH550 Northbound/North West (in the direction of I-69E) will be shut down from 7 A.M. until 7 P.M. The South Bound/South East will remain open.

If you have any questions or require any other information, please contact CCRMA at 956-621-5571.



For Immediate Release
February 1, 2016
POC: Michelle Lopez
(956) 621-5571

**TOLLPLUS, INC. SELECTED AS CONTRACTOR FOR BACK OFFICE SYSTEM
IMPLEMENTATION AND MAINTENANCE**

The Back Office System for the Cameron County Regional Mobility Authority (CCRMA) will support a local Customer Service Center with an emphasis on new customer service solutions for all SH 550 users.

February 1, 2016 - Rancho Viejo, TX - The Cameron County Regional Mobility Authority's Board of Directors gave the approval today to partner up with TollPlus, Inc., a firm out of Phoenix, Arizona, to provide CCRMA a back office system with maintenance support for SH 550, including future toll roads and interoperability projects operated by CCRMA. The contract term is 5 years with the option to extend for two additional three-year periods.

The new Back Office System will include account management features, additional payment options, image review and Optical Character Recognition (OCR) for Pay by Mail processing, a user-friendly customer service website, customer correspondence, and reporting capabilities, which will enhance CCRMA's toll processing capabilities and provide customers with an improved user experience.

Three other proposals were evaluated during the Request For Proposal process.

"This is a significant change to how we operate today that will improve fiscal results, provide additional benefits to our customers and create new jobs in Cameron County," Adnan Rincones, Chief Financial Officer.

"TollPlus Inc. is delighted to embark on a new relationship with CCRMA for the Back Office System Implementation and Maintenance Project to support CCRMA's toll road operations over the next 5 years and beyond. We are quite confident and committed that our product offering will provide significant business value to CCRMA FTC needs." Suresh KaKaria, CEO Toll Plus Inc.

Currently, there are three ways to pay when using the toll road: Pay by Mail, Transponder (TxTag) and Ptol application. With the new Back Office System, CCRMA will have the ability to make paying much easier with other available payment options.



Cameron County Regional Mobility Authority
3461 Carmen Avenue
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POC: Michelle A. Lopez
Director of Marketing & Communications
mlopez@ccrma.org

Press Release

**THE CAMERON COUNTY REGIONAL MOBILITY AUTHORITY (CCRMA) WILL BEGIN
INDUSTRY OUTREACH MEETINGS FOR A COMPREHENSIVE DEVELOPMENT AGREEMENT
FOR THE SPI 2ND ACCESS/OUTER PARKWAY PROJECTS**

February 1, 2016 - Rancho Viejo, TX - The Board of Directors of the Cameron County Regional Mobility Authority approved and gave the green light on Monday to move forward with the South Padre Island's 2nd Access Project and conduct "Industry Outreach Meetings" in anticipation of issuing a Request for Qualifications (RFQ) for a Comprehensive Development Agreement for the SPI 2nd Access/Outer Parkway Projects. All local developers are highly encouraged to participate in these Industry Outreach Meetings to promote local involvement in this historical project for the region.

In partnership with the Texas Department of Transportation (TxDOT) and the Federal Highway Administration (FHWA), CCRMA is proposing a second access to and from South Padre Island. This second access route will benefit area residents and visitors by improving safety, mobility and economic development. This project developed several years ago with an environmental study that included public and stakeholder meetings to gather valued input and identify important community issues. Completion of an environmental clearance document is anticipated in the fall of 2016.

The proposed 2nd Access Project consists of three components: the mainland roadway, the Laguna Madre crossing bridge and the island roadway.

Any developer interested in attending the next Industry Outreach Meeting can contact us at (956) 621-5571 or spiproject@ccrma.org.

Cameron County Regional Mobility Authority (CCRMA) is working to increase the quality of life for our constituents by developing transportation infrastructure projects and upgrades that will support economic development and increase safety for the entire region. Our projects will integrate regional planning, multi-modal options and modern technology to develop a world-class transportation system in the Cameron County region. Projects such as SH 550, West Rail Relocation, Orlito Switchyard Expansion, Fort Road construction and improvements on U.S. 77/495 have already been completed or are under construction.

These are only a few of the many projects underway in our region. We will continue to build out our projects and help our partners in the county and in our region succeed in the global economy by providing the necessary transportation infrastructure.

The CCRMA holds itself to the highest standard of fiscal responsibility and fiscal transparency while implementing transportation projects that achieve a sustainable world class regional transportation network.

The CCRMA has reached a significant milestone on the SPI 2nd Access & Outer Parkway Projects and will conduct an Industry Outreach Meeting in anticipation of issuing a Request for Qualifications (RFQ) to develop, design, construct, operate and maintain through a Concession Agreement.

The SPI 2nd Access Project location is in the Laguna Vista/ South Padre Island area. The Outer Parkway Road Project location is north of Harlingen to the Laguna Vista area. Both projects are located in Cameron County, Texas with the intent to improve safety and mobility, enhance system continuity and foster economic development in this region through a Comprehensive Development Agreement.

The Industry Outreach Meeting will be held on Tuesday, March 1, 2016 at 9:00 A.M. at the Hilton Garden Inn, 701 Padre Boulevard at South Padre Island, Texas.

For more information, please contact Pete Sepulveda, Jr., Executive Director or Adrian Roscoses, Chief Financial Officer for the Cameron County Regional Mobility Authority at 956-621-5671 or by email at ps@ccrma.org



SPI 2nd Access & Outer Parkway Projects

David E. Allex, RMA Chairman

Ruben Gallegos, Jr., RMA Vice Chairman

David N. Garza, RMA Secretary

Michael F. Scalet, RMA Treasurer

Mark Espinoza, RMA Director

Nat Lopez, RMA Director

Horacio Barrera, RMA Director

Pete Sepulveda, Jr., RMA Executive Director

Adrian Roscoses, RMA Chief Financial Officer



**3-B CONSIDERATION AND APPROVAL OF A RESOLUTION
SUPPORTING THE NECESSARY IMPROVEMENTS TO THE PHARR
INTERCHANGE**

THE STATE OF TEXAS

COUNTY OF CAMERON

RESOLUTION

BE IT RESOLVED THAT ON THE 09TH DAY OF MARCH, 2016, THE CAMERON COUNTY REGIONAL MOBILITY AUTHORITY BOARD OF DIRECTORS CONVENED IN SPECIAL SESSION, AND UPON THE REQUEST OF THE BOARD, THE FOLLOWING ITEM WAS PLACED ON THE AGENDA OF THE SAID BOARD FOR SUCH MEETING, PURSUANT TO GOVERNMENT CODE SECTION 551.041 ET. SEQ., VERNON'S TEXAS CIVIL STATUTES (THE TEXAS OPEN MEETINGS ACT) TO BE CONSIDERED:

**"CONSIDERATION AND APPROVAL OF A RESOLUTION SUPPORTING THE
NECESSARY IMPROVEMENTS TO THE PHARR INTERCHANGE"**

WHEREAS, THE PHARR INTERCHANGE OPENED IN 1993 AND HAS PROVIDED SIGNIFICANT IMPROVEMENTS TO THE TRAVELING PUBLIC IN THE AREA; AND

WHEREAS, ADEQUATE TRANSPORTATION IMPROVEMENTS ARE NECESSARY FOR THE SAFETY AND WELL BEING OF ALL RESIDENTS AND VISITORS; AND

WHEREAS, INTERSTATE HIGHWAYS PROMOTE AND FACILITATE SAFETY, COMMERCE, BUSINESS DEVELOPMENT AND ECONOMIC GROWTH; AND

WHEREAS, THE PHARR INTERCHANGE HAS REACHED ITS OPERATIONAL CAPACITY THAT HAS RESULTED IN A SIGNIFICANT AMOUNT OF CONGESTION AT THE INTERSECTION OF I69C AND INTERSTATE 2.

NOW, THEREFORE, BE IT RESOLVED THAT THE CAMERON COUNTY REGIONAL MOBILITY AUTHORITY BOARD OF DIRECTORS HEREBY SUPPORTS THE NECESSARY IMPROVEMENTS TO THE PHARR INTERCHANGE AND URGES STATE AND FEDERAL LEADERSHIP TO SUPPORT THE NECESSARY IMPROVEMENTS AT THE PHARR INTERCHANGE THAT WILL PROVIDE THE NEEDED CAPACITY FOR TODAY AND THE FUTURE.

PASSED, APPROVED AND ADOPTED ON THIS 09TH DAY OF MARCH, 2016.

CAMERON COUNTY REGIONAL MOBILITY AUTHORITY BOARD OF DIRECTORS


FRANK PARKER, JR.
CHAIRMAN


RUBEN GALLEGOS, JR.
VICE CHAIRMAN


MICHAEL F. SCAIEF
TREASURER


DAVID N. GARZA
SECRETARY


MARK ESPARZA
DIRECTOR


NAT LOPEZ
DIRECTOR


HORACIO BARRERA
DIRECTOR

ATTEST:


DAVID N. GARZA
SECRETARY

4-A APPROVAL OF CLAIMS



MEMORANDUM

TO: Chairman and Board Members

FROM: Pete Sepulveda, Jr., Executive Director

RE: Claims Item 4A

DATE: March 9, 2016

Attached are the Claims paid on March 3, 2016 that are being presented for the Board's acknowledgment.

March 3, 2016

- Alert Termite & Pest – Annual cost for Admin Offices
- Blanca C. Betancourt – Monthly Admin Support
- Cameron County Clerk – Replenishment for recording fees
- Compunet – Office phones for Toll BOS Support Staff
- Emp Cristina Alcocer – Mileage Reimbursement for SPI Industry Review Meeting
- Franco San Miguel – Reimbursement for Toll Equipment rental and Toll Maintenance
- Lizbeth J Ponce – Reimbursement for various supplies, and mileage
- Michelle Lopez – Mileage reimbursement for marketing director Jan-Feb 2016
- Office World – Furniture for admin offices
- Prisciliano Delgado – Monthly lawn care services
- Rancho Viejo – Monthly Rent for 3470 Carmen Office suites
- Valley Morning Star - Advertising
- Xerox – Monthly rent for Xerox

CAMERON COUNTY REGIONAL MOBILITY AUTHORITY

Invoices Selected for Payment - Claims to be Paid

Vendor ID	Vendor Name	Invoice Number	Cash Required	Invoice/Credit Description
Alert Termite & Pest	Alert Termite & Pest Control Co	7086	360.00	Annual cost of pest control for Admin Offices
Blanca C. Betanco...	Blanca C. Betancourt	23	4,500.00	Monthly admin support
Cameron County ...	Cameron County Clerk	CC 2-29-16	200.00	Replenishment for recording fees at County Clerk
Compunet	Compunet Service Center Inc	2016-1637	3,246.00	Office Phones for Toll BOS Support Staff
Emp Cristina Alco...	Cristina Alcocer	CA - 3-1-16	40.02	Mileage Reimbursement for SPI Industry Review
Franco San Miguel	FRANCISCO J SANMIGUEL	FS - 3-2-16	1,304.48	reimbursement for toll equipment rental for Toll Maintenance
Lizbeth J. Ponce	Lizbeth J. Ponce	LJ - 3-2-16	904.92	Reimbursement for various supplies
Lizbeth J. Ponce	Lizbeth J. Ponce	LJ 3-3-16	52.50	Reimbursement for Mileage
Michelle Lopez	Michelle Lopez	ML Feb 2016	598.75	Mileage reimbursement for Marketing Director Jan-Feb 2016
Office World	Office World	3025	479.00	Furniture for admin offices
Office World	Office World	3037	1,804.92	Furniture for admin offices
Prisciliano Delgado	Prisciliano Delgado	10509	200.00	monthly lawcare services
Rancho Viejo Pet	Rancho Viejo Pet Club LLC	3470 - March 2016	1,640.00	Monthly Rent for 3470 Carmen Office suites
VMS	Valley Morning Star	VMS Feb 2016	1,000.00	Valley Morning Star Advertising
Xerox	Xerox	083603167	457.89	Monthly rent for Xerox
Report Total			16,788.48	



MEMORANDUM

TO: Chairman and Board Members

FROM: Pete Sepulveda, Jr., Executive Director

RE: Claims Item 4A

DATE: March 9, 2016

Attached are the Claims being presented for consideration and payment.

The Claims include:

- Adrian Rincones – Supplies for SPI Meeting, Reimbursement for Office Supplies
- Culligan – Reimbursement for Office Supplies
- Dylbia L. Vega – Travel for Eminent Domain Conference
- Entravision – Monthly Marketing
- Fagan Consulting – BOS Development & Contract, Monthly toll operations support for Feb 2016, Project Host Server development, BOS System Design & Implementation
- Franco San Miguel – Monthly Toll Maintenance Support – Onsite
- HNTB – Environmental Route & Design Studies SPI Nov 2015, SPI Environmental & Route Studies, SH32 East Loop project coordination
- LexisNexis – LexisNexis Toll Support services
- Locke Lord – General legal services Feb 2016, December legal support for SPI Project
- PUB – Utilities on Direct Connector Feb 2016
- R Communications – Radio marketing for SH550
- Schneider Electric – Initial mobilization for Project Host Server, Toll road camera equipment upgrade, Monthly Lane Provider Toll Maintenance
- Sombrero Festival – Sombrero Fest Booth 2016
- The Herald – Newspaper advertisement of CCRMA
- The Rentfro Law – West Rail General Matters, West Rail Mitigation Legal Support, West Rail ROW Legal Support, Legal Support for CCRMA Audit
- Time Warner Cable – Internet & Phone Services
- Victor Lopez – Telecommunication Services new office

I recommend approval of the invoices.

CAMERON COUNTY REGIONAL MOBILITY AUTHORITY

Invoices Selected for Payment - Claims to be Paid

Vendor ID	Vendor Name	Invoice Number	Cash Required	Invoice/Credit Description
Adrian	Adrian Rincones	AR 2.29.16	50.25	Supplies for SPI Meeting
Adrian	Adrian Rincones	AR 3.7.16	275.97	Reimbursement for Office Supplies
Culligan	Culligan of the Rio Grande Valley	Feb 2016	54.52	Water services at Rancho Office
DYLBIA L. VEGA	DYLBIA L JEFFERIES VEGA	DVJ - 2.24.16	971.96	Dylbia travel for eminent domain conference
Entravision	Entravision Communications	March 2016	1,000.00	Entravision monthly marketing
Fagan Consulting	Fagan Consulting LLC	BOS1602	920.00	BOS Development & Contract
Fagan Consulting	Fagan Consulting LLC	CCOS1602	6,720.00	Monthly toll operations support - Feb 2016
Fagan Consulting	Fagan Consulting LLC	LH1602	5,040.00	Project Host Server development
Fagan Consulting	Fagan Consulting LLC	P31602	21,546.00	BOS System Design & Implementation
Franco San Miguel	FRANCISCO J SANMIGUEL	FS Feb 2016	1,750.00	Monthly Toll Maintenance Support - Onsite
HNTB	HNTB CORPORATION	121-40619-PL-017	124,875.91	Environmental Route & Design Studies SPI Nov 2015
HNTB	HNTB CORPORATION	122-40619-PL-017	72,164.78	SPI Environmental & Route Studies
HNTB	HNTB CORPORATION	124-40619-PL-049	12,181.95	SH32 East Loop project coordination
LexisNexis	LexisNexis Risk Solutions FL Inc	1546392-20160229	95.00	LexisNexis Toll Support services
Locke Lord	Locke Lord LLP	1207133	414.00	General legal services Feb 2016
Locke Lord	Locke Lord LLP	1207134	49,518.49	December legal support for SPI Project
PUB	Public Utilities Board	PUB 600710 Feb ...	241.68	Utilities on Direct Connector Feb 2016
R Communications	R Communications	IN-XH-1160231537	1,050.00	Radio marketing for SH550
Schneider Electric	Schneider Electric Mobility, N.A., Inc.	7330000125	52,964.00	Initial mobilization for Project Host Server
Schneider Electric	Schneider Electric Mobility, N.A., Inc.	7330000227	67,518.33	Toll road camera equipment upgrade
Schneider Electric	Schneider Electric Mobility, N.A., Inc.	7330000297	12,500.00	Monthly Lane Provider Toll Maintenance
Sombrero Festival	Sombrero Festival LTD	CCRMA 2016	5,000.00	Sombrero Festival Booth 2016
The Herald	AIM Media Texas	40022905-0216	1,000.00	Newspaper advertisement of CCRMA
The Rentfro Law ...	The Rentfro Law Firm, PLLC.	019756	192.00	West Rail General Matters
The Rentfro Law ...	The Rentfro Law Firm, PLLC.	019757	511.46	West Rail Mitigation Legal Support
The Rentfro Law ...	The Rentfro Law Firm, PLLC.	019758	1,774.46	West Rail ROW Legal Support
The Rentfro Law ...	The Rentfro Law Firm, PLLC.	019759	317.40	West Rail Legal Support for ROW
The Rentfro Law ...	The Rentfro Law Firm, PLLC.	019760	128.00	Legal Support for CCRMA Audit
Time Warner Cable	Time Warner Cable Business Class	TWC Mar 2016	504.27	Internet & Phone Services
Victor Lopez	Victor Lopez	VL 3.6.16	300.00	Telecommunication Services new office
Report Total			441,580.43	

**4-B CONSIDERATION AND APPROVAL OF THE FINANCIAL
STATEMENTS AND BUDGET AMENDMENTS FOR THE MONTH OF
FEBRUARY 2016**

SH 550, future I-169, was the first Toll Road in South Texas. Construction began in 2010 and was completed in 2015. The 10-mile Toll Road begins on I-69-E and runs along SH 550 to SH 48, creating an alternate route to the Port of Brownsville and South Padre Island.



CCRMA MONTHLY FINANCIAL REPORT FEBRUARY 2016

Pete Sepulveda, Jr. Executive Director

Jesus Adrian Rincones, CPA, CFE, Chief Financial Officer

CCRMA MONTHLY FINANCIALS

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CAMERON COUNTY REGIONAL MOBILITY AUTHORITY

Statement of Revenues, Expenditures And Changes in Net Assets - Unposted Transactions Included In Report

From 2/1/2016 Through 2/29/2016

(In Whole Numbers)

	Current Period Actual	Current Year Actual	YTD Budget - Original	YTD Budget Variance - Original
Operating Revenues				
Vehicle registration fees	232,500	1,160,551	2,950,000	(1,789,449)
TRZ revenue	0	0	750,000	(750,000)
Other revenue	166,012	166,013	1,685,000	(1,518,987)
Total Operating Revenues	398,512	1,326,564	5,385,000	(4,058,436)
Operating Expenses				
Personnel costs	48,561	300,461	696,520	396,059
Professional services	0	1,281	134,900	133,619
Contractual services	5,042	40,476	72,000	31,524
Debt interest	2,213,467	2,213,467	4,330,000	2,116,534
Advertising & marketing	3,275	11,969	25,000	13,031
Data processing	0	4,568	6,250	1,682
Dues & memberships	0	11,135	15,000	3,865
Education & training	410	3,480	10,000	6,520
Fiscal agent fees	0	2,120	25,000	22,880
Insurance	0	2,728	6,900	4,172
Maintenance & repairs	2,120	8,595	20,500	11,905
Office supplies	1,876	8,009	34,800	26,791
Rent	0	1,832	7,500	5,668
Travel	1,945	8,589	35,000	26,411
Utilities	1,239	4,636	10,000	5,364
Other expenses	0	0	30,000	30,000
Total Operating Expenses	2,277,935	2,623,344	5,459,370	2,836,026
Non Operating Revenue				
Interest income	425	2,024	20,000	(17,976)
Total Non Operating Revenue	425	2,024	20,000	(17,976)
Changes in Net Assets	(1,878,998)	(1,294,756)	(54,370)	(1,240,386)
Net Assets Beginning of Year	584,242	0	0	0
Net Assets End of Year	(1,294,756)	(1,294,756)	(54,370)	(1,240,386)

CAMERON COUNTY REGIONAL MOBILITY AUTHORITY

Statement of Revenues and Expenditures - Toll Operations - Unposted Transactions Included In Report
From 2/1/2016 Through 2/29/2016

	Current Period Actual	Current Year Actual	YTD Budget - Original	YTD Budget Variance - Original
Toll Operating Revenues				
Toll Revenue	33,547.98	163,705.26	260,000.00	(96,294.74)
Toll Violation Revenue	19,955.46	109,531.84	175,000.00	(65,468.16)
Interop Revenue	38,050.00	183,031.49	230,000.00	(46,968.51)
Bridge Interoperability	935.92	935.92	10,000.00	(9,064.08)
Other Revenue	0.00	0.00	5,000.00	(5,000.00)
Total Toll Operating Revenues	92,489.36	457,204.51	680,000.00	(222,795.49)
Toll Operating Expenses				
Advertising & Marketing	6,050.00	26,985.68	50,000.00	23,014.32
Contractual	1,750.00	7,000.00	24,000.00	17,000.00
Education & Training	0.00	0.00	5,000.00	5,000.00
Maintenance - SH 550	12,500.00	28,581.04	65,000.00	36,418.96
Interop Collection Fees	2,550.00	11,998.13	21,000.00	9,001.87
PBM Add on Fees	3,551.92	18,634.88	21,000.00	2,365.12
PBM Image Review	4,862.22	27,124.06	30,000.00	2,875.94
PBM Pre-Court Program	849.64	1,699.64	6,000.00	4,300.36
Postage	0.00	100.15	500.00	399.85
Rent	390.00	390.00	1,000.00	610.00
Travel	0.00	0.00	8,500.00	8,500.00
Utilities	1,211.11	6,481.39	17,500.00	11,018.61
Bridge Interoperability Administration Fee	0.00	0.00	1,500.00	1,500.00
Bridge Interoperability Maintenance	0.00	0.00	12,000.00	12,000.00
Toll Road Property Insurance	0.00	25,901.25	50,000.00	24,098.75
Toll Operational Support	6,720.00	44,283.05	61,000.00	16,716.95
Toll System Provider Maintenance	12,500.00	100,000.00	226,300.00	126,300.00
Total Toll Operating Expenses	52,934.89	299,179.27	600,300.00	301,120.73
Changes in Net Assets	39,554.47	158,025.24	79,700.00	78,325.24

CAMERON COUNTY REGIONAL MOBILITY AUTHORITY

Combined Statement of Revenues and Expenses - Unposted Transactions Included In Report
From 2/1/2016 Through 2/29/2016

	Current Period Actual	Current Year Actual	YTD Budget - Original	YTD Budget Variance - Original
Operating Revenues				
Vehicle registration fees	232,500.00	1,160,551.25	2,950,000.00	(1,789,448.75)
Toll revenues	92,489.36	457,204.51	675,000.00	(217,795.49)
TRZ revenue	0.00	0.00	750,000.00	(750,000.00)
Other revenue	166,011.82	166,012.61	1,690,000.00	(1,523,987.39)
Total Operating Revenues	491,001.18	1,783,768.37	6,065,000.00	(4,281,231.63)
Operating Expenses				
Personnel costs	48,561.12	300,460.68	696,520.00	396,059.32
Accounting software and services	0.00	1,531.00	9,900.00	8,369.00
Professional services	0.00	0.00	125,000.00	125,000.00
Contractual services	6,792.00	47,476.00	96,000.00	48,524.00
Debt interest	2,213,466.50	2,213,466.50	4,030,000.00	1,816,533.50
Project expenses	0.00	0.00	300,000.00	300,000.00
Advertising & marketing	9,325.00	38,954.40	75,000.00	36,045.60
Data processing	0.00	4,567.56	6,250.00	1,682.44
Dues & memberships	0.00	11,135.00	15,000.00	3,865.00
Education & training	410.00	3,480.33	15,000.00	11,519.67
Fiscal agent fees	0.00	2,120.00	25,000.00	22,880.00
Insurance	0.00	28,629.41	56,900.00	28,270.59
Maintenance & repairs	2,120.00	8,595.00	20,500.00	11,905.00
Office supplies	1,876.33	8,108.88	35,300.00	27,191.12
Road maintenance	25,000.00	128,581.04	303,300.00	174,718.96
Rent	390.00	2,221.56	8,500.00	6,278.44
Toll services	18,533.78	103,739.76	140,500.00	36,760.24
Travel	1,944.86	8,588.72	43,500.00	34,911.28
Utilities	2,450.02	11,117.88	27,500.00	16,382.12
Other expenses	0.00	0.00	30,000.00	30,000.00
Total Operating Expenses	2,330,869.61	2,922,773.72	6,059,670.00	3,136,896.28
Non Operating Revenue				
Interest income	425.03	2,024.44	20,000.00	(17,975.56)
Total Non Operating Revenue	425.03	2,024.44	20,000.00	(17,975.56)
Changes in Net Assets	(1,839,443.40)	(1,136,980.91)	25,330.00	(1,162,310.91)
Net Assets Beginning of Year	702,462.49	0.00	0.00	0.00
Net Assets End of Year	(1,136,980.91)	(1,136,980.91)	25,330.00	(1,162,310.91)

CAMERON COUNTY REGIONAL MOBILITY AUTHORITY
 Capital Projects in Progress - Unposted Transactions Included In Report
 From 2/1/2016 Through 2/29/2016
 (In Whole Numbers)

	Current Period Actual	Current Year Actual	YTD Budget - Original	YTD Budget Variance - Original
Capital Projects				
South Padre Island 2nd Access	147,233	473,740	2,500,000	2,026,260
West Parkway Project	0	0	800,000	800,000
Outer Parkway	0	0	2,550,000	2,550,000
FM 1925	0	0	100,000	100,000
West Rail Relocation	7,446	49,850	3,500,000	3,450,150
SH 550	0	48,877	7,650,000	7,601,123
SH 32 (East Loop)	12,182	12,182	2,150,000	2,137,818
Toll Equipment & Operational Infrastructure	27,506	27,506	0	(27,506)
Total Capital Projects	<u>194,368</u>	<u>612,156</u>	<u>19,250,000</u>	<u>18,637,844</u>

CAMERON COUNTY REGIONAL MOBILITY AUTHORITY

Statement of Revenues and Expenditures - Unposted Transactions Included In Report
From 2/1/2016 Through 2/29/2016
(In Whole Numbers)

		Current Period Actual	Current Year Actual	YTD Budget - Original	YTD Budget Variance - Original
Capital Projects					
South Padre Island 2nd Access	2000				
CAPITALIZED PROJECT COSTS	01CAP				
CIP - Planning & Coordination	15100	10,881	77,904	250,000	172,096
CIP - Preliminary Engineering & Design	15110	0	35,403	350,000	314,597
CIP - Environmental Studies	15120	84,201	270,121	1,500,000	1,229,879
CIP - Public Presentations, RFP, RFQ, Bidding & Letting	15140	2,633	2,633	100,000	97,367
CIP - Right of Way	15200	0	7,805	300,000	292,195
CIP - Direct Legal Costs	15300	49,518	79,874	0	(79,874)
Total South Padre Island 2nd Access		147,233	473,740	2,500,000	2,026,260
West Parkway Project	2025				
CAPITALIZED PROJECT COSTS	01CAP				
CIP - Preliminary Engineering & Design	15110	0	0	150,000	150,000
CIP - Environmental Studies	15120	0	0	650,000	650,000
Total West Parkway Project		0	0	800,000	800,000
Outer Parkway	2050				
CAPITALIZED PROJECT COSTS	01CAP				
CIP - Planning & Coordination	15100	0	0	250,000	250,000
CIP - Preliminary Engineering & Design	15110	0	0	400,000	400,000
CIP - Environmental Studies	15120	0	0	1,500,000	1,500,000
CIP - Public Presentations, RFP, RFQ, Bidding & Letting	15140	0	0	100,000	100,000
CIP - Right of Way	15200	0	0	300,000	300,000
Total Outer Parkway		0	0	2,550,000	2,550,000
FM 1925	2075				
CAPITALIZED PROJECT COSTS	01CAP				
CIP - Planning & Coordination	15100	0	0	15,000	15,000
CIP - Preliminary Engineering & Design	15110	0	0	50,000	50,000
CIP - Environmental Studies	15120	0	0	35,000	35,000
Total FM 1925		0	0	100,000	100,000
West Rail Relocation	2100				
CAPITALIZED PROJECT COSTS	01CAP				
CIP - Planning & Coordination	15100	0	24,952	0	(24,952)
CIP - Mitigation	15130	822	5,020	0	(5,020)
CIP - Right of Way	15200	6,177	18,707	0	(18,707)
CIP - Construction	15220	0	0	3,000,000	3,000,000
CIP - Construction Management	15240	0	0	500,000	500,000
CIP - Direct Legal Costs	15300	448	1,171	0	(1,171)
Total West Rail Relocation		7,446	49,850	3,500,000	3,450,150
SH 550	2200				
CAPITALIZED PROJECT COSTS	01CAP				
CIP - Planning & Coordination	15100	0	0	400,000	400,000
CIP - Preliminary Engineering & Design	15110	0	0	400,000	400,000
CIP - Mitigation	15130	0	6,463	150,000	143,537
CIP - Construction	15220	0	0	6,000,000	6,000,000
CIP - Construction Management	15240	0	42,414	700,000	657,586
Total SH 550		0	48,877	7,650,000	7,601,123
SH 32 (East Loop)	2250				
CAPITALIZED PROJECT COSTS	01CAP				
CIP - Planning & Coordination	15100	0	0	350,000	350,000

Unaudited Financials Subject to Change

CAMERON COUNTY REGIONAL MOBILITY AUTHORITY

Statement of Revenues and Expenditures - Unposted Transactions Included In Report
From 2/1/2016 Through 2/29/2016
(In Whole Numbers)

		Current Period Actual	Current Year Actual	YTD Budget - Original	YTD Budget Variance - Original
CIP - Preliminary Engineering & Design	15110	12,182	12,182	0	(12,182)
CIP - Environmental Studies	15120	0	0	1,500,000	1,500,000
CIP - Right of Way	15200	0	0	300,000	300,000
Total SH 32 (East Loop)		12,182	12,182	2,150,000	2,137,818
Toll Equipment & Operational Infrastructure	5000				
CAPITALIZED PROJECT COSTS	01CAP				
Toll Equipment & Software in Process	16000	27,506	27,506	0	(27,506)
Total Toll Equipment & Operational Infrastructure		27,506	27,506	0	(27,506)
Total Capital Projects		194,368	612,156	19,250,000	18,637,844

CAMERON COUNTY REGIONAL MOBILITY AUTHORITY

Balance Sheet
As of 2/29/2016
(In Whole Numbers)

	<u>Current Year</u>
ASSETS	
Current Assets:	
Cash and cash equivalents	
CCRMA Claims Account	10,963
CCRMA Operating Fund	2,268,699
Toll Operators Cash	60
TxTag - Replenishment Account	6,086
CCRMA Bond/Debt Funds	<u>179,279</u>
Total Cash and cash equivalents	2,465,087
Restricted cash accounts - debt service	
CCRMA Toll Revenue Funds	116,550
2010 A & B Pledged Revenue Funds	344,592
2010 A Debt Reserve	1,038,587
2010 A Debt Service	0
2010 B Debt Reserve	1,218,154
2012 Bond CAPI funds	144,323
2012 Bond Operating Fund	35,602
2012 Bond Project Funds	3,191,696
2012 Bonds Rate Stabilization Fund	1,227,673
2012 Bond Pledged Revenue	189,459
2014 Refunding Series Escrow Account	671
2014 Refunding Series 10 Proceeds	5,125
Series 2014 Revenue and Tax	<u>1,750</u>
Total Restricted cash accounts - debt service	7,514,181
Accounts receivable	
Accounts Receivable - Customers	10,408
Vehicle Registration Fees - Receivable	<u>55,771</u>
Total Accounts receivable	66,179
Accounts receivable - other agencies	
Accounts Receivable - Other Agencies	0
Due from Other Agencies	<u>1,411,800</u>
Total Accounts receivable - other agencies	1,411,800
Prepaid expenses	
Prepaid Rent	<u>1,750</u>
Total Prepaid expenses	<u>1,750</u>
Total Current Assets:	11,458,998
Non Current Assets:	
Capital assets, net	
Land & Right of Way	98,750
Buildings	202,803
Accumulated Depreciation-Buildings	(5,070)
Improvements	7,791
Accumulated Depreciation-Improvements	(87)
Furnishings & Equipment	7,591,215
Accumulated Depreciation-Furnishings & Equipment	(745,672)
Software & Technology	111,981
Accumulated Depreciation Software & Technology	(7,917)
Infrastructure & Utilities	64,200,349
Accumulated Depreciation-Infrastructure	<u>(1,185,376)</u>
Total Capital assets, net	70,268,768
Capital projects in progress	
CIP - Planning & Coordination	709,089

CAMERON COUNTY REGIONAL MOBILITY AUTHORITY

Balance Sheet
As of 2/29/2016
(In Whole Numbers)

	Current Year
CIP - Preliminary Engineering & Design	3,575,396
CIP - Environmental Studies	14,430,778
CIP - Mitigation	243,972
CIP - Public Presentations, RFP, RFQ, Bidding & Letting	2,633
CIP - Right of Way	40,275
CIP - Construction Management	42,414
CIP - Direct Legal Costs	187,663
CIP - Capitalized Interest	52,987
CIP - Direct Administration	161,004
CIP - Indirect Administration and Overhead	570,258
Toll Equipment & Software in Process	260,025
Total Capital projects in progress	20,276,493
Other assets	
Other Assets	45,203,258
Total Other assets	45,203,258
Unamortized bond prepaid costs	
2012 Bonds Prepaid Insurance	112,183
2014 Bond Prepaid Insurance	11,493
Total Unamortized bond prepaid costs	123,676
Total Non Current Assets:	135,872,195
Total ASSETS	147,331,193
LIABILITIES	
Current Liabilities	
Accounts payable	
AP - Operations	322,429
AP - Project Expenditures	529,317
Total Accounts payable	851,745
Accrued expenses	
TxTag Customer Deposits	1,021
Toll Refunds from MSB	3,602
Total Accrued expenses	4,623
Payroll liabilities	
Federal Tax Withholding	(8)
Payroll Tax Payable	9
Retirement Contribution Payable	3,096
Health Insurance Payable	400
Aflac Employee Liabilities	43
Dental Insurance Payable	(25)
Employee Vision Insurance	(13)
Total Payroll liabilities	3,502
Deferred revenue	
UFV Fund Deposits	661
Deferred Revenue	(2,793)
Total Deferred revenue	(2,132)
Total Current Liabilities	857,739
Non Current Liabilities	
Due to other agencies	
Cameron County	167,500
Due to other Entity's	2,104,186
Total Due to other agencies	2,271,686
Due to TxDot	

CAMERON COUNTY REGIONAL MOBILITY AUTHORITY

Balance Sheet
As of 2/29/2016
(In Whole Numbers)

	Current Year
Union Pacific - West Rail Project	28,914,071
Union Pacific - Olmito Switchyard	9,919,811
TxDot FAA - South Padre Island	11,439,583
TxDot FAA - West Parkway	2,244,589
Total Due to TxDot	52,518,053
Long term bond payable	
2010A Bonds Payable	4,480,000
2010A Unamortized Premium	15,290
2010B Bonds Payable	15,535,000
2012 Bonds Payable	40,000,000
2012 Unamortized Premium	4,011,379
2014 Bonds Payable	5,000,000
2014 Bond Premium	154,653
2010A Refund Series 2014	6,325,000
2010A Refund Premium Series 2014	117,507
2010A Refunding Deferred Charge 2014 Series	37,456
2015 CO Bonds	4,500,000
2015 CO Bonds Discount	(38,768)
Total Long term bond payable	80,137,517
Total Non Current Liabilities	134,927,257
Total LIABILITIES	135,784,996
NET POSITION	
Beginning net position	7,818,176
Total Beginning net position	7,818,176
Changes in net position	3,772,563
Total Changes in net position	3,772,563
Total NET POSITION	11,590,739
TOTAL LIABILITIES AND NET POSITION	147,375,735

CAMERON COUNTY REGIONAL MOBILITY AUTHORITY

Statement of Cash Flows

As of 2/29/2016

	<u>Current Period</u>	<u>Current Year</u>
Cash Flows from Operating Activities		
Receipts from Vehicle Registration Fees	683,440.00	1,174,760.00
Receipts from Toll Revenues	91,144.06	450,007.45
Receipts from other Operating Income	166,011.82	493,534.61
Payments to Vendors	(106,714.01)	(453,172.22)
Payments to Employees	(46,456.91)	(317,104.40)
Total Cash Flows from Operating Activities	<u>787,424.96</u>	<u>1,348,025.44</u>
Cash Flows from Capital and related Financing Activities		
Acquisitions of Property and Equipment	(122,862.33)	(162,087.50)
Receipts from Grants and Other income	425.03	2,024.44
Payments on Interest	(2,667,957.50)	(2,667,957.50)
Acquisitions of Construction in Progress	(80,466.56)	(866,426.52)
Proceeds from TxDot FAA	252,844.90	378,756.05
Proceeds from Other Governments	44,885.58	89,758.03
Total Cash Flows from Capital and related Financing Activities	<u>(2,573,130.88)</u>	<u>(3,225,933.00)</u>
Net Increase (Decrease) in Cash & Cash Equivalents	<u>(1,785,705.92)</u>	<u>(1,877,907.56)</u>
Beginning Cash & Cash Equivalents	(92,201.64)	0.00
Ending Cash & Cash Equivalents	<u>(1,877,907.56)</u>	<u>(1,877,907.56)</u>



Camera Housing and Strobe upgrades February 2016

Problem

- Poor image quality
 - Primarily with nighttime images
 - Very low ambient light - minimal street and building lights in area
 - Much higher than acceptable code-off % for Port Spur and FM 1847 Toll Plazas
 - Code-offs = leakage. No license plate, no bill.
- Deteriorating camera housing
 - Rusted bolts makes maintenance difficult
 - Condensation on lenses

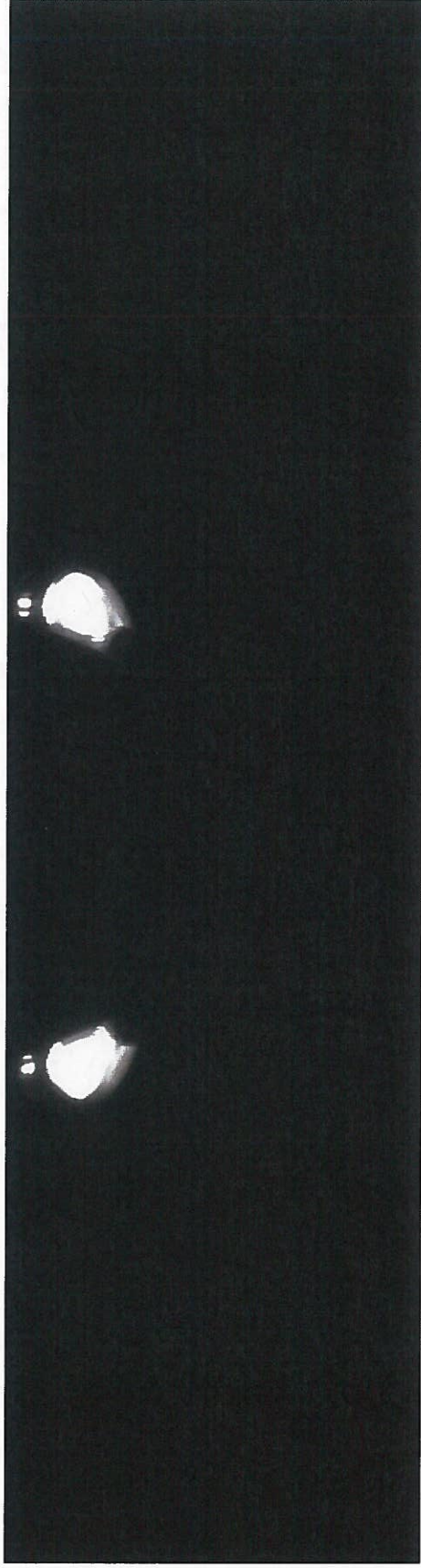
Evidence

FM 1847 - Before



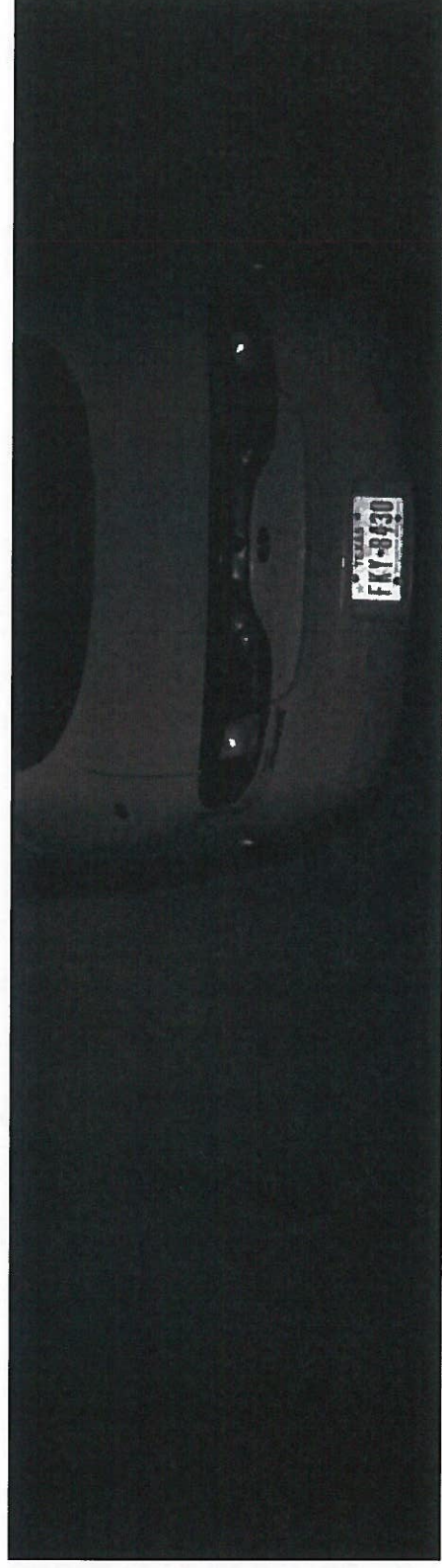
Evidence

Port Spur- Before



Evidence

FM 1847 - After



Evidence

Port Spur- After

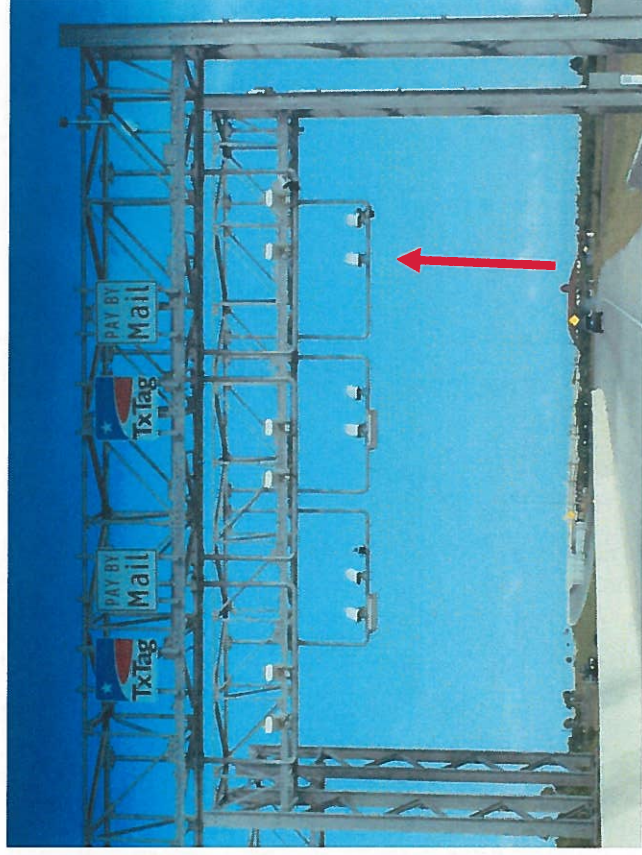


Project Initiation

- What we did
 - Installed new camera housings and strobes in Port Spur and 1847 travel lanes
 - Moved newer VES-500 cameras from Direct Connect shoulder lanes to the Port Spur and FM 1847 travel lanes
 - Moved older cameras, VES-400, from Port Spur and FM1847 travel lanes to Direct Connect shoulder lanes
 - Since Direct Connect shoulder lanes are narrow, we see about 50 tolls a month in the shoulders, 0.04% of traffic
 - By moving cameras, avoided expense of buying new cameras

Direct Connector Ramp Cameras

Direct Connector Main Lane

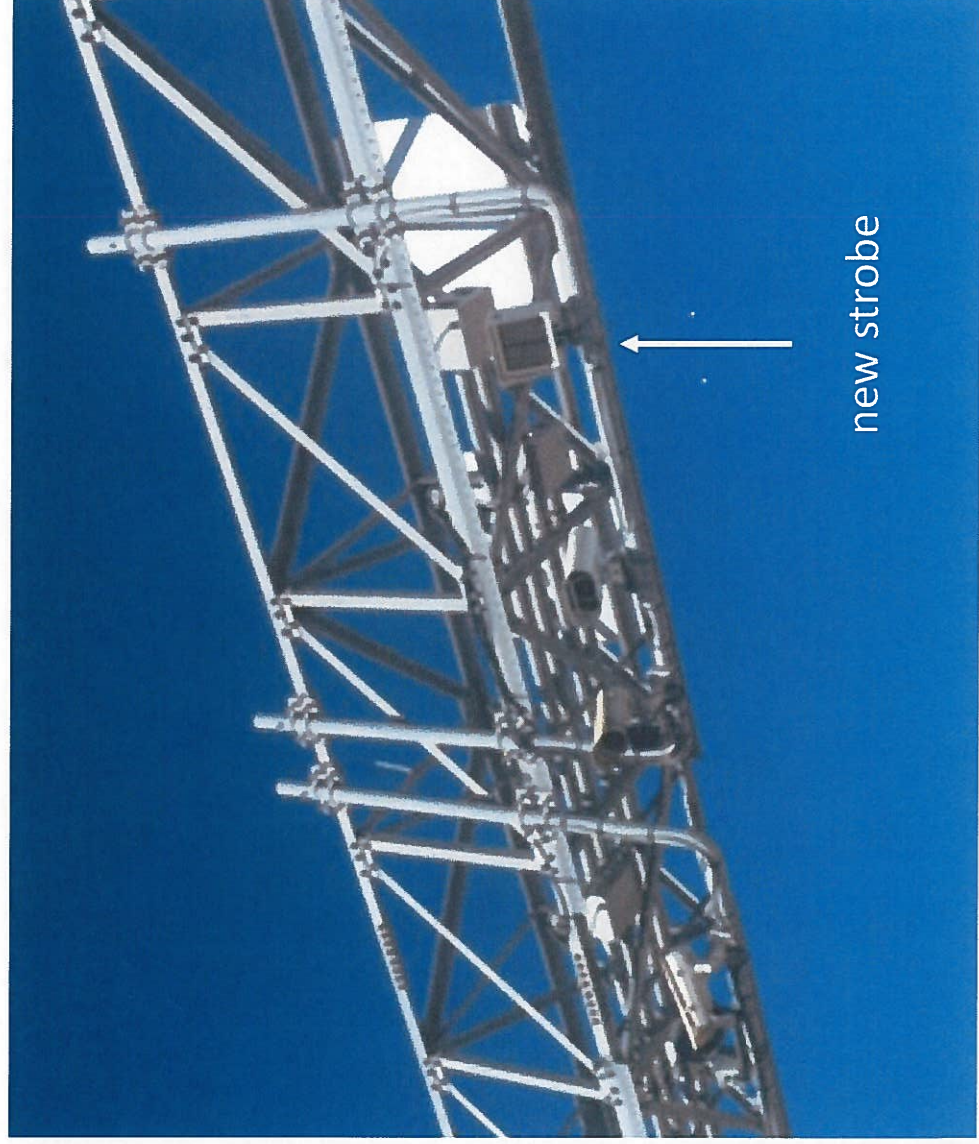


Direct Connector Old Alice Ramps



Total of 4 sets of cameras were exchanged with 1847 & Port Spur Travel Lanes

Port Spur New Strobes



new strobe

Project Initiation

Next steps

- Continue monitoring performance
 - Monthly reviews of code-off images due to poor image quality
- Ongoing monthly maintenance to clean lenses and adjust cameras as necessary

4-C CONSIDERATION AND APPROVAL OF AN INTERLOCAL AGREEMENT BETWEEN THE CAMERON COUNTY REGIONAL MOBILITY AUTHORITY TOLLPLUS, INC. FOR THE BACK OFFICE SYSTEM (TABLED)

**4-D CONSIDERATION AND APPROVAL OF WORK AUTHORIZATION
NO. 5 WITH S&B INFRASTRUCTURE FOR THE PREPARATION OF
A FASTLANE GRANT APPLICATION**

WORK AUTHORIZATION NO. 5

This Work Authorization is made as of this 9th day of March, 2016, under the terms and conditions established in the AGREEMENT FOR GENERAL CONSULTING ENGINEERING SERVICES, dated as of November 1, 2014 (the "Agreement"), between the Cameron County Regional Mobility Authority ("Authority") and S&B Infrastructure, Ltd. ("GEC"). This Work Authorization is made for the following purpose, consistent with the services defined in the Agreement.

Professional services including: The preparation of a FASTLANE Grant application as per the guidelines in the FASTLANE Grant Program. (FAST Act § 1105; U.S.C. 117)

Section A. - Scope of Services

A.1 GEC shall perform the Services:

Reference Exhibit A – Services to be Provided by the GEC

A.2 The following Services are not included in this Work Authorization, but shall be provided as Additional Services if authorized or confirmed in writing by the Authority.

N/A

A.3 In conjunction with the performance of the foregoing Services, GEC shall provide the following submittals / deliverables (Documents) to the Authority.

Reference Exhibit A – Services to be Provided by the GEC

Section B. - Schedule

GEC shall perform the Services and deliver the related Documents (if any) according to the following schedule:

This Work Authorization No. 5 shall become effective **March 9, 2016** and shall terminate on **December 31, 2016**, unless extended by a Supplemental Work Authorization. The deliverable (application) shall be made by **April 14, 2016**.

Section C. - Compensation

C.1. In return for the performance of the foregoing obligations, the Authority shall pay to the GEC the amount not to exceed \$35,269.02 based on the attached fee estimate as shown in Exhibit C. Compensation shall be in accordance with the Agreement.

C.2. Compensation for Additional Services (if any) shall be paid by the Authority to the GEC according to the terms of a future Work Authorization.

Section D. - Authority's Responsibilities

The Authority shall perform and/or provide the following in a timely manner so as not to delay the Services of the GEC. Unless otherwise provided in this Work Authorization, the Authority shall bear all costs incident to compliance with the following:

Reference Exhibit D – Authority's Responsibilities

Section E. - Other Provisions

The parties agree to the following provisions with respect to this specific Work Authorization: N/A

Except to the extent expressly modified herein, all terms and conditions of the Agreement shall continue in full force and effect.

Authority: Cameron County Regional
Mobility Authority

GEC: S&B Infrastructure, Ltd.

By: _____

By: _____

Signature: Jeannette Pared
Title: Chairman
Date: 3/9/16

Signature: David D. St.
Title: Senior Vice President
Date: 03-09-16

Exhibits:

- Exhibit A – Services to be Provided by the GEC
- Exhibit B – None
- Exhibit C – Fee Estimate
- Exhibit D – Authority's Responsibilities

EXHIBIT A
Services to be Provided by the GEC

County: Cameron

Services – Project Understanding and Goals

I. Preparation of FASTLANE Application

The Engineer shall identify project meeting below listed criteria:

- A highway freight project on the National Highway Freight Network;
- A highway or bridge project on the National Highway System, including:
 - A project to add capacity to the Interstate system to improve mobility; or
 - A project in a national scenic area;
- A freight project that is:
 - A freight intermodal or freight rail project; or
 - A project within the boundaries of a public or private freight rail, water (including ports), or intermodal facility and that is a surface transportation infrastructure project necessary to facilitate direct intermodal interchange, transfer, or access into or out of the facility,
 - The project will make a significant improvement to freight movements on the National Highway Freight Network and that the Federal share of the project funds only elements of the project that provide public benefits, and that the total assistance for these projects does not exceed \$500 million over the period 2016-2020; or
- A railway-highway grade crossing or grade separation project.

Upon selection of freight project, prepare application addressing the following:

- Improve safety, efficiency, and reliability of the movement of freight and people;
- Generate national or regional economic benefits and an increase in global economic competitiveness of the U.S.;
- Reduce highway congestion and bottlenecks;
- Improve connectivity between modes of freight transportation;
- Enhance the resiliency of critical highway infrastructure and help protect the environment;
- Improve roadways vital to national energy security;
- Address the impact of population growth on the movement of people and freight, and
- Mitigate the impacts of freight movements on communities.

II. Deliverable

- FASTLANE Program Application via email submission to meet DOT's requirements.

PROJECT: FASTLANE Application
 CLIENT: CCRMA
 CONTRACT: Work Authorization 5
 CSJ: x
 COUNTY: Cameron
 S & B JOB NO.: U2299.500

03/01/16

EXHIBIT C -- FEE ESTIMATE

ACTIVITY CODE	FUNCTION CODE	DESCRIPTION from Attachment B	FIRM	SERVICE	Principal	Director of QC/QA Manager	Project Manager	Env Manager	Env Scientist	Env Tech	Engineer Structural	Engineer (V)	Engineer (IV)	Engineer (UI)	Designer (V)	CADD Operator (I)	Secretary	TOTAL HRS	ESTIMATED FEE	TOTALS
681008	110	ROUTE AND DESIGN STUDIES																		
681021		1 Route Location Studies - Webinars 2	S & B	BASIC			4					24							28	\$6,184.84
682150		2 Application preparation	S & B	BASIC			16					40						8	80	\$14,880.96
682160		3 Application Exhibits	S & B	BASIC			2					8						40	50	\$5,898.42
		4 Application Submittal	S & B	BASIC			4					4						4	16	\$2,648.60
		Sub Total (110 - ROUTE AND DESIGN STUDIES)			0	0	26	0	0	0	0	76	0	0	0	0	52	20	174	\$29,598.82
681002	164	GENERAL COORDINATION																		
681010		a Project Manager (Proj Coord) (3 hrs/wk)	S & B	BASIC															0	\$0.00
681010		b Project Manager Weekly Meeting (Proj. Rpt)	S & B	BASIC															0	\$0.00
681010		c Proj. Meetings (30%, 60%, 90% Submittal)	S & B	BASIC															0	\$0.00
681009		d Prepare Proj. Meetings Notes	S & B	BASIC															0	\$0.00
681009		e Quality Control Quality Assurance	S & B	BASIC															0	\$0.00
681004		f Project Secretary/CLERICAL (2 hrs/week)	S & B	BASIC															0	\$0.00
		Sub Total (164 - GENERAL COORDINATION)			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0.00
		Sub Total (102 - 170)			0	0	26	0	0	0	0	76	0	0	0	0	52	20	174	\$29,598.82
		LABOR TOTALS																		\$29,598.82
		Total Hours	MULTIPLIER		0	0	26	0	0	0	0	76	0	0	0	0	52	20	174	
		CONTRACT RATES: (\$/MAN-HOUR)	3.8054		981.51	323.46	283.41	205.43	144.61	95.14	235.93	209.30	190.27	152.22	133.19	91.33	76.11			
		BASE RATES: (\$/MAN-HOUR)			95.00	65.00	75.00	54.00	38.00	25.00	62.00	55.00	50.00	40.00	35.00	24.00	20.00			
52000	160	NON LABOR																		
50550		a FedEx Courier	S & B	BASIC																\$100.00
50550		b Outside reproduction	S & B	BASIC																\$500.00
52400		c Agency Coordination	S & B	BASIC																\$5,000.00
		e Travel - Mileage	S & B	BASIC																\$70.20
		Sub Total (F.C. 160)																		\$5,670.20
		NON LABOR TOTAL																		\$5,670.20
		BASIC SERVICE TOTAL																	\$	\$5,670.20
		SPECIAL SERVICE TOTAL																	\$	\$
		PROJECT TOTAL																		\$35,269.02

EXHIBIT D

Authority's Responsibilities

The following provides an outline of the services to be provided by the **Authority** in the development of the **Project** for this work authorization. (The **Project** is further defined and more particularly identified in **Exhibit "A"** attached to this work authorization).

GENERAL

The **Authority** will provide to the **Engineer** the following:

- (1) Payment for work performed by the **Engineer** and accepted by **Authority** in accordance with this Agreement.
- (2) Assistance to the **Engineer**, as necessary, to obtain the required data and information from other local, regional, **State** and Federal agencies that the **Engineer** cannot easily obtain.
- (3) Provide timely review and decisions in response to the **Engineer's** request for information and/or required submittals and deliverables, in order for the **Engineer** to maintain an agreed-upon work schedule.

**4-E CONSIDERATION AND APPROVAL OF SUPPLEMENTAL TASK
ORDER WITH FAGAN CONSULTING FOR THE BACK OFFICE
SYSTEM AND CUSTOMER SERVICE CENTER**



Supplemental Task Order

CAMERON COUNTY REGIONAL MOBILITY AUTHORITY

Task Order Number: 1601

Task Order Name: Back Office System and Customer Service Center – Phase 3

Task Order Effective Date: February 1, 2016

CCRMA Contact for this Task Order: Jeff Saurenmann

I. Introduction (Statement of Purpose and Need)

This task order defines Fagan Consulting's scope of work as part of Phase 3 of Cameron County Regional Mobility Authority's Back Office System and Customer Service Center project. Phase 3 includes: project initiation; requirements gathering and traceability; system design.

Project background information:

CCRMA currently operates toll facilities in Cameron County utilizing an electronic toll collection system that employs automatic vehicle identification using transponders and a violation enforcement system with integrated cameras to capture digital images of license plates.

CCRMA contracts with the Central Texas Regional Mobility Authority for access to the Texas Statewide Interoperability System and to provide Customer Service Center (CSC) services for its customers.

In order to better serve CCRMA's customers, increase revenue and financial control, and support local violation processing, collections, and court efforts, CCRMA intends to implement a Back Office System (BOS) and local CSC operations.

A local BOS will allow CCRMA flexibility to implement agency business rules locally related to violation processing while still participating in Statewide Interoperability to support customers with TxTag, TollTag, and EZ-Tag accounts. CCRMA does not intend to issue CCRMA transponders at this time and plans to continue promoting TxTag for CCRMA toll road customers.

CCRMA will establish a local CSC and BOS that includes the following capabilities:

- Account management including customer address, contact, payment, history and vehicle information
- Payment processing for credit and debit cards, cash, check, and electronic transfers via customer walk-ins, mail, phone, and website



- Violation accounts including generation of Toll Bills, Notice of Toll Violations, and collections processes
- Court Processes and generation of evidence packets for submittal to the Justice of the Peace Court system
- Prepaid and postpaid registered customer accounts based on license plate information
- Manual processing of license plate images
- Automatic extraction of license plate images using Optical Character Recognition
- Customer correspondence via mail and email
- National Change of Address verification services
- Customer Service Center website supporting account maintenance and payment processing
- Registered vehicle owner name and address retrieval using Department of Motor Vehicles database integration
- Document scanning system to link documents to customer accounts
- Suite of standard reports including financial, operational, and system performance reporting
- Maintenance Online Management (MOMS) for Back Office System Equipment

CCRMA will partner with other state and local entities to obtain vehicle owner information and information sharing with the court system.

CCRMA has obtained facilities to provide a storefront that will be staffed with a small local team responsible for image review, customer service inquiries, payment processing via phone and walk-ins, collection efforts and establishment of payment plans, and court package creation.

CCRMA has visited other toll agencies of similar size and operations to gain knowledge of their operational and system approach and capabilities.

Fagan Consulting's role in this project has been managed in multiple phases:

- **Phase 1 – Cost / Risk Analysis, site visits, Project Kick-off, and Business Rule development**
- **Phase 2 – RFP development and issuance, proposal evaluation, vendor selection and contract negotiation**
- **Phase 3 – Requirements gathering, business rule management, traceability, and system design**
- **Phase 4 - Testing including factory, integration, and site acceptance testing, implementation and post implementation monitoring, and standard operating procedure (SOP) development**



With the successful completion of Phases 1 and 2, this project is now entering Phase 3. During this phase Fagan Consulting will work closely with CCRMA, CCRMA partners, and the selected Back Office System provider (TollPlus), in order to provide detailed requirement and design information necessary for the implementation of the Back Office System. Fagan Consulting will also monitor system development, and provide support as CCRMA's business rules are refined during the design phase. Fagan Consulting will closely coordinate with CCRMA's staff during all phases of the project, and work with their partners / vendors as directed by CCRMA. Fagan Consulting will also have primary responsibility in ensuring the products delivered meet the requirements of CCRMA and are fully demonstrated and tested to ensure such.



II. Scope of Work – Phase III

Fagan Consulting understands its primary tasks regarding Phase 3 of the BOS and CSC project include the following:

1. Oversight of the documentation of required system requirements, specifications and design related to systems and operational requirements.
2. Management of CCRMA business rules including additions and modifications to achieve operational and financial goals.
3. Review and provide comments/direction on all contractor-provided submittals, including: schedule; project management plan; quality management plan; software development plan; requirements traceability matrix; system detailed design document.
4. Participate in project meetings as toll system and operations subject matter expert.
5. Review, comment on and in some cases develop documentation of envisioned systems to ensure feasibility of integrating the new systems/operations with CCRMA's existing systems/operations.
6. Oversee contractor work resulting from the project scope described above.

III. Task Outputs by Consultant

Outputs from the task include the following:

1. Technical information as requested/required by/for Back Office System provider and other partners.
2. Project artifacts including meeting agendas & minutes, project charter, project plan, project schedule, and status reports as required.
3. Development/refinement of technical requirements, business rules, and SOPs as needed by CCRMA.
4. Comments related to all submitted documentation regarding efforts described above.

IV. Work Schedule

The work schedule below represents **Phase 3** as described above. The duration of the task is estimated to last from February 2016 through October 2016.

The schedule may be accelerated if the Back Office System provider is able to deliver required Back Office System software in an expeditious manner, assuming all requirements are fully met in accordance with the terms of the agreement.



V. Compensation (NOTE: Compensation will be based on actual hours worked and direct billable expenses incurred. The following is a budgetary Maximum-not-to-Exceed amount).

Assigned Staff	Hourly Rate	Total Estimated Hours	Estimated Cost
Saurenmann	\$171.00	500	\$85,500
Williams	\$171.00	390	\$66,690
Fagan / Brownsberger	\$191.00	30	\$5,700
Sub Total		920	\$157,890
Expenses (travel)	\$1,000 per trip	12	\$12,000
Updated Total Cost			\$169,890
Supplemental BOS Phase 2- 1504			\$(9,923)
Supplemental Host Server Implementation – 1503			\$(14,340)
Supplemental International Bridge - 1502			\$(20,077)
Adjusted Total			\$125,550

The remaining funds stated above from the BOS Phase 2, Host Server Implementation, and International Bridge Work Authorizations will be used for BOS Phase 3 support.

VI. Estimated Hours by Back Office System implementation phases

Implementation Process	Requirements / Planning	Development / Design
Estimated Duration	Feb - May 2016	June - Oct 2016
Estimated Hours	560	360

VII. Task Order Maximum-not-to-Exceed Amount (If applicable).

The maximum-not-to-exceed amount of this task order is \$125,550.



VIII. Governing Terms

This Task Order #1601 will be governed by the terms and conditions of the Professional Services Contract between the Cameron County Regional Mobility Authority and Fagan Consulting, LLC dated June 26, 2014, if and as amended (the "Contract"), which is incorporated herein by reference. Any capitalized terms not defined in this Task Order shall have the definitions ascribed to them in the Contract.

The Parties have signed, sealed and delivered this Task Order effective as of the Task Order Effective Date set forth above.

Cameron County Regional Mobility Authority

By: 

Fagan Consulting, LLC

By:  _____